

**City of Marine City
City Commission
March 20, 2014**

A regular meeting of the Marine City Commission was held on Thursday, March 20, 2014, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Raymond Skotarczyk at 7:00 pm.

After observing a moment of silence, the Pledge of Allegiance was led by Mayor Skotarczyk.

Present: Mayor Skotarczyk; Commissioners Avery, Hendrick, Lovett, Meli, and Turner; City Manager Gabor; and, City Clerk Baxter.

Absent: None

Communications

There were no Communications presented.

Public Comment

Charles Seigneurie, 224 N. Elizabeth Street, addressed the Commission on Ice Jam 2014. Mr. Seigneurie said that he received good feedback on the event, but they did not break even. He questioned the \$600.00 deposit he made for Police and Department of Public Works assistance for the event.

Dwight Hughes, Jr., 135 S. Main Street, representative of the Marine City Maritime Days Board, reported that Maritime Days 2014 will be held on August 8th, 9th and 10th.

Approve Agenda

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approve the Minutes of the Regular City Commission Meeting held March 6, 2014. All Ayes. Motion Carried.

Consent Agenda

The following Consent Agenda items were presented:

- Zoning Board of Appeals Minutes ~ August 7, 2013
- Departmental Activity Reports
- Marine City Area Fire Authority Run Report
- Special Event Permit Application ~ K of C Tootsie Roll Drive

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approve the Consent Agenda, and place it on file. All Ayes. Motion Carried.

Unfinished Business

Appointment of City Commissioner

Commissioner Lovett thanked all four candidates, but said she chose David Simpson due to his attendance at all Marine City board meetings, as well as his commitment to Marine City.

Motion by Commissioner Lovett, seconded by Commissioner Avery, to appoint David L. Simpson as Marine City Commissioner.

Commissioner Hendrick said that both David Simpson and David Vandenbossche were very qualified, but she supported David Vandenbossche. She said Mr. Vandenbossche was a valuable asset to the community.

Commissioner Turner thanked all the candidates and said that both David Simpson and David Vandenbossche were excellent choices.

Mayor Skotarczyk agreed that both David Simpson and David Vandenbossche were great choices, but said that David Simpson could step into the position of City Commissioner and fit right in.

Ayes: Skotarczyk, Avery, Lovett and Turner. Nays: Hendrick and Meli. Motion Carried.

ADOPT Ordinance #14-01 ~ Proposed Land Usage Amendment

Motion by Commissioner Lovett, seconded by Commissioner Turner, to adopt Ordinance #14-01 which amends Land Use Title XV, Chapter 160, Section 224, entitled "Use Restriction". All Ayes. Motion Carried.

New Business

Tetra Tech Water & Wastewater Operations & Maintenance Services ~ Renewal

City Manager Gabor reported that Tetra Tech was proposing to extend the current contract an additional five years, effective July 1, 2014. He added that there would be no increase in fees the first year of the contract. After the first year, an annual review would be completed of operations and costs. City Manager Gabor spoke well of Marine City's relationship with Tetra Tech thus far, reporting that no issues have been reported with the Water or Waste Water Treatment Plants.

Ken Kingsley of Tetra Tech reported that a high qualified maintenance staff and internal changes have enabled Tetra Tech to keep their costs down. The changes have included the implementation of a Work Order System to track maintenance tasks.

Commissioner Avery asked if the price would get reevaluated each year. Mr. Kingsley replied that they negotiate with the City each year if adjustments need to be made.

Commissioner Lovett, seconded by Commissioner Turner, made a motion to extend Tetra Tech's Operation and Maintenance Services Contract for five additional years, effective July 1, 2014. All Ayes. Motion Carried.

Marine City Police Department ~ Annual Report

Chief Don Tillery and Lt. Jim Heaslip presented the MCPD 2013 Annual Report which showed the progress the department is achieving, while experiencing budget cuts and fewer patrol cars on the road:

- Answering an average of 6.6 calls a day; approximately 2,000 calls a year.
- Received an exemplary review of departmental professionalism from City Attorney, James Downey.
- Has outstanding closure rates with the St. Clair County Prosecuting Attorney's office.

- Received a positive worker's compensation review.
- Developed Marine City Police Department Blog, Facebook page and Twitter Account.

Chief Tillery said his department currently operates on a reactive mode, due to reduced staffing. In the past with the additional 4pm to 4am patrol car, they were able to drive around and be more proactive in their policing.

Chief Tillery reported that the police department has done everything it can to help meet the city's goal of its budget. Despite the cuts, he said, the department has been successful in maintaining a high level of professionalism.

Commissioner Hendrick expressed her concern that the MCPD Policy & Procedures Manual was not yet approved by the Commission. City Manager Gabor explained that it was approved by the insurance company, so coverage is in place. Chief Tillery said the manual needed updating and, once completed, would be presented to the Commission for review.

Financial Business

Disbursements

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approve total disbursements, including payroll, in the amount of \$382,741.25, as presented. Roll Call Vote. Ayes: Skotarczyk, Avery, Lovett, Turner. Nays: Hendrick, Meli. Motion Carried.

Preliminary Financial Statements

Motion by Commissioner Lovett, seconded by Commissioner Turner, to accept the Preliminary Financial Statement for February, 2014. All Ayes. Motion Carried.

City Manager's Report

City Manager Gabor provided updates on the following items:

- Advertised for Public Comment on Façade Grant, with no comments made.
- Finalized DPW Contract; will come to the Commission for approval at the next meeting.
- Updated information on the Watershed Permit.

- At this time, no additional water lines frozen.
- City email account issues fixed.
- Phones operating again at DPW.

Commissioner Privilege

Commissioner Meli said Ice Jam 2014 was a great family event and the Polar Bear Plunge was a blast.

Commissioner Hendrick encouraged Marine City residents to attend Preliminary Budget Meetings set for March 25th and 27th at 6:00 pm in the Marine City Fire Hall. She also wished everyone a Happy Spring.

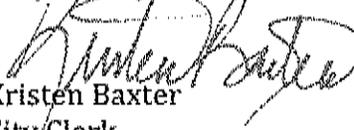
Commissioner Lovett thanked the City Commission applicants; congratulated the Lady Cardinals Volleyball Team; and, complimented the Marine City Police Department for the excellent service they provide.

Mayor Skotarczyk thanked the organizers of Ice Jam 2014 and thanked the City Commission applicants. He said that he will be setting up, in the near future, a tour of City facilities for Commissioners.

Adjournment

Motion by Commissioner Hendrick, seconded by Commissioner Meli, to adjourn at 8:21 pm. All Ayes. Motion Carried.

Respectfully submitted,


Kristen Baxter
City Clerk