

CITY OF MARINE CITY

CITY COMMISSION

MEETING AGENDA

Regular Meeting: Thursday, February 2, 2012; 7:00PM

Marine City Fire Hall: 200 South Parker Street, Marine City, Michigan

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** MAYOR Charles R. Browne; COMMISSIONERS Elizabeth Hendrick, Dianne M. Lovett, Raymond Meli, Patrick R. Phelan, Raymond Skotarczyk, and James L. Turner; and, City Manager John Gabor.
4. **COMMUNICATIONS**
5. **PUBLIC COMMENT** *Residents are welcome to address the City Commission. Please state name and address. Limit comments to five (5) minutes.*
6. **APPROVE AGENDA (Additions / Deletions)**
7. **APPROVE MINUTES**
 - A. City Commission Regular Meeting ~ January 19, 2012
8. **CONSENT AGENDA**
 - A. Tentative 2012/2013 Budget Schedule
 - B. Historical Commission Minutes ~ October 18, 2011
 - C. Business License ~ Junk to Treasures (transfer to new location)

9. UNFINISHED BUSINESS

10. NEW BUSINESS

- A. Introduce Ordinance ~ Historic District
- B. Deputy Clerk
- C. Cottrellville Township Sewer Contract
 - Sewer Rate Computation for Year Ended June 30, 2011
 - Sewer Rate Computation Estimate for Year Ending June 30, 2012
- D. Marine City Fee Schedule
- E. Board Appointment
 - Library Board

11. FINANCIAL BUSINESS

- A. Disbursements, including Payroll ~ \$357,701.36

12. CITY MANAGER'S REPORT

13. COMMISSIONER PRIVILEGE

14. ADJOURNMENT

**City of Marine City
City Commission Meeting
January 19, 2012**

A regular meeting of the Marine City Commission was held on Thursday, January 19, 2012, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Charles R. Browne at 7:00 PM.

After observing a moment of silence, the Pledge of Allegiance was led by Mayor Browne.

Present: Mayor Browne; Commissioners Hendrick, Lovett, Meli, Phelan, Skotarczyk and Turner; City Manager Gabor; and, City Clerk Kade.

Absent: None

Communications

The following Communications were received:

- Resignation from Commissioner Lovett ~ Planning Commission
- Resignation from Adele Klaassen ~ Library Board

Motion by Commissioner Hendrick, seconded by Commissioner Turner, to accept the Communications, and place them on file. All Ayes. Motion Carried.

Public Comment

Georgia Phelan, representing the Marine City Chamber of Commerce, announced Town Hall II to be held February 9, 2012 at 7:00 PM in the Living Faith Church at Parker and Ward Streets, Marine City; and, encouraged everyone to attend.

Raymond Skwiers, 211 Michigan Drive, Marine City, commented that the clock was still not working in the Broadway Streetscape; and, that the Maritime Christmas sign was still up by the BP Station.

John Sapienza, 426 Broadway, Marine City, commented on City Hall and said he was right that City Hall could be restored for little money; that he had no confidence with Michael

Kirk; that he had spoken with National Restoration; said he would like to accompany Commissioner Skotarczyk to meet with Mr. Kirk; and, offered to volunteer 10 hours per week on the building.

Rosalie Skwiers, 211 Michigan Drive, Marine City, asked why the Commission was not listening to Mr. Sapienza and commented that her family had cement work done by Mr. Sapienza's father several years ago. Mrs. Skwiers reported that it had been a successful year for the Marine City Old Newsboys, and thanked the motorcycle club, Nancy Furtaw, and others in the community for their generosity.

Approve Agenda

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Commissioner Lovett, seconded by Commissioner Hendrick, to approve the Minutes of the Regular City Commission Meeting held December 15, 2011, as presented. All Ayes. Motion Carried.

Consent Agenda

The following Consent Agenda items were presented:

- Departmental Activity Reports
- T.I.F.A. Minutes ~ November 15, 2011

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approve the Consent Agenda, and place it on file. All Ayes. Motion Carried.

Unfinished Business

None

New Business

Request by Historical Society of Marine City ~ "Our Town" Grant

Heather Bokram, representing the Historical Society of Marine City, spoke of a grant opportunity through the National Endowment for the Arts for projects defined as creative place-making. Mrs. Bokram noted that the placement of the Mariner's Maze was approved by the City Commission in 2010; and, the Historical Society was asking the City of Marine City to partner with them in the application process. The City would not write or fund the grant, she said, but a formal letter of endorsement from Mayor Browne would be required.

Mrs. Bokram responded to questions about the sixty-foot diameter Mariner's Maze, which would be placed in Broadway Park.

Motion by Commissioner Lovett, seconded by Commissioner Phelan, to support the partnership with the Historical Society of Marine City to foster the Mariner's Maze project. Ayes: Browne, Lovett, Meli, Phelan, Skotarczyk, Turner. Nays: Hendrick. Motion Carried.

Service Contract with ECT ~ Drinking Water Monitoring System

Motion by Commissioner Phelan, seconded by Commissioner Hendrick, to approve a one-year service contract with Environmental Consulting & Technology, Inc. (ECT) to maintain the raw water monitoring equipment at the Marine City Water Treatment Plant associated with the raw water monitoring network, as presented. All Ayes. Motion Carried.

Resolution to Amend Water and Sewer Bills ~ Drinking Water Monitoring System

Motion by Commissioner Phelan, seconded by Commissioner Skotarczyk, to approve a resolution to amend the water and sewer bills in order to fund the drinking water monitoring system; Resolution No. 001-12. All Ayes. Motion Carried.

300 Broadway Subcommittee Report

Commissioner Skotarczyk provided a brief update from the 300 Broadway Subcommittee, and commented that there had been little activity during the past month because of the holidays, and said that the building plans were still incomplete. Commissioner Skotarczyk

stated that the complete Phase One bids and recommended subcontractors should be ready for review at the end of February/first of March 2012.

Board Appointment

Motion by Commissioner Phelan, seconded by Commissioner Hendrick, to appoint Mayor Charles Browne to the Planning Commission as the City Commission representative. All Ayes. Motion Carried.

Financial Business

Fund Transfers

Motion by Commissioner Lovett, seconded by Commissioner Hendrick, to approve the following Fund Transfer Resolutions:

- Resolution No. 002-12 to approve the fund transfer from General Fund to Water/Sewer Fund
- Resolution No. 003-13 to approve the fund transfer from General Fund to Water/Sewer Fund
- Resolution No. 004-12 to approve the fund transfer from Debt – 92 Ltd Fund to Debt – Issue A Fund
- Resolution No. 005-12 to approve the fund transfer from Capital Improvement Fund to General Fund

All Ayes. Motion Carried.

Disbursements

Motion by Commissioner Phelan, seconded by Commissioner Turner, to approve total disbursements, including payroll, in the amount of \$559,301.49. Roll Call Vote. All Ayes. Motion Carried.

Preliminary Financial Statements

Motion by Commissioner Lovett, seconded by Commissioner Skotarczyk, to accept the Preliminary Financial Statements for December 2011, and place them on file. All Ayes. Motion Carried.

City Manager's Report

City Manager Gabor provided the following updates:

- Anita's Open House for the new apartments was well-attended, and all apartments had been rented before the end of the year
- MDOT approved the road design for the LaBuhn Bridge, which will begin in late Fall 2012
- The City of Marine City will be the recipient of the 2011 Chamber of Commerce Community Service Award at its annual dinner on January 25th
- St. Clair County Road Commission will do ditching along West Boulevard in the Spring
- Preliminary work has begun on the 2012/2013 Budget ~ there will be an 11% reduction in health care costs to the City for its employees
- Closing out the façade grant

Commissioner Privilege

Commissioner Meli said he appreciated when people speak at the podium, stating that little things can make a plus, and thanked the citizens for their participation. He commented that he had a pet-peeve with signs of events that were over and still being advertised.

Commissioner Hendrick stated that she had attended the DSO Concert, which was very nice. She asked City Manager Gabor to notify the Blue Water Transit System of future road closures at the LaBuhn Bridge.

Commissioner Phelan welcomed everyone back after the holidays, and inquired if the South Belle River Road project was still on.

Commissioner Skotarczyk said he agreed that the Maritime Christmas sign was up too long, and appreciated the matter being brought to their attention. He said that he did not, however, appreciate when citizens spread falsehoods about issues; and, invited Mr. Sapienza to contact him so that they could sit down and go over everything together. Commissioner Skotarczyk commented that Mr. Kirk and The Monahan Group had nothing

to do with the repair to the column at the archway of City Hall. He said the price estimates had been done by The Monahan Group, and stated that National Restoration would have the opportunity to re-bid the project.

Commissioner Turner welcomed everyone back, and spoke of the Chamber of Commerce's second Town Hall on February 9th.

Commissioner Lovett thanked Mrs. Skwiers for acknowledging people in Marine City. She congratulated Mr. Walendowski on his motorcycle design that was on display at the International Auto Show in Detroit. Commissioner Lovett commented on the DSO Concert at the PAC, and thanked everyone who worked on it.

Mayor Browne spoke about the upcoming Town Hall II, and said he hoped it would be well-attended. Mayor Browne reported that he had met with Recreation Director Lynn Zyrowski, Grace Halpin, Commissioner Skotarczyk and Janna Soelter about doing a polling through the school districts and Facebook regarding future recreation programs and what kids really want. He said a Recreation Master Plan input session would be held later in the winter. Mayor Browne commented that he was still recruiting businesses into Marine City. Regarding comments at the podium, he asked residents to pick up the telephone and call the City Offices about the little things, and to bring up the big things.

Adjournment

Motion by Commissioner Skotarczyk, seconded by Commissioner Hendrick, to adjourn at 8:03 PM. All Ayes. Motion Carried.

Respectfully submitted,

Diana S. Kade
City Clerk

**MARINE CITY
TENTATIVE 2012 - 2013 BUDGET SCHEDULE**

<u>Day</u>	<u>Date</u>	<u>Activity</u>
Thursday	February 2, 2012	City Commission to receive Budget Calendar
Monday	February 6, 2012	Budget Information packets distributed to Department Heads.
Monday	February 20, 2012	Department Budgets submitted to Finance Director/Treasurer
Week of March 19th – March 23 rd , 2012		Budget Review with Department Heads with Finance Director/Treasurer and City Manager <ul style="list-style-type: none"> • Monday, 3/19/12, 10:00AM – Richard Ames • Monday, 3/19/12, 2:30PM – Brian Bayly • Monday, 3/19/12, 3:00PM – Donald Tillery • Thursday, 3/22/12, 2:00PM – Lynn Zyrowski • Thursday, 3/22/12, 3:00PM – Diana Kade • Thursday, 3/22/12, 4:00PM – Mary Ellen McDonald • Friday, 3/23/12 – Possible Follow-up Day if Required
Thursday	April 5, 2012	Budget Workshop Dates set by City Commission – Budget Workshop Dates are April 23 – 26, 2012.
Tuesday	April 10, 2012	Budget Draft submitted to City Manager
Tuesday	April 17, 2012	Budget submitted to City Commission.
Monday-Thursday	April 23 - 26, 2012	Budget Workshop Dates
Wednesday	May 9, 2012	Publication of Proposed Tax Rate and Public Hearing - Must be submitted to newspapers by May 3, 2012 by 12:00PM
Thursday	May 17, 2012	Public Hearing on Proposed Budget and Millage Rates Adoption of Budget and Millage Rates

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JB

**City of Marine City
Historical Commission
October 18, 2011**

A regular meeting of the Historical Commission was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, October 18, 2011, and was called to order at 5:00 p.m. by Commissioner White.

Present: Commissioners Kotas, Tisdale, Turner, and White; City Manager Gabor and Deputy Clerk Garwood.

Absent: Commissioners Draft and Schreiner.

Election of Chairperson & Vice-Chairperson

Motion by Commissioner Kotas, seconded by Commissioner White, to nominate Commissioner Tisdale as the Chairperson and Commissioner Turner as the Vice Chairperson. All Ayes. Motion Carried.

Approve Agenda

Motion by Commissioner Turner, seconded by Commissioner White, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Commissioner Turner, seconded by Commissioner Kotas, to approve the regular meeting minutes of July 19, 2011, as presented. All Ayes. Motion Carried.

Communications

None.

Public Comment

No residents addressed the Historical Commission.

Unfinished Business

Proposed Historic District Ordinance

Motion by Commissioner Turner, seconded by Commissioner White, to include Sections 1.18 and 1.19 in the proposed Historic District Ordinance, and forward to the City Commission for approval. Ayes: Turner, White. Nays: Tisdale, Kotas. Motion Failed.

Motion by Commissioner Kotas, seconded by Chairperson Tisdale, to exclude Sections 1.18 and 1.19 in the proposed Historic District Ordinance, and forward to the City Commission for approval. Ayes: Tisdale, Kotas. Nays: Turner, White. Motion Failed.

Motion by Commissioner Kotas, seconded by Commissioner Turner, to table the proposed Historic District Ordinance until there was a five-member board. Ayes: Tisdale, Kotas, Turner. Nays: White. Motion Carried.

New Business

Certified Local Government

Commissioner White introduced the idea of a Certified Local Government and explained that there would be great pay offs for the City. She suggested it be looked into further.

Adjournment

Motion by Commissioner Kotas, seconded by Commissioner White, to adjourn at 5:54 p.m. All Ayes. Motion Carried.

Respectfully Submitted,



Diana S. Kade
City Clerk

TRANSFER to New Location

80

RECEIVED
DEC 28 2011
City of Marine City

City of Marine City, Michigan

303 S. Water Street, Marine City, Michigan 48039

Business License Application

Business Information:

Business Name: JUNK TO TREASURES
Business Address: 229 BROADWAY ST.
Bus. Phone: 810-765-1592 Fax: _____ E-Mail: gohlguay@yahoo.com
Description of Business: RESALE STORE

Open Date (Subject to approval): JAN 23, 2012 Non-Profit: Yes No
Number of Employees: Full Time 0 Part Time 0 # of Seats _____
Hours of Operation: From 9AM to 5PM (M T W T F S)

Ownership: Corporation Individual Partnership LLC Limited Partnership

Corporation Name: _____

State Tax ID: _____ Federal ID: _____

Value of Initial Stock and Equipment: \$ _____

Owner Information:

Name: LAURA J. GOHL Title: OWNER

Address: 5853 MARKELE RD Phone: 810-335-0095

City: COTTRELLVILLE State: MI Zip: 48039

Driver's License #: W520488385785

Name: _____ Title: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Driver's License #: _____

Building Owner: DAVID + KRISTINE MIDDELL

Address: 4078 KING RD CHINA TWP

State: MI Zip: 48054 Phone: 329-5863

Emergency Contact Information (After Hours):

Name: RANDY GOHL Phone: 810-887-8186
Name: LAURA J. GOHL Phone: 810-335-0095

Alarm Company:

Name: NONE Phone: _____

Address: _____
STREET CITY STATE ZIP

List any Flammable or Toxic Materials Stored in Building NONE

Provide copies of any necessary paperwork for hazardous substances from any outside agencies.

<p>HAS THIS BUSINESS MET ALL COUNTY, STATE AND/OR FEDERAL LICENSING REQUIREMENTS NEEDED TO CONDUCT YOUR BUSINESS?</p> <p>YES: <u>✓</u> NO: _____</p> <p>APPLICANT'S INITIALS: <u>AGJ</u></p>
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Provide copies of any other governmental licenses needed to conduct your business.

Special Instructions for Police and Fire Departments: _____

Is there hard-surface parking for this business? Yes No
Are you indebted to the City for anything? NO

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above-described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Laura J. Gohl
Signature & Title of Applicant

12-27-11
Dated

City Hall Use Only

License Fee: \$ N/A Date Paid: _____ Date Issued: _____

Fee: \$25.00 per \$1,000 of stock and equipment, prorated to months remaining in tax year

BUSINESS LICENSE # ISSUED: _____

Business Licenses Expire June 30th of Each Year.

Required Signatures:

Fire Marshal:	<u>[Signature]</u>	Date:	<u>1-23-12</u>
Police Chief:	<u>[Signature] #35</u>	Date:	<u>1-16-12</u>
City Manager:	<u>[Signature]</u>	Date:	<u>1-27-12</u>
City Commission:	<u>[Signature]</u>	Date:	_____
Building Inspector:	<u>[Signature]</u>	Date:	<u>1-11-12</u>
City Clerk:	<u>[Signature]</u>	Date:	<u>1-27-12</u>

SPECIAL NOTES: _____

PAID
JUN 28 2011
City of Marine City

(Office Use Only) BUSINESS LICENSE # 11-148

2011/2012
CITY OF MARINE CITY
ANNUAL BUSINESS REGISTRATION FORM

BUSINESS NAME JUNK TO TREASURES

BUSINESS LOCATION 500 CHARTIER SUITE A

BUSINESS MAILING ADDRESS same as above

BUSINESS TELEPHONE 810-765-1592

EMERGENCY CONTACT NUMBER 810-887-8186

Nature of Business: RESALE STORE

Ownership: Individual Partnership _____ Corporation _____

Owner's Name(s): LAURA J. GOHL

Owner's Address: 5882 SHEA RD LOT 22, COTTRELLVILLE MI 48039

Owner's Telephone: 810-335-0095

Manager/Operator(if different from Owner): RANDY GOHL

Manager's Address: 5882 SHEA RD LOT 22 COTTRELLVILLE MI 48039

Manager's Telephone: 810-887-8186

Days of Operation: THURS, FRIDAY, SATURDAY

Hours of Operation: 9AM - 5PM

Are Flammable or Toxic materials stored in building? Yes _____ No

If Yes, please list type and location _____

List any special conditions or instructions that the Police or Fire Departments should be aware of: N/A

(Continue on Reverse Side if Additional Space is Required)

This registration is in accordance with the Marine City Code of Ordinances and the standards and conditions as set forth in same. Business registration is required annually. You will be mailed your 2011/2012 Business License upon receipt of the completed registration form.

REMITTANCE ADDRESS: CITY OF MARINE CITY
303 SOUTH WATER STREET
MARINE CITY, MICHIGAN 48039

Contact the City Clerk's Office at 810-765-8830 if you have any questions or concerns.

DATE: 6-28-11

SIGNED: Laura J. Gohl
TITLE: owner

INTRODUCE ORDINANCE HISTORIC DISTRICT

FROM THE JANUARY 17, 2012 HISTORICAL COMMISSION MEETING

Proposed Historic District Ordinance

City Manager Gabor read an email from City Attorney George Joachim regarding a property owner having the option of choosing to exclude a structure from the operation of the Act, as follows:

I find nothing in the Act that would give a property owner such an option. The whole thrust of the Act is to preserve historic structures, even from the neglect of the owner. Once a particular structure is identified as a "resource" by the Historic District Commission, all of the requirements of the Act apply.

Discussion ensued on the issue, and Commissioner White reminded the Commission that the focus was currently on one district, and she recommended that they get it in place sooner than later.

Chairperson Tisdale spoke of the private resident's property rights, which were very important to him; and, noted that there was no where in the process where an individual property owner could object except at a public hearing.

Commissioner Bokram said it was expedient to move forward to protect City Hall.

Motion by Commissioner White, seconded by Commissioner Beutell, to approve the Historic District Ordinance of the City of Marine City, as presented by Mr. Joachim in August 31, 2011, and that the Historical Commission report and recommend this Ordinance to the City Commission for adoption. Ayes: Beutell, Bokram, Menchaca, Turner, White. Nays: Tisdale. Motion Carried.

Required Action by City Commission: Introduce Ordinance

**CITY OF MARINE CITY
ST. CLAIR COUNTY, MICHIGAN
ORDINANCE NO. _____**

AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN, TO REPEAL THE EXISTING HISTORIC DISTRICT RESTORATION COMMISSION AND REPLACE SAME WITH AN HISTORIC DISTRICT ORDINANCE.

THE CITY OF MARINE CITY ORDAINS:

SECTION 1. The Ordinance creating the Historic District Restoration Commission, sections 155.095 through 155.109 is hereby repealed.

SECTION 2. The Historic District Ordinance of the City of Marine City set forth as follows is hereby adopted.

1.1 Short title.

This Ordinance shall be known as the "Historic District Ordinance of the City of Marine City".

1.2 Statement of purpose.

Historic preservation is hereby declared to be a public purpose and the City Commission of the City of Marine City may hereby regulate the construction, addition, alteration, repair, moving, excavation, and demolition of resources in historic districts within the City limits. The purpose of this Ordinance is to:

- a. Safeguard the heritage of the City of Marine City by preserving districts which reflect elements of its history, architecture, archaeology, engineering, or culture.
- b. Stabilize and improve property values in each district and surrounding areas.
- c. Foster civic beauty.
- d. Strengthen the local economy and encourage tourism.
- e. Promote the use of historic districts for the education, pleasure, and welfare of the citizens of the City of Marine City and of the State of Michigan.

The City of Marine City has established an historic district as set forth in section 155.130 of the Code of Ordinances. The City may, by ordinance, establish additional districts.

1.3 Definitions.

- a. **Alteration** means work that changes the detail of a resource but does not change its basic size or shape.
- b. **Certificate of Appropriateness** means the written approval of a permit application for work that is appropriate and does not adversely affect a resource.
- c. **Commission** means the Historic District Commission of the City of Marine City.
- d. **Committee** means an historic district study committee appointed by the City Commission.
- e. **Demolition** means the razing or destruction, whether entirely or in part, of a resource and includes, but is not limited to, demolition by neglect.
- f. **Demolition by Neglect** means neglect in maintaining, repairing, or securing a resource that results in deterioration of an exterior feature of the resource or the loss of structural integrity of the resource.
- g. **Denial** means the written rejection of a permit application for work that is inappropriate and that adversely affects a resource.
- h. **Department** means the department of history, arts and libraries.
- i. **Fire Alarm System** means a system designed to detect and annunciate the presence of fire or by-products of fire. Fire alarm system includes smoke alarms.
- j. **Historic District** means an area, or group of areas, not necessarily having contiguous boundaries, that contains one resource or a group of resources that are related by history, architecture, archaeology, engineering, or culture.
- k. **Historic Preservation** means the identification, evaluation, establishment, and protection of resources significant in history, architecture, archaeology, engineering, or culture.

- l. **Historic Resource** means a publicly or privately owned building, structure, site, object, feature or open space that is significant in the history, architecture, archaeology, engineering, or culture of the city of Marine City, state of Michigan, or the United States.
- m. **Notice to Proceed** means the written permission to issue a permit for work that is inappropriate and that adversely affects a resource, pursuant to a finding under section 399.205(6) of Public Act 169 of 1970, as amended.
- n. **Open Space** means undeveloped land, a naturally landscaped area, or a formal or man-made landscaped area that provides a connective link or buffer between other resources.
- o. **Ordinary Maintenance** means keeping a resource unimpaired and in good condition through ongoing minor intervention, undertaken from time to time, in its exterior condition. Ordinary maintenance does not change the external appearance of the resource except through the elimination of the usual and expected effects of weathering. Ordinary maintenance does not constitute work for the purposes of this Ordinance.
- p. **Proposed Historic District** means an area, or group of areas not necessarily having contiguous boundaries, that has delineated boundaries and that is under review by a committee or standing committee for the purpose of making a recommendation as to whether it should be established as an historic district or added to an established historic district.
- q. **Repair** means to restore a decayed or damaged resource to good or sound condition by any process. A repair that changes the external appearance of a resource constitutes work for the purposes of this Ordinance.
- r. **Resource** means one or more publicly or privately owned historic or non-historic buildings, structures, sites, objects, features, or open spaces located within an historic district.
- s. **Smoke Alarm** means a single-station or multiple-station alarm responsive to smoke and not connected to a system. As used in this subdivision, a "single-station alarm" means an assembly incorporation of a detector, the control equipment, and the alarm sounding device into a single unit, operated from a power supply either in the unit or obtained at the point of installation. "Multiple-station alarm" means two or more single-station alarms that are capable of interconnection

such that actuation of one alarm causes all integrated separate audible alarms to operate.

- t. **Work** means construction, addition, alteration, repair, moving, excavation, or demolition.

1.4 Historic District Study Committee and the Study Committee report.

Before establishing an historic district, the City Commission shall appoint an Historic District Study Committee. A majority of the persons appointed to the Study Committee shall have a clearly demonstrated interest in or knowledge of historic preservation. The Study Committee shall contain representation of a least one member appointed from one or more duly organized local historic preservation organizations. The Study Committee shall do all of the following:

- a. Conduct a photographic inventory of resources within each proposed historic district following procedures established by the State Historic Preservation Office of the Michigan Historical Center.
- b. Conduct basic research of each proposed historic district and historic resources located within that district and determine the interest of each property owned in participating in such a district.
- c. Determine the total number of historic and non-historic resources within a proposed historic district and the percentage of historic resources of that total. In evaluating the significance of historic resources, the Committee shall be guided by the selection criteria for evaluation issued by the United States Secretary of the Interior for inclusion of resources in the National Register of Historic Places, as set forth in 36 CFR, part 60, and criteria established or approved by the State Historic Preservation Office of the Michigan Historical Center.
- d. Prepare a preliminary Historic District Study Committee report that addresses at a minimum all of the following:
 - 1) The charge of the Committee.
 - 2) The composition of Committee membership.
 - 3) The historic district(s) studied.
 - 4) The boundaries of each proposed historic district in writing and on maps.
 - 5) The history of each proposed historic district.
 - 6) The significance of each district as a whole, as well as a sufficient number of its individual resources to fully represent

- the variety of resources found within the district, relative to the evaluation criteria.
- 7) Transmit copies of the preliminary report for review and recommendations to the local planning body, the State historic Preservation Office of the Michigan Historical Center, the Michigan Historical Commission, and the State Historic Preservation Review Board.
 - 8) Make copies of the preliminary report available to the public pursuant to section 399.203(4) of Public Act 169 of 1970, as amended.
- e. Not less than sixty (60) calendar days after the transmittal of the preliminary report, the Historic District Study Committee shall hold a public hearing in compliance with Public Act 267 of 1976, as amended. Public notice of the time, date and place of the hearing shall be given in the manner required by Public Act 267. Written notice shall be mailed by first class mail not less than fourteen (14) calendar days prior to the hearing to the owners of properties within the proposed historic district, as listed on the most current tax rolls. The report shall be made available to the public in compliance with Public Act 442 of 1976, as amended.
- f. After the date of the public hearing, the Committee and the City Commission have not more than one year, unless otherwise authorized by the City Commission, to take the following actions:
- 1) The Committee shall prepare and submit a final report with its recommendations and the recommendations, if any, of the local planning body to the City Commission as to the establishment of an Historic District. If the recommendation is to establish an Historic District, the final report shall include a draft of the proposed ordinance.
 - 2) After receiving a final report that recommends the establishment of an Historic District, the City Commission, at its discretion, may introduce and pass or reject an ordinance. If the City Commission passes an ordinance establishing an Historic District, the City shall file a copy of the ordinance, including a legal description of the property or properties located within the Historic District with the Register of Deeds. The City Commission shall not pass an ordinance establishing a contiguous historic district less than sixty (60) days after a majority of the property owners within the proposed historic district, as listed on the tax rolls of the local unit, have approved the establishment of the historic district pursuant to a written petition.

- g. A writing prepared, owned, used, in the possession of, or retained by a committee in the performance of an official function of the Historic District Commission should be made available to the public in compliance with Public Act 442 of 1976, as amended.

1.5 Establishing additional, modifying, or eliminating historic districts.

- a. The City Commission may at any time establish by ordinance additional historic districts, including proposed districts previously considered and rejected, may modify boundaries of an existing historic district, or may eliminate an existing historic district. Before establishing, modifying, or eliminating an historic district, an historic district study committee appointed by the City Commission shall follow the procedures as stated in section 399.203(1-3) of Public Act 169 of 1970, as amended. To conduct these activities, the City Commission may retain the initial committee, establish a standing committee, or establish a committee to consider only specific proposed districts and then be dissolved. The committee shall consider any previously written committee reports pertinent to the proposed action.
- b. In considering elimination of an historic district, a committee shall follow the procedures set forth in section 399.203 (1-3) of Public Act 169 of 1970, as amended for the issuance of a preliminary report, holding a public hearing, and issuing a final report but with the intent of showing one or more of the following:
 - 1) The historic district has lost those physical characteristics that enabled the establishment of the district.
 - 2) The historic district was not significant in the way previously defined.
 - 3) The historic district was established pursuant to defective procedures.

1.6 The Historic District Commission.

The City Commission may establish by ordinance a commission to be called an historic district commission. The commission may be established at any time, but not later than the time the first historic district is established. Each member of the commission shall reside within the city limits. The commission shall consist of seven (7) members. Members shall be appointed by the City Commission. A majority of the members shall have a clearly demonstrated interest in or knowledge of historic preservation.

Members shall be appointed for a term of three (3) years, except the initial appointments of three (3) members for a term of two (2) years and two (2) members for a term of one (1) year. Subsequent appointments shall be for three-year terms. Members shall be eligible for reappointment. In the event of a vacancy on the Commission, interim appointments shall be made by the City Commission within sixty (60) calendar days to complete the unexpired term of such position. Two (2) members shall be appointed from a list submitted by duly organized local historic preservation organizations. If such a person is available for appointment, one member shall be an architect who has two years of architectural experience or who is duly registered in the state of Michigan.

The City Commission may prescribe powers and duties of the commission, in addition to those prescribed in this Ordinance, that foster historic preservation activities, projects, and programs in the local unit.

1.7 Historic District Commission meetings, recordkeeping and rules of procedure.

- a. The Historic District Commission shall meet at least quarterly or more frequently at the call of the Commission.
- b. The business that the Commission may perform shall be conducted at a public meeting held in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended. Public notice of the date, time, and place of the meeting shall be given in the manner required by Public Act 267. A meeting agenda shall be part of the notice and shall include a listing of each permit application to be reviewed or considered by the Commission.
- c. The Commission shall keep a record of its resolutions, proceedings and actions. A writing prepared, owned, and used in the possession of or retained by the Commission in the performance of an official function shall be made available to the public in compliance with the Freedom of Information, Public Act 442 of 1976, as amended.
- d. The Commission shall adopt its own rules of procedure and shall adopt design review standards and guidelines to carry out its duties under this act.

1.8 Delegation of minor classes or work.

The Commission may delegate the issuance of Certificates of Appropriateness for specified minor classes of work to its staff, or to another delegated authority. The Commission shall provide to its delegated

authority specific written standards for issuing Certificates of Appropriateness under this subsection. The Commission shall review the Certificates of Appropriateness issued by the delegate on at least a quarterly basis to determine whether or not the delegated responsibilities should be continued.

1.9 Ordinary maintenance.

Nothing in this Ordinance shall be construed to prevent ordinary maintenance or repair of a resource within an historic district or to prevent work on any resource under a permit issued by the inspector of buildings or other duly delegated authority before the Ordinance was enacted.

1.10 Review by the Commission.

The Commission shall review and act upon only exterior features of a resource and shall not review and act upon interior arrangements unless specifically authorized to do so by the City Commission or unless interior work will cause visible change to the exterior of the resource. The Commission shall not disapprove an application due to considerations not prescribed in subsection 399.205(3) or Public Act 169 of 1970, as amended.

1.11 Design review standards and guidelines.

- a. In reviewing plans, the Commission shall follow the U.S. Secretary of Interior's *Standards for Rehabilitation* and guidelines for rehabilitating historic buildings as set forth in 36 CFR, part 67. Design review standards and guidelines that address special design characteristics of historic districts administered by the Commission may be followed if they are equivalent in guidance to the Secretary of Interior's *Standards* and guidelines and are established or approved by the State Historic Preservation Office of the Michigan Historical Center.
- b. In reviewing plans, the Commission shall also consider all of the following:
 - 1) The historic or architectural value and significance of the resource and its relationship to the historic value of the surrounding area.
 - 2) The relationship of any architectural features of the resource to the rest of the resource and to the surrounding area.
 - 3) The general compatibility of the design, arrangement, texture, and materials proposed to be used.
 - 4) Other factors, such as aesthetic value, that the Commission

finds relevant.

- 5) Whether the applicant has certified in the application that the property where work will be undertaken has, or will have before the proposed project completion date, a fire alarm system or smoke alarm complying with the requirements of the Stille-DeRossett-Hale Single State Construction Code Act 1972 PA 230, MCL 125.1501 to 125.1531.

1.12 Permit applications.

- a. A permit shall be obtained before any work affecting the exterior appearance of a resource is performed within an historic district. The person, individual, partnership, firm, corporation, organization, institution, or agency of government proposing to do that work shall file an application for a permit with the inspector of buildings. Upon receipt of a complete application, the inspector of buildings shall immediately refer the application, along with all required supporting materials that make the application complete to the Commission. A permit shall not be issued and proposed work shall not proceed until the Commission has acted on the application by issuing a Certificate of Appropriateness or a Notice to Proceed as prescribed in this Ordinance. A commission shall not issue a certificate of appropriateness unless the applicant certifies in the application that the property where work will be undertaken has, or will have before the proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-DeRossett-Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1501 to 125.1531.
- b. The Commission shall file Certificates of Appropriateness, Notices to Proceed, and Denials of applications for permits with the inspector of buildings. A permit shall not be issued until the Commission has acted as prescribed by this Ordinance.
- c. If an application is for work that will adversely affect the exterior of a resource the Commission considers valuable to the City of Marine City, the State of Michigan, or the nation, and the Commission determines that the alteration or loss of that resource will adversely affect the public purpose of the city, state, or nation, the Commission shall attempt to establish with the owner of the resource an economically feasible plan for the preservation of the resource.
- d. The failure of the Commission to act on an application within sixty (60) calendar days after the date a complete application is filed with the Commission, unless an extension is agreed upon in writing by the

applicant and the Commission, shall be considered to constitute approval.

- e. The local unit may charge a reasonable fee to process a permit application.

1.13 Denials.

If a permit application is denied, the decision shall be binding on the inspector or other authority. A Denial shall be accompanied by a written explanation by the Commission of the reasons for denial and, if appropriate, a notice that an application may be re-submitted for Commission review when the suggested changes have been made. The Denial shall also include the notification of the applicant's right to appeal to the State Historic Preservation Review Board and to the circuit court.

1.14 Notice to proceed.

Work within an historic district shall be permitted through the issuance of a Notice to Proceed by the Commission if any of the following conditions prevail and if the proposed work can be demonstrated by a finding of the Commission to be necessary to substantially improve or correct any of the following conditions:

- a. The resource constitutes a hazard to the safety of the public or to the structure's occupants.
- b. The resource is a deterrent to a major improvement program that will be of substantial benefit to the community and the applicant proposing the work has obtained all necessary planning and zoning approvals, financing, and environmental clearance.
- c. Retaining the resource will cause undue financial hardship to the owner when a governmental action, an act of God, or other events beyond the owner's control created the hardship, and all feasible alternatives to eliminate the financial hardship, which may include offering the resource for sale at its fair market value or moving the resource to a vacant site within the Historic District, have been attempted and exhausted by the owner.
- d. Retaining the resource is not in the interest of the majority of the community.

1.5 Appeal of a commission decision.

- a. An applicant aggrieved by a decision of the Commission concerning a

permit application may file an appeal with the State Historic Preservation Review Board. The appeal shall be filed within sixty (60) calendar days after the decision is furnished to the applicant. The appellant may submit all or part of the appellant's evidence and arguments in written form. The State Historic Preservation Review Board shall consider an appeal at its first regularly scheduled meeting after receiving the appeal. A permit applicant aggrieved by the decision of the State Historic Preservation Review Board may appeal the decision to the circuit court having jurisdiction over the Historic District Commission whose decision was appealed to the State Historic Preservation Review Board.

- b. Any citizen or duly organized historic preservation organization in the City of Marine City, as well as resource property owners, jointly or severally aggrieved by a decision of the Historic District Commission may appeal the decision to the circuit court, except that a permit applicant aggrieved by a decision rendered under this Ordinance may not appeal to the court without first exhausting the right to appeal to the State Historic Preservation Review Board.

1.16 Work without a permit.

When work has been done upon a resource without a permit, and the Commission finds that the work does not qualify for a Certificate of Appropriateness, the Commission may require an owner to restore the resource to the condition that the resource was in before the inappropriate work or to modify the work so that it qualifies for a Certificate of Appropriateness. If the owner does not comply with the restoration or modification requirement within a reasonable time, the Commission may seek an order from the circuit court to require the owner to restore the resource to its former condition or to modify the work so that it qualifies for a Certificate of Appropriateness. If the owner does not comply or cannot comply with the order of the court the Commission or its agents may enter the property and conduct work necessary to restore the resource to its former condition or modify the work so that it qualifies for a Certificate of Appropriateness in accordance with the court's order. The costs of the work done shall be charged to the owner, and may be levied by the City of Marine City as a special assessment against the property. When acting pursuant to an order of the circuit court, the Commission or its agents may enter a property for purposes of this section.

1.17 Demolition by neglect.

Upon a finding by the Commission that an historic resource within an historic district or a proposed historic district subject to its review and

approval is threatened with Demolition by Neglect, the Commission may do either of the following:

- a. Require the owner of the resource to repair all conditions contributing to demolition by neglect.
- b. If the owner does not make repairs within a reasonable time, the Commission or its agents may enter the property and make such repairs as necessary to prevent Demolition by Neglect. The costs of the work shall be charged to the owner, and may be levied by the City of Marine City as a special assessment against the property. The Commission or its agents may enter the property for purposes of this section upon obtaining an order from the circuit court.

1.18 Review of work in proposed districts.

Upon receipt of substantial evidence showing the presence of historic, architectural, archaeological, engineering, or cultural significance of a proposed historic district, the City Commission may, at its discretion, adopt a resolution requiring that all applications for permits within the proposed historic district be referred to the Historic District Commission as prescribed in section 12 of the Ordinance. The Historic District Commission shall review permit applications with the same powers that would apply if the proposed historic district was an established historic district. The review may continue in the proposed historic district for not more than one (1) year, or until such time as the City Commission approves or rejects the establishment of the historic district by ordinance, whichever occurs first.

1.19 Emergency moratorium

If the City Commission determines that pending work will cause irreparable harm to resources located within an established or proposed historic district, the City Commission may by resolution declare an emergency moratorium on all such work for a period not to exceed six (6) months. The City Commission may extend the emergency moratorium for an additional period not to exceed six (6) months, upon finding that the threat of irreparable harm to resources is still present. Any pending permit application concerning a resource subject to an emergency moratorium may be summarily denied.

1.20 Penalties for violations.

- a. A person, individual, partnership, firm, corporation, organization, institution, or agency of government that violates this act is responsible for a civil violation and may be fined not more than \$5,000.00.

- b. A person, individual, partnership, firm, corporation, organization, institution, or agency of government that violates this act may be ordered by the court to pay the costs to restore or replicate a resource unlawfully constructed, added to, altered, repaired, moved, excavated or demolished.

1.21 Acceptance of gifts or grants.

The City Commission may accept state or federal grants for historic preservation purposes; may participate in state and federal programs that benefit historic preservation, and may accept public or private gifts for historic preservation purposes. The City Commission may appoint the Historic District Commission to accept and administer grants, gifts, and program responsibilities.

1.22 Acquisition of historic resources.

If all efforts by the Commission to preserve a resource fail, or if it is determined by the City Commission that public ownership is most suitable, the City Commission, if considered to be the public interest, may acquire the resource using public funds, public or private gifts, grants or proceeds from the issuance of revenue bonds. The acquisition shall be based upon the recommendation of the Commission. The Commission is responsible for maintaining publicly owned resources using its own funds, if not specifically designated for other purposes, or public funds committed for that use by the City Commission. Upon recommendation of the Commission, the City may sell resources acquired under this section with protective easements included in the property transfer documents, if appropriate.

SECTION 2. SEVERABILITY.

This Ordinance and each of the various parts, sections, subsections, sentences, phrases and clauses hereof are hereby declared to be severable. If any part, section, subsection, sentence, phrase or clause is determined to be invalid or unenforceable by a court of competent jurisdiction, it is hereby provided that the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect.

SECTION 3. REPEAL OF ORDINANCES IN CONFLICT HEREWITH.

Any and all Ordinances of the City of Marine City or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of the within Ordinance, are hereby expressly repealed.

SECTION 4. PUBLICATION.

This Ordinance shall be published in accordance with the terms, provisions and requirements of the City Charter of the City of Marine City, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan.

SECTION 5. EFFECTIVE DATE OF ORDINANCE.

This Ordinance shall take effect on the ___ day of _____, 20__ in accordance with the provisions and requirements of the City of Marine City. The City Clerk is hereby directed to publish this Ordinance within fifteen (15) days after the date of adoption as required by Section 7.2 of the City Charter of the City of Marine City.

ORDINANCE DECLARED ADOPTED.

Charles Browne, Mayor
City of Marine City, Michigan

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a regular meeting held on the _____ day of _____ 20__, and public notice of said meeting as given pursuant to and in accordance with the requirements of Act 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present:

Members Absent:

It was moved by Commissioner _____, and supported by Commissioner _____, to adopt the Ordinance.

Ayes:

Nays:

The Ordinance was declared adopted by the Mayor and has been recorded in the Ordinance Book.

Diana S. Kade, City Clerk
City of Marine City, Michigan

INTRODUCED:
ADOPTED:
PUBLISHED:
EFFECTIVE:

Memo

To: HONORABLE MAYOR BROWNE AND COMMISSION

From: DIANA S. KADE, CITY CLERK

Date: JANUARY 25, 2012

Re: DEPUTY CLERK

The Deputy Clerk's position with the City of Marine City has been vacant since October 2011. After a review of several employment applications received, and subsequent interviews that were conducted, an offer of part-time employment has been tendered to **Ann Marie Singer**. Mrs. Singer has accepted the City's employment offer, and her start date is currently scheduled for February 13, 2012.

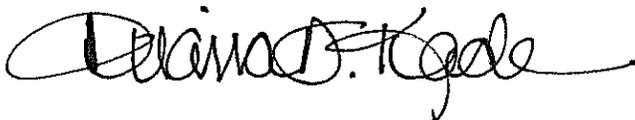
Mrs. Singer has been currently working for St. Clair Township for over two years in the capacity of an office clerk, providing support to all governmental departments within the township. She has two years experience with BS&A software in the areas of water billing, permits, accounts payable, cash receipting, and property taxes, which is designed for local governments and utilized by Marine City. She also has over 20 years of experience in the area of customer service. Mrs. Singer ranked the highest overall in our structured interview process with skill levels that will greatly reduce our training curve timeline. Per our personnel policies and procedures manual, Mrs. Singer will be a probationary employee for the next six months with regular performance reviews during that period.

Mrs. Singer will begin the clerk accreditation training provided by the State of Michigan later this year to allow her to handle election assignments.

Section 3.17 of our Charter states as follows: *The Clerk, Treasurer and Assessor may designate their own deputies subject to the written approval of the Commission, and may terminate the status of their deputies at their pleasure, upon written notice to the City Manager.*

I believe that Mrs. Singer will be an asset to the City of Marine City, and I am requesting Commission approval to designate Ann Marie Singer as Deputy Clerk for the City of Marine City.

Thank you.



Deputy Clerk Job Description

Position Summary: The Deputy Clerk is responsible for providing support to the Office of the Clerk, in addition to providing back-up for City meetings and elections. Work to be performed under the general supervision of the City Clerk.

SCOPE OF DUTIES, BUT NOT LIMITED TO THE FOLLOWING:

- ❖ Part-time position. Scheduled work week: Four days per week, 9:00am ~ 4:00pm, with one hour (unpaid) for lunch.
- ❖ To cover all scheduled vacations, conferences, etc., of City Office Staff:
 - To work 6-hour day when covering scheduled vacations, conferences, etc.
 - To work 6-hour day when more than one employee has scheduled leave time on the same day.
- ❖ Primary provider for Customer Service in City Offices:
 - Perform all routine daily office work.
 - Answer telephones.
 - Assist residents with all inquiries.
 - Receipt in all payments as required (Water, Tax, Permit, Tickets, etc)
 - Perform related work, as required.
- ❖ Coordinate assembly and distribution of agenda packets to City Commission/Board members, as directed by City Clerk.
- ❖ Attend the following meetings (regular and/or special):
 - Dangerous Building Board of Appeals
 - Zoning Board of Appeals
 - T.I.F.A.
 - Historical Commission
- ❖ Attend all City Commission/Board Meetings during the absence of City Clerk, or when directed by the City Clerk.
- ❖ Prepare Minutes for meetings attended.
- ❖ Meeting preparation and follow-up, including resolutions and correspondence.
- ❖ Census coordinator.
- ❖ Assist City Manager, Finance Director/Treasurer, Building Inspector, and City Assessor, as directed by City Clerk.
- ❖ Sort mail daily and distribute to departments. Open mail for City Clerk and process any payments.

- ❖ Assist City Clerk in conducting elections:
 - Maintain election training certification as provided by County and State.
 - Successfully complete clerk accreditation training provided by State of Michigan.
 - Perform pre-election support functions.
 - Assist with assembling absentee voter ballots.
 - Assist on Election Day.
- ❖ Assist with issuance of annual business licenses, and maintain complete listing of all businesses, as directed by City Clerk.
- ❖ Assist Code Enforcement with the issuance of winter parking permits, and maintain complete listing of all permits issued. Provide copy of listing to Police Department and Department of Public Works.
- ❖ Responsible for Utility Billing (*after completion of training*).
- ❖ Assist with Woodlawn Cemetery issues.

REQUIRED SPECIAL ASSIGNMENTS:

- ❖ Perform special administrative assignments for the City Manager relating to confidential personnel, labor, and legal issues.
- ❖ Administer Oath of Office, as required for officials and law enforcement personnel.

DESIRABLE QUALIFICATIONS, EDUCATION AND EXPERIENCE:

- ❖ Considerable knowledge of modern office practices and procedures.
- ❖ Ability to maintain all records in an efficient manner.
- ❖ Ability to cooperate with fellow employees, City Officials, and the general public.
- ❖ Experience with BS&A programs ~ utility billing, tax, assessing.
- ❖ Computer skills are required with knowledge of word processing and spread sheets – demonstrated expertise in three or more categories of software.
- ❖ Two or more years of responsible clerical experience.
- ❖ High school or technical school graduate with additional courses in business; preferably an Associate's Degree in Business Administration.
- ❖ Willing to participate in continuing education, as needed, to meet technological advancement.

GENERAL STATEMENT OF DUTIES:

- ❖ The Deputy Clerk is responsible for providing support to the Office of the Clerk, in addition to providing back-up for City Meetings and Elections. Work to be performed under the general supervision of the City Clerk.
- ❖ Ability to work unsupervised and use own initiative.
- ❖ Appropriate business attire/shoes are required in the office and at the attendance of City meetings. Fridays are considered "casual dress days".
- ❖ Performance evaluations to be performed by the City Clerk.

WORKING CONDITIONS AND PHYSICAL DEMANDS:

The physical demands and work environment described here are representative of those an employee encounters while performing the essential functions of the job.

An employee in this position spends the majority of their time in an office setting with a controlled climate where they sit and work on a computer for extended periods of time, or move around the office to assist customers, file, and complete other administrative duties.

Cottrellville Township Sewer Contract

- Sewer Rate Computation for Year Ended June 30, 2011
- Sewer Rate Computation Estimate for Year Ending June 30, 2012

CITY OF MARINE CITY
SEWER RATE COMPUTATION
For The Year Ended June 30, 2011



**McBride, Manley
& Miller P.C.**

Certified Public Accountants

Marine City, MI (810) 765-4700

Chesterfield, MI (586) 598-4600

December 7, 2011

Honorable Mayor and City Commission
City of Marine City
303 S. Water Street
Marine City, Michigan 48039

Honorable Members:

We have compiled the accompanying Sewer Rate Computation of the City of Marine City for the year ended June 30, 2011, included in the accompanying prescribed form. We have not audited or reviewed the sewer rate computation included in the accompanying prescribed form and, accordingly, do not express an opinion or provide any assurance about whether the sewer rate computation is in accordance with the form prescribed by the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville dated March 22, 1991, as amended.

Management is responsible for the preparation and fair presentation of the sewer rate computation included in the form prescribed by the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville dated March 22, 1991, as amended and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the sewer rate computation.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of the sewer rate computation without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the sewer rate computation.

The sewer rate computation included in the accompanying prescribed form is presented in accordance with the requirements of the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville dated March 22, 1991, as amended, and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville dated March 22, 1991, as amended and is not intended to be and should not be used by anyone other than this specified party.

Respectfully submitted,

McBRIDE, MANLEY & MILLER P.C.
Certified Public Accountants

CITY OF MARINE CITY

**COTTRELLVILLE TOWNSHIP SEWER CONTRACT
ACTUAL CHARGE PER 1,000 GALLONS**

For the year ended June 30, 2011

**CALCULATION OF COST ALLOCATION PERCENTAGE
(BASED ON TOTAL GALLONS OF SEWAGE TREATED)**

	<u>Gallons (000's Omitted)</u>	<u>% of Total Gallons</u>
Total Marine City Gallons Treated 7/1/10 to 6/30/11	291,045	82.3981 %
Total Cottrellville Gallons Treated 7/1/10 to 6/30/11	62,173	17.6019
<u>TOTAL GALLONS TREATED</u>	<u>353,218</u>	<u>100.0000 %</u>

ALLOCATION OF SEWER TREATMENT EXPENSES

	<u>Actual Total</u>
<i>Expenses Allocated:</i>	
Salaries	\$ 65,377
Benefits	52,729
Utilities	66,737
Operating supplies	17,648
Repair and maintenance (Treatment facilities and equipment only)	16,034
Sludge removal	44,815
Other expenses	7,885
Communications	2,165
Depreciation (Equipment and pre-6/30/91 facilities only)	29,099
Insurance	7,372
Contractual (includes legal and audit)	223,643
<u>TOTAL EXPENSES TO BE ALLOCATED</u>	<u>533,504</u>
 Percent of Expenses Allocated to Cottrellville	 17.6019 %
<u>TOTAL EXPENSES ALLOCATED TO COTTRELLVILLE</u>	<u>\$ 93,907</u>
 <i>Actual Gallons Treated (000's Omitted)</i>	 <u>62,173</u>
 <i>Actual Cost Per 1,000 Gallons</i>	 <u>\$ 1.51041449</u>



CITY OF MARINE CITY

**COTTRELLVILLE TOWNSHIP SEWER CONTRACT
ACTUAL CHARGE PER 1,000 GALLONS
(Continued)**

For the year ended June 30, 2011

RECONCILIATION TO ACTUAL

Total Expenses Allocated	\$ 533,504
<i>Add Expenses Benefiting Only Marine City:</i>	
Depreciation on collecting lines and 1991 treatment plant	397,859
Repairs and maintenance to collecting system	4,862
Interest	9,375
TOTAL SEWER DEPARTMENT EXPENSES	\$ 945,600



CITY OF MARINE CITY
SEWER RATE COMPUTATION ESTIMATE
For The Year Ended June 30, 2012



**McBride, Manley
& Miller P.C.**

Certified Public Accountants

Marine City, MI (810) 765-4700

Chesterfield, MI (586) 598-4600

December 7, 2011

Honorable Mayor and City Commission
City of Marine City
303 S. Water Street
Marine City, Michigan 48039

Honorable Members:

We have compiled the accompanying Sewer Rate Computation Estimate of the City of Marine City for the year ended June 30, 2012, included in the accompanying prescribed form. We have not audited or reviewed the sewer rate computation estimate included in the accompanying prescribed form and, accordingly, do not express an opinion or provide any assurance about whether the sewer rate computation estimate is in accordance with the form prescribed by the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville dated March 22, 1991, as amended.

Management is responsible for the preparation and fair presentation of the sewer rate computation estimate included in the form prescribed by the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville dated March 22, 1991, as amended and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the sewer rate computation estimate.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of the sewer rate computation estimate without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the sewer rate computation estimate.

The sewer rate computation estimate included in the accompanying prescribed form is presented in accordance with the requirements of the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville dated March 22, 1991, as amended, and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville dated March 22, 1991, as amended and is not intended to be and should not be used by anyone other than this specified party.

Respectfully submitted,

McBRIDE, MANLEY & MILLER P.C.
Certified Public Accountants

CITY OF MARINE CITY

**COTTRELLVILLE TOWNSHIP SEWER CONTRACT
ESTIMATED CHARGE PER 1,000 GALLONS**

For the year ending June 30, 2012

**CALCULATION OF COST ALLOCATION PERCENTAGE
(BASED ON TOTAL GALLONS OF SEWAGE TREATED)**

	<u>Gallons (000's Omitted)</u>	<u>% of Total Gallons</u>
Total Marine City Gallons Treated 7/1/10-6/30/11	291,045	82.3981 %
Total Cottrellville Gallons Treated 7/1/10-6/30/11	62,173	17.6019
<u>TOTAL GALLONS TREATED</u>	<u>353,218</u>	<u>100.0000</u> %

ALLOCATION OF SEWER TREATMENT EXPENSES

	<u>Budget Total</u>
<i>Expenses Allocated:</i>	
Salaries	\$ 70,550
Benefits	79,225
Utilities	67,300
Operating supplies	21,520
Repair and maintenance (Treatment facilities and equipment only)	12,935
Sludge removal	56,100
Other expense	16,955
Communications	2,325
Depreciation (Equipment and pre-6/30/91 facilities only)	29,000
Insurance	7,075
Contractual (includes legal and audit)	235,700
<u>TOTAL EXPENSES TO BE ALLOCATED</u>	<u>598,685</u>
Percent of Expenses to be Billed to Cottrellville	17.6019 %
<u>TOTAL EXPENSES ALLOCATED TO COTTRELLVILLE</u>	<u>\$ 105,380</u>
<i>Anticipated Gallons to be Billed (000's Omitted)</i>	<u>62,173</u>
<i>Estimated Cost Per 1,000 Gallons</i>	<u>\$ 1.69494797</u>



CITY OF MARINE CITY

COTTRELLVILLE TOWNSHIP SEWER CONTRACT
ESTIMATED CHARGE PER 1,000 GALLONS
(Continued)

For the year ending June 30, 2012

RECONCILIATION TO BUDGET

Total Expenses Allocated	\$ 598,685
<i>Add Expenses Benefiting Only Marine City:</i>	
Repairs and maintenance to collecting system	10,150
Interest	9,325
<i>Less Estimate Not Included in Budget:</i>	
Depreciation (Equipment and pre-6/30/91 facilities only)	(29,000)
TOTAL SEWER DEPARTMENT EXPENSES	\$ <u>589,160</u>

Note: The 11/12 budgeted expenditures for the Wastewater Plant did not include depreciation expense. The depreciation expense was estimated at \$29,000 for the pre-6/30/91 facilities only and included in the computation of total expenses to be allocated.



MARINE CITY FEE SCHEDULE

Fee Revision Request to Marine City Fee Schedule

MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
Building	Construction	1	General: \$1,000 - \$1,000 Construction Costs	\$50.00 (Minimum Fee) \$10.00 Non-Structural Work (Flat Fee)	N/A	6/1/08	
Building	Construction	2	General: \$2,000 - \$49,999 Construction Costs	\$50 Plus \$3 / \$1,000 (\$2,000 - \$49,999) \$10.00 Non-Structural Work (Flat Fee)	N/A	6/1/08	
Building	Construction	3	General: \$50,000 - \$99,999 Construction Costs	\$140 Plus \$3 / \$1,000 (\$50,000 - \$99,999)	N/A	6/24/05	
Building	Construction	4	General: Over \$100,000 Construction Costs	\$410 Plus \$3 / \$1,000 (\$100,000 - \$499,999) \$1,210 Plus \$3 / \$1,000 (Over \$500,000)	N/A	6/8/08	
Building	Construction	5	Garage	Base Fee \$50 Plus: \$0.10 Per Sq/ft (1-250 Sq/ft) \$0.02 Per Sq/ft (Over 250 Sq/ft) Includes Max of 2 Inspections	N/A	6/24/05	
Building	Construction	6	Bldg. Code Plan Review Fee - Comm/Industrial	\$100 plus 20% of the total building permit fee	N/A	6/24/05	
Building	Construction	7	Building Code Plan Review Fee - Residential	100 plus 20% of the total building permit fee if over 100,000 / under 100k \$100	N/A	6/24/05	
Building	Construction	8	Demolition Fee	Base Fee \$50 Plus \$.05 Per Sq. Ft. On Demolition	N/A	6/24/05	
Building	Construction	9	Re-Inspection Fee Residential	Flat Rate \$40	N/A	6/24/05	
Building	Construction	10	Re-Inspection Fee Comm/Industrial	Flat Rate \$40	N/A	6/24/05	
Building	Construction	11	Re-Inspection Fee After Hours (ALL)	Flat Rate \$75	N/A	6/24/05	
Building	Construction	12	All Work Not Involving A Sq. Ft. Computation	Flat Rate \$50	N/A	6/24/05	
Building	Contractor	1	Annual registration fee - Electrical	\$10	Same as resident	Unknown	
Building	Contractor	2	Annual registration fee - Mechanical	\$10	Same as resident	Unknown	
Building	Contractor	3	Annual registration fee - Plumbing	\$10	Same as resident	Unknown	
Building	Contractor	4	Annual registration fee - Residential Contractor	\$10	Same as resident	Unknown	
Building	Electrical	1	Application Fee (Non-Refundable)	\$30 - Change to \$50	N/A	1/10/10	
Building	Electrical	2	Service Through 200 Amp.	\$10	N/A	6/24/05	
Building	Electrical	3	Over 200 Amp.-600 Amp	\$15	N/A	6/24/05	
Building	Electrical	4	Over 600 Amp.-800 Amp.	\$20	N/A	6/24/05	
Building	Electrical	5	Over 800 Amp.-1200 Amp	\$25	N/A	6/24/05	
Building	Electrical	6	Over 1200 Amp. GFI Only	\$50	N/A	6/24/05	
Building	Electrical	7	Circuits	\$5 Each	N/A	6/24/05	

MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
Building	Electrical	8	Lighting Fixtures	\$6 Per 25 Fixtures	N/A	6/24/05	
Building	Electrical	9	Dishwasher	\$5	N/A	6/24/05	
Building	Electrical	10	Furnace Unit Heater	\$5	N/A	6/24/05	
Building	Electrical	11	Electrical Heater Units (Baseboard)	\$4	N/A	6/24/05	
Building	Electrical	12	Power Outlets (220)	\$7	N/A	6/24/05	
Building	Electrical	13	Sign: Unit	\$10	N/A	6/24/05	
Building	Electrical	14	Sign: Letter	\$15	N/A	6/24/05	
Building	Electrical	15	Sign: Neon	\$20 Per 25 Ft	N/A	6/24/05	
Building	Electrical	16	Feeders-Bus Ducts, Etc. Per 50 Ft.	\$6 Per 50 Ft	N/A	6/24/05	
Building	Electrical	17	Mobile Home Park Site	\$6	N/A	6/24/05	
Building	Electrical	18	Recreational Vehicle Park Site	\$4	N/A	6/24/05	
Building	Electrical	19	Units Up To 20 K.V.Z. & H.P.	\$6	N/A	6/24/05	
Building	Electrical	20	Units Up To 21 To 50 K.V.A. & HP	\$10	N/A	6/24/05	
Building	Electrical	21	Units 51 K.V.A. or H.P. & Over	\$12	N/A	6/24/05	
Building	Electrical	22	Fire Alarms Up To 10 Devices	\$50	N/A	6/24/05	
Building	Electrical	23	Fire Alarms 11 To 20 Devices	\$100	N/A	6/24/05	
Building	Electrical	24	Fire Alarms Over 20 Devices	\$5.00 Each Device	N/A	6/24/05	
Building	Electrical	25	Energy Retrofit-Temp. Control	\$45	N/A	6/24/05	
Building	Electrical	26	Conduit Only; Or Grounding Only	\$45	N/A	6/24/05	
Building	Electrical	27	Special/Safety Inspection	\$45	N/A	6/24/05	
Building	Electrical	28	Additional Inspection	\$30	N/A	6/24/05	
Building	Electrical	29	Final Inspection	\$30 - Change to \$50	N/A	1/10/10	
Building	Electrical	30	Code Plan Review	30% Of Permit Fee	N/A	6/24/05	
Building	Electrical	31	Certification Fee	\$10	N/A	6/24/05	
Building	Misc	1	Alley & Street Vacation Petition	\$250	N/A	10/20/11	
Building	Mechanical	1	Application Fee (Non-Refundable)	\$30 - Change to \$50	N/A	1/10/10	
Building	Mechanical	2	Residential Heating	\$50	N/A	6/24/05	
Building	Mechanical	3	Gas/Oil Burning Equipment	\$50	N/A	6/24/05	
Building	Mechanical	4	Residential Boiler	\$30	N/A	6/24/05	
Building	Mechanical	5	Water Heater	\$5	N/A	6/24/05	
Building	Mechanical	6	Flue/Vent Damper	\$5	N/A	6/24/05	
Building	Mechanical	7	Solid Fuel Equipment	\$30	N/A	6/24/05	
Building	Mechanical	8	Chimney, Factory Built-Installed	\$25	N/A	6/24/05	
Building	Mechanical	9	Solar; Set of 3 Panels	\$20	N/A	6/24/05	
Building	Mechanical	10	Gas Piping; Each Opening	\$5	N/A	6/24/05	
Building	Mechanical	11	Air Conditioning	\$30	N/A	6/24/05	

MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
Building	Mechanical	12	Heat Pumps, Complete Residential	\$30	N/A	6/24/05	
Building	Mechanical	13	Bath & Kitchen Exhaust	\$5	N/A	6/24/05	
Building	Mechanical	14	Tanks Aboveground	\$25	N/A	6/24/05	
Building	Mechanical	15	Tanks Underground	\$25	N/A	6/24/05	
Building	Mechanical	16	Humidifiers	\$10	N/A	6/24/05	
Building	Mechanical	17	Piping	\$0.05/Ft (\$25 Min)	N/A	6/24/05	
Building	Mechanical	18	Duct	\$0.10/Ft (\$25 Min)	N/A	6/24/05	
Building	Mechanical	19	Heat Pumps: Commercial	\$30	N/A	6/24/05	
Building	Mechanical	20	Air Handler/Heat Wheels (Under 10,000 CFM)	\$20	N/A	6/24/05	
Building	Mechanical	21	Air Handler/Heat Wheels (Over 10,000 CFM)	\$60	N/A	6/24/05	
Building	Mechanical	22	Commercial Hoods	\$15	N/A	6/24/05	
Building	Mechanical	23	Heat Recovery Units	\$10	N/A	6/24/05	
Building	Mechanical	24	V.A.V. Boxes	\$10	N/A	6/24/05	
Building	Mechanical	25	Unit Ventilators	\$10	N/A	6/24/05	
Building	Mechanical	26	Unit Heaters	\$15	N/A	6/24/05	
Building	Mechanical	27	Fire Suppression	\$0.75 Per Head (\$20 Min)	N/A	6/24/05	
Building	Mechanical	28	Evaporator Coils	\$30	N/A	6/24/05	
Building	Mechanical	29	Refrigeration	\$30	N/A	6/24/05	
Building	Mechanical	30	Chiller	\$30	N/A	6/24/05	
Building	Mechanical	31	Cooling Towers	\$30	N/A	6/24/05	
Building	Mechanical	32	Compressor	\$30	N/A	6/24/05	
Building	Mechanical	33	Special/Safety Insp.	\$45	N/A	6/24/05	
Building	Mechanical	34	Additional Inspection	\$30	N/A	6/24/05	
Building	Mechanical	35	Final Inspection	\$30 - Change to \$50	N/A	6/24/05	
Building	Mechanical	36	Certification Fee	\$10	N/A	1/10/10	
Building	Mechanical	37	Plan & Code Review	30% of permit fee	N/A	6/24/05	
Building	PC Review	1	Single & Multi Family (Up to 3 Units)	\$200 (Additional fees may be assessed by City Planning and/or Engineering Consultants)	N/A	2/16/06	
Building	PC Review	2	Commercial, Industrial, Subdivisions, Condos, Multi-Family (4 Or More Units)	\$300 (Additional fees may be assessed by City Planning and/or Engineering Consultants)	N/A	2/16/06	
Building	PC Review	3	Preliminary Or Pre-Construction Consultation	75% of above fee (Additional fees may be assessed by City Planning and/or Engineering Consultants)	N/A	2/16/06	

MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
Building	PC Review	4	Each Re-Visit Of Plan Because Of Deficiencies Or Tabling	75% of above fee (Additional fees may be assised by City Planning and/or Engineering Consultants)	N/A	2/16/06	
Building	PC Review	5	Special Use Application	\$100 (Additional fees may be assised by City Planning and/or Engineering Consultants)	N/A	2/16/06	
Building	PC Review	6	Special Land Use Application	\$200 (Additional fees may be assised by City Planning and/or Engineering Consultants)	N/A	2/16/06	
Building	PC Review	7	Rezoning	\$200 (Additional fees may be assised by City Planning and/or Engineering Consultants)	N/A	2/16/06	
Building	PC Review	8	Lot Split	\$100 (Additional fees may be assised by City Planning and/or Engineering Consultants)	N/A	2/16/06	
Building	Permits	1	Signs	\$50 (Up to \$1,000 in cost)	N/A	6/24/05	
Building	Permits	2	Fence	\$100 (Over \$1,000 in cost)	N/A	6/24/05	
Building	Permits	3	Pools	\$15	N/A	6/24/05	
Building	Permits	4	Plan Review Residential	\$50 (Above ground) \$100 (In ground)	N/A	6/24/05	
Building	Permits	5	Plan Review Comm./Industrial	\$100 (Up to \$100,00 in cost)	N/A	6/24/05	
Building	Permits	6	Re-Inspection	\$100 plus 20% of permit fee (Over \$100,000 in cost)	N/A	6/24/05	
Building	Permits	7	Work W/O Permit	\$50	N/A	6/24/05	
Building	Permits	8	Administration Base Fee for Cancellation of Permit	Double Current Fee	N/A	6/24/05	
Building	Permits	9	Performance Bond Residential Alterations	\$50	N/A	6/24/05	
Building	Permits	10	Residential Structures	\$200	N/A	6/24/05	
Building	Permits	11	Multiple Family	\$350	N/A	6/24/05	
Building	Permits	12	Comm/Ind Alterations	\$1,000	N/A	6/24/05	
Building	Permits	13	Comm/Ind Structures	\$1,000	N/A	6/24/05	
Building	Plumbing	1	Application Fee (Non-Refundable)	\$2,500	N/A	6/24/05	
Building	Plumbing	2	Mobile Home Park Site	\$30 - Change to \$50	N/A	1/10/10	
				\$5 Each	N/A	6/24/05	

MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
Building	Plumbing	3	Fixtures, Floor Drains, Special Drains, Water Connected Appliances	\$5 Each	N/A	6/24/05	
Building	Plumbing	4	Stack (Soil, Waste, Vent, & Conductor)	\$3 Each	N/A	6/24/05	
Building	Plumbing	5	Sewage Ejectors, Sumps	\$5 Each	N/A	6/24/05	
Building	Plumbing	6	Sub-Soil Drains	\$6 Each	N/A	6/24/05	
Building	Plumbing	7	Water Services Less Than 2"	\$5	N/A	6/24/05	
Building	Plumbing	8	2" To 6"	\$25	N/A	6/24/05	
Building	Plumbing	9	Over 6"	\$50	N/A	6/24/05	
Building	Plumbing	10	Connection Bldg. Drain-Bldg. Sewers	\$5	N/A	6/24/05	
Building	Plumbing	11	Sewers Less Than 6"	\$5	N/A	6/24/05	
Building	Plumbing	12	6" Over	\$25	N/A	6/24/05	
Building	Plumbing	13	Manholes, Catch Basins	\$5	N/A	6/24/05	
Building	Plumbing	14	Water Distributing Pipes: 3/4"	\$5	N/A	6/24/05	
Building	Plumbing	15	1"	\$10	N/A	6/24/05	
Building	Plumbing	16	1 1/4"	\$15	N/A	6/24/05	
Building	Plumbing	17	1 1/2"	\$20	N/A	6/24/05	
Building	Plumbing	18	2"	\$25	N/A	6/24/05	
Building	Plumbing	19	Over 2"	\$30	N/A	6/24/05	
Building	Plumbing	20	Reduced Pressure Zone Back-Flow Preventer	\$5	N/A	6/24/05	
Building	Plumbing	21	Special/Safety Insp.	\$45	N/A	6/24/05	
Building	Plumbing	22	Additional Inspection	\$25	N/A	6/24/05	
Building	Plumbing	23	Final Inspection	\$30 - Change to \$50	N/A	1/10/10	
Building	Plumbing	24	Certification Fee	\$10	N/A	6/24/05	
Building	Plumbing	25	Code Review Fee	30% Of Permit Fee	N/A	6/24/05	
Building	Rental Prop	1	Initial Property Registration	\$35 (Includes one inspection)	N/A	12/1/07	
Building	Rental Prop	2	Re-Inspection Fee to Determine Compliance	\$25 Each (Per Unit)	N/A	12/1/07	
Building	ZBA Review	1	Residential	\$150 (Additional fees may be assessed by City Planning and/or Engineering Consultants)	N/A	2/16/06	

MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
Building	ZBA Review	2	Commercial/Industrial	\$200 (Additional fees may be assessed by City Planning and/or Engineering Consultants)	N/A	2/16/06	
Building	ZBA Review	3	Change of Use / Occupancy Application Fee - Residential	\$150 (Additional fees may be assessed by City Planning and/or Engineering Consultants)	N/A	1/10/10	
Building	ZBA Review	4	Change of Use / Occupancy Application Fee - Commercial / Industrial	\$200 (Additional fees may be assessed by City Planning and/or Engineering Consultants)	N/A	1/10/10	
Clerk	Cemetery	1	Lot Purchase	\$400	\$800	7/1/05	
Clerk	Cemetery	2	Grave Opening & Closing	Weekdays: \$500 Saturdays: \$600 Sundays/Holidays: \$700	Weekdays: \$500 Saturdays: \$600 Sundays & Holidays: \$700	7/1/05	
Clerk	Cemetery	3	Urn Burials	Weekdays: \$150 Saturdays: \$175 Sundays/Holidays \$200	Weekdays: \$150 Saturdays: \$175 Sundays/Holidays \$200	7/1/05	
Clerk	Cemetery	4	Baby-Open/Closings (Includes Lot In Baby Section)	\$100	\$125	7/1/05	
Clerk	Cemetery	5	Footings	\$12 Per cubic foot (\$100 Minimum)	\$12 Per cubic foot (\$100 Minimum)	7/1/05	
Clerk	Cemetery	6	Corner Markers	\$15 Each	\$15 Each	7/1/05	
Clerk	General	1	Copies	\$0.25	\$0.25	7/1/05	
Clerk	General	2	Minutes / Ordinances	\$0.25	\$0.10 (New fee \$0.25)	7/1/05	
Clerk	General	3	Marriage Service	\$30	\$30	7/1/05	
Clerk	General	4	Voter registration list	\$50 (Disk Copy non-candidate) \$25 (Disk copy candidate) No charge for e-mail file	\$50 (Disk Copy non-candidate) \$25 (Disk copy candidate) No charge for e-mail file	7/1/05	
Clerk	General	5	Notary	\$5	\$5	1/20/11	
Clerk	General	6	IFT Application Fee	\$300 Administration, publication, and mailing costs	Same as resident	1/20/11	
Clerk	License	1	Antique store or dealer	\$25 (Annually) Late fee 25% (1-15 Days) Late fee 50% (Greater 15 days)	Same as resident	7/1/05	

MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
			Arcade	\$50 (Annually) Late fee 25% (1-15 Days) Late fee 50% (Greater 15 days)	Same as resident	7/1/05	
Clerk	License	2	Billiard or Poolroom	\$50 (Annually) Late fee 25% (1-15 Days) Late fee 50% (Greater 15 days)	Same as resident	7/1/05	
Clerk	License	3	Bowling alley	\$50 (Annually) Late fee 25% (1-15 Days) Late fee 50% (Greater 15 days)	Same as resident	7/1/05	
Clerk	License	4	Coin-operated Devices (Distributor)	\$25 (Up to five machines) \$5 Each (Greater than five machines) Late fee 25% (1-15 Days) Late fee 50% (Greater 15 days)	Same as resident	7/1/05	
Clerk	License	5	Coin-operated Devices (Owner)	\$3 (Up to one machine) \$2 Each (Greater than one machine)	Same as resident	7/1/05	
Clerk	License	6	General business registration	No Fee	Same as resident	7/1/05	
			Handbill distributor	\$5 (Per day) \$20 (Per month) \$100 (Per six months) \$200 (Per year) Late fee 25% (1-15 Days) Late fee 50% (Greater 15 days)	Same as resident	7/1/05	
Clerk	License	8	Initial business license	\$25 (Per \$1000 of value of equipment & inventory prorated by number of months remaining in tax year)	Same as resident	1/10/10	
Clerk	License	9	Junk dealer	\$75 (Annually) Late fee 25% (1-15 Days) Late fee 50% (Greater 15 days)	Same as resident	7/1/05	
Clerk	License	10					

MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
Clerk	License	11	Junkyard	\$75 (Annually) Late fee 25% (1-15 Days) Late fee 50% (Greater 15 days)	Same as resident	7/1/05	
Clerk	License	12	Peddlers	\$5 (Per day) \$20 (Per month) \$100 (Per six months) \$200 (Per year) Late fee 25% (1-15 Days) Late fee 50% (Greater 15 days)	Same as resident	7/1/05	
Clerk	License	13	Temporary business	\$5 (Per day) \$20 (Per month) \$100 (Per six months) Late fee 25% (1-15 Days) Late fee 50% (Greater 15 days)	Same as resident	7/1/05	
Clerk	License	14	Bed & Breakfast	\$25 (Annually) Late fee 25% (1-15 Days) Late fee 50% (Greater 15 days)	Same as resident	7/1/05	
Clerk	License	15	Initial Business license fee	\$25.00 per \$1,000 of value of equipment and inventory	Same as resident	1/10/10	
Clerk	Permits	1	Car wash fund raiser	\$5	\$5	7/1/05	
Clerk	Permits	2	Winter Parking Permit / Non-refundable application fee	\$10 Starting July 1, 2011	N/A	1/20/11	
DPW	General	1	Curb Cuts	\$65	N/A	7/1/05	
DPW	Water Meter	1	5/8" With RTR & Dialog Remote	\$140	N/A	7/1/05	
DPW	Water Meter	2	3/4" With RTR & Dialog Remote	\$140	N/A	7/1/05	
DPW	Water Meter	3	1" With RTR & Dialog Remote	\$201	N/A	7/1/05	
DPW	Water Meter	4	1 1/2" With RTR & Dialog Remote	Check With DPW Superintendent	N/A	7/1/05	
DPW	Water Meter	5	2" With RTR & Dialog Remote	\$638	N/A	7/1/05	
DPW	Water Meter	6	3" With RTR & Dialog Remote	Check With DPW Superintendent	N/A	7/1/05	
Ordinance	Sidewalk Obstruction Removal	1	Timely removal of snow, ice, filth, obstructions, or nuisances from sidewalks per ordinance	\$75 Administration fee plus the cost of removal per property (Removal costs quoted at an hourly rate each year)	N/A	6/8/08	

MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
Ordinance	Vegetation Removal	2	Timely removal of weeds, grass, or other vegetation per ordinance	\$75 Administration fee plus the cost of removal per property (Removal costs quoted at an hourly rate each year)	N/A	6/8/08	
Police	Misc	1	Background Check	\$5	\$5 (New fee \$10)	7/1/05	
Police	Misc	2	Fingerprints (Criminal)	\$10	\$12 (New fee \$20)	7/1/05	
Police	Misc	3	Fingerprints (Non-Criminal)	\$0	\$12 (New fee \$20)	7/1/05	
Police	Misc	4	PBT	\$5	\$5 (New fee \$10)	7/1/05	
Police	Misc	5	Reports	\$2.00 1st Page/\$1.00 after 1st Page	\$2.00 1st Page/\$1.00 after 1st Page	7/1/05	
Police	Misc	6	PBT mouthpiece	\$1	\$1	10/1/09	
Police	Misc	7	Photographs (digital and/or printed)	\$5 each	\$5 each	10/1/09	
Police	Misc	8	Video media	\$75 each event request	\$75 each event request	10/2/09	
Police	Misc	9	Jail Transport	@ Federal rate per mile	@ Federal rate per mile	10/3/09	
Police	Misc	10	Vehicle / Room Decontamination	\$75	\$75	10/3/09	
Police	Violation	1	Posting Signs on public or private property	Fine \$75	N/A	11/1/07	
Police	Violation	2	Any violations of the provisions of Chapter 6 (animal control)	Fine \$75	N/A	11/1/07	
Police	Violation	3	Any violation of the provisions of the blight prevention ordinance	Fine \$75	N/A	11/1/07	
Police	Violation	4	Any violation of garage sale regulations	Fine \$75	N/A	11/1/07	
Police	Violation	5	Any violation of snow removal regulations	Fine \$75	N/A	11/1/07	
Police	Violation	6	Jostling	Fine \$75	Fine \$75	10/1/09	
Police	Violation	7	Sudden acceleration	Fine \$75	Fine \$75.00	11/1/09	
Police	Violation	8	Any violation of posted parking	W/ 24hrs \$25 / W/ 48hrs \$50 / After 48hrs \$75	W/ 24hrs \$25 / W/ 48hrs \$50 / After 48hrs \$75	10/1/09	
Police	Violation	9	Prohibited operation of amplified sound system	Fine \$75	Fine \$75	10/1/09	
Police	Violation	10	Animal waste on public walks, recreation areas, or private property (94.12)	Fine \$75	Fine \$75	1/20/11	
Police	Violation	11	Other	Fine \$75	Fine \$75.00	4/7/11	
Recreation	Art	1	Kidde art (4-6 yrs old)	\$40	\$45	5/1/07	

MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
Recreation	Basketball	1	Basketball (Grade 2-6)	\$40	\$45	5/1/07	
Recreation	Basketball	2	MC Hoops (Boys grades 4-6)	\$50	\$52	5/1/07	
Recreation	Misc	1	Sandcastle contest	\$0	\$0	5/1/07	
Recreation	Playground	1	Playground (7-14 yrs old)	\$40	\$50	5/1/07	
Recreation	Swim	1	Competitive Swim Team	\$45	\$50	5/1/07	
Recreation	Swim	2	Parent / Child aquatics	\$30	\$35	5/1/07	
Recreation	Swim	3	Swim lessons (1-7)	\$40	\$45	5/1/07	
Recreation	Swim	4	Adult lessons	\$40	\$45	5/1/07	
Recreation	Swim	5	Lifeguard Training	\$85	\$100	5/1/07	
Recreation	Swim	6	Water aerobics	\$35	\$45	5/1/07	
Recreation	Swim	7	Midday water exercise	\$1	\$1	5/1/07	
Recreation	Swim	8	Swim passes (20 Visits) - Senior Citizen	\$15	Same as resident	5/1/07	
Recreation	Swim	8	Swim passes (20 Visits) - Single or Adult	\$30	Same as resident	5/1/07	
Recreation	Swim	9	Swim passes (20 Visits) - Family	\$50	Same as resident	5/1/07	
Recreation	Swim	10	Open swim - Seniors	\$1	Same as resident	5/1/07	
Recreation	Swim	11	Open swim - Single	\$2	Same as resident	5/1/07	
Recreation	Swim	12	Open swim - Family	\$5	Same as resident	5/1/07	
Recreation	Wrestling	1	Middle & Hfg School	\$55	\$57	5/1/07	
Recreation	Volleyball	1	Co-Ed volleyball tournament	\$5	Same as resident	5/1/07	
Recreation	Volleyball	2	Co-Ed volleyball / Drop-in fee	\$1	Same as resident	5/1/07	
Treasurer	General	1	NFS Checks	\$25	\$25	11/1/09	
Treasurer	General	2	Tax-roll / Electronic Copy	\$70	N/A	7/1/05	
Wade Trim	Subdivision	1	Plat review for conventional, manufactured home, commercial or industrial subdivision - Pre-Preliminary plat review	\$500	Same as resident	1/10/10	
Wade Trim	Subdivision	2	Plat review for conventional, manufactured home, commercial or industrial subdivision - Preliminary plat review	Tentative approval - \$750 plus \$5 per lot Final approval - \$250 plus \$2.50 per lot	Same as resident	1/10/10	
Wade Trim	Subdivision	3	Plat review for conventional, manufactured home, commercial or industrial subdivision - Final plat review	\$250	Same as resident	1/10/10	

MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
Wade Trim	Site Plan	1	Site plan reviews - Detached single-family condominium (Site-condos), multiple-family or mobile home park developments	\$750 plus \$5 per dwelling unit	Same as resident	1/10/10	
Wade Trim	Site Plan	2	Site plan reviews - Cluster housing development	\$500 plus \$5 per dwelling unit - Increased to \$550	Same as resident	1/11/11	YES
Wade Trim	Site Plan	3	Site plan reviews - Commercial or office development	\$500 plus \$5 per dwelling unit - Increased to \$550	Same as resident	1/11/11	YES
Wade Trim	Site Plan	4	Site plan reviews - Industrial development	\$500 plus \$25 per acre of fraction thereof-Increased to \$550	Same as resident	1/11/11	YES
Wade Trim	Site Plan	5	Site plan reviews - Public or semi-public uses	\$500 plus \$25 per acre of fraction thereof	Same as resident	1/11/11	
Wade Trim	Site Plan	6	Site plan reviews - Planned neighborhood, unit, or mixed-use project	Concept Plan Review - \$500 Preliminary Review - \$750 plus \$5 per unit or lot Final Review - \$250 plus \$2.50 per unit or lot Development Agreement Review - \$300	Same as resident	1/11/11	
Wade Trim	Misc	1	Special Approval / Conditional Use	Current Hourly Rate Schedule	Same as resident	1/11/11	
Wade Trim	Misc	2	Rezoning Review	Current Hourly Rate Schedule	Same as resident	1/11/11	
Wade Trim	Misc	3	Lot Split Review	\$300	Same as resident	1/11/11	
Wade Trim	Misc	4	Historic District / Architectural Commission Reviews	\$300	Same as resident	1/11/11	
Wade Trim	Misc	5	Dimensional (Non-Use) Variance Review	Commercial - \$500 Residential - \$250	Same as resident	1/11/11	
Wade Trim	Misc	6	Use Variance Review	Current Hourly Rate Schedule	Same as resident	1/11/11	
Wade Trim	Misc	7	Street / Alley Vacations	\$300	Same as resident	1/11/11	
Wade Trim	Misc	8	Plan Revisions	50% of initial review fee	Same as resident	1/11/11	
Wade Trim	Misc	9	Applicant Assistance Conferences	Current Hourly Rate Schedule	Same as resident	1/11/11	
Wade Trim	Misc	10	Review of Woodlands and Wetlands Plans and/or Field Inspection of Same	Current Hourly Rate Schedule	Same as resident	1/11/11	
Wade Trim	Misc	11	Site (Traffic) Impact Analysis	Current Hourly Rate Schedule	Same as resident	1/11/11	
Wade Trim	Misc	12	Master deed review	\$300	Same as resident	1/11/11	
SCC Planning	Pre-Submittal	1	Pre-submittal Meeting with Developer	\$140	Same as resident	1/10/10	
SCC Planning	Residential Plan Review	1	Residential Development Plan Review	Less than 20 Units - \$350 20 Units or more - \$350 + \$20 per unit over 19 Revision (Flat Fee) - \$150	Same as resident	1/10/10	

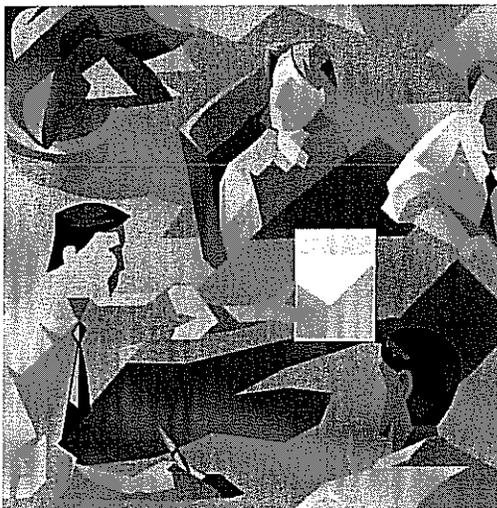
MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
SCC Planning	Commercial Plan Review	1	Commercial Development Plan Review - New	New less than 5 acres - \$350 New 5-20 acres - \$420 New greater 20 acres = \$420 + \$5/Acre over 20 New revisions (Flat Fee) - \$150	Same as resident	1/10/10	
SCC Planning	Commercial Plan Review	2	Commercial Development Plan Review - Additions Existing Structures	Existing Structures - \$280 Existing Revisions (Flat Fee) - \$150	Same as resident	1/10/10	
SCC Planning	Commercial Plan Review	3	Commercial Development Plan Review - Additions Existing Development	Less than 5 Acres - \$280 5 - 20 Acres - \$350 Grater than 20 Acres - \$350 + \$5 / Acre over 20 Revisions (Flat Fee) - \$150	Same as resident	1/10/10	
SCC Planning	Industrial Plan Review	1	Industrial Development Plan Review - New Development	Less than 5 Acres - \$350 5 - 20 Acres - \$450 Grater than 20 Acres - \$420 + \$5 / Acre over 20 Revisions (Flat Fee) - \$150	Same as resident	1/10/10	
SCC Planning	Industrial Plan Review	2	Industrial Development Plan Review - Additions to Existing Structures	Existing Structures - \$280 Existing Revisions (Flat Fee) - \$150	Same as resident	1/10/10	
SCC Planning	Industrial Plan Review	3	Industrial Development Plan Review - Additions to Existing Development	Less than 5 Acres - \$280 5 - 20 Acres - \$350 Grater than 20 Acres - \$350 + \$5 / Acre over 20 Revisions (Flat Fee) - \$150	Same as resident	1/10/10	
SCC Planning	Other Plan Review	1	Other Development Proposals Plan review - New Development	New less than 5 acres - \$350 New 5-20 acres - \$350 New greater 20 acres = \$350 + \$5/Acre over 20 New revisions (Flat Fee) - \$150	Same as resident	1/10/10	
SCC Planning	Other Plan Review	2	Other Development Proposals Plan review - Additions to Existing Structures	Existing Structures - \$280 Existing Revisions (Flat Fee) - \$150	Same as resident	1/10/10	
SCC Planning	Other Plan Review	3	Other Development Proposals Plan review - Additions to Existing Development	Less than 5 Acres - \$280 5 - 20 Acres - \$350 Grater than 20 Acres - \$350 + \$5 / Acre over 20 Revisions (Flat Fee) - \$150	Same as resident	1/10/10	
SCC Planning	Misc	1	Optional Submittal Meeting with Developer	\$140	Same as resident	1/10/10	
SCC Planning	Misc	2	Optional Post Review Meeting with Developer	\$140	Same as resident	1/10/10	
SCC Planning	Misc	3	Optional Attendance at City Commission Meeting	At cost - Rate Schedule	Same as resident	1/10/10	

MARINE CITY FEE SCHEDULE

Dept	Permit / Request Type	Item	Description	Resident Fee	Non-Resident Fee	Last Revision Date	Fee Revision Request
SCC Planning	Misc	4	Traffic Impact Study (Need determined by the City)	Planner Fees - \$220 Engineer - (Fee established by City & Consulting Engr)	Same as resident	1/10/10	
SCC Planning	Misc	5	Rate Schedule	Executive Director - \$85/hr Planner III - \$71/hr Planner III - \$65/hr Planner II - \$59/hr Planner I - \$52/hr GIS Analyst - \$56/hr GIS Specialist - \$41/hr Officer Manager - \$56/hr Clerk-Typist - \$35/hr Mileage Rate (Fed Rate) - \$0.55/mile	Same as resident	1/10/10	

BOARD APPOINTMENT



LIBRARY BOARD

- Mid-term appointment expires June 30, 2012

A letter of interest has been received from the following resident, to-wit:

✓ Janna Soleter

418 Westminster

A letter of recommendation is also attached from Lois Kaufman, Branch Manager, Marine City Library.

January 23, 2012

Marine City Commissioner
c/o Marine City Hall
303 S. Water Street
Marine City, MI 48039

Dear Commissioners,

I am writing to request that you appoint Janna Soelter to the Marine City Library Board. Ms. Soelter has been a dedicated supporter of the library for years and she played a huge part in helping us with our addition/expansion project. We are very fortunate to have someone like her express an interest in serving on our board.

Sincerely Yours,

A handwritten signature in black ink that reads "Lois Kaufman". The signature is written in a cursive style with a large, looping initial "L".

Lois Kaufman
Branch Manager
Marine city Library

January 19, 2012

Dear Lois,

This is a letter to let you know of my interest in the Marine City Library Board position. I feel that I have a lot that I can contribute to this board based on my 40 years as a teacher and my years as a St. Clair County Library Board member. Please consider me for this open position.

Sincerely,

A handwritten signature in cursive script that reads "Janna Soelter". The signature is written in black ink and is positioned above the printed name.

Janna Soelter

765-8390

Memo

To: John Gabor, City Manager
From: Mary Ellen McDonald, CPFA/MiCPT
 Finance Director/Treasurer
Date: 1/26/2012
Re: Total Disbursements Including Payroll

Listed below is the breakdown by list for total Expenditures including Payroll

Total Expenditures including Payroll	\$357,701.36
List of Disbursements Including Payroll (1/16/12-1/26/12)	\$135,307.22
Meeting Encumbrances	\$222,394.14
TOTAL	\$357,701.36

Thank you

MEETING DATE 2/2/12

LOCAL STREET FUND

Opening Balance	\$236,594.41		
Collections/Interest	\$29.07	\$0.00	\$29.07
	\$236,623.48		
Disbursements/Payroll	-\$521.89	\$0.00	-\$521.89
Fund Transfer	\$0.00		
	\$236,101.59		
Encumbrances	\$0.00		
Closing Balance	\$236,101.59		

MAJOR STREET FUND

Opening Balance	\$389,152.65		
Collections/Interest	\$48.52	\$0.00	\$48.52
	\$389,201.17		
Disbursements/Payroll	-\$773.62	\$0.00	-\$773.62
Fund Transfer	\$0.00		
	\$388,427.55		
Encumbrances	-\$24.98		
Closing Balance	\$388,402.57		

GENERAL FUND

Opening Balance	\$1,103,726.32			
Collections/Interest	\$45,884.39	\$45,795.72	\$88.67	
	\$1,149,610.71			
Disbursements/Payroll/ACH	-\$50,345.29	-\$1,837.32	-\$48,507.97	\$0.00
Fund Transfer	-\$22,000.00			
	\$1,077,265.42			
Encumbrances	-\$132,846.58			
Closing Balance	\$944,418.84			

WATER/SEWER FUND

Opening Balance	\$488,014.39		
Collections/Interest	\$74,288.61	\$74,261.29	\$27.32
	\$562,303.00		
Disbursements/Payroll	-\$8,966.00	-\$2,484.04	-\$6,481.96
Fund Transfer	\$0.00		
	\$553,337.00		
Encumbrances	-\$89,281.61		
Closing Balance	\$464,055.39		

CEMETERY FUND

Opening Balance	\$30,163.48		
Collections/Interest	\$2.03	\$0.00	\$2.03
	\$30,165.51		
Disbursements/Payroll	-\$198.91	\$0.00	-\$198.91
Fund Transfer	\$0.00		
	\$29,966.60		
Encumbrances	-\$55.47		
Closing Balance	\$29,911.13		

TIFA #1 FUND

Opening Balance	\$43,855.45		
Collections/Interest	\$2.97	\$0.00	\$2.97
	\$43,858.42		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$43,858.42		
Encumbrances	\$0.00		
Closing Balance	\$43,858.42		

TIFA #2 FUND

Opening Balance	\$583,217.38		
Collections/Interest	\$38.98	\$0.00	\$38.98
	\$583,256.36		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$583,256.36		
Encumbrances	\$0.00		
Closing Balance	\$583,256.36		

TIFA #3 FUND

Opening Balance	\$1,216,863.10		
Collections/Interest	\$81.47	\$0.00	\$81.47
	\$1,216,944.57		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$1,216,944.57		
Encumbrances	\$0.00		
Closing Balance	\$1,216,944.57		

DEBT-ISSUE A FUND

Opening Balance	\$ 176,852.35			
Collections/Interest/Bank Chgs	\$12,971.58	\$12,966.21	\$5.37	\$0.00
	\$ 189,823.93			
Disbursements	\$0.00	\$0.00	\$0.00	
Fund Transfer	\$0.00			
	\$ 189,823.93			
Encumbrances	\$0.00			
Closing Balance	\$ 189,823.93			

DEBT-ISSUE C FUND

Opening Balance	\$16,051.38			
Collections/Interest/Bank Chgs	\$70.96	\$70.47	\$0.49	\$0.00
	\$16,122.34			
Disbursements	\$0.00	\$0.00	\$0.00	
Fund Transfer	\$0.00			
	\$16,122.34			
Encumbrances	\$0.00			
Closing Balance	\$16,122.34			

DEBT-1992 LTD FUND

Opening Balance	\$11,746.67			
Collections/Bank Serv Chg	-\$13.06	\$0.00		-\$13.06
	\$11,733.61			
Disbursements	\$0.00	\$0.00		\$0.00
Fund Transfer	-\$11,733.61			
	\$0.00			
Encumbrances	\$0.00			
Closing Balance	\$0.00			

TAX ACCOUNT FUND

Opening Balance	\$55,348.20			
Collections/Interest/Bank Chgs	\$32,228.91	\$32,299.29	\$0.00	-\$70.38
	\$87,577.11			
Disbursement/Transfer	-\$72,936.17	-\$72,936.17	\$0.00	
	\$14,640.94			
Encumbrances	\$0.00			
Closing Balance	\$14,640.94			

MARINE CITY RETIREMENT FUND

Opening Balance	\$54,205.97			
Collections/Interest/Account Fee	\$5,275.91	\$5,273.44	\$2.47	\$0.00
	\$59,481.88			
Disbursements/Payroll	\$0.00	\$0.00	\$0.00	
	\$59,481.88			
Encumbrances	\$0.00			
Closing Balance	\$59,481.88			

MARINE CITY RETIREE HEALTH INSURANCE TRUST FUND

Opening Balance	\$27,862.27			
Collections/Interest/Acct Fees	\$2,676.32	\$2,674.94	\$1.38	\$0.00
	\$30,538.59			
Disbursements/ACH	-\$1,565.34	-\$1,565.34	\$0.00	
Transfer from Investment	\$0.00	\$0.00	\$0.00	
	\$28,973.25			
Encumbrances	-\$185.50			
Closing Balance	\$28,787.75			

SPECIAL ASSESSMENT FUND

Opening Balance	\$434,434.28			
Collections/Interest	\$0.00	\$0.00	\$0.00	
	\$434,434.28			
Encumbrances	\$0.00	\$0.00	\$0.00	
Closing Balance	\$434,434.28			

L.R. MILLER MEMORIAL LIBRARY FUND

Opening Balance	\$8,238.47			
Collections/Interest	\$0.55	\$0.00	\$0.55	
	\$8,239.02			
Encumbrances	\$0.00			
Closing Balance	\$8,239.02			

HEALTH INSURANCE REIMBURSEMENT ACCOUNT

Opening Balance	\$491.12	
Bank Interest	\$0.00	\$0.00
Closing Balance	\$491.12	

PAYROLL ACCOUNT

Opening Balance	\$500.00	
Bank Interest	\$0.00	\$0.00
	\$500.00	
Encumbrances	\$0.00	
Closing Balance	\$500.00	

LIST OF DISBURSEMENT
January 16, 2012 - January 26, 2012

Disbursements 1/20/12	\$78,822.87
Pay Ending 1/11/12	\$56,484.35
TOTAL	\$135,307.22

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 01/20/2012 - 01/20/2012
 JOURNALIZED
 PAID

DISBURSEMENTS 1/20/12
 Vendor Code Vendor name Bank Invoice Description Gross Amount
 Ref # Address Hold Sep CK Discount
 Invoice Date City/State/zip Invoice Date Disc. % Due Date
 Invoice Notes

1170 BLUE CARE NETWORK FTB MONTHLY RETIREE HEALTH INSURANCE-2/12 1,565.34
 3236 PO BOX 33608 N
 1/13/2012 DETROIT MI, 48232-5608 N 0.0000 1,565.34
 D CK# 3935 01/20/2012 N 0.0000 0.00
 1,565.34
 VENDOR TOTAL: 1,565.34

DESCRIPTION AMOUNT
 MONTHLY RETIREE HEALTH INSURANCE-2/12 1,565.34
 DTE ENERGY
 PO BOX 740786
 CINCINNATI OH, 45274-0786
 STATEMENT
 12/13/2011 FTB MONTHLY ELECTRIC FEE-5685786 28.70
 01/20/2012 N
 / / N 0.0000 0.00
 02/08/2012 N 28.70

DESCRIPTION AMOUNT
 MONTHLY ELECTRIC FEE-5685786 28.70
 DTE ENERGY
 PO BOX 740786
 CINCINNATI OH, 45274-0786
 STATEMENT
 01/13/2012 FTB MONTHLY ELECTRIC FEE-5685786 30.20
 01/20/2012 N
 / / N 0.0000 0.00
 02/08/2012 N 30.20

DESCRIPTION AMOUNT
 MONTHLY ELECTRIC FEE-3727802 180.35
 DTE ENERGY
 PO BOX 740786
 CINCINNATI OH, 45274-0786
 STATEMENT
 01/13/2012 FTB MONTHLY ELECTRIC FEE-3727802 180.35
 01/20/2012 N
 / / N 0.0000 0.00
 02/08/2012 N 180.35

DESCRIPTION AMOUNT
 MONTHLY ELECTRIC FEE-3727802 180.35
 DTE ENERGY
 PO BOX 740786
 CINCINNATI OH, 45274-0786
 STATEMENT
 01/13/2012 FTB MONTHLY ELECTRIC FEE-3727802 180.35
 01/20/2012 N
 / / N 0.0000 0.00
 02/08/2012 N 180.35

DESCRIPTION AMOUNT
 MONTHLY ELECTRIC FEE-3727802 180.35
 DTE ENERGY
 PO BOX 740786
 CINCINNATI OH, 45274-0786
 STATEMENT
 01/13/2012 FTB MONTHLY ELECTRIC FEE-3727802 180.35
 01/20/2012 N
 / / N 0.0000 0.00
 02/08/2012 N 180.35

DESCRIPTION AMOUNT
 MONTHLY ELECTRIC FEE-3727802 180.35
 DTE ENERGY
 PO BOX 740786
 CINCINNATI OH, 45274-0786
 STATEMENT
 01/13/2012 FTB MONTHLY ELECTRIC FEE-3727802 180.35
 01/20/2012 N
 / / N 0.0000 0.00
 02/08/2012 N 180.35

EXP CHECK RUN DATES 01/20/2012 - 01/20/2012
 JOURNALIZED
 PAID

Vendor name: EAST CHINA SCHOOL DISTRICT
 Address: 1585 MEISNER ROAD
 City/State/Zip: EAST CHINA MI, 48054-4143
 CK Run Date: 01/20/2012
 Invoice Description: STATEMENT
 Bank: FTB
 Hold: N
 Sep CK: 1099
 Gross Amount: 16,431.12
 Discount: 0.00
 Net Amount: 16,431.12

NUMBER	DESCRIPTION	AMOUNT
3-000.000-208.000	2011 SUMMER TAX 1/1/12-1/15/12	12,870.71
3-000.000-208.000	2011 SUMMER TAX 1/1/12-1/15/12	1,027.63
3-000.000-208.100	2011 SUMMER TAX 1/1/12-1/15/12	2,040.89
3-000.000-208.100	2011 SUMMER TAX 1/1/12-1/15/12	154.20
3-000.000-208.101	2011 SUMMER TAX 1/1/12-1/15/12	313.97
3-000.000-208.101	2011 SUMMER TAX 1/1/12-1/15/12	23.72
		<u>16,431.12</u>

FLAGSHIP-VISA
 1814 10TH ST
 PORT HURON MI, 48060

12/02/2011
 01/20/2012
 / /
 01/27/2012

STATEMENT
 0.0000

FTB
 N
 N
 N

UFBAY.COM-COLD WEATHER PANT-B KOLCZ
 113.19
 0.00
 113.19

VENDOR TOTAL: 16,431.12

NUMBER: 1-301.000-744.000
 DESCRIPTION: UFBAY.COM-COLD WEATHER PANT-B KOLCZ
 AMOUNT: 113.19

NUMBER	DESCRIPTION	AMOUNT
56	MARINE CITY DEBT-ISSUE A	
250	303 SOUTH WATER ST	
/20/2012	MARINE CITY MI, 48039	
CK# 3939 01/20/2012		
		<u>1,232.60</u>

NUMBER	DESCRIPTION	AMOUNT
3-000.000-206.160	2011 SUMMER TAX 1/1/12-1/15/12	1,146.02
3-000.000-206.160	2011 SUMMER TAX 1/1/12-1/15/12	86.58
		<u>1,232.60</u>

EXP CHECK RUN DATES 01/20/2012 - 01/20/2012
 JOURNALIZED
 PAID

DISBURSEMENTS 1/20/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

4264	MARINE CITY DEBT-ISSUE C	01/20/2012	STATEMENT	FTB	2011 SUMMER TAX 1/1/12-1/15/12	1,232.60
73251	303 SOUTH WATER ST	01/20/2012		N		70.47
01/20/2012	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
01/25/2012		01/25/2012		N		70.47

DESCRIPTION
 2011 SUMMER TAX 1/1/12-1/15/12
 2011 SUMMER TAX 1/1/12-1/15/12

AMOUNT
65.52
4.95
70.47

VENDOR TOTAL: 70.47

1017	MARINE CITY GENERAL FUND	01/20/2012	STATEMENT	FTB	2011 SUMMER TAX 1/1/12-1/15/12	70.47
3252	303 SOUTH WATER ST	01/20/2012		N		
01/20/2012	MARINE CITY MI, 48039	/ /	0.0000	N		17,242.55
01/25/2012		01/25/2012		N		0.00

VENDOR TOTAL: 70.47

DESCRIPTION
 2011 SUMMER TAX 1/1/12-1/15/12
 2011 SUMMER TAX 1/1/12-1/15/12
 2011 SUMMER TAX 1/1/12-1/15/12
 2011 SUMMER TAX 1/1/12-1/15/12
 2011 SUMMER TAX 1/1/12-1/15/12

AMOUNT
13,242.85
1,000.49
2,612.63
372.00
14.58
17,242.55

VENDOR TOTAL: 17,242.55

025	MARINE CITY WATER & SEWER FUND	01/20/2012	STATEMENT	FTB	2011 SUMMER TAX 1/1/12-1/15/12	17,242.55
3253	303 SOUTH WATER ST	01/20/2012		N		
01/20/2012	MARINE CITY MI, 48039	/ /	0.0000	N		200.19
01/25/2012		01/25/2012		N		0.00

VENDOR TOTAL: 17,242.55

D CK# 3942 01/20/2012						200.19
L NUMBER						0.00
03-000.000-206.700						200.19
03-000.000-206.700						0.00
						200.19

AMOUNT
190.66
9.53
200.19

EXP CHECK RUN DATES 01/20/2012 - 01/20/2012
 JOURNALIZED
 PAID

DISBURSEMENTS 1/20/12

Vendor name	Bank	Invoice Description	Gross Amount
Address	Hold		Discount
City/State/Zip	Sep CK		Net Amount
CK Run Date	1099		
Post Date	Invoice		
Disc. Date	PO		
Due Date	Disc. %		

012	SEMCO ENERGY GAS CO	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-219921	200.19
3240	PO BOX 740812		N		
1/09/2012	CINCINNATI OH, 45274-0812	0.0000	N		859.00
			N		0.00
D CK# 3943 01/20/2012		02/06/2012	N		859.00
231 S WATER ST					
L NUMBER					
92-549.000-923.000	MONTHLY GAS SERVICE CHARGE-219921				859.00

DISBURSEMENTS

012	SEMCO ENERGY GAS CO	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-273448	18.69
3241	PO BOX 740812		N		0.00
1/09/2012	CINCINNATI OH, 45274-0812	0.0000	N		18.69
			N		0.00
D CK# 3943 01/20/2012		02/06/2012	N		18.69
229 S WATER ST (GENERATOR)					
L NUMBER					
92-549.000-923.000	MONTHLY GAS SERVICE CHARGE-273448				18.69

JANUARY 20, 2012

012	SEMCO ENERGY GAS CO	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-169102	179.23
3242	PO BOX 740812		N		0.00
1/09/2012	CINCINNATI OH, 45274-0812	0.0000	N		179.23
			N		0.00
D CK# 3943 01/20/2012		02/06/2012	N		179.23
105 S MAIN ST					
L NUMBER					
91-265.000-923.000	MONTHLY GAS SERVICE CHARGE-169102				179.23

012	SEMCO ENERGY GAS CO	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-315021	1,388.08
3243	PO BOX 740812		N		0.00
1/09/2012	CINCINNATI OH, 45274-0812	0.0000	N		1,388.08
			N		0.00
D CK# 3943 01/20/2012		02/06/2012	N		1,388.08
1696 S PARKER ST					
L NUMBER					
92-545.000-923.000	MONTHLY GAS SERVICE CHARGE-315021				1,388.08

012	SEMCO ENERGY GAS CO	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-315021	1,388.08
3243	PO BOX 740812		N		0.00
1/09/2012	CINCINNATI OH, 45274-0812	0.0000	N		1,388.08
			N		0.00
D CK# 3943 01/20/2012		02/06/2012	N		1,388.08
1696 S PARKER ST					
L NUMBER					
92-545.000-923.000	MONTHLY GAS SERVICE CHARGE-315021				1,388.08

Vendor name: SEMCO ENERGY GAS CO
 Address: PO BOX 740812
 City/State/zip: CINCINNATI OH, 45274-0812
 Invoice Date: 01/20/2012
 Invoice Notes: 14 S PARKER ST

CK Run Date: 01/20/2012

Bank: FTB
 Hold: N
 Sep CK: N
 1099: N

Invoice Description: MONTHLY GAS SERVICE CHARGE-326160

Gross Amount: 1,016.89
 Discount: 0.00
 Net Amount: 1,016.89

DISBURSEMENTS 1/20/12	Post Date	Invoice PO	Disc. %	Disc. Date	Due Date	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-326160	Gross Amount
012	01/09/2012						N		
0244	01/20/2012		0.0000	/			N		1,016.89
09/2012	/						N		0.00
02/06/2012							N		1,016.89

DISBURSEMENTS

DESCRIPTION
 MONTHLY GAS SERVICE CHARGE-326160
 AMOUNT
 1,016.89

DISBURSEMENTS 01/20/12	Post Date	Invoice PO	Disc. %	Disc. Date	Due Date	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-295016	Gross Amount
012	01/09/2012						N		
0245	01/20/2012		0.0000	/			N		73.03
09/2012	/						N		0.00
02/06/2012							N		73.03

DISBURSEMENTS

DESCRIPTION
 MONTHLY GAS SERVICE CHARGE-295016
 AMOUNT
 73.03

DISBURSEMENTS 01/20/12	Post Date	Invoice PO	Disc. %	Disc. Date	Due Date	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-311709	Gross Amount
12	01/09/2012						N		
247	01/20/2012		0.0000	/			N		172.54
09/2012	/						N		0.00
02/06/2012							N		172.54

AMOUNT
 172.54

EXP CHECK RUN DATES 01/20/2012 - 01/20/2012
 JOURNALIZED
 PAID

Vendor name	Address	City/State/Zip	Vendor name	Address	City/State/Zip	Invoice Date	Invoice Notes	Post Date	Invoice PO	Disc. %	Disc. \$	Due Date	CK Run Date	Bank Hold	Invoice Description	Gross Amount	Discount	Net Amount	
DISBURSEMENTS 1/20/12																			
2011 WINTER TAX	207.600	207.600	2011 WINTER TAX	1/1/12-1/15/12										10,653.79					
2011 WINTER TAX	207.600	207.600	2011 WINTER TAX	1/1/12-1/15/12										67.50					
2011 WINTER TAX	207.700	207.700	2011 WINTER TAX	1/1/12-1/15/12										14,915.40					
2011 WINTER TAX	207.700	207.700	2011 WINTER TAX	1/1/12-1/15/12										94.50					
2011 WINTER TAX	207.800	207.800	2011 WINTER TAX	1/1/12-1/15/12										10,553.46					
2011 WINTER TAX	207.800	207.800	2011 WINTER TAX	1/1/12-1/15/12										66.76					
2011 WINTER TAX	207.130	207.130	2011 WINTER TAX	1/1/12-1/15/12										2,130.48					
2011 WINTER TAX	207.130	207.130	2011 WINTER TAX	1/1/12-1/15/12										13.50					
2011 WINTER TAX	207.200	207.200	2011 WINTER TAX	1/1/12-1/15/12										(713.39)					
2011 WINTER TAX	207.200	207.200	2011 WINTER TAX	1/1/12-1/15/12										(486.30)					
2011 WINTER TAX	207.200	207.200	2011 WINTER TAX	1/1/12-1/15/12										(1,609.62)					
2011 WINTER TAX	207.600	207.600	2011 WINTER TAX	1/1/12-1/15/12										(1,269.46)					
2011 WINTER TAX	207.600	207.600	2011 WINTER TAX	1/1/12-1/15/12										(867.70)					
2011 WINTER TAX	207.600	207.600	2011 WINTER TAX	1/1/12-1/15/12										(2,873.10)					
2011 WINTER TAX	207.700	207.700	2011 WINTER TAX	1/1/12-1/15/12										(1,777.30)					
2011 WINTER TAX	207.700	207.700	2011 WINTER TAX	1/1/12-1/15/12										(1,214.78)					
2011 WINTER TAX	207.700	207.700	2011 WINTER TAX	1/1/12-1/15/12										(4,022.35)					
2011 WINTER TAX	207.800	207.800	2011 WINTER TAX	1/1/12-1/15/12										(1,257.50)					
2011 WINTER TAX	207.800	207.800	2011 WINTER TAX	1/1/12-1/15/12										(859.58)					
2011 WINTER TAX	207.800	207.800	2011 WINTER TAX	1/1/12-1/15/12										(2,845.69)					
2011 WINTER TAX	207.130	207.130	2011 WINTER TAX	1/1/12-1/15/12										(253.75)					
2011 WINTER TAX	207.130	207.130	2011 WINTER TAX	1/1/12-1/15/12										(173.53)					
2011 WINTER TAX	207.130	207.130	2011 WINTER TAX	1/1/12-1/15/12										(574.56)					
														23,706.46					

VENDOR TOTAL: 37,759.24

TOTAL - ALL VENDORS: 78,822.87

IND TOTALS:
 ind 101 - GENERAL FUND 1,837.32
 ind 592 - WATER/SEWER FUND 2,484.04
 ind 703 - TAX ACCOUNT FUND 72,936.17
 ind 736 - RETIREE HEALTH INS TRUST FUND 1,565.34

MEETING ENCUMBRANCES 2/2/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
f #	Address	Disc. Date	PO	Hold		Discount
voice Date	City/State/zip	Due Date	Disc. %	Sep CK		Net Amount
voice Notes				1099		

10	AT & T LONG DISTANCE	01/04/2012	STATEMENT	FTB	MTHLY LONG DIST PHONE CHGS-765-9711	5.55
257	PO BOX 5017	02/02/2012		N		0.00
/04/2012	CAROL STREAM IL, 60197-5017	/ /	0.0000	N		5.55
an		02/18/2012		N		

MEETING ENCUMBRANCES

NUMBER	DESCRIPTION	AMOUNT
1-441.000-853.000	MTHLY LONG DISTANCE PHONE CHGS-765-9711	5.55

10	AT & T LONG DISTANCE	01/04/2012	STATEMENT	FTB	MTHLY LONG DIST PHONE CHGS-765-8241	1.85
258	PO BOX 5017	02/02/2012		N		0.00
/04/2012	CAROL STREAM IL, 60197-5017	/ /	0.0000	N		1.85
an		02/18/2012		N		

ENCUMBRANCES

NUMBER	DESCRIPTION	AMOUNT
2-545.000-853.000	MTHLY LONG DISTANCE PHONE CHGS-765-8241	1.85

26	BRADLEY R KOLCZ	02/02/2012	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	7.40
259	2900 WOODSTOCK CIRCLE	02/02/2012		N		30.00
/02/2012	PORT HURON MI, 48060	/ /	0.0000	N		0.00
an		02/02/2012		N		30.00

REIMBURSEMENT-2/12

NUMBER	DESCRIPTION	AMOUNT
1-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/12	30.00

78	BRIAN W BAYLY	02/02/2012	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	30.00
260	365 COLONIAL LANE	02/02/2012		N		40.00
/02/2012	ALGONAC MI, 48001	/ /	0.0000	N		0.00
an		02/02/2012		N		40.00

NUMBER	DESCRIPTION	AMOUNT
1-371.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/12	40.00

					VENDOR TOTAL:	7.40
					VENDOR TOTAL:	30.00
					VENDOR TOTAL:	40.00
					VENDOR TOTAL:	40.00

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 02/02/2012 - 02/02/2012
 UNJOURNALIZED
 OPEN

MEETING ENCUMBRANCES 2/2/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	PO	Disc. %	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Due Date	Sep CK		Net Amount
Invoice Notes				1099		
022	COTTRELLVILLE TOWNSHIP	12/31/2011	STATEMENT	FTB	QUARTERLY SEWER REIMBURSEMENT	
3261	7008 MARSH RD	02/02/2012	0.0000	N		1,470.00
1/17/2012	MARINE CITY MI, 48039	/ /		N		0.00
pen		02/02/2012		N		1,470.00
(10/11-12/11)						
L NUMBER	DESCRIPTION				AMOUNT	
92-543.000-802.000	QUARTERLY SEWER REIMBURSEMENT				1,470.00	

VENDOR TOTAL: 1,470.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	PO	Disc. %	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Due Date	Sep CK		Net Amount
Invoice Notes				1099		
079	DALE MARKEL	02/02/2012	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	
3262	6228 SHORCUT ROAD	02/02/2012	0.0000	N		30.00
2/02/2012	MARINE CITY MI, 48039	/ /		N		0.00
pen		02/02/2012		N		30.00
(10/11-12/11)						
L NUMBER	DESCRIPTION				AMOUNT	
01-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/12				30.00	

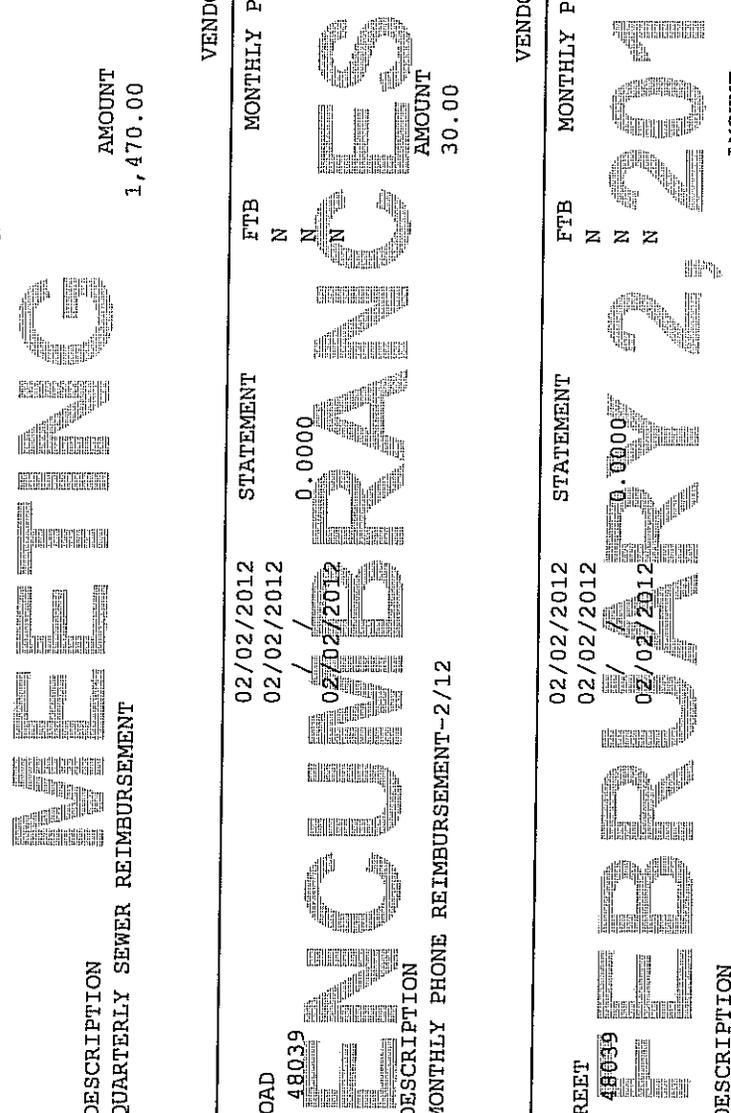
VENDOR TOTAL: 30.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	PO	Disc. %	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Due Date	Sep CK		Net Amount
Invoice Notes				1099		
002	DIANA S KADE	02/02/2012	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	
3263	341 N PARKER STREET	02/02/2012	0.0000	N		40.00
2/02/2012	MARINE CITY MI, 48039	/ /		N		0.00
pen		02/02/2012		N		40.00
(10/11-12/11)						
L NUMBER	DESCRIPTION				AMOUNT	
01-215.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/12				40.00	

VENDOR TOTAL: 40.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	PO	Disc. %	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Due Date	Sep CK		Net Amount
Invoice Notes				1099		
142	DONALD G TILLERY	02/02/2012	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	
3264	715 GRAND LEGACY	02/02/2012	0.0000	N		40.00
2/02/2012	LAPEER MI, 48446	/ /		N		0.00
pen		02/02/2012		N		40.00
(10/11-12/11)						
L NUMBER	DESCRIPTION				AMOUNT	
01-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/12				40.00	

VENDOR TOTAL: 40.00



MEETING ENCUMBRANCES 2/2/12

Vendor Code	Vendor name	Bank	Invoice Description	Gross Amount
Invoice #	Address	Hold		Discount
Invoice Date	City/State/Zip	Sep CK		Net Amount
Invoice Notes		1099		

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
23	DOUGLAS "THE TAILOR"	59.95	59.95
292	27920 GRATIOT	0.00	0.00
/12/2011	ROSEVILLE MI, 48066	59.95	59.95
en			

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
1-301.000-744.000	SWEATER-K BAXTER	59.95	59.95

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
23	DOUGLAS "THE TAILOR"	181.90	181.90
291	27920 GRATIOT	0.00	0.00
/10/2012	ROSEVILLE MI, 48066	181.90	181.90
en			

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
1-301.000-744.000	(2) SHIRTS/JACKET/TAILORING-B KOLCZ	181.90	181.90

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
07	DTE ENERGY	5,418.56	5,418.56
317	PO BOX 630795	0.00	0.00
/11/2012	CINCINNATI OH, 45263-0795	5,418.56	5,418.56
en			

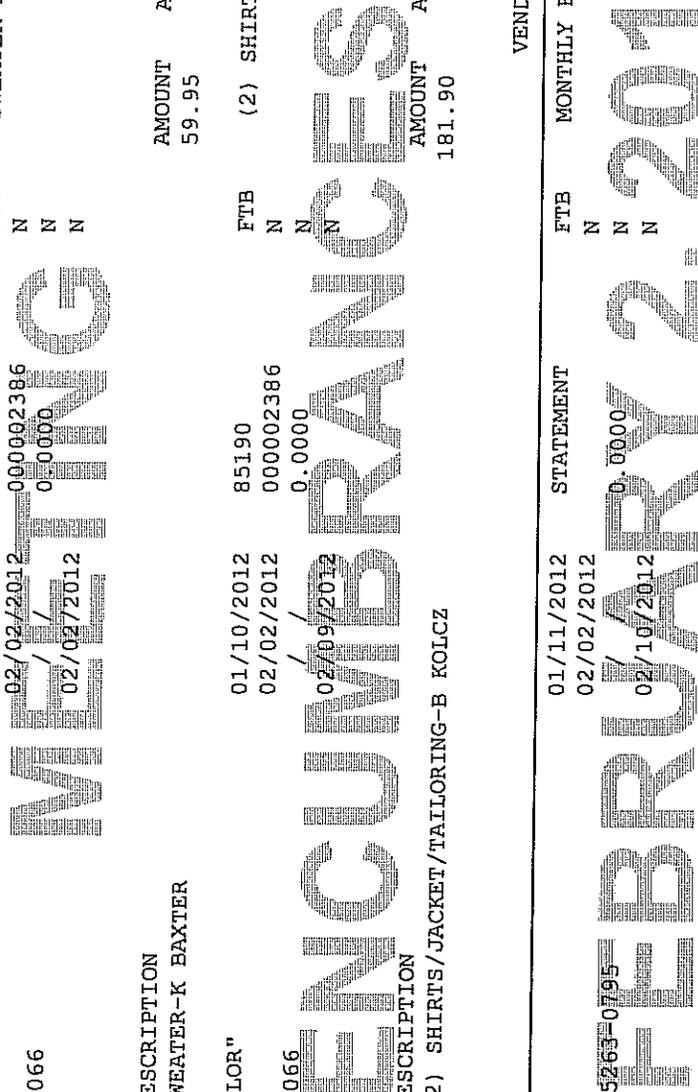
NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
2-545.000-921.000	MONTHLY ELECTRIC FEE-WWTP	5,418.56	5,418.56

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
07	DTE ENERGY	7,697.98	7,697.98
318	PO BOX 630795	0.00	0.00
/31/2011	CINCINNATI OH, 45263-0795	7,697.98	7,697.98
en			

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
1-448.000-926.000	MONTHLY STREET LIGHTING-12/11	7,697.98	7,697.98

VENDOR TOTAL: 40.00

VENDOR TOTAL: 241.85



MEETING ENCUMBRANCES 2/2/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

008 DTE ENERGY
 3299 PO BOX 740786
 1/18/2012 CINCINNATI OH, 45274-0786

pen 200 N WATER ST
 L NUMBER
 01-756.000-921.000 MONTHLY ELECTRIC FEE-4593814
 AMOUNT 45.72

008 DTE ENERGY
 3300 PO BOX 740786
 1/18/2012 CINCINNATI OH, 45274-0786

pen 303 S WATER ST
 L NUMBER
 01-265.000-921.000 MONTHLY ELECTRIC FEE-3590050
 AMOUNT 322.20

008 DTE ENERGY
 3301 PO BOX 740786
 1/18/2012 CINCINNATI OH, 45274-0786

pen 303 S WATER ST
 L NUMBER
 01-265.000-921.000 MONTHLY ELECTRIC FEE-8029962
 AMOUNT 109.47

008 DTE ENERGY
 3302 PO BOX 740786
 1/18/2012 CINCINNATI OH, 45274-0786

pen 231 S WATER ST
 L NUMBER
 92-549.000-921.000 MONTHLY ELECTRIC FEE-9412881
 AMOUNT 2,283.35

008 DTE ENERGY
 92-549.000-921.000 MONTHLY ELECTRIC FEE-2255823
 AMOUNT 2,283.35

VENDOR TOTAL: 13,116.54



endor Code Vendor name
 ef # Address
 invoice Date City/State/zip
 invoice Notes
 3303 PO BOX 740786
 1/18/2012 CINCINNATI OH, 45274-0786
 pen
 477 S WATER ST

MEETING ENCUMBRANCES 2/2/12

CK Run Date Post Date Invoice
 Disc. Date Disc. %
 Due Date
 02/02/2012 / / 0.0000
 02/10/2012 / / 0.0000

Bank Invoice Description
 Hold
 Sep CK
 1099

Gross Amount
 Discount
 Net Amount

67.66
0.00
67.66

MEETING

DESCRIPTION
 MONTHLY ELECTRIC FEE-2255823
 AMOUNT
 67.66
 008 DTE ENERGY
 3304 PO BOX 740786
 1/18/2012 CINCINNATI OH, 45274-0786
 pen
 405 S MAIN ST

STATEMENT
 01/18/2012
 02/02/2012
 02/10/2012

FTB
 N
 N
 N

MONTHLY ELECTRIC FEE-2006080
 AMOUNT
 73.29
 0.00
 73.29

CLUBFRANCIS

DESCRIPTION
 MONTHLY ELECTRIC FEE-2006080
 AMOUNT
 73.29
 008 DTE ENERGY
 3305 PO BOX 740786
 1/18/2012 CINCINNATI OH, 45274-0786
 pen
 300 BROADWAY ST

STATEMENT

01/18/2012
 02/02/2012
 02/10/2012

FTB
 N
 N
 N

MONTHLY ELECTRIC FEE-8819866
 AMOUNT
 437.31
 0.00
 437.31

FEBRUARY 2, 2012

DESCRIPTION
 MONTHLY ELECTRIC FEE-8819866
 AMOUNT
 437.31
 008 DTE ENERGY
 3306 PO BOX 740786
 1/18/2012 CINCINNATI OH, 45274-0786
 pen
 300 BROADWAY ST (CLOCK/XMAS LIGHTS/IRRIGATION-PARKS)

STATEMENT

01/18/2012
 02/02/2012
 02/10/2012

FTB
 N
 N
 N

MONTHLY ELECTRIC FEE-9861333
 AMOUNT
 58.42
 0.00
 58.42

DESCRIPTION
 MONTHLY ELECTRIC FEE-9861333
 AMOUNT
 58.42
 008 DTE ENERGY
 3308 PO BOX 740786
 1/19/2012 CINCINNATI OH, 45274-0786
 pen
 300 BROADWAY ST (CLOCK/XMAS LIGHTS/IRRIGATION-PARKS)

STATEMENT

01/19/2012
 02/02/2012
 / /

FTB
 N
 N

MONTHLY ELECTRIC FEE-9859028
 AMOUNT
 364.89
 0.00

EXP CHECK RUN DATES 02/02/2012 - 02/02/2012
 UNJOURNALIZED
 OPEN

MEETING ENCUMBRANCES 2/2/12

Vendor Code	Vendor name	Bank	Invoice Description	Gross Amount
if #	Address	Hold		Discount
voice Date	City/State/zip	Sep CK		Net Amount
voice Notes		1099		

en	00 S PARKER ST			
NUMBER	DESCRIPTION	AMOUNT		
1-790.000-921.000	MONTHLY ELECTRIC FEE-9429628	527.49		
08	DTE ENERGY			
313	PO BOX 740786			
/19/2012	CINCINNATI OH, 45274-0786			
en	00 S PARKER ST			
1-790.000-921.000	MONTHLY ELECTRIC FEE-4296595	7.58		
01/19/2012	STATEMENT			
02/02/2012	0.0000			
02/13/2012				

en	00 S PARKER ST			
NUMBER	DESCRIPTION	AMOUNT		
1-790.000-921.000	MONTHLY ELECTRIC FEE-4296595	7.58		
01/09/2012	511897830			
02/02/2012	000002384			
02/08/2012	0.0000			
en	00 S PARKER ST			
14	GALLS, AN ARAMARK COMPANY			
294	24296 NETWORK PLACE			
/09/2012	CHICAGO IL, 60673-1224			
en	00 S PARKER ST			
1-301.000-740.000	FLARES	84.24		
02/02/2012	0.0000			
02/02/2012				

en	00 S PARKER ST			
NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED	
1-301.000-740.000	FLARES	84.24	84.24	
02/02/2012	STATEMENT			
02/02/2012	0.0000			
02/02/2012				
en	00 S PARKER ST			
32	JAMES HEASLIP			
265	455 MABEL ST			
/02/2012	MARINE CITY MI, 48039			
en	00 S PARKER ST			
1-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/12	30.00		
02/02/2012	0.0000			
02/02/2012				

en	00 S PARKER ST			
NUMBER	DESCRIPTION	AMOUNT	VENDOR TOTAL:	
1-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/12	30.00		
02/02/2012	STATEMENT			
02/02/2012	0.0000			
02/02/2012				
en	00 S PARKER ST			
23	JAMES VANDERMEULEN			
266	1534 MINNESOTA AVE			

MEETING ENCUMBRANCES 2/2/12

Vendor name	Address	City/State/Zip	Post Date	Invoice	PO	Disc. %	Disc. Date	Due Date	Bank	Invoice Description	Gross Amount	Discount	Net Amount
01-301.000-853.000	MARYSVILLE MI, 48040		02/02/2012	0.0000					N		0.00		30.00

L NUMBER 01-301.000-853.000
 DESCRIPTION MONTHLY PHONE REIMBURSEMENT-2/12
 AMOUNT 30.00

MEETING

L NUMBER	DESCRIPTION	STATEMENT	FTB	REIMBURSE-MEAL EXPENSE	AMOUNT
078	JOHN M GABOR	01/19/2012	N		54.00
3268	41526 CLAIRPOINTE	02/02/2012	N		0.00
1/19/2012	HARRISON TOWNSHIP MI, 48045	/ /	N		54.00
pen	(MARINE CITY CHAMBER OF COMMERCE ANNUAL MEMBERSHIP DINNER MEETING-J GABOR/C BROWNE)	02/02/2012	N		54.00
				VENDOR TOTAL:	30.00

FINANCIALS

L NUMBER	DESCRIPTION	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	AMOUNT
078	JOHN M. GABOR	02/02/2012	N		40.00
3267	41526 CLAIRPOINTE	02/02/2012	N		0.00
2/02/2012	HARRISON TOWNSHIP MI, 48045	/ /	N		40.00
pen	(MARINE CITY CHAMBER OF COMMERCE ANNUAL MEMBERSHIP DINNER MEETING-J GABOR/C BROWNE)	02/02/2012	N		40.00
				VENDOR TOTAL:	54.00

FEBRUARY 2, 2012

L NUMBER	DESCRIPTION	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	AMOUNT
078	JOHN M. GABOR	02/02/2012	N		40.00
3267	41526 CLAIRPOINTE	02/02/2012	N		0.00
2/02/2012	HARRISON TOWNSHIP MI, 48045	/ /	N		40.00
pen	(MARINE CITY CHAMBER OF COMMERCE ANNUAL MEMBERSHIP DINNER MEETING-J GABOR/C BROWNE)	02/02/2012	N		40.00
				VENDOR TOTAL:	40.00

L NUMBER	DESCRIPTION	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	AMOUNT
078	JUSTIN MCCARTNEY	02/02/2012	N		30.00
3269	206 PEARL	02/02/2012	N		0.00
2/02/2012	MARINE CITY MI, 48039	/ /	N		30.00
pen	(MARINE CITY CHAMBER OF COMMERCE ANNUAL MEMBERSHIP DINNER MEETING-J GABOR/C BROWNE)	02/02/2012	N		30.00
				VENDOR TOTAL:	30.00

L NUMBER	DESCRIPTION	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	AMOUNT
078	JUSTIN MCCARTNEY	02/02/2012	N		30.00
3269	206 PEARL	02/02/2012	N		0.00
2/02/2012	MARINE CITY MI, 48039	/ /	N		30.00
pen	(MARINE CITY CHAMBER OF COMMERCE ANNUAL MEMBERSHIP DINNER MEETING-J GABOR/C BROWNE)	02/02/2012	N		30.00
				VENDOR TOTAL:	30.00

MEETING ENCUMBRANCES 2/2/12

Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Address	CK Run Date	PO	Hold		Discount
City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes	Due Date		1099		

01-441.000-853.000 MONTHLY PHONE REIMBURSEMENT-2/12 30.00

NUMBER	DESCRIPTION	FTB	REIMBURSEMENT-2/12	AMOUNT
152	LYNN ZYROWSKI	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	40.00
3270	2552 BELLE RIVER	N		40.00
2/02/2012	EAST CHINA MI, 48054	N		0.00
pen		N		40.00
VENDOR TOTAL:				30.00

MEETING ENCUMBRANCES
 02/02/2012 STATEMENT
 02/02/2012
 0.00000

NUMBER	DESCRIPTION	FTB	REIMBURSEMENT-2/12	AMOUNT
01-751.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/12	N		40.00
pen		N		40.00
VENDOR TOTAL:				40.00

NUMBER	DESCRIPTION	FTB	REIMBURSEMENT-2/12	AMOUNT
388	M.C. RETIREE HEALTH INSURANCE FUND	FTB	REIMBURSE-INSURANCE BENEFIT COST-12/11	17,726.36
3272	303 S WATER STREET	N		17,726.36
2/31/2011	MARINE CITY MI, 48039	N		0.00
pen		N		17,726.36
VENDOR TOTAL:				40.00

MEETING ENCUMBRANCES
 12/31/2011 STATEMENT
 02/02/2012
 0.00000

NUMBER	DESCRIPTION	FTB	REIMBURSEMENT-2/12	AMOUNT
02-549.000-722.000	REIMBURSE-INSURANCE BENEFIT COST-12/11	N		17,726.36
pen		N		17,726.36
VENDOR TOTAL:				17,726.36

NUMBER	DESCRIPTION	FTB	REIMBURSEMENT-2/12	AMOUNT
388	M.C. RETIREE HEALTH INSURANCE FUND	FTB	REIMBURSE-INSURANCE BENEFIT COST-12/11	8,955.46
3273	303 S WATER STREET	N		8,955.46
2/31/2011	MARINE CITY MI, 48039	N		0.00
pen		N		8,955.46
VENDOR TOTAL:				26,681.82

MEETING ENCUMBRANCES
 12/31/2011 STATEMENT
 02/02/2012
 0.00000

NUMBER	DESCRIPTION	FTB	REIMBURSEMENT-2/12	AMOUNT
02-545.000-722.000	REIMBURSE-INSURANCE BENEFIT COST-12/11	N		8,955.46
pen		N		8,955.46
VENDOR TOTAL:				26,681.82

NUMBER	DESCRIPTION	FTB	REIMBURSEMENT-2/12	AMOUNT
064	MAIL FINANCE	FTB	POSTAGE METER/FOLDING MACHINE LEASE	348.98
0271	PO BOX 45840	N		348.98
2/16/2012	SAN FRANCISCO CA, 94145-0840	N		0.00
pen		N		348.98
VENDOR TOTAL:				348.98

NUMBER	DESCRIPTION	FTB	REIMBURSEMENT-2/12	AMOUNT
064	MAIL FINANCE	FTB	POSTAGE METER/FOLDING MACHINE LEASE	348.98
0271	PO BOX 45840	N		348.98
2/16/2012	SAN FRANCISCO CA, 94145-0840	N		0.00
pen		N		348.98
VENDOR TOTAL:				348.98

EXP CHECK RUN DATES 02/02/2012 - 02/02/2012
 UNJOURNALIZED
 OPEN

MEETING ENCUMBRANCES 2/2/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
if #	Address	CK Run Date	FO	Hold		Discount
voice Date	City/State/zip	Disc. Date	Disc. %	Sep CK		Net Amount
voice Notes		Due Date		1099		
11-265.000-943.000	POSTAGE METER/FOLDING MACHINE LEASE PYMT				348.98	348.98

NUMBER	DESCRIPTION	AMOUNT
1-336.000-802.000	SEMI-ANNUAL FIRE CONTRACT PAYMENT	118,522.50
VENDOR TOTAL: 348.98		

NUMBER	DESCRIPTION	AMOUNT
17	MARINE CITY AREA FIRE AUTHORITY	
307	303 S WATER STREET	
/24/2012	MARINE CITY MI, 48039	
en		
7/1/11-6/30/12)		

NUMBER	DESCRIPTION	AMOUNT
1-336.000-802.000	SEMI-ANNUAL FIRE CONTRACT PAYMENT	118,522.50
VENDOR TOTAL: 118,522.50		

NUMBER	DESCRIPTION	AMOUNT
6-000.000-214.101	REIMBURSE-MONTHLY DENTAL PREMIUM-12/11	89.00
17	MARINE CITY GENERAL FUND	
289	303 SOUTH WATER ST	
/23/2012	MARINE CITY MI, 48039	
en		
RETIREE-T POSEY)		

NUMBER	DESCRIPTION	AMOUNT
6-000.000-214.101	REIMBURSE-MONTHLY DENTAL PREMIUM-1/12	89.00
17	MARINE CITY GENERAL FUND	
290	303 SOUTH WATER ST	
/23/2012	MARINE CITY MI, 48039	
en		
RETIREE-T POSEY)		

NUMBER	DESCRIPTION	AMOUNT
6-000.000-214.101	REIMBURSE-MONTHLY DENTAL PREMIUM-1/12	89.00
17	MARINE CITY GENERAL FUND	
290	303 SOUTH WATER ST	
/23/2012	MARINE CITY MI, 48039	
en		
RETIREE-T POSEY)		

INVOICE

ENCUMBRANCE

FEBRUARY 2, 2012

NUMBER	DESCRIPTION	AMOUNT
17	MARINE CITY GENERAL FUND	
288	303 SOUTH WATER ST	
/23/2012	MARINE CITY MI, 48039	
en		
RETIREE-T POSEY)		

NUMBER	DESCRIPTION	AMOUNT
6-000.000-214.101	REIMBURSE-MONTHLY DENTAL PREMIUM-12/11	89.00
17	MARINE CITY GENERAL FUND	
289	303 SOUTH WATER ST	
/23/2012	MARINE CITY MI, 48039	
en		
RETIREE-T POSEY)		

NUMBER	DESCRIPTION	AMOUNT
6-000.000-214.101	REIMBURSE-MONTHLY DENTAL PREMIUM-1/12	89.00
17	MARINE CITY GENERAL FUND	
290	303 SOUTH WATER ST	
/23/2012	MARINE CITY MI, 48039	
en		
RETIREE-T POSEY)		

MEETING ENCUMBRANCES 2/2/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
f #	Address	CK Run Date	FO	Hold		Discount
voice Date	City/State/zip	Disc. Date	Disc. %	Sep CK		Net Amount
voice Notes		Due Date		1099		

NUMBER DESCRIPTION AMOUNT
 6-000.000-214.101 REIMBURSE-MONTHLY SERVICE CHARGE-12/11 7.50

84 MARINE CITY TAX ACCOUNT FTB VENDOR TOTAL: 185.50
 274 303 S WATER STREET STATEMENT REIMBURSE-BANK SERVICE CHARGES-12/11
 /02/2012 MARINE CITY MI, 48039 0.0000 63.23
 en 02/02/2012 0.0000 0.00
 63.23

NUMBER DESCRIPTION AMOUNT
 1-000.000-214.703 REIMBURSE-BANK SERVICE CHARGES-12/11 63.23

34 MARINE CITY TAX ACCOUNT FTB REIMBURSE-POINT/PAY FEE-12/11 7.15
 275 303 S WATER STREET STATEMENT
 /02/2012 MARINE CITY MI, 48039 0.0000 0.00
 en 02/02/2012 0.0000 7.15

NUMBER DESCRIPTION AMOUNT
 1-000.000-214.703 REIMBURSE-POINT/PAY FEE-12/11 7.15

50 MARY ELLEN MCDONALD FTB VENDOR TOTAL: 70.38
 276 1102 S THIRD STATEMENT MONTHLY PHONE REIMBURSEMENT-2/12 40.00
 /02/2012 MARINE CITY MI, 48039 0.0000 0.00
 en 02/02/2012 0.0000 40.00

NUMBER DESCRIPTION AMOUNT
 1-253.000-853.000 MONTHLY PHONE REIMBURSEMENT-2/12 40.00

08 MCBRIDE, MANLEY & COMPANY PC FTB VENDOR TOTAL: 40.00
 277 1115 S PARKER 5047 PREP- SEWER RATE ACTUAL COMP/EST RATE
 PO BOX 26 02/02/2012 2,323.00
 /18/2012 MARINE CITY MI, 48039 0.0000 0.00
 en 02/17/2012 2,323.00

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 02/02/2012 - 02/02/2012
 UNJOURNALIZED
 OPEN

Vendor Code Vendor name Vendor Address City/State/Zip
 Invoice Date Invoice Notes
 Invoice Notes
 CK Run Date Post Date Invoice PO
 Disc. Date Disc. %
 Due Date
 Bank Invoice Description
 Hold
 Sep CK
 1099
 Gross Amount
 Discount
 Net Amount

01-301.000-959.000 (ACTUAL P/E 6/30/11 AND ESTIMATE P/E 6/30/12)

LINE NUMBER	DESCRIPTION	AMOUNT
092-543.000-801.000	PREP-SEWER RATE ACTUAL COMP/EST RATE	1,161.50
092-547.000-801.000	PREP-SEWER RATE ACTUAL COMP/EST RATE	1,161.50
		2,323.00

LINE NUMBER	DESCRIPTION	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	AMOUNT
007	MICHAEL ITRICH	02/02/2012	N		2,323.00
3278	429 WARD	02/02/2012	N		30.00
2/02/2012	MARINE CITY MI, 48039	/ /	N	0.0000	0.00
pen		02/02/2012	N		30.00

MEETING
 FINANCIALS
 FEBRUARY 2, 2012

LINE NUMBER	DESCRIPTION	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	AMOUNT
005	OAKLAND COMMUNITY COLLEGE	12/16/2011	N		30.00
3293	ACCOUNTING SPECIALIST-J-125	02/02/2012	N	000002387	675.00
2/16/2011	2900 FEATHERSTONE RD	/ /	N		0.00
pen	AUBURN HILLS MI, 48326-2845	02/02/2012	N	0.0000	675.00

LINE NUMBER	DESCRIPTION	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	AMOUNT
01-301.000-959.000	FIREARM INSTRUCTOR SCHOOL-J VANDERMEULEN				675.00
064	PATRICK S HUPCIK	02/02/2012	N		30.00
3279	1120 WEST BLVD	02/02/2012	N		0.00
2/02/2012	MARINE CITY MI, 48039	/ /	N	0.0000	0.00
pen		02/02/2012	N		30.00

LINE NUMBER	DESCRIPTION	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	AMOUNT
01-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/12				30.00

EXP CHECK RUN DATES 02/02/2012 - 02/02/2012
 UNJOURNALIZED
 OPEN

MEETING ENCUMBRANCES 2/2/12

Vendor Code	Vendor name	CK Run Date	Post Date	Invoice	Bank	Invoice Description	Gross Amount
#	Address			PO	Hold		Discount
voice Date	City/State/Zip		Disc. Date	Disc. %	Sep CK		Net Amount
voice Notes			Due Date		1099		

109	RICHARD D. AMES		02/02/2012	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/12	30.00
280	6280 PLANK ROAD		02/02/2012		N		
	MARINE CITY MI, 48039			0.0000	N		65.00
en			02/02/2012		N		0.00
							65.00

NUMBER	DESCRIPTION	AMOUNT
1-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/12	65.00

57	SIDELINE ELECTRIC		01/14/2012	STATEMENT	FTB	SERVICE CALL-WATER PLANT	65.00
295	7838 MARSH RD		02/02/2012	000002389	N		200.00
/14/2012	COTTRELLVILLE TWP MI, 48039			0.0000	N		0.00
en			02/13/2012		N		200.00

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
2-549.000-802.000	SERVICE CALL-WATER PLANT	200.00	200.00

83	SPRINT		01/23/2012	STATEMENT	FTB	(4) CONNECTION CARDS-PD	200.00
319	PO BOX 4181		02/02/2012	376886209-029	N		163.96
/23/2012	CAROL STREAM IL, 60197-4181			0.0000	N		0.00
en			03/04/2012		N		163.96

NUMBER	DESCRIPTION	AMOUNT
1-301.000-853.000	(4) CONNECTION CARDS-PD	163.96

21	ST CLAIR CO ROAD COMMISSION		12/31/2011	508821	FTB	TRAFFIC SIGNAL MAINTENANCE-KING/PLANK	163.96
281	21 AIRPORT ROAD		02/02/2012		N		24.98
/13/2012	ST CLAIR MI, 48079-1404			0.0000	N		0.00
en			02/13/2012		N		24.98

MEETING ENCUMBRANCES 2/2/12
 CK Run Date Invoice
 Post Date PO
 Disc. Date Disc. %
 Due Date

Vendor name: STANDARD OFFICE SUPPLY
 Address: 928 MILITARY STREET
 City/State/zip: PORT HURON MI, 48060-5481
 Bank: FTB
 Hold: N
 Sep CK: N
 1099: N
 Invoice Description: BANKER BOXES/TONER CARTRIDGE
 Gross Amount: 199.98
 Discount: 0.00
 Net Amount: 199.98

DESCRIPTION: TRAFFIC SIGNAL MAINTENANCE-KING/PLANK
 AMOUNT: 24.98

VENDOR TOTAL: 24.98



NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
16	STANDARD OFFICE SUPPLY		
314	928 MILITARY STREET		
/17/2012	PORT HURON MI, 48060-5481	199.98	199.98
en			

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
16	STANDARD OFFICE SUPPLY		
315	928 MILITARY STREET		
/17/2012	PORT HURON MI, 48060-5481	17.16	17.16
en			

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
16	STANDARD OFFICE SUPPLY		
315	928 MILITARY STREET		
/17/2012	PORT HURON MI, 48060-5481	0.00	0.00
en			

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
16	STANDARD OFFICE SUPPLY		
316	928 MILITARY STREET		
/24/2012	PORT HURON MI, 48060-5481	73.83	73.83
en			

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
16	STANDARD OFFICE SUPPLY		
316	928 MILITARY STREET		
/24/2012	PORT HURON MI, 48060-5481	0.00	0.00
en			

NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
16	STANDARD OFFICE SUPPLY		
316	928 MILITARY STREET		
/24/2012	PORT HURON MI, 48060-5481	73.83	73.83
en			

VENDOR TOTAL: 290.97

EXP CHECK RUN DATES 02/02/2012 - 02/02/2012
 UNJOURNALIZED
 OPEN

MEETING ENCUMBRANCES 2/2/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
ef #	Address	Disc. %	PO	Hold		Discount
Invoice Date	City/State/Zip	Due Date		Sep CK		Net Amount
Invoice Notes				1099		

92-549.000-931.000 SUBMERSIBLE PUMPS 212.20

L NUMBER	DESCRIPTION	FTB	GENERAL/LAB SUPPLES/LAUNDRY SERVICE	AMOUNT
92-545.000-740.000	GENERAL SUPPLY-WWTP	N		141.79
92-549.000-740.000	GENERAL SUPPLY-WW	N		37.46
92-549.000-748.000	LAB SUPPLY-WW	N		2,687.14
92-549.000-802.000	LAUNDRY SERVICE-WW	N		55.00
				<u>2,921.39</u>

L NUMBER	DESCRIPTION	FTB	GENERAL/LAB SUPPLIES/TESTING/MISC	AMOUNT
92-545.000-802.000	MERCURY TESTING-WWTP	N		75.00
92-549.000-740.000	GENERAL SUPPLY-WW	N		73.03
92-549.000-748.000	LAB SUPPLY-WW	N		2,435.01
92-549.000-754.000	TREATMENT SUPPLY-WW	N		157.58
92-549.000-802.000	LAUNDRY SERVICE-WW	N		54.76
				<u>2,795.38</u>

L NUMBER	DESCRIPTION	FTB	AMMUNITION	AMOUNT
92-301.000-742.000	AMMUNITION	N		420.00
				<u>420.00</u>

VENDOR TOTAL: 49,506.97



L NUMBER	DESCRIPTION	FTB	AMT RELIEVED	AMOUNT
92-301.000-742.000	AMMUNITION	N		420.00
				<u>420.00</u>

MEETING ENCUMBRANCES 2/2/12

Vendor name	Bank	Invoice Description	Gross Amount
ZEP SALES & SERVICE	FTB	GLASS CLEANER	420.00
13237 COLLECTIONS CENTER DRIVE	N		81.49
CHICAGO IL, 60693	N		0.00
	N		81.49

Invoice Date	Post Date	Invoice	PO	Disc. %	Bank	Hold	Invoice Description	Gross Amount
01/09/2012	01/09/2012	43817954			FTB		GLASS CLEANER	420.00
02/02/2012	02/02/2012	000002388			N			81.49
		0.0000			N			0.00
					N			81.49

Invoice Date	Post Date	Invoice	PO	Disc. %	Bank	Hold	Invoice Description	Gross Amount
01/09/2012	01/09/2012	43817990			FTB		HAND SANITIZER	80.71
02/02/2012	02/02/2012	000002383			N			0.00
		0.0000			N			0.00
					N			80.71

Invoice Date	Post Date	Invoice	PO	Disc. %	Bank	Hold	Invoice Description	Gross Amount
02/08/2012	02/08/2012				N			80.71

Vendor name	Bank	Invoice Description	Gross Amount
ZEP SALES & SERVICE	FTB	HAND SANITIZER	80.71
13237 COLLECTIONS CENTER DRIVE	N		0.00
CHICAGO IL, 60693	N		80.71

VENDOR TOTAL: 222,394.14

TOTAL - ALL VENDORS: 132,846.58
 24.98
 55.47
 89,281.61
 185.50

MEETING

ENCUMBRANCES

FEBRUARY 2, 2012

END TOTALS:

- 101 - GENERAL FUND
- 202 - MAJOR STREET FUND
- 209 - CEMETERY FUND
- 592 - WATER/SEWER FUND
- 736 - RETIREE HEALTH INS TRUST FUND