

# **CITY OF MARINE CITY**

## **CITY COMMISSION**

### **MEETING AGENDA**

*Regular Meeting: Thursday, February 7, 2013; 7:00PM*

Marine City Fire Hall: 200 South Parker Street, Marine City, Michigan

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** MAYOR Charles R. Browne; COMMISSIONERS Elizabeth Hendrick, Dianne M. Lovett, Raymond Meli, Patrick R. Phelan, Raymond Skotarczyk, and James L. Turner; and, City Manager John Gabor.
4. **COMMUNICATIONS**
5. **PUBLIC COMMENT** *Residents are welcome to address the City Commission. Please state name and address. Limit comments to five (5) minutes.*
6. **APPROVE AGENDA (Additions / Deletions)**
7. **APPROVE MINUTES**
  - A. City Commission Regular Meeting ~ January 17, 2013
8. **CONSENT AGENDA**
  - A. T.I.F.A. Minutes ~ December 18, 2012
  - B. Pension Board – Pension Plan Minutes ~ October 30, 2012
  - C. Pension Board – Retiree Health Care Plan ~ October 30, 2012
  - D. Business License ~ Preferred Glass, Inc.
  - E. Business License ~ St. Clair County Community Mental Health Authority

F. Special Event ~ Henry Francis Bashore VFW Post 12085 Buddy Poppy Sale

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

- A. Resolution for Charitable Gaming Licenses ~ A Broadway Connection Debut, Inc.
- B. Redevelopment Ready Communities (RRC) Program

**11. FINANCIAL BUSINESS**

- A. Disbursements, including Payroll ~ \$542,937.40

**12. CITY MANAGER'S REPORT**

**13. COMMISSIONER PRIVILEGE**

**14. ADJOURNMENT**

**City of Marine City  
City Commission  
January 17, 2013**

A regular meeting of the Marine City Commission was held on Thursday, January 17, 2013, in the Fire Hall, 200 South Parker Street, Marine City, and was called to order by Mayor Charles R. Browne at 7:00 PM.

After observing a moment of silence, the Pledge of Allegiance was led by Mayor Browne.

**Present: Mayor Browne; Commissioners Hendrick, Lovett, Meli, Phelan, Skotarczyk and Turner; City Manager Gabor; and, City Clerk Kade.**

**Absent: None**

**Communications**

There were no Communications presented.

**Public Comment**

Larry Biscorner, 415 Carroll Street, Marine City, said that the Department of Public Works, with its limited resources, did a very good job in removing the snow from the bridge sidewalks and streets; and, said the residents should be proud of their DPW. Mr. Biscorner asked for more enforcement in making sure pet owners clean up after their dogs in the colder weather, noting the droppings on sidewalks in both residential and business areas.

**Approve Agenda**

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Commissioner Skotarczyk, seconded by Commissioner Lovett, to approve the Minutes of the Regular City Commission Meeting held December 20, 2012, as presented. All Ayes. Motion Carried.

### **Consent Agenda**

The following Consent Agenda items were presented:

- Departmental Activity Reports
- Marine City Area Fire Authority Run Report ~ December 2012
- Business License ~ BB Bradford Sales, Inc.
- Business License ~ Waterford Financial Management, LLC
- Special Event ~ Lions White Cane Sale

Motion by Commissioner Meli, seconded by Commissioner Phelan, to approve the Consent Agenda, and place it on file. All Ayes. Motion Carried.

### **Unfinished Business**

None

### **New Business**

#### ***Maritime Days 2013***

Melisa Blanchard, President of Marine City Festival Inc., announced the dates of August 2<sup>nd</sup> thru August 4<sup>th</sup> for Maritime Days 2013; and, reported that they had secured Schmidt Amusements of Standish, Michigan. Mrs. Blanchard discussed their fundraising campaign, which included a Sweethearts Dinner at the Marine City Fish Company on February 11<sup>th</sup>.

Mrs. Blanchard asked the Commission if they would consider becoming a co-sponsor of Maritime Days in order for Marine City Festival, Inc. to receive financial support by reducing the special event fees for City police, public works, and fire services by 50%.

After a brief discussion, Mayor Browne requested that the Marine City Festival put together a presentation with cost estimates to be presented to the Commission at a future meeting.

***Request for Financial Support ~ Discover the Blue***

The City of Marine City received a request from Georgia Phelan of the Marine City Chamber of Commerce for an allocation of \$2,500 to assist in its economic development efforts. The financial support would be applied to Marine City's 2013 participation in the "Discover the Blue" regional tourism campaign. Marine City's fee to participate in 2013 is \$4,300, and Mrs. Phelan said they would also ask T.I.F.A. for financial support.

Mrs. Phelan responded to questions from the Commission regarding how the requested monies would be spent by the Chamber; and, spoke of the benefits for the community being part of the "Discover the Blue" program.

Commissioner Hendrick said she wanted to see a detailed budget for how the monies were spent.

Commissioner Phelan commented that it was important to have a vision for an economic future for Marine City, and bringing people into Marine City would provide growth in the community.

City Manager Gabor stated that the Commission had budgeted \$3,500 for Community Promotions for the 2012/2013 Fiscal Year.

Motion by Commissioner Lovett, seconded by Commissioner Phelan, to approve \$2,500.00 for financial support to the Marine City Chamber of Commerce for the "Discover the Blue" regional tourism campaign for 2013. Ayes: Browne, Lovett, Meli, Phelan, Skotarczyk, Turner. Nays: Hendrick. Motion Carried.

***Letter of Understanding for Employment Status Change ~ Finance Director/Treasurer***

City Manager Gabor announced that Mary Ellen McDonald had retired from the City of Marine City on January 2, 2013, and rehired on January 3, 2013 as a part-time employee. He presented a Letter of Understanding for Employment Status Change for Mrs. McDonald, and asked for Commission approval.

Commissioner Lovett said this would be a win/win for the City, and noted the City's 100% rating received during last year's audit.

Commissioner Hendrick made numerous inquiries and comments regarding Mrs. McDonald's retirement and immediate return to the City as a part-time employee. She

noted that Mrs. McDonald had previously stated that she wanted to keep working ten more years, and asked why Mrs. McDonald was not continuing to work as a full-time employee instead of retiring and collecting both a pension and paycheck from the City at the same time. Commissioner Hendrick also questioned Mrs. McDonald's start time, which was different from other office staff employees, and the 80 hours of paid leave time. She said that there was a need for written procedures regarding all part-time employees and/or the rehiring of City retirees in the City's Personnel Policy & Procedures, which required Commission approval, because not all part-time employees were receiving the same consideration as other part-time employees.

City Manager Gabor responded to Commissioner Hendrick and said Mrs. McDonald's new hourly wage was \$27.50 per hour, which resulted in a 8.4% increase. He continued that her overall income would be approximately \$43,000 annually, resulting in a \$35,000 annual savings to the City.

Commissioner Hendrick asked why the City was not promoting the Deputy Treasurer and hiring a new part-time employee at a lower wage in order to save the City money.

Commissioner Turner commented that Mrs. McDonald's performance was outstanding, that the City did not have to train a new employee, and would save the City \$35,000 annually by re-hiring Mrs. McDonald.

City Manager Gabor stated that the City would make the Treasurer's position full-time and the Deputy Treasurer's position part-time when those employees leave the City's employ.

Commissioner Lovett called for the question; however, there was no support.

Commissioner Meli commented about the Michigan unemployment rate, and said he wished Mrs. McDonald well, but believed that when someone wanted to retire, they should retire instead of collecting both a retirement check and paycheck. He asked that the City post the position and accept applications.

Mayor Browne commented that the vast majority of finance experts were not unemployed, and would not work for \$15.00 per hour. He said the City did not want to hire someone to learn on the job.

Motion by Commissioner Meli, seconded by Commissioner Hendrick, to postpone the matter for one month. Ayes: Hendrick, Meli. Nays: Browne, Lovett, Phelan, Skotarczyk, Turner. Motion Failed.



The City received applications from the following residents and/or business owners:

- Rebecca R. Lepley                      539 North William Street
- Todd M. May                              6168 North River Road
- Kim A. Turner                             361 North Main Street

Motion by Commissioner Hendrick, seconded by Commissioner Lovett, to appoint Todd M. May and Kim A. Turner to the Historical Commission for terms that expire December 31, 2015. All Ayes. Motion Carried.

#### Tax Increment Financing Authority (TIFA)

The City received applications from the following residents:

- Robert C. Lepley                      539 North William Street
- Raymond Skwiers                      211 Michigan Drive

Motion by Mayor Browne, seconded by Commissioner Lovett, to appoint Raymond Skwiers to the Tax Increment Financing Authority for a term that expires June 30, 2013. Ayes: Hendrick, Lovett, Meli, Phelan, Turner. Nays: Browne, Skotarczyk.

Motion by Mayor Browne, seconded by Commissioner Lovett, to appoint Robert C. Lepley to the Tax Increment Financing Authority for a term that expires June 30, 2014. Ayes: Lovett, Phelan, Turner, Skotarczyk. Nays: Browne, Hendrick, Meli. Motion Carried.

### **Financial Business**

#### ***Disbursements***

Motion by Commissioner Lovett, seconded by Commissioner Skotarczyk, to approve total disbursements, including payroll and bond payment, in the amount of \$474,472.44, as presented. Roll Call Vote. All Ayes. Motion Carried.

#### ***Preliminary Financial Statements***

Motion by Commissioner Lovett, seconded by Commissioner Turner, to accept the Preliminary Financial Statements for December 2012, and place them on file. All Ayes. Motion Carried.

### **City Manager's Report**

City Manager Gabor provided updates on the following items:

- Worker's Comp Review was completed on January 9<sup>th</sup>
- LaBuhn Bridge is scheduled to close February 4<sup>th</sup>
- Changes under Act 253 affecting Elections
- Attended DNR Workshop – land purchase grants
- EVIP due February 1<sup>st</sup>
- Ice rink to be filled next week if there is enough frost in the ground
- New truck was delivered to Department of Public Works

### **Commissioner Privilege**

Commissioner Meli requested that the City's sign announcing the enforcement of snow removal and winter parking be reinstalled on King Road at DeGurse Avenue.

Commissioner Hendrick spoke of residents not clearing snow from the sidewalks, and asked for more enforcement by the City. She said that the Department of Public Works had done a great job clearing snow from the streets and sidewalks.

Commissioner Phelan announced that after a lot of thought, he had decided not to seek re-election for his Commission seat, and looked forward to serving out the rest of his term.

Commissioner Lovett commented on the dangerous situation along the M-29 sidewalks that were snow-covered; said the Department of Public Works was doing a great job, but it was hard to walk; commented that residents had a hard time finding out about the boil water alert during the holidays and recommended that an emergency plan be in place; and, announced that Friends of City Hall would hold Heritage Day on September 24, 2013.

Commissioner Skotarczyk commented about the boil water alert and said that the best system was the neighborhood system. He said it was long over-due for an electronic sign,

and said that if the City got some pricing on a sign, he would volunteer to take a proposal to the TIFA Board for possible funding.

Mayor Browne echoed the comments by the Commission, and thanked everyone for coming to the meeting.

### **Adjournment**

Motion by Mayor Browne, seconded by Commissioner Phelan, to adjourn at 8:26 PM. All Ayes. Motion Carried.

Respectfully submitted,

Diana S. Kade  
City Clerk

8A

**City of Marine City  
Tax Increment Finance Authority  
December 18, 2012**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, December 18, 2012, and was called to order at 4:00 PM by Chairperson Craig May.

The Pledge of Allegiance was led by Chairperson May.

**Present:** Chairperson May; Board Members Babchek, Phelan and Tisdale; and, City Clerk Kade.

**Absent:** Board Member Weisenbaugh and City Manager Gabor

**Approve Agenda**

Motion by Board Member Babchek, seconded by Board Member Phelan, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Board Member Tisdale, seconded by Board Member Phelan, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held November 20, 2012, as presented. All Ayes. Motion Carried.

**Communications**

There were no Communications presented.

**Public Comment**

There were no residents present to address the Board.

## **Unfinished Business**

### *Trees*

At the October 16<sup>th</sup> TIFA Meeting, Raymond Meli presented a proposal to the TIFA Board regarding tree replacement in the road right-of-ways. He provided a quote that he had secured from Marine City Nursery Co. for 50 trees at a cost of \$10,000, which included installation.

Chairperson May reviewed the schedule of proposed improvements and amendments in each of the TIFA Plans, and noted that some of the improvements had been completed or expired.

Board Member Phelan recommended that TIFA only consider trees for the TIFA Districts and not outside of the districts. He said it was time to amend the TIFA plans with a broad plan for trees, landscaping and other potential projects.

Board Member Tisdale agreed, and suggested that they make the plans broad enough in order to justify projects.

City Clerk Kade asked that the sub-committee provide their list of proposed projects for inclusion in the January Agenda Packet. She also reported that the Planning Commission was currently working on a six-year plan for capital improvement projects in the City.

Chairperson May commented that he would contact Planning Commission Chairperson David Simpson to see if he could attend a TIFA Meeting in order to provide an update as to the Capital Improvement Program.

It was requested that an up-to-date listing of each Plan be presented.

Board Member Tisdale asked that "Review Development and Finance Plan" be placed on the next Agenda.

## **New Business**

None

## **Financial Business**

**Invoice Approval**

Motion by Board Member Phelan, seconded by Board Member Babchek, to approve McBride- Manley & Company Invoice #6305 for auditing fees for Fiscal Year July 1, 2011 - June 30, 2012, as follows:

- TIFA #1           \$ 950.00
- TIFA #2           \$1,275.00
- TIFA #3           \$1,835.00

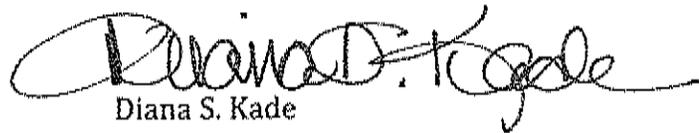
All Ayes. Motion Carried.

Motion by Board Member Tisdale, seconded by Board Member Phelan, to approve the K.C.A. Services Invoice #020 for tree trimming and reshaping in the amount of \$1,950.00 from TIFA #1. All Ayes. Motion Carried.

**Adjournment**

Motion by Board Member Babchek, seconded by Board Member Phelan, to adjourn at 4:40 PM. All Ayes. Motion Carried.

Respectfully submitted,



Diana S. Kade  
City Clerk

JB

**City of Marine City  
Pension Board ~ Pension Plan  
October 30, 2012**

A regular meeting of the Pension Board ~ Pension Plan held on Tuesday, October 30, 2012 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, was called to order by Chairperson David Scheel at 4:35 PM.

**Present:** Board Members Kolcz and Scheel; Commissioner Turner; City Manager Gabor; City Treasurer McDonald; and, City Clerk Kade.

**Absent:** Board Member Itrich and Mayor Browne

**Also Present:** Frederick Miller, Financial Consultant

**Approve Agenda**

Motion by City Manager Gabor, seconded by Commissioner Turner, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

Motion by City Manager Gabor, seconded by Commissioner Turner, to approve the Minutes of the Regular Pension Board ~ Pension Plan Meeting of July 31, 2012, as presented. All Ayes. Motion Carried.

**Communications**

There were no Communications presented.

**Unfinished Business**

None

## **New Business**

### ***Worker, Retiree and Employer Recovery Act of 2008 ("WRERA")***

Cynthia Billings of Sullivan, Ward, Asher & Patton, PC had provided written notification that the Worker, Retiree and Employer Recovery Act of 2008 contained a technical correction to the Pension Protection Act of 2006 requiring defined benefit plans to include a mandatory provision for non-spousal beneficiary rollovers from employer plans to IRAs. The amendment is required by the IRS to be adopted by governmental plans.

Motion by City Manager Gabor, seconded by Chairperson Scheel, to amend Section 8.4(b)(3) as follows:

(3) Distributee: A "Distributee" includes an employee or former employee. In addition, the employee's or former employee's surviving spouse and the employee's or former employee's spouse or former spouse who is the alternate payee under a Qualified Domestic Relations Order as defined in Code Section 414(p) of the Internal Revenue Code, or an eligible Domestic Relations Order under the Eligible Domestic Relations Order Act, are distributees with regard to the interest of the spouse or former spouse. A distributee also includes an eligible designated non-spouse beneficiary.

All Ayes. Motion Carried.

## **Financial Business**

### ***Presentation by Frederick Miller***

#### **▪ *Investment Performance***

Financial Consultant Frederick Miller reviewed the Wilmington Trust Report ending September 30, 2012.

▪ Account Value as of September 30, 2012	\$5,550,098.79
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Financial Miller stated that the Plan was up 3% from the end of July 2012, and said that there was no need to change the allocations at this time.

Consultant Miller also distributed *Performance Detail by Period* Report for September 30, 2011 through October 29, 2012.

Motion by City Manager Gabor, seconded by Commissioner Turner, to receive and file the report as presented by Consultant Miller. All Ayes. Motion Carried.

***Invoice Approval***

Motion by Commissioner Turner, seconded by City Manager Gabor, to approve the Sullivan, Ward, Asher & Patton PC Invoice #452714 in the amount of \$615.00, as presented. All Ayes. Motion Carried.

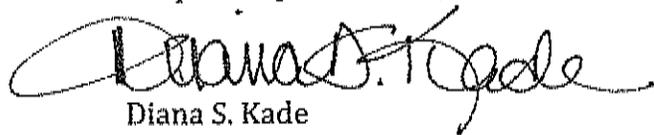
***Preliminary Financial Statements***

Motion by City Manager Gabor, seconded by Commissioner Turner, to accept and file the Preliminary Financial Statements for July, August and September 2012. All Ayes. Motion Carried.

**Adjournment**

Motion by City Manager Gabor, seconded by Commissioner Turner, to adjourn at 4:43 PM. All Ayes. Motion Carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Diana S. Kade". The signature is fluid and cursive, with a large initial "D" and "K".

Diana S. Kade  
City Clerk

80

**City of Marine City  
Pension Board ~ Retiree Health Care Plan  
October 30, 2012**

A regular meeting of the Pension Board ~ Retiree Health Care Plan held on Tuesday, October 30, 2012 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, was called to order by Chairperson David Scheel at 4:44 PM.

**Present:** Board Members Kolcz and Scheel; Commissioner Turner; City Manager Gabor; City Treasurer McDonald; and, City Clerk Kade.

**Absent:** Board Member Itrich and Mayor Browne

**Also Present:** Frederick Miller, Financial Consultant

**Approve Agenda**

Motion by City Manager Gabor, seconded by Commissioner Turner, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Commissioner Turner, seconded by Board Member Kolcz, to approve the Minutes of the Regular Pension Board ~ Retiree Health Care Plan Meeting of July 31, 2012, as presented. All Ayes. Motion Carried.

**Communications**

There were no Communications presented.

**Unfinished Business**

None

**New Business**

None

## **Open Discussion**

City Treasurer McDonald commented on the need for an actuarial to be done every five years.

Financial Consultant Miller said he had spoken with Glen McBride who said he would do any additional actuarial after the first one had been presented.

## **Financial Business**

### ***Presentation by Frederick Miller***

#### **■ *Investment Performance***

Financial Consultant Miller reviewed the Raymond James Asset Allocation Analysis Report with regards to the City's Retiree Health Care Fund, and the *Performance Detail by Period* Report. The current value of the City of Marine City's Retiree Health Care Fund was \$255,460.57 as of October 30, 2012.

Consultant Miller spoke of the mutual funds and made a recommendation to move some of the mutual fund accounts.

Motion by City Manager Gabor, seconded by Board Member Kolcz, to authorize the moving of mutual fund accounts as recommended by Financial Consultant Frederick Miller. All Ayes. Motion Carried.

### ***Preliminary Financial Statements***

Motion by City Manager Gabor, seconded by Commissioner Turner, to accept and file the Preliminary Financial Statements for July, August and September 2012. All Ayes. Motion Carried.

## **Adjournment**

Motion by City Manager Gabor, seconded by Commissioner Turner, to adjourn at 4:53 PM. All Ayes. Motion Carried.

Respectfully submitted,



Diana S. Kade  
City Clerk

8D

RECEIVED  
JAN 14 2013

# City of Marine City, Michigan

303 S. Water Street, Marine City, Michigan 48039

City of Marine City

## Business License Application

### Business Information:

Business Name: Preferred Glass Inc.

Business Address: 6215 King Rd Marine City MI

Bus. Phone: 810.420.0753 Fax: 810.420.0754 E-Mail: preferredglass1@yahoo.com

Description of Business: Glazing Contractor

Open Date (Subject to approval): \_\_\_\_\_ Non-Profit: Yes  No

Number of Employees: Full Time 2 Part Time \_\_\_\_\_ # of Seats \_\_\_\_\_

Hours of Operation: From \_\_\_\_\_ to \_\_\_\_\_ M T W Th F S S  
- not open to public -

Ownership:  Corporation  Individual  Partnership  LLC  Limited

Partnership

Corporation Name: Preferred Glass Inc.

State Tax ID: \_\_\_\_\_ Federal ID: 75-3074002

Value of Initial Stock and Equipment: \$ 7,500.00

### Owner Information:

Name: Howard Beindit Jr Title: Pres.

Address: 60431 Genaw Phone: 810.794.0686

City: Clay Twp. State: MI Zip: 48001

Driver's License #: B 533 313 085 670

Name: Kevin Beindit Title: Treas.

Address: 427 Ash Ave. Phone: 313.304.8911

City: Harsens Island State: MI Zip: 48028

Driver's License #: B 533 465 367 234

Building Owner: Beindit Investments LLC

Address: 6215 King Rd, M.C.

State: M.I. Zip: 48039 Phone: 313.363.8868

**Emergency Contact Information (After Hours):**

Name: Howard Beindit Phone: 313.363.8868

Name: Kevin Beindit Phone: 313.304.8911

**Alarm Company:**

Name: Sentinel Security Systems Phone: 810.385.8422

Address: \_\_\_\_\_  
STREET CITY STATE ZIP

List any Flammable or Toxic Materials Stored in Building \_\_\_\_\_

- none -

Provide copies of any necessary paperwork for hazardous substances from any outside agencies.

<b>HAS THIS BUSINESS MET ALL COUNTY, STATE AND/OR FEDERAL LICENSING REQUIREMENTS NEEDED TO CONDUCT YOUR BUSINESS?</b>	
YES: <u>✓</u>	NO: _____
APPLICANT'S INITIALS: <u>HB</u>	

Provide copies of any other governmental licenses needed to conduct your business.

Special Instructions for Police and Fire Departments: \_\_\_\_\_

call emergency #'s for any reason

Is there hard-surface parking for this business? Yes No

Are you indebted to the City for anything? no

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above-described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Howard Beindit / Pres. 1/13/13  
Signature & Title of Applicant Dated

**City Hall Use Only**

\_\_\_\_\_ **NEW BUSINESS**

\_\_\_\_\_ **TRANSFER OWNERSHIP OF EXISTING BUSINESS**

. Name of Previous Owner(s) \_\_\_\_\_

\_\_\_\_\_ **TRANSFER OF EXISTING BUSINESS TO NEW LOCATION**

. Previous Business Location \_\_\_\_\_

**License Fee: \$** \_\_\_\_\_ **Date Paid:** \_\_\_\_\_ **Date Issued:** \_\_\_\_\_

Fee: \$25.00 per \$1,000 of stock and equipment

**BUSINESS LICENSE # ISSUED:** \_\_\_\_\_

**Business Licenses Expire June 30<sup>th</sup> of Each Year.**

<b>Required Signatures:</b>	
Fire Marshal: _____	Date: <u>1-14-13</u>
Police Chief: _____	Date: <u>1-16-13</u>
City Manager: _____	Date: <u>1-28-13</u>
City Commission: _____	Date: _____
Building Inspector: _____	Date: <u>1-14-13</u>
City Clerk: _____	Date: <u>1-28-13</u>
_____	
<b>SPECIAL NOTES:</b> _____	
_____	
_____	
_____	

8E



City of Marine City, Michigan  
303 S. Water Street, Marine City, Michigan 48039

### Business License Application

**Business Information:**

Business Name: St. Clair County Community Mental Health Authority

Business Address: 135 Broadway, Marine City, MI 48039

Bus. Phone: 810-765-5010 Fax: 810-765-8451 E-Mail: N/A

Description of Business: CMH provides public services to eligible adults with mental illnesses, children with serious emotional disturbances, adults & children with developmental disabilities, adults & children with substance use disorders, and adults with co-occurring mental health & substance use disorders

Open Date (subject to approval): week of 02/04/13 Non-Profit:  Yes  No

*Government Entity*

Number of Employees: Full Time 9 Part Time 6 # of Seats 15

Hours of Operation: From 8:30am to 5:00pm

Ownership:  Corporation  Individual  Partnership  LLC  Limited Partnership

*Government Entity*

Corporation Name: St. Clair County Community Mental Health Authority

State Tax ID: N/A Federal ID: 38-3498601

Value of Initial Stock and Equipment: \$ 100,000

**Owner (s) Information:**

Name: St. Clair County Community Mental Health Authority Title: N/A

Address: 3111 Electric Ave Phone: 810-985-8900

City: Port Huron State: MI Zip: 48060

Driver's License #: N/A State: N/A

Name: N/A Title: N/A

Address: N/A Phone: N/A

City: N/A State: N/A Zip: N/A

Driver's License #: N/A State: N/A

Building Owner: Same

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**Emergency Contact Information (After Hours):**

Name: Martin Snarski Phone: 810-841-0150

Name: Debra Johnson Phone: 810-434-8017

Alarm Company:

Name: N/A Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

List any Flammable or Toxic Materials Stored in Building

None

*Provide copies of any necessary paperwork for hazardous substances from any outside agencies.*

**HAS THIS BUSINESS MET ALL COUNTY, STATE AND/OR FEDERAL LICENSING REQUIREMENTS NEEDED TO CONDUCT YOUR BUSINESS?**

YES:  NO:

APPLICANT'S INITIALS: MS

*Provide copies of any other governmental licenses needed to conduct your business.*

**Special Instructions for Police and Fire Departments:**

None.

Is there hard-surface parking for this business?  Yes  No

Are you indebted to the City for anything? No

*I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above-described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.*

Signature & Title of Applicant Michael McCarty DR Dated 8/22/12

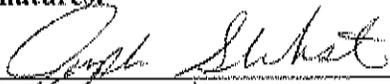
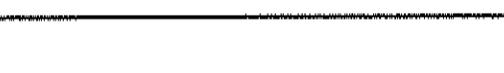
City Hall Use Only

License Fee: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_ Date Issued: \_\_\_\_\_

*Fee: \$25.00 per \$1,000 of stock and equipment, prorated to months remaining in tax year*

BUSINESS LICENSE # ISSUED: \_\_\_\_\_

Business Licenses Expire June 30<sup>th</sup> of Each Year.

Required Signatures:	
Fire Marshall: <u></u>	Date: <u>1-18-13</u>
Police Chief: <u> #35</u>	Date: <u>1-28-13</u>
City Manager: <u></u>	Date: <u>1-28-13</u>
City Commission: <u></u>	Date: _____
Building Inspector: <u></u>	Date: <u>1-18-13</u>
City Clerk: <u></u>	Date: <u>1-28-13</u>
SPECIAL NOTES:	

# SPECIAL EVENT PERMIT APPLICATION

## CITY OF MARINE CITY, MICHIGAN

303 S. Water Street, Marine City, Michigan 48039

It is recommended that all applications be submitted to the City not less than 90 days prior to the start of the event in order for the application to be processed by the event date. The City will act upon the application within 30 days of receipt. The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability.

An Application Fee of \$25.00 is required for all non-City sponsored events; however, the fee shall be refunded to the Applicant in the event there is zero cost impact to the City for the event.

**NAME OF EVENT:**

Buddy Poppy Sale

**Applicant / Sponsor of Event:**

HENRY FRANCIS BASHORE VIEW POST 12085

Is Sponsor of Event a Non-Profit Organization?

Yes

No

**Mailing Address:**

P.O. BOX 3, MARINE CITY, MI 48039

Contact Person - Name: THOMAS E. GRAF Phone: 810-956-4290

Contact Person E-Mail: PAWPAW@GRAF@COMPAST.NET

On Site Event Manager - Name: THOMAS E. GRAF Phone: 810-956-4290

(Changes in this information must be submitted to the City Clerk prior to the event.)

**Date/Hours of Event:**

MAY 9, 10, 11, 2013

8 AM TO 6:00 P.M

T, \_\_\_\_\_  
\_\_\_\_\_

**Location of Event:**

M-29, VG, CVR, FOOD DEPT, K-MART

Will alcoholic beverages be served?

Yes

No

Detailed Description of Event (attach additional sheets & overhead diagram, if applicable):

Buddy Poppy Drive  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will street closures be necessary?

Yes

No

If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear down.

\_\_\_\_\_  
\_\_\_\_\_

Are utility hook-ups required for water, electric, etc.? (May impact total cost of event)

Yes

No

If yes, list locations.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**General Insurance Requirements:**

1. Applicant/Sponsor will supply evidence of the following:
  - a. Certificate of general liability insurance with \$1,000,000 per occurrence and in the aggregate. Total coverage must be sufficient to cover possible exposure with adequate policy limits (may require higher limits if exposure is considered high).
  - i. If liquor is being served, then evidence of additional "Liquor Liability" with limits of not less than \$1,000,000 per occurrence and in the aggregate (may require higher limits if exposure is considered high).
  - b. The named of insured must be the same as the Applicant/Sponsor.
  - c. Policy coverage dates must be for the full term of the event.
  - d. The City of Marine City must be named as an "Additional Insured" on the certificate.
  - e. The City of Marine City and all of its elected and appointed officials, employees, and volunteers are to be added to the Applicant's/Sponsor's general liability policy as "Additional Insured's".
  - f. The person signing the certificate must have authority to do so.
  - g. A "Hold Harmless Agreement" is required, signed by event Applicant/Sponsor and the insurance provider (See Agreement Attached).
  - h. Complete contact information for Insurer required.

Insurance Provider: The DEPARTMENT of MICHIGAN

Amount of Coverage: \$1,000,000.00

Contact Name, Address & Telephone Number of Insurance Provider (Attach Copy of Certificate of Liability Insurance):

HENRY FRANCIS BASHORE VFW POST 12085  
P.O. BOX 3, MARINE CITY, MI 48039

The City of Marine City complies with the ADA. No person shall be subjected to unlawful discrimination under any program or activity conducted in the City of Marine City.

Applicant / Sponsor of Event is responsible for providing Portable Restrooms.

Indicate # of Portable Restrooms planned for Event: 0

Indicated # of Handicap Portable Restrooms planned for Event: 0

Applicant / Sponsor of Event is responsible for providing TRASH RECEPTACLES.

Ascending Fee Schedule:

1. CITY SPONSORED EVENTS: The City of Marine City is responsible for 100% of costs.
2. CO-SPONSORED EVENTS: The City of Marine City is responsible for 50% of costs.
3. NON-PROFIT EVENTS: Sponsored by a currently certified IRS 501C (3) Non-Profit Organization. The sponsor is responsible for 100% of costs effective January 1, 2012.
4. FOR PROFIT EVENTS: The sponsor is responsible for 100% of cost.

The City of Marine City will provide the event organizers an estimate of fees for city services. The event organizers shall be given an opportunity to review these estimates prior to approval of the event. The final amount billed to the organizers will not exceed the estimated amount unless:

- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.

Signature Thomas E. Gray (QUARTER MASTER) <sup>VFW</sup> POST 12085  
Date 1-14-2013

**RETURN ORIGINAL APPLICATION TO**

City Clerk's Office  
303 South Water Street  
Marine City, Michigan 48039

Telephone: (810) 765-8830

OFFICE USE

PATD

\$25.00 Application Fee Received: JAN 14 2013

Application reviewed / approved by the following departments <sup>City of Marine City</sup>

Fire Chief

[Signature]

Police Chief

[Signature] #35

Public Works Director

[Signature]

City Manager

[Signature]

Approved by the City Commission at a regular meeting held in the Fire Hall on

\_\_\_\_\_

**DEPARTMENT ROUTING SHEET**  
*(For Internal Use Only)*

**BUDDY POPPY SALE – Henry Francis Bashore VFW Post 12085**

Department	Estimated Costs	Explanation of Estimated Costs	Actual Costs
POLICE	None		
FIRE	None		
DPW	None		

**Estimated Costs: NONE**



State of Michigan  
Michigan Gaming Control Board  
Office of the Executive Director  
P. O. Box 30788  
Lansing, MI 48909  
Fax: (313) 456-4190  
www.michigan.gov/mgcb

**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**  
(Required by MCL 432.103(K)(ii))

At a Regular meeting of the Marine City Commission  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD  
called to order by Mayor Charles R. Browne on February 7, 2013  
DATE  
at 7:00 a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_  
that the request from A Broadway Connection Debut, Inc Marine City  
NAME OF ORGANIZATION CITY  
county of St. Clair, asking that they be recognized as a  
COUNTY NAME  
nonprofit organization operating in the community for the purpose of obtaining charitable  
gaming licenses, be considered for APPROVAL.  
APPROVAL/DISAPPROVAL

<b>APPROVAL</b>	<b>DISAPPROVAL</b>
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and  
adopted by the Marine City Commission at a Regular  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL  
meeting held on February 7, 2013.  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

Diana S. Kade, City Clerk  
PRINTED NAME AND TITLE

303 South Water Street, Marine City, Michigan 48039  
ADDRESS

*A Broadway Connection Debut, Inc.  
600 Metropolis Street  
Marine City, Michigan 48039*

Monday, January 28, 2013

To Whom It May Concern:

The purpose and intent for which A Broadway Connection Debut, Incorporated is organized is:

A Public benefit non-profit corporation to raise funds through various fund raising activities to support and promote competitive performing arts through various educational workshops, skill-building day camps, instructional seminars, organized competitions, as well as supporting other competitive teams in Southwest Michigan.

To raise funds for the purpose of supporting and encouraging students in their endeavors by assisting with the associated costs of preparing for and attending competitions – both at the regional and the national levels – including, but not limited to: travel costs, entry fees, costumes, camps, instructional seminars, required uniform expenses, and any related coaching fees that otherwise would not be possible without our organization's assistance.

Our program is geared to promote the overall well-being of the students by giving them the opportunity to explore and cultivate their talents to their fullest potential, which may not have been possible without financial assistance. Our organization will participate in six or more fundraising activities throughout the year in hopes to accomplish all aforementioned goals.

If you have any additional questions, please do not hesitate to contact:

Maria Merrill, President  
(810) 278-3560

Tara Mullett, Treasurer  
(810) 300-7889

BCSCD-502 (Rev. 12/03)

<b>MICHIGAN DEPARTMENT OF LABOR &amp; ECONOMIC GROWTH BUREAU OF COMMERCIAL SERVICES</b>													
Date Received	(FOR BUREAU USE ONLY)												
This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.													
<table border="1" style="width: 100%;"> <tr> <td colspan="4">Name <b>A BROADWAY CONNECTION DEBUT, INC.</b></td> </tr> <tr> <td colspan="4">Address <b>600 METROPOLIS STREET</b></td> </tr> <tr> <td>City <b>MARINE CITY</b></td> <td>State <b>MI</b></td> <td>Zip Code <b>48039</b></td> <td>EFFECTIVE DATE:</td> </tr> </table>		Name <b>A BROADWAY CONNECTION DEBUT, INC.</b>				Address <b>600 METROPOLIS STREET</b>				City <b>MARINE CITY</b>	State <b>MI</b>	Zip Code <b>48039</b>	EFFECTIVE DATE:
Name <b>A BROADWAY CONNECTION DEBUT, INC.</b>													
Address <b>600 METROPOLIS STREET</b>													
City <b>MARINE CITY</b>	State <b>MI</b>	Zip Code <b>48039</b>	EFFECTIVE DATE:										

Document will be returned to the name and address you enter above.  
If left blank document will be mailed to the registered office.

**ARTICLES OF INCORPORATION**  
**For use by Domestic Nonprofit Corporations**  
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

**ARTICLE I**

The name of the corporation is: **A BROADWAY CONNECTION DEBUT, INC.**

**ARTICLE II**

The purpose or purposes for which the corporation is organized are:  
**PLEASE SEE BELOW**

**ARTICLE III**

1. The corporation is organized upon a NONSTOCK basis.  
(Stock or Nonstock)

2. If organized on a stock basis, the total number of shares which the corporation has authority to issue is \_\_\_\_\_ . If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

ARTICLE III (cont.)

3. a. If organized on a nonstock basis, the description and value of its real property assets are: (if none, insert "none")  
**NONE**

b. The description and value of its personal property assets are: (if none, insert "none")  
**NONE**

c. The corporation is to be financed under the following general plan:  
**VOLUNTEER DUES, DONATIONS, FUNDRAISING, & BOOSTER EVENTS**

d. The corporation is organized on a MEMBERSHIP basis.  
(Membership or Directorship)

ARTICLE IV

1. The address of the registered office is:  
600 METROPOLIS STREET MARINE CITY, Michigan 48039  
(StreetAddress) (City) (ZIP Code)

2. The mailing address of the registered office, if different than above:  
\_\_\_\_\_, Michigan \_\_\_\_\_  
(Street Address or P.O. Box) (City) (ZIP Code)

3. The name of the resident agent at the registered office is:  
MARIA MERRILL

ARTICLE V

The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name	Residence or Business Address
TARA L. MULLETT	7150 BIG HAND ROAD, ST. CLAIR, MI 48079

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

ARTICLE II: Purpose for which the corporation is organized are:

The mission of A Broadway Connection Debut, Inc. is to assist and support the Leap of Faith Dance Studio's performing arts and dance programs, workshops, and day-camps. The corporation is organized and will be operated exclusively for charitable and educational purposes within the meaning of 501(c)(3) of the Internal Revenue Code. (All references to sections in these Articles refer to the Internal Revenue Code of 1986 as amended or to comparable sections of subsequent internal revenue laws.)

ARTICLE VI: Additional Provisions

No part of the net earnings of the corporation shall inure to the benefit of any member, trustee, director, officer of the corporation, or any private individual (except that reasonable compensation may be paid for services rendered to or for the corporation), and no member, trustee, officer of the corporation or any private individual shall be entitled to share in the distribution of any of the corporation assets on dissolution of the corporation.

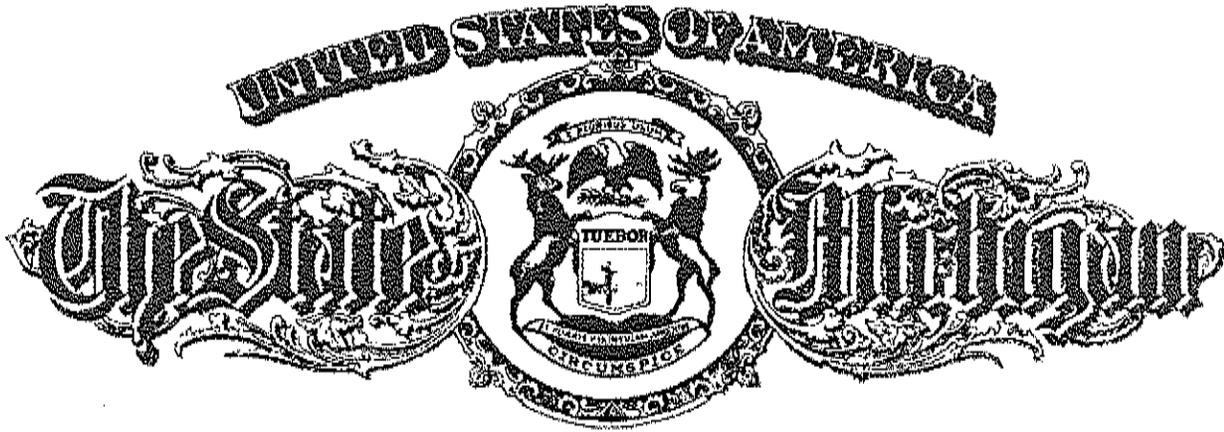
No substantial part of the activities of the corporation shall be carrying on propaganda or otherwise attempting to influence legislation or participating in, or intervening in (including the publication or distribution of statements), any political campaign on behalf of any candidates for public office.

In the event of dissolution, all of the remaining assets and property of the corporation shall, after necessary expenses thereof, be distributed to another organization exempt under IRC Section 501(c)(3), or corresponding provisions of any subsequent Federal tax laws, or to the Federal government, or state or local government for a public purpose.

I, (We), the incorporator(s) sign my (our) name(s) this 19<sup>th</sup> day of December, 2012.

Jana L. Mullett  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Department of Licensing and Regulatory Affairs**

Lansing, Michigan

*This is to Certify that the annexed copy has been compared by me with the record on file in this Department and that the same is a true copy thereof.*

*This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.*



*In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 10th day of January, 2013*

*[Signature]* Director

Bureau of Commercial Services

Sent by Facsimile Transmission

71318R

*Michigan Department of Licensing and Regulatory Affairs*

*Filing Endorsement*

***This is to Certify that the ARTICLES OF INCORPORATION - NONPROFIT***

***for***

***A BROADWAY CONNECTION DEBUT, INC.***

***ID NUMBER: 71318R***

***received by facsimile transmission on January 7, 2013 is hereby endorsed***

***Filed on January 10, 2013 by the Administrator.***

***The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.***



***in testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 10TH day of January, 2013.***

A handwritten signature in black ink, appearing to read "A. Schepke", written in a cursive style.

***Director***

***Bureau of Commercial Services***

# Parent Booster USA

Get Legal. Stay Legal.™

## MEMBERSHIP & TAX-EXEMPT STATUS CERTIFICATION

This certifies that the

**A Broadway Connection Debut, Inc.**

is a *subordinate member* in good-standing of Parent Booster USA, Inc. through

**12/31/2013**

and as a result is recognized by the Internal Revenue Service as tax-exempt under section 501(c)(3) of the Internal Revenue Code.

### INFORMATION ABOUT FEDERAL TAX-EXEMPT STATUS UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE.

Membership in Parent Booster USA must be renewed annually to maintain tax-exempt status. To renew membership go to: [www.parentbooster.org](http://www.parentbooster.org).

Parent Booster USA, Inc. is a North Carolina nonprofit corporation recognized by the IRS as tax-exempt under section 501(c)(3) of the Internal Revenue Code. Parent Booster USA, Inc. also has been issued a *group exemption letter* by the IRS that recognizes Parent Booster USA's subordinate organization members as tax-exempt under section 501(c)(3). Parent Booster USA annually provides the IRS with an updated list of its subordinate organizations in good standing. Subordinate organizations in good-standing are provided with this certificate to confirm their federal tax-exempt status.

### CONFIRMING PARENT BOOSTER USA'S EXEMPT STATUS.

Parent Booster USA's federal tax-exempt status, and its holding of a group exemption letter, may be confirmed on the IRS website as follows:

1. Go to [www.irs.gov](http://www.irs.gov)
2. Click on "Charities & Non-profits"
3. Click on "Search for Charities"
4. Click on "Exempt Organizations Select Check"
5. Click the radio button next to "Are eligible to receive tax-deductible contributions"
6. Enter Parent Booster USA's EIN - 30-0281785 in the EIN field
7. Click "Search"

Parent Booster USA's listing should appear. Under "Deductibility Status" it says "GROUP". If you click on "GROUP" an explanation regarding the group letter ruling that exempts the organization's subordinates appears.

13506 Summerport Village Pkwy #304, Windermere, FL 34786  
Ph: 407.429.0290 ♦ Fax: 866.334.6421 ♦ [Info@ParentBooster.org](mailto:Info@ParentBooster.org)

10B

**CITY OF MARINE CITY, MICHIGAN  
COUNTY OF ST. CLAIR  
STATE OF MICHIGAN**

**RESOLUTION NO.**

**A RESOLUTION TO APPLY FOR PARTICIPATION IN THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION'S REDEVELOPMENT READY COMMUNITIES PROGRAM**

MEMORANDUM OF A RESOLUTION of the City Commission of the City of Marine City, a Michigan Municipal Corporation, adopted at a regular meeting of said Commission held at the Fire Hall located at 200 S. Parker Street, Marine City, Michigan on the 7th day of February 2013, at 7:00 PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_:

**WHEREAS**, the City of Marine City has determined that there is a need for redevelopment and revitalization to enhance the economic viability of the city for the residents and businesses; and,

**WHEREAS**, the City of Marine City has partnered with the State of Michigan and private developers to implement several programs in recent years with the goal of increasing redevelopment and revitalization, including a Façade Improvement Grant Program, Rental Rehabilitation Grant Program, Targeted Neighborhood Program, TIFA redevelopment projects and participation as an Associate Community in the Michigan Main Street Program; and,

**WHEREAS**, the Michigan Economic Development Corporation has created the Redevelopment Ready Communities Program to support Michigan communities to become development ready and competitive in today's economy by promoting the use of effective redevelopment strategies.

**THEREFORE, BE IT RESOLVED**, the City Commission of Marine City directs the City Manager to complete and submit an application to the Michigan Economic Development Corporation by 5:00 pm on February 8, 2013 for the Redevelopment Ready Communities Program.

Ayes:

Nays:

**RESOLUTION DECLARED ADOPTED.**

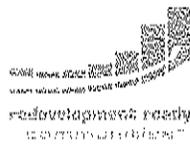
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John M. Gabor, City Manager

Attest:

---

Diana S. Kade, City Clerk



## Redevelopment Ready Communities® (RRC) Application

The RRC program measures, and then certifies communities that integrate transparency, predictability and efficiency into their daily development practices. The RRC certification is a formal recognition that the community has a vision for the future and the fundamental practices in place to get there. RRC certified communities better position themselves to attract private investment and create jobs.

An evaluation through the RRC program measures a community against the six best practices. Through this evaluation, a community will receive specific recommendations on how their procedures and processes can be made more redevelopment friendly. Once threshold requirements have been met, a community will be awarded RRC certification.

To apply to receive a formal RRC evaluation, complete and submit this form including all required materials by **5:00pm, February 8, 2013**. Please thoroughly answer all questions. Incomplete applications will not be considered. Completed applications including required materials should be submitted to [RRC@michigan.org](mailto:RRC@michigan.org) by the stated deadline. Any questions regarding this application or the RRC program should also be directed to [RRC@michigan.org](mailto:RRC@michigan.org).

Applicants will be notified by March 1<sup>st</sup>, 2013 if their application has been identified for an RRC evaluation. Selected communities are expected to sign a Memorandum of Understanding and submit all pre-evaluation materials by the deadline outlined in the MOU.

Please complete the following:

<b>Community Name:</b> Click here to enter text.	
<b>Primary Contact's Name:</b> Click here to enter text.	
<b>Primary Contact's Role:</b> Click here to enter text.	<b>Primary Contact's Phone:</b> Click here to enter text.
<b>Primary Contact's E-mail:</b> Click here to enter text.	

### 1. In 150 words or less describe why your community wants to participate in the RRC program.

Click here to enter text.
---------------------------

### 2. Master plan:

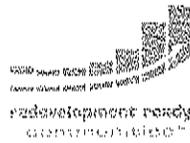
- Was last updated/amended on: Click here to enter a date.
- Is in the process of being updated/ amended and will be complete on: Click here to enter a date.

### 3. Does your master plan identify a strategy for redevelopment?

- Yes (If yes, please include as an attachment or upload a link to the strategy here: Click here to enter text.)
- No

### 4. Capital improvement plan:

- Was last updated/amended on: Click here to enter a date.
- Is in the process of being updated/ amended and will be complete on: Click here to enter text.
- The community does not have a Capital improvement plan.



**5. Does your community have a public participation plan?**

- Yes (If yes, please include as an attachment or upload a link to the plan here: [Click here to enter text.](#))  
 No

**6. Does your community have an up to date list of prioritized redevelopment sites?**

- Yes (If yes, please include as an attachment or upload a link to the list here: [Click here to enter text.](#))  
 No

**If yes, was the public involved in the selection and visioning process for the priority sites?**

- Yes  
 No

**7. Does your community have an economic development strategy?**

- Yes (If yes, please include as an attachment or upload a link to the strategy here: [Click here to enter text.](#))  
 No

**8. Does your community have a website with a dedicated section for community development information?**

- Yes (If yes, upload the link to the website information here: [Click here to enter text.](#))  
 No

**9. Please select the following designations that apply to your community:**

- Core Community  
 Main Street  
 SHPO Certified Local Government

**10. Involvement in this program will require staff and/or governing body time and support for the following activities:**

- Meetings with the RRC team
- Signing an MOU to participate
- Providing data, documents and information required for evaluation purposes
- Reviewing program recommendations
- Adoption of a resolution of support to proceed with recommendations
- Implementation of recommendations for certification

**Does your community have the capacity and willingness to participate in the RRC program?**

- Yes  
 No



# Redevelopment Ready Communities®

# Best Practices

# Program Overview



Redevelopment Ready Communities® (RRC) is a state-wide program that certifies communities who actively engage stakeholders to vision and plan for the future.

An RRC certification signals to business owners, developers and investors that the community has removed development barriers by building deliberate, fair and consistent processes. Certified Redevelopment Ready Communities® attract investment to create thriving places where people want to live, work and play.

Developed by experts in the public and private sector, the RRC Best Practices are the standard for evaluation. Each best practice addresses key elements of community and economic development, nurturing the potential of a community to meet the unique needs of businesses and residents.

Evaluations are conducted by the RRC team through interviews, observation and data analysis. After the evaluation, a community is presented with a report of findings and strategies to implement. To be awarded certification, a community must demonstrate all of the RRC Best Practice components have been met. Once a community is certified, RRC will assist in the promotion and marketing of up to three Redevelopment Ready Sites through the Michigan Economic Development Corporation. These top sites are primed for new investment because they are located within a community that has effective policies, efficient processes and broad community support.

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## Looking for more info?

Some parts of the Best Practices have further explanation. If a word is in blue, hover your mouse over it and a yellow box will appear for more information.

If you still have questions, feel free to contact the RRC team at [RRC@michigan.org](mailto:RRC@michigan.org).

## 1.1 – The Plans

This best practice evaluates community planning for redevelopment and how the redevelopment vision is embedded in the master plan.

The comprehensive master plan is a community’s guiding framework for growth. The information and concepts presented in the master plan are intended to serve as a policy guide for local decisions about the physical, social, economic and environmental development of the community. The plan is updated every five years to provide a community with a current and relevant decision making tool. An updated comprehensive master plan is essential to articulating the types of development the community desires and the specific areas where the community will concentrate resources.

Evaluation Criteria	Expectations
<p>The governing body has adopted a master plan in the past five years or has a master plan update in development.</p>	<ul style="list-style-type: none"> <li>• The <u>master plan</u> reflects the community’s desired direction for the future.</li> <li>• The master plan update has a completion timeline in place, if applicable.</li> <li>• The master plan is accessible online.</li> </ul>
<p>The master plan identifies a strategy for redevelopment or a redevelopment plan.</p>	<ul style="list-style-type: none"> <li>• The redevelopment strategy/plan identifies priority redevelopment sites, neighborhoods and/or districts.</li> <li>• The redevelopment strategy/plan contains problem statements and goals for redevelopment sites, neighborhoods and/or districts.</li> <li>• The redevelopment strategy/plan specifies implementation strategies and tools to accomplish the stated goals and actions.</li> <li>• The redevelopment strategy/plan includes a 2-5 year timeline that identifies leadership and outreach, economic development, and planning and zoning benchmarks.</li> <li>• The community demonstrates it has attempted to hit the stated benchmarks and annually reports to the governing body on its progress.</li> </ul>

Evaluation Criteria	Expectations
<p>The governing body has adopted a capital improvement plan.</p>	<ul style="list-style-type: none"> <li>• The <u>capital improvement plan</u> has a six-year minimum projection and is reviewed annually.</li> <li>• The capital improvement plan identifies current utility capabilities and considers if current infrastructure allows for development that has been identified in the redevelopment strategies.</li> <li>• The capital improvement plan considers the coordination of projects in the same area to minimize construction costs and impacts.</li> <li>• The capital improvement plan coordinates with the master plan and redevelopment strategy/<u>plan</u>.</li> <li>• The capital improvement plan coordinates with the budget approved by the governing body.</li> <li>• The capital improvement plan is accessible online.</li> </ul>
<p>The governing body has adopted a downtown development plan, if applicable.</p>	<ul style="list-style-type: none"> <li>• The downtown development plan has established boundaries of the development area.</li> <li>• The downtown development plan identifies existing improvements in the development area to be demolished, repaired, or altered, and includes estimated costs of the improvements and a timeline for completion.</li> <li>• The downtown development plan identifies any portions of the development area to be left as open space.</li> <li>• The downtown development plan considers pedestrian and/or transit oriented development.</li> <li>• The downtown development plan includes mixed-use elements.</li> <li>• The downtown development plan coordinates with the master plan, redevelopment strategy/<u>plan</u> and capital improvement plan.</li> <li>• The <u>Downtown Development Authority</u> plan coordinates, if applicable.</li> <li>• The downtown development plan is accessible online.</li> </ul>

Evaluation Criteria	Expectations
<p>The governing body has adopted a corridor improvement plan, if applicable.</p>	<ul style="list-style-type: none"> <li>• The corridor improvement plan has established boundaries of the development area.</li> <li>• The corridor improvement plan identifies existing improvements in the development area to be demolished, repaired, or altered, and includes estimated costs of the improvements and timeline for completion.</li> <li>• The corridor improvement plan identifies any portions of the development area to be left as open space.</li> <li>• The corridor improvement plan considers pedestrian and/or transit oriented development.</li> <li>• The corridor improvement plan includes mixed-use elements.</li> <li>• The corridor improvement plan coordinates with the master plan, redevelopment strategy/plan and capital improvement plan.</li> <li>• The <u>Corridor Improvement Authority</u> plan coordinates, if applicable.</li> <li>• The corridor improvement plan is accessible online.</li> </ul>

## 1.2 – Public Participation

This best practice assesses how well the community identifies its stakeholders and engages them, not only during the master planning process, but on a continual basis.

Public participation is the process by which a community consults with interested or affected stakeholders before making a decision. It is two-way communication and collaborative problem solving with the objective of being intentionally inclusive, and the goal of achieving better and more acceptable decisions. Public participation aims to prevent or minimize disputes by creating a process for resolving issues before they become an obstacle.

The best master plans have the support of many stakeholders from businesses, residents, community groups and elected and appointed community officials. Public engagement should be more frequent and interactive than soliciting input only during the master plan update.

Evaluation Criteria	Expectations		
<p>The community has a public participation plan for engaging a diverse set of community stakeholders in land use decisions.</p>	<ul style="list-style-type: none"> <li>• The plan identifies key stakeholders, including those not normally at the visioning table.</li> <li>• The plan describes public participation methods and the appropriate venue to use each method.</li> <li>• If a third party is consulted, they adhere to the public participation plan.</li> </ul>		
<p>The community demonstrates that public participation efforts go beyond the basic methods.</p>	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <p><u>Basic Methods</u></p> <ul style="list-style-type: none"> <li>○ Public Notice Act</li> <li>○ Newspaper posting</li> <li>○ Website posting</li> <li>○ Flier posting on community hall door</li> <li>○ Announcements at governing body meeting</li> <li>○ Post card mailings</li> <li>○ Attachments to water bills</li> <li>○ Local cable notification</li> </ul> </td> <td style="vertical-align: top;"> <p><u>Proactive Practices</u></p> <ul style="list-style-type: none"> <li>○ Individual mailings</li> <li>○ Charrettes</li> <li>○ One-on-one interviews</li> <li>○ Canvassing</li> <li>○ Community workshops</li> <li>○ Focus groups</li> <li>○ Social networking</li> <li>○ Crowdsourcing</li> </ul> </td> </tr> </table> <ul style="list-style-type: none"> <li>• Community tracks success of various methods.</li> </ul>	<p><u>Basic Methods</u></p> <ul style="list-style-type: none"> <li>○ Public Notice Act</li> <li>○ Newspaper posting</li> <li>○ Website posting</li> <li>○ Flier posting on community hall door</li> <li>○ Announcements at governing body meeting</li> <li>○ Post card mailings</li> <li>○ Attachments to water bills</li> <li>○ Local cable notification</li> </ul>	<p><u>Proactive Practices</u></p> <ul style="list-style-type: none"> <li>○ Individual mailings</li> <li>○ Charrettes</li> <li>○ One-on-one interviews</li> <li>○ Canvassing</li> <li>○ Community workshops</li> <li>○ Focus groups</li> <li>○ Social networking</li> <li>○ Crowdsourcing</li> </ul>
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<p>The community shares outcomes of all public participation processes.</p>	<ul style="list-style-type: none"> <li>• Community participation results are communicated in a consistent and transparent manner.</li> </ul>		

## 2.1 – Zoning Regulations

This best practice evaluates a community’s zoning ordinance and how well the ordinance regulates for the goals of the master plan.

Zoning is a key tool to implement comprehensive and development plans in a community. Inflexible or obsolete zoning regulations can discourage redevelopment. Outdated regulations force developers to pursue rezoning or variance requests, disturbing project timelines, increasing costs, and creating uncertainty. Communities should look to streamline ordinances and regulate for the kind of development that is truly desired. In addition, zoning is an essential tool for shaping inviting walkable communities.

Evaluation Criteria	Expectations
The governing body has adopted a zoning ordinance that reflects the goals of the current master plan.	<ul style="list-style-type: none"> <li>• The ordinance is easy to understand and articulates clear definitions.</li> <li>• The zoning ordinance is accessible online.</li> </ul>
The zoning ordinance contains priority districts where zoning encourages the type and form of development desired.	<ul style="list-style-type: none"> <li>• The community allows mixed-use in priority districts by right.</li> <li>• The community has considered a form-based code in priority districts.</li> <li>• Downtown or commercial districts consider the following:                             <ul style="list-style-type: none"> <li>○ Build to lines</li> <li>○ Open store fronts</li> <li>○ Outdoor dining</li> <li>○ Ground floor signage standards</li> <li>○ Increased density</li> <li>○ Pedestrian friendly elements</li> </ul> </li> <li>• Industrial districts permit more flexible uses that reflect new economy type businesses.</li> </ul>
The zoning ordinance contains flexible zoning techniques that promote infill redevelopment.	<ul style="list-style-type: none"> <li>• The ordinance identifies specific allowable locations for Planned Unit Development(s) and prohibits the waiver or weakening of environmental or design standards.</li> <li>• Conditional land-use and conditional zoning approval requirements are clearly defined.</li> <li>• The community responds to project requests in a consistent manner.</li> <li>• The community encourages mixed- use redevelopment.</li> </ul>

Evaluation Criteria	Expectations
<p>The zoning ordinance allows for a variety of housing options.</p>	<ul style="list-style-type: none"> <li>• The ordinance identifies a variety of neighborhood classifications.</li> <li>• The community has considered allowing: <ul style="list-style-type: none"> <li>○ Mixed density residential</li> <li>○ Residential uses in the downtown, if applicable</li> <li>○ Live/work units</li> <li>○ Mixed-income housing height bonus</li> </ul> </li> </ul>
<p>The zoning ordinance includes elements for improved non-motorized safety and access.</p>	<ul style="list-style-type: none"> <li>• The community has considered a pedestrian and/or transit oriented development district(s).</li> <li>• The community has considered requiring bicycle parking spaces.</li> <li>• The ordinance describes minimum sidewalk width and street lighting requirements.</li> <li>• The ordinance describes streetscape and traffic calming requirements.</li> </ul>
<p>The zoning ordinance allows for more flexible parking requirements.</p>	<ul style="list-style-type: none"> <li>• The ordinance considers: <ul style="list-style-type: none"> <li>○ The availability of on-street parking</li> <li>○ Requiring less impervious parking spaces</li> <li>○ Allowing for interconnected vehicle passage between lots</li> <li>○ Allowing shared parking agreements</li> </ul> </li> <li>• The community has considered implementing alternative <u>parking management strategies</u>.</li> </ul>

### 3.1 – Site Plan Review Policy

This best practice evaluates the community's site plan review policies, project tracking and availability of development information.

Streamlined, well-documented site plan policies ensure a smooth and predictable experience when working with a community. Unnecessary steps and layers or unclear instructions increase time and expenses associated with development. Community leaders should look to simplify and clarify policies, operate in a transparent manner and increase efficiency to create an inviting redevelopment climate that is vital to attracting investment.

Evaluation Criteria	Expectations
The zoning ordinance articulates a thorough site plan review process.	<ul style="list-style-type: none"> <li>• The zoning ordinance is updated by staff and approved by the governing body.</li> <li>• The zoning ordinance is accessible online.</li> </ul>
The zoning ordinance documents the responsibilities of the governing body, community staff, zoning board of appeals, planning commission and other reviewing bodies.	<ul style="list-style-type: none"> <li>• The zoning ordinance is updated by staff and approved by the governing body.</li> <li>• Responsibilities are included in <u>orientation packets</u> for new employees, governing body and other reviewing body members.</li> </ul>
The community has a method to track development projects.	<ul style="list-style-type: none"> <li>• The community demonstrates they have and use a tracking mechanism for development projects.</li> </ul>
The community annually reviews the fee schedule.	<ul style="list-style-type: none"> <li>• The fee schedule is updated to cover the community's true cost to provide services.</li> </ul>

Evaluation Criteria	Expectations
<p>A "Guide to Development" is maintained online that explains policies, procedures and steps to obtain approvals.</p>	<ul style="list-style-type: none"> <li>• The guide includes: <ul style="list-style-type: none"> <li>○ Relevant contact information</li> <li>○ Relevant meeting schedules</li> <li>○ <u>Easy to follow step-by-step flowchart of development processes</u></li> <li>○ <u>Clear approval timelines for reviewing bodies</u></li> <li>○ Conceptual meeting procedures</li> <li>○ Relevant ordinances to review prior to site plan submission</li> <li>○ <u>Site plan review requirements and application</u></li> <li>○ <u>Rezoning request process and application</u></li> <li>○ <u>Variance request process and application</u></li> <li>○ <u>Special land use request process and application</u></li> <li>○ Schedule of fees for variance, rezoning, special use, etc.</li> <li>○ Special meeting procedures</li> <li>○ Financial assistance tools</li> <li>○ <u>Design guidelines and related processes, if applicable</u></li> <li>○ Clear explanation for site plans that can be reviewed and approved administratively, if applicable</li> <li>○ Permit requirements and applications</li> <li>○ Instructions for online forms</li> <li>○ Online payment option, if applicable</li> </ul> </li> </ul>

### 3.2 – Site Plan Review Procedures

This best practice evaluates the community’s site plan review procedures and internal/external communication.

The purpose of the site plan review process is to assure plans for specific types of development comply with local ordinances and are consistent with the master plan. Site plan review procedures and review timelines should be communicated in a clear and concise manner to prospective developers and business owners. To do this sound internal procedures need to be in place and followed. Offering conceptual site plan review meetings is one more step a community can take to show investors they are working to remove redevelopment barriers and cut down on unexpected time delays.

Evaluation Criteria	Expectations
<p>The community has a qualified intake professional or project manager.</p>	<ul style="list-style-type: none"> <li>• The community identifies a project point person and trains staff to perform intake responsibilities including:               <ul style="list-style-type: none"> <li>○ Receiving and processing applications and site plans</li> <li>○ Maintaining contact with the applicant</li> <li>○ Facilitating meetings</li> <li>○ Processing applications after approval</li> </ul> </li> <li>• The designated person displays excellent customer service.</li> </ul>
<p>The community has a clearly documented internal staff review policy.</p>	<ul style="list-style-type: none"> <li>• The review process articulates clear roles and responsibilities for the internal staff review. This may include consultants, if applicable.</li> </ul>
<p>The community defines and offers <u>conceptual site plan review</u> meetings for applicants.</p>	<ul style="list-style-type: none"> <li>• The community has clearly defined expectations posted online and an internal requirements <u>checklist</u> to be reviewed at conceptual meetings.</li> </ul>
<p>The community encourages a developer to seek input from neighboring residents and businesses at the onset of the application process.</p>	<ul style="list-style-type: none"> <li>• The community assists the developer in soliciting input on a proposal before site plan approval.</li> </ul>

Evaluation Criteria	Expectations
<p>The appropriate departments engage in joint site plan team reviews.</p>	<ul style="list-style-type: none"> <li>• The joint site plan team review consists of the following representatives:               <ul style="list-style-type: none"> <li>○ Planning Department</li> <li>○ Economic Development</li> <li>○ Department of Public Works</li> <li>○ Building Department</li> <li>○ Transportation Department</li> <li>○ Fire</li> <li>○ Police</li> <li>○ Community Manager or Supervisor</li> <li>○ County, if applicable</li> </ul> </li> </ul>
<p>The community promptly acts on special land use, variance or rezoning requests.</p>	<ul style="list-style-type: none"> <li>• The community follows its documented procedures and timelines.</li> </ul>
<p>The community annually reviews the successes and challenges with the site plan review procedures.</p>	<ul style="list-style-type: none"> <li>• The site plan review team meets to capture lessons learned and amend the process accordingly.</li> <li>• The community obtains customer feedback on the site plan approval process and integrates changes to the process where applicable.</li> </ul>

#### 4.1 – Training for Elected Officials, Board Members, and Staff

This best practice assesses how a community encourages training and tracks training needs for appointed or elected officials, board members and staff.

Planning commissioners, zoning board of appeals members, the governing body and staff make more informed decisions about redevelopment and financial incentives when they receive adequate training on land use and redevelopment issues. Turnover in officials and staff can create gaps in knowledge about key development issues, which makes ongoing training essential to the efficient functioning of a community's redevelopment processes.

Evaluation Criteria	Expectations
<p>The community has a dedicated source of funding for training.</p>	<ul style="list-style-type: none"> <li>• The community demonstrates it has a training budget allocated for elected and appointed officials including:                             <ul style="list-style-type: none"> <li>○ Planning commission</li> <li>○ Zoning board of appeals</li> <li>○ Governing body</li> <li>○ Other boards and commissions</li> </ul> </li> <li>• Training budgets allocated for community staff including:                             <ul style="list-style-type: none"> <li>○ Planning</li> <li>○ Building</li> <li>○ Economic development</li> </ul> </li> </ul>
<p>The community identifies training needs of the governing body, boards, commissions and staff based on the stated goals in the redevelopment strategy.</p>	<ul style="list-style-type: none"> <li>• The community manages a simple tracking mechanism for logging individual training needs and date of attendance.</li> </ul>
<p>The community encourages board and commission members to attend trainings.</p>	<ul style="list-style-type: none"> <li>• The community consistently notifies its elected and appointed officials about training opportunities.</li> </ul>
<p>The planning commission, zoning board of appeals and the governing body conducts collaborative study sessions.</p>	<ul style="list-style-type: none"> <li>• Community officials annually conduct review meetings about the master plan, zoning or redevelopment projects.</li> </ul>

## 4.2 – Recruitment and Orientation

This best practice evaluates how a community conducts recruitment and orientation for newly appointed or elected officials and board members.

Diversity on boards and commissions can ensure a wide range of perspectives are considered when making decisions on redevelopment and financial incentives. Communities should seek desired skill sets and establish expectations prior to new officials and board members becoming active.

Evaluation Criteria	Expectations
<p>The community sets expectations for boards and commission positions.</p>	<ul style="list-style-type: none"> <li>• The applications set expectations for the <u>desired skill sets</u> for an open seat and that training is an important responsibility of an official.</li> <li>• The board and commission applications are accessible online.</li> </ul>
<p>The community provides orientation packets to newly appointed and elected members.</p>	<ul style="list-style-type: none"> <li>• The <u>orientation packet</u> for the governing body, planning commission and zoning board of appeals includes planning, zoning and redevelopment information.</li> </ul>

## 5.1 – Redevelopment Ready Sites

This best practice assesses how a community identifies, visions and markets their priority redevelopment sites.

Identified redevelopment ready sites assist a community to stimulate the real estate market for obsolete, vacant and underutilized property. Developers look to invest in communities that have a vision for the community, and a vision for priority sites. A community which takes steps to reduce the risk of rejected (re)development proposals will entice hesitant developers to spend their time and financial resources pursuing a project in their community. To encourage redevelopment, it is essential that communities actively package and market sites prioritized for redevelopment.

Evaluation Criteria	Expectations
<p>The community identifies and prioritizes individual redevelopment sites.</p>	<ul style="list-style-type: none"> <li>• The community maintains an updated list of high priority sites to be redeveloped.</li> <li>• The community uses an internal checklist to evaluate the attributes of each identified site.</li> <li>• The prioritized list of redevelopment sites is accessible online.</li> </ul>
<p>The community forms a steering committee(s) for prioritized redevelopment sites.</p>	<ul style="list-style-type: none"> <li>• The steering committee consists of:                             <ul style="list-style-type: none"> <li>○ Community leaders</li> <li>○ Property owners</li> <li>○ Planning and economic development staff</li> <li>○ Other key stakeholders</li> </ul> </li> <li>• The steering committee creates an action plan for the visioning and information gathering of the identified priority redevelopment sites.</li> <li>• The steering committee creates a marketing plan for the identified priority redevelopment sites.</li> </ul>
<p>The steering committee gathers preliminary development research for prioritized redevelopment sites.</p>	<ul style="list-style-type: none"> <li>• Information to consider:                             <ul style="list-style-type: none"> <li>○ Market analysis or feasibility study</li> <li>○ Existing structure and previous uses report</li> <li>○ Known environmental and/or contamination conditions</li> <li>○ Soil conditions</li> <li>○ Natural features map</li> <li>○ GIS information including site location, street maps and utility locations.</li> </ul> </li> <li>• The steering committee identifies community advocates for the project.</li> </ul>

Evaluation Criteria	Expectations
A public visioning session is held for the prioritized redevelopment sites.	<ul style="list-style-type: none"> <li>• A public visioning session(s) is conducted following the community’s public participation plan.</li> <li>• A written vision statement, including desired development outcomes and specific development criteria is created after the visioning session(s).</li> </ul>
Available resources for the prioritized redevelopment sites are identified.	<ul style="list-style-type: none"> <li>• The community determines the level of support it will give to a project depending on what desired development outcomes and criteria are met.</li> <li>• The community gathers financial support from other partners for projects including:               <ul style="list-style-type: none"> <li>○ Development Authorities</li> <li>○ Chamber of Commerce</li> <li>○ Land Bank</li> <li>○ Private Funders</li> <li>○ State Agencies</li> <li>○ Others</li> </ul> </li> </ul>
A “Property Information Package” for the prioritized redevelopment site(s) is assembled.	<ul style="list-style-type: none"> <li>• The “Property Information Package” includes or identifies:               <ul style="list-style-type: none"> <li>○ Vision statement and any specific required development criteria</li> <li>○ Property survey</li> <li>○ GIS information including site location and street maps</li> <li>○ Water, sewer, broadband and other utility locations, capacities, and contact information</li> <li>○ Property tax assessment information</li> <li>○ Current or future zoning</li> <li>○ Deed restrictions</li> <li>○ Existing building condition report</li> <li>○ Previous uses</li> <li>○ Traffic studies</li> <li>○ Known environmental and/or contamination conditions</li> <li>○ Soil conditions and natural features map</li> <li>○ Current property owner</li> <li>○ Market analysis or feasibility study results</li> <li>○ Demographic data, at community and block group levels</li> <li>○ Available financial incentives</li> </ul> </li> </ul>
Prioritized redevelopment sites are actively marketed.	<ul style="list-style-type: none"> <li>• The marketing plan developed by the steering committee is followed.</li> <li>• The “Property Information Package(s)” are accessible online.</li> </ul>

## 6.1 – Economic Development Strategy

This best practice assesses what goals and actions a community has identified to assist in strengthening its overall economic health.

Today, economic development means more than business attraction and retention. While business development is a core value, a community needs to include community development and talent in the overall equation for economic success. The goal of the economic development strategy is to provide initiatives and methods that will encourage diversity of the region’s economic base, tap into opportunities for economic expansion, and help to create a sustainable, vibrant community.

Evaluation Criteria	Expectations
<p>The governing body has approved an economic development strategy.</p>	<ul style="list-style-type: none"> <li>• The economic development strategy is part of the master plan or a separate document.</li> <li>• The economic development strategy connects to the master plan and capital improvement plan.</li> <li>• The economic development strategy identifies the unique economic opportunities and challenges of the community.</li> <li>• The economic development strategy identifies a 2-5 year timeline that includes priority economic development projects and implementation benchmarks.</li> <li>• The economic development strategy identifies the primary economic development tools the community is willing to use and negotiate.</li> <li>• The community demonstrates it has attempted to hit the stated benchmarks and annually reports on its progress.</li> <li>• The economic development strategy coordinates with a regional economic development strategy, if applicable.</li> <li>• The economic development strategy is accessible online.</li> </ul>
<p>The governing body annually reviews the economic development strategy.</p>	<ul style="list-style-type: none"> <li>• The annual budget coordinates with the economic development strategy.</li> <li>• The community annually reports on economic development strategy benchmarks and amends the strategy as needed.</li> </ul>

## 6.2 – Marketing and Promotion

This best practice assesses how a community promotes and markets itself to create community pride and increase investor confidence. It also evaluates the ease of locating pertinent planning, zoning, and economic development documents on the community’s website.

Evaluation Criteria	Expectations
<p>The community has developed a marketing strategy.</p>	<ul style="list-style-type: none"> <li>• The marketing strategy identifies marketing opportunities and specific strategies to attract businesses, consumers and real estate development to the community.</li> <li>• The marketing strategy objectives strive to create or strengthen an image for the community, heighten awareness about the community, and attract and retain businesses.</li> <li>• The marketing strategy includes specific approaches to market the community’s prioritized redevelopment sites.</li> <li>• The marketing strategy is accessible online.</li> </ul>
<p>The community has an updated, user friendly municipal website.</p>	<ul style="list-style-type: none"> <li>• The community’s website is easy to navigate and find information.</li> <li>• The community’s redevelopment information is grouped together.</li> <li>• The community’s website contains or links to the following information:               <ul style="list-style-type: none"> <li>○ Master plan and amendments</li> <li>○ Capital improvement plan</li> <li>○ Downtown development plan, if applicable</li> <li>○ Corridor improvement plan, if applicable</li> <li>○ Zoning ordinance</li> <li>○ All components listed in the “Guide to Development”</li> <li>○ Board and commission applications</li> <li>○ Prioritized list of redevelopment sites</li> <li>○ “Property Information Packages” for the identified priority redevelopment site(s)</li> <li>○ Economic development strategy</li> <li>○ Marketing strategy</li> </ul> </li> </ul>

11A

# Memo

**To:** John Gabor, City Manager  
**From:** Mary Ellen McDonald, CPFA/MiCPT  
Finance Director/Treasurer  
**Date:** 2/1/2013  
**Re:** Total Disbursements Including Payroll

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Listed below is the breakdown by list for total Expenditures including Payroll

Total Expenditures including Payroll	\$542,937.40
List of Disbursements Including Payroll (1/11/13-1/31/13)	\$254,744.71
Meeting Encumbrances	\$288,192.69
TOTAL	\$542,937.40

Thank you

**MEETING DATE 2/7/13**

**LOCAL STREET FUND**

Opening Balance	\$224,853.21		
Collections/Interest	\$0.00	\$0.00	\$0.00
	\$224,853.21		
Disbursements/Payroll	-\$3,867.60	-\$776.91	-\$3,090.69
Fund Transfer	\$0.00		
	\$220,985.61		
Encumbrances	-\$13,222.27		
Closing Balance	\$207,763.34		

**MAJOR STREET FUND**

Opening Balance	\$419,319.88		
Collections/Interest	\$0.00	\$0.00	\$0.00
	\$419,319.88		
Disbursements/Payroll	-\$2,896.66	-\$549.17	-\$2,347.49
Fund Transfer	\$0.00		
	\$416,423.22		
Encumbrances	-\$20,667.48		
Closing Balance	\$395,755.74		

**GENERAL FUND**

Opening Balance	\$1,360,528.76			
Collections/Interest/Serv. Chg	\$27,830.26	\$27,830.26	\$0.00	\$0.00
	\$1,388,359.02			
Disbursements/Payroll/ACH	-\$125,244.34	-\$42,516.32	-\$82,728.02	\$0.00
Fund Transfer	\$0.00			
	\$1,263,114.68			
Encumbrances	-\$196,701.01			
Closing Balance	\$1,066,413.67			

**WATER/SEWER FUND**

Opening Balance	\$142,025.17			
Collections/Interest/PointPayFee	\$83,504.55	\$83,504.55	\$0.00	\$0.00
	\$225,529.72			
Disbursements/Payroll	-\$27,990.28	-\$12,509.45	-\$15,480.83	
Fund Transfer	\$0.00			
	\$197,539.44			
Encumbrances	-\$57,046.35			
Closing Balance	\$140,493.09			

**CEMETERY FUND**

Opening Balance	\$37,623.83		
Collections/Interest	\$600.00	\$600.00	\$0.00
	\$38,223.83		
Disbursements/Payroll	-\$687.49	-\$136.96	-\$550.53
Fund Transfer	\$0.00		
	\$37,536.34		
Encumbrances	-\$514.59		
Closing Balance	\$37,021.75		

**TIFA #1 FUND**

Opening Balance	\$49,076.40		
Collections/Interest	\$5,708.54	\$5,708.54	\$0.00
	\$54,784.94		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$54,784.94		
Encumbrances	\$0.00		
Closing Balance	\$54,784.94		

**TIFA #2 FUND**

Opening Balance	\$416,143.87		
Collections/Interest	\$2,783.19	\$2,783.19	\$0.00
	\$418,927.06		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$418,927.06		
Encumbrances	\$0.00		
Closing Balance	\$418,927.06		

**TIFA #3 FUND**

Opening Balance	\$903,124.06		
Collections/Interest	\$8,477.99	\$8,477.99	\$0.00
	\$911,602.05		
Disbursements/Payroll	-\$4,895.12	-\$4,895.12	\$0.00
Fund Transfer	\$0.00		
	\$906,706.93		
Encumbrances	\$0.00		
Closing Balance	\$906,706.93		

**DEBT-ISSUE A FUND**

Opening Balance	\$ 385,528.02			
Collections/Interest/Bank Chgs	\$862.78	\$862.78	\$0.00	\$0.00
	\$ 386,390.80			
Disbursements	\$0.00	\$0.00	\$0.00	
Fund Transfer	\$0.00			
	\$ 386,390.80			
Encumbrances	\$0.00			
Closing Balance	\$ 386,390.80			

**DRUG FORFEITURE FUND**

Opening Balance	\$11,830.94		
Collections	\$0.00	\$0.00	
	\$11,830.94		
Transfers	\$0.00	\$0.00	
	\$11,830.94		
Encumbrances	-\$40.99		
Closing Balance	\$11,789.95		

**PAYROLL ACCOUNT**

Opening Balance	\$500.00			
Bank Interest	\$0.00	\$0.00		
	\$500.00			
Disbursement/Transfer	\$0.00			
	\$500.00			
Encumbrances	\$0.00			
Closing Balance	\$500.00			

**TAX ACCOUNT FUND**

Opening Balance	\$43,745.22			
Collections/Interest/Misc. Chgs	\$83,369.66	\$83,369.66	\$0.00	\$0.00
	\$127,114.88			
Disbursements	-\$31,519.33	-\$31,519.33		
	\$95,595.55			
Encumbrances	\$0.00			
Closing Balance	\$95,595.55			

**MARINE CITY RETIREMENT FUND**

Opening Balance	\$63,841.50			
Collections/Interest/Account Fee	\$116,199.78	\$116,199.78	\$0.00	\$0.00
	\$180,041.28			
Disbursements/Payroll	-\$45,811.92	\$0.00	-\$45,811.92	
	\$134,229.36			
Encumbrances	\$0.00			
Closing Balance	\$134,229.36			

**MARINE CITY RETIREE HEALTH INSURANCE TRUST FUND**

Opening Balance	\$3,143.09			
Collections/Interest/Acct Fees	\$32,897.62	\$32,897.62	\$0.00	\$0.00
	\$36,040.71			
Disbursements/ACH	-\$11,831.97	-\$11,701.97	-\$130.00	
Transfer to investment	\$0.00	\$0.00	\$0.00	
	\$24,208.74			
Encumbrances	\$0.00			
Closing Balance	\$24,208.74			

**SPECIAL ASSESSMENT FUND**

Opening Balance	\$38,592.48			
Collections/Interest/Serv. Chgs	\$4.93	\$4.93	\$0.00	\$0.00
	\$38,597.41			
Fund Transfer	\$0.00	\$0.00	\$0.00	
Closing Balance	\$38,597.41			

**L.R. MILLER MEMORIAL LIBRARY FUND**

Opening Balance	\$3,349.55			
Collections/Interest	\$0.00	\$0.00	\$0.00	
	\$3,349.55			
Encumbrances	\$0.00			
Closing Balance	\$3,349.55			

**HEALTH INSURANCE REIMBURSEMENT ACCOUNT**

Opening Balance	\$490.12	
T/F from Ret. Hlth Ins Fund	\$130.00	\$130.00
	\$620.12	
ACH W/D	-\$130.00	-\$130.00
Closing Balance	\$490.12	

**LIST OF DISBURSEMENT**  
**January 11, 2013 - January 31, 2013**

Disbursements 1/23/13	\$104,605.23
Pay Ending 1/9/13	\$53,355.66
Annuity Rollover 1/18/13-McDonald	\$45,811.92
Pay Ending 1/23/13	\$50,841.90
ACH W/D-Choice Strategies	\$130.00
<b>TOTAL</b>	<b>\$254,744.71</b>

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

DISBURSEMENTS 1/23/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
B015	BLUE CROSS-BLUE SHIELD OF MICH	01/01/2013	STATEMENT	FTB	MTHLY HEALTH INS PREMIUM-007006050-0000	
76084	PO BOX 674416	01/23/2013		N		13,375.54
01/08/2013	DETROIT MI, 48267-4416	/ /	0.0000	Y		0.00
		01/28/2013		N		13,375.54

PD CK# 5452 01/23/2013  
 \*(2/1/13-2/28/13)

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	684.86
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	146.76
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	146.76
101-215.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	882.29
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	110.29
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	110.29
101-253.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	611.49
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	305.74
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	305.74
101-301.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	3,668.91
101-441.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	3,107.66
202-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	517.94
203-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	776.91
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	155.39
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	621.54
736-000.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	1,222.97
		<u>13,375.54</u>

B015	BLUE CROSS-BLUE SHIELD OF MICH	01/01/2013	STATEMENT	FTB	MTHLY HEALTH INS PREMIUM-007006050-0001	
76085	PO BOX 674416	01/23/2013		N		10,479.00
01/08/2013	DETROIT MI, 48267-4416	/ /	0.0000	N		0.00
		01/28/2013		N		10,479.00

PD CK# 5451 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0001	10,479.00

VENDOR TOTAL: 23,854.54

C072	CARQUEST AUTO PARTS	11/09/2012	5880-180003	FTB	MARKER LAMPS	
76087	PO BOX 404875	01/23/2013	000002682	N		12.18
11/09/2012	ATLANTA GA, 30384-4875	/ /	0.0000	N		0.00
		01/23/2013		N		12.18

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

Vendor Code	Vendor name	DISBURSEMENTS 1/23/13	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold			Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK			Net Amount
Invoice Notes		Due Date		1099			

PD CK# 5453 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
101-441.000-863.000	MARKER LAMPS	12.18	12.18			
C072	CARQUEST AUTO PARTS	11/09/2012	5880-180007	FTB	RUBBERIZED UNDERCOATING	
76086	PO BOX 404875	01/23/2013	000002682	N		52.92
11/09/2012	ATLANTA GA, 30384-4875	/ /	0.0000	N		0.00
		01/23/2013		N		52.92

PD CK# 5453 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	RUBBERIZED UNDERCOATING	52.92	52.92

VENDOR TOTAL: 65.10

C252	COMCAST	01/07/2013	STATEMENT	FTB	HIGH-SPEED INTERNET-CITY OFFICES	
76088	PO BOX 3005	01/23/2013		N		140.24
01/07/2013	SOUTHEASTERN PA, 19398-3006	/ /	0.0000	N		0.00
		01/28/2013		N		140.24

PD CK# 5454 01/23/2013  
 \*(1/19/13-2/18/13)

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	20.04
101-209.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	20.03
101-215.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	20.03
101-253.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	20.04
101-371.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	20.03
101-751.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	20.03
592-543.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	10.02
592-547.000-853.000	HIGH-SPEED INTERNET-CITY OFFICES	10.02
		140.24

VENDOR TOTAL: 140.24

D007	DTE ENERGY	12/31/2012	STATEMENT	FTB	MONTHLY STREET LIGHTING FEE-12/12	
76089	PO BOX 630795	01/23/2013		N		7,550.75
12/31/2012	CINCINNATI OH, 45263-0795	/ /	0.0000	N		0.00
		02/08/2013		N		7,550.75

PD CK# 5455 01/23/2013

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

Vendor Code	Vendor name	DISBURSEMENTS 1/23/13		Bank	Invoice Description	
Ref #	Address	Post Date	Invoice	Hold		Gross Amount
Invoice Date	City/State/Zip	CK Run Date	PO	Sep CK		Discount
Invoice Notes		Disc. Date	Disc. %	1099		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	MONTHLY STREET LIGHTING FEE-12/12	7,550.75

D007	DTE ENERGY	01/10/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-WWTP	
76090	PO BOX 630795	01/23/2013		N		4,892.96
01/10/2013	CINCINNATI OH, 45263-0795	/ /	0.0000	N		0.00
		02/07/2013		N		4,892.96
PD CK# 5455 01/23/2013						

DISBURSEMENTS

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-921.000	MONTHLY ELECTRIC FEE-WWTP	4,892.96

VENDOR TOTAL: 12,443.71

D008	DTE ENERGY	12/11/2012	STATEMENT	FTB	MONTHLY ELECTRIC FEE-3727802	
76091	PO BOX 740786	01/23/2013		N		194.66
01/15/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/06/2013		N		194.66
PD CK# 5456 01/23/2013						
*6370 KING RD ( WATER TOWER)						

JANUARY 23, 2013

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-921.000	MONTHLY ELECTRIC FEE-3727802	194.66

D008	DTE ENERGY	12/11/2012	STATEMENT	FTB	MONTHLY ELECTRIC FEE-5685786	
76092	PO BOX 740786	01/23/2013		N		26.68
01/15/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/06/2013		N		26.68
PD CK# 5456 01/23/2013						
*6370 KING RD (PARKS)						

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-921.000	MONTHLY ELECTRIC FEE-5685786	26.68

D008	DTE ENERGY	01/15/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-5685786	
76093	PO BOX 740786	01/23/2013		N		55.13
01/15/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/06/2013		N		55.13
PD CK# 5456 01/23/2013						
*6370 KING RD (PARKS)						

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

Vendor Code	Vendor name	DISBURSEMENTS 1/23/13		Bank	Invoice Description	Gross Amount
Ref #	Address	Post Date	Invoice	Hold		Discount
Invoice Date	City/State/Zip	CK Run Date	PO	Sep CK		Net Amount
Invoice Notes		Disc. Date	Disc. %	1099		
		Due Date				

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-921.000	MONTHLY ELECTRIC FEE-5685786	55.13
D008	DTE ENERGY	
76094	PO BOX 740786	
01/17/2013	CINCINNATI OH, 45274-0786	
	01/17/2013	STATEMENT
	01/23/2013	FTB
	/ /	N
	02/08/2013	N
		N
		48.28
		0.00
		48.28

PD CK# 5456 01/23/2013  
 \*100 BROADWAY ST (CLOCK/XMAS LIGHTS/IRRIGATION-PARKS)

DISBURSEMENTS

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-921.000	MONTHLY ELECTRIC FEE-9861333	48.28
D008	DTE ENERGY	
76095	PO BOX 740786	
01/17/2013	CINCINNATI OH, 45274-0786	
	12/14/2012	STATEMENT
	01/23/2013	FTB
	/ /	N
	02/08/2013	N
		N
		15.39
		0.00
		15.39

PD CK# 5456 01/23/2013  
 \*702 S MAIN ST (BRIDGE LIGHTS)

JANUARY 23, 2013

GL NUMBER	DESCRIPTION	AMOUNT
202-453.000-921.000	MONTHLY ELECTRIC FEE-2272369	15.39
D008	DTE ENERGY	
76096	PO BOX 740786	
01/17/2013	CINCINNATI OH, 45274-0786	
	01/17/2013	STATEMENT
	01/23/2013	FTB
	/ /	N
	02/08/2013	N
		N
		15.84
		0.00
		15.84

PD CK# 5456 01/23/2013  
 \*702 S MAIN ST (BRIDGE LIGHTS)

GL NUMBER	DESCRIPTION	AMOUNT
202-453.000-921.000	MONTHLY ELECTRIC FEE-2272369	15.84
D008	DTE ENERGY	
76097	PO BOX 740786	
01/17/2013	CINCINNATI OH, 45274-0786	
	11/13/2012	STATEMENT
	01/23/2013	FTB
	/ /	N
	02/08/2013	N
		N
		13.94
		0.00
		13.94

PD CK# 5456 01/23/2013  
 \*401 S WATER ST

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-921.000	MONTHLY ELECTRIC FEE-9977346	13.94

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

Vendor Code	Vendor name	DISBURSEMENTS 1/23/13	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold			Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK			Net Amount
Invoice Notes		Due Date		1099			

D008	DTE ENERGY	12/14/2012	STATEMENT	FTB		MONTHLY ELECTRIC FEE-9977346	
76098	PO BOX 740786	01/23/2013		N			14.20
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N			0.00
		02/08/2013		N			14.20
PD CK# 5456 01/23/2013							
*401 S WATER ST							

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-921.000	MONTHLY ELECTRIC FEE-9977346	14.20

D008	DTE ENERGY	01/17/2013	STATEMENT	FTB		MONTHLY ELECTRIC FEE-9977346	
76100	PO BOX 740786	01/23/2013		N			14.70
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N			0.00
		02/08/2013		N			14.70
PD CK# 5456 01/23/2013							
*401 S WATER ST							

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-921.000	MONTHLY ELECTRIC FEE-9977346	14.70

D008	DTE ENERGY	01/17/2013	STATEMENT	FTB		MONTHLY ELECTRIC FEE-8819866	
76101	PO BOX 740786	01/23/2013		N			298.64
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N			0.00
		02/08/2013		N			298.64
PD CK# 5456 01/23/2013							
*300 BROADWAY ST							

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	MONTHLY ELECTRIC FEE-8819866	298.64

D008	DTE ENERGY	01/17/2013	STATEMENT	FTB		MONTHLY ELECTRIC FEE-2006080	
76102	PO BOX 740786	01/23/2013		N			71.88
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N			0.00
		02/08/2013		N			71.88
PD CK# 5456 01/23/2013							
*405 S MAIN ST							

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	MONTHLY ELECTRIC FEE-2006080	71.88

D008	DTE ENERGY	01/17/2013	STATEMENT	FTB		MONTHLY ELECTRIC FEE-2255823	
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EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

		DISBURSEMENTS 1/23/13				
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

76103	PO BOX 740786	01/23/2013		N		53.45
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/08/2013		N		53.45
PD CK# 5456 01/23/2013						
*477 S WATER ST						

GL NUMBER	DESCRIPTION			AMOUNT		
101-756.000-921.000	MONTHLY ELECTRIC FEE-2255823			53.45		
D008	DTE ENERGY	01/17/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-9412881	
76104	PO BOX 740786	01/23/2013		N		2,341.08
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/08/2013		N		2,341.08
PD CK# 5456 01/23/2013						
*231 S WATER ST						

GL NUMBER	DESCRIPTION			AMOUNT		
592-549.000-921.000	MONTHLY ELECTRIC FEE-9412881			2,341.08		
D008	DTE ENERGY	01/17/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-3590050	
76105	PO BOX 740786	01/23/2013		N		297.05
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/08/2013		N		297.05
PD CK# 5456 01/23/2013						
*303 S WATER ST						

GL NUMBER	DESCRIPTION			AMOUNT		
101-265.000-921.000	MONTHLY ELECTRIC FEE-3590050			297.05		
D008	DTE ENERGY	01/17/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-8029962	
76106	PO BOX 740786	01/23/2013		N		105.62
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/08/2013		N		105.62
PD CK# 5456 01/23/2013						
*303 S WATER ST						

GL NUMBER	DESCRIPTION			AMOUNT		
101-265.000-921.000	MONTHLY ELECTRIC FEE-8029962			105.62		
D008	DTE ENERGY	01/17/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-4593814	
76107	PO BOX 740786	01/23/2013		N		40.26
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

Vendor Code	Vendor name	DISBURSEMENTS 1/23/13	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold			Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK			Net Amount
Invoice Notes		Due Date		1099			

		02/08/2013			N		40.26
PD CK# 5456 01/23/2013							
*200 N WATER ST							

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-921.000	MONTHLY ELECTRIC FEE-4593814	40.26

D008	DTE ENERGY	01/17/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-9859028	
76108	PO BOX 740786	01/23/2013		N		375.91
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/12/2013		N		375.91

PD CK# 5456 01/23/2013  
 \*375 S PARKER ST

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-921.000	MONTHLY ELECTRIC FEE-9859028	375.91

D008	DTE ENERGY	01/17/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-8833246	
76109	PO BOX 740786	01/23/2013		N		860.28
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/12/2013		N		860.28

PD CK# 5456 01/23/2013  
 \*304 S BELLE RIVER AVE

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-921.000	MONTHLY ELECTRIC FEE-8833246	860.28

D008	DTE ENERGY	12/17/2012	STATEMENT	FTB	MONTHLY ELECTRIC FEE-9938979	
76110	PO BOX 740786	01/23/2013		N		23.45
01/18/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/12/2013		N		23.45

PD CK# 5456 01/23/2013  
 \*444 PLEASANT ST

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-921.000	MONTHLY ELECTRIC FEE-9938979	23.45

D008	DTE ENERGY	01/18/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-9938979	
76111	PO BOX 740786	01/23/2013		N		23.47
01/18/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/12/2013		N		23.47

User: McDonald

DB: Marine City

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013

JOURNALIZED

PAID

DISBURSEMENTS 1/23/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

PD CK# 5456 01/23/2013  
\*444 PLEASANT ST

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-921.000	MONTHLY ELECTRIC FEE-9938979	23.47

D008	DTE ENERGY	01/17/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-8822648	
76112	PO BOX 740786	01/23/2013		N		732.79
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/12/2013		N		732.79

PD CK# 5456 01/23/2013  
\*514 S PARKER ST

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-921.000	MONTHLY ELECTRIC FEE-8822648	732.79

D008	DTE ENERGY	01/18/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-9427111	
76113	PO BOX 740786	01/23/2013		N		90.04
01/18/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/12/2013		N		90.04

PD CK# 5456 01/23/2013  
\*424 PLEASANT ST

GL NUMBER	DESCRIPTION	AMOUNT
209-000.000-921.000	MONTHLY ELECTRIC FEE-9427111	90.04

D008	DTE ENERGY	01/17/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-9429628	
76114	PO BOX 740786	01/23/2013		N		515.73
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/12/2013		N		515.73

PD CK# 5456 01/23/2013  
\*300 S PARKER ST

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-921.000	MONTHLY ELECTRIC FEE-9429628	515.73

D008	DTE ENERGY	01/17/2013	STATEMENT	FTB	MONTHLY ELECTRIC FEE-4296595	
76115	PO BOX 740786	01/23/2013		N		6.55
01/17/2013	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		02/12/2013		N		6.55

PD CK# 5456 01/23/2013  
\*300 S PARKER ST

DISBURSEMENTS  
JANUARY 23, 2013

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

DISBURSEMENTS 1/23/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-921.000	MONTHLY ELECTRIC FEE-4296595	6.55
<b>VENDOR TOTAL:</b>		<b>6,235.02</b>

E086	EMTERRA ENVIRONMENTAL USA CORP	01/01/2013	53594	FTB	MONTHLY REFUSE COLLECTION FEE/MISC-1/13	
76116	1606 E WEBSTER ROAD	01/23/2013		N		20,690.32
12/01/2012	FLINT MI, 48505-2450	/ /	0.0000	N		0.00
		01/23/2013		N		20,690.32
PD CK# 5457 01/23/2013						

GL NUMBER	DESCRIPTION	AMOUNT
101-526.000-802.000	MONTHLY REFUSE COLLECTION FEE-1/13	20,619.40
101-526.000-802.000	MONTHLY MI LANDFILL FEE-1/13	70.92
<b>VENDOR TOTAL:</b>		<b>20,690.32</b>

E086	EMTERRA ENVIRONMENTAL USA CORP	01/01/2013	56382	FTB	ADJUSTMENT TO INVOICE #53594	
76117	1606 E WEBSTER ROAD	01/23/2013		N		629.60
12/21/2012	FLINT MI, 48505-2450	/ /	0.0000	N		0.00
		01/23/2013		N		629.60
PD CK# 5457 01/23/2013						

GL NUMBER	DESCRIPTION	AMOUNT
101-526.000-802.000	ADJUSTMENT TO INVOICE #53594	629.60
<b>VENDOR TOTAL:</b>		<b>21,319.92</b>

V024	FLAGSHIP-VISA	12/03/2012	STATEMENT	FTB	USA MILITARY MEDALS.COM-POSTAGE/RIBBONS	
76118	1814 10TH ST	01/23/2013		N		11.00
12/03/2012	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		01/27/2013		N		11.00
PD CK# 5458 01/23/2013						

GL NUMBER	DESCRIPTION	AMOUNT				
101-301.000-744.000	USA MILITARY MEDALS.COM-POSTAGE/RIBBONS	11.00				
V024	FLAGSHIP-VISA	12/03/2012	STATEMENT	FTB	WALMART-FRAMES	
76119	1814 10TH ST	01/23/2013		N		66.90
12/03/2012	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		01/27/2013		N		66.90

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

Vendor Code	Vendor name	DISBURSEMENTS 1/23/13		Bank	Invoice Description	Gross Amount
Ref #	Address	Post Date	Invoice	Hold		Discount
Invoice Date	City/State/Zip	CK Run Date	PO	Sep CK		Net Amount
Invoice Notes		Disc. Date	Disc. %	1099		
		Due Date				

PD CK# 5458 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-740.000	WALMART-FRAMES	66.90
VO24	FLAGSHIP-VISA	12/04/2012
76120	1814 10TH ST	01/23/2013
12/04/2012	PORT HURON MI, 48060	/ /
		0.0000
		01/27/2013

PD CK# 5458 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-744.000	USA MILITARY MEDALS.COM-RIBBONS/POSTAGE	33.74

VENDOR TOTAL: 111.64

M266	MARINE CITY DEBT-ISSUE A	01/23/2013	STATEMENT	FTB	2012 SUMMER TAX 1/1/13-1/15/13	
76121	303 SOUTH WATER ST	01/23/2013		N		848.66
01/23/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/25/2013		N		848.66

PD CK# 5459 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-206.160	2012 SUMMER TAX 1/1/13-1/15/13	316.07
703-000.000-206.160	2012 SUMMER TAX 1/1/13-1/15/13	(2.63)
703-000.000-206.160	2012 SUMMER TAX 1/1/13-1/15/13	6.15
703-000.000-206.160	2012 SUMMER TAX 1/1/13-1/15/13	0.01
703-000.000-206.160	2012 SUMMER TAX 1/1/13-1/15/13	529.06
		848.66

VENDOR TOTAL: 848.66

M017	MARINE CITY GENERAL FUND	01/23/2013	STATEMENT	FTB	2012 SUMMER TAX 1/1/13-1/15/13	
76122	303 SOUTH WATER ST	01/23/2013		N		5,605.48
01/23/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/25/2013		N		5,605.48

PD CK# 5460 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-206.000	2012 SUMMER TAX 1/1/13-1/15/13	1,826.28
703-000.000-206.000	2012 SUMMER TAX 1/1/13-1/15/13	(15.19)

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

DISBURSEMENTS 1/23/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

703-000.000-206.000		2012 SUMMER TAX 1/1/13-1/15/13				35.51
703-000.000-206.000		2012 SUMMER TAX 1/1/13-1/15/13				0.07
703-000.000-206.110		2012 SUMMER TAX 1/1/13-1/15/13				107.87
703-000.000-206.110		2012 SUMMER TAX 1/1/13-1/15/13				0.18
703-000.000-206.500		2012 SUMMER TAX 1/1/13-1/15/13				587.97
703-000.000-206.500		2012 SUMMER TAX 1/1/13-1/15/13				6.08
703-000.000-206.000		2012 SUMMER TAX 1/1/13-1/15/13				3,056.71

DISBURSEMENTS

VENDOR TOTAL: 5,605.48

M084	MARINE CITY TAX ACCOUNT	01/23/2013	STATEMENT	FTB	2012 SUMMER TAX 1/1/13-1/15/13	
76124	303 S WATER STREET	01/23/2013		N		4,895.12
01/23/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/25/2013		N		4,895.12

PD CK# 5461 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT
252-000.000-214.703	2012 SUMMER TAX 1/1/13-1/15/13	4,895.12

JANUARY 23, 2013

VENDOR TOTAL: 4,895.12

M223	MARINE CITY TIFA #1 FUND	01/23/2013	STATEMENT	FTB	2012 WINTER TAX 1/1/13-1/15/13	
76125	303 S WATER STREET	01/23/2013		N		5,708.54
01/23/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/25/2013		N		5,708.54

PD CK# 5462 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-214.250	2012 WINTER TAX 1/1/13-1/15/13	5,708.54

VENDOR TOTAL: 5,708.54

M225	MARINE CITY TIFA #2 FUND	01/23/2013	STATEMENT	FTB	2012 WINTER TAX 1/1/13-1/15/13	
76126	303 S WATER STREET	01/23/2013		N		2,783.19
01/23/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/25/2013		N		2,783.19

PD CK# 5463 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-214.251	2012 WINTER TAX 1/1/13-1/15/13	2,783.19

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

DISBURSEMENTS 1/23/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 2,783.19

M224	MARINE CITY TIFA #3 FUND	01/23/2013	STATEMENT	FTB	2012 WINTER TAX 1/1/13-1/15/13	
76127	303 S WATER STREET	01/23/2013		N		8,477.99
01/23/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/25/2013		N		8,477.99

PD CK# 5464 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-214.252	2012 WINTER TAX 1/1/13-1/15/13	8,477.99

VENDOR TOTAL: 8,477.99

M025	MARINE CITY WATER & SEWER FUND	01/23/2013	STATEMENT	FTB	2012 SUMMER TAX 1/1/13-1/15/13	
76128	303 SOUTH WATER ST	01/23/2013		N		695.51
01/23/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/25/2013		N		695.51

PD CK# 5465 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-206.700	2012 SUMMER TAX 1/1/13-1/15/13	675.25
703-000.000-206.700	2012 SUMMER TAX 1/1/13-1/15/13	20.26
		695.51

VENDOR TOTAL: 695.51

M336	MC SPECIAL ASSESSMENT FUND	01/23/2013	STATEMENT	FTB	2012 SUMMER TAX 1/1/13-1/15/13	
76123	303 SOUTH WATER ST	01/23/2013		N		4.93
01/23/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/25/2013		N		4.93

PD CK# 5466 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-206.190	2012 SUMMER TAX 1/1/13-1/15/13	4.78
703-000.000-206.190	2012 SUMMER TAX 1/1/13-1/15/13	0.15
		4.93

VENDOR TOTAL: 4.93

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

Vendor Code	Vendor name	DISBURSEMENTS 1/23/13		Bank	Invoice Description	Gross Amount
Ref #	Address	Post Date	Invoice	Hold		Discount
Invoice Date	City/State/Zip	CK Run Date	PO	Sep CK		Net Amount
Invoice Notes		Disc. Date	Disc. %	1099		
		Due Date				
S012	SEMCO ENERGY GAS CO	01/08/2013	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-311709	
76131	PO BOX 740812	01/23/2013		N		175.16
01/08/2013	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/04/2013		N		175.16
PD CK# 5467 01/23/2013						
*300 S PARKER ST						

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-923.000	MONTHLY GAS SERVICE CHARGE-311709	175.16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
		Due Date				
S012	SEMCO ENERGY GAS CO	01/08/2013	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-25982	
76132	PO BOX 740812	01/23/2013		N		229.83
01/08/2013	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/04/2013		N		229.83
PD CK# 5467 01/23/2013						
*303 S WATER ST						

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-923.000	MONTHLY GAS SERVICE CHARGE-25982	229.83

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
		Due Date				
S012	SEMCO ENERGY GAS CO	01/08/2013	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-219921	
76133	PO BOX 740812	01/23/2013		N		795.54
01/08/2013	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/04/2013		N		795.54
PD CK# 5467 01/23/2013						
*231 S WATER ST						

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-923.000	MONTHLY GAS SERVICE CHARGE-219921	795.54

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
		Due Date				
S012	SEMCO ENERGY GAS CO	01/08/2013	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-273448	
76134	PO BOX 740812	01/23/2013		N		19.08
01/08/2013	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/04/2013		N		19.08
PD CK# 5467 01/23/2013						
*229 S WATER ST (GENERATOR)						

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-923.000	MONTHLY GAS SERVICE CHARGE-273448	19.08

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
		Due Date				
S012	SEMCO ENERGY GAS CO	01/08/2013	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-169102	
76135	PO BOX 740812	01/23/2013		N		168.83

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

Vendor Code	Vendor name	DISBURSEMENTS 1/23/13	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold			Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK			Net Amount
Invoice Notes		Due Date		1099			
01/08/2013	CINCINNATI OH, 45274-0812	/ /	0.0000	N			0.00
		02/04/2013		N			168.83

PD CK# 5467 01/23/2013  
 \*405 S MAIN ST

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-923.000	MONTHLY GAS SERVICE CHARGE-169102	168.83

S012	SEMCO ENERGY GAS CO	01/08/2013	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-123325C	
76136	PO BOX 740812	01/23/2013		N		290.05
01/08/2013	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/04/2013		N		290.05

PD CK# 5467 01/23/2013  
 \*304 S BELLE RIVER AVE

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-923.000	MONTHLY GAS SERVICE CHARGE-123325C	290.05

S012	SEMCO ENERGY GAS CO	01/08/2013	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-295016	
76137	PO BOX 740812	01/23/2013		N		76.91
01/08/2013	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/04/2013		N		76.91

PD CK# 5467 01/23/2013  
 \*375 S PARKER ST

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-923.000	MONTHLY GAS SERVICE CHARGE-295016	76.91

S012	SEMCO ENERGY GAS CO	01/08/2013	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-326160	
76138	PO BOX 740812	01/23/2013		N		1,071.96
01/08/2013	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/04/2013		N		1,071.96

PD CK# 5467 01/23/2013  
 \*514 S PARKER ST

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-923.000	MONTHLY GAS SERVICE CHARGE-326160	1,071.96

S012	SEMCO ENERGY GAS CO	01/08/2013	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-315021	
76139	PO BOX 740812	01/23/2013		N		1,193.25
01/08/2013	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/04/2013		N		1,193.25

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
 JOURNALIZED  
 PAID

Vendor Code	Vendor name	DISBURSEMENTS 1/23/13		Bank	Invoice Description	Gross Amount
Ref #	Address	Post Date	Invoice	Hold		Discount
Invoice Date	City/State/Zip	CK Run Date	PO	Sep CK		Net Amount
Invoice Notes		Disc. Date	Disc. %	1099		
		Due Date				

PD CK# 5467 01/23/2013  
 \*1696 S PARKER ST

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-923.000	MONTHLY GAS SERVICE CHARGE-315021	1,193.25

VENDOR TOTAL: 4,020.61

S204	ST CLAIR COUNTY TREASURER	01/23/2013	STATEMENT	FTB	2012 SUMMER TAX 1/1/13-1/15/13	
76129	200 GRAND RIVER AVE, SUITE 101	01/23/2013		N		2,849.25
01/23/2013	PORT HURON MI, 48060	/ /	0.0000	Y		0.00
		01/25/2013		N		2,849.25

PD CK# 5468 01/23/2013

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-207.000	2012 SUMMER TAX 1/1/13-1/15/13	204.46
703-000.000-207.000	2012 SUMMER TAX 1/1/13-1/15/13	(1.70)
703-000.000-207.000	2012 SUMMER TAX 1/1/13-1/15/13	3.97
703-000.000-207.000	2012 SUMMER TAX 1/1/13-1/15/13	0.01
703-000.000-207.100	2012 SUMMER TAX 1/1/13-1/15/13	576.59
703-000.000-207.100	2012 SUMMER TAX 1/1/13-1/15/13	(4.79)
703-000.000-207.100	2012 SUMMER TAX 1/1/13-1/15/13	11.19
703-000.000-207.100	2012 SUMMER TAX 1/1/13-1/15/13	0.03
703-000.000-207.300	2012 SUMMER TAX 1/1/13-1/15/13	250.20
703-000.000-207.300	2012 SUMMER TAX 1/1/13-1/15/13	(2.08)
703-000.000-207.300	2012 SUMMER TAX 1/1/13-1/15/13	4.85
703-000.000-207.300	2012 SUMMER TAX 1/1/13-1/15/13	0.01
703-000.000-207.400	2012 SUMMER TAX 1/1/13-1/15/13	20.98
703-000.000-207.400	2012 SUMMER TAX 1/1/13-1/15/13	(0.18)
703-000.000-207.400	2012 SUMMER TAX 1/1/13-1/15/13	0.41
703-000.000-207.500	2012 SUMMER TAX 1/1/13-1/15/13	100.07
703-000.000-207.500	2012 SUMMER TAX 1/1/13-1/15/13	(0.83)
703-000.000-207.500	2012 SUMMER TAX 1/1/13-1/15/13	1.94
703-000.000-207.900	2012 SUMMER TAX 1/1/13-1/15/13	649.51
703-000.000-207.900	2012 SUMMER TAX 1/1/13-1/15/13	(5.40)
703-000.000-207.900	2012 SUMMER TAX 1/1/13-1/15/13	12.64
703-000.000-207.900	2012 SUMMER TAX 1/1/13-1/15/13	0.02
703-000.000-207.000	2012 SUMMER TAX 1/1/13-1/15/13	342.27
703-000.000-207.100	2012 SUMMER TAX 1/1/13-1/15/13	965.08
703-000.000-207.300	2012 SUMMER TAX 1/1/13-1/15/13	(54.73)
703-000.000-207.400	2012 SUMMER TAX 1/1/13-1/15/13	(4.46)
703-000.000-207.500	2012 SUMMER TAX 1/1/13-1/15/13	(21.81)

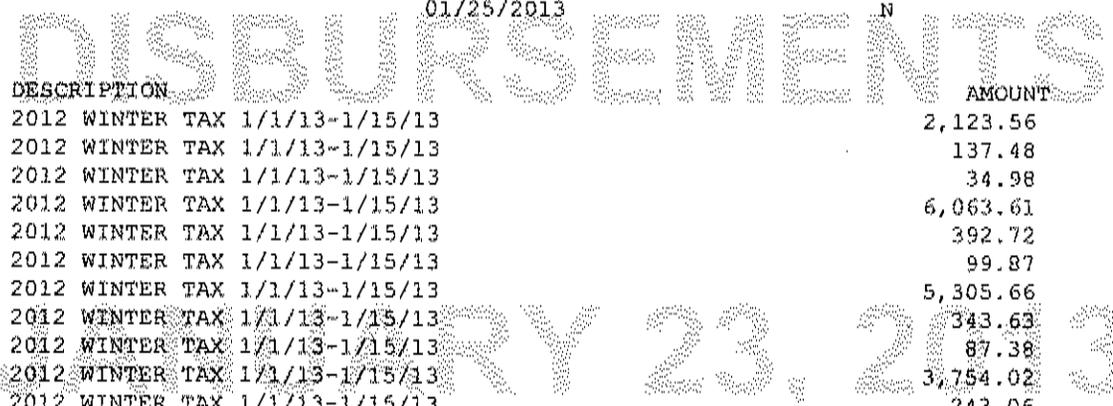
EXP CHECK RUN DATES 01/23/2013 ~ 01/23/2013  
 JOURNALIZED  
 PAID

Vendor Code	Vendor name	DISBURSEMENTS 1/23/13		Bank	Invoice Description	Gross Amount
Ref #	Address	Post Date	Invoice	Hold		Discount
Invoice Date	City/State/Zip	CK Run Date	PO	Sep CK		Net Amount
Invoice Notes		Disc. Date	Disc. %	1099		
		Due Date				

703-000.000-209.900	2012 SUMMER TAX 1/1/13-1/15/13				(199.00)	
						2,849.25

S204	ST CLAIR COUNTY TREASURER	01/23/2013	STATEMENT	FTB	2012 WINTER TAX 1/1/13-1/15/13	
76130	200 GRAND RIVER AVE, SUITE 101	01/23/2013		N		4,545.78
01/23/2013	PORT HURON MI, 48060	/ /	0.0000	Y		0.00
		01/25/2013		N		4,545.78

PD CK# 5469 01/23/2013



GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-207.200	2012 WINTER TAX 1/1/13-1/15/13	2,123.56
703-000.000-207.200	2012 WINTER TAX 1/1/13-1/15/13	137.48
703-000.000-207.200	2012 WINTER TAX 1/1/13-1/15/13	34.98
703-000.000-207.600	2012 WINTER TAX 1/1/13-1/15/13	6,063.61
703-000.000-207.600	2012 WINTER TAX 1/1/13-1/15/13	392.72
703-000.000-207.600	2012 WINTER TAX 1/1/13-1/15/13	99.87
703-000.000-207.700	2012 WINTER TAX 1/1/13-1/15/13	5,305.66
703-000.000-207.700	2012 WINTER TAX 1/1/13-1/15/13	343.63
703-000.000-207.700	2012 WINTER TAX 1/1/13-1/15/13	87.38
703-000.000-207.800	2012 WINTER TAX 1/1/13-1/15/13	3,754.02
703-000.000-207.800	2012 WINTER TAX 1/1/13-1/15/13	243.06
703-000.000-207.800	2012 WINTER TAX 1/1/13-1/15/13	61.84
703-000.000-207.800	2012 WINTER TAX 1/1/13-1/15/13	757.89
703-000.000-207.130	2012 WINTER TAX 1/1/13-1/15/13	49.09
703-000.000-207.130	2012 WINTER TAX 1/1/13-1/15/13	12.47
703-000.000-207.150	2012 WINTER TAX 1/1/13-1/15/13	1,894.37
703-000.000-207.150	2012 WINTER TAX 1/1/13-1/15/13	122.67
703-000.000-207.150	2012 WINTER TAX 1/1/13-1/15/13	31.20
703-000.000-207.200	2012 WINTER TAX 1/1/13-1/15/13	(702.84)
703-000.000-207.200	2012 WINTER TAX 1/1/13-1/15/13	(342.69)
703-000.000-207.200	2012 WINTER TAX 1/1/13-1/15/13	(1,043.49)
703-000.000-207.600	2012 WINTER TAX 1/1/13-1/15/13	(2,007.09)
703-000.000-207.600	2012 WINTER TAX 1/1/13-1/15/13	(978.51)
703-000.000-207.600	2012 WINTER TAX 1/1/13-1/15/13	(2,981.03)
703-000.000-207.700	2012 WINTER TAX 1/1/13-1/15/13	(1,756.10)
703-000.000-207.700	2012 WINTER TAX 1/1/13-1/15/13	(856.20)
703-000.000-207.700	2012 WINTER TAX 1/1/13-1/15/13	(2,608.41)
703-000.000-207.800	2012 WINTER TAX 1/1/13-1/15/13	(1,242.51)
703-000.000-207.800	2012 WINTER TAX 1/1/13-1/15/13	(605.79)
703-000.000-207.800	2012 WINTER TAX 1/1/13-1/15/13	(1,845.06)
		4,545.78

EXP CHECK RUN DATES 01/23/2013 - 01/23/2013  
JOURNALIZED  
PAID

Vendor Code	Vendor name	DISBURSEMENTS 1/23/13	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	FO	Hold			Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK			Net Amount
Invoice Notes		Due Date		1099			

VENDOR TOTAL: 7,395.03

TOTAL - ALL VENDORS: 104,605.23

FUND TOTALS:

Fund 101 - GENERAL FUND	42,516.32
Fund 202 - MAJOR STREET FUND	549.17
Fund 203 - LOCAL STREET FUND	776.91
Fund 209 - CEMETERY FUND	136.96
Fund 252 - TIFA 3	4,895.12
Fund 592 - WATER/SEWER FUND	12,509.45
Fund 703 - TAX ACCOUNT FUND	31,519.33
Fund 736 - RETIREE HEALTH INS TRUST FUND	11,701.97

DISBURSEMENTS

JANUARY 23, 2013

MONTHLY HRA PAYMENTS  
JANUARY 2013

ACH WITHDRAWAL 1/14/13	\$ 45.00
ACH WITHDRAWAL 1/17/13	5.00
ACH WITHDRAWAL 1/22/13	30.00
ACH WITHDRAWAL 1/23/13	35.00
ACH WITHDRAWAL 1/24/13	15.00
TOTAL	\$130.00

ACH  
PAYMENTS  
JANUARY 2013  
RETIREES ONLY

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
P015 76196 12/31/2012	AIRGAS USA LLC PO BOX 802576 CHICAGO IL, 60680-2576	12/31/2012 02/07/2013 / / 02/07/2013	9906886204A 000002674 0.0000	FTB N N N	ACETYLENE/ARGON	19.39 0.00 19.39

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-740.000	ACETYLENE/ARGON	19.39	19.39

Vendor Code Ref # Invoice Date	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
P015 76197 12/31/2012	AIRGAS USA LLC PO BOX 802576 CHICAGO IL, 60680-2576	12/31/2012 02/07/2013 / / 02/07/2013	9906886204B 000003021 0.0000	FTB N N N	ACETYLENE/ARGON	5.87 0.00 5.87

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-740.000	ACETYLENE/ARGON	5.87	5.87

VENDOR TOTAL: 25.26

Vendor Code Ref # Invoice Date	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A194 76140 01/18/2013	ANTHONY T MURPHY 3175 PLANK ROAD COTTRELLVILLE TOWNSHIP-IL, 48039	01/18/2013 02/07/2013 / / 02/13/2013	STATEMENT 0.0000	FTB N N Y	BASKETBALL OFFICIAL FEE	90.00 0.00 90.00

Open

\*(6 GAMES @ \$15.00)

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-802.000-BASKETBALL	BASKETBALL OFFICIAL FEE	90.00

VENDOR TOTAL: 90.00

Vendor Code Ref # Invoice Date	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S210 76141 01/04/2013	AT & T LONG DISTANCE PO BOX 5017 CAROL STREAM IL, 60197-5017	01/04/2013 02/07/2013 / / 02/18/2013	STATEMENT 0.0000	FTB N N N	MTHLY LONG DIST PHONE CHGS-765-9711	5.19 0.00 5.19

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MTHLY LONG DISTANCE PRONE CHGS-765-9711	5.19

Vendor Code Ref # Invoice Date	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S210 76142 01/04/2013	AT & T LONG DISTANCE PO BOX 5017 CAROL STREAM IL, 60197-5017	01/04/2013 02/07/2013 / / 02/18/2013	STATEMENT 0.0000	FTB N N N	MTHLY LONG DIST PHONE CHGS-765-8241	2.53 0.00 2.53

Open

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-853.000	MTHLY LONG DISTANCE PRONE CHGS-765-8241	2.53

VENDOR TOTAL: 7.72

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B126 76143 02/07/2013	BRADLEY R KOLCZ 2900 WOODSTOCK CIRCLE PORT HURON MI, 48060	02/07/2013 02/07/2013 / / 02/07/2013	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-2/13	30.00 0.00 30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	30.00

VENDOR TOTAL: 30.00

B178 76144 02/07/2013	BRIAN W BAYLY 365 COLONIAL LANE ALGONAC MI, 48001	02/07/2013 02/07/2013 / / 02/07/2013	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-2/13	40.00 0.00 40.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	40.00

VENDOR TOTAL: 40.00

B128 76199 02/01/2013	BS & A SOFTWARE 14965 ABBEY LANE BATH MI, 48808	02/01/2013 02/07/2013 / / 03/03/2013	087730 000003012 0.0000	FTB N N N	ANNUAL SERVICE/SUPPORT-DELQ PERS PROP	240.00 0.00 240.00
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Open

\*(2/1/13-2/1/14)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-253.000-802.000	ANNUAL SERVICE/SUPPORT-DELQ PERS PROP	240.00	240.00

B128 76200 02/01/2013	BS & A SOFTWARE 14965 ABBEY LANE BATH MI, 48808	02/01/2013 02/07/2013 / / 03/03/2013	088281 000003012 0.0000	FTB N N N	ANNUAL SERVICE/SUPPORT-ASSESSING	1,135.00 0.00 1,135.00
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Open

\*(2/1/13-2/1/14)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-209.000-802.000	ANNUAL SERVICE/SUPPORT-ASSESSING	1,135.00	1,135.00

B128 76198 02/01/2013	BS & A SOFTWARE 14965 ABBEY LANE BATH MI, 48808	02/01/2013 02/07/2013 / / 03/03/2013	088582 000003012 0.0000	FTB N N N	ANNUAL SERVICE/SUPPORT-INTERNET SERVICES	3,355.00 0.00 3,355.00
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Open

\*(2/1/13-2/1/14)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-209.000-802.000	ANNUAL SERVICE/SUPPORT-INTERNET SERVICES	1,118.33	1,118.33
101-253.000-802.000	ANNUAL SERVICE/SUPPORT-INTERNET SERVICES	1,118.33	1,118.33

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
592-543.000-802.000	ANNUAL SERVICE/SUPPORT-INTERNET SERVICES				559.17	559.17
592-547.000-802.000	ANNUAL SERVICE/SUPPORT-INTERNET SERVICES				559.17	559.17
					3,355.00	3,355.00

VENDOR TOTAL: 4,730.00

C072	CARQUEST AUTO PARTS	01/21/2013	5880-184607	FTB	POWER STEERING FLUID	
76145	PO BOX 404875	02/07/2013	000002682	N		15.26
01/21/2013	ATLANTA GA, 30384-4875	/ /	0.0000	N		0.00
		02/20/2013		N		15.26

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	POWER STEERING FLUID	15.26	15.26

VENDOR TOTAL: 15.26

C252	COMCAST	01/07/2013	STATEMENT	FTB	HIGH-SPEED INTERNET-PD	
76201	PO BOX 3005	02/07/2013		N		116.90
01/07/2013	SOUTHEASTERN PA, 19398-3006	/ /	0.0000	N		0.00
		02/07/2013		N		116.90

Open

\*1/20/13-2/19/13)

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	HIGH-SPEED INTERNET-PD	116.90

VENDOR TOTAL: 116.90

C105	CONTRACTORS CONNECTION INC	01/10/2013	7062193	FTB	RUBBER HOSES/STRAINERS/COUPLERS	
76202	2644 AUBURN ROAD	02/07/2013	000003026	N		312.70
01/10/2013	SHELBY TOWNSHIP MI, 48317	/ /	0.0000	N		0.00
		02/09/2013		N		312.70

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	RUBBER HOSES/STRAINERS/COUPLERS	312.70	312.70

C105	CONTRACTORS CONNECTION INC	01/10/2013	7062194	FTB	CENTRIFUGAL PUMP/ADAPTER/OIL	
76203	2644 AUBURN ROAD	02/07/2013	000003025	N		522.35
01/10/2013	SHELBY TOWNSHIP MI, 48317	/ /	0.0000	N		0.00
		02/09/2013		N		522.35

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	CENTRIFUGAL PUMP/ADAPTER/OIL	522.35	522.35

VENDOR TOTAL: 835.05

M079	DALE J MARKEL	01/23/2013	STATEMENT	FTB	OVERTIME LUNCH MONIES-P/E 1/23/13	
76204	6228 SHORTCUT ROAD	02/07/2013		N		5.00

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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01/23/2013	MARINE CITY MI, 48039	/ /	0.0000	Y		0.00
		02/07/2013		N		5.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-869.000	OVERTIME LUNCH MONIES-P/E 1/23/13	5.00

M079 76146 02/07/2013	DALE J MARKEL 6228 SHORTCUT ROAD MARINE CITY MI, 48039	02/07/2013 02/07/2013 / / 02/07/2013	STATEMENT PO 0.0000	FTB N Y N	MONTHLY PHONE REIMBURSEMENT-2/13	30.00 0.00 30.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	30.00

VENDOR TOTAL: 35.00

K002 76147 02/07/2013	DIANA S KADE 341 N PARKER STREET MARINE CITY MI, 48039	02/07/2013 02/07/2013 / / 02/07/2013	STATEMENT PO 0.0000	FTB N Y N	MONTHLY PHONE REIMBURSEMENT-2/13	40.00 0.00 40.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	40.00

K002 76205 01/29/2013	DIANA S KADE 341 N PARKER STREET MARINE CITY MI, 48039	01/29/2013 02/07/2013 / / 02/07/2013	STATEMENT PO 0.0000	FTB N Y N	MILEAGE REIMBURSEMENT	23.73 0.00 23.73
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-870.000	MILEAGE REIMBURSEMENT	23.73

VENDOR TOTAL: 63.73

D142 76148 02/07/2013	DONALD G TILLERY 715 GRAND LEGACY LAPEER MI, 48446	02/07/2013 02/07/2013 / / 02/07/2013	STATEMENT PO 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-2/13	40.00 0.00 40.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	40.00

VENDOR TOTAL: 40.00

D050 76206 01/18/2013	DYCK SECURITY SERVICES 2425 MINNIE STREET PORT HURON MI, 48060-4733	01/18/2013 02/07/2013 / /	59458 000003024 0.0000	FTB N N	SERVICE CALL/REPAIR DOOR CONTACT-WWTP	80.99 0.00
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MEETING

ENCUMBRANCES

FEBRUARY 7, 2013

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open		02/17/2013		N		80.99
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
592-545.000-802.000	SERV CALL/REPAIR DOOR CONTACT-WWTP				80.99	80.99

VENDOR TOTAL: 80.99

E070	EDW C LEVY CO	01/07/2013	1851513	FTB	STREET MATERIALS	
76228	ACCOUNTS RECEIVABLE	02/07/2013	000002698	N		88.41
01/07/2013	26268 NETWORK PLACE	/ /	0.0000	N		0.00
	CHICAGO IL, 60673-1262	02/07/2013		N		88.41

Open						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
592-548.000-782.000	STREET MATERIALS				88.41	88.41

VENDOR TOTAL: 88.41

E007	ETNA SUPPLY COMPANY	01/16/2013	\$100616073.001A	FTB	REPAIR CLAMPS/GASKETS/MISC	
76207	PO BOX 897	02/07/2013	000002701	N		1,244.00
01/16/2013	529 - 32ND STREET SE	/ /	0.0000	N		0.00
	GRAND RAPIDS MI, 49548	02/07/2013		N		1,244.00

Open						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
592-548.000-931.000	REPAIR CLAMPS/GASKETS/MISC				1,244.00	1,244.00

E007	ETNA SUPPLY COMPANY	01/16/2013	\$100616073.001B	FTB	REPAIR CLAMPS/GASKETS/MISC	
76208	PO BOX 897	02/07/2013	000003028	N		551.00
01/16/2013	529 - 32ND STREET SE	/ /	0.0000	N		0.00
	GRAND RAPIDS MI, 49548	02/07/2013		N		551.00

Open						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
592-548.000-931.000	REPAIR CLAMPS/GASKETS/MISC				551.00	551.00

E007	ETNA SUPPLY COMPANY	01/16/2013	\$100627546.001	FTB	REPAIR CLAMPS/GASKETS	
76209	PO BOX 897	02/07/2013	000003028	N		1,795.00
01/16/2013	529 - 32ND STREET SE	/ /	0.0000	N		0.00
	GRAND RAPIDS MI, 49548	02/07/2013		N		1,795.00

Open						
GL NUMBER	DESCRIPTION				AMOUNT	AMT RELIEVED
592-548.000-931.000	REPAIR CLAMPS/GASKETS				1,795.00	1,795.00

E007	ETNA SUPPLY COMPANY	01/16/2013	\$100627551.001	FTB	REPAIR CLAMPS	
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EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
76210	PO BOX 897 529 - 32ND STREET SE GRAND RAPIDS MI, 49548	02/07/2013 / / 02/07/2013	000003028 0.0000	N N		1,336.00 0.00 1,336.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	REPAIR CLAMPS	1,336.00	1,336.00

E007 76212	ETNA SUPPLY COMPANY PO BOX 897 529 - 32ND STREET SE GRAND RAPIDS MI, 49548	01/21/2013 02/07/2013 / / 02/07/2013	S100630991.001 000003027 0.0000	FTB N N	PUMPER NOZZLE/GASKET SET/MISC	1,745.50 0.00 1,745.50
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	PUMPER NOZZLE/GASKET SET/MISC	1,745.50	1,745.50

E007 76211	ETNA SUPPLY COMPANY PO BOX 897 529 - 32ND STREET SE GRAND RAPIDS MI, 49548	01/22/2013 02/07/2013 / / 02/07/2013	S100630994.001 000003028 0.0000	FTB N N	BRONZE SADDLES	780.00 0.00 780.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	BRONZE SADDLES	780.00	780.00

<b>VENDOR TOTAL:</b>				<b>7,451.50</b>
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B017 76149	FOSTER BLUE WATER OIL LLC 36065 WATER ST PO BOX 430 RICHMOND MI, 48062-0430	01/15/2013 02/07/2013 / / 02/14/2013	1301402705 000002661 0.0000	FTB N N	FUEL	2,318.12 0.00 2,318.12
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-751.000	FUEL	2,318.12	2,318.12

B017 76193	FOSTER BLUE WATER OIL LLC 36065 WATER ST PO BOX 430 RICHMOND MI, 48062-0430	01/23/2013 02/07/2013 / / 02/22/2013	1301802089 000002661 0.0000	FTB N N	FUEL	900.84 0.00 900.84
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-751.000	FUEL	900.84	900.84

B017	FOSTER BLUE WATER OIL LLC	01/14/2013	769437	FTB	OIL
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EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
76150	36065 WATER ST PO BOX 430	02/07/2013	000002661	N		794.76
01/14/2013	RICHMOND MI, 48062-0430	/ / 02/13/2013	0.0000	N N		0.00 794.76

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	OIL	794.76	794.76
VENDOR TOTAL:			4,013.72

MEETING

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
G107	GENERAL PRINTING SERVICE INC	01/30/2013	411
76213	6690 S RIVER RD SUITE D	02/07/2013	000003015
01/30/2013	MARINE CITY MI, 48039	/ / 02/14/2013	0.0000
			FTB (2000) LETTERHEAD
			N 108.00
			N 0.00
			N 108.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-172.000-729.000	(2000) LETTERHEAD	10.29	10.29
101-209.000-729.000	(2000) LETTERHEAD	10.29	10.29
101-215.000-729.000	(2000) LETTERHEAD	10.29	10.29
101-253.000-729.000	(2000) LETTERHEAD	15.42	15.42
101-371.000-729.000	(2000) LETTERHEAD	15.42	15.42
101-751.000-729.000	(2000) LETTERHEAD	10.29	10.29
592-543.000-729.000	(2000) LETTERHEAD	18.00	18.00
592-547.000-729.000	(2000) LETTERHEAD	18.00	18.00
VENDOR TOTAL:			108.00

ENCUMBRANCES

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
H041	HIGHLANDER GRAPHICS	01/22/2013	13-2943
76151	9257 EAST M-36	02/07/2013	000003011
01/22/2013	WHITMORE LAKE MI, 48189	/ / 02/21/2013	0.0000
			FTB VEHICLE STICKERS WITH CITY SEAL
			N 382.00
			N 0.00
			N 382.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	VEHICLE STICKERS WITH CITY SEAL	382.00	382.00
VENDOR TOTAL:			382.00

FEBRUARY 7, 2013

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
H063	HI-TECH SYSTEM SERVICE	01/28/2013	460046
76214	3070 PALMS ROAD	02/07/2013	000003014
01/28/2013	CASCO MI, 48064	/ / 02/27/2013	0.0000
			FTB TONER CARTRIDGES
			N 312.00
			N 0.00
			N 312.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-543.000-727.000	TONER CARTRIDGES	156.00	156.00
592-547.000-727.000	TONER CARTRIDGES	156.00	156.00
VENDOR TOTAL:			312.00

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 312.00

A118	INTERSTATE BILLING SERVICE INC	01/10/2013	P71536	FTB	GAS STRUT/MIRROR/CLIP RING/MISC-TRACTOR	
76153	PO BOX 2208	02/07/2013	000002679	N		161.43
01/10/2013	DECATUR AL, 35609-2208	/ /	0.0000	N		0.00
		02/09/2013		N		161.43

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	GAS STRUT/MIRROR/CLIP RING/MISC-TRACTOR	161.43	161.43

A118	INTERSTATE BILLING SERVICE INC	01/10/2013	P71540	FTB	FUEL ELEMENT-TRACTOR	
76152	PO BOX 2208	02/07/2013	000002679	N		35.10
01/10/2013	DECATUR AL, 35609-2208	/ /	0.0000	N		0.00
		02/09/2013		N		35.10

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	FUEL ELEMENT-TRACTOR	35.10	35.10

A118	INTERSTATE BILLING SERVICE INC	01/21/2013	P72040	FTB	SWIVEL/HOSE/HOSE COVER-TRACTOR	
76154	PO BOX 2208	02/07/2013	000002679	N		77.68
01/21/2013	DECATUR AL, 35609-2208	/ /	0.0000	N		0.00
		02/20/2013		N		77.68

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	SWIVEL/HOSE/HOSE COVER-TRACTOR	77.68	77.68

VENDOR TOTAL: 274.21

J032	JAMES D HEASLIP	02/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/13	
76155	455 MABEL ST	02/07/2013		N		30.00
02/07/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/07/2013		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	30.00

VENDOR TOTAL: 30.00

V023	JAMES R VANDERMEULEN	02/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/13	
76156	1534 MINNESOTA AVE	02/07/2013		N		30.00
02/07/2013	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		02/07/2013		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	30.00

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 30.00

J078	JOHN M GABOR	02/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/13	
76157	41526 CLAIRPOINTE	02/07/2013		N		40.00
02/07/2013	HARRISON TOWNSHIP MI, 48045	/ /	0.0000	N		0.00
		02/07/2013		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	40.00

VENDOR TOTAL: 40.00

M009	JUSTIN F MCCARTNEY	02/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/13	
76158	206 PEARL	02/07/2013		N		30.00
02/07/2013	MARINE CITY MI, 48039	/ /	0.0000	Y		0.00
		02/07/2013		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	30.00

M009	JUSTIN F MCCARTNEY	01/09/2013	STATEMENT	FTB	OVERTIME LUNCH MONIES-P/E 1/9/13	
76159	206 PEARL	02/07/2013		N		45.00
01/09/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/07/2013		N		45.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-869.000	OVERTIME LUNCH MONIES-P/E 1/9/13	45.00

M009	JUSTIN F MCCARTNEY	01/23/2013	STATEMENT	FTB	OVERTIME LUNCH MONIES-P/E 1/23/13	
76215	206 PEARL	02/07/2013		N		5.00
01/23/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/07/2013		N		5.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-869.000	OVERTIME LUNCH MONIES-P/E 1/23/13	5.00

VENDOR TOTAL: 80.00

K004	KANE, CLEMONS, JOACHIM & DOWNEY	12/31/2012	1866	FTB	MONTHLY LEGAL FEES-12/12	
76160	721 ST CLAIR RIVER DR	02/07/2013		N		1,996.92
01/07/2013	PQ BOX 333	/ /	0.0000	N		0.00
	ALGONAC MI, 48001	02/07/2013		Y		1,996.92

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-210.000-801.000	MONTHLY LEGAL FEES-12/12	1,996.92

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
VENDOR TOTAL:						1,996.92
K077 76161 01/17/2013	KRISTEL CLEANING INC 48815 VINTAGE LANE MACOMB MI, 48044	12/31/2012 02/07/2013 / / 02/16/2013	4517 000002771 0.0000	FTB N N N	CLEANING SERVICES-12/12	 840.00 0.00 840.00

Open  
 \*(GUY CENTER-2 TIMES PER WEEK)  
 (POLICE DEPT-2 TIMES PER WEEK)  
 (LIBRARY-3 TIMES PER WEEK)

MEETING

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-802.000	CLEANING SERVICES-GUY CENTER	225.00	225.00
101-301.000-802.000	CLEANING SERVICES-POLICE DEPT	225.00	225.00
101-790.000-802.000	CLEANING SERVICES-LIBRARY	390.00	390.00
		840.00	840.00
VENDOR TOTAL:			840.00

L152 76162 02/07/2013	LYNN M ZYROWSKI 2552 BELLE RIVER EAST CHINA MI, 48054	02/07/2013 02/07/2013 / / 02/07/2013	STATEMENT 0.0000	FTB N Y N	MONTHLY PHONE REIMBURSEMENT-2/13	40.00 0.00 40.00
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Open  
 \*(2 GAMES @ \$15.00)

ENCUMBRANCES

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	40.00

L152 76163 01/16/2013	LYNN M ZYROWSKI 2552 BELLE RIVER EAST CHINA MI, 48054	01/16/2013 02/07/2013 / / 02/07/2013	STATEMENT 0.0000	FTB N Y N	REIMBURSE-BASKETBALL OFFICIAL FEES	30.00 0.00 30.00
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GL NUMBER	DESCRIPTION	AMOUNT	
101-751.000-802.000-BASKETBALL	REIMBURSE-BASKETBALL OFFICIAL FEES	30.00	
VENDOR TOTAL:			70.00

FEBRUARY 7, 2013

N064 76164 01/16/2013	MAIL FINANCE 25881 NETWORK PLACE CHICAGO IL, 60673-1258	02/17/2013 02/07/2013 / / 02/17/2013	N3759132 000002672 0.0000	FTB N N N	POSTAGE METER/FOLDING MACHINE LEASE	348.98 0.00 348.98
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Open  
 \*(2/17/13-3/16/13)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-943.000	POSTAGE METER/FOLDING MACHINE LEASE	348.98	348.98
VENDOR TOTAL:			348.98

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/zip	Post Date CK Run Date Disc. Date Due Date	Invoice FO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M398 76165 01/24/2013	MARINE CITY AREA FIRE AUTHORITY 303 S WATER STREET MARINE CITY MI, 48039	01/24/2013 02/07/2013 / / 02/22/2013	STATEMENT / / 0.0000	FTB N N N	SEMI-ANNUAL FIRE CONTRACT BILLING	115,262.00 0.00 115,262.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-336.000-802.000	SEMI-ANNUAL FIRE CONTRACT BILLING	115,262.00

VENDOR TOTAL: 115,262.00

M087 76166 01/07/2013	MARINE CITY PETTY CASH ACCOUNT 303 S WATER STREET MARINE CITY MI, 48039	01/07/2013 02/07/2013 / / 02/07/2013	STATEMENT / / 0.0000	FTB N N N	REIMBURSE PETTY CASH ACCOUNT	1.00 0.00 1.00

Open

\*(FORWARDING POSTAGE DUE-WATER BILLS)

GL NUMBER	DESCRIPTION	AMOUNT
592-543.000-728.000	REIMBURSE PETTY CASH ACCOUNT	0.50
592-547.000-728.000	REIMBURSE PETTY CASH ACCOUNT	0.50
		1.00

0.00

M087 76167 01/08/2013	MARINE CITY PETTY CASH ACCOUNT 303 S WATER STREET MARINE CITY MI, 48039	01/08/2013 02/07/2013 / / 02/07/2013	STATEMENT / / 0.0000	FTB N N N	REIMBURSE PETTY CASH ACCOUNT	0.50 0.00 0.50

Open

\*(FORWARDING POSTAGE DUE-WATER BILL)

GL NUMBER	DESCRIPTION	AMOUNT
592-543.000-728.000	REIMBURSE PETTY CASH ACCOUNT	0.25
592-547.000-728.000	REIMBURSE PETTY CASH ACCOUNT	0.25
		0.50

0.00

M087 76168 01/18/2013	MARINE CITY PETTY CASH ACCOUNT 303 S WATER STREET MARINE CITY MI, 48039	01/18/2013 02/07/2013 / / 02/07/2013	STATEMENT / / 0.0000	FTB N N N	REIMBURSE PETTY CASH ACCOUNT	0.50 0.00 0.50

Open

\*(FORWARDING POSTAGE DUE-WATER BILL)

GL NUMBER	DESCRIPTION	AMOUNT
592-543.000-728.000	REIMBURSE PETTY CASH ACCOUNT	0.25
592-547.000-728.000	REIMBURSE PETTY CASH ACCOUNT	0.25
		0.50

0.00

M087 76169 01/22/2013	MARINE CITY PETTY CASH ACCOUNT 303 S WATER STREET MARINE CITY MI, 48039	01/22/2013 02/07/2013 / / 02/07/2013	STATEMENT / / 0.0000	FTB N N N	REIMBURSE PETTY CASH ACCOUNT	0.50 0.00 0.50

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open  
 \*(FORWARDING POSTAGE DUE-WATER BILL)

GL NUMBER	DESCRIPTION	AMOUNT			
592-543.000-728.000	REIMBURSE PETTY CASH ACCOUNT	0.25			
592-547.000-728.000	REIMBURSE PETTY CASH ACCOUNT	0.25			
		0.50		0.00	
M087	MARINE CITY PETTY CASH ACCOUNT	01/24/2013	STATEMENT	FTB	REIMBURSE PETTY CASH ACCOUNT
76170	303 S WATER STREET	02/07/2013		N	2.50
01/24/2013	MARINE CITY MI, 48039	/ /	0.0000	N	0.00
		02/07/2013		N	2.50

Open  
 \*(FORWARDING POSTAGE DUE-WATER BILL)

GL NUMBER	DESCRIPTION	AMOUNT			
592-543.000-728.000	REIMBURSE PETTY CASH ACCOUNT	1.25			
592-547.000-728.000	REIMBURSE PETTY CASH ACCOUNT	1.25			
		2.50		0.00	
M087	MARINE CITY PETTY CASH ACCOUNT	01/28/2013	STATEMENT	FTB	REIMBURSE PETTY CASH ACCOUNT
76216	303 S WATER STREET	02/07/2013		N	2.50
01/28/2013	MARINE CITY MI, 48039	/ /	0.0000	N	0.00
		02/07/2013		N	2.50

Open  
 \*(FORWARDING POSTAGE DUE-WATER BILLS)

GL NUMBER	DESCRIPTION	AMOUNT			
592-543.000-728.000	REIMBURSE PETTY CASH ACCOUNT	1.25			
592-547.000-728.000	REIMBURSE PETTY CASH ACCOUNT	1.25			
		2.50		0.00	
VENDOR TOTAL:					7.50

M012	MARION'S STUDIO	01/24/2013	STATEMENT	FTB	EMPLOYEE COMPOSITE PHOTO
76218	86990 GRATIOT AVE	02/07/2013	000003018	N	200.00
01/24/2013	RICHMOND MI, 48062	/ /	0.0000	N	0.00
		02/23/2013		N	200.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-740.000	EMPLOYEE COMPOSITE PHOTO	200.00	200.00

VENDOR TOTAL: 200.00

M060	MARY ELLEN MCDONALD	02/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/13
76171	1102 S THIRD	02/07/2013		N	40.00
02/07/2013	MARINE CITY MI, 48039	/ /	0.0000	N	0.00
		02/07/2013		N	40.00

Open

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	40.00

VENDOR TOTAL: 40.00

M015	MC CHAMBER OF COMMERCE	01/25/2013	1418	FTB	DISCOVER THE BLUE CAMPAIGN-2013	
76219	201-A BROADWAY ST	02/07/2013	000002016	N		2,500.00
01/25/2013	MARINE CITY MI, 48039	/ /	0.0000	Y		0.00
		02/24/2013		N		2,500.00

Open  
 \*(APPROVED BY CITY COMMISSION-1/17/13)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-101.000-880.000	DISCOVER THE BLUE CAMPAIGN-2013	2,500.00	2,500.00

VENDOR TOTAL: 2,500.00

M010	MECHANICAL FABRICATORS INC	01/18/2013	30054	FTB	FABRICATION-REPAIR PARTS	
76172	770 DEGURSE	02/07/2013	000002685	N		14.85
01/18/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/17/2013		N		14.85

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	FABRICATION-REPAIR PARTS	14.85	14.85

VENDOR TOTAL: 14.85

M205	MICH LOCAL GOVT MGMT ASSC	01/15/2013	STATEMENT	FTB	2013 ANNUAL MEMBERSHIP DUES-J GABOR	
76175	PO BOX 7409	02/07/2013		N		110.00
01/15/2013	ANN ARBOR MI, 48107-7409	/ /	0.0000	N		0.00
		02/07/2013		N		110.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-803.000	2013 ANNUAL MEMBERSHIP DUES-J GABOR	110.00

VENDOR TOTAL: 110.00

I007	MICHAEL F ITRICH	02/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/13	
76173	429 WARD	02/07/2013		N		30.00
02/07/2013	MARINE CITY MI, 48039	/ /	0.0000	Y		0.00
		02/07/2013		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	30.00

I007	MICHAEL F ITRICH	01/09/2013	STATEMENT	FTB	OVERTIME LUNCH MONIES-P/E 1/9/13	
76174	429 WARD	02/07/2013		N		15.00
01/09/2013	MARINE CITY MI, 48039	/ /	0.0000	Y		0.00

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
		02/07/2013		N		15.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-869.000	OVERTIME LUNCH MONIES-P/E 1/9/13	15.00
VENDOR TOTAL:		45.00

M038	MML WORKERS' COMP FUND	01/24/2013	5719201	FTB	QUARTERLY W/C PAYMENT	
76229	PO BOX 972081	02/07/2013		N		1,440.36
01/24/2013	YPSILANTI MI, 48197-0835	/ /	0.0000	N		0.00
		03/15/2013		N		1,440.36
Open						

GL NUMBER	DESCRIPTION	AMOUNT
592-543.000-720.000	QUARTERLY W/C PAYMENT	373.28
592-547.000-720.000	QUARTERLY W/C PAYMENT	1,067.08
VENDOR TOTAL:		1,440.36
		0.00

N075	NYE UNIFORM	01/14/2013	403560	FTB	BADGE EMBLEMS	
76217	1030 SCRIBNER NW	02/07/2013	000003019	N		357.96
01/14/2013	GRAND RAPIDS MI, 49504E2	/ /	0.0000	N		0.00
		02/13/2013		N		357.96
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-744.000	BADGE EMBLEMS	357.96	357.96
VENDOR TOTAL:		357.96	

H064	PATRICK S HUPCIK	02/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/13	
76176	1120 WEST BLVD	02/07/2013		N		30.00
02/07/2013	MARINE CITY MI, 48039	/ /	0.0000	Y		0.00
		02/07/2013		N		30.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	30.00

H064	PATRICK S HUPCIK	01/09/2013	STATEMENT	FTB	OVERTIME LUNCH MONIES-P/E 1/9/13	
76177	1120 WEST BLVD	02/07/2013		N		10.00
01/09/2013	MARINE CITY MI, 48039	/ /	0.0000	Y		0.00
		02/07/2013		N		10.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-869.000	OVERTIME LUNCH MONIES-P/E 1/9/13	10.00

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 40.00

F154	PRIME OFFICE INNOVATIONS	12/07/2012	019291	FTB	FAX/COPIER MAINTENANCE/USAGE	
76178	15776 LEONE DRIVE	02/07/2013		N		326.18
12/07/2012	MACOMB MI, 48042	/ /	0.0000	N		0.00
		02/07/2013		N		326.18

Open  
 \*(12/7/12-3/7/13)

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-943.000	FAX/COPIER MAINTENANCE/USAGE	326.18

VENDOR TOTAL: 326.18

P131	PUBLIC SAFETY COMM LLC	12/01/2012	7612	FTB	OUTFITTING DODGE CHARGER	
76220	PO BOX 1810	02/07/2013	000003020	N		6,063.90
12/01/2012	ROYAL OAK MI, 48068-1810	/ /	0.0000	N		0.00
		02/07/2013		N		6,063.90

Open  
 \*(VEHICLE #1)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-970.000	OUTFITTING DODGE CHARGER	6,063.90	6,063.90

VENDOR TOTAL: 6,063.90

R012	RAYMOND JAMES & ASSOCIATES	02/07/2013	STATEMENT	FTB	EMPLOYER RETIREMENT CONTRIBUTION-2/13	
76179	691 N SQUIRREL RD SUITE 222	02/07/2013		N		13,985.00
02/07/2013	AUBURN HILLS MI, 48326	/ /	0.0000	Y		0.00
		02/07/2013		N		13,985.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/13	875.00
101-253.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/13	637.50
101-265.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/13	247.91
101-301.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/13	4,527.08
101-441.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/13	2,570.83
101-751.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/13	352.08
101-756.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/13	410.41
202-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/13	508.33
203-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/13	933.34
592-543.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/13	925.84
592-547.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/13	1,625.84
209-000.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/13	370.84

13,985.00

R012	RAYMOND JAMES & ASSOCIATES	02/07/2013	STATEMENT	FTB	EMPLOYER RET HEALTH INSURANCE CONT-2/13	
76180	691 N SQUIRREL RD SUITE 222	02/07/2013		N		9,050.00
02/07/2013	AUBURN HILLS MI, 48326	/ /	0.0000	Y		0.00
		02/07/2013		N		9,050.00

Open

MEETING

ENCUMBRANCES

FEBRUARY 7, 2013

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-2/13	5,812.50
202-450.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-2/13	747.92
203-450.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-2/13	427.08
592-543.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-2/13	356.25
592-547.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-2/13	1,562.50
209-000.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-2/13	143.75
		9,050.00

VENDOR TOTAL: 23,035.00

A009	RICHARD D AMES	02/07/2013	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/13	
76181	6280 PLANK ROAD	02/07/2013		N		65.00
02/07/2013	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/07/2013		N		65.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/13	65.00
		VENDOR TOTAL: 65.00

S008	SOUTHEASTERN SECURITY CONSULTANTS	12/31/2012	63574	FTB	CRIMINAL BACKGROUND CHECKS	
76186	1853 PIEDMONT ROAD SUITE 100	02/07/2013	000003008	N		74.00
12/31/2012	MARIETTA GA, 30066	/ /	0.0000	Y		0.00
		02/07/2013		N		74.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-751.000-802.000	CRIMINAL BACKGROUND CHECKS	74.00	74.00
		VENDOR TOTAL: 74.00	

S283	SPRINT	01/23/2013	376886209-041	FTB	CONNECTION CARD-PD	
76194	PO BOX 4181	02/07/2013		N		40.99
01/23/2013	CAROL STREAM IL, 60197-4181	/ /	0.0000	N		0.00
		03/05/2013		N		40.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
265-000.000-958.000	CONNECTION CARD-PD	40.99
		VENDOR TOTAL: 40.99

S021	ST CLAIR CO ROAD COMMISSION	11/30/2012	509282	FTB	TRAFFIC SIGNAL MAINTENANCE-KING/PLANK	
76183	21 AIRPORT ROAD	02/07/2013		N		2.46
01/15/2013	ST CLAIR MI, 48079-1404	/ /	0.0000	N		0.00
		02/15/2013		N		2.46

Open

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
202-456.000-802.000	TRAFFIC SIGNAL MAINTENANCE-KING/PLANK	2.46

VENDOR TOTAL: 2.46

S204	ST CLAIR COUNTY TREASURER	02/07/2013	STATEMENT	FTB	TAG-A-LONG TRAILER COURT FEES-2/13 CO	
76184	200 GRAND RIVER AVE, SUITE 101	02/07/2013		N		7.50
02/07/2013	PORT HURON MI, 48060	/ /	0.0000	Y		0.00
		02/07/2013		N		7.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-222.000	TAG-A-LONG TRAILER COURT FEES-2/13 CO	7.50

S204	ST CLAIR COUNTY TREASURER	02/07/2013	STATEMENT	FTB	TAG-A-LONG TRAILER COURT FEES-2/13 SCH	
76185	200 GRAND RIVER AVE, SUITE 101	02/07/2013		N		30.00
02/07/2013	PORT HURON MI, 48060	/ /	0.0000	Y		0.00
		02/07/2013		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-225.000	TAG-A-LONG TRAILER COURT FEES-2/13 SCH	30.00

VENDOR TOTAL: 37.50

S016	STANDARD OFFICE SUPPLY	01/15/2013	0136709-001	FTB	OFFICE SUPPLIES	
76182	928 MILITARY STREET	02/07/2013	000003005	N		24.27
01/15/2013	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		02/14/2013		N		24.27

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-172.000-727.000	OFFICE SUPPLIES	3.47	3.47
101-209.000-727.000	OFFICE SUPPLIES	3.47	3.47
101-215.000-727.000	OFFICE SUPPLIES	3.47	3.47
101-253.000-727.000	OFFICE SUPPLIES	3.46	3.46
101-371.000-727.000	OFFICE SUPPLIES	3.47	3.47
101-751.000-727.000	OFFICE SUPPLIES	3.47	3.47
592-543.000-727.000	OFFICE SUPPLIES	1.73	1.73
592-547.000-727.000	OFFICE SUPPLIES	1.73	1.73
		24.27	24.27

S016	STANDARD OFFICE SUPPLY	01/21/2013	0136925-001	FTB	RETURN DEFECTIVE TONER CARTRIDGE	
76221	928 MILITARY STREET	02/07/2013		N		(97.99)
01/21/2013	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		02/20/2013		N		(97.99)

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-727.000	RETURN DEFECTIVE TONER CARTRIDGE	(97.99)

S016	STANDARD OFFICE SUPPLY	01/29/2013	0137044-001	FTB	TONER CARTRIDGE/REPORT COVERS	
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EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
76222 01/29/2013	928 MILITARY STREET PORT HURON MI, 48060-5481	02/07/2013 / / 02/28/2013	000003007 0.0000	N N N		145.61 0.00 145.61
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-172.000-727.000	TONER CARTRIDGE	102.89	102.89
101-253.000-727.000	REPORT COVERS	21.36	21.36
592-543.000-727.000	REPORT COVERS	10.68	10.68
592-547.000-727.000	REPORT COVERS	10.68	10.68
		145.61	145.61

MEETING

S016 76223 01/29/2013	STANDARD OFFICE SUPPLY 928 MILITARY STREET PORT HURON MI, 48060-5481	01/29/2013 02/07/2013 / / 02/28/2013	0137051-001 000003013 0.0000	FTB N N N	MOBILE STORAGE CART	189.99 0.00 189.99
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-215.000-753.000	MOBILE STORAGE CART	94.99	94.99
592-543.000-753.000	MOBILE STORAGE CART	47.50	47.50
592-547.000-753.000	MOBILE STORAGE CART	47.50	47.50
		189.99	189.99

ENCUMBRANCES

VENDOR TOTAL: 261.68

S006 76224 06/07/2012	STATE OF MICHIGAN-DEPT OF TRAN ATTN: FINANCE CASHIER PO BOX 30648 LANSING MI, 48909	07/01/2012 02/07/2013 / / 02/07/2013	SE344363 0.0000	FTB N N N	TRAFFIC SIGNAL ENERGY	873.46 0.00 873.46
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Open  
\*(4/1/11-9/30/11)

FEBRUARY 7, 2013

GL NUMBER	DESCRIPTION	AMOUNT
202-459.000-802.000	TRAFFIC SIGNAL ENERGY	873.46

S006 76225 01/16/2013	STATE OF MICHIGAN-DEPT OF TRAN ATTN: FINANCE CASHIER PO BOX 30648 LANSING MI, 48909	09/30/2012 02/07/2013 / / 02/15/2013	SE349773 0.0000	FTB N N N	TRAFFIC SIGNAL ENERGY	1,281.71 0.00 1,281.71
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Open  
\*(4/1/12-9/30/12)

GL NUMBER	DESCRIPTION	AMOUNT
202-459.000-802.000	TRAFFIC SIGNAL ENERGY	1,281.71

VENDOR TOTAL: 2,155.17

S285	SYO COMPUTER SERVICES	01/11/2013	13125	FTB	WATER QUALITY MONITORING COMPUTER-MAIN
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EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
76188	48581 HAYES ROAD	02/07/2013	000003009	N		1,191.27
01/11/2013	SHELBY TOWNSHIP MI, 48315	/ /	0.0000	N		0.00
		02/10/2013		N		1,191.27

Open  
 \*(NOTE:USE DESIGNATED WATER MONITORING FUNDS)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-000.000-152.000	WATER QUALITY MONITORING COMPUTER-MAIN	1,191.27	1,191.27
S285 76189 01/11/2013	SYO COMPUTER SERVICES 48581 HAYES ROAD SHELBY TOWNSHIP MI, 48315	01/11/2013 02/07/2013 / / 02/10/2013	13126 000003009 0.0000
		FTB N N N	WATER QUALITY MONITORING COMPUTER-BACKUP 1,191.27 0.00 1,191.27

Open  
 \*(NOTE:USE DESIGNATED WATER MONITORING FUNDS)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-000.000-152.000	WATER QUALITY MONITORING COMPUTER-BACKUP	1,191.27	1,191.27
S285 76187 01/11/2013	SYO COMPUTER SERVICES 48581 HAYES ROAD SHELBY TOWNSHIP MI, 48315	01/11/2013 02/07/2013 / / 02/10/2013	13127 000003009 0.0000
		FTB N N N	WATER QUALITY MONITORING COMPUTER-TANK 1,581.98 0.00 1,581.98

Open  
 \*(NOTE:USE DESIGNATED WATER MONITORING FUNDS)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-000.000-152.000	WATER QUALITY MONITORING COMPUTER-TANK	1,581.98	1,581.98
S285 76191 01/15/2013	SYO COMPUTER SERVICES 48581 HAYES ROAD SHELBY TOWNSHIP MI, 48315	02/01/2013 02/07/2013 / / 02/14/2013	13131 000002741 0.0000
		FTB N N N	BACK-UP OF DATA/WEBSITE MAINT-2/13 155.00 0.00 155.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	REMOTE BACK-UP OF DATA-2/13	30.00	30.00
101-265.000-781.000	WEBSITE MAINTENANCE-2/13	125.00	125.00
		155.00	155.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
S285 76190 01/15/2013	SYO COMPUTER SERVICES 48581 HAYES ROAD SHELBY TOWNSHIP MI, 48315	02/01/2013 02/07/2013 / / 02/14/2013	13132 000002740 0.0000
		FTB N N N	MONTHLY SERVICE CONTRACT-2/13 1,450.00 0.00 1,450.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	MONTHLY SERVICE CONTRACT-2/13	995.00	995.00
592-549.000-781.000	MONTHLY SERVICE CONTRACT-2/13	455.00	455.00
		1,450.00	1,450.00

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
 UNJOURNALIZED  
 OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
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VENDOR TOTAL: 5,569.52

T118 76226 01/18/2013	TENYER'S AUTOMOTIVE & RADIATOR INC 213 KATHERINE STREET MARINE CITY MI, 48039	01/18/2013 02/07/2013 / / 02/17/2013	26375 000003023 0.0000	FTB N N N	90 CHEVY PICK-UP REPAIRS	 442.00 0.00 442.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	90 CHEVY PICK-UP REPAIRS	442.00	442.00

VENDOR TOTAL: 442.00

T005 76192 12/26/2012	TRI-COUNTY INTERNATIONAL TRUCKS 5701 WYOMING STREET DEARBORN MI, 48126	12/26/2012 02/07/2013 / / 02/07/2013	NTDH331960 000002645 0.0000	FTB N N N	2013 DUMP TRUCK	 107,835.00 0.00 107,835.00
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Open

\*(APPROVED PURCHASE/WAIVING COMPETITIVE BIDDING BY CITY COMMISSION ON 6/21/12)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-970.000	2013 DUMP TRUCK	42,055.65	42,055.65
202-452.000-970.000	2013 DUMP TRUCK	17,253.60	17,253.60
203-452.000-970.000	2013 DUMP TRUCK	11,861.85	11,861.85
592-000.000-152.000	2013 DUMP TRUCK	18,331.95	18,331.95
592-000.000-154.000	2013 DUMP TRUCK	18,331.95	18,331.95
		107,835.00	107,835.00

VENDOR TOTAL: 107,835.00

U007 76227 01/18/2013	UNITY SCHOOL BUS PARTS 8221 KING ROAD MARINE CITY MI, 48039	01/18/2013 02/07/2013 / / 02/17/2013	0304445-IN 000003022 0.0000	FTB N N N	VEHICLE REPAIR PART	 20.52 0.00 20.52
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	VEHICLE REPAIR PART	20.52	20.52

VENDOR TOTAL: 20.52

V022 76195 01/23/2013	VESCO OIL CORP PO BOX 525 SOUTHFIELD MI, 48037-0525	01/23/2013 02/07/2013 / / 02/22/2013	3348732-00 000002683 0.0000	FTB N N N	DISPOSAL FEES-WASTE FROM VEHICLES	 70.25 0.00 70.25
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Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	DISPOSAL FEES-WASTE FROM VEHICLES	70.25	70.25

VENDOR TOTAL: 70.25

EXP CHECK RUN DATES 02/07/2013 - 02/07/2013  
UNJOURNALIZED  
OPEN

MEETING ENCUMBRANCES 2/7/13

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

TOTAL - ALL VENDORS: 288,192.69

FUND TOTALS:

Fund 101 - GENERAL FUND	196,701.01
Fund 202 - MAJOR STREET FUND	20,667.48
Fund 203 - LOCAL STREET FUND	13,222.27
Fund 209 - CEMETERY FUND	514.59
Fund 265 - DRUG LAW ENFORCEMENT FUND	40.99
Fund 592 - WATER/SEWER FUND	57,046.35

MEETING

ENCUMBRANCES

FEBRUARY 7, 2013