

**City of Marine City
City Commission
August 15, 2013**

A regular meeting of the Marine City Commission was held on Thursday, August 15, 2013, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Charles R. Browne at 7:00 PM.

After observing a moment of silence, the Pledge of Allegiance was led by Mayor Browne.

Present: Mayor Browne; Commissioners Hendrick, Lovett, Meli, Phelan, Skotarczyk and Turner; City Manager Gabor; and, City Clerk Kade.

Absent: None

Communications

There were no Communications presented.

Public Comment

Melisa Blanchard, representing Maritime Days, thanked the City for its support of the festival, the volunteers planning the event, and the festival's sponsors. She announced that a wrap-up meeting would be held August 20th at Gar's Lounge.

Robert Blanchard, representing Maritime Days, reported that the Corner Grocery and Riviera Restaurant were still accepting fireworks donations for this year's festival; and, that Anita's was also assisting with donations on Tuesdays. He thanked the citizens and City for their support.

Approve Agenda

The following additions were made to the Agenda:

New Business

10C – Announcement of Funding Award Grant ~ The Snug Theater Rental Rehab Program

New Business

10D – Amendment to Grant ~ Riviera Restaurant Rental Rehab Program

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approve the Agenda, as amended. All Ayes. Motion Carried.

Approve Minutes

Motion by Commissioner Lovett, seconded by Commissioner Skotarczyk, to approve the Minutes of the Regular City Commission Meeting held August 1, 2013, as presented. All Ayes. Motion Carried.

Consent Agenda

The following Consent Agenda items were presented:

- Departmental Activity Report
- Marine City Area Fire Authority Run Report ~ July 2013
- Zoning Board of Appeals Minutes ~ November 7, 2012
- Pension Board – Pension Plan Minutes ~ June 4, 2013
- Pension Board – Retiree Health Care Plan Minutes ~ June 4, 2013

Motion by Commissioner Lovett, seconded by Commissioner Hendrick, to approve the Consent Agenda, and place it on file. All Ayes. Motion Carried.

Unfinished Business

None

New Business

Award Bid ~ Peche Island Rear Range Lighthouse Restoration

City Manager Gabor reported that the City advertised for sealed bids for basic renovations of the Marine City Peche Island Rear Range Lighthouse. The advertisement for bids was

published in The Times Herald, and specs were mailed to five contractors; however, the City only received one bid in the amount of \$92,500.

City Manager Gabor recommended re-bidding the project.

No action was taken by the Commission.

Rezoning Request ~ Bernard J. Pelc and Ann M. Pelc

City Manager Gabor reported that the Planning Commission held a Public Hearing on the rezoning request of Bernard J. Pelc and Ann M. Pelc at its meeting on August 12th. The Planning Commission recommended the approval of the application to restore the zoning of the property located at 416 Robertson Street to R-1A One Family Residential District.

Motion by Commissioner Lovett, seconded by Commissioner Hendrick, to approve the request of Bernard J. Pelc and Ann M. Pelc to rezone their property located at 416 Robertson Street, Marine City, from B-2, General Business District, to R-1A, One Family Residential District, as recommended by the Planning Commission; REZ #13-01. All Ayes. Motion Carried.

Announcement of Funding Award Grant ~ The Snug Theater Rental Rehab Program

City Manager Gabor reported that the City had just received notification from the Michigan State Housing Development Authority approving a request for MSHDA funds in the amount of \$123,520 for The Snug Theater Rental Rehab Program.

Motion by Commissioner Lovett, seconded by Commissioner Phelan, to accept Funding Award Grant #MSC-2012-6125-HO for The Snug Theater Rental Rehab Program in the amount of \$123,520.00. All Ayes. Motion Carried.

Amendment to Grant ~ Riviera Restaurant Rental Rehab Program

City Manager Gabor reported that an amendment to the Riviera Restaurant Rental Rehab Program Grant was required to extend the grant period to September 30, 2013.

Motion by Commissioner Lovett, seconded by Commissioner Hendrick, to approve the Amendment to Grant #MSC-2010-6128-HO for the Riviera Restaurant Rental Rehab Program. All Ayes. Motion Carried.

Financial Business

Disbursements

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approve total disbursements, including payroll, in the amount of \$576,021.09, as presented. Roll Call Vote. All Ayes. Motion Carried.

Preliminary Financial Statements

Motion by Commissioner Lovett, seconded by Commissioner Turner, to accept the Preliminary Financial Statements for July 2013, and place them on file. All Ayes. Motion Carried.

City Manager's Report

City Manager Gabor provided updates on the following items:

- Water Tower will be off-line on September 4th – will cross-connect with East China Township during that time
- St. Clair County Marine Dive Team in the Belle River
 - ✓ Located and cut-off re-rod North of LaBuhn Bridge
 - ✓ Large piling located four feet below surface on Southeast side of bridge – unable to remove
 - ✓ Below-surface scan conducted – to provide drawing to City
- LaBuhn Bridge – major parts of deck have been poured
- Sidewalks to be poured next week
- Bridge & Water Street Paving Project to begin the week of September 16th
- Sidewalk ramps to be redone
- Façade Grant Program – three buildings
- 300 Broadway – still working on final punch list
- City Clerk Office
 - ✓ Diana Kade to retire in January 2014

- ✓ Deputy Clerk recently resigned
- ✓ Interviews conducted
- ✓ Kristen Baxter offered position in City Offices
- New electronic sign to be installed in front of the Public Works Office on August 16th
- Auditors will be in the offices during the week of September 23rd

Commissioner Privilege

Commissioner Hendrick thanked County Commissioner Bill Gratopp for his help in sending the Dive Team to Marine City, along with Mike Lacombe, Jim Cottrell and Joanne Cottrell for their help and assistance. She also congratulated Bob and Melisa Blanchard for a great Maritime Days Festival. Commissioner Hendrick asked City Manager Gabor to check the signs at Third Street and Delina, and West Boulevard and Belle River. Commissioner Hendrick reported that when she returned the copy of the police procedures to the Police Department, she was advised that it was not the latest copy. She said the official copy of the procedures needed to be available. Commissioner Hendrick commented on the police vehicles and said that MSP Officers drove the same cars and had no problem with their size. She reported that she had spoken with Sheriff Donnellon who said they could assist Marine City Police Department, and agreed to come down to Marine City and talk to officials about their services.

Commissioner Lovett echoed the comments by Commissioner Hendrick regarding Melisa and Bob Blanchard, and said it had been the best Maritime Days in years. Commissioner Lovett reminded everyone of Heritage Day on September 21st, and announced that there would be civil war enactors staying on the grounds overnight. She thanked everyone for working to make Marine City look so well, including the garden clubs, business owners and Department of Public Works.

Commissioner Skotarczyk agreed with Commissioner Lovett that everything looked great in town, and said it was a combination of City workers and volunteers. He also thanked the Maritime Days Festival Committee for a wonderful event, and said he enjoyed the quaint feel of the carnival's location.

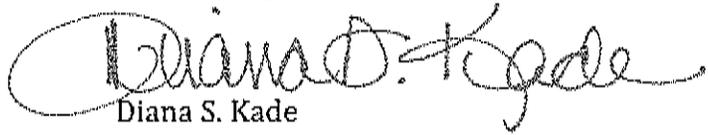
Mayor Browne reported on a recent Mayors Workshop that he attended in Frankenmuth, and said that he represented Marine City as a place for people to go. He spoke about people forgetting that a large population of the community was older, and said that they needed to look at things for those older citizens, not just the elderly. Mayor Browne commented that they needed to look at activities and trails, and how to make Marine City a place people

wanted to move. Mayor Browne concluded by thanking Melisa and Bob Blanchard and Jennifer Knightstep for a great job during Maritime Days; and, thanked everyone involved in the festival.

Adjournment

Motion by Commissioner Hendrick, seconded by Commissioner Skotarczyk, to adjourn at 7:38 PM. All Ayes. Motion Carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Diana S. Kade". The signature is written in a cursive style with a large, looping initial "D".

Diana S. Kade
City Clerk