

# **CITY OF MARINE CITY**

## **CITY COMMISSION**

### **MEETING AGENDA**

*Regular Meeting: Thursday, November 7, 2013; 7:00PM*

Marine City Fire Hall: 200 South Parker Street, Marine City, Michigan

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** MAYOR Charles R. Browne; COMMISSIONERS Elizabeth Hendrick, Dianne M. Lovett, Raymond Meli, Patrick R. Phelan, Raymond Skotarczyk, and James L. Turner; and, City Manager John Gabor.
4. **COMMUNICATIONS**
  - A. St. Clair County Brownfield Redevelopment Authority – Grant Availability
5. **PUBLIC COMMENT** *Residents are welcome to address the City Commission. Please state name and address. Limit comments to five (5) minutes.*
6. **APPROVE AGENDA (Additions / Deletions)**
7. **APPROVE MINUTES**
  - A. City Commission Regular Meeting ~ October 17, 2013
8. **CONSENT AGENDA**
  - A. T.I.F.A. Minutes ~ September 17, 2013
  - B. Pension Board – Pension Plan Minutes ~ July 30, 2013
  - C. Pension Board – Retiree Health Care Plan ~ July 30, 2013
  - D. Special Event Permit ~ Lighted Santa Parade
  - E. Special Event Permit ~ Marine City Old Newsboys Annual Paper Sale

F. Business License ~ American Chiropractic Medical Services

**9. UNFINISHED BUSINESS**

A. Complete Streets

- Resolution to Endorse the Complete Streets Planning Principal and Adopt an Ordinance in Furtherance of Same
- Adopt Ordinance #13-09 ~ Complete Streets

**10. NEW BUSINESS**

- A. Request for Financial Support ~ Discover the Blue
- B. Proposed Waste Collection Contract Renewal ~ Emterra Environmental USA
- C. 2013 Request for Local Millage Distribution (Parks & Recreation)
- D. DPW Employee Layoff ~ Discussion
- E. Personnel Policies and Procedures ~ Proposed Revision
- F. City of Marine City Retiree Health Care Plan – Actuarial Valuation as of June 30, 2012

**11. FINANCIAL BUSINESS**

- A. Budget Amendments
- B. Disbursements, including Payroll ~ \$196,252.75

**12. CITY MANAGER'S REPORT**

**13. COMMISSIONER PRIVILEGE**

**14. EXECUTIVE SESSION**

- A. City Manager Evaluation
- B. Executive Session Minutes ~ September 5, 2013

**15. ADJOURNMENT**



## COUNTY OF ST. CLAIR

Metropolitan Planning Commission

DAVID STRUCK, DIRECTOR



4A

October 18, 2013

### **St. Clair County Brownfield Redevelopment Authority – Grant Availability**

The St. Clair County Brownfield Redevelopment Authority (SCCBRA) is pleased to announce it has received a one-year extension on the \$1,000,000 Brownfield Coalition Assessment Grant from the U.S. Environmental Protection Agency (EPA). The SCCBRA is excited that it has been able to support many projects throughout the County; both large and small/public and private. With this extension, we will be able to assist many more projects since we have available funding through early summer of 2014.

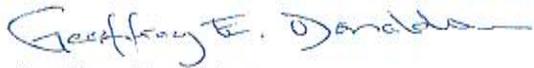
These grant dollars may still be used to assess properties contaminated or *potentially* contaminated with hazardous substances and/or petroleum **in any community** in St. Clair County. The purpose of these funds is to help return abandoned, blighted, vacant, underutilized or typically contaminated properties in the community to productive use. Eligible activities that may be considered for support by the SCCBRA include:

- Phase I Environmental Site Assessments;
- Phase II Environmental Site Assessments (i.e. soil, groundwater and vapor sampling);
- Baseline Environmental Assessments and Due Care Plans which are used to protect the developer/new owners from environmental liability and address proper management of environmental issues on a property;
- Hazardous Materials Building Surveys, i.e. Asbestos and Lead Surveys; and
- Development of Brownfield Plans, Act 381 Work Plans and Cleanup Plans.

The SCCBRA has grant funding available to potentially provide these services at **no cost** and at the "speed of business." Additionally, there are several brownfield tools that may be used to help manage other costs associated with redeveloping a brownfield site. We have included information regarding the program and the tools and resources that are available. In the meantime, you can access the Brownfield Grant Site Application at <http://www.cis.stclaircounty.org/brownfield.asp>.

If you have any questions or wish to talk about a project, please contact me at (810) 989-6950 or you can also reach Jeff Hawkins of Envirologic, environmental consultant to the SCCBRA, at (800) 272-7802 to discuss Brownfield Tools and the Assessment Grants and how they may be able to assist with your site.

Sincerely,

A handwritten signature in blue ink that reads "Geoffrey E. Donaldson". The signature is fluid and cursive, with the first name being the most prominent.

Geoffrey Donaldson

Director

St. Clair County Brownfield Redevelopment Authority

GD:br

Enclosure



**Brownfield  
Redevelopment**  
*“Opportunities for  
Community Renewal  
and Growth”*

**St. Clair County  
Brownfield Redevelopment  
Authority**



**Contact Information:**

**St. Clair County BRA**  
**Geoffrey Donaldson, Director**  
**200 Grand River, Suite 202**  
**Port Huron, MI 48060**  
**Phone: 810-989-6950**  
**E-mail:**  
**[gdonaldson@stclaircounty.org](mailto:gdonaldson@stclaircounty.org)**  
**Website: [www.stclaircounty.org](http://www.stclaircounty.org)**

**3 Major Goals of**

**Brownfield Redevelopment**

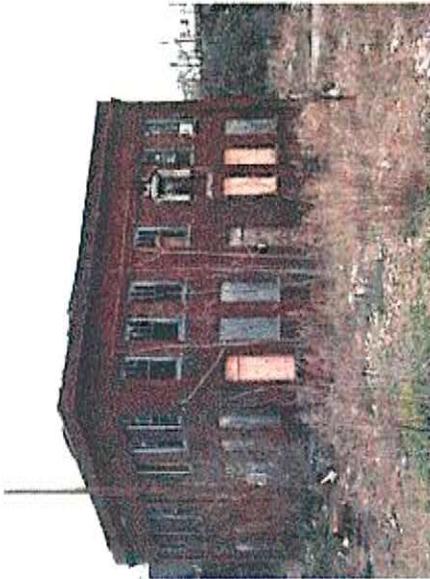
1. Encourage additional investment and revenue in the County.
2. Prevent additional urban sprawl
3. Address environmental justice concerns of susceptible populations.

**WE ARE LOOKING FOR:**  
**POTENTIAL BROWNFIELD  
SITES**  
**TO PROVIDE:**  
**FUNDING RESOURCES AND  
REDEVELOPMENT  
INCENTIVES AND  
ASSISTANCE**

[WWW.STCLAIRCOUNTY.ORG](http://WWW.STCLAIRCOUNTY.ORG)



**St. Clair County  
Brownfield Redevelopment  
Authority**



# Resources

- The U.S. Environmental Protection Agency awarded the St. Clair County Brownfield Redevelopment Authority (SCCBRA) a \$1,000,000 Brownfield Coalition Assessment Grant. Its Coalition members include: the SCCBRA, St. Clair County Land Bank Authority, the Cities of Port Huron and Marysville, and Port Huron Township. The SCCBRA and its Coalition members can use these funds to assess the environmental condition of sites suspected of being impacted by petroleum products or hazardous substances throughout the County.
- Ability to pursue State and Federal Grants and Loans
- Brownfield Plans for Brownfield Tax Increment Financing (TIF). TIF provides a method of financing environmental response activities necessary to redevelop contaminated properties (see *Eligible Activities* section).

## Eligible Activities

### Grant-Funded:

- Phase I and II Environmental Site Assessments
  - Baseline Environmental Assessments
  - Due Care Plans
  - Brownfield Plans and Cleanup Planning
- ### TIF Reimbursement:
- Demolition, Lead and Asbestos Abatement (Includes Above Grant-Funded Activities)
  - Cleanup activities, Site Preparation, Infrastructure Improvements



# Project Steps

1. Contact SCCBRA staff for application
2. Applicant cannot be a liable party
3. Submit a complete, signed application to SCCBRA Director (*available at [www.stclaircounty.org](http://www.stclaircounty.org)*)
4. Staff will:
  - Determine site eligibility for grant funding
  - Contact local unit of government
  - Refer applications to BRA Board for consideration
  - Consider potential reimbursement and/or development agreements with applicant
5. Additional approvals/hearings necessary for Brownfield Plans and Cleanup Plans
6. Grant-funded activities conducted by County-contracted consultant

## St. Clair County Brownfield Redevelopment Authority

# Who We Are

- A sanctioned authority created to address Brownfield sites County-wide
- A Brownfield site is real property where expansion, redevelopment or reuse may be complicated by the presence - or potential presence - of a hazardous substance, pollutant or contaminant
- Established under the Brownfield Redevelopment Financing Act (Act 381 of 1996, as amended)
- Assist participating municipalities and developers through the use of tax increment financing, grants, loans and other incentives

7A

**City of Marine City  
City Commission  
October 17, 2013**

A regular meeting of the Marine City Commission was held on Thursday, October 17, 2013, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Charles R. Browne at 7:00 PM.

After observing a moment of silence, the Pledge of Allegiance was led by Mayor Browne.

**Present: Mayor Browne; Commissioners Hendrick, Lovett, Meli, Phelan, Skotarczyk and Turner; City Manager Gabor; and, City Clerk Kade.**

**Absent: None**

**Also Present: James Downey, City Attorney**

**Communications**

The following Communication was presented:

- Trail Towns in St. Clair County

Motion by Commissioner Lovett, seconded by Commissioner Turner, to accept the Communication and place it on file. All Ayes. Motion Carried.

**Public Comment**

James Heaslip, 455 Mabel Street, Marine City, spoke to the Commission as the Marine City Police Department Union Steward and also as a citizen, regarding the police millage that is on the November Ballot. He said that Marine City's Police Department was recognized as a professional department in the State, and identified the experience of the part-time officers. Sgt. Heaslip explained that the approval of the millage would supplement a secondary patrol vehicle from 4pm to 4am; and, asked the citizens to vote *yes* on the ballot proposal.

Elaine McKenzie, 156 South Elizabeth Street, Marine City, provided her opinion regarding the 3.5 millage request for police services, and said it was time that the City made some

budget cuts such as the Police Chief's vehicle and the purchase of new vehicles. She also spoke of the road conditions in Marine City. Mrs. McKenzie noted that the citizens had voted against new taxes in the past.

Rita Roehrig, 162 South Third Street, Marine City, commented about the police millage, and said that nothing was being done to curb spending. She spoke of the Police Chief's vehicle, the Detective's position, and said the City was spending the same amount of money for part-time staff as it did for its full-time staff. Mrs. Roehrig asked how the City could justify the millage request for police services, and referred to the Department of Public Works layoff. She asked the voters to turn down the millage increase, and to consider the candidates on the ballot very carefully.

Carrie DeVries, an East China Township resident, said she was grateful to be associated with the Marine City Police Department as its Clerk; and, that she felt safe knowing that they were patrolling the community. She asked the citizens to vote *yes* on the ballot proposal.

Kelly Vogler, 136 South Parker Street, Marine City, spoke about how the Marine City Police Department helped the school during a difficult situation, and she said she supported their request.

Lindsey Heaslip, 455 Mabel Street, Marine City, described the level of experience of the Marine City Police Department as astounding, and said that Chief Tillery tells his officers to always do the right thing. She said it was the residents' turn to do the right thing and vote *yes* for the police millage.

### **Approve Agenda**

Motion by Commissioner Phelan, seconded by Commissioner Turner, to change the New Business Item 10 C to "Introduction of an Ordinance" instead of "Discussion". Ayes: Lovett, Phelan, Skotarczyk, Turner. Nays: Browne, Hendrick, Meli. Motion Carried.

Motion by Commissioner Lovett, seconded by Commissioner Meli, to approve the Agenda, as amended. Ayes: Browne, Lovett, Meli, Phelan, Skotarczyk, Turner. Nays: Hendrick. Motion Carried.

### **Approve Minutes**

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approve the Minutes of the Regular City Commission Meeting held October 3, 2013, as presented. All Ayes. Motion Carried.

**Consent Agenda**

The following Consent Agenda items were presented:

- Departmental Activity Reports
- Marine City Area Fire Authority Run Report

Motion by Commissioner Lovett, seconded by Commissioner Hendrick, to approve the Consent Agenda, and place it on file. All Ayes. Motion Carried.

**Unfinished Business**

None

**New Business**

***Resolution to Adopt the Rules of the St. Clair County Drain Commissioner***

City Attorney James Downey reported that a written Resolution adopting the St. Clair County Drain Commissioner’s Rules, certified by the City Clerk, was part of the City’s pending MS4 General Watershed Permit before the Michigan Department of Environmental Quality. Further, if the City chose not to adopt the rules, or to adopt them with exceptions, the City must also draft its own engineering standards, procedures and design criteria for storm water drainage in development plans.

Commissioner Phelan thanked City Attorney Downey for discussing the matter with him, and reiterated his concerns with the rules.

Motion by Commissioner Lovett, seconded by Commissioner Meli, to adopt a Resolution to Adopt the Rules of the St. Clair County Drain Commissioner; Resolution No. 024-13. All Ayes. Motion Carried.

## ***City Manager Evaluation ~ Clarification of Process***

City Attorney James Downey reported that he had been asked by Commissioner Hendrick to review the City Manager Evaluation process. He noted that a lot of time had been spent on developing a tool in which to determine the format. City Attorney Downey referred to the June 20<sup>th</sup> Commission Meeting when Commission Turner inquired what the Commission was going to do with the information gathered, and said that no further discussion was had on the topic. He said that there were three options for handling the information:

- Individual evaluations be collected and summarized by a single person, returned to each Commissioner, and not received by the City Clerk;
- Individual evaluations be received by the City Clerk; or,
- Commissioners present the content of their individual evaluations to the City Manager in Closed Session without either a summary being created or without the City Clerk receiving them.

Commissioner Hendrick said she appreciated the information provided by the City Attorney. She said she had interrupted it as everyone filling out the evaluations and making their own comments; however, she felt the comments had been filtered in the summary. Commissioner Hendrick said she wanted to maintain open government.

Mayor Browne stated that he had collected and tabulated the scores on the evaluations, and that he provided an average of the comments, both good and bad, in a summary. He said he was opposed to making all of the comments a public record. Mayor Browne continued that personal evaluations were private between the supervisory role and the employee.

Commissioner Lovett said that she thought the evaluations would be consolidated and a summary of the scores and comments provided.

Commissioner Skotarczyk commented that they needed to decide what they were going to do, and to show respect and privacy.

Commissioner Hendrick said it had been done with former City Manager Michael Nagy, and that the Marine City Area Fire Authority had recently completed the same type of evaluation with the Fire Chief. She said that the public would only see generalized comments and not all the comments.

Commissioner Phelan agreed with openness in government, but said that the employee's privacy should be respected. He said it was not in the best interest of the City to have these public records available.

Commissioner Meli inquired if the comments were going to stick to the City Manager's resume.

City Manager Gabor noted that his last evaluation was conducted two years ago; and, that no one from the Commission had been in his office to discuss matters. He commented that usually goals and objectives were available in evaluation summaries.

City Attorney Downey told the Commission that they could recite verbatim to the City Manager in Closed Session.

Motion by Commissioner Skotarczyk, seconded by Commissioner Lovett, to call for the question. All Ayes. Motion Carried.

Motion by Commissioner Skotarczyk, seconded by Commissioner Lovett, to submit the evaluations to the Mayor to be summarized. All Ayes. Motion Carried.

### ***Introduce Ordinance #13-09 ~ Complete Streets***

Commissioner Phelan discussed adoption of a policy to determine all modes of transportation, which would require the Planning Commission to create a non-motorized transportation plan for adoption by the City Commission to provide appropriate accommodation for bicyclists, pedestrian, transit users and persons of all ages and abilities. Commissioner Phelan discussed certain exceptions that would address concerns; and, noted that the Trail Towns initiative would benefit from the City's adoption.

Commissioner Phelan provided a proposed Ordinance Amendment, which he had drafted, for introduction. A copy of the 164 page St. Clair County Non-Motorized Guidelines document was made available to the Commission on the City's website for review.

Discussion ensued about the exceptions, costs and benefits.

Motion by Commissioner Phelan, seconded by Commissioner Lovett, to remove Paragraphs 2 thru 7 from the proposed Ordinance Amendment. All Ayes. Motion Carried.

Motion by Commissioner Phelan, seconded by Commissioner Lovett, to introduce Ordinance #13-09 to Amend Chapter 90, Streets and Sidewalks, of the Marine City Code by adding a section at the end thereof – complete streets to provide for and regulate a design principle to promote a safe network of access for pedestrians, bicyclists, and motorists of all ages and abilities. Ayes: Brown, Lovett, Meli, Phelan, Skotarczyk, Turner. Nays: Hendrick. Motion Carried.

## **Financial Business**

### ***Disbursements***

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approval total disbursements, including payroll, in the amount of \$287,583.58, as presented. Roll Call Vote. Ayes: Brown, Lovett, Phelan, Skotarczyk, Turner. Nays: Hendrick, Meli. Motion Carried.

### ***Preliminary Financial Statements***

Motion by Commissioner Lovett, seconded by Commissioner Turner, to accept the Preliminary Financial Statements for September 2013, and place on file. All Ayes. Motion Carried.

## **City Manager's Report**

City Manager Gabor provided updates on the following items:

- Department Heads, City Manager and Commissioner Lovett participated in County exercise, *Twisted Fate*
- Trail Town Meeting ~ October 23<sup>rd</sup> in St. Clair
- LaBuhn Bridge Project ~ clean-up continuing / lighting not yet completed
- Façade Grants moving forward
- Rental Rehab Program ~ final process completed

## **Commissioner Privilege**

Commissioner Lovett spoke about the *Twisted Fate* exercise she attended, and said she was proud of the information and sharing provided by the Marine City employees. She spoke of continued growth in the community, and encouraged residents to invest in the future.

Commissioner Hendrick asked City Manager Gabor about several issues including continued watering of the flowers, the Tri-Hospital presentation, the South Water Street paving, and, discussed the status of the DPW employee layoff.

Motion by Commissioner Hendrick, seconded by Commissioner Meli, to use \$11,500 to keep the Department of Public Works employee for the entire current budget year. No Vote Taken.

Motion by Commissioner Phelan, seconded by Commissioner Lovett, to postpone further discussion until the next meeting. Ayes: Browne, Lovett, Phelan, Skotarczyk, Turner. Nays: Hendrick, Meli. Motion Carried.

Commissioner Hendrick also inquired about issues from the bridge project, such as the seawalls, corners of Brown Street, railing repair, sealant longevity, and said the guide wires should be moved in order to avoid a potential injury. Commissioner Hendrick asked residents to get out and vote. She said she did not support putting the millage proposal on the ballot because they should have made cuts, but said she would keep fighting. Commissioner Hendrick wished everyone a safe Halloween.

Commissioner Meli spoke about the dedication ceremony for the LaBuhn Bridge on Sunday; clarified that if the millage increase did not pass that it did not mean losing the Police Department; commented on a DPW employee not being allowed to retire; that he supported the bike trail; and, commented that someone anonymously left a care package on his steps recently.

Commissioner Phelan said he took great offense for anyone saying that any Commission member did not care about any City employee. He said the comments were inappropriate, and he had hoped for better. Commissioner Phelan spoke about the millage proposal, and said they needed to fund public services while still maintaining and controlling costs. He asked the citizens to give the ballot proposal thorough consideration. Commissioner Phelan thanked Chief Tillery for speaking to his church about safety issues; and, wished everyone a Happy Halloween, and success to the Marine City Football Team and Detroit Tigers.

Commissioner Skotarczyk thanked City Manager Gabor for getting the striping done on 26-Mile Road at King Road. Commissioner Skotarczyk reported that a resident was concerned

about notification for major spills in the river and inquired if they could use the siren to warn residents. He said another resident asked that the junk yard property be looked at on King Road because it did not look good. Commissioner Skotarczyk asked residents to take a look at the Police Department's Activity Report in the Agenda Packet, and asked if they wanted more or less police protection.

Mayor Browne responded to the comment that Marine City had a do-nothing five member board, and commented that it takes a lot of thick skin to be a member of a commission or board. He continued that they were a Commission of seven members, which means there are seven votes. Mayor Browne said that instead of bashing the board, citizens should unite and stand behind the members of the Commission. He commented that Marine City's Commission was one of the most respected in St. Clair and Macomb Counties, and that citizens liked that Marine City discussed items. Marine City is a great town, he said.

Mayor Browne reminded everyone that on Sunday, October 23<sup>rd</sup>, they would have a dedication ceremony for the LaBuhn Bridge; and, he recognized Biff LaBuhn's 32 years of service as a former Mayor of Marine City. Mayor Browne asked everyone to watch out for the trick-or-treaters on Halloween, and suggested the Riverside Plaza's Trunk or Treat event on October 26<sup>th</sup>.

### **Adjournment**

Motion by Commissioner Hendrick, seconded by Commissioner Meli, to adjourn at 9:00 PM. All Ayes. Motion Carried.

Respectfully submitted,

Diana S. Kade  
City Clerk

8A

**City of Marine City  
Tax Increment Finance Authority  
September 17, 2013**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, September 17, 2013, and was called to order at 4:00 PM by Chairperson May.

**Present:** Chairperson May; Board Members Babchek, Lepley, Phelan, Tisdale and Weisenbaugh; and, City Clerk Kade.

**Absent:** Board Member Skwiers and City Manager Gabor

**Approve Agenda**

The following addition was made to the Agenda:

- Unfinished Business                      9A - Signage ~ Subcommittee Update

Motion by Board Member Weisenbaugh, seconded by Board Member Phelan, to approve the Agenda, as amended. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Board Member Phelan, seconded by Board Member Babchek, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held August 20, 2013, as presented. All Ayes. Motion Carried.

**Communications**

There were no Communications presented.

**Public Comment**

Rev. Rebecca Lepley, 539 North William Street, Marine City, distributed a flyer to the Board Members for Heritage Day; spoke of the 108 year old Upright Grand Piano on the second floor of Historic City Hall, which would cost \$9,000 to restore; and announced that the Fire Department had cleared Friends of City Hall to use the opera house stage on the weekend.

Bill Danneels, 206 Westminster, Marine City, thanked TIFA for its financial support for the restoration of Historic City Hall, and said he hoped they could continue to have the building's interior totally restored; and, spoke of his love for Marine City.

**Unfinished Business**

***Signage ~ Subcommittee Update***

Board Member Tisdale provided an update from the subcommittee, which had met twice, and distributed a listing of potential new signs and existing signs. He reported that they were looking at eight new signs and locations, possibly changing existing signs, adding additional hardware below existing signs, and new wording for the signs.

Brief discussion ensued, and it was agreed that the subcommittee needed to meet again to compile a final version of potential signage.

**New Business**

***Request for Financial Support ~ Friends of City Hall***

On behalf of Friends of City Hall, Rev. Rebecca Lepley, said that they were looking for financial support, as follows:

- Heritage Days – advertisement costs \$1,138.00
- Promotional Video – educational/fundraising events \$3,392.00

Rev. Lepley discussed the video, which would be offered for sale, and more importantly, be used to educate and reach-out to people to come to Marine City. The finished video production would be 20 minutes in length.

Rev. Lepley said the distribution of the Heritage Day flyers to the grade schools was very effective last year.

Board Member Lepley explained why this type of financial support would fit in with TIFA's purpose, and why he was in support of the request.

Motion by Board Member Tisdale, seconded by Board Member Phelan, to offer financial support to Friends of City Hall in the amount of \$4,500.00 towards the Heritage Day advertisement costs, and Promotional Video, upon presentation of Invoices to T.I.F.A. All Ayes. Motion Carried.

## **Financial Business**

### ***Invoice Approval***

Motion by Board Member Phelan, seconded by Board Member Lepley, to approve US Bank Debt Service Invoice for Account #4215\_5 in the amount of \$29,510.00 from TIFA #1, as presented. All Ayes. Motion Carried.

Motion by Board Member Tisdale, seconded by Board Member Weisenbaugh, to approve POSTEMA Signs & Graphics Invoice #24815 in the amount of \$6,745.00 from TIFA #3, as presented. All Ayes. Motion Carried.

## **Adjournment**

Motion by Board Member Tisdale, seconded by Board Member Weisenbaugh, to adjourn at 4:43 PM. All Ayes. Motion Carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Diana S. Kade", written in a cursive style.

Diana S. Kade  
City Clerk

JB

**City of Marine City  
Pension Board ~ Pension Plan  
July 30, 2013**

A regular meeting of the Pension Board ~ Pension Plan held on Tuesday, July 30, 2013 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, was called to order by Chairperson David Scheel at 4:24 PM.

**Present: Board Members Itrich and Scheel; Commissioner Turner; City Manager Gabor; City Treasurer McDonald; and, City Clerk Kade.**

**Absent: Board Member VanderMeulen and Mayor Browne**

**Approve Agenda**

The following deletion was made to the Agenda:

- Appointment of Pension Board Trustee

Motion by Commissioner Turner, seconded by City Manager Gabor, to approve the Agenda, as amended. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Commissioner Turner, seconded by Board Member Itrich, to approve the Minutes of the Regular Pension Board ~ Pension Plan Meeting of June 4, 2013, as presented. All Ayes. Motion Carried.

**Communications**

There were no communications presented.

**Unfinished Business**

None

**New Business**

***Notice of Retirement ~ Justin F. McCartney***

A notice of retirement was received from Justin F. McCartney effective January 3, 2014.

Motion by City Manager Gabor, seconded by Commissioner Turner, to accept the Notice of Retirement from Justin F. McCartney, and place it on file. All Ayes. Motion Carried.

***Notice of Retirement ~ Diana S. Kade***

A notice of retirement was received from Diana S. Kade effective January 3, 2014.

Motion by City Manager Gabor, seconded by Commissioner Turner, to accept the Notice of Retirement from Diana S. Kade, and place it on file. All Ayes. Motion Carried.

**Financial Business**

***Financial Reports by Frederick Miller***

Financial Consultant Frederick Miller provided a transfer update from Wilmington Trust to Raymond James and reported that the performance would begin with the last quarter of 2013.

Mr. Miller provided a performance report of the activity for the City's Pension Plan from June 30, 2012 to June 30, 2013, as follows:

Market Value as of June 30, 2012:	\$5,492,543.57
Market Value as of June 30, 2013:	\$5,557,860.00

City Finance Director Mary Ellen McDonald noted that \$350,000 would potentially be saved due to a long-term employee recently withdrawing from the City's Pension Plan.

Mr. Miller stated that with more cash flow coming in with the changes that have been made, the plan was in good shape.

Motion by City Manager Gabor, seconded by Commissioner Turner, to accept the financial reports presented by Financial Consultant Frederick Miller, and to place them on file. All Ayes. Motion Carried.

***Invoice Approval***

Motion by City Manager Gabor, seconded by Commissioner Turner, to approve Sullivan, Ward, Asher & Patton Invoice #458683 in the amount of \$555.00, as presented. All Ayes. Motion Carried.

Motion by City Manager Gabor, seconded by Board Member Itrich, to approve Gabriel, Roeder, Smith & Company Invoice #402308 in the amount of \$600.00, as presented. All Ayes. Motion Carried.

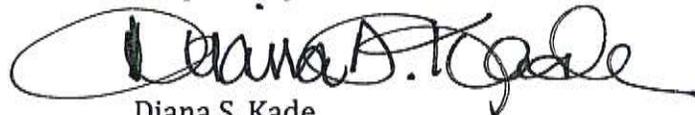
***Preliminary Financial Statements***

Motion by City Manager Gabor, seconded by Board Member Itrich, to accept the Preliminary Financial Statements for April, May and June 2013, and to place them on file. All Ayes. Motion Carried.

**Adjournment**

Motion by City Manager Gabor, seconded by Commissioner Turner, to adjourn at 4:45 PM. All Ayes. Motion Carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Diana S. Kade". The signature is written in a cursive style with a large, looping initial "D".

Diana S. Kade  
City Clerk

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**City of Marine City  
Pension Board ~ Retiree Health Care Plan  
July 30, 2013**

A regular meeting of the Pension Board ~ Retiree Health Care Plan held on Tuesday, July 30, 2013 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, was called to order by Chairperson David Scheel at 4:45 PM.

**Present:** Board Members Itrich and Scheel; Commissioner Turner; City Manager Gabor; City Treasurer McDonald; and, City Clerk Kade.

**Absent:** Board Member VanderMeulen and Mayor Browne

**Approve Agenda**

Motion by Commissioner Turner, seconded by City Manager Gabor, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Commissioner Turner, seconded by City Manager Gabor, to approve the Minutes of the Regular Pension Board ~ Retiree Health Care Plan Meeting on June 4, 2013, as presented. All Ayes. Motion Carried.

**Communications**

There were no communications presented.

**Unfinished Business**

None

**New Business**

None

## **Financial Business**

### ***Investment Performance***

Financial Consultant Frederick Miller reviewed the Raymond James Account Summary with regards to the City's Retiree Health Care Fund. The current value of the City of Marine City's Retiree Health Care Fund was \$199,796.60 as of July 26, 2013; and the total net flow was <\$48,314.28>.

Discussion ensued as to how to do something different with the investments.

Mr. Miller commented on the allocation analysis and noted that 41.55% was cash and cash alternatives. He suggested that they reposition the portfolio.

Motion by City Manager Gabor, seconded by Board Member Itrich, to direct Financial Consultant Miller to keep 10% of the cash balance in the portfolio, and to reposition the balance to maximize the gains. All Ayes. Motion Carried.

### ***Preliminary Financial Statements***

Motion by City Manager Gabor, seconded by Commissioner Turner, to accept the Preliminary Financial Statements for April, May and June 2013, and place them on file. All Ayes. Motion Carried.

## **Adjournment**

Motion by Commissioner Turner, seconded by City Manager Gabor, to adjourn at 4:55 PM. All Ayes. Motion Carried.

Respectfully submitted,



Diana S. Kade  
City Clerk

8D

RECEIVED  
OCT 11 2013  
City of Marine City

# SPECIAL EVENT PERMIT APPLICATION

CITY OF MARINE CITY, MICHIGAN  
303 S. Water Street, Marine City, Michigan 48039

It is recommended that all applications be submitted to the City not less than 90 days prior to the start of the event in order for the application to be processed by the event date. The City will act upon the application within 30 days of receipt. The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability.

An Application Fee of \$25.00 is required for all non-City sponsored events; however, the fee shall be refunded to the Applicant in the event there is zero cost impact to the City for the event.

NAME OF EVENT: Lighted Santa Parade

Applicant / Sponsor of Event: Marine City Chamber of Commerce

Is Sponsor of Event a Non-Profit Organization? Yes  No

Mailing Address: 201 - A Broadway  
Marine City, MI  
48039

Contact Person / Phone: Shari Faucher 810-765-4501

Contact Person E-Mail: chamber@visitmarinecity.com

On Site Event Manager / Phone: Shari Faucher 810-765-4501  
*(Changes in this information must be submitted to the City Clerk prior to the event.)*

Date/Hours of Event: Friday, December 6 line up starts  
at 1pm, parade steps off at 7pm

Location of Event: starts in front of Holy Cross Church  
ends at Old City Hall

Will alcoholic beverages be served? Yes \_\_\_\_\_ No X

Provide Detailed Description of Event (attach additional sheets & overhead diagram, if applicable):  
lighted floats, walking participants

Will street closures be necessary? Yes X No \_\_\_\_\_

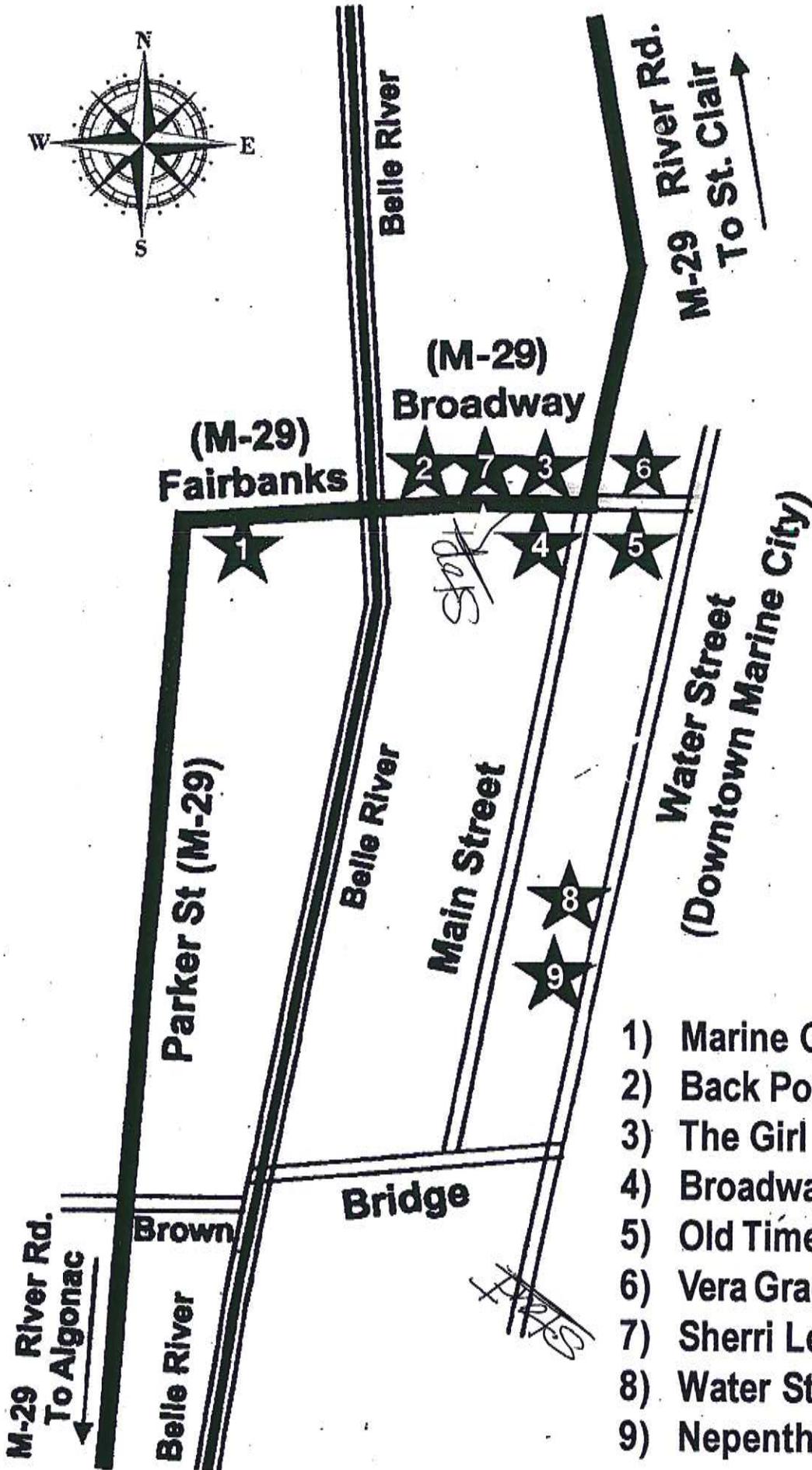
If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear down. Will need Water Street closed at  
Bridge going North to Broadway, east on Broadway to  
Main Starting @ 6:30pm

Are utility hook-ups required for water, electric, etc.? Yes \_\_\_\_\_ No X  
(May impact total cost of event)

If yes, list locations. \_\_\_\_\_

**General Insurance Requirements:**

1. Applicant/Sponsor will supply evidence of the following:
  - a. Certificate of general liability insurance with \$1,000,000 per occurrence and in the aggregate. Total coverage must be sufficient to cover possible exposure with adequate policy limits (may require higher limits if exposure is considered high).



- 1) Marine City Warehouse
- 2) Back Porch Antiques
- 3) The Girl Next Door Shop
- 4) Broadway Antiques
- 5) Old Times n' Such
- 6) Vera Grace Emporium
- 7) Sherri Lee Antiques
- 8) Water Street Antique Mall
- 9) Nepenthe

- i. If liquor is being served, then evidence of additional "Liquor Liability" with limits of not less than \$1,000,000 per occurrence and in the aggregate (may require higher limits if exposure is considered high).
- b. The named of insured must be the same as the Applicant/Sponsor.
- c. Policy coverage dates must be for the full term of the event.
- d. The City of Marine City must be named as an "Additional Insured" on the certificate.
- e. The City of Marine City and all of its elected and appointed officials, employees, and volunteers are to be added to the Applicant's/Sponsor's general liability policy as "Additional Insured's".
- f. The person signing the certificate must have authority to do so.
- g. A "Hold Harmless Agreement" is required, signed by event Applicant/Sponsor and the insurance provider (See Agreement Attached).
- h. Complete contact information for Insurer required.

Insurance Provider: Aitkens & Ormond Insurance

Amount of Coverage: \$ 1,000,000

Contact Name, Address & Telephone Number of Insurance Provider: Kelly Gwinell  
30060 23 Mile Rd  
Chesterfield, MI 48047

*(Attach Copy of Certificate of Liability Insurance)*

The City of Marine City complies with the ADA. No person shall be subjected to unlawful discrimination under any program or activity conducted in the City of Marine City.

**Applicant / Sponsor of Event is responsible for providing Portable Restrooms.**

Indicate # of Portable Restrooms planned for Event: \_\_\_\_\_  
 Indicated # of Handicap Portable Restrooms planned for Event: 0

**Applicant / Sponsor of Event is responsible for providing TRASH RECEPTACLES.**



**Ascending Fee Schedule:**

1. CITY SPONSORED EVENTS: The City of Marine City is responsible for 100% of costs.
2. CO-SPONSORED EVENTS: The City of Marine City is responsible for 50% of costs.
3. NON-PROFIT EVENTS: Sponsored by a currently certified IRS 501C (3) Non-Profit Organization. The sponsor is responsible for 100% of costs effective January 1, 2012.
4. FOR PROFIT EVENTS: The sponsor is responsible for 100% of cost.

The City of Marine City will provide the event organizers an estimate of fees for city services. The event organizers shall be given an opportunity to review these estimates prior to approval of the event. The final amount billed to the organizers will not exceed the estimated amount unless:

- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

**As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.**

Shari L. Jaucher  
Signature

10-9-13  
Date

**OFFICE USE**

**\$25.00 Application Fee Received:** 10/11/2013

**Application reviewed / approved by the following departments:**

**Fire Chief** [Signature]  
**Police Chief** [Signature]  
**Public Works Director** Richard Ames (EM)  
**Recreation Director** [Signature]  
**City Manager** [Signature]

**Approved by the City Commission at a regular meeting held in the Fire Hall on**

**RETURN ORIGINAL APPLICATION TO**

City Clerk's Office  
303 South Water Street  
Marine City, Michigan 48039

Telephone: (810) 765-8830

**DEPARTMENT ROUTING SHEET**  
*(For Internal Use Only)*

**LIGHTED SANTA PARADE**

Department	Estimated Costs	Explanation of Estimated Costs	Actual Costs
<b>POLICE</b>	<b>\$132.00</b>	Two Officers 6pm - 9pm \$22.00 per Hour	
<b>FIRE</b>	<b>None</b>		
<b>DPW</b>	<b>\$356.10</b>	Three Employees @ 3 Hour Call-Out Time	
<b>RECREATION</b>	<b>None</b>		

**Estimated Costs:      \$488.10**

## Hold Harmless Agreement

City of Marine City  
303 Water Street  
Marine City, MI 48039

Marine City Chamber of Commerce agrees to indemnify and hold harmless The City of Marine City from any and all liability, defense costs, including other fees, loss or damage, that the City of Marine City may suffer as a result of claims, demands, costs, or judgments against it, or arising from (Name of event) Lighted Santa Parade.

In addition, Marine City Chamber of Commerce agrees to provide the City of Marine City a Certificate of Insurance naming the City of Marine City as an "Additional Insured" in an amount of not less than the maximum exposure of the City of Marine City.

Shari Faucher  
Print Name (Rep of Applicant/Sponsor)

Administrative Assistant  
Print Title

Shari Faucher  
Signature

10/11/13  
Date

Kelly Guinnell  
Print Name (Rep of Insurance Carrier)

Licensed Agent for  
Print Title Auto Owners

[Signature]  
Signature

10/9/13  
Date



**Location of Event:**

Volunteers will be at all corners near stoplights and at businesses during hours of paper sales.

Will alcoholic beverages be served?

Yes \_\_\_\_\_

No X

**Provide Detailed Description of Event (attach additional sheets & overhead diagram, if applicable):**

Volunteers will sell (via donations) a copy of the Old Newsboys paper at all corners near stoplights and at businesses during the requested hours. The purpose is to raise money to provide clothing and shoes to needy children at Christmas. This paper sale is one our major fundraisers.

Will street closures be necessary?

Yes \_\_\_\_\_

No X

If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear down.

Are utility hook-ups required for water, electric, etc.? (May impact total cost of event)

Yes \_\_\_\_\_

No X

If yes, list locations.

**General Insurance Requirements:**

1. Applicant/Sponsor will supply evidence of the following:

- a. Certificate of general liability insurance with \$1,000,000 per occurrence and in the aggregate. Total coverage must be sufficient to cover possible exposure with adequate policy limits (may require higher limits if exposure is considered high).

- i. If liquor is being served, then evidence of additional "Liquor Liability" with limits of not less than \$1,000,000 per occurrence and in the aggregate (may require higher limits if exposure is considered high).
- b. The named of insured must be the same as the Applicant/Sponsor.
- c. Policy coverage dates must be for the full term of the event.
- d. The City of Marine City must be named as an "Additional Insured" on the certificate.
- e. The City of Marine City and all of its elected and appointed officials, employees, and volunteers are to be added to the Applicant's/Sponsor's general liability policy as "Additional Insured's".
- f. The person signing the certificate must have authority to do so.
- g. A "Hold Harmless Agreement" is required, signed by event Applicant/Sponsor and the insurance provider (See Agreement Attached).
- h. Complete contact information for Insurer required.

Insurance Provider: \_\_\_\_\_

Amount of Coverage: \_\_\_\_\_

Contact Name, Address & Telephone Number of Insurance Provider: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*(Attach Copy of Certificate of Liability Insurance)*

The City of Marine City complies with the ADA. No person shall be subjected to unlawful discrimination under any program or activity conducted in the City of Marine City.

**Applicant / Sponsor of Event is responsible for providing Portable Restrooms.**

Indicate # of Portable Restrooms planned for Event: \_\_\_\_\_

Indicated # of Handicap Portable Restrooms planned for Event: \_\_\_\_\_

**Applicant / Sponsor of Event is responsible for providing TRASH RECEPTACLES.**

**Ascending Fee Schedule:**

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**As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.**

  
\_\_\_\_\_  
Signature

10/2/13  
\_\_\_\_\_  
Date

**OFFICE USE**

**\$25.00 Application Fee Received:** 10/2/13

**Application reviewed / approved by the following departments:**

<b>Fire Chief</b>	<u>[Signature]</u>
<b>Police Chief</b>	<u>[Signature]</u>
<b>Public Works Director</b>	<u>[Signature]</u>
<b>Recreation Director</b>	<u>[Signature]</u>
<b>City Manager</b>	<u>[Signature]</u>

**Approved by the City Commission at a regular meeting held in the Fire Hall on**

**RETURN ORIGINAL APPLICATION TO**

City Clerk's Office  
303 South Water Street  
Marine City, Michigan 48039

Telephone: (810) 765-8830

**DEPARTMENT ROUTING SHEET**  
*(For Internal Use Only)*

**MARINE CITY OLD NEWSBOYS ANNUAL PAPER SALE**

Department	Estimated Costs	Explanation of Estimated Costs	Actual Costs
<b>POLICE</b>	None		
<b>FIRE</b>	None		
<b>DPW</b>	None		
<b>RECREATION</b>	None		

**Estimated Costs:     NONE**

8E

# City of Marine City, Michigan

303 S. Water Street, Marine City, Michigan 48039

## Business License Application

A Non-Refundable Background Check Fee Due at Time of Filing Application  
\$10.00 Due per Each Background Check

**Business Information:**

Business Name: AMERICAN CHIROPRACTIC MEDICAL SERVICES  
Business Address: 621 CHARLIER ST MARINE CITY SUITE B  
Bus. Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: ACMS2020@gmail.com  
Description of Business: CHIROPRACTIC

Open Date (Subject to approval): 9/25/13 Non-Profit: Yes  No   
Number of Employees: Full Time 2 Part Time 2 # of Seats \_\_\_\_\_  
Hours of Operation: From 9 AM to 7 PM  M  T  W  Th  F  S  S  
3 PM to 7 PM TUES  
3 PM to 6 PM THURS 10 AM to 12 PM SAT  
Ownership:  Corporation  Individual  Partnership  LLC  Limited  
Partnership  
Corporation Name: \_\_\_\_\_  
State Tax ID: 46-3193521 Federal ID: 46-3193521  
Value of Initial Stock and Equipment: \$ 5000.00

**Owner Information** (Must Provide Copy of Government Issued Photo Identification):

Name: A. Feeli - Elka Amon Morgan Title: CHIROPRACTOR  
Address: 28701 Norwich Court Phone: 248-217-9070  
City: Chesterfield State: MI Zip: 48047  
Driver's License #: M625028067475  
Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Driver's License #: \_\_\_\_\_

Building Owner: WLG Properties  
Address: 612 Chartier, MARINE CITY  
State: MI Zip: 48039 Phone: 810-765-4410

**Emergency Contact Information (After Hours):**

Name: Michelle Jones Phone: 810-420-2318  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Alarm Company:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
STREET CITY STATE ZIP

List any Flammable or Toxic Materials Stored in Building NONE

Provide copies of any necessary paperwork for hazardous substances from any outside agencies.

<p><b>HAS THIS BUSINESS MET ALL COUNTY, STATE AND/OR FEDERAL LICENSING REQUIREMENTS NEEDED TO CONDUCT YOUR BUSINESS?</b></p> <p>YES: <u>X</u> NO: _____</p> <p>APPLICANT'S INITIALS: _____</p>
--

Provide copies of any other governmental licenses needed to conduct your business.

Special Instructions for Police and Fire Departments: \_\_\_\_\_

Is there hard-surface parking for this business? Yes No

Are you indebted to the City for anything? NO

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above-described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Michelle Jones manager  
Signature & Title of Applicant

9/9/13  
Dated

**City Hall Use Only**

\_\_\_\_\_ **NEW BUSINESS**

\_\_\_\_\_ **TRANSFER OWNERSHIP OF EXISTING BUSINESS**

. Name of Previous Owner(s) \_\_\_\_\_

**X**

\_\_\_\_\_ **TRANSFER OF EXISTING BUSINESS TO NEW LOCATION**

. Previous Business Location 260 S. PARKER ST.

**Background Check Fees:** \$ N/A **Date Paid:** \_\_\_\_\_

**License Fee:** \$ \_\_\_\_\_ **Date Paid:** \_\_\_\_\_ **Date Issued:** \_\_\_\_\_  
Fee: \$25.00 per \$1,000 of stock and equipment

**BUSINESS LICENSE # ISSUED:** \_\_\_\_\_

**Business Licenses Expire June 30<sup>th</sup> of Each Year.**

**Required Signatures:**

<b>Fire Marshal:</b> _____	<b>Date:</b> <u>10-21-12</u>
<b>Police Chief:</b> _____	<b>Date:</b> _____
<b>City Manager:</b> _____	<b>Date:</b> _____
<b>City Commission:</b> _____	<b>Date:</b> _____
<b>Building Inspector:</b> _____	<b>Date:</b> _____
<b>City Clerk:</b> _____	<b>Date:</b> <u>10/31/13</u>

\_\_\_\_\_

**SPECIAL NOTES:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9A

**CITY OF MARINE CITY  
ST. CLAIR COUNTY, MICHIGAN**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO ENDORSE THE COMPLETE STREETS PLANNING PRINCIPLE AND  
ADOPT AN ORDINANCE IN FURTHERANCE OF SAME**

**A RESOLUTION** of the City Commission of the City of Marine City adopted at a regular meeting of said Commission held at the Fire Hall located at 200 South Parker Street, Marine City, Michigan, on the \_\_\_\_\_ day of November 2013 at 7:00 PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_:

**WHEREAS**, walking and bicycling are nonmotorized transportation options that enhance health through physical activity and help reduce air pollution; and

**WHEREAS**, Marine City is the eastern terminus for US Bicycle Route 20, and a northern terminus for the Adventure Cycling Association's Underground Railroad Bicycle Route; and

**WHEREAS**, the "Complete Streets" guiding principle promotes a safe network of access for pedestrians, bicyclists, transit users, motorists, and users of all ages and abilities; and

**WHEREAS**, other jurisdictions and agencies nationwide have adopted Complete Streets legislation including the U.S. Department of Transportation, the State of Michigan (Public Act 135 of 2010), St. Clair County (St. Clair County Nonmotorized Guidelines), and numerous Michigan communities; and

**WHEREAS**, the promotion of capital improvements that are planned, designed and constructed to encourage walking, bicycling, and transportation options increases the general safety and welfare for all of Marine City's citizens; and

**WHEREAS**, as a matter of policy, City Officers should integrate and implement the "Complete Streets" guiding principle.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Marine City **RESOLVES** to endorse the Complete Streets planning principle and adopt an ordinance in furtherance of same.

Ayes:

Nays:

**RESOLUTION DECLARED ADOPTED.**

---

**John M. Gabor, City Manager**

**Attest:**

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**Diana S. Kade, City Clerk**

9A

**CITY OF MARINE CITY  
ST. CLAIR COUNTY, MICHIGAN  
ORDINANCE NO. 13-09**

**AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN, TO AMEND GENERAL REGULATIONS TITLE IX, CHAPTER 90, STREETS AND SIDEWALKS OF THE MARINE CITY CODE BY ADDING SECTIONS 175 *ET SEQ.*, ENTITLED "COMPLETE STREETS," TO PROVIDE FOR AND REGULATE A DESIGN PRINCIPLE TO PROMOTE A SAFE NETWORK OF ACCESS FOR PEDESTRIANS, BICYCLISTS, AND MOTORISTS OF ALL AGES AND ABILITIES.**

**THE CITY OF MARINE CITY ORDAINS:**

**SECTION 1. AMENDMENT.**

Title IX, Chapter 90, is hereby amended to read as follows:

**Sec. 90.175. Definition.**

"Complete streets" is defined as a design principle to promote a safe network of access for pedestrians, bicyclists and motorists of all ages and abilities.

**Sec. 90.176. Complete Streets Improvements.**

The City of Marine City will plan for, design, and construct all transportation improvement projects, both new and retrofit activities, to provide appropriate accommodation for bicyclists, pedestrian, transit users, and persons of all ages and abilities in accordance with the City of Marine City Nonmotorized Transportation Plan.

In furtherance of that policy:

(a) The Planning Commission shall prepare and recommend a Nonmotorized Transportation Plan for adoption by the City Commission.

(b) The City of Marine City Nonmotorized Transportation Plan shall be referenced and its implementation considered prior to new construction or alterations within city rights-of-way.

(b) The Nonmotorized Transportation Plan will include, at a minimum, accommodations for accessibility, sidewalks, curb ramps and cuts, trails and pathways, signage, bike lanes, and shall incorporate principles of complete streets and maximize walkable and bikeable streets within the City of Marine City.

(c) The accommodations shall also be designed and built using guidance from the most recent editions of the American Association of State Highway Transportation Officials (AASHTO) *Guide for the Development of Bicycle Facilities*, the Michigan Manual on Uniform Traffic Control Devices (MMUTCD) (MDOT), and the *Americans with Disabilities Act Accessibility Guidelines* (ADAAG). Methods for providing flexibility within safe design parameters, such as context sensitive solutions and design, will be considered.

(d) The City of Marine City Nonmotorized Transportation Plan will be updated in accordance with subsection (a) every five years from the Effective Date.

(e) It will be a goal of the City to fund the implementation of the Nonmotorized Transportation Plan, which shall include expending State Act 51 funds received by the City annually in accordance with Public Act 135 of 2010, as amended.

#### **Sec. 90.177. Exceptions.**

Facilities for bicyclists, pedestrians, transit users, and people of all ages and abilities are not required to be provided in instances where a documented exception is recommended by the City Manager and granted by the City Commission based on findings of one or more of the following conditions:

- (a) Where their establishment would be contrary to public health and safety;
- (b) When the cost would be excessively disproportionate to the need or probable use;
- (c) When the cost would result in an unacceptable diminishing of other city services;
- (d) Where there is no identified long-term need;
- (e) Where the length of the project does not permit a meaningful addition to the non-motorized network; or
- (f) Where reconstruction of the right-of-way is due to an emergency.

#### **SECTION 2. SEVERABILITY.**

This ordinance and each of the various parts, sections, subsections, sentences, phrases, and clauses hereof are declared to be severable. If any part, section, subsection, sentence, phrase, or clause is determined to be invalid or unenforceable by a court of competent jurisdiction, it is hereby provided that the remainder of the Ordinance shall not be affected thereby and shall remain in full force and effect.

#### **SECTION 3. REPEAL OF ORDINANCES IN CONFLICT HEREWITH.**

Any and all Ordinances of the City of Marine City or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of the within Ordinance, are hereby expressly repealed.

**SECTION 4. RATIFICATION**

All other provisions of the Code of Ordinances of the City of Marine City, Michigan except as herein modified or amended are hereby expressly ratified and affirmed.

**SECTION 5. PUBLICATION.**

This Ordinance shall be published in accordance with the terms, provisions, and requirements of the City Charter of the City of Marine City, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan.

**SECTION 6. EFFECTIVE DATE.**

This Ordinance shall take effect on the 21<sup>st</sup> day of November 2013, in accordance with the provisions and requirements of the City of Marine City. The City Clerk is hereby directed to publish this Ordinance within fifteen (15) days after the date of adoption as required by section 7.2 of the City Charter of the City of Marine City.

**ORDINANCE DECLARED ADOPTED.**

---

Charles Browne, Mayor  
City of Marine City, Michigan

**CERTIFICATION**

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a regular meeting of the City Commission held on the \_\_\_\_\_ day of \_\_\_\_\_ 2013, and public notice of said meeting was given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present:

Members Absent:

It was moved by Commissioner \_\_\_\_\_, and supported by  
Commissioner \_\_\_\_\_, to adopt the Ordinance.

Ayes:

Nays:

The Ordinance was declared adopted by the Mayor and has been recorded in the  
Ordinance Book of the City of Marine City.

---

Diana Kade, City Clerk  
City of Marine City, Michigan

INTRODUCED:       October 17, 2013  
ADOPTED:  
PUBLISHED:  
EFFECTIVE:        November 21, 2013

10A

# Request for Financial Support Discover the Blue

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**Blue Water Area Convention and Visitors Bureau  
Marine City  
2014 Regional Partnership Agreement**

Blue Water Area Convention and Visitors Bureau, and Marine City 2013-2014 partnership agreement for Regional Marketing Campaign "Discover the Blue"...shores of eastern Michigan.

**Regional Marketing Campaign consists of three components:**

**1. www.bluewater.org**

- Community DVD placement on community's home page
- Bluewater.org to promote events, tourism related businesses, photos, attractions and city information and community links
- Visitor Guide with 1½ pages of community photos and ½ page of editorial plus availability to download or view visitor guide on bluewater.org
- QR code on your community page in the Visitor Guide
- Billboard Program, Magazine Publications, Trade Shows and Event Brochures
- Full page ad in the official Pure Michigan Visitor Guide promoting region
- Community's Visitor Guide in Blue Water Area Convention and Visitors Bureau Lobby
- 20 -"Cross Promotion" TVs playing a video of each community plus monthly listing of community events. The TVs are placed in all nine communities.
- Boater Bags to region's harbors with community brochures
- 4 Kiosks (pilot program) promoting the region's events, attractions, restaurants and accommodations
- Social media coverage on Facebook, Twitter, Google +, and Pinterest,
- Monthly up-date "calendar of events" sent to hotel/motels, government, partners, agencies, media, restaurants and personal requests.

**2. Pure Michigan Partnership**

- www.michigan.org On michigan.org home page under "Hot Spots"
- Regional Lighthouse Tour, Heritage Tour and Foodie Tour on Pure Michigan site
- Radio - Tim Allen (Summer 2014) extended coverage in Toronto
- Promotional opportunities for major events on Pure Michigan radio broadcasts and newsletter

**3. AT&T 2013 - 2014 Partnership**

- "Discover the Blue" featured on cover of the Huron, Sanilac and St. Clair County AT&T phone directories
- "Discover the Blue" display ads throughout the AT&T Yellow Pages
- "Discover the Blue" Full page ad in St. Clair County directory promoting region
- Listing of major attractions on Community Pages in St. Clair County Directory
- "Discover the Blue" ¼ page ad under Tourism/Attractions in: Oakland County, West North West, Sanilac, North Macomb, Lapeer, Greater Thumb, Lansing, Grand Rapids, Genesee County, Holland, West Lakeshore, Saginaw/Bay City and St. Clair County

Partnership investment.....\$4300.00

Payment due February 1, 2014

One Marine City Representative is requested to provide community information, events, attractions and photos to the Blue Water Area Convention and Visitors Bureau

Marine City Representative: \_\_\_\_\_

Marine City \_\_\_\_\_ Date \_\_\_\_\_

Blue Water Area Convention and Visitors Bureau \_\_\_\_\_ Date \_\_\_\_\_

**Please sign and return by October 1, 2014**



PURE MICHIGAN  
TOURISM UPDATE

Connect with the Travel Industry:



NEWS FROM TRAVEL MICHIGAN VICE PRESIDENT GEORGE ZIMMERMANN

As you are probably aware, we received a funding increase for FY 2014, which started on October 1st, from \$25 million to \$29 million, with that increase provided to boost our international marketing efforts. With this additional funding, there are five primary components to our international marketing program in 2014. First, we are adding Toronto as a primary market for spring/summer advertising. We have advertised in the smaller Canadian markets south of Toronto for a number of years, but never had the dollars to include Toronto. That changes starting next spring. In addition, we will be offering our advertising partners an opportunity to buy into the Toronto market with us.



**Marine City Chamber of Commerce**  
201-A Broadway, Marine City MI 48039

810-765-4501  
[chamber@visitmarinecity.com](mailto:chamber@visitmarinecity.com)

October 20, 2013

### **It Was a Very Good Year!**

September 30 marked the end of the Marine City Chamber of Commerce's 2012-13 year. In review, it was a very productive year for the Chamber!

Many people misunderstand the Chamber's mission and position. Some think it is a community support group, some think it's a part of government, and still others think it's a kind of charitable group. In reality, it's none of these. Each community's Chamber of Commerce establishes its own mission and goals- in Marine City, our primary goal is to support our business community- in every area of town- and to encourage new businesses. That said, people still gravitate to Chamber offices for answers on a wide variety of subjects when they don't know who to ask. We try to help in that area and our staff person can usually provide some direction.

To provide for our goal of business support, sometimes special events can be helpful if they focus on businesses and for businesses. We are pleased to report that this year we were able to provide events of this type in each commercial area of Marine City. Downtown, we produced our second Summer Antique Show. On the Parker Street (M-29) corridor, we again provided weekly Farmer's Markets, July through October. And, new this year, at the Riverside Plaza shopping area we were especially pleased to develop our new Spring and Fall Flea Markets, providing additional consumer traffic in that commercial area.

Additionally, we produced the annual Santa Parade. Although this event is not particularly business-oriented, it is a traditional Chamber event for the enjoyment of everyone and we're pleased to provide it. Many thanks to the Marine City Rotary Club, a strong partner in this event.

The Marine City Chamber also provides events specific to our Chamber members and their guests- this year we had five Networking Mixers, our Annual Membership Dinner Meeting, and the occasional Business Spotlight where we "visited" a Chamber business for an up-close view of what they do. We also provided ribbon cuttings for new and relocating businesses. Our Marketing Committee again spent the year finding ways to promote Marine City outside of our area. Although they weren't able to duplicate getting the Under the Radar-Michigan television show here like last year (THAT was fun!), they continue to produce our area's visitor/shopping brochure each year, ensure Marine City is represented in Discover the Blue, our regional tourism promotion (working with the Blue Water Area Convention and Visitors Bureau and Pure Michigan), administrate the City of Marine City Facebook page, create an annual Marine City Calendar of Events and reach out through whatever means they can. Watch in the coming months for a city promotional sign on the Blue Water Ferry. And, of course, we maintain an office which is staffed sixteen hours a week and is accessible to both residents and visitors.

This is a pretty intensive agenda for a group with a Board of Directors of just seven and a part-time Administrative Assistant. We all should be very proud of our Marine City Chamber of Commerce- not every small town has a Chamber this productive. We can't be everything to everybody, but we are definitely meeting our stated goal of supporting Marine City and its business community. We look forward to continuing our work for Marine City in 2013-14.

Chamber membership is open to all via Business memberships, Non-profit memberships (non-profits, governments, schools), and Individual Memberships (non-business people who want to be supportive of Marine City's business community). For info, call 810-765-4501.

# Trying to find the perfect getaway? Add (blue) water

For a family seeking the perfect spot for a weekend getaway, or for a state association searching for the ideal place for an annual meeting, the recipe could not be simpler.

Just add water. Blue water.

Tourism in the Blue Water region, which includes 140 miles of shoreline from Big Muscamoot Bay on Harsens Island to the breakwater at Port Austin, has been surging.

As president of the Blue Water Area Convention & Visitors Bureau, I'm pleased with the swell. Through conversations with area hoteliers, the hotels are thrilled as well.

Debbie Stokan, general manager of the Comfort Inn in Port Huron, reports a 29 percent increase in occupancy from 2012 to 2013. Similarly, Keith Kirkwood, regional vice president of Landrys and the Blue Water Inn in St. Clair, has seen a 14 percent increase in occupancy from 2012 to 2013. A new trend shows hotels are selling out during the week as well as the weekend.

More evidence of the growing interest in the region comes right to our office. For instance, our full-page ad in the Pure Michigan Travel Guide this year attracted responses from more than

## POINT OF VIEW

**Marci Fogal**



5,000 readers looking for more information on the Blue Water Area. That was up 67 percent from a similar ad in 2012.

We're an enthusiastic partner of Pure Michigan and its website, michigan.org. Our Blue Water Area pages drew 9,036 clicks in August, up from 6,600 for the previous August.

Our radio campaign is also drawing attention. In the audio ad, "Out of the Blue," actor Tim Allen beckons listeners to enjoy our eastern shoreline. It can be heard on radio stations in southern Ontario, Ohio and Indiana. You can hear it for yourself on the homepage of our website, bluewater.org.

This summer we were obliged to order 5,000 additional copies of our annual Visitors Guide. It took only two months for the public to gobble up the initial press run of 40,000 guides. That's unprecedented.

I see this surge in interest and activity, and I have to ask, why? A lot of

it is our improving economy. But it also reassures me that our marketing and advertising efforts are working.

Our newly redesigned website, bluewater.org, is the most visitor-friendly website in the area, and it covers the whole region. It is kept fresh and ripe with useful, up-to-date information. We also advertise the region through billboards, print ads, brochures and social media, along with our newest addition of informational kiosks.

Our marketing campaign invites visitors to "Discover the Blue," because the Blue Water region is a treasure to behold — rivers and lakes, boardwalks and beaches, lighthouses and nature sanctuaries, tennis and golf, cycling and hiking, sailing and kayaking. Choose a cruise on the Huron Lady II in Port Huron, rent a pontoon boat in Algonac or view one of the six lighthouses in the Blue Water region.

I encourage you to visit bluewater.org, where I guarantee you'll be surprised at how much the Blue Water region has to offer and how much there is to discover. We have an exciting story to tell, and we are happy to share it.

*Marci Fogal is president of the Blue Water Convention & Visitors Bureau.*

## JOIN THE DISCUSSION

We welcome your comments. Only submissions including name, address and day and evening phone numbers verified by the Times Herald can be considered for publication. Letters of 250 or fewer words and opinion columns of 600 words have the best chance of being published. No poetry, please. All submissions may be edited for length, accuracy and clarity. Letters, opinion

columns and articles submitted to the Times Herald may be published or distributed in print, electronic or other forms.

» **BY MAIL:** Times Herald, Box 5009, Port Huron, 48061-5009.

» **BY FAX:** (810) 989-6294.

» **BY EMAIL:** timesherald@gannett.com. We will publish a letter by the same author no sooner than 14 days after his or her previous letter.

110-13-13

Clay | Algonac | Marine City | St. Clair | Port Huron | Lexington | Port Sanilac | Harbor Beach | Port Austin

# Discover the Blue

Discover  
140 Miles  
of Eastern  
Michigan  
Shoreline

Plan Your  
Next Vacation  
in the Blue!

## Things to Do

Beaches & Boardwalks  
Parks & Trails  
Arts & Culture  
Golfing

SIX!  
Lighthouses  
in the Blue  
Freighter Watching

## Boating

Marinas  
Kayaking & Canoeing  
Fishing

## Shopping & Dining

Boutiquing & Antiquing  
Waterfront & Unique Dining



Blue Water Area  
Convention & Visitors Bureau  
Official Visitor's Guide

[www.BlueWater.org](http://www.BlueWater.org)



"A treasure trove of antique shops and gift boutiques"



Scan this QR Code  
with your smartphone to visit  
Discover the Blue/Marine City  
Photo: Georgia Phelan

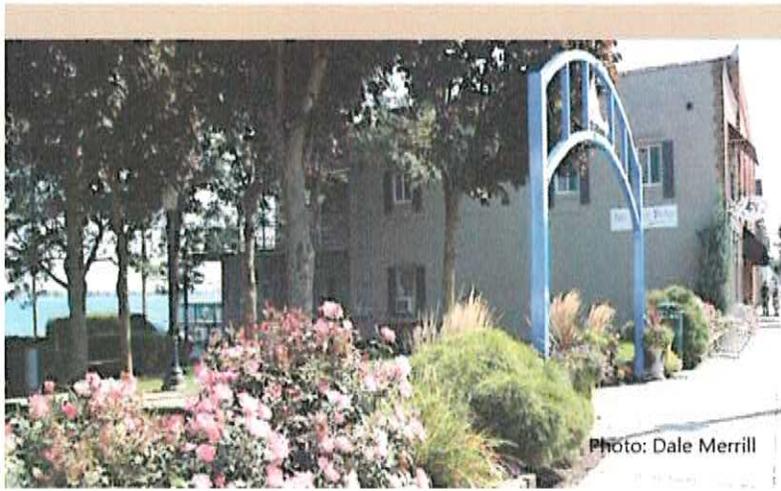


Photo: Dale Merrill



Photo: Cheryl Cencich

## Marine City

The pleasing sight of freshly caught and cooked Great Lakes fish, the aromatic smell of fresh baked goods and the sweet taste of specialty candies await visitors to Marine City. With a treasure trove of antique shops and gift boutiques, Marine City has become a destination for antique collectors. This historic community offers waterfront dining, spa experiences and numerous nooks and crannies worth exploring whether visitors are looking for a family vacation or a “girlfriend getaway.”

### Highlights of a trip to Marine City include:

- Five waterfront parks, including public swimming beaches
- Numerous waterfront dining venues
- An international border crossing to Sombra, Ontario, Canada, via car ferry for both vehicular and pedestrian traffic
- Tours of residential architecture and Victorian-era homes known as “Painted Ladies”
- Fishing and boating along the international waterway, the St. Clair River

### Annual festivals and special events include:

- The Marine City Music Festival
- Antique Show
- The city-wide Maritime Days celebration
- Heritage Days
- Holiday Home Tour featuring Victorian-era homes
- Lighted Santa Parade



Photo: Grace Grogan

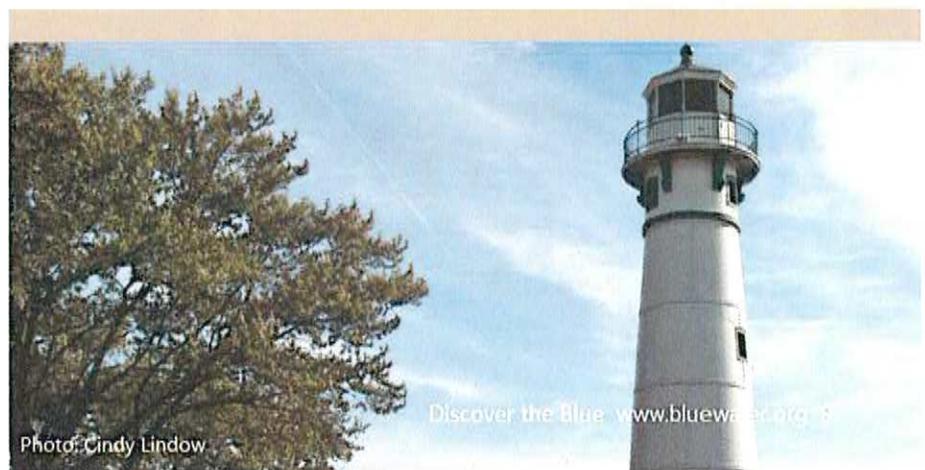


Photo: Cindy Lindow

10B

**City of Marine City**

# Memo

To: Marine City Commissioners  
From: John M. Gabor, City Manager  
Date: November 1, 2013  
Re: Proposed Waste Collection Contract Renewal – Emterra Environmental USA

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The Marine City waste collection contract will expire on December 31, 2013. I have reviewed some possible options and the following is a proposed recommendation:

1. Renew our current contract with Emterra under the following conditions:
  - a. Emterra agrees to hold our current collection price of \$13.10 for the first year of a new five year contract.
  - b. Years 2 - 5 would have a 3% improvement factor.
  - c. Emterra agrees to reset the current fuel surcharge pricing matrix as of December 31, 2013 as defined in the Midwest Diesel Fuel Price Index. This will reduce our fuel surcharge substantially. Current fuel surcharge is \$1.20 per residential home per month.
  - d. Dumping fees are included in this contract price. Any increases would be the responsibility of Emterra during the contract term.
  - e. Overall service from this contractor has been very good during the term of our current contract. They know the area and have responded very well to any problems that have surfaced.
  - f. The conditions above are only related to the extension of our current contract and are not to be considered a "bid" proposal.
2. The only other option would be to rebid the waste collection contract on the open market. Based on the bid history in St Clair County during the past year I believe that only two contractors would bid our city with a high probability of even greater cost increases over the renewal proposal.

If you have any questions please call me at your convenience.

John M Gabor

City Manager – Marine City

# THE WASTE COLLECTION AND DISPOSAL CONTRACT

## CITY OF MARINE CITY

This Contract dated \_\_\_\_\_, it is made by and between, the Marine City, a Municipal Corporation, herein after referred to as the "City" and Emterra Environmental USA, Corp., hereinafter referred to as the "Contractor".

1. For and in consideration of the payments to the Contractor, by the City, as specified in Section 6 below, and Attachment "A", attached hereto and made a part hereof, the Contractor agrees to establish and maintain each of the services listed in Attachment "A". All the present services will continue, as is, until the new contract commences on \_\_\_\_\_. In the first year the number of residential units scheduled to be provided with the above services is \_\_\_\_\_, but this number is subject to an ongoing adjustment that is defined in Attachment "A". The Policies and Procedures used by Contractor to service this Contract, are set out in Attachment "B", attached hereto and made a part hereof. In addition to the residential waste collection services specified above, the Contractor will supply a number of waste containers, at each of the City locations specified in Attachment "C".

2. For the purpose of this Contract "Refuse", "Garbage", "Yard Waste" and "Recyclables", shall be defined as follows:

- A. **Garbage**: This is putrescent waste resulting from the handling, preparation, cooking and consumption of food, or wastes resulting from the handling storage and packaging of the same.
- B. **Refuse**: This is non-putrescent waste, including, but not limited to, paper, cartons, boxes, barrels, non combustible waste, such as crockery glassware and other household items. Refuse shall not include soils and other excavated materials from construction and landscaping, or waste from remodeling projects, roofing repairs and replacement, shingles and siding, human or animal excreta or any waste resulting from industrial processes or manufacturing operations. Individual household items in excess of 50 pounds in weight will not be considered as refuse and will be included in the special pick up items listed in Paragraph D below.
- C. **Special Pick Up Items**: This class of waste includes large household items such as furniture, mattresses, and household appliances such as washers, dryers, stoves, refrigerators and freezers see details in Attachment "B".

**D. Recycling Service and Recyclable Items:** If the municipality has included a recycling program in the services provided by the Contractor, see the list of contracted services provided in Schedule "A" If any items are soiled the materials will be set aside for collection and disposal at the landfill.

<p><b><u>PAPER</u></b></p> <p><b>Cardboard and Paper Bags</b> (Flatten Cardboard &amp; cut into pieces)</p> <p><b>Newspaper</b> Newspapers may be tied into bundles with string.</p> <p><b><u>Paperboard</u></b> kitchen,bathroom and office packaging</p> <p><b>Junk Mail</b> Envelopes, flyers, brochures,postcards</p> <p><b>Magazines</b> All types and sizes</p> <p><b>Phone Books</b> All types and sizes</p> <p><b>Office Paper</b> All types and sizes</p> <p><b>NOTE: No paper milk or juice cartons(waxed)</b></p>	<p><b><u>PLASTICS</u></b></p> <p><b>Number 1 &amp; 2</b> Plastic Jugs &amp; Bottles</p> <p><b>Numbers 3 thru 7</b> Household Plastics-empty containers only Example -butter tubs</p> <p><b>Plastic Bags</b> Retail and grocery bags</p> <hr/> <p><b><u>METAL</u></b></p> <p>Steel &amp; tin cans-empty only Aluminum Cans Kitchen Cookware-Metal pots, pans tins,utensils</p> <hr/> <p><b><u>GLASS</u></b></p> <p>Food grade glass-empty clear only</p>
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**UNACCEPTABLE ITEMS**

- Styrofoam Containers/Packaging***
- Garbage***
- Propane Tanks***
- Paint Cans***
- Colored glass***
- Medical waste/Syringes***
- Flammable Liquids***
- Household cleaners***
- Chemicals-dry or liquid***
- Wood items***

- Tires***
- Wood items***
- Concrete***
- Garden Hose***
- Electrical Cords***
- Batteries***

3. The Contractor shall furnish its own leak proof waste collection vehicles, and all other equipment required for its performance under this contract. None of these vehicles may be more than eight years old. It shall operate as an independent contractor with full and complete responsibility and individual liability for any property damage, personal injury to itself, its employees and any other third party. It shall carry adequate Worker's Liability Compensation, Public Liability and Property Damage Insurance to cover all of its operations in the performance of the terms of this contract. As evidence of such coverage, Contractor shall deposit with the City a copy of the Contractor's Comprehensive Liability Insurance Policy, showing coverage in the amount of \$2,000,000, and a copy of the Worker's Compensation Insurance Policy in the amount of \$2,000,000. The City will be named as additional insured.
4. The Contractor shall provide and maintain a waste disposal site for the disposal of the garbage, refuse and yard waste collected by it, and shall comply with all applicable State and County rules and regulations relating to such waste disposal sites.
5. The City shall pay the Contractor at the rate of \_\_\_\_\_ per residential "stop", per month in the first year. The number of stops will be determined annually by both the Contractor and the City. Adjustments will be made as defined in Attachment "A". The charges for these services will be invoiced to the City office on the first day of each month preceding the provision of such services by the Contractor. Each invoice for monthly waste collection service shall be due and payable upon the twentieth day of the month during which services are provided. The Contract Pricing Schedule, provided on Attachment "A", defines the fixed charge per month, the number of stops per week and the extended charges on a monthly basis during the period of the contract.
6. This contract shall remain in full force and effect for the period from 01/01/2014 through 12/31/2018.. In addition, to the above renewal and review process, the City and the Contractor, may at any time during the period of this contract, extend the contract for an agreed period of time, on terms and conditions that are mutually acceptable and agreeable to the parties hereto.
7. In the event that the Contractor can document to City excessive costs imposed by Local, State, or Federal authorities, or regulatory agencies, such as tax increases, or the operating and capital costs required under Federal Sub Title D and the associated Michigan Act 451 program, or similar environmental related statutes, ordinances or regulations, then the Contractor retains the right to pass on an adjustment to the terms and/or other provisions contained herein; however, any such adjustments shall be limited to future services only.
8. The Contractor agrees to indemnify and hold harmless the City and any and all of its employees, agents or assigns from any liability arising out of its performance under this Contract, including, but not limited to, any and all damage to property and any and all damage to persons.
9. If any clause, provision, or section of this contract is found to be contrary to any law, the remaining provisions hereof shall continue in full force and effect.
10. This contract shall not be assigned without the written authorization of both parties.
11. This Contract constitutes the entire agreement between the parties. It may not be changed or modified except in writing, signed by the parties hereto.

Date:

\_\_\_\_\_

\_\_\_\_\_  
Emterra Environmental USA, Corp.

Witness:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Manager-John Gabors

**ATTACHMENT "A" CONTRACT PRICING SCHEDULE FOR  
MARINE CITY**

YEAR	WASTE	RECYCLE	-WEEKLY COMPOST	COST	AVG HOMES
01/01/14 Thru 12/31/14	Yes	Yes	Yes	\$ 13.10	1,585
01/01/15 Thru 12/31/15	Yes	Yes	Yes	\$ 13.49	N/A
01/01/16 Thru 12/31/16	Yes	Yes	Yes	\$13.90	N/A
01/01/17 Thru 12/31/17	Yes	Yes	Yes	\$14.32	N/A
01/01/18 Thru 12/31/18	Yes	Yes	Yes	\$ 14.75	N/A

All the items marked "Yes" are included in the services provided by the Contractor.

**Fuel Price as of 08/2/13 at \$ 4.00 per gallon**

The fuel price is defined in the Diesel Fuel Price Index for the Midwest published by the Department of Energy. Fuel prices will be based upon the index as of the last day of the month.

Fuel Credits will trigger at \$ 3.50 and at \$ 4.50 for a fuel Surcharge.

Between \$3.55 and \$ 4.45 nothing happens.

**Schedule for Credits issued to the City of Marine City when fuel drops below \$ 3.50 per gallon**

Fuel Price	Credit	Fuel Price	Credit	Fuel Price	Credit
\$ 2.20	\$ (1.35)	\$ 2.75	\$ (0.80)	\$ 3.30	\$ (0.25)
\$ 2.25	\$ (1.30)	\$ 2.80	\$ (0.75)	\$ 3.35	\$ (0.20)
\$ 2.30	\$ (1.25)	\$ 2.85	\$ (0.70)	\$ 3.40	\$ (0.15)
\$2.35	\$ (1.20)	\$ 2.90	\$ (0.65)	\$ 3.45	\$ (0.10)
\$ 2.40	\$ (1.15)	\$ 2.95	\$ (0.60)	\$ 3.50	\$ (0.05)
\$ 2.45	\$ (1.10)	\$ 3.00	\$ (0.55)		
\$ 2.50	\$ (1.0 5)	\$ 3.05	\$ (0.50)		
\$ 2.55	\$ (1.00)	\$ 3.10	\$ (0.45)		
\$ 2.60	\$ (0.95)	\$ 3.15	\$ (0.40)		
\$ 2.65	\$ (0.90)	\$ 3.20	\$ (0.35)		
\$ 2.70	\$ (0.85)	\$ 3.25	\$ (0.30)		

**Schedule for Fuel Surcharge issued to the City of Marine City-when fuel exceeds \$ 4.50 per gallon**

\$ 4.50	\$ 0.05	\$ 5.00	\$ 0.55	\$ 5.50	\$ 1.05
\$ 4.55	\$ 0.10	\$ 5.05	\$ 0.60	\$ 5.55	\$ 1.10
\$ 4.60	\$ 0.15	\$ 5.10	\$ 0.65	\$5.60	\$ 1.15
\$4.65	\$ 0.20	\$ 5.15	\$ 0.70	\$ 5.65	\$ 1.20)
\$ 4.70	\$ 0.25	\$ 5.20	\$ 0.75	\$ 5.70	\$ 1.25
\$4.75	\$ 0.30	\$ 5.25	\$ 0.80	\$ 5.75	\$ 1.30
\$ 4.80	\$ 0.35	\$ 5.30	\$ 0.85	\$ 5.80	\$ 1.35
\$ 4.85	\$ 0.40	\$ 5.35	\$ 0.90	\$ 5.85	\$ 1.40
\$ 4.90	\$ 0.45	\$ 5.40	\$ 0.95	\$ 5.90	\$ 1.45
\$ 4.95	\$ 0.50	\$ 5.45	\$ 1.00	\$ 5.95	\$ 1.50

The number of stops will be determined by the City and communicated to the Contractor annually. New service will begin when the Contractor is provided with a new stop address.

The designated day(s) for collection of waste and other materials in City of Marine City shall be as follows:\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
 Marine City Manager  
 John Gabor

\_\_\_\_\_  
 Emterra Environmental USA, Corp

Witness: \_\_\_\_\_  
 City Clerk

## ATTACHMENT "B"

### WASTE COLLECTION POLICIES AND PROCEDURES

1. All refrigerators and freezers must have the Freon refrigerant removed prior to placement at the curb for pick up. In the case of Freon removal the Contractor will schedule an independent contractor at cost to the resident to remove these materials and provide the appropriate red tag. If these type items are not tagged they will be marked by the driver of the collection vehicle with a request to contact the Contractor to arrange for the removal of the refrigerant materials. Whenever any special pick-up type items are scheduled for disposal, the resident must contact the Contractor or the City 48 hours prior to their scheduled pick up to ensure that the Special Items are collected as a separate waste stream. However, in the absence of prior notice for such items, the Contractor will attempt to remove any such items placed out for disposal, during the normally scheduled waste collection service.

2. As a specific exception to this large item pick up program, the Contractor will not pick up items that are the result of rental property evictions. In such cases, the landlord or his designated representative must contact the Contractor, or the City authorities, and make specific arrangements for the removal of any such items.

3 Garbage, refuse, yard waste and any special pick up items shall be placed at the curb immediately adjacent to the main street, by the resident by 7.00 a.m. on the day of the scheduled day for waste collection service and the waste collection vehicles will commence after 7 a.m., but avoiding, wherever possible, any conflict with the school bus schedule. In order to eliminate disputes relating to "Missed Stops", as opposed to a "Late Set Out" the Contractor will "Tag" a residence, when no waste or unacceptable material is set out for disposal at the time of service. The colored tag will be placed on the mailbox, the unacceptable waste, or another prominent point on the property, stating that we provided waste collection service, at a specific time, but no waste or incorrect materials were set for collection. In the case of missed stops and late set outs, the Contractor will make every effort to collect the waste and eliminate waste sitting at the curb. In all cases, the waste will be collected on the following day if the resident requires service from Contractor.

4. The Contractor will also provide special services to specific stops. In general, this service is defined as the Handicapped Stop List. This list of stops will be generated by agreement between the parties. The City will accept applications for this service, when approved the residents will be notified that they have been placed on the list. In most cases these are older residents, or those with a specific handicap, that prevents them from placing waste at the curb. These stops will be provide with pick up service, at a location on the property, reasonably defined by the resident, however, it must be located outside the actual residence itself.

5. The Contractor will be provided a number of City locations as defined in the attached list that is headed "CITY OF MARINE CITY DUMPSTER LIST". This list will provide the location and the size of each Dumpster together with a schedule for emptying each container. The dumpsters listed are included in the Contractor's service.

Addition special services from Contractor, utilizing 2, 4, 6 and 8 yard dumpsters, or roll-off and other collection units, requested by the City, or a City resident, will be subject to discounted rates from those rates normally charged for this service.

6. The contractor is unable to collect used car tires, truck tires, and lead acid batteries at the curb, as this is now forbidden under the State of Michigan regulations. However, the contractor will supply an auxiliary service at a specific date during the year when tires will be collected at a specific location within the City. A charge of two dollars per tire will be levied for each tire collected above the first fifty tires for this service.

7. The residences shall place the waste materials in standard leak proof plastic garbage containers, with at least one external handle, not exceeding 30 gallons in capacity. It must not weigh more than 50 pounds when filled with garbage and refuse. As an alternative, the garbage and refuse may be placed in plastic garbage bags, of sufficient strength to retain the contents during handling and loading procedures. Newspapers may be tied with string, or other biodegradable materials, into bundles, or placed in plastic bags or other watertight containers. The Contractor will provide large 70 or 90 gallon wheeled tote bin containers, at cost (approximately \$90.00), to any resident wishing to purchase one. An offer to supply these containers will be circulated to the residents by the Contractor. The containers for yard waste shall be similar in size, to the plastic garbage containers, with the same gross weight limits, but such containers must be clearly marked as YARD WASTE. If the yard waste is not placed in a marked plastic container, it MUST be placed in biodegradable paper sacks. The parties acknowledge that **the Contractor is not able to accept yard waste in plastic bags, as these are specifically prohibited under our yard waste management procedures.**

8. If request the Contractor will work with and provide an annual auxiliary service to the City to assist them with their Spring Clean Up Program. These services will consist of the tire collection program as stated in section 6, large item pick up services including refrigerate/freezers containing Freon refrigerant, and brush and yard debris pick-up.

**ATTACHMENT C**

**MARINE CITY.**

**Location**

**Dumpster Size**

**Empty Schedule**

# 2013 Request for Local Millage Distribution (Parks & Recreation)

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**ST. CLAIR COUNTY  
PARKS AND RECREATION COMMISSION  
2013 REQUEST FOR LOCAL MILLAGE DISTRIBUTION**

Community: City of Marine City Project Contact Person: Mary Ellen McDonald  
 Mailing Address: 303 S. Water Street, Marine City, MI Phone (810) 765-8847  
 E-mail Address: memcdonald@marinecity-mi.org

1. *County Millage Funds Received	\$ <u>18,450.00</u>	(2012 Millage Request)
2. Interest Income	\$ _____	
3. <u>Grants, Donations, Fees, etc.</u>	\$ <u>18,568.00</u>	
4. Total Income		\$ <u>37,018.00</u>
5. Parks & Recreation Expenditures	\$ <u>146,760.00</u>	
6. Excess of Revenues over (under) Expenditures	+/-	(\$ <u>109,742.00</u> )
7. Local Funds Used	\$ <u>102,082.00</u>	
8. Excess of Revenues & other sources Over (under) Expenditures	+/-	(\$ <u>7,660.00</u> )
9. Fund Balance at beginning of year		\$ <u>79,064.00</u>
10. Fund Balance at end of year		\$ <u>71,404.00</u>

\* From your last fiscal year.

Please provide a brief description of how you intend to use this year's local share of the recreation millage. This should include a description of the physical improvements, program expenses, and the estimated costs. This information will be used to advise citizens on how the County Parks and Recreation millage funds are being spent by local units of government.

The Recreation Millage Funds will be used for Park Equipment at King Road Park and at the Beach Park. The funds will be added to the current reserved funds.

October 30, 2013  
Date

Mary Ellen McDonald  
Authorized Signature - Title Finance Director/Treasurer

\_\_\_\_\_  
Date of approval of local governing board (township board, city or village council).

**Must provide a copy of the recreation portion of the audit for last year (such as a detailed schedule of general fund expenditures, budget to actual) sufficient to show municipality revenues and expenditures for parks and recreation facilities and programs.**

## MARINE CITY RECREATION DEPARTMENT

303 S. Water Street  
Marine City, MI 48039



Oct. 29<sup>th</sup>, 2013

City of Marine City Commissioners  
Mary Ellen McDonald, Finance Director  
303 S. Water Street  
Marine City, MI 48039

Dear City Commissioners and Finance Director,

The 2013-14 County Millage funds will be reserved for the purpose of replacing and purchasing new park equipment at King Road Park and at the Beach Park. The funds will be added to the current reserved funds.

Thank you,

A handwritten signature in black ink that reads "Lynn Zyrowski". The signature is written in a cursive, flowing style.

Lynn Zyrowski  
Parks & Recreation Director  
810-765-8094  
[lzyrowski@marinecity-mi.org](mailto:lzyrowski@marinecity-mi.org)

## 2013 PARKS AND RECREATION MILLAGE DISTRIBUTION

COMMUNITY	2010 POPULATION	TOTAL LEVY	75%	25%
St Clair County	163,040	2,742,806.77	2,057,105.08	685,702
<b>Cities and Villages</b>	\$685,702 divided by 163,040 (2010 population) = \$4.2057per capita			\$4.2057
Algonac	4,110			17,285.43
Capac	1,890			7,948.77
Emmett	269			1,131.33
Marine City	4,248			17,865.81
Marysville	9,959			41,884.57
Memphis	360			1,514.05
Port Huron	30,184			126,944.85
Richmond	2			8.41
St. Clair	5,485			23,068.26
Yale	1,955			8,222.14
<b>Townships</b>				
Berlin	3,285			13,815.72
Brockway	2,022			8,503.93
Burtchville	4,008			16,856.45
Casco	4,105			17,264.40
China	3,551			14,934.44
Clay	9,066			38,128.88
Clyde	5,579			23,463.60
Columbus	4,070			17,117.20
Cottrellville	3,559			14,968.09
East China	3,788			15,931.19
Emmett	2,385			10,030.59
Fort Gratiot	11,108			46,716.92
Grant	1,891			7,952.98
Greenwood	1,538			6,468.37
Ira	5,178			21,777.11
Kenockee	2,470			10,388.08
Kimball	9,358			39,356.94
Lynn	1,229			5,168.81
Mussey	2,316			9,740.40
Port Huron	10,654			44,807.53
Riley	3,353			14,101.71
St. Clair	6,817			28,670.26
Wales	3,248			13,660.11
<b>Grand Total</b>	<b>163,040</b>			<b>685,697.33</b>

10D

# DPW EMPLOYEE LAYOFF DISCUSSION

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**FROM THE OCTOBER 17, 2013 COMMISSION MEETING:**

Motion by Commissioner Hendrick, seconded by Commissioner Meli, to use \$11,500 to keep the Department of Public Works employee for the entire current budget year. No Vote Taken.

Motion by Commissioner Phelan, seconded by Commissioner Lovett, to postpone further discussion until the next meeting. Ayes: Browne, Lovett, Phelan, Skotarczyk, Turner. Nays: Hendrick, Meli. Motion Carried.

10E



**PERSONNEL POLICIES AND PROCEDURES**  
**Proposed Revision – November 7, 2013**

**CITY OF MARINE CITY  
303 WATER STREET  
MARINE CITY, MICHIGAN 48039  
CITY OF MARINE CITY**



PERSONNEL POLICIES AND PROCEDURES  
CITY OF MARINE CITY

Revised: 11-14-2012

Created: 2-7-1991

8.0 FRINGE BENEFITS

General Statement

Every new employee shall be advised of the policies available, the eligibility requirements, limitations and coverage. Part-time employees do not qualify for fringe benefits.

8.1 Health Insurance

On the 15th day of the month following 45 days of employment, employees become eligible for health insurance furnished by the City. A regular fulltime employee shall be covered by the City's health insurance plan which may include prescription rider, optical, and dental plans. The employee shall benefit by an increased Health/Medical benefits allowed other salaried employees. The total cost of this insurance may be paid in full by the City and/or shared by the employee.

Current employee contributions:

Healthcare:

- 100% of all policy deductibles (Beginning January 1, 2014)
- All premiums costs over the State of Michigan Annual Hard Cap for health insurance Beginning January 1, 2014 each employee will be required to contribute a monthly premium co-pay of \$50.00 for a single plan and \$75.00 for a Two Person/family plan.

Dental:

- No contributions required other than normal deductibles

Vision:

- No contributions required other than normal deductibles

This section supersedes all personal contracts that have not been updated prior to March 1, 2008

8.2 Retire Health Insurance

- a. Retiree and dependents shall receive hospitalization coverage from the City which it provides to active employees under the same conditions and shall be modified as modified for active employees.
- b. Retiree medical eligibility depends upon receiving an immediate (not deferred) monthly retirement benefit from the City of Marine City Retirement System. Normal retirement age is fifty five (55) with twenty (25) or sixty (60) with ten (10) years of service.
- c. A deferred vested retiree (a person who leaves employment with a vested benefit, but prior to retirement eligibility) is not entitled to retiree medical.



***City of Marine City  
Retiree Health Care Plan***

*Actuarial Valuation as of June 30, 2012*



August 16, 2013

City of Marine City  
Marine City, Michigan 48039

Attention: Ms. Mary Ellen McDonald, CPFA/MICPT, Finance Director

*This report contains* the results of an actuarial valuation of the liabilities associated with retiree health benefits provided by the City of Marine City Retiree Health Care Plan, together with computed contributions to systematically finance these benefits.

*The date of the valuation* was June 30, 2012.

*The purpose of the actuarial valuation* is to:

- Compute the liabilities associated with post-employment health benefits likely to be paid on behalf of current retired, inactive vested and active employees, and
- Compute a pre-funding contribution rate to finance post-employment health benefits as they accrue.

*This valuation has been conducted* in accordance with generally accepted actuarial principles and practices. Data concerning active members, retirees and beneficiaries was provided by the City. This data has been reviewed for reasonableness, but no attempt has been made to audit such information. This report was prepared under the direction of a member of the American Academy of actuaries who meets the qualification standards of the American Academy of Actuaries to render the actuarial opinions contained herein.

Respectfully submitted,

A handwritten signature in black ink that reads 'Denise M. Jones'.

Denise M. Jones  
Senior Consultant

A handwritten signature in black ink that reads 'Sandra W. Rodwan'.

Sandra W. Rodwan  
Member, American Academy of Actuaries

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***Section One:***  
***Valuation Summary***



### **Purpose of Valuation**

The purpose of the annual actuarial valuation of the City of Marine City Retiree Health Care Plan as of June 30, 2012 is to:

- ❖ Compute the liabilities associated with post-employment health benefits likely to be paid on behalf of current retired, inactive vested and active participants,
- ❖ Compute a pre-funding contribution rate to finance the benefits as they accrue.

The valuation provides information for the reporting requirements concerning Other Postemployment Benefits (OPEB) pursuant to Governmental Accounting Standards Board Statements 43 and 45.

### **Assumptions Used in the Valuation**

The liabilities and pre-funding contribution rate are very sensitive to the long-term assumptions used in making the valuation. The assumptions used in making this valuation, summarized in Section Four, are only one reasonable set out of a large number of possibilities. To the extent that actual experience differs from the long-term assumptions, the liabilities and contribution rates will be greater or less than those indicated in this report. The assumptions having the greatest impact are the rate of medical care inflation and the investment return rate. We have assumed a 9.0% annual increase for medical care inflation in the first year, decreasing in increments of 0.5% over the next 10 years to 4.0%, then 3.75% thereafter. The assumed investment return rate was 4.0%. Please refer to Comments 2 and 3 on pages 4. Liabilities and computed contributions can change significantly in future years depending upon the actual and assumed rates of medical care inflation, investment return, benefit provisions and demographics of the participant group.

### **Actuarial Accrued Liabilities**

Accrued liabilities of the post-employment health benefits as of June 30, 2012, were computed to be \$7,803,622. Of this amount, \$2,757,940 was attributable to current active employees, \$399,161 was attributable to inactive vested participants and \$4,646,521 was attributable to current retirees.

### **Funding Value of Assets**

As of June 30, 2012 the asset balance (market value) was reported to be \$238,512. This amount was used as the funding value of assets for the purpose of this actuarial valuation.

**Participants**

	<b>Police</b>	<b>Non-Union</b>	<b>Teamsters</b>	<b>IUOE</b>	<b>Total</b>
Active Employees	3	4	4	1	12
Active Participant Payroll	\$184,183	\$206,496	\$202,240	\$51,334	\$644,253
Retirees	2	5	3	4	14
Inactive Vested Participants	0	2	0	0	2

**Post-Retirement Health Care Rates**

Monthly premium rates were submitted concerning medical/prescription/vision and dental benefits for pre and post age 65 retirees. The following is a sample of the rates:

	<b>Pre 65</b>			<b>Post 65</b>	
	<b>1 P</b>	<b>2P</b>	<b>Family</b>	<b>1 P</b>	<b>2 P</b>
Medical/Prescription/Vision	\$407.66	\$978.38	\$1,222.97	\$284.14	\$568.28
Dental	46.48	94.80	178.60	46.48	94.80

In addition, the employer contributes the following annual employer amounts to an HSA or HRA:

<b>Pre 65 HSA*</b>		<b>Post 65 HRA</b>
<b>1 P</b>	<b>2 P</b>	
\$2,250	\$4,500	Up to \$3,000 deductible

\*Based on 75% of \$3,000 annual deductible.

These Pre-65 insured rates apply to both active employees and retirees. The amounts used for valuation purposes were adjusted to reflect the implicit rate subsidy for retirees under age 65.



***Section Two:***  
***Actuarial Calculations –***  
***Funding***



**Actuarial Accrued Liabilities**

The actuarial accrued liabilities as of June 30, 2012 were computed to be the following:

	<u>Police</u>	<u>Non-Union</u>	<u>Teamsters</u>	<u>IUOE</u>	<u>Total</u>
Active participants	\$581,567	\$949,403	\$1,001,173	\$225,797	\$2,757,940
Vested inactive participants	0	399,161	0	0	399,161
Retirees and beneficiaries	<u>1,334,762</u>	<u>1,366,703</u>	<u>663,763</u>	<u>1,281,293</u>	<u>4,646,521</u>
Total	1,916,329	2,715,267	1,664,936	1,507,090	7,803,622
Less: Valuation Assets*	<u>58,571</u>	<u>82,990</u>	<u>50,888</u>	<u>46,063</u>	<u>238,512</u>
Unfunded Actuarial Accrued Liabilities	\$1,857,758	\$2,632,277	\$1,614,048	\$1,461,027	\$7,565,110
Funded Ratio	3.2%	3.2%	3.2%	3.2%	3.2%

\*Total assets of \$238,512 were allocated to each group based on actuarial accrued liabilities.

**Computed Annual Required Contribution (ARC)**

The computed contribution rate consists of two components: normal cost and amortization of unfunded actuarial accrued liability. Normal cost was computed to be a level percent of payroll from date of hire to date of termination.

The portion of the total present value of future benefits allocated to service already rendered is the actuarial accrued liability. Deducting the valuation assets produces the unfunded actuarial accrued liability. We have amortized the unfunded actuarial accrued liability (UAAL) over 30 years, the maximum period for reporting purposes pursuant to GASB Statements 43 and 45. Since the Plan is closed to new hires, the amortization payments for unfunded actuarial accrued liability were computed to be level dollar amounts.

Actual benefits paid on behalf of retirees may be treated as employer contributions for purposes of the Annual Required Contribution.

	<b>Annual Required Contribution</b>				
	<b>Police</b>	<b>Non-Union</b>	<b>Teamsters</b>	<b>IUOE</b>	<b>Totals</b>
Normal Cost	\$19,863	\$29,583	\$29,931	\$7,499	\$86,876
Unfunded Actuarial Accrued Liability	<u>104,621</u>	<u>148,200</u>	<u>90,433</u>	<u>82,574</u>	<u>425,828</u>
Total Computed Contribution					
FY 2012/2013	\$124,484	\$177,783	\$120,364	\$90,073	\$512,704
FY 2013/2014	\$129,152	\$184,450	\$124,877	\$93,451	\$531,930
FY 2014/2015	\$133,995	\$191,367	\$129,560	\$96,955	\$551,877

## Comments

**Comment 1:** Governmental Accounting Standards Board (GASB) Statements 43 and 45 concern financial reporting for “other post employment benefits” (OPEB), which are non-pension benefits including retiree health benefits. The standards apply to the plan (Statement 43) and the plan sponsor (Statement 45). Among the required disclosures are the annual OPEB expense, liabilities, funded status and funding progress. Actuarial valuations to determine these disclosures are required at least every 3 years for plans with fewer than 200 participants and at least every 2 years for Plans with 200 participants or more.

**Comment 2:** The GASB statements do not mandate that the plan sponsor pre-fund OPEB liabilities. However, if the plan sponsor’s funding policy is to contribute less than the Annual Required Contribution (ARC), the GASB standards require that a lower assumed rate of investment return be used to compute the liabilities and Annual Required Contribution. This increases the liabilities, ARC, and the OPEB obligation that must be reported in the financial statements. The OPEB obligation represents the cumulative difference between the annual OPEB cost and the employer’s actual contribution.

For purposes of this valuation we have assumed a rate of investment return (4.0%) based upon the assumption that the employer does not contribute the actuarially determined annual required contribution. If a higher rate of investment return is assumed the liabilities and ARC would be lower.

**Comment 3:** Liabilities for health benefits are highly dependent upon the underlying assumptions concerning medical care inflation and the investment return rate. For the purposes of this valuation, we assumed a 4.0% investment return rate and a 9.00% annual medical care inflation rate in the first year, decreasing in 0.5% increments over the following 10 years to the ultimate assumed rate of 3.75%. Liabilities and computed contributions would be greater if a higher medical care inflation rate is assumed or a lower investment return rate. Liabilities and computed contributions would be less if a lower medical care inflation rate is assumed or a higher investment return rate.

**Comment 4:** The unfunded actuarial accrued liabilities were amortized as level dollar payments over the maximum 30 year period permitted for reporting purposes under the GASB standards. Level dollar payments were computed because the Plan is closed to new hires. If unfunded actuarial accrued liabilities were amortized as level percents of active participant payroll as in the prior valuation, the computed ARC would be \$345,119. This amount would be assumed to increase 3.75% per year compounded over the 30 year amortization period.

**Comment 5:** In order for assets to be considered in determining the unfunded actuarial accrued liability, the assets must be a) irrevocably held in a trust or equivalent arrangement, b) dedicated to providing benefits to retirees and their beneficiaries in accordance with the terms of the plan, and c) legally protected from creditors of the employer or plan.



***Section Three:***  
***Benefit Provisions***



## Benefit Provision Summary

### *Eligibility -*

Normal retirement eligibility is age 55 with 25 or more years of service or age 60 with 10 or more years of service.

### *Benefits -*

Police members hired prior to 12/31/2007: the City pays 100% of pre and post-Medicare insurance premium.

Teamsters, IUOE and Non-Union hired prior to 12/31/2007: the City pays 100% of the pre-Medicare insurance premiums.

Post-Medicare insurance premiums are provided as follows:

- For members with 20 years of service or more on 12/31/2007, 100% of the post-Medicare insurance premium is provided.
- For member with 10 to 20 years of service on 12/31/2007, the member contributes 10% of the post-65 health insurance premium.
- For members with less than 10 years of service on 12/31/2007, the member contributes 20% of the post-65 health insurance premium.

For all members hired prior to 12/31/2007, the City also pays 75% of the annual deductible to an HSA for pre-65, and up to \$3,000 of the annual deductible to an HRA for post-65.

All members hired after 12/31/2007: the members contribute 100% for both pre and post-Medicare insurance premiums. The member will contribute \$1,500 on an annual basis to a retiree health savings plan. The City will match the member contribution to the established retiree health savings plan dollar for dollar, up to \$1,500. The City match is not included in the OPEB liabilities.

### *Spouse Coverage –*

Retiree health care coverage is provided to the spouse of retirees for the lifetime of the retiree. Beneficiaries of a deceased member will continue to be eligible for the same health insurance coverage if receiving a pension.

### *Medicare - Eligible*

Upon attaining Medicare age, members and, their spouses, will receive subsidized “Medicare-complementary” coverage. Beneficiaries will receive the same health insurance coverage.

*This is a brief summary of benefits. If any description in the summary is different from the actual eligibility or benefit provisions, the applicable contract or plan document will prevail.*



***Section Four:***  
***Actuarial Assumptions  
And Methods***



**Actuarial Assumptions**

**Economic Assumptions**

(i) Interest Rate	4.0% (net of expenses)
(ii) Medical Inflation Rate	9.0%, graded down to 4.00% in 0.5% increments over 10 years, then 3.75% thereafter.
(iii) Salary Increases Across-the-Board	3.75%

**Demographic Assumptions**

(i) Mortality

RP-2000 Combined Healthy  
Projected to 2015

Sample Ages	Future Life Expectancy (Years)	
	Men	Women
55	27.59	29.64
60	23.05	25.08
65	18.79	20.80
70	14.89	16.86
75	11.34	13.29
80	8.26	10.09

(ii) Disability

Sample Ages	Percent Becoming Disabled Within Next Year
20	0.05%
25	0.07
30	0.08
35	0.10
40	0.16
45	0.24
50	0.39
55	0.69
60	1.15
65	1.15

**(iii) Termination of Employment**

Service related rates for first 5 years of employment. Age related rates after first 5 years of employment

<b>Sample Ages</b>	<b>Years of Service</b>	<b>Percent Separating Within Next Year</b>
All	0	30.00%
	1	20.00
	2	15.00
	3	10.00
	4	7.00
25	5 & Over	6.00
30		5.50
35		4.40
40		1.85
45		1.25
50		1.25
55		1.25
60		1.25

**(iv) Retirement Rates**

Age-related rates

**Active Members Retiring within Year  
Following Attainment of Indicated Retirement Age**

<b>Retirement Ages</b>	<b>Percent of Active Members Retiring Within Next Year</b>
55	30.00%
56	25.00
57	20.00
58	15.00
59	20.00
60	20.00
61	40.00
62	70.00
63	50.00
64	50.00
65	80.00
66	70.00
67	60.00
68	60.00
69	70.00
70 and Over	100.00

**Actuarial Method Used for the Valuation**

**Normal Cost.** Normal cost and the allocation of actuarial present values between service rendered before and after the valuation date were determined using an individual entry age actuarial cost method having the following characteristics:

- ❖ The annual normal costs for each individual active participant, payable from date of hire to date of retirement, are sufficient to accumulate the value of the participant's benefit at the time of retirement;
- ❖ Each annual normal cost is a constant percentage of the participant's year-by-year projected covered pay.

**Financing of Unfunded Actuarial Accrued Liability.** Unfunded actuarial accrued liability was amortized as a level dollar amount over 30 years.



***Section Five:***  
***Valuation Data***



**Financial Information**

The net market value of assets was reported to be \$238,512 as of June 30, 2012. This amount was used as the funding value of assets for the purpose of this actuarial valuation as of June 30, 2012.

**Participant Summary**

**Retirees and Beneficiaries**

As of June 30, 2012, there were 14 retirees included in the valuation.

**Retirees and Beneficiaries  
June 30, 2012**

<u>Attained Age</u>	<u>Total</u>
55	1
56	1
58	2
59	1
60	1
62	1
64	1
65	1
66	1
69	1
70	1
74	2
<b>Totals</b>	<b>14</b>

**Active Participants**

As of June 30, 2012, there were 12 active employees.

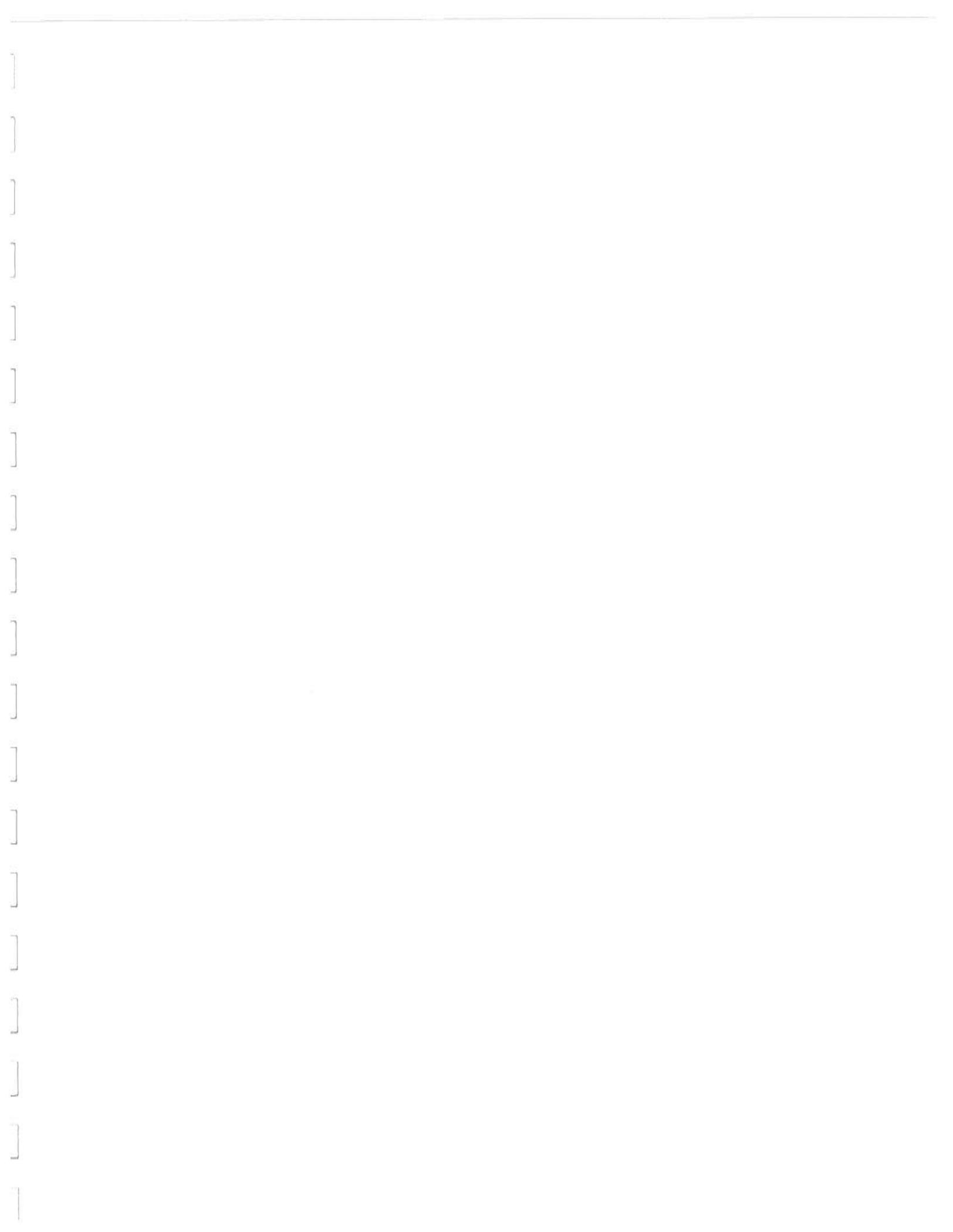
Number	12
Payroll	\$644,253
Averages	
Age	50.5
Service	21.3
Salary	\$53,688

**Active Members - June 30, 2012  
Age and Service Distribution**

Attained Age					No.	Payroll
	10-14	15-19	20-24	25-29		
35-39	1				1	\$60,382
40-44		1	1		2	123,801
45-49	1			1	2	85,156
50-54		2	1	2	5	276,207
55-59			2		2	98,707
<b>Totals</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>12</b>	<b>\$644,253</b>

**Group Averages:**

Age: 50.5 years  
 Service: 21.3 years  
 Annual Pay: \$53,688



11A

**CITY OF MARINE CITY  
ST. CLAIR COUNTY, MICHIGAN**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO AMEND THE FISCAL YEAR 2013/2014 BUDGET TO ADJUST FOR  
CHANGES IN ANTICIPATED REVENUES AND EXPENDITURES.**

**MEMORANDUM OF A RESOLUTION** of the City Commission of the City of Marine City, a Michigan Municipal Corporation, adopted at a regular meeting of said Commission held at the Fire Hall located at 200 South Parker Street, Marine City, Michigan, on the \_\_\_\_\_ day of \_\_\_\_\_ 2013 at 7:00 PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_:

**WHEREAS**, the City Charter of the City of Marine City allows for the amendment of duly approved operating budgets; and,

**WHEREAS**, there is a legitimate need for the amendment of the 2012/2013 Fiscal Year Operating Budget due to unforeseen changes in revenues and expenditures; and,

**WHEREAS**, the City Commission of Marine City has reviewed the proposed budget amendments presented by the City Manager;

**NOW, THEREFORE, BE IT RESOLVED**, the City Commission of Marine City approves the budget amendments for the Fiscal Year 2013/2014 Budget as noted in the following summary:

**GENERAL FUND**

<b>ACTIVITY NO.</b>	<b>ACTIVITY NAME</b>	<b>AMENDED BUDGET</b>
	<b>REVENUE</b>	<b>2,668,245.00</b>
101	City Commission	16,940.00
172	City Manager	76,010.00
209	Assessor	41,335.00
210	Legal & Professional	60,000.00
215	City Clerk	93,580.00
253	City Treasurer	65,830.00
265	Buildings/Grounds	134,025.00
281	Water Shed Council	3,650.00
301	Police	823,490.00
336	Fire	235,270.00
371	Inspections	43,660.00
441	General Maintenance	291,620.00
448	Street Lighting	91,000.00
526	Refuse	277,650.00
721	Comm. & Economic Dev.	1,750.00
751	Recreation	51,205.00
756	Parks and Beach	130,825.00
760	Safety Program	500.00
790	Library	17,705.00
851	Insurance	274,690.00
895	Special Projects	70,515.00
	<b>TOTAL EXPENDITURES</b>	<b>2,801,250.00</b>
	<b>AMENDED FUND BALANCE-DEFICIT</b>	<b>( 133,005.00)</b>
	<b>EST. UNDESIGNATED FUND BALANCE @ 6/30/13</b>	<b>667,535.00</b>
	<b>EST. DESIGNATED FUND BALANCE @ 6/30/13</b>	<b>92,765.00</b>
	<b>EST. YEAR-END UNDESIGNATED FUND BAL. @ 6/30/14</b>	<b>605,930.00</b>
	<b>EST. YEAR-END DESIGNATED FUND BAL. @ 6/30/14</b>	<b>21,365.00</b>

**MAJOR STREET FUND**

<b>ACTIVITY NO.</b>	<b>ACTIVITY NAME</b>	<b>AMENDED BUDGET</b>
	<b>REVENUE</b>	<b>259,525.00</b>
443	Non Motorized Transp.	7,765.00
450	General Administration	37,060.00
451	Drains-Storm Sewers	6,015.00
452	Routine Maintenance	101,230.00
453	Bridge Maintenance	224,200.00
454	Street Sweeping	5,960.00
455	Ice and Snow Control	15,550.00
456	Traffic Service	2,925.00
457	Surface Maintenance (M-29)	310.00
458	Roadside Maintenance (M-29)	10,860.00
459	Traffic Signs (M-29)	3,500.00
460	General Maintenance (M-29)	870.00
461	Ice & Snow Control (M-29)	3,125.00
	<b>TOTAL EXPENDITURES</b>	<b>419,370.00</b>
	<b>AMENDED FUND BALANCE-DEFICIT</b>	<b>( 159,845.00)</b>
	<b>EST. UNDESIGNATED FUND BALANCE @ 6/30/13</b>	<b>180,105.00</b>
	<b>EST. YEAR-END UNDESIGNATED FUND BAL. @ 6/30/14</b>	<b>20,260.00</b>

**WATER/SEWER FUND**

<b>ACTIVITY NO.</b>	<b>ACTIVITY NAME</b>	<b>AMENDED BUDGET</b>
536	Wastewater Dept. Revenue	611,915.00
537	Water Dept. Revenue	1,056,775.00
<b>TOTAL REVENUE</b>		<b>1,668,690.00</b>
543	General Adm.-WWTP	108,600.00
544	System Maint-WWTP	16,100.00
545	Wastewater Treatment Plant	433,275.00
546	Pump/Lift Station-WWTP	22,800.00
547	General Adm-WW	182,720.00
548	System Maint.-WW	148,275.00
549	Water Plant	503,820.00
<b>TOTAL EXPENDITURES</b>		<b>1,415,590.00</b>
<b>BALANCE-SURPLUS</b>		<b>253,100.00</b>
Bond Payment		215,000.00
Capital Outlay-System Maint.-Water		38,335.00
<b>BALANCE-DEFICIT</b>		<b>( 235.00)</b>
<b>EST. FUND BALANCE @ 6/30/13</b>		<b>429,920.00</b>
<b>EST. YEAR-END FUND BALANCE @ 6/30/14</b>		<b>429,685.00</b>

Ayes:

Nays:

**RESOLUTION DECLARED ADOPTED.**

---

**John M. Gabor, City Manager**

**Attest:**

---

**Diana S. Kade, City Clerk**

**BUDGET AMENDMENTS  
MEETING November 7, 2013**

**GENERAL FUND REVENUE**

655.001	Mun. Civil Infraction-PD	100,000.00 - 99,900.00	100.00
	(To remove revenue from Municipal Civil Infraction Fees that are no longer collected – this was not anticipated during budget process. NOTE: See off-setting changes to expense accounts in Police Department Budget.)		
679.000	Insurance Settlement	0.00 + 31,675.00	31,675.00
	(To record funds received from Insurance Company for damages to the Police Department Patrol Cars. NOTE: See off-setting changes to expense accounts in Police Department Budget.)		

**GENERAL FUND EXPENDITURES**

**Police**

703.000	Wages-Part Time	288,200.00 -80,000.00	208,200.00
705.000	Overtime Wages	42,600.00 -10,000.00	32,600.00
715.000	FICA-Employer	47,030.00 - 6,800.00	40,230.00
741.000	Fuel	35,000.00 - 3,100.00	31,900.00
	(To remove expenditures set aside for part time wages, overtime wages and employer payroll cost due to loss in revenue from Municipal Civil Infraction Fees. This results in the removal of the 4PM-4AM Shift at the Police Department NOTE: See off-setting changes to revenue account 101-000.000-655.001.)		
863.000	Vehicle Maintenance	7,210.00 + 3,550.00	10,760.00
970.000	Capital Outlay	0.00 +28,125.00	28,125.00
	(To record additional expenditures from damaged patrol cars that was reimbursed from Insurance Company. See off-setting changes to revenue account 101-000.000-959.000.)		

**Parks and Beach**

931.000	General Repairs	5,000.00 +26,500.00	31,500.00
	(To record expenditure for Light Pole Repair at King Road Park. NOTE: Insurance reimbursement in the amount of \$25,500.00 (\$1,000.00 deductible) was received in previous fiscal year June 11, 2013 so this expense will be taken from surplus from previous fiscal year Fund Balance.)		

**Insurance**

912.000	Liability Insurance	60,000.00 + 33,665.00	93,665.00
	(To record additional expense for Liability Insurance that was not anticipated during budget process. NOTE: Premium increased 70.41% at renewal.)		

PROJECTED AMENDED BUDGET REVENUE	2,668,245.00
PROJECTED AMENDED BUDGET EXPENDITURES	2,801,250.00
PROJECTED AMENDED FUND BALANCE-DEFICIT	( 133,005.00)
EST. UNDESIGNATED FUND BALANCE @ 6/30/13	667,535.00
EST. DESIGNATED FUND BALANCE @ 6/30/13	92,765.00
EST. YEAR-END UNDESIGNATED FUND BAL. @ 6/30/14	605,930.00
EST. YEAR-END DESIGNATED FUND BAL. @ 6/30/14	21,365.00

## MAJOR STREET EXPENDITURES

### Routine Maintenance

970.000 Capital Outlay-S. Belle River 0.00 +50,730.00 50,730.00  
(To record funds required for S. Belle River Resurfacing Project that was not completed in previous fiscal year 7/1/12-6/30/13 as anticipated and was not included during Budget Process.)

### Bridge Maintenance (M-29)

801.000 Prof. Serv.-LaBuhn Bridge 145,000.00 - 58,590.00 86,410.00  
(To reduce expenditures for Professional Services for LaBuhn Bridge.  
NOTE: The expenditures were applied to prior fiscal year that was not anticipated during Budget Process.)

### Roadside Maintenance (M-29)

702.000 Wages-Full Time 200.00 +7,300.00 7,500.00  
715.000 FICA-Employer 20.00 + 560.00 580.00  
(To record additional funds needed to cover expenditures not anticipated during budget process.)

PROJECTED AMENDED BUDGET REVENUE	259,525.00
PROJECTED AMENDED BUDGET EXPENDITURES	419,370.00
PROJECTED AMENDED FUND BALANCE-DEFICIT	( 159,845.00)
EST. UNDESIGNATED FUND BALANCE @ 6/30/13	180,105.00
EST.YEAR-END UNDESIGNATED FUND BAL. @ 6/30/14	20,260.00

## WATER/SEWER FUND EXPENDITURES

### General Administrative (WWTP)

912.000 Liability Insurance 7,100.00 + 4,325.00 11,425.00  
(To record additional expense for Liability Insurance that was not anticipated during budget process. NOTE: Premium increased 70.41% at renewal.)

### General Administrative (WW)

912.000 Liability Insurance 9,200.00 + 5,625.00 14,825.00  
(To record additional expense for Liability Insurance that was not anticipated during budget process. NOTE: Premium increased 70.41% at renewal.)

### System Maintenance (WW)

931.000 General Repairs 32,000.00 +30,000.00 62,000.00  
(To reclassify expense for replacement of water lines on south M-29 along the river.)

### Capital Outlay

152.000 Capital Outlay-Water 68,335.00 - 30,000.00 38,335.00  
(To reclassify expense for replacement of water lines on south M-29 along the river.)

PROJECTED AMENDED BUDGET REVENUE	1,668,690.00
PROJECTED AMENDED BUDGET EXPENDITURES	1,415,590.00
PROJECTED BOND PAYMENTS	( 215,000.00)
PROJECTED CAPITAL IMPROVEMENT	( 38,335.00)
PROJECTED AMENDED FUND BALANCE-DEFICIT	( 235.00)
EST. FUND BALANCE @ 6/30/13	429,920.00
EST. FUND BAL. @ 6/30/14	429,685.00

11B

# Memo

**To:** John Gabor, City Manager  
**From:** Mary Ellen McDonald, CPFAMiCPT  
Finance Director/Treasurer  
**Date:** 11/1/2013  
**Re:** Total Disbursements Including Payroll

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Listed below is the breakdown by list for total Expenditures including Payroll

Total Expenditures including Payroll	\$196,252.75
List of Disbursements Including Payroll (10/14/13-10/31/13)	\$ 92,567.83
Meeting Encumbrances	\$103,684.92
TOTAL	\$196,252.75

Thank you

**MEETING DATE 11/7/13**

**LOCAL STREET FUND**

Opening Balance	\$193,054.01		
Collections/Interest	\$20.84	\$0.00	\$20.84
	\$193,074.85		
Disbursements/Payroll	-\$1,646.72	-\$1,006.90	-\$639.82
Fund Transfer	\$0.00		
	\$191,428.13		
Encumbrances	-\$933.33		
Closing Balance	\$190,494.80		

**MAJOR STREET FUND**

Opening Balance	\$121,237.44		
Collections/Interest	\$13.79	\$0.00	\$13.79
	\$121,251.23		
Disbursements/Payroll	-\$3,866.20	-\$671.27	-\$3,194.93
Fund Transfer	\$0.00		
	\$117,385.03		
Encumbrances	-\$18,499.94		
Closing Balance	\$98,885.09		

**GENERAL FUND**

Opening Balance	\$1,690,710.82			
Collections/Interest/Serv. Chg	\$12,016.55	\$12,241.32	\$88.07	-\$312.84
	\$1,702,727.37			
Disbursements/Payroll/ACH	-\$50,399.99	-\$9,463.01	-\$40,936.98	\$0.00
Fund Transfer	-\$382.03			
	\$1,651,945.35			
Encumbrances	-\$26,611.44			
Closing Balance	\$1,625,333.91			

**WATER/SEWER FUND**

Opening Balance	\$78,554.61			
Collections/Interest/PointPayFee	\$77,461.03	\$77,470.18	\$11.00	-\$20.15
	\$156,015.64			
Disbursements/Payroll	-\$10,309.94	-\$2,286.91	-\$8,023.03	
Fund Transfer	\$0.00			
	\$145,705.70			
Encumbrances	-\$57,256.88			
Closing Balance	\$88,448.82			

**CEMETERY FUND**

Opening Balance	\$43,497.63		
Collections/Interest	\$341.97	\$339.00	\$2.97
	\$43,839.60		
Disbursements/Payroll	-\$766.66	\$0.00	-\$766.66
Fund Transfer	\$0.00		
	\$43,072.94		
Encumbrances	-\$383.33		
Closing Balance	\$42,689.61		

**TIFA #1 FUND**

Opening Balance	\$77,279.18		
Collections/Interest	\$4.15	\$0.00	\$4.15
	\$77,283.33		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$77,283.33		
Encumbrances	\$0.00		
Closing Balance	\$77,283.33		

**TIFA #2 FUND**

Opening Balance	\$383,688.31		
Collections/Interest	\$24.84	\$0.00	\$24.84
	\$383,713.15		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$383,713.15		
Encumbrances	\$0.00		
Closing Balance	\$383,713.15		

**TIFA #3 FUND**

Opening Balance	\$818,586.77		
Collections/Interest	\$52.88	\$0.00	\$52.88
	\$818,639.65		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$818,639.65		
Encumbrances	\$0.00		
Closing Balance	\$818,639.65		

**DEBT-ISSUE A FUND**

Opening Balance	\$ 8,229.72			
Collections/Interest/Bank Chgs	-\$9.08	\$0.00	\$0.00	-\$9.08
	\$ 8,220.64			
Disbursements	\$0.00	\$0.00	\$0.00	
Fund Transfer	\$0.00			
	\$ 8,220.64			
Encumbrances	\$0.00			
Closing Balance	\$ 8,220.64			

**DRUG FORFEITURE FUND**

Opening Balance	\$10,483.98		
Collections	\$1,500.00	\$1,500.00	
	\$11,983.98		
Disbursements	\$0.00	\$0.00	
	\$11,983.98		
Encumbrances	\$0.00		
Closing Balance	\$11,983.98		

**PAYROLL ACCOUNT**

Opening Balance	\$500.00			
Bank Interest	\$0.00	\$0.00		
	\$500.00			
Disbursement/Transfer	\$0.00			
	\$500.00			
Encumbrances	\$0.00			
Closing Balance	\$500.00			

**TAX ACCOUNT FUND**

Opening Balance	\$10,896.60			
Collections/Interest/Misc. Chgs	\$23,624.43	\$23,744.80	\$0.00	-\$120.37
	\$34,521.03			
Disbursements	-\$12,038.05	-\$12,038.05		
	\$22,482.98			
Encumbrances	\$0.00			
Closing Balance	\$22,482.98			

**MARINE CITY RETIREMENT FUND**

Opening Balance	\$73,254.97			
Collections/Interest/Account Fee	\$1,009.65	\$1,008.24	\$1.41	\$0.00
	\$74,264.62			
Disbursements/Payroll	\$0.00	\$0.00	\$0.00	
	\$74,264.62			
Encumbrances	\$0.00			
Closing Balance	\$74,264.62			

**MARINE CITY RETIREE HEALTH INSURANCE TRUST FUND**

Opening Balance	\$39,558.58			
Collections/Interest/Acct Fees	\$17,167.08	\$17,159.16	\$0.49	\$7.43
	\$56,725.66			
Disbursements/ACH	-\$13,158.24	-\$13,158.24	\$0.00	
Transfers	-\$382.03	-\$382.03	\$0.00	
	\$43,185.39			
Encumbrances	\$0.00			
Closing Balance	\$43,185.39			

**SPECIAL ASSESSMENT FUND**

Opening Balance	\$34,414.88			
Collections/Interest/Serv. Chgs	-\$5.31	\$0.00	\$0.00	-\$5.31
	\$34,409.57			
Disbursements	\$0.00	\$0.00	\$0.00	
Closing Balance	\$34,409.57			

**L.R. MILLER MEMORIAL LIBRARY FUND**

Opening Balance	\$3,351.97			
Collections/Interest	\$0.22	\$0.00	\$0.22	
	\$3,352.19			
Encumbrances	\$0.00			
Closing Balance	\$3,352.19			

**HEALTH INSURANCE REIMBURSEMENT ACCOUNT**

Opening Balance	\$490.12	
Transfer from Other Funds	\$382.03	\$382.03
	\$872.15	
ACH W/D	-\$382.03	-\$382.03
Closing Balance	\$490.12	

**LIST OF DISBURSEMENT**  
**October 14, 2013 - October 31, 2013**

Disbursements 10/18/13 thru 10/31/13	\$38,624.38
Mayor/Commission Pay 10/17/13	\$3,229.50
Pay Ending 10/16/13	\$50,331.92
HRA Payments 10/11/13-10/31/13	\$382.03

<b>TOTAL</b>	<b>\$92,567.83</b>
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DISBURSEMENTS 10/18/13-10/31/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B015 78295 10/08/2013	BLUE CROSS-BLUE SHIELD OF MICH PO BOX 674416 DETROIT MI, 48267-4416	10/01/2013 10/18/2013 / / 10/28/2013	STATEMENT 0.0000	FTB N Y N	MTHLY HEALTH INS PREMIUM-007006050-0001	13,053.74 0.00 13,053.74

PD CK# 6591 10/18/2013

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0001	13,053.74

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B015 78296 10/08/2013	BLUE CROSS-BLUE SHIELD OF MICH PO BOX 674416 DETROIT MI, 48267-4416	10/01/2013 10/18/2013 / / 10/28/2013	STATEMENT 0.0000	FTB N Y N	MTHLY HEALTH INS PREMIUM-007006050-0000	13,097.45 0.00 13,097.45

PD CK# 6592 10/18/2013

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	764.23
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	163.76
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	163.76
101-215.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	981.17
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	122.65
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	122.65
101-253.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	682.34
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	341.17
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	341.17
101-301.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	2,729.36
101-441.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	4,011.11
202-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	668.52
203-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	1,002.77
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	200.56
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	802.23
		<u>13,097.45</u>

VENDOR TOTAL: 26,151.19

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C007 78354 10/01/2013	CHOICE STRATEGIES ATTENTION: ACCOUNTING 76 MCNEIL ROAD 2ND FLOOR WATERBURY CENTER VT, 05677	10/01/2013 10/25/2013 / / 10/25/2013	235874 0.0000	FTB N N N	MONTHLY ADMINISTRATION FEE-OCTOBER 2013	159.50 0.00 159.50

PD CK# 13 10/25/2013

GL NUMBER	DESCRIPTION	AMOUNT

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 PAID  
 DISBURSEMENTS 10/18/13-10/31/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
101-172.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				3.84
592-543.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				0.83
592-547.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				0.83
101-215.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				4.40
592-543.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				0.55
592-547.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				0.55
101-253.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				2.74
592-543.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				1.38
592-547.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				1.38
101-301.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				11.00
101-441.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				16.50
202-450.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				2.75
203-450.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				4.13
592-543.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				0.82
592-547.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				3.30
736-000.000-716.000		MONTHLY ADMINISTRATION FEE-OCTOBER 2013				104.50
						159.50

OCTOBER 18, 2013

VENDOR TOTAL: 159.50

C252	COMCAST	10/07/2013	STATEMENT	FTB	HIGH-SPEED INTERNET-CITY OFFICES	
78297	PO BOX 3005	10/18/2013		N		135.19
10/07/2013	SOUTHEASTERN PA, 19398-3005	/ /	0.0000	N		0.00
		10/28/2013		N		135.19

PD CK# 6593 10/18/2013

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	19.32
101-209.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	19.31
101-215.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	19.31
101-253.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	19.31
101-371.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	19.31
101-751.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	19.31
592-543.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	9.66
592-547.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	9.66
		135.19

C252	COMCAST	10/07/2013	STATEMENT	FTB	HIGH-SPEED INTERNET-PD	
78298	PO BOX 3005	10/18/2013		N		129.35
10/07/2013	SOUTHEASTERN PA, 19398-3005	/ /	0.0000	N		0.00
		10/28/2013		N		129.35

PD CK# 6593 10/18/2013

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 PAID  
 DISBURSEMENTS 10/18/13-10/31/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	HIGH-SPEED INTERNET-PD	129.35

VENDOR TOTAL: 264.54

E039	EAST CHINA SCHOOL DISTRICT	10/18/2013	STATEMENT	FTB	2013 SUMMER TAX 10/1/13-10/15/13	
78299	1585 MEISNER ROAD	10/18/2013		N		1,945.77
	ATTN: BUSINESS OFFICE					
10/18/2013	EAST CHINA MI, 48054-4143	/ /	0.0000	N		0.00
		10/25/2013		N		1,945.77
PD CK# 6594 10/18/2013						

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-208.000	2013 SUMMER TAX 10/1/13-10/15/13	1,135.22
703-000.000-208.000	2013 SUMMER TAX 10/1/13-10/15/13	10.20
703-000.000-208.000	2013 SUMMER TAX 10/1/13-10/15/13	24.43
703-000.000-208.000	2013 SUMMER TAX 10/1/13-10/15/13	0.20
703-000.000-208.100	2013 SUMMER TAX 10/1/13-10/15/13	654.63
703-000.000-208.100	2013 SUMMER TAX 10/1/13-10/15/13	4.42
703-000.000-208.100	2013 SUMMER TAX 10/1/13-10/15/13	13.18
703-000.000-208.100	2013 SUMMER TAX 10/1/13-10/15/13	0.09
703-000.000-208.101	2013 SUMMER TAX 10/1/13-10/15/13	100.69
703-000.000-208.101	2013 SUMMER TAX 10/1/13-10/15/13	0.68
703-000.000-208.101	2013 SUMMER TAX 10/1/13-10/15/13	2.02
703-000.000-208.101	2013 SUMMER TAX 10/1/13-10/15/13	0.01

1,945.77

VENDOR TOTAL: 1,945.77

V024	FLAGSHIP-VISA	09/11/2013	STATEMENT	FTB	USPS-SHIPPING CHARGES	
78300	1814 10TH STREET	10/18/2013		N		11.10
09/11/2013	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		10/27/2013		N		11.10
PD CK# 6595 10/18/2013						

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-728.000	USPS-SHIPPING CHARGES	11.10

VENDOR TOTAL: 11.10

M017	MARINE CITY GENERAL FUND	10/18/2013	STATEMENT	FTB	2013 SUMMER TAX 10/1/13-10/15/13	
78301	303 SOUTH WATER ST	10/18/2013		N		5,788.25

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DISBURSEMENTS 10/18/13-10/31/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
10/18/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		10/25/2013		N		5,788.25
PD CK# 6596 10/18/2013						

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-206.000	2013 SUMMER TAX 10/1/13-10/15/13	4,247.79
703-000.000-206.000	2013 SUMMER TAX 10/1/13-10/15/13	28.68
703-000.000-206.000	2013 SUMMER TAX 10/1/13-10/15/13	85.47
703-000.000-206.000	2013 SUMMER TAX 10/1/13-10/15/13	0.58
703-000.000-206.110	2013 SUMMER TAX 10/1/13-10/15/13	395.37
703-000.000-206.110	2013 SUMMER TAX 10/1/13-10/15/13	2.89
703-000.000-206.500	2013 SUMMER TAX 10/1/13-10/15/13	1,008.22
703-000.000-206.500	2013 SUMMER TAX 10/1/13-10/15/13	19.25
		<u>5,788.25</u>

VENDOR TOTAL: 5,788.25

S204	ST CLAIR COUNTY TREASURER	10/18/2013	STATEMENT	FTB	2013 SUMMER TAX 10/1/13-10/15/13	
78302	200 GRAND RIVER AVE, SUITE 101	10/18/2013		N		4,304.03
10/18/2013	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		10/25/2013		N		4,304.03

PD CK# 6597 10/18/2013

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-207.000	2013 SUMMER TAX 10/1/13-10/15/13	475.61
703-000.000-207.000	2013 SUMMER TAX 10/1/13-10/15/13	3.21
703-000.000-207.000	2013 SUMMER TAX 10/1/13-10/15/13	9.56
703-000.000-207.000	2013 SUMMER TAX 10/1/13-10/15/13	0.06
703-000.000-207.100	2013 SUMMER TAX 10/1/13-10/15/13	1,341.17
703-000.000-207.100	2013 SUMMER TAX 10/1/13-10/15/13	9.05
703-000.000-207.100	2013 SUMMER TAX 10/1/13-10/15/13	26.96
703-000.000-207.100	2013 SUMMER TAX 10/1/13-10/15/13	0.19
703-000.000-207.300	2013 SUMMER TAX 10/1/13-10/15/13	581.92
703-000.000-207.300	2013 SUMMER TAX 10/1/13-10/15/13	3.92
703-000.000-207.300	2013 SUMMER TAX 10/1/13-10/15/13	11.72
703-000.000-207.300	2013 SUMMER TAX 10/1/13-10/15/13	0.08
703-000.000-207.400	2013 SUMMER TAX 10/1/13-10/15/13	48.76
703-000.000-207.400	2013 SUMMER TAX 10/1/13-10/15/13	0.32
703-000.000-207.400	2013 SUMMER TAX 10/1/13-10/15/13	0.97
703-000.000-207.400	2013 SUMMER TAX 10/1/13-10/15/13	0.01
703-000.000-207.500	2013 SUMMER TAX 10/1/13-10/15/13	232.73
703-000.000-207.500	2013 SUMMER TAX 10/1/13-10/15/13	1.57
703-000.000-207.500	2013 SUMMER TAX 10/1/13-10/15/13	4.68

JOURNALIZED

PAID

DISBURSEMENTS 10/18/13-10/31/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
703-000.000-207.500		2013	SUMMER TAX 10/1/13-10/15/13			0.03
703-000.000-207.900		2013	SUMMER TAX 10/1/13-10/15/13			1,510.72
703-000.000-207.900		2013	SUMMER TAX 10/1/13-10/15/13			10.20
703-000.000-207.900		2013	SUMMER TAX 10/1/13-10/15/13			30.39
703-000.000-207.900		2013	SUMMER TAX 10/1/13-10/15/13			0.20
						4,304.03
<b>VENDOR TOTAL:</b>						4,304.03
<b>TOTAL - ALL VENDORS:</b>						38,624.38

DISBURSEMENTS

FUND TOTALS:		
Fund 101 - GENERAL FUND		9,463.01
Fund 202 - MAJOR STREET FUND		671.27
Fund 203 - LOCAL STREET FUND		1,006.90
Fund 592 - WATER/SEWER FUND		2,286.91
Fund 703 - TAX ACCOUNT FUND		12,038.05
Fund 736 - RETIREE HEALTH INS TRUST FUND		13,158.24

OCTOBER 18, 2013  
 THRU  
 OCTOBER 31, 2013

MONTHLY HRA PAYMENTS  
OCTOBER 11 – OCTOBER 31, 2013

ACH WITHDRAWAL 10/15/13	\$ 40.00
ACH WITHDRAWAL 10/21/13	15.00
ACH WITHDRAWAL 10/25/13	244.69
ACH WITHDRAWAL 10/25/13	82.34
TOTAL	\$382.03

HRA  
PAYMENTS  
OCTOBER 11 - 31, 2013  
RETIREEES ONLY

JOURNALIZED  
 OPEN  
 MEETING ENCUMBRANCES 11/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A180 78317 10/10/2013	ALEXANDER CHEMICAL CORPORATION 16932 COLLECTIONS CENTER DRIVE CHICAGO IL, 60693	10/10/2013 11/07/2013 / / 11/09/2013	SLS10010729 000003541 0.0000	FTB N N N	HYPOCHLORITE SOLUTION	1,194.60 0.00 1,194.60

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-754.000	HYPOCHLORITE SOLUTION	1,194.60	1,194.00

VENDOR TOTAL: 1,194.60

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A187 78294 10/10/2013	ALLYSON R DAVANZO 1681 S DELANO STREET ST CLAIR MI, 48079	10/10/2013 11/07/2013 / / 11/09/2013	STATEMENT 000003526 0.0000	FTB N N Y	ZUMBA INSTRUCTOR FEE	413.00 0.00 413.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-751.000-802.000-ZUMBA00000	ZUMBA INSTRUCTOR FEE	413.00	413.00

VENDOR TOTAL: 413.00

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S210 78303 10/04/2013	AT & T LONG DISTANCE PO BOX 5017 CAROL STREAM IL, 60197-5017	10/04/2013 11/07/2013 / / 11/18/2013	STATEMENT 0.0000	FTB N N N	MTHLY LONG DIST PHONE CHGS-765-8241	5.30 0.00 5.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-853.000	MTHLY LONG DISTANCE PHONE CHGS-765-8241	5.30

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S210 78304 10/04/2013	AT & T LONG DISTANCE PO BOX 5017 CAROL STREAM IL, 60197-5017	10/04/2013 11/07/2013 / / 11/18/2013	STATEMENT 0.0000	FTB N N N	MTHLY LONG DIST PHONE CHGS-765-9711	23.67 0.00 23.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MTHLY LONG DISTANCE PHONE CHGS-765-9711	23.67

VENDOR TOTAL: 28.97

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B159 78319 10/11/2013	BOB WESTRICK 4174 CHARTIER MARINE CITY MI, 48039	10/11/2013 11/07/2013 / / 11/10/2013	302711 000003539 0.0000	FTB N N N	STRAW-S BELLE RIVER SIDEWALK REPLACEMENT PRO	25.00 0.00 25.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
202-443.000-740.000	STRAW-S BELLE RIVER SIDEWALK REPLACEMENT	25.00	25.00

VENDOR TOTAL: 25.00

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B178	BRIAN W BAYLY	11/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-11/13	

JOURNALIZED  
 OPEN  
 MEETING ENCUMBRANCES 11/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
78269 11/07/2013	365 COLONIAL LANE ALGONAC MI, 48001	11/07/2013 / / 11/07/2013	0.0000	N N N		40.00 0.00 40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	40.00

VENDOR TOTAL: 40.00

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C072 78320 10/18/2013	CARQUEST AUTO PARTS PO BOX 404875 ATLANTA GA, 30384-4875	10/18/2013 11/07/2013 / / 11/17/2013	5880-202527 000003315 0.0000	FTB N N N	BLADE RUNNER BELT	22.99 0.00 22.99

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	BLADE RUNNER BELT	22.99	22.99

VENDOR TOTAL: 22.99

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C012 78270 10/04/2013	CARRIE L DEVRIES 6240 URBAN DRIVE EAST CHINA MI, 48054	10/04/2013 11/07/2013 / / 11/07/2013	STATEMENT 000003315 0.0000	FTB N N N	REIMBURSE-NOTARY FEE	10.00 0.00 10.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-803.000	REIMBURSE-NOTARY FEE	10.00

VENDOR TOTAL: 10.00

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C010 78271 09/18/2013	CASTLE BRANCH INC 1845 SIR TYLER DRIVE ATTN: ACCOUNTS RECEIVABLES WILMINGTON NC, 28405	09/18/2013 11/07/2013 / / 11/07/2013	0435296-IN 000003519 0.0000	FTB N N N	DRUG SCREENING-C DEVRIES	37.00 0.00 37.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-725.000	DRUG SCREENING-C DEVRIES	37.00	37.00

VENDOR TOTAL: 37.00

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C256 78272 09/30/2013	CORE TECHNOLOGY CORPORATION 7435 WESTSHIRE DRIVE LANSING MI, 48917	09/30/2013 11/07/2013 / / 11/07/2013	64612 000003523 0.0000	FTB N N N	ANNUAL SOFTWARE SUPPORT FEES	3,324.00 0.00 3,324.00

Open

\*(7/1/13-6/30/14) (RMS/LEIN/CAD)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-802.000	ANNUAL SOFTWARE SUPPORT FEES	3,324.00	3,324.00

JOURNALIZED

OPEN

MEETING ENCUMBRANCES 11/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 3,324.00

C022 78321 09/30/2013	COTTRELLVILLE TOWNSHIP 7008 MARSH RD MARINE CITY MI, 48039	09/30/2013 11/07/2013 / / 11/07/2013	STATEMENT / / 0.0000	FTB N N N	QUARTERLY SEWER REIMBURSEMENT	1,470.00 0.00 1,470.00
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Open  
 \*(7/1/13-9/30/13)

GL NUMBER	DESCRIPTION	AMOUNT
592-543.000-802.000	QUARTERLY SEWER REIMBURSEMENT	1,470.00

VENDOR TOTAL: 1,470.00

M079 78273 11/07/2013	DALE J MARKEL 6228 SHORTCUT ROAD MARINE CITY MI, 48039	11/07/2013 11/07/2013 / / 11/07/2013	STATEMENT / / 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-11/13	30.00 0.00 30.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	30.00

VENDOR TOTAL: 30.00

K002 78274 11/07/2013	DIANA S KADE 341 N PARKER STREET MARINE CITY MI, 48039	11/07/2013 11/07/2013 / / 11/07/2013	STATEMENT / / 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-11/13	40.00 0.00 40.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	40.00

VENDOR TOTAL: 40.00

D142 78275 11/07/2013	DONALD G TILLERY 715 GRAND LEGACY LAPEER MI, 48446	11/07/2013 11/07/2013 / / 11/07/2013	STATEMENT / / 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-11/13	40.00 0.00 40.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	40.00

VENDOR TOTAL: 40.00

D023 78293 09/20/2013	DOUGLAS "THE TAILOR" 27920 GRATIOT ROSEVILLE MI, 48066	09/20/2013 11/07/2013 / / 11/07/2013	632512 000003521 0.0000	FTB N N N	COLLAR PINS- B LEPLEY	10.95 0.00 10.95
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-744.000	COLLAR PINS-B LEPLEY	10.95	10.95

MEETING ENCUMBRANCES 11/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

D023	DOUGLAS "THE TAILOR"	09/14/2013	91413	FTB	SHIRTS/TAILORING-M DEKUN	
78276	27920 GRATIOT	11/07/2013	000003520	N		183.90
09/14/2013	ROSEVILLE MI, 48066	/ /	0.0000	N		0.00
		11/07/2013		N		183.90

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-744.000	SHIRTS/TAILORING-M DEKUN	183.90	183.90

VENDOR TOTAL: 194.85

E082	ELECTION SOURCE	10/22/2013	22100	FTB	BALLOTS/LAYOUT/CODING	
78392	MC & E	11/07/2013	000003546	N		1,314.87
10/22/2013	4615 DANVERS DRIVE SE	/ /	0.0000	N		0.00
	GRAND RAPIDS MI, 49512	11/21/2013		N		1,314.87

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-215.000-740.000	BALLOTS/LAYOUT/CODING	1,314.87	1,314.87

VENDOR TOTAL: 1,314.87

E009	ELECTRIC MOTOR SERVICES LLC	10/10/2013	1159	FTB	REPAIR HOIST-DPW	
78322	3340 LAPEER RD	11/07/2013	000003535	N		340.00
10/10/2013	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		11/07/2013		N		340.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	REPAIR HOIST-DPW	340.00	340.00

VENDOR TOTAL: 340.00

E005	ENVIRONMENTAL CONSULTING & TECH INC	09/27/2013	133987	FTB	PROFESSIONAL SERVICES-THRU 9/27/13	
78323	3701 NORTHWEST 98TH STREET	11/07/2013		N		246.00
10/23/2013	GAINESVILLE FL, 32606	/ /	0.0000	N		0.00
		11/22/2013		N		246.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	PROFESSIONAL SERVICES-THRU 9/27/13	246.00

VENDOR TOTAL: 246.00

E007	ETNA SUPPLY COMPANY	10/07/2013	S100872456.001A	FTB	TUBING/INSERTS/TRACER WIRES	
78324	PO BOX 897	11/07/2013	000003492	N		1,091.00
10/07/2013	529 - 32ND STREET SE	/ /	0.0000	N		0.00
	GRAND RAPIDS MI, 49548-2392	11/07/2013		N		1,091.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
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OPEN  
 MEETING ENCUMBRANCES 11/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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592-548.000-931.000	TUBING/INSERTS/TRACER WIRES				1,091.00	1,091.00
E007 78325	ETNA SUPPLY COMPANY PO BOX 897 529 - 32ND STREET SE	10/07/2013 11/07/2013	S100872456.001B 000003543	FTB N	TUBING/INSERTS/TRACER WIRES	859.00
10/07/2013	GRAND RAPIDS MI, 49548-2392	/ / 11/07/2013	0.0000	N N		0.00 859.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	TUBING/INSERTS/TRACER WIRES	859.00	859.00

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
E007 78326	ETNA SUPPLY COMPANY PO BOX 897 529 - 32ND STREET SE	10/14/2013 11/07/2013	S100882287.001 000003544	FTB N	CURB STOPS	900.00
10/14/2013	GRAND RAPIDS MI, 49548-2392	/ / 11/13/2013	0.0000	N N		0.00 900.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	CURB STOPS	900.00	900.00

VENDOR TOTAL:					2,850.00
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Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B017 78353	FOSTER BLUE WATER OIL LLC 36065 WATER ST PO BOX 430	10/24/2013 11/07/2013	1329102279 000003298	FTB N	FUEL	1,951.51
10/24/2013	RICHMOND MI, 48062-0430	/ / 11/07/2013	0.0000	N N		0.00 1,951.51

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-751.000	FUEL	1,951.51	1,951.51

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B017 78327	FOSTER BLUE WATER OIL LLC 36065 WATER ST PO BOX 430	10/23/2013 11/07/2013	1329102280 000003298	FTB N	FUEL	911.34
10/23/2013	RICHMOND MI, 48062-0430	/ / 11/22/2013	0.0000	N N		0.00 911.34

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-751.000	FUEL	911.34	911.34

VENDOR TOTAL:					2,862.85
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Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
F004 78328	FRIENDS OF CITY HALL PO BOX 283	10/23/2013 11/07/2013	STATEMENT	FTB N	REFUND-50% DEPOSIT FOR SPECIAL EVENT	162.50
10/23/2013	MARINE CITY MI, 48039	/ / 11/07/2013	0.0000	N N		0.00 162.50

Open

\*(HERITAGE DAYS) (NOTE: NO COST TO CITY DEPARTMENT AFTER EVENT WAS HELD)

GL NUMBER	DESCRIPTION	AMOUNT
101-895.000-964.000	REFUND-50% DEPOSIT FOR SPECIAL EVENT	162.50

JOURNALIZED  
 OPEN  
 MEETING ENCUMBRANCES 11/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 162.50

J032	JAMES D HEASLIP	11/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-11/13	
78277	455 MABEL ST	11/07/2013		N		30.00
11/07/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/07/2013		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	30.00

VENDOR TOTAL: 30.00

V023	JAMES R VANDERMEULEN	11/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-11/13	
78278	1534 MINNESOTA AVE	11/07/2013		N		30.00
11/07/2013	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		11/07/2013		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	30.00

VENDOR TOTAL: 30.00

J094	JOHN F GREENE	10/16/2013	STATEMENT	FTB	SALVAGE VEHICLE INSPECTIONS	
78305	3052 21ST	11/07/2013		N		2,250.00
10/16/2013	WYANDOTTE MI, 48192	/ /	0.0000	N		0.00
		11/07/2013		Y		2,250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-802.300	SALVAGE VEHICLE INSPECTIONS	2,250.00

VENDOR TOTAL: 2,250.00

J078	JOHN M GABOR	10/21/2013	STATEMENT	FTB	REIMBURSE-NOTARY FEE AT MACOMB CO	
78329	41526 CLAIRPOINTE	11/07/2013		N		10.00
10/21/2013	HARRISON TOWNSHIP MI, 48045	/ /	0.0000	N		0.00
		11/07/2013		N		10.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-803.000	REIMBURSE-NOTARY FEE AT MACOMB CO	10.00

J078	JOHN M GABOR	11/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-11/13	
78279	41526 CLAIRPOINTE	11/07/2013		N		40.00
11/07/2013	HARRISON TOWNSHIP MI, 48045	/ /	0.0000	N		0.00
		11/07/2013		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	40.00

MEETING ENCUMBRANCES 11/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 50.00

M009	JUSTIN F MCCARTNEY	11/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-11/13	
78280	206 PEARL	11/07/2013		N		30.00
11/07/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/07/2013		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	30.00

VENDOR TOTAL: 30.00

K076	KCA SERVICES	10/14/2013	STATEMENT	FTB	TREE TRIMMING	
78330	2530 PALMS ROAD	11/07/2013	000003279	N		1,600.00
10/14/2013	COLUMBUS MI, 48063	/ /	0.0000	N		0.00
		11/13/2013		Y		1,600.00

Open

\*223 PLEASANT/470 GLADYS/225 GLADYS/335 SECOND ST/337 SECOND ST/EMPTY LOT ACROSS FROM 305 SECOND ST/201 WESTMINSTER/136 BROWN/720 BELLE RIVER

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-895.000-802.000	TREE TRIMMING	1,600.00	1,600.00

K076	KCA SERVICES	10/14/2013	STATEMENT	FTB	REMOVED DEAD TREE LIMB-CEMETERY	
78331	2530 PALMS ROAD	11/07/2013	000003540	N		50.00
10/14/2013	COLUMBUS MI, 48063	/ /	0.0000	N		0.00
		11/13/2013		Y		50.00

Open

\*(SECTION F)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
209-000.000-802.000	REMOVED DEAD TREE LIMB-CEMETERY	50.00	50.00

VENDOR TOTAL: 1,650.00

K054	K-E ELECTRIC SUPPLY CORP	10/07/2013	I608735	FTB	LAMPS-PD OUTSIDE LIGHTS	
78332	146 NORTH GROESBECK HWY	11/07/2013	000003532	N		193.92
10/07/2013	MOUNT CLEMENS MI, 48043	/ /	0.0000	N		0.00
		11/07/2013		N		193.92

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-740.000	LAMPS-PD OUTSIDE LIGHTS	193.92	193.92

VENDOR TOTAL: 193.92

P008	KENNETH PHELPS SERVICE	09/01/2013	STATEMENT	FTB	MONTHLY VEHICLE CHECKOVER-9/13	
78333	501 BROADWAY	11/07/2013	000003534	N		48.00
09/01/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/07/2013		N		48.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	MONTHLY VEHICLE CHECKOVER-9/13	48.00	48.00

OPEN  
 MEETING ENCUMBRANCES 11/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
P008 78334 09/10/2013	KENNETH PHELPS SERVICE 501 BROADWAY MARINE CITY MI, 48039	09/10/2013 11/07/2013 / / 11/07/2013	STATEMENT 000003534 0.0000	FTB N N N	MONTHLY VEHICLE CHECKOVER-9/13	37.00 0.00 37.00
Open *(DODGE DURANGO)						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	MONTHLY VEHICLE CHECKOVER-9/13	37.00	37.00

P008 78335 09/17/2013	KENNETH PHELPS SERVICE 501 BROADWAY MARINE CITY MI, 48039	09/17/2013 11/07/2013 / / 11/07/2013	STATEMENT 000003534 0.0000	FTB N N N	MONTHLY VEHICLE CHECKOVER-9/13	40.00 0.00 40.00
Open *(UNMARKED 02)						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	MONTHLY VEHICLE CHECKOVER-9/13	40.00	40.00

P008 78336 09/23/2013	KENNETH PHELPS SERVICE 501 BROADWAY MARINE CITY MI, 48039	09/23/2013 11/07/2013 / / 11/07/2013	STATEMENT 000003534 0.0000	FTB N N N	MONTHLY VEHICLE CHECKOVER-9/13	57.00 0.00 57.00
Open *(CHARGER 01)						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	MONTHLY VEHICLE CHECKOVER-9/13	57.00	57.00

VENDOR TOTAL: 182.00

L152 78281 11/07/2013	LYNN M ZYROWSKI 2552 BELLE RIVER EAST CHINA MI, 48054	11/07/2013 11/07/2013 / / 11/07/2013	STATEMENT 000003238 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-11/13	40.00 0.00 40.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	40.00

VENDOR TOTAL: 40.00

N064 78337 10/17/2013	MAIL FINANCE 25881 NETWORK PLACE CHICAGO IL, 60673-1258	11/17/2013 11/07/2013 / / 11/17/2013	N4262811 000003238 0.0000	FTB N N N	POSTAGE METER/FOLDING MACHINE LEASE	348.98 0.00 348.98
Open *(11/17/13-12/16/13)						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-943.000	POSTAGE METER/FOLDING MACHINE LEASE	348.98	348.98

VENDOR TOTAL: 348.98

JOURNALIZED  
 OPEN  
 MEETING ENCUMBRANCES 11/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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M084 78352 11/07/2013	MARINE CITY TAX ACCOUNT 303 S WATER STREET MARINE CITY MI, 48039	11/07/2013 11/07/2013 / / 11/07/2013	STATEMENT / / 0.0000	FTB N N N	REIMBURSE-POINT/PAY FEES-9/13	26.65 0.00 26.65
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-214.703	REIMBURSE-POINT/PAY FEES-9/13	26.65

M084 78306 11/07/2013	MARINE CITY TAX ACCOUNT 303 S WATER STREET MARINE CITY MI, 48039	11/07/2013 11/07/2013 / / 11/07/2013	STATEMENT / / 0.0000	FTB N N N	BANK SERVICE CHARGES-9/13	93.72 0.00 93.72
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-214.703	BANK SERVICE CHARGES-9/13	93.72

VENDOR TOTAL: 120.37

M233 78338 09/24/2013	MARSHALL E CAMPBELL COMPANY 2975 LAPEER RD PO BOX 610947 PORT HURON MI, 48061-0947	09/24/2013 11/07/2013 / / 11/07/2013	5377658 000003295 / / 0.0000	FTB N N N	HEX NUTS	25.21 0.00 25.21
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	HEX NUTS	25.21	25.21

VENDOR TOTAL: 25.21

M060 78339 10/23/2013	MARY ELLEN MCDONALD 1102 S THIRD MARINE CITY MI, 48039	10/23/2013 11/07/2013 / / 11/07/2013	STATEMENT / / 0.0000	FTB N Y N	MILEAGE REIMBURSEMENT	300.02 0.00 300.02
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Open

\*(2013 MMTA FALL CONFERENCE)

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-870.000	MILEAGE REIMBURSEMENT	300.02

M060 78282 11/07/2013	MARY ELLEN MCDONALD 1102 S THIRD MARINE CITY MI, 48039	11/07/2013 11/07/2013 / / 11/07/2013	STATEMENT / / 0.0000	FTB N Y N	MONTHLY PHONE REIMBURSEMENT-11/13	40.00 0.00 40.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	40.00

VENDOR TOTAL: 340.02

I007	MICHAEL P ITRICH	11/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-11/13	
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JOURNALIZED

OPEN

MEETING ENCUMBRANCES 11/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
78283 11/07/2013	5602 KING ROAD CHINA MI, 48054	11/07/2013 / / 11/07/2013	0.0000	N N N		30.00 0.00 30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	30.00

VENDOR TOTAL: 30.00

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M038 78340 10/18/2013	MML WORKERS' COMP FUND PO BOX 972081 YPSILANTI MI, 48197-0835	10/18/2013 11/07/2013 / / 12/15/2013	9052201 0.0000	FTB N N N	QUARTERLY W/C PAYMENT	2,657.00 0.00 2,657.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-720.000	QUARTERLY W/C PAYMENT	2,657.00

VENDOR TOTAL: 2,657.00

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
N084 78341 10/15/2013	NICKEL & SAPH INC PO BOX 46907 MOUNT CLEMENS MI, 48046-6907	10/15/2013 11/07/2013 / / 12/18/2013	15217 000003530 0.0000	FTB N N N	SURETY BOND NOTARY PUBLIC RENEWAL-J GABOR	55.00 0.00 55.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-172.000-803.000	SURETY BOND NOTARY PUBLIC RENEWAL	55.00	55.00

VENDOR TOTAL: 55.00

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
N075 78284 10/02/2013	NYE UNIFORM 1030 SCRIBNER NW GRAND RAPIDS MI, 49504E2	10/02/2013 11/07/2013 / / 11/07/2013	432419 000003522 0.0000	FTB N N N	SHIRT/SEW ZIPPER IN SHIRT-R ROEDER	53.72 0.00 53.72

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-744.000	SHIRT/SEW ZIPPER IN SHIRT-R ROEDER	53.72	53.72

VENDOR TOTAL: 53.72

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
H064 78285 11/07/2013	PATRICK S HUPCIK 1120 WEST BLVD MARINE CITY MI, 48039	11/07/2013 11/07/2013 / / 11/07/2013	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-11/13	30.00 0.00 30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	30.00

VENDOR TOTAL: 30.00

OPEN  
 MEETING ENCUMBRANCES 11/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
P012 78286 11/07/2013	PAUL A WESTRICK 32463 SUTTON RD NEW BALTIMORE MI, 48047	11/07/2013 11/07/2013 / / 11/07/2013	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-11/13	30.00 0.00 30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	30.00

VENDOR TOTAL: 30.00

P165 78287 10/09/2013	PUMMILL PRINT SERVICE LC PO BOX 140108 GRAND RAPIDS MI, 49514	10/09/2013 11/07/2013 / / 11/08/2013	9338A 000003508 0.0000	FTB N N N	W-2'S/1099'S/ENVELOPES/MISC	204.58 0.00 204.58
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-253.000-729.000	W-2'S/1099'S/ENVELOPES/MISC	204.58	204.58

P165 78288 10/09/2013	PUMMILL PRINT SERVICE LC PO BOX 140108 GRAND RAPIDS MI, 49514	10/09/2013 11/07/2013 / / 11/08/2013	9338B 000003518 0.0000	FTB N N N	W-2'S/1099'S/ENVELOPES/MISC	16.28 0.00 16.28
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-253.000-729.000	W-2'S/1099'S/ENVELOPES/MISC	16.28	16.28

P165 78315 10/15/2013	PUMMILL PRINT SERVICE LC PO BOX 140108 GRAND RAPIDS MI, 49514	10/15/2013 11/07/2013 / / 11/14/2013	9373 000003507 0.0000	FTB N N N	ACCOUNTS PAYABLE CHECKS	274.65 0.00 274.65
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-253.000-729.000	ACCOUNTS PAYABLE CHECKS	137.33	137.33
592-543.000-729.000	ACCOUNTS PAYABLE CHECKS	68.66	68.66
592-547.000-729.000	ACCOUNTS PAYABLE CHECKS	68.66	68.66
		274.65	274.65

P165 78342 10/16/2013	PUMMILL PRINT SERVICE LC PO BOX 140108 GRAND RAPIDS MI, 49514	10/16/2013 11/07/2013 / / 11/15/2013	9378A 000003507 0.0000	FTB N N N	DEPOSIT SLIP BOOKS	59.82 0.00 59.82
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-253.000-729.000	DEPOSIT SLIP BOOKS	29.90	29.90
592-543.000-729.000	DEPOSIT SLIP BOOKS	14.96	14.96
592-547.000-729.000	DEPOSIT SLIP BOOKS	14.96	14.96
		59.82	59.82

P165	PUMMILL PRINT SERVICE LC	10/16/2013	9378B	FTB	DEPOSIT SLIP BOOKS	
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MEETING ENCUMBRANCES 11/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
78343	PO BOX 140108	11/07/2013	000003529	N		7.25
10/16/2013	GRAND RAPIDS MI, 49514	/ /	0.0000	N		0.00
		11/15/2013		N		7.25

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-253.000-729.000	DEPOSIT SLIP BOOKS	3.63	3.63
592-543.000-729.000	DEPOSIT SLIP BOOKS	1.81	1.81
592-547.000-729.000	DEPOSIT SLIP BOOKS	1.81	1.81
		<u>7.25</u>	<u>7.25</u>
VENDOR TOTAL:			562.58

MEETING

R012 78289 11/07/2013	RAYMOND JAMES & ASSOCIATES 691 N SQUIRREL RD SUITE 222 AUBURN HILLS MI, 48326	11/01/2013 11/07/2013 / / 11/07/2013	STATEMENT 0.0000	FTB N N N	EMPLOYER RETIREMENT CONTRIBUTION-11/13	9,322.50 0.00 9,322.50
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-722.000	EMPLOYER RETIREMENT CONTRIBUTION-11/13	5,000.00
202-450.000-722.000	EMPLOYER RETIREMENT CONTRIBUTION-11/13	508.33
203-450.000-722.000	EMPLOYER RETIREMENT CONTRIBUTION-11/13	933.33
209-000.000-722.000	EMPLOYER RETIREMENT CONTRIBUTION-11/13	333.33
592-543.000-722.000	EMPLOYER RETIREMENT CONTRIBUTION-11/13	919.59
592-547.000-722.000	EMPLOYER RETIREMENT CONTRIBUTION-11/13	1,627.92
		<u>9,322.50</u>
VENDOR TOTAL:		9,322.50

BRANCHES

A009 78290 11/07/2013	RICHARD D AMES 6280 PLANK ROAD MARINE CITY MI, 48039	11/07/2013 11/07/2013 / / 11/07/2013	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-11/13	65.00 0.00 65.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-11/13	65.00
VENDOR TOTAL:		65.00

NOVEMBER 7, 2013

S191 78344 10/09/2013	SCHNEIDER WATER SUPPLIES 55777 GRATIOT AVENUE CHESTERFIELD MI, 48051	10/09/2013 11/07/2013 / / 11/08/2013	170282 000003329 0.0000	FTB N N N	JOINTS/CURB STOPS	372.40 0.00 372.40
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	JOINTS/CURB STOPS	372.40	372.40
VENDOR TOTAL:		372.40	

S100	SCHWEM'S RUBBER STAMP & TROPHY	10/18/2013	031407	FTB	NOTARY EMBOSING STAMP-K BAXTER
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JOURNALIZED  
 OPEN  
 MEETING ENCUMBRANCES 11/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
78345 10/18/2013	1502 TENTH ST PORT HURON MI, 48060-5815	11/07/2013 / / 11/17/2013	000003531 0.0000	N N N		43.50 0.00 43.50

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-215.000-727.000	NOTARY EMBOSSEING STAMPS-K BAXTER	43.50	43.50

VENDOR TOTAL: 43.50

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S204 78393 11/07/2013	ST CLAIR COUNTY TREASURER 200 GRAND RIVER AVE, SUITE 101 PORT HURON MI, 48060	11/07/2013 11/07/2013 / / 11/07/2013	STATEMENT 0.0000	FTB N Y N	TAG-A-LONG TRAILER COURT FEES-11/13 CO	7.50 0.00 7.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-222.000	TAG-A-LONG TRAILER COURT FEES-11/13 CO	7.50

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S204 78394 11/07/2013	ST CLAIR COUNTY TREASURER 200 GRAND RIVER AVE, SUITE 101 PORT HURON MI, 48060	11/07/2013 11/07/2013 / / 11/07/2013	STATEMENT 0.0000	FTB N Y N	TAG-A-LONG TRAILER COURT FEES-11/13 SCH	30.00 0.00 30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-225.000	TAG-A-LONG TRAILER COURT FEES-11/13 SCH	30.00

VENDOR TOTAL: 37.50

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S284 78291 09/30/2013	ST CLAIR COUNTY TREASURER ST CLAIR CO INFO TECHNOLOGY 200 GRAND RIVER AVE, SUITE 201 PORT HURON MI, 48060	09/30/2013 11/07/2013 / / 11/07/2013	863 000003525 0.0000	FTB N N N	SCCNET SERVICE-SEPTEMBER 2013	150.00 0.00 150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-853.000	SCCNET SERVICE-SEPTEMBER 2013	150.00	150.00

VENDOR TOTAL: 150.00

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S016 78346 10/22/2013	STANDARD OFFICE SUPPLY 928 MILITARY STREET PORT HURON MI, 48060-5481	10/22/2013 11/07/2013 / / 11/21/2013	0143264-001 000003528 0.0000	FTB N N N	OFFICE SUPPLIES	153.53 0.00 153.53

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-172.000-727.000	OFFICE SUPPLIES	2.30	2.30
101-209.000-727.000	OFFICE SUPPLIES	2.29	2.29
101-215.000-727.000	OFFICE SUPPLIES	71.03	71.03
101-253.000-727.000	OFFICE SUPPLIES	2.29	2.29
101-371.000-727.000	OFFICE SUPPLIES	2.29	2.29
101-751.000-727.000	OFFICE SUPPLIES	2.29	2.29

JOURNALIZED  
 OPEN  
 MEETING ENCUMBRANCES 11/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
592-543.000-727.000	OFFICE SUPPLIES				35.52	35.52
592-547.000-727.000	OFFICE SUPPLIES				35.52	35.52
					<u>153.53</u>	<u>153.53</u>
VENDOR TOTAL:						<u>153.53</u>

M032	STATE OF MICHIGAN	10/21/2013	STATEMENT	FTB	NOTARY FEE-J GABOR	
78347	MICHIGAN DEPARTMENT OF STATE	11/07/2013	000003537	N		10.00
	7064 CROWNER DRIVE					
10/21/2013	LANSING MI, 48918-0001	/ /	0.0000	Y		0.00
		11/07/2013		N		10.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-172.000-803.000	NOTARY FEE-J GABOR	10.00	10.00

M032	STATE OF MICHIGAN	10/08/2013	STATEMENT	FTB	NOTARY FEES-C DEVRIES	
78292	MICHIGAN DEPARTMENT OF STATE	11/07/2013	000003524	N		10.00
	7064 CROWNER DRIVE					
10/08/2013	LANSING MI, 48918-0001	/ /	0.0000	Y		0.00
		11/07/2013		N		10.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-803.000	NOTARY FEES-C DEVRIES	10.00	10.00

VENDOR TOTAL:						<u>20.00</u>
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S006	STATE OF MICHIGAN-DEPT OF TRAN	09/30/2013	AP361226	FTB	S WATER ST/BRIDGE PAVING PROJECT	
78307	ATTN: FINANCE CASHIER	11/07/2013		N		7,647.27
	PO BOX 30648					
09/30/2013	LANSING MI, 48909	/ /	0.0000	Y		0.00
		11/07/2013		N		7,647.27
Open						

GL NUMBER	DESCRIPTION	AMOUNT
202-452.000-970.000-WAT/BR PAV	S WATER ST/BRIDGE PAVING PROJECT	7,647.27

S006	STATE OF MICHIGAN-DEPT OF TRAN	09/30/2013	AP361227	FTB	LABUHN BRIDGE PROJECT	
78308	ATTN: FINANCE CASHIER	11/07/2013		N		10,319.34
	PO BOX 30648					
09/30/2013	LANSING MI, 48909	/ /	0.0000	Y		0.00
		11/07/2013		N		10,319.34
Open						

GL NUMBER	DESCRIPTION	AMOUNT
202-453.000-970.000-LABUHN BRG	LABUHN BRIDGE PROJECT	10,319.34

VENDOR TOTAL:						<u>17,966.61</u>
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N046	SYNAGRO CENTRAL LLC	10/10/2013	20-114926	FTB	PUMP/TRANSFER MATERIALS FROM DIGESTERS-WWTP	
78348	C/O SYNAGRO TECHNOLOGIES INC	11/07/2013	000003542	N		3,007.20
	7533 COLLECTIONS CENTER DRIVE					
10/10/2013	CHICAGO IL, 60693	/ /	0.0000	N		0.00

JOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 11/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

		11/09/2013		N		3,007.20
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-802.100	PUMP/TRANSFER MATERIALS FROM DIGESTERS	3,007.20	3,007.20

VENDOR TOTAL: 3,007.20

S285	SYO COMPUTER SERVICES	11/01/2013	13891	FTB	REMOTE BACK-UP/WEBSITE MAINTENANCE-11/13	
78309	48581 HAYES ROAD	11/07/2013	000003235	N		155.00
10/15/2013	SHELBY TOWNSHIP MI, 48315	/ /	0.0000	N		0.00
		11/14/2013		N		155.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	REMOTE BACK-UP OF DATA-11/13	30.00	30.00
101-265.000-802.000	WEBSITE MAINTENANCE-11/13	125.00	125.00
		155.00	155.00

S285	SYO COMPUTER SERVICES	11/01/2013	13892	FTB	MONTHLY SERVICE CONTRACT-11/13	
78310	48581 HAYES ROAD	11/07/2013	000003236	N		1,450.00
10/15/2013	SHELBY TOWNSHIP MI, 48315	/ /	0.0000	N		0.00
		11/14/2013		N		1,450.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	MONTHLY SERVICE CONTRACT-11/13	995.00	995.00
592-549.000-781.000	MONTHLY SERVICE CONTRACT-11/13	455.00	455.00
		1,450.00	1,450.00

S285	SYO COMPUTER SERVICES	10/16/2013	STATEMENT	FTB	WEBSITE DESIGN AND DEVELOPMENT-DEPOSIT	
78316	48581 HAYES ROAD	11/07/2013	000003527	N		1,025.00
10/16/2013	SHELBY TOWNSHIP MI, 48315	/ /	0.0000	Y		0.00
		11/15/2013		N		1,025.00

Open  
 \*(UPDATE CURRENT CITY WEBSITE-MARINECITY-MI.ORG)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	WEBSITE DESIGN AND DEVELOPMENT-DEPOSIT	1,025.00	1,025.00

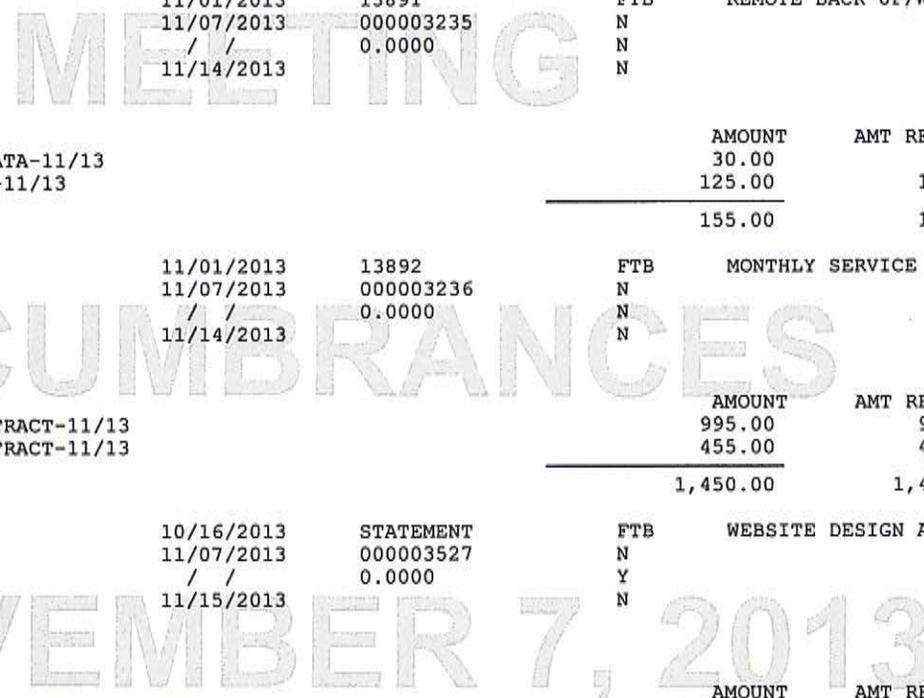
VENDOR TOTAL: 2,630.00

T118	TENYER'S AUTOMOTIVE & RADIATOR INC	10/09/2013	589801	FTB	REPLACE SENSOR-2006 CHEVY PICK-UP	
78349	213 KATHERINE STREET	11/07/2013	000003536	N		210.00
10/09/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		11/08/2013		N		210.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	REPLACE SENSOR-2006 CHEVY PICK-UP	210.00	210.00

VENDOR TOTAL: 210.00



JOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 11/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M114 78311 10/14/2013	TETRA TECH INC PO BOX 911967 DENVER CO, 80291-1967	10/14/2013 11/07/2013 / / 11/13/2013	50727767A 000003280 0.0000	FTB N N N	CONTRACTUAL SERVICES-WWTP/WW	43,333.00 0.00 43,333.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-802.000	CONTRACTUAL SERVICES-WWTP	16,466.50	16,466.50
592-549.000-802.000	CONTRACTUAL SERVICES-WW	26,866.50	26,866.50
		<u>43,333.00</u>	<u>43,333.00</u>

Vendor Code Ref # Invoice Date	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M114 78312 10/14/2013	TETRA TECH INC PO BOX 911967 DENVER CO, 80291-1967	08/31/2013 11/07/2013 / / 11/13/2013	50727767B 0.0000	FTB N N N	MERCURY TESTING/GENERAL SUPPLY/LAUNDRY SERV	167.25 0.00 167.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-802.000	MERCURY TESTING-WWTP	75.00
592-549.000-740.000	GENERAL SUPPLY-WW	26.61
592-549.000-802.000	LAUNDRY SERVICE-WW	65.64
		<u>167.25</u>

Vendor Code Ref # Invoice Date	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M114 78313 10/14/2013	TETRA TECH INC PO BOX 911967 DENVER CO, 80291-1967	09/30/2013 11/07/2013 / / 11/13/2013	50727767C 0.0000	FTB N N N	GENERAL SUPPLY/CONTRACTUAL SERVICES	1,366.72 0.00 1,366.72

Open

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-740.000	GENERAL SUPPLY-WW	53.21
592-549.000-802.000	CONTRACTUAL SERVICES-WW	1,313.51
		<u>1,366.72</u>

VENDOR TOTAL: 44,866.97

Vendor Code Ref # Invoice Date	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
C208 78350 10/24/2013	THE CAR CLEANERS 9280 RIVER ROAD CLAY TWP MI, 48001	07/01/2013 11/07/2013 / / 11/07/2013	273247 000003533 0.0000	FTB N N Y	VEHICLE CLEANING-5/13 AND 6/13	155.00 0.00 155.00

Open

\*(NOTE:RECEIVED INVOICE 10/24/13)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	VEHICLE CLEANING-5/13 AND 6/13	155.00	155.00

VENDOR TOTAL: 155.00

Vendor Code Ref # Invoice Date	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M213 78314 10/15/2013	UNEMPLOYMENT INSURANCE AGENCY PO BOX 33598 DETROIT MI, 48232-5598	10/15/2013 11/07/2013 / / 11/14/2013	0804540 000 0.0000	FTB N N N	UNEMPLOYMENT BENEFITS DUE-2012	1,188.69 0.00 1,188.69

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-200.100	UNEMPLOYMENT BENEFITS DUE-2012	1,188.69
<b>VENDOR TOTAL:</b>		<b>1,188.69</b>

V005	VOICE NEWSPAPERS	08/31/2013	1299374	FTB	INSERT SUMMER FLYERS IN VOICE	140.59
78351	PO BOX 94559	11/07/2013	000003538	N		0.00
08/31/2013	CLEVELAND OH, 44101-4559	/ /	0.0000	N		140.59
		11/07/2013		N		

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-751.000-901.000	INSERT SUMMER FLYERS IN VOICE	140.59	140.59
<b>VENDOR TOTAL:</b>			<b>140.59</b>

**TOTAL - ALL VENDORS: 103,684.92**

FUND TOTALS:	
Fund 101 - GENERAL FUND	26,611.44
Fund 202 - MAJOR STREET FUND	18,499.94
Fund 203 - LOCAL STREET FUND	933.33
Fund 209 - CEMETERY FUND	383.33
Fund 592 - WATER/SEWER FUND	57,256.88

MEETING

ENCUMBRANCES

NOVEMBER 7, 2013

## EXECUTIVE SESSION

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The City Commission will enter into Executive Session for the following reasons:

- City Manager Evaluation
- Executive Session Minutes ~ September 5, 2013

