

**City of Marine City
Tax Increment Finance Authority
April 21, 2015**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, April 21, 2015, and was called to order at 4:00 PM by Chairperson May.

Present: Chairperson May; Board Members Babchek, Bryson, Lepley, Seigneurie, Tisdale and Weisenbaugh; Acting City Manager Tillery; City Clerk Baxter

Absent: None

Approve Agenda

The following additions were made to the Agenda:

- ❖ Unfinished Business ~ Water Street Inn
- ❖ New Business ~ Marine City Sidewalk Inspection Program

Motion by Board Member Seigneurie, seconded by Board Member Lepley, to approve the Agenda, as amended. All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Tisdale, seconded by Board Member Weisenbaugh, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held March 17, 2015. All Ayes. Motion Carried.

Communications

No Communications were received.

Public Comment

No residents addressed the Board.

Unfinished Business

2015 Summer Flower Program

Motion by Board Member Babchek, seconded by Board Member Seigneurie, to table until DPW Superintendent, Michael Itrich, provides an invoice for mulch at the May 19, 2015, meeting. All Ayes. Motion Carried.

Maritime Days

The TIFA Board received a request from Melissa Blanchard of the Marine City Maritime Days for assistance with the costs of advertising and printing for this event.

Motion by Board Member Tisdale, seconded by Board Member Seigneurie, to approve providing financial support to Marine City Maritime Days in the amount of \$2,700.00. All Ayes. Motion carried.

Police Department Lighting

DPW Superintendent, Michael Itrich, provided a quote from Sideline Electric, to replace can lighting with LED lighting, which would improve the visibility of the building.

Motion by Board Member Weisenbaugh, seconded by Board Member Bryson, to accept the bid from Sideline Electric, in the amount of \$1,330.00, for police department lighting. All Ayes. Motion Carried.

The discussion continued with the suggestion of repositioning or relocating the police department sign. The DPW Superintendent to meet with Sideline Electric and the Chief of Police to determine proper location for maximum visibility.

Water Street Inn

Tom and Kathy Vertin appealed to the TIFA Board for financial support to complete Phase II of the Brownfield Development for 102 Bridge Street, currently known as Terhune's Sales. Mr. & Mrs. Vertin said, prior to purchasing the property for the Water Street Inn and

commencing remedial clean up activities, Phase II must be completed to avoid unexpected contamination and increased costs. The St. Clair County Community Foundation is willing to do a 50% match on the \$20,000 cost. Mr. Vertin said the city's assistance with Phase II would show community involvement.

Motion by Board Member Lepley, seconded by Board Member Babchek, to match the St. Clair County Community Foundation grant, in the amount of \$10,000, for Phase II clean up at 102 Bridge Street. Ayes: Chairperson May, Board Members Babchek, Lepley, Seigneurie, Tisdale, Weisenbaugh. Abstain: Board Member Bryson. Nays: None. Motion Carried.

New Business

Application for Small Business Grant

A preliminary Business Start-Up Grant Request was presented by Board Member Lepley. Several additions to the document were suggested and the item was tabled until the May 19, 2015 meeting so it could be updated.

Tree Planting Project

Tabled; no information received.

Sidewalk Inspection Program

The proposed Sidewalk Inspection Program was discussed with Acting City Manager Tillery appealing to the TIFA Board, on behalf of the City Commission, to use TIFA funds to finance the program. The Sidewalk Inspection Program states that tax payers are responsible for most of their sidewalk. However, the city is responsible for certain portions and the money used for the city's portion would not be repaid. TIFA funds would enable them to spread their payments over a designated period of time, set by the Commission, typically 18 to 24 months.

Motion by Board Member Weisenbaugh, seconded by Board Member Babchek, to approve \$40,000 from Capital Outlay from TIFA Accounts #2 & #3 to be used for the Sidewalk Inspection Program. All Ayes. Motion Carried.

The Board requested a sidewalk status report be submitted annually, and advised that they would consider additional requests for the Sidewalk Program.

Financial Business

Invoice Approval

Motion by Board Member Lepley, seconded by Board Member Bryson, to approve Strategic Communication Solutions, Inc. Invoices #1882 & #1889, in the amount of \$5,000.00 each. All Ayes. Motion Carried.

Motion by Chairperson May, seconded by Board Member Seigneurie, to approve Bronner's Invoice #050313, in the amount of \$1,170.00. All Ayes. Motion Carried.

Preliminary Financial Statements

Motion by Board Member Weisenbaugh, seconded by Board Member Tisdale, to accept the Preliminary Financial Statements for February & March, 2015, and place them on file. All Ayes. Motion Carried.

Adjournment

Motion by Board Member Bryson, seconded by Board Member Seigneurie, to adjourn at 5:31 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter

Kristen Baxter
City Clerk