

**City of Marine City
Tax Increment Finance Authority
August 18, 2015**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, August 18, 2015, and was called to order at 4:01 PM by Chairperson May.

Present: Chairperson May; Board Members Babchek, Seigneurie, Tisdale, and Weisenbaugh; Acting City Manager Tillery; City Clerk Baxter, Deputy Clerk McDonald

Absent: Board Members Bryson and Lepley

Approve Agenda

Motion by Board Member Babchek, seconded by Board Member Seigneurie, to approve the Agenda, as amended. All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Tisdale, seconded by Board Member Babchek, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held July 21, 2015, as presented. All Ayes. Motion Carried.

Communications

No Communications were received.

Public Comment

Lisa Hendrick, 186 S. Third, questioned whether the City had recently received any recent grants from Strategic Communication Solutions. She also wanted to comment that the City Commission had turned down the Department of Public Works' requests to purchase a leaf sucker in the past due to budgetary concerns.

Unfinished Business

A. *Parking Discussion*

A preliminary Downtown Parking Proposal was presented to the Board by the Department of Public Works Superintendent, Michael Itrich, to continue the discussion on the need for additional downtown parking. Mr. Itrich stated that the proposal provides for (5) additional parking spaces on East St. Clair Street by converting it to a one-way street with angled parking. The city would also obtain (6) additional parking spaces on Washington Street by converting it to a one-way street from S. Main Street to the East and removing the 9-foot easement to add angled parking.

Discussion ensued on the presented drawings as well as the parking study done for S. Water Street. It was stated by Mr. Itrich that any parking space alterations done on S. Water Street would have to be coordinated through MDOT. Mr. Itrich informed the Board that these proposed parking drawings will be presented to the City Commission as well.

B. Library Request for Assistance ~ Lighting

At the July 21, 2015 meeting, a proposal was received from Conna Electric, in the amount of \$950.00, to install (2) florescent light fixtures and (1) 120- volt outlet. The item was tabled until the August meeting for the purpose of obtaining additional bids, but additional bids were unable to be secured.

Motion by Chairperson May, seconded by Board Member Babchek, to accept the proposal from Conna Electric to install (2) florescent light fixtures and (1) 120- volt outlet, not to exceed \$950.00. All Ayes. Motion Carried.

C. Flag Poles/Leaf Sucker

Michael Itrich, DPW Superintendent presented bids for the purchase and installation of (2) 30' flag poles at Memorial Park, and the installation of a flagpole at the Marine City Police Department in the amount of \$3,200.

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to accept the bid from Aarow Signs, Inc. not to exceed \$3,200.00 as presented. All Ayes. Motion Carried.

Discussion on the request for the Department of Public Works to purchase a leaf sucker took place. DPW Superintendent, Michael Itrich, clarified that the price of \$10,000 - \$12,000, as presented in the letter to the Board, does not include any accessories that may need to be purchased. He also stated that the leaf sucker would be towed behind one of the departmental trucks and the City streets could be divided into sections for cleaning.

Concerns from resident, Lisa Hendrick, 186 S. Third, were discussed in regards to the budgetary funds for this equipment and the labor costs, as well as the enforcement of the leaf collecting process.

The Board requested that a detailed budget depicting the expenses associated with using the street sweeper be presented at its September 15, 2015 meeting.

Motion by Board Member Weisenbaugh, seconded by Board Member Tisdale to table the item until the September 15, 2015 meeting. All Ayes. Motion Carried.

D. Strategic Communication Solutions ~ Update

An update from Strategic Communication Solutions was presented to the Board. Acting City Manager, Donald Tillery, started the discussion by stating that the Michigan Department of Environmental Quality approved the grant/loan for the Water Street Inn project, an application led by SCS. The environmental consultants and the MDEQ are determining what required activities are eligible for MDEQ's program.

The LED Project, to reduce the city's electric and lighting maintenance expenses, is also moving forward since the City Commission voted to start contract negotiations.

Lastly, he mentioned that SCS will be in contact with the Board with updates on the availability of grants through The Michigan Association of Planning concerning planning assistance to coastal cities.

Motion by Board Member Tisdale, seconded by Board Member Seigneurie, to be involved in the LED Project process. All Ayes. Motion Carried.

New Business

A. Friends of City Hall Request for Assistance ~ Heritage Days

A letter was received requesting financial assistance for the Heritage Days event on September 19 – 20, 2015 from Rebecca Lepley, President of the Friends of City Hall.

Board Member Babchek stated that TIFA has helped with the Heritage Days event in the past by providing money for promotions.

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to provide Friends of City Hall with \$2,000.00 for the Heritage Days event. All Ayes. Motion Carried.

Financial Business

Invoice Approval

Motion by Board Member Weisenbaugh, seconded by Chairperson May, to approve Strategic Communication Solutions Invoice #1910 in the amount of \$5,000.00. All Ayes. Motion Carried.

Motion by Board Member Tisdale, seconded by Board Member Seigneurie, to approve Montana Lettering, Inc. Order #1514803 in the amount of \$544.99. All Ayes. Motion Carried.

Adjournment

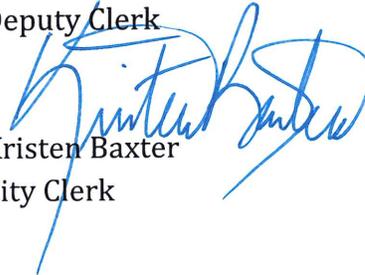
Motion by Board Member Weisenbaugh, seconded by Board Member Tisdale, to adjourn at 5:06 pm. All Ayes. Motion Carried.

Respectfully submitted,

 (KB)

Elizabeth McDonald

Deputy Clerk



Kristen Baxter

City Clerk