

# **CITY OF MARINE CITY**

## **City Commission Meeting Agenda**

**Regular Meeting: Thursday, December 4, 2014; 7:00 pm**  
**Marine City Fire Hall: 200 South Parker Street, Marine City**

1. **CALL TO ORDER**
2. **PRAYER ~ Pastor Brant of Relevant Church**  
**PLEDGE OF ALLEGIANCE ~ Mayor Skotarczyk**
3. **ROLL CALL:** Mayor Raymond Skotarczyk; Commissioners Terrance Avery, Elizabeth Hendrick, Dianne M. Lovett, Raymond Meli, David L. Simpson, James L. Turner; and, City Manager John Gabor
4. **COMMUNICATIONS**
5. **PUBLIC COMMENT** *Residents are welcome to address the City Commission. Please state name and address. Limit comments to five (5) minutes.*
6. **APPROVE AGENDA (Additions / Deletions)**
7. **APPROVE MINUTES**
  - A. City Commission Regular Meeting ~ November 20, 2014
8. **CONSENT AGENDA**
  - A. 2015 City of Marine City Meeting Schedule
  - B. Special Event ~ Maritime Days
  - C. Business License ~ SP Automotive Refinishing, LLC
9. **UNFINISHED BUSINESS**
  - A. City of Marine City Webpage Sub-Committee ~ Update
10. **NEW BUSINESS**
  - A. Cancellation of January 1, 2015 Meeting

**11. FINANCIAL BUSINESS**

- A. Disbursements, including Payroll ~ \$97,394.17
- B. Fund Transfers

**12. CITY MANAGER'S REPORT**

**13. COMMISSIONER PRIVILEGE**

**14. ADJOURNMENT**

7-A

**City of Marine City  
City Commission  
November 20, 2014**

A regular meeting of the Marine City Commission was held on Thursday, November 20, 2014, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Skotarczyk at 7:00 pm.

After a prayer offered by Police Chaplain Rebecca Lepley, the Pledge of Allegiance was led by Mayor Skotarczyk.

**Present: Mayor Skotarczyk; Commissioners Avery, Hendrick, Meli, and Turner; City Manager Gabor; and, City Clerk Baxter.**

**Absent: Commissioners Lovett & Simpson**

Motion by Commissioner Hendrick, seconded by Mayor Skotarczyk, to excuse Commissioners Lovett & Simpson from the meeting.

**Communications**

No Communications were received.

**Public Comment**

Rebecca Lepley, 539 N. William Street, announced that she and Georgia Phelan recorded a spot on EBW.tv on the Wonders of Marine City and a promotional video of Old City Hall.

**Approve Agenda**

Motion by Commissioner Hendrick, seconded by Commissioner Avery, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Commissioner Hendrick, seconded by Commissioner Turner, to approve the Minutes of the Regular City Commission Meeting held November 6, 2014, as presented. All Ayes. Motion Carried.

## **Consent Agenda**

The following Consent Agenda items were presented:

- Departmental Activity Reports
- Marine City Area Fire Authority ~ Run Report & Activity Report
- Business License ~ Marine City Grill

Motion by Commissioner Hendrick, seconded by Commissioner Meli, to approve the Consent Agenda as presented, and place it on file. All Ayes. Motion Carried.

## **UNFINISHED BUSINESS**

### ***Board Vacancies ~ TIFA, Historical Commission, Zoning Board of Appeals, Dangerous Board of Appeals***

It was announced that seats are immediately available on the above boards; if interested, please submit an application to the City Clerk's office.

### ***Draft Sidewalk Inspection Program ~ Continued Discussion***

City Manager Gabor said he is looking for feedback and input on the Draft Sidewalk Inspection Program. He further said he is consulting with City Attorney, James Downey, and will bring a finalized proposal back to the Board in late December or early January.

## **FINANCIAL BUSINESS**

### ***Disbursements***

Motion by Commissioner Hendrick, seconded by Commissioner Turner, to approve total disbursements, including payroll, in the amount of \$859,061.02, as presented. Roll Call Vote. All Ayes. Motion Carried.

Motion by Commissioner Turner, seconded by Commissioner Hendrick, to accept the Preliminary Financial Statements for October, 2014, and place them on file. All Ayes. Motion Carried.

### **City Manager's Report**

City Manager Gabor provided updates on the following items:

- Attended a very favorable meeting on the South Belle River Development at the County.
- Bids on the Façade Grant (Riviera and Snug Theatre) are due back November 21, 2014.
- Received official grant paperwork for SAW Grant.
- EVIP first round completed and submitted to State Treasurer.
- Was very impressed with EBW.tv – spots soon to be available for viewing.
- Old Mariner Theatre recently purchased and will be the new home for Fine Art Models.
- Will be on vacation November 21 – December 1, 2014.
- Chief of Police, Donald Tillery, named Acting City Manager, November 21 – December 1, 2014.

### **Commissioner Privilege**

Commissioner Hendrick announced that the Old Newsboys was still in need of volunteers and asked everyone to please remember to support the newspaper sale and the craft show to help local children have a Christmas.

Commissioner Avery encouraged community members to attend the upcoming Christmas Parade on Tuesday, November 25, 2014 at 7:00 pm.

Commissioner Meli said the Christmas Parade was going to be a great event for the community.

Commissioner Skotarczyk remarked that the Department of Public Works Activity Report was greatly improved by including more information and detail. The Mayor also asked for community members to support the upcoming Christmas Parade. He said the parade was unique to our small town and was to be cherished.

### **Adjournment**

Motion by Commissioner Hendrick, seconded by Mayor Skotarczyk, to adjourn at 7:34 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk

B-A

# PUBLIC NOTICE CITY OF MARINE CITY 2015 REGULAR MEETING SCHEDULE

The Marine City **CITY COMMISSION** will hold regular meetings on the first and third Thursday of each month at 7:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 1 & 15	May 7 & 21	September 3 & 17
February 5 & 19	June 4 & 18	October 1 & 15
March 5 & 19	July 2 & 16	November 5 & 19
April 2 & 16	August 6 & 20	December 3 & 17

The Marine City **PLANNING COMMISSION** will hold regular meetings on the second Monday of each month at 7:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 12	May 11	September 14
February 9	June 8	October 12
March 9	July 13	November 9
April 13	August 10	December 14

The Marine City **DANGEROUS BUILDING BOARD OF APPEALS** and the **ZONING BOARD OF APPEALS** will hold regular meetings on the first Wednesday of each month at 6:00 PM and 7:00 PM, respectively, in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 7	May 6	September 2
February 4	June 3	October 7
March 4	July 1	November 4
April 1	August 5	December 2

The Marine City **TAX INCREMENT FINANCE AUTHORITY** will hold regular meetings on the third Tuesday of each month at 4:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 20	May 19	September 15
February 17	June 16	October 20
March 17	July 21	November 17
April 21	August 18	December 15

The Marine City **HISTORICAL COMMISSION** will hold quarterly meetings on the third Tuesday of each month at 6:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 20	April 21	July 21	October 20
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The Marine City **PENSION BOARD OF TRUSTEES - PENSION PLAN** and **PENSION BOARD OF TRUSTEES - RETIREE HEALTH CARE PLAN** will hold regular quarterly meetings on the last Tuesday of each meeting month at 4:30 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

The City of Marine City complies with the ADA. Should individuals with disabilities require special aids, please contact the City Clerk, 303 South Water Street, Marine City, Michigan 48039, Telephone 810-765-8830, 48 hours prior to the scheduled meeting.

January 27

April 28

July 28

October 27

The Marine City **LIBRARY BOARD** will hold regular quarterly meetings on the second Monday of each meeting month at 7:00 PM in the Library, 300 South Parker Street, Marine City, Michigan 48039.

January 12

April 13

July 13

October 12

The **MARINE CITY AREA FIRE AUTHORITY** will hold regular meetings on the third Wednesday of each month at 7:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan 48039.

January 21

May 20

September 16

February 18

June 17

October 21

March 18

July 15

November 18

April 15

August 19

December 16

PAID  
NOV 20 2014

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# SPECIAL EVENT PERMIT APPLICATION City of Marine City

CITY OF MARINE CITY, MICHIGAN  
303 S. Water Street, Marine City, Michigan 48039

It is recommended that all applications be submitted to the City not less than 90 days prior to the start of the event in order for the application to be processed by the event date. The City will act upon the application within 30 days of receipt. The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability.

An Application Fee of \$25.00 is required for all non-City sponsored events; however, the fee shall be refunded to the Applicant in the event there is zero cost impact to the City for the event.

**NAME OF EVENT:**

Maritime Days

**Applicant / Sponsor of Event:**

Marine City Festival Inc.

Is Sponsor of Event a Non-Profit Organization?      Yes       No

**Mailing Address:**

PO Box 192, Marine City, MI 48039

Contact Person - Name: Melisa Blanchard      Phone: 810-650-8395

Contact Person E-Mail: stock1ma@hotmail.com

On Site Event Manager - Name: Melisa Blanchard      Phone: 810-650-8395  
(Changes in this information must be submitted to the City Clerk prior to the event.)

**Date/Hours of Event:**

July 27, 2015 / Arrival of Carnival Company at King Road Park, July 29, 2015 / Event set up with road closures starting at 3pm,  
July 30, 2015 / 12pm - 10pm, July 31, 2015 / 12pm - 1am, August 1, 2015 / 8am - 1am, August 2, 2015 / 9am - 7pm

**Location of Event:**

Downtown Marine City - Water St (Pearl St to Bridge Street), Pearl (East of Market),  
Broadway (East of Main St), 300 Broadway, 5K Route, Parade Route, Beach, and all adjacent parks.

Will alcoholic beverages be served?

Yes  No

Detailed Description of Event (attach additional sheets & overhead diagram, if applicable):

The 37th Annual Maritime Days Festival will include a carnival by TBD, Fireworks, Parade, 5K, Classic Car Show, Antique Tractor Show, Ribs on the River, Soapbox Derby Racing, Food, Vendors, Beverage Tent, Live Entertainment, Quilt Show, Theatrical Productions, Rubber Ducky Race, Arts & Crafts, Water-Ski Show, Various Contests and Games.

Will street closures be necessary?

Yes  No

If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear down.

Monday July 27 am @ Access to Parking, Water, & Electric at the King Road Park; Wednesday July 29 @ 3:00 pm - Water St (Pearl St to Blue Water Ferry), Pearl (East of Market); Friday July 30 @ 8:00 am - Broadway (East of Main St), Water Street (Union St to Bridge St); Saturday August 3 @ 9:00 am - Water Ski Show Temporary - Riverview St (East of North Market); @ 8:00 pm - Water Ski Show Temporary - Riverview St (East of North Market)  
Sunday August 4 @ 2:00 pm - Parade - Temporary Road Closures - Marine Street (Elizabeth to Main), South Main Street, (Marine to Broadway), Broadway eastbound traffic (Main to Water), South Water Street (Broadway to Bridge); Monday August 5 @ 8:00 am All Roads Open

Are utility hook-ups required for water, electric, etc.?  
(May impact total cost of event)

Yes  No

If yes, list locations.

Water and Electric are needed at all available locations within event area. 4 Electrical Service Panels also needed. Exact locations to be determined at event.

**General Insurance Requirements:**

1. Applicant/Sponsor will supply evidence of the following:
  - a. Certificate of general liability insurance with \$1,000,000 per occurrence and in the aggregate. Total coverage must be sufficient to cover possible exposure with adequate policy limits (may require higher limits if exposure is considered high).
    - i. If liquor is being served, then evidence of additional "Liquor Liability" with limits of not less than \$1,000,000 per occurrence and in the aggregate (may require higher limits if exposure is considered high).
  - b. The named of insured must be the same as the Applicant/Sponsor.
  - c. Policy coverage dates must be for the full term of the event.
  - d. The City of Marine City must be named as an "Additional Insured" on the certificate.
  - e. The City of Marine City and all of its elected and appointed officials, employees, and volunteers are to be added to the Applicant's/Sponsor's general liability policy as "Additional Insured's".
  - f. The person signing the certificate must have authority to do so.
  - g. A "Hold Harmless Agreement" is required, signed by event Applicant/Sponsor and the insurance provider (See Agreement Attached).
  - h. Complete contact information for Insurer required.

Insurance Provider: TBD

Amount of Coverage: \$1,000,000 per occurrence

Contact Name, Address & Telephone Number of Insurance Provider (Attach Copy of Certificate of Liability Insurance):

TBD

The City of Marine City complies with the ADA. No person shall be subjected to unlawful discrimination under any program or activity conducted in the City of Marine City.

Applicant / Sponsor of Event is responsible for providing Portable Restrooms.

Indicate # of Portable Restrooms planned for Event: 12

Indicated # of Handicap Portable Restrooms planned for Event: 3

**Applicant / Sponsor of Event is responsible for providing TRASH RECEPTACLES.**

**Ascending Fee Schedule:**

1. CITY SPONSORED EVENTS: The City of Marine City is responsible for 100% of costs.
2. CO-SPONSORED EVENTS: The City of Marine City is responsible for 50% of costs.
3. NON-PROFIT EVENTS: Sponsored by a currently certified IRS 501C (3) Non-Profit Organization. The sponsor is responsible for 100% of costs effective January 1, 2012.
4. FOR PROFIT EVENTS: The sponsor is responsible for 100% of cost.

The City of Marine City will provide the event organizers an estimate of fees for city services. The event organizers shall be given an opportunity to review these estimates prior to approval of the event. The final amount billed to the organizers will not exceed the estimated amount unless:

- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.

Signature Melisa A. Blanchard

Date 11-18-14

**RETURN ORIGINAL APPLICATION TO**

City Clerk's Office  
303 South Water Street  
Marine City, Michigan 48039

Telephone: (810) 765-8830

## Hold Harmless Agreement

City of Marine City  
303 Water Street  
Marine City, MI 48039

Marine City Festival Inc. agrees to indemnify and hold harmless The City of Marine City from any and all liability, defense costs, including other fees, loss or damage, that the City of Marine City may suffer as a result of claims, demands, costs, or judgments against it, or arising from (Name of event) Maritime Days 2015.

In addition, Marine City Festival Inc. agrees to provide the City of Marine City a Certificate of Insurance naming the City of Marine City as an "Additional Insured" in an amount of not less than the maximum exposure of the City of Marine City.

Melisa Blanchard

Print Name (Rep of Applicant/Sponsor)

President

Print Title

Melisa Blanchard

Signature

11/18/14

Date

\_\_\_\_\_

Print Name (Rep of Insurance Carrier)

\_\_\_\_\_

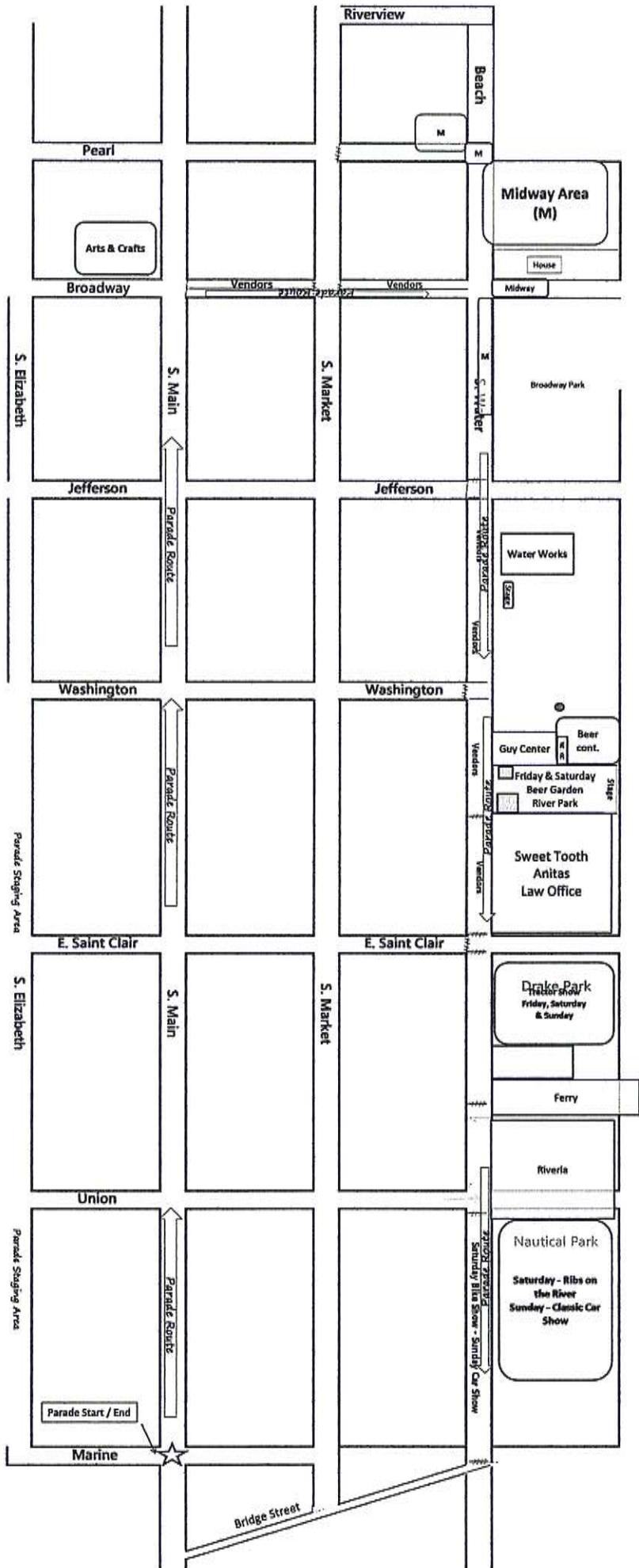
Print Title

\_\_\_\_\_

Signature

\_\_\_\_\_

Date



## *Maritime Days 2015 Preliminary Timeline*

### **Week of June 22<sup>nd</sup>**

Anytime DPW - Hang Banner across Broadway over streetscape

### **Monday July 27<sup>th</sup>**

Morning DPW – Turn on access to Water & Electric at the King Road Park (2- 100 amp breakers)

### **Wednesday July 29<sup>th</sup>**

3:00 pm Road Closure – Pearl St (East of Market), Water Street (North of Broadway & Road End)

### **Thursday July 30<sup>th</sup>**

Anytime DPW - Pick up snow fence and posts from DPW (during business hours)

AM DPW - Set Up Electrical Panels in parks

3:00 pm Road Closure - Water St (Broadway to Bridge Street), Broadway (East of Main St)

### **Friday July 31<sup>st</sup>**

10:00 am Arts & Crafts Set Up - @ 300 Broadway Lawn (10:00am – 8:00pm)

12:00 pm Midway Opens

4:00 pm Beer Garden Opens (Women's Civic Park)

6:00 pm Opening Ceremonies

10:00 pm Fireworks – Barge Show (Rain Date is Saturday 9/1)

11:00 pm Midway Closes

1:00 am Beer Garden Closes

### **Saturday August 1<sup>st</sup>**

8:00 am 5K Race – Start/Finish (TBD)

8:00 am Ribs on the River Registration (Nautical Park)

9:00 am Soap Box Derby Registration Begins (TBD)

9:00 am Water Skiing Show @ the Beach (TRI County EMS and Sheriff will be notified)

10:00 am Arts and Crafts Opens @ 300 Broadway

12:00 pm Midway Opens

2:00 pm Motorcycle Show – Water Street (Union St to Bridge St)

12:00 pm Beer Garden Opens (Women's Civic Park)

6:00 pm Arts and Crafts Closes

8:00 pm Water Skiing Show @ the Beach- (TRI County EMS and Sheriff will be notified)

10:00 pm \* Rain Delay Fireworks

11:00 pm Midway Closes  
1:00 am Beer Garden Closes

**Sunday August 2<sup>nd</sup>**

9:00 am Classic Car Show Registration – Nautical Park & Water Street (Union St to Bridge St)  
10:00 am Arts and Crafts Opens @ 300 Broadway  
11:00 am Parade Check-in and Staging Starts  
(Check-in @ Washington Life Center, Staging on S. Elizabeth, S. William, and S. Mary Streets)  
12:00 pm Midway Opens  
2:00 pm Parade –  
Temporary Road Closures – Marine Street (Elizabeth to Main), South Main Street (Marine to Broadway), Broadway eastbound traffic (Main to Water), South Water Street (Broadway to Bridge)  
5:00 pm Arts & Crafts Closes  
7:00 pm Midway / Festival Closes

**Monday August 3<sup>rd</sup>**

8:00 am All Roads Open, Pick up barricades  
Anytime Remove Banner across Broadway  
Anytime Turn off Water and Electric in all parks **except** King Road

**Tuesday August 4<sup>th</sup>**

Anytime Turn off Water and Electric in all parks **including** King Road

\*\* Private security will be in place at all times in locations of Alcohol sales

\*\* Private security will be in place on festival grounds overnight

\*\* Festival committee is responsible for dumpsters and clean up during and after festival.

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RECEIVED  
NOV 24 2014

City of Marine City, Michigan  
303 S. Water Street, Marine City, Michigan 48039

Business License Application

A Non-Refundable Background Check Fee Due at Time of Filing Application  
\$10.00 Due per Each Background Check

**Business Information:**

Business Name: SP Automotive Refinishing LLC  
Business Address: 6242 King Rd Marine City MI 48039  
Bus. Phone: 810-765-3100 Fax: 810-765-7120 E-Mail: SPENTERISE2571@gmail.com  
Description of Business: Auto Collision Repair

Open Date (Subject to approval): Jan 1, 2015 Non-Profit: Yes  No   
Number of Employees: Full Time 2 Part Time 1 # of Seats \_\_\_\_\_  
Hours of Operation: From 8:00A to 5:00  M  T  W  Th  F  S  S

Ownership:  Corporation  Individual  Partnership  LLC  Limited Partnership  
Corporation Name: SP Automotive Refinishing LLC  
State Tax ID: \_\_\_\_\_ Federal ID: 47 2180036  
Value of Initial Stock and Equipment: \$ 30,000.00

**Owner Information (Must Provide Copy of Government Issued Photo Identification):**

Name: Sam Paris Title: President  
Address: 6153 Springbowl Rd Phone: 810-533-8427  
City: China State: Mi Zip: 48054  
Driver's License #: P620 758 115 096  
Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Driver's License #: \_\_\_\_\_

Building Owner: Bill McDonald

Address: 1200 S Carney Dr St Clair

State: Mi Zip: 48079 Phone: 810-329-6601

**Emergency Contact Information (After Hours):**

Name: Sam Parisi Phone: 810-533-8427

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Alarm Company:**

Name: N/A Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
STREET CITY STATE ZIP

List any Flammable or Toxic Materials Stored in Building Paint

Provide copies of any necessary paperwork for hazardous substances from any outside agencies.

**HAS THIS BUSINESS MET ALL COUNTY, STATE AND/OR FEDERAL LICENSING REQUIREMENTS NEEDED TO CONDUCT YOUR BUSINESS?**

YES: \_\_\_\_\_ NO: X

APPLICANT'S INITIALS: [Signature]

Provide copies of any other governmental licenses needed to conduct your business.

Special Instructions for Police and Fire Departments: \_\_\_\_\_

Is there hard-surface parking for this business?  Yes  No

Are you indebted to the City for anything? No

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above-described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

[Signature]  
Signature & Title of Applicant

11-24-14  
Dated

# City of Marine City, Michigan

303 S. Water Street, Marine City, Michigan 48039

## Registration Form

Business Name: SP Automatic Refinishing LLC  
Business Address: 6242 King Rd Marine City Mi 48039  
Bus. Phone: 810-765-3100 Fax: 810-765-7120 E-Mail: SPENTERPRISE2571@gmail.com

### Emergency Contact Information (After Hours):

Name: Sam Parisi Phone: 810-533-8427  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Ownership:  Corporation  Individual  Partnership  LLC  Limited Partnership

### Owner Information:

Name: Sam Parisi Title: President  
Address: 6153 Springborn Rd Phone: 810-533-8427  
City: China State: Mi Zip: 48054  
Driver's License #: P 620 758 115 096

### Manager / Operator (if different from Owner):

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Driver's License #: \_\_\_\_\_

Hours of Operation: From 8A to 5P (M)(T)(W)(Th)(F)S

List any Flammable or Toxic Materials Stored in Building Paint

Provide copies of any necessary paperwork for hazardous substances from any outside agencies.

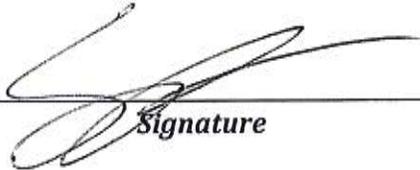
Special Instructions for Police and Fire Departments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

This registration is in accordance with the Marine City Code of Ordinances, and the standards and conditions as set forth in same. Business registration is required annually. There is no charge for this registration, and you will be mailed your current year's business license upon returning the completed registration form to:

**Kristen Baxter, City Clerk**  
**City of Marine City**  
**303 South Water Street**  
**Marine City, Michigan 48039**  
[kbaxter@marinecity-mi.org](mailto:kbaxter@marinecity-mi.org)  
**810-765-8830**

Contact City Clerk Kristen Baxter at 810-765-8830 with any questions you may have.

  
\_\_\_\_\_  
*Signature*

*11-24-14*  
\_\_\_\_\_  
*Dated*

\_\_\_\_\_  
*Title*

***Cancellation of  
January 1, 2015  
Meeting***

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# Memo

**To:** Mayor and City Commission  
**From:** Mary Ellen McDonald, CPFAMiCPT  
Finance Director/Treasurer  
**Date:** 11/20/2014  
**Re:** Total Disbursements Including Payroll

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Listed below is the breakdown by list for total Expenditures including Payroll

Total Expenditures including Payroll	\$97,394.17
List of Disbursements Including Payroll (11/17/14-11/20/14)	\$41,445.37
Meeting Encumbrances	\$55,948.80
TOTAL	\$97,394.17

Thank you

**MEETING DATE 12/4/14**

**LOCAL STREET FUND**

Opening Balance	\$115,273.84			
Collections/Interest/Serv Chg	\$0.00	\$0.00	\$0.00	\$0.00
	\$115,273.84			
Disbursements/Payroll	-\$2,146.38	\$0.00	-\$2,146.38	
Fund Transfer	\$0.00			
	\$113,127.46			
Encumbrances	-\$4,519.72			
Closing Balance	\$108,607.74			

**MAJOR STREET FUND**

Opening Balance	\$161,872.39			
Collections/Interest/Serv Chg	\$0.00	\$0.00	\$0.00	\$0.00
	\$161,872.39			
Disbursements/Payroll	-\$305.77	\$0.00	-\$305.77	
Fund Transfer	\$0.00			
	\$161,566.62			
Encumbrances	-\$520.83			
Closing Balance	\$161,045.79			

**GENERAL FUND**

Opening Balance	\$1,594,458.68			
Collections/Interest/Serv. Chg	\$3,689.58	\$3,689.58	\$0.00	\$0.00
	\$1,598,148.26			
Disbursements/Payroll/ACH	-\$33,314.84	\$0.00	-\$33,314.84	\$0.00
Fund Transfer	\$0.00			
	\$1,564,833.42			
Encumbrances	-\$38,322.23			
Closing Balance	\$1,526,511.19			

**WATER/SEWER FUND**

Opening Balance	\$98,625.42			
Collections/Interest/PointPayFee	\$28,400.79	\$28,400.79	\$0.00	\$0.00
	\$127,026.21			
Disbursements/Payroll	-\$5,346.81	\$0.00	-\$5,346.81	
Fund Transfer	\$0.00			
	\$121,679.40			
Encumbrances	-\$5,589.13			
Closing Balance	\$116,090.27			

**CEMETERY FUND**

Opening Balance	\$46,211.24			
Collections/Interest	\$600.00	\$600.00	\$0.00	
	\$46,811.24			
Disbursements/Payroll	-\$331.57	\$0.00	-\$331.57	
Fund Transfer	\$0.00			
	\$46,479.67			
Encumbrances	-\$341.66			
Closing Balance	\$46,138.01			

**TIFA #1 FUND**

Opening Balance	\$47,496.64		
Collections/Interest	\$0.00	\$0.00	\$0.00
	\$47,496.64		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$47,496.64		
Encumbrances	-\$85.07		
Closing Balance	\$47,411.57		

**TIFA #2 FUND**

Opening Balance	\$356,050.48		
Collections/Interest	\$0.00	\$0.00	\$0.00
	\$356,050.48		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$356,050.48		
Encumbrances	-\$1,751.75		
Closing Balance	\$354,298.73		

**TIFA #3 FUND**

Opening Balance	\$776,189.98		
Collections/Interest	\$0.00	\$0.00	\$0.00
	\$776,189.98		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$776,189.98		
Encumbrances	-\$3,418.41		
Closing Balance	\$772,771.57		

**DRUG FORFEITURE FUND**

Opening Balance	\$12,050.98		
Collections	\$0.00	\$0.00	
	\$12,050.98		
Disbursements	\$0.00	\$0.00	
	\$12,050.98		
Encumbrances	\$0.00		
Closing Balance	\$12,050.98		

**TAX ACCOUNT FUND**

Opening Balance	\$13,889.55			
Collections/Interest/Misc. Chgs	\$400.00	\$400.00	\$0.00	\$0.00
	\$14,289.55			
Disbursements	\$0.00	\$0.00		
	\$14,289.55			
Encumbrances	\$0.00			
Closing Balance	\$14,289.55			

**MARINE CITY RETIREMENT FUND**

Opening Balance	\$137,269.11			
Collections/Interest/Account Fee	\$628.91	\$628.91	\$0.00	\$0.00
	\$137,898.02			
Disbursements/Payroll	\$0.00	\$0.00	\$0.00	
	\$137,898.02			
Encumbrances	-\$1,400.00			
Closing Balance	\$136,498.02			

**MARINE CITY RETIREE HEALTH INSURANCE TRUST FUND**

Opening Balance	\$11,376.00			
Collections/Interest/Acct Fees	\$41,265.27	\$41,265.27	\$0.00	\$0.00
	\$52,641.27			
Disbursements/ACH	\$0.00	\$0.00		
Transfers	\$0.00	\$0.00	\$0.00	
	\$52,641.27			
Encumbrances	\$0.00			
Closing Balance	\$52,641.27			

**SPECIAL ASSESSMENT FUND**

Opening Balance	\$31,821.66			
Collections/Interest/Serv. Chgs	\$0.00	\$0.00	\$0.00	\$0.00
	\$31,821.66			
Disbursements	\$0.00	\$0.00	\$0.00	
Closing Balance	\$31,821.66			

**L.R. MILLER MEMORIAL LIBRARY FUND**

Opening Balance	\$3,352.92			
Collections/Interest	\$0.00	\$0.00	\$0.00	
	\$3,352.92			
Encumbrances	\$0.00			
Closing Balance	\$3,352.92			

**LIST OF DISBURSEMENT**  
**Disbursement 11/17/14-11/20/14**

Pay Ending 11/12/14	\$41,445.37
<b>TOTAL</b>	<b>\$41,445.37</b>

OPEN  
 MEETING ENCUMBRANCES 12/4/14

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A023 81311 12/04/2014	AARON D ATKINSON 1539 MEISNER ROAD EAST CHINA MI, 48054	12/04/2014 12/04/2014 / / 12/04/2014	STATEMENT PO 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-12/14	30.00 0.00 30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-12/14	30.00

VENDOR TOTAL: 30.00

B178 81312 12/04/2014	BRIAN W BAYLY 365 COLONIAL LANE ALGONAC MI, 48001	12/04/2014 12/04/2014 / / 12/04/2014	STATEMENT PO 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-12/14	40.00 0.00 40.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-853.000	MONTHLY PHONE REIMBURSEMENT-12/14	40.00

VENDOR TOTAL: 40.00

C259 81313 11/14/2014	CHARLES H BAYLY 518 MILL STREET ALGONAC MI, 48001	11/14/2014 12/04/2014 / / 12/04/2014	STATEMENT PO 0.0000	FTB N N Y	ELECTRICAL INSPECTIONS	384.75 0.00 384.75
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	384.75

VENDOR TOTAL: 384.75

C033 81314 11/14/2014	CITY OF ST CLAIR CABLE CHANNEL SIX 547 N CARNEY DRIVE ST CLAIR MI, 48079	09/30/2014 12/04/2014 / / 12/14/2014	0008446 000004250 0.0000	FTB N N N	CHANNEL SIX SUPPORT SERVICES 7/1/14-9/30/14	15,361.47 0.00 15,361.47
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-802.000	CHANNEL SIX SUPPORT SERVICES	15,361.47	15,361.47

VENDOR TOTAL: 15,361.47

D142 81315 12/04/2014	DONALD G TILLERY 715 GRAND LEGACY LAPEER MI, 48446	12/04/2014 12/04/2014 / / 12/04/2014	STATEMENT PO 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-12/14	40.00 0.00 40.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-12/14	40.00

MEETING ENCUMBRANCES 12/4/14

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 40.00

C002	DORNBOS SIGN INC	11/11/2014	INV18228	FTB	BREAK AWAY NUTS/TRUSS HEAD BOLTS	
81353	619 W HARRIS	12/04/2014	000004260	N		255.23
11/11/2014	CHARLOTTE MI, 48813-1466	/ /	0.0000	N		0.00
		12/11/2014		N		255.23

Open  
 \*(TIFA BOARD APPROVAL) (SUPPLIES FOR SIGNS BEING PAID BY TIFA FUNDS)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
250-000.000-740.000	BREAK AWAY NUTS/TRUSS HEAD BOLTS	85.07	85.07
251-000.000-740.000	BREAK AWAY NUTS/TRUSS HEAD BOLTS	85.08	85.08
252-000.000-740.000	BREAK AWAY NUTS/TRUSS HEAD BOLTS	85.08	85.08
		255.23	255.23

VENDOR TOTAL: 255.23

D008	DTE ENERGY	11/17/2014	STATEMENT	FTB	MONTHLY ELECTRIC FEE-8833246	
81395	PO BOX 740786	12/04/2014		N		681.57
11/17/2014	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		12/10/2014		N		681.57

Open  
 \*304 S BELLE RIVER AVE

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-921.000	MONTHLY ELECTRIC FEE-8833246	681.57

VENDOR TOTAL: 681.57

E007	ETNA SUPPLY COMPANY	11/04/2014	S101249600.002	FTB	SB 39 BOTTOM SECTIONS	
81370	PO BOX 897	12/04/2014	000004257	N		412.50
11/04/2014	529 - 32ND STREET SE	/ /	0.0000	N		0.00
	GRAND RAPIDS MI, 49548-2392	12/04/2014		N		412.50

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	SB 39 BOTTOM SECTIONS	412.50	412.50

VENDOR TOTAL: 412.50

V024	FLAGSHIP-VISA	10/09/2014	STATEMENT	FTB	OWPSAC STATE-WATER DIST SYSTEM COURSE PKG	
81354	3910 LAPEER RD	12/04/2014		N		110.00
10/09/2014	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		12/04/2014		N		110.00

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-959.000	OWPSAC STATE-WATER DIST SYS COURSE PKG	110.00

VENDOR TOTAL: 110.00

B017	FOSTER BLUE WATER OIL LLC	11/14/2014	1431803559	FTB	FUEL	
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MEETING ENCUMBRANCES 12/4/14

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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81355	36065 WATER ST PO BOX 430	12/04/2014	000004027	N		925.45
11/14/2014	RICHMOND MI, 48062-0430	/ /	0.0000	N		0.00
		12/04/2014		N		925.45

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-751.000	FUEL	925.45	925.45

B017 81356	FOSTER BLUE WATER OIL LLC 36065 WATER ST PO BOX 430	11/14/2014 12/04/2014	1431803560 000004027	FTB N	FUEL	2,720.76
11/14/2014	RICHMOND MI, 48062-0430	/ /	0.0000	N		0.00
		12/04/2014		N		2,720.76

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-751.000	FUEL	2,720.76	2,720.76

VENDOR TOTAL: 3,646.21

S102 81316	GARRETT SMITH 168 BREE ROAD	11/14/2014 12/04/2014	STATEMENT	FTB N	PLUMBING INSPECTIONS	48.00
11/14/2014	EAST CHINA MI, 48054	/ /	0.0000	Y		0.00
		12/04/2014		Y		48.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	PLUMBING INSPECTIONS	48.00

S102 81317	GARRETT SMITH 168 BREE ROAD	11/14/2014 12/04/2014	STATEMENT	FTB N	MECHANICAL INSPECTIONS	196.88
11/14/2014	EAST CHINA MI, 48054	/ /	0.0000	Y		0.00
		12/04/2014		Y		196.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	MECHANICAL INSPECTIONS	196.88

VENDOR TOTAL: 244.88

I013 81391	INT INSTITUTE OF MUN CLERK 8331 UTICA AVE SUITE 200	09/22/2014 12/04/2014	STATEMENT	FTB N	2015 ANNUAL MEMBERSHIP FEE-K BAXTER	155.00
09/22/2014	RANCHO CUCAMONGA CA, 91730	/ /	0.0000	N		0.00
		12/31/2014		N		155.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-803.000	2015 ANNUAL MEMBERSHIP FEE-K BAXTER	155.00

VENDOR TOTAL: 155.00

C194 81394	INTERNATIONAL CODE COUNCIL INC 25442 NETWORK PL	11/19/2014 12/04/2014	STATEMENT	FTB N	2012 MICH CODE BOOKS/2012 INT PROP MAINT	385.25
11/19/2014	CHICAGO IL, 60673-1254	/ /	0.0000	N		0.00

MEETING ENCUMBRANCES 12/4/14

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open		12/04/2014		N		385.25
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GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-371.000-730.000	2012 MICHIGAN BUILDING CODE	120.00	120.00
101-371.000-730.000	2012 MICHIGAN REH FOR EXISTING BUILDINGS	76.00	76.00
101-371.000-730.000	2012 MICHIGAN MECHANICAL CODE	71.00	71.00
101-371.000-730.000	2012 MICHIGAN PLUMBING CODE	71.00	71.00
101-371.000-730.000	2012 INTERNATIONAL PROP MAINT CODE	29.25	29.25
101-371.000-730.000	SHIPPING CHARGES	18.00	18.00
		<u>385.25</u>	<u>385.25</u>

VENDOR TOTAL: 385.25

J032	JAMES D HEASLIP	12/04/2014	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-12/14	
81318	455 MABEL ST	12/04/2014		N		30.00
12/04/2014	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		12/04/2014		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-12/14	30.00

VENDOR TOTAL: 30.00

V023	JAMES R VANDERMEULEN	12/04/2014	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-12/14	
81319	1534 MINNESOTA AVE	12/04/2014		N		30.00
12/04/2014	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		12/04/2014		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-12/14	30.00

VENDOR TOTAL: 30.00

J078	JOHN M GABOR	12/04/2014	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-12/14	
81320	41526 CLAIRPOINTE	12/04/2014		N		40.00
12/04/2014	HARRISON TOWNSHIP MI, 48045	/ /	0.0000	N		0.00
		12/04/2014		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	MONTHLY PHONE REIMBURSEMENT-12/14	40.00

VENDOR TOTAL: 40.00

K075	KRISTEN BAXTER	12/04/2014	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-12/14	
81321	350 COLONIAL LANE	12/04/2014		N		40.00
12/04/2014	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		12/04/2014		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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MEETING ENCUMBRANCES 12/4/14

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

101-215.000-853.000	MONTHLY PHONE REIMBURSEMENT-12/14				40.00	
VENDOR TOTAL:						40.00

L152	LYNN M ZYROWSKI	12/04/2014	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-12/14	
81322	2552 BELLE RIVER	12/04/2014		N		40.00
12/04/2014	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		12/04/2014		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-853.000	MONTHLY PHONE REIMBURSEMENT-12/14	40.00
VENDOR TOTAL:		40.00

M377	MARK R SCHWARTZ	11/14/2014	STATEMENT	FTB	ELECTRICAL INSPECTIONS	
81323	9821 SPRINGBORN	12/04/2014		N		82.50
11/14/2014	CASCO MI, 48064	/ /	0.0000	N		0.00
		12/04/2014		Y		82.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	82.50
VENDOR TOTAL:		82.50

M060	MARY ELLEN MCDONALD	12/04/2014	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-12/14	
81324	1102 S THIRD	12/04/2014		N		40.00
12/04/2014	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		12/04/2014		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-853.000	MONTHLY PHONE REIMBURSEMENT-12/14	40.00
VENDOR TOTAL:		40.00

I007	MICHAEL P ITRICH	12/04/2014	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-12/14	
81325	5602 KING ROAD	12/04/2014		N		65.00
12/04/2014	CHINA MI, 48054	/ /	0.0000	N		0.00
		12/04/2014		N		65.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-12/14	65.00
VENDOR TOTAL:		65.00

M054	MICHIGAN ASSN OF MUN CLERKS	11/18/2014	STATEMENT	FTB	2015 MEMBERSHIP DUES-K BAXTER	
81357	VILLAGE OF NORTH BRANCH	12/04/2014		N		50.00
11/18/2014	PO BOX 704	/ /	0.0000	N		0.00
	NORTH BRANCH MI, 48461-0704	12/04/2014		N		50.00

Open

MEETING ENCUMBRANCES  
 DECEMBER 4, 2014

MEETING ENCUMBRANCES 12/4/14

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-803.000	2015 MEMBERSHIP DUES-K BAXTER	50.00

VENDOR TOTAL: 50.00

M308	MICHIGAN TASER DISTRIBUTING	11/18/2014	11679	FTB	TASER (X26-P)	
81392	10422 LONDONBERRY DR	12/04/2014	000004261	N		1,430.69
11/18/2014	SOUTH LYON MI, 48178	/ /	0.0000	N		0.00
		12/04/2014		N		1,430.69

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-970.000	TASER (X26-P)	1,430.69	1,430.69

VENDOR TOTAL: 1,430.69

M158	MILLER TRANSIT MIX CO	11/05/2014	40486	FTB	CONCRETE	
81358	35555 DIVISION	12/04/2014	000004254	N		1,038.80
11/05/2014	RICHMOND MI, 48062	/ /	0.0000	N		0.00
		12/05/2014		N		1,038.80

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
203-443.000-740.000	CONCRETE	1,038.80	1,038.80

M158	MILLER TRANSIT MIX CO	11/10/2014	40506	FTB	CONCRETE	
81359	35555 DIVISION	12/04/2014	000004255	N		260.76
11/10/2014	RICHMOND MI, 48062	/ /	0.0000	N		0.00
		12/10/2014		N		260.76

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
203-443.000-740.000	CONCRETE	260.76	260.76

VENDOR TOTAL: 1,299.56

H064	PATRICK S HUPCIK	12/04/2014	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-12/14	
81326	1120 WEST BLVD	12/04/2014		N		30.00
12/04/2014	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		12/04/2014		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-12/14	30.00

VENDOR TOTAL: 30.00

P012	PAUL A WESTRICK	12/04/2014	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-12/14	
81327	32463 SUTTON RD	12/04/2014		N		30.00
12/04/2014	NEW BALTIMORE MI, 48047	/ /	0.0000	N		0.00
		12/04/2014		N		30.00

Open

MEETING

ENCUMBRANCES

DECEMBER 4, 2014

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 12/04/2014 - 12/04/2014  
 JOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 12/4/14

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-12/14	30.00

VENDOR TOTAL: 30.00

R012	RAYMOND JAMES & ASSOCIATES	12/01/2014	STATEMENT	FTB	EMPLOYER RETIREMENT CONTRIBUTION-12/14	
81328	691 N SQUIRREL RD SUITE 222	12/04/2014		N		16,446.23
12/01/2014	AUBURN HILLS MI, 48326	/ /	0.0000	N		0.00
		12/04/2014		N		16,446.23

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-12/14	11,915.00
202-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-12/14	520.83
203-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-12/14	952.08
209-000.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-12/14	341.66
592-543.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-12/14	955.41
592-547.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-12/14	1,761.25

16,446.23

VENDOR TOTAL: 16,446.23

R015	RODWAN CONSULTING COMPANY	11/19/2014	1950	FTB	PROFESSIONAL SERVICES-GASB 67 INFO	
81396	2310 E ELEVEN MILE ROAD	12/04/2014		N		1,400.00
11/19/2014	ROYAL OAK MI, 48067	/ /	0.0000	N		0.00
		12/19/2014		N		1,400.00

Open

\*PENSION BOARD APPROVAL

GL NUMBER	DESCRIPTION	AMOUNT
731-000.000-801.000	PROFESSIONAL SERVICES-GASB 67 INFO	1,400.00

VENDOR TOTAL: 1,400.00

S157	SIDELINE ELECTRIC	10/14/2014	STATEMENT	FTB	REPLACE LIGHTS-DPW	
81364	7838 MARSH RD	12/04/2014	000004251	N		2,234.63
11/09/2014	COTTRELLVILLE TWP MI, 48039	/ /	0.0000	N		0.00
		12/09/2014		Y		2,234.63

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-802.000	REPLACE LIGHTS-DPW	2,234.63	2,234.63

S157	SIDELINE ELECTRIC	10/27/2014	STATEMENT	FTB	REPLACE (5) LAMPS-LIGHTHOUSE	
81365	7838 MARSH RD	12/04/2014	000004252	N		170.00
11/09/2014	COTTRELLVILLE TWP MI, 48039	/ /	0.0000	N		0.00
		12/09/2014		Y		170.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-756.000-802.000	REPLACE (5) LAMPS-LIGHTHOUSE	170.00	170.00

S157	SIDELINE ELECTRIC	10/09/2014	STATEMENT	FTB	WIRED WASTE SLUDGE PUMP/MISC-WWTP	
81366	7838 MARSH RD	12/04/2014	000004256	N		1,203.40

MEETING ENCUMBRANCES 12/4/14

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
11/09/2014	COTTRELLVILLE TWP MI, 48039	/ / 12/09/2014	0.0000	N Y		0.00 1,203.40

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-802.000	WIRED WASTE SLUDGE PUMP/MISC-WWTP	1,203.40	1,203.40

VENDOR TOTAL: 3,608.03

S034 81360	ST CLAIR COUNTY CLERK'S ASSN ROBERT C CRAWFORD 3720 KEEWAHDIN ROAD FORT GRATIOT MI, 48059	11/18/2014 12/04/2014 / / 12/04/2014	STATEMENT	FTB N Y N	2015 ANNUAL DUES-K BAXTER	25.00 0.00 25.00
11/18/2014			0.0000			

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-803.000	2015 ANNUAL DUES-K BAXTER	25.00

S034 81361	ST CLAIR COUNTY CLERK'S ASSN ROBERT C CRAWFORD 3720 KEEWAHDIN ROAD FORT GRATIOT MI, 48059	11/18/2014 12/04/2014 / / 12/04/2014	STATEMENT	FTB N Y N	CHRISTMAS LUNCHEON/MEETING-12/4/14	20.00 0.00 20.00
11/18/2014			0.0000			

Open

\*(K BAXTER)

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-869.000	CHRISTMAS LUNCHEON/MEETING-12/4/14	20.00

VENDOR TOTAL: 45.00

S204 81362	ST CLAIR COUNTY TREASURER 200 GRAND RIVER AVE, SUITE 101 PORT HURON MI, 48060	11/18/2014 12/04/2014 / / 12/04/2014	STATEMENT	FTB N N N	2014 DRAIN TAX ASSESSMENT COLLECTION	2,268.08 0.00 2,268.08
11/18/2014			0.0000			

Open

GL NUMBER	DESCRIPTION	AMOUNT
203-451.000-802.000	2014 DRAIN TAX ASSESSMENT COLLECTION	2,268.08

VENDOR TOTAL: 2,268.08

S284 81363	ST CLAIR COUNTY TREASURER ST CLAIR CO INFO TECHNOLOGY 200 GRAND RIVER AVE, SUITE 201 PORT HURON MI, 48060	11/12/2014 12/04/2014 / / 12/15/2014	942 000004259	FTB N N N	SCCNET SERVICE-OCTOBER 2014	150.00 0.00 150.00
11/12/2014			0.0000			

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-853.000	SCCNET SERVICE-OCTOBER 2014	150.00	150.00

VENDOR TOTAL: 150.00

OPEN  
 MEETING ENCUMBRANCES 12/4/14

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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S016 81393 11/18/2014	STANDARD OFFICE SUPPLY 928 MILITARY STREET PORT HURON MI, 48060-5481	11/18/2014 12/04/2014 / / 12/18/2014	0151693-001 000004009 0.0000	FTB N N N	CALENDAR/PENS	 46.97 0.00 46.97
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-727.000	CALENDAR/PENS	46.97	46.97

VENDOR TOTAL: 46.97

S293 81371 12/01/2014	STRATEGIC COMM SOLUTIONS INC 27780 NOVI ROAD NOVI MI, 48377-3427	12/01/2014 12/04/2014 / / 12/31/2014	1851 0.0000	FTB N N N	PROFESSIONAL SERVICES-12/14	 5,000.00 0.00 5,000.00
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Open

\*(TIFA BOARD APPROVAL 11/18/14)

GL NUMBER	DESCRIPTION	AMOUNT
251-000.000-801.000	PROFESSIONAL SERVICES-12/14	1,666.67
252-000.000-801.000	PROFESSIONAL SERVICES-12/14	3,333.33
		<u>5,000.00</u>

VENDOR TOTAL: 5,000.00

S285 81367 11/15/2014	SYO COMPUTER SERVICES PO BOX 182487 SHELBY TWP MI, 48318-2487	12/01/2014 12/04/2014 / / 12/15/2014	15034 000003967 0.0000	FTB N N N	REMOTE BACK-UP OF DATA/WEBSITE MAINT-12/14	 155.00 0.00 155.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	REMOTE BACK-UP OF DATA-12/14	30.00	30.00
101-265.000-802.000	WEBSITE MAINTENANCE-12/14	125.00	125.00
		<u>155.00</u>	155.00

S285 81368 11/15/2014	SYO COMPUTER SERVICES PO BOX 182487 SHELBY TWP MI, 48318-2487	12/01/2014 12/04/2014 / / 12/15/2014	15035 000004218 0.0000	FTB N N N	MONTHLY SERVICE CONTRACT-12/14	 1,550.00 0.00 1,550.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	MONTHLY SERVICE CONTRACT-12/14	1,085.00	1,085.00
592-549.000-781.000	MONTHLY SERVICE CONTRACT-12/14	465.00	465.00
		<u>1,550.00</u>	1,550.00

VENDOR TOTAL: 1,705.00

T006 81369 11/05/2014	TRUGREEN PROCESSING CENTER PO BOX 9001033 LOUISVILLE KY, 40290	11/05/2014 12/04/2014 / /	27187859 000004253 0.0000	FTB N N	LAWN TREATMENT-LIBRARY	 80.00 0.00
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MEETING ENCUMBRANCES 12/4/14

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open		12/04/2014		N		80.00
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GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-790.000-802.000	LAWN TREATMENT-LIBRARY	80.00	80.00

VENDOR TOTAL: 80.00

W100	WILLIAM J KARAS	11/14/2014	STATEMENT	FTB	PLUMBING INSPECTIONS	
81329	3260 MCKINLEY RD	12/04/2014		N		48.00
11/14/2014	CHINA MI, 48054	/ /	0.0000	Y		0.00
		12/04/2014		Y		48.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	PLUMBING INSPECTIONS	48.00

W100	WILLIAM J KARAS	11/14/2014	STATEMENT	FTB	MECHANICAL INSPECTIONS	
81330	3260 MCKINLEY RD	12/04/2014		N		196.88
11/14/2014	CHINA MI, 48054	/ /	0.0000	Y		0.00
		12/04/2014		Y		196.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	MECHANICAL INSPECTIONS	196.88

VENDOR TOTAL: 244.88

TOTAL - ALL VENDORS: 55,948.80

FUND TOTALS:	
Fund 101 - GENERAL FUND	38,322.23
Fund 202 - MAJOR STREET FUND	520.83
Fund 203 - LOCAL STREET FUND	4,519.72
Fund 209 - CEMETERY FUND	341.66
Fund 250 - TIFA 1	85.07
Fund 251 - TIFA 2	1,751.75
Fund 252 - TIFA 3	3,418.41
Fund 592 - WATER/SEWER FUND	5,589.13
Fund 731 - MARINE CITY RETIREMENT SYSTEM	1,400.00

DECEMBER 4, 2014

11-B

# Memo

To: Kristen Baxter, City Clerk  
From: Mary Ellen McDonald, CPFA/MiCPT  
Finance Director/Treasurer  
Date 11/21/14  
Re: **FUND TRANSFER RESOLUTIONS**

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Please include the attached Fund Transfer Resolutions on the agenda of the next City Commission Meeting December 4, 2014.

1. Transfer \$10,000.00 from General Fund to Water/Sewer Fund(Hydrant Rental – Fiscal Year 7/1/14-6/30/15)
2. Transfer \$8,000.00 from General Fund to Water/Sewer Fund(Estimated Unmetered Water/Sewer Usage is City Buildings-Fiscal Year 7/1/14-6/30/15)
3. Transfer \$10,600.00 from TIFA #1 Fund to General Fund (Administrative Services for Fiscal Year 7/1/14-6/30/15.)
4. Transfer \$30,000.00 from TIFA #2 Fund to General Fund (Administrative Services for Fiscal Year 7/1/14-6/30/15.)
5. Transfer \$65,400.00 from TIFA #3 Fund to General Fund (Administrative Services for Fiscal Year 7/1/14-6/30/15.)

If you have any questions, please contact me.

Thank you

CITY OF MARINE CITY, MICHIGAN  
COUNTY OF ST. CLAIR  
STATE OF MICHIGAN

Resolution No.

**A RESOLUTION TO APPROVE THE FUND TRANSFER FROM GENERAL FUND TO  
WATER/SEWER FUND.**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City, a Michigan Municipal Corporation, adopted at a regular meeting of said Commission held at the M.C. Fire Hall located at 200 S. Parker Street, Marine City, Michigan on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at 7:00PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the City Commission of Marine City approves the fund transfer for the Amended Fiscal Year 2014/15 Budget as noted in the following summary:

Fund transfer from General Fund to Water/Sewer Fund as stated in the Amended 2014/15 Budget - \$10,000.00. (Hydrant Rental – Fiscal Year 7/1/14-6/30/15.)

Approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Raymond Skotarczyk, Mayor

Attest

\_\_\_\_\_  
Kristen Baxter, City Clerk

CITY OF MARINE CITY, MICHIGAN  
COUNTY OF ST. CLAIR  
STATE OF MICHIGAN

Resolution No.

**A RESOLUTION TO APPROVE THE FUND TRANSFER FROM GENERAL FUND TO WATER/SEWER FUND.**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City, a Michigan Municipal Corporation, adopted at a regular meeting of said Commission held at the M.C. Fire Hall located at 200 S. Parker Street, Marine City, Michigan on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at 7:00PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the City Commission of Marine City approves the fund transfer for the Amended Fiscal Year 2014/15 Budget as noted in the following summary:

Fund transfer from General Fund to Water/Sewer Fund as stated in the Amended 2014/15 Budget - \$8,000.00. (Estimated Unmetered Water/Sewer Usage in City Buildings – Fiscal Year 7/1/14-6/30/15.)

Approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Raymond Skotarczyk, Mayor

Attest

\_\_\_\_\_  
Kristen Baxter, City Clerk

CITY OF MARINE CITY, MICHIGAN  
COUNTY OF ST. CLAIR  
STATE OF MICHIGAN

Resolution No.

**A RESOLUTION TO APPROVE THE FUND TRANSFER FROM TIFA #1 FUND TO GENERAL FUND.**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City, a Michigan Municipal Corporation, adopted at a regular meeting of said Commission held at the M.C. Fire Hall located at 200 S. Parker Street, Marine City, Michigan on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at 7:00PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the City Commission of Marine City approves the fund transfer for the Amended Fiscal Year 2014/15 Budget as noted in the following summary:

Fund transfer from TIFA #1 Fund to General Fund as stated in the Amended 2014/15 Budget - \$10,600.00. (Administrative Services for Fiscal Year 7/1/14-6/30/15)

Approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Raymond Skotarczyk, Mayor

Attest

\_\_\_\_\_  
Kristen Baxter, City Clerk

CITY OF MARINE CITY, MICHIGAN  
COUNTY OF ST. CLAIR  
STATE OF MICHIGAN

Resolution No.

**A RESOLUTION TO APPROVE THE FUND TRANSFER FROM TIFA #2 FUND TO GENERAL FUND.**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City, a Michigan Municipal Corporation, adopted at a regular meeting of said Commission held at the M.C. Fire Hall located at 200 S. Parker Street, Marine City, Michigan on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at 7:00PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the City Commission of Marine City approves the fund transfer for the Amended Fiscal Year 2014/15 Budget as noted in the following summary:

Fund transfer from TIFA #2 Fund to General Fund as stated in the Amended 2014/15 Budget - \$30,000.00. (Administrative Services for Fiscal Year 7/1/14-6/30/15)

Approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Raymond Skotarczyk, Mayor

Attest

\_\_\_\_\_  
Kristen BAXter, City Clerk

CITY OF MARINE CITY, MICHIGAN  
COUNTY OF ST. CLAIR  
STATE OF MICHIGAN

Resolution No.

**A RESOLUTION TO APPROVE THE FUND TRANSFER FROM TIFA #3 FUND TO GENERAL FUND.**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City, a Michigan Municipal Corporation, adopted at a regular meeting of said Commission held at the M.C. Fire Hall located at 200 S. Parker Street, Marine City, Michigan on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at 7:00PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the City Commission of Marine City approves the fund transfer for the Amended Fiscal Year 2014/15 Budget as noted in the following summary:

Fund transfer from TIFA #3 Fund to General Fund as stated in the Amended 2014/15 Budget - \$65,400.00. (Administrative Services for Fiscal Year 7/1/14-6/30/15)

Approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Raymond Skotarczyk, Mayor

Attest

\_\_\_\_\_  
Kristen Baxter, City Clerk