

**City of Marine City
City Commission
May 2, 2013**

A regular meeting of the Marine City Commission was held on Thursday, May 2, 2013, in the Fire Hall, 200 South Parker Street, Marine City, and was called to order by Mayor Charles R. Browne at 7:00 PM.

After observing a moment of silence, the Pledge of Allegiance was led by Mayor Browne.

Present: Mayor Browne; Commissioners Hendrick, Meli, Phelan, Skotarczyk and Turner; City Manager Gabor; and, City Clerk Kade.

Absent: Commissioner Lovett

Motion by Commissioner Turner, seconded by Commissioner Phelan, to excuse Commissioner Lovett from the meeting. All Ayes. Motion Carried.

Communications

The following Communications were received:

- Resignation of Jean Champion – Library Board
- Board Vacancies

Motion by Commissioner Phelan, seconded by Commissioner Hendrick, to accept the Communications and place them on file. All Ayes. Motion Carried.

Public Comment

Michael Zoran, 5865 Marine City Highway, Cottrellville Township, identified himself as a Cottrellville Township Trustee; announced that the Cottrellville Township meetings were being broadcast on Channel 12; commented that the Marine City Commission was a very professional organization; and, said that, in his opinion, Cottrellville Township had violated of the open meetings act.

Melisa Blanchard, Maritime Days President, thanked the Commission and City of Marine City for its support, which she said was greatly appreciated. She said things were looking

better each day, and announced the upcoming Tastefest fundraiser and food drive. Mrs. Blanchard spoke of advertising signs, which she displayed, and encouraged sponsorship of the signs by residents and businesses for Maritime Days.

Rev. Rebecca Lepley, 539 North William Street, Marine City, announced Heritage Day on September 21st with civil war re-enactors.

Approve Agenda

Motion by Commissioner Skotarczyk, seconded by Commissioner Turner, to add the following item to the Agenda:

- New Business 10F ~ Set Date for Marine City Personnel Policies & Procedures Workshop

All Ayes. Motion Carried.

Motion by Commissioner Hendrick, seconded by Commissioner Phelan, to add the following item to the Agenda:

- New Business 10G ~ City Manager Evaluation – Discussion

All Ayes. Motion Carried.

Motion by Commissioner Skotarczyk, seconded by Commissioner Hendrick, to approve the Agenda, as amended. All Ayes. Motion Carried.

Approve Minutes

Motion by Commissioner Skotarczyk, seconded by Commissioner Turner, to approve the Minutes of the Regular City Commission Meeting held April 18, 2013, as presented. All Ayes. Motion Carried.

Consent Agenda

The following Consent Agenda items were presented:

- T.I.F.A. Minutes ~ March 19, 2013

- Historical Commission Minutes ~ October 16, 2012
- Historical Commission Minutes ~ January 15, 2013
- Special Event ~ Memorial Day Parade

Motion by Commissioner Skotarczyk, seconded by Commissioner Phelan, to approve the Consent Agenda, and place it on file. All Ayes. Motion Carried.

Unfinished Business

None

New Business

Set Public Hearing Date ~ 2013/2014 Budget

Motion by Commissioner Phelan, seconded by Commissioner Hendrick, to set the Public Hearing for the 2013/2014 proposed Budget for Thursday, May 16, 2013 at 7:00 pm in the Fire Hall. All Ayes. Motion Carried.

32nd Annual Actuarial Valuation Report ~ June 30, 2012

Motion by Commissioner Skotarczyk, seconded by Commissioner Hendrick, to accept the City of Marine City Retirement System 32nd Annual Actuarial Valuation Report – June 30, 2012, as presented. All Ayes. Motion Carried.

Board Appointment

- ***Marine City Library Board***

The City received an application from the following resident:

- Shannon R. Mrowiec 201 Broadway, Apt D

Motion by Commissioner Phelan, seconded by Commissioner Turner, to appoint Shannon R. Mrowiec to the Marine City Library Board for a term ending June 30, 2016. All Ayes. Motion Carried.

Parks & Recreation

▪ King Road Park Proposal

Cory Ames, representing the Marine City Little League, announced that they were partnering with Marine City Parks & Recreation Department and Marine City Department of Public Works to build a pavilion, concession stand/storage barn, and a park/sports facility at the King Road Park pending City Commission approval. Mr. Ames detailed the three-year park improvement proposal, as follows:

- Phase 1 – Pavilion and concession stand/storage barn ~ to be built this fiscal year
- Phase 2 – Sports Facility ~ to obtain engineered documents for the project / apply for DNR and St. Clair County Park and Recreation grants / host fundraisers, if needed
- Phase 3 – Park / Sports Facility Project to be built in 2015

Mr. Ames reported that the Little League would provide the manpower and labor to build the pavilion and storage barn. Marine City Recreation had the funds through the designated millage monies for park improvements at King Road to purchase the supplies to complete Phase 1. He commented that there were no issues or concerns by Richard Ames, Public Works Supervisor. Mr. Ames also noted that they would be installing walkway paths in the park.

The Commission acknowledged the volunteers and said they appreciated the Marine City Little League's support to the community.

Motion by Commissioner Skotarczyk, seconded by Commissioner Phelan, to support the King Road Three-Year Park Improvement Proposal, as presented. All Ayes. Motion Carried.

Bandstand Repairs ~ Heritage Square

William Beutell, on behalf of the Friends of City Hall, requested permission to voluntarily make necessary repairs and paint the bandstand at 300 Broadway. He stated that they would paint the bandstand in colors that match the green and cream colors being used on the new doors and windows of the city hall building. Mr. Beutell said that Friends of City Hall would supply all materials and labor to accomplish the repairs.

Motion by Commissioner Skotarczyk, seconded by Commissioner Turner, to support and approve the volunteer proposal by Friends of City Hall for the bandstand repairs, as presented. All Ayes. Motion Carried.

Set Date for Marine City Personnel Policies and Procedures Workshop

Commissioner Skotarczyk said his intent was to review the current employee personnel policies and procedures, and recommend changes.

Motion by Commissioner Skotarczyk, seconded by Commissioner Meli, to set a Workshop for the Marine City Personnel Policies and Procedures for Thursday, June 20, 2013 at 6:00 PM in the Fire Hall, 200 South Parker Street, Marine City, Michigan. All Ayes. Motion Carried.

City Manager Evaluation ~ Discussion

Commissioner Hendrick commented that the Commission failed to conduct the City Manager's annual evaluation in May 2012, and said that they needed to create something in order to have it in place for future evaluations.

Commissioner Skotarczyk responded that they needed to have objectives set. He suggested a sub-committee, and asked if the City Clerk could search formats used by other cities.

Mayor Browne asked the City Clerk to provide sample evaluation forms at the next meeting.

Financial Business

Disbursements

Motion by Commissioner Phelan, seconded by Commissioner Turner, to approve total disbursements, including payroll, in the amount of \$151,088.34, as presented. Roll Call Vote. All Ayes. Motion Carried.

City Manager's Report

City Manager Gabor provided updates on the following items:

- South Belle River Avenue – road is out / sewer work on-going / paving to be coordinated with bridge
- South Belle River Avenue ~ Sidewalk Replacement – looking at costs
- Michigan Economic Development Corporation (MEDC) is currently reviewing two façade grant applications
- 300 Broadway - Phase I to be completed by the end of May
- Marina Dredging Loan Program – May 10th meeting at the Algonac Lions Club
- MC Music Festival announced the cancellation of their 2013 Music Festival
- LaBuhn Bridge Project – center span set / should be open the end of June

Commissioner Privilege

Commissioner Hendrick thanked Melisa Blanchard for her hard work on the festival, and reminded citizens that the Maritime Days Festival needed everyone's support.

Commissioner Skotarczyk announced that the MC Arts & Garden Club would be holding a flower sale on the lawn of 300 Broadway on May 17th thru May 19th; reminded everyone of the Blue Water Area Tastefest; and, offered his condolences to the families of those who lost their lives in the recent plane crash in Afghanistan.

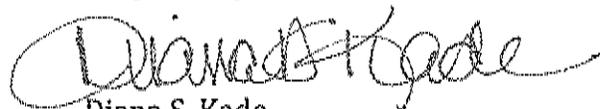
Commissioner Phelan thanked everyone for their volunteer efforts in the community.

Mayor Browne said he had a great time throwing out the first pitch on the opening day of Marine City's Little League. He asked that everyone come out to support the kids, and spoke of the good sportsmanship displayed by Marine City's youth.

Adjournment

Motion by Commissioner Phelan, seconded by Commissioner Hendrick, to adjourn at 7:50 PM. All Ayes. Motion Carried.

Respectfully submitted,



Diana S. Kade
City Clerk