

**City of Marine City
Tax Increment Finance Authority
June 16, 2015**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, June 16, 2015, and was called to order at 4:00 PM by Chairperson May.

Present: Chairperson May; Board Members Bryson, Lepley, Seigneurie, Tisdale, and Weisenbaugh; Acting City Manager Tillery; City Clerk Baxter

Absent: Board Member Babchek

Approve Agenda

The following item was added to the Agenda:

Financial Business

#10-A Marine City Festival

Motion by Board Member Seigneurie, seconded by Board Member Tisdale, to approve the Agenda, as amended. All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Lepley, seconded by Board Member Bryson, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held May 19, 2015, as amended. All Ayes. Motion Carried.

Communications

No Communications were received.

Public Comment

Jimmy Dehenau, 1305 S. Parker Street, said he was interested in the new Small Business Start-up Grant for his new music business and inquired about how to apply for it.

Unfinished Business

Police Department Lighting & Sign

A quote for lettering to be used for the police department sign was presented by DPW Superintendent, Michael Itrich. Mr. Itrich explained that the lettering will closely match the existing lettering on the building, but will be located on the soffit at the top of the building, in addition to both sides of the building. The purpose of the lettering is to make the building more identifiable from the road. Mr. Itrich said that a quote for lighting up the lettering will be presented at the July 21, 2015 meeting.

Motion by Board Member Weisenbaugh, seconded by Board Member Tisdale, to approve the purchase of lettering from SignLetterSource, in the amount of \$598.16, to be used for signage for the police department, as presented. All Ayes. Motion Carried.

Flag Poles

A discussion and cost estimate for flag poles were presented by DPW Superintendent, Michael Itrich. Mr. Itrich explained that he has been approached by local veterans who have expressed concern over the flags not flying correctly. Additionally, a quote was provided for a flag pole to be installed at the Marine City Police Department. The Board directed Mr. Itrich to look for the best pricing he can find for the flag poles and bring them back for discussion at the July 21, 2015 meeting.

Tree Planting Project

DPW Superintendent, Michael Itrich, provided a cost estimate for 17 trees (10 for the parks and 7 replacement of trees that were cut down), in the amount of \$2,125, plus additional costs for mulch. Motion by Board Member Tisdale, seconded by Board Member Weisenbaugh, to approve \$2,125 for the Tree Planting Project, as presented. All Ayes. Motion Carried.

Small Business Start-up Grant

Board Member Lepley provided a revised Small Business Start-up Grant Request for review by the Board. Mr. Lepley explained that the purpose of the grant was to promote new business and fill vacant store fronts.

Motion by Board Member Tisdale, seconded by Board Member Weisenbaugh, to accept the proposed grant request form, as presented. All Ayes. Motion Carried.

Parking Discussion

A discussion took place on what would be the most economical way to provide parking for the downtown area. One-way parking on S. Water Street and Market Streets, as well as angled parking, were discussed. Minimizing and controlling semi-truck traffic on S. Water Street was also discussed.

Board Member Lepley suggested an engineering drawing be completed to best determine what the city's options were. The Board directed Mr. Lepley to obtain quotes from a local civil engineer and bring them back for review at its July 21, 2015 meeting.

Wood Chipper & Leaf Sucker

Michael Itrich, DPW Superintendent, supplied cost estimates for a wood chipper and a leaf sucker for the city. Mr. Itrich said he is currently spending hundreds of dollars each month for dumpster fees, travel time and gasoline, to cart away branches and tree limbs. The purchase of a wood chipper would save the city money, as well as providing mulch for landscaping the city's parks. Purchasing a used wood chipper was discussed and Mr. Itrich said he would look for one that would meet their needs.

A suggestion was made that the Department of Public Works use KCA Services to chip branches and tree limbs for the city, until a used wood chipper can be found.

A leaf sucker was also discussed, and Mr. Itrich said it would benefit the city by taking the stress off the street sweeper and storm drains. In addition, the leaf sucker would provide a great service to the community.

Mr. Itrich to obtain estimates and bring them back to the Board for discussion.

Fire Hydrants

Michael Itrich, DPW Superintendent, provided a list of (8) hydrants in TIFA Districts that needed replacing. He said the cost to replace each hydrant would be approximately \$1,800. By replacing the hydrants, homes and businesses would be better protected.

Motion by Board Member Lepley, seconded by Board Member Seigneurie, to implement a 4-year Fire Hydrant Replacement Program to replace (2) fire hydrants per year, not to exceed \$4,000 a year. All Ayes. Motion Carried.

Strategic Communication Solutions

A report was provided by Michael Hilfinger, with information and updates on the following:

- Bridge Street Hotel Project
- LED Lighting Project
- National Endowment for the Arts our Town Grants
- Economic Development Plan

Financial Business

Invoice Approval

Motion by Chairperson May, seconded by Board Member Weisenbaugh, to approve Strategic Communication Solutions Invoice #1896. All Ayes. Motion Carried.

Motion by Board Member Tisdale, seconded by Chairperson May, to approve KCA Services Invoice #003. All Ayes. Motion Carried.

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to approve (3) Marine City Nursery Invoices #1058440; #1058801; #1058638. All Ayes. Motion Carried.

Motion by Board Member Lepley, seconded by Board Member Seigneurie, to approve Marine City Festival Invoice, dated 6/8/2015, in the amount of \$2,700. All Ayes. Motion Carried.

Preliminary Financial Statements

Motion by Board Member Weisenbaugh, seconded by Board Member Lepley, to accept the Preliminary Financial Statements for April, 2015, and place them on file. All Ayes. Motion Carried.

Adjournment

Motion by Board Member Lepley, seconded by Board Member Seigneurie, to adjourn at 6:02 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter

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City Clerk