

# *City of Marine City*

## **Tax Increment Finance Authority**

**Meeting Date: Tuesday, February 17, 2015; 4:00 pm**

**Marine City Fire Hall, 200 S. Parker Street**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call:** Chairperson Craig May; Board Members Frederick Babchek, Rebecca Bryson, Robert Lepley, Charles Seigneurie, Scott Tisdale, and Robert Weisenbaugh; and, Acting City Manager Donald Tillery
4. **Approve Agenda (Additions / Deletions)**
5. **Approve Minutes**
  - A. T.I.F.A. Regular Meeting ~ January 20, 2015
6. **Communications**
7. **Public Comment** *Residents are welcome to address the TIFA Board. Please state name and address. Limit comments to five (5) minutes.*
8. **Unfinished Business**
  - A. 2015 Summer Flower Program
  - B. 2015-2016 Budget
9. **New Business**
  - A. Banners & Christmas Decorations ~ Replacement
10. **Financial Business**
  - A. Invoice Approval:
    - Strategic Communication Solutions, Inc. ~ Invoice #1868
11. **Adjournment**

**City of Marine City  
Tax Increment Finance Authority  
January 20, 2015**

*Prior to the meeting being called to order, Rebecca Bryson and Charles Seigneurie were sworn into office by City Clerk, Kristen Baxter*

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, January 20, 2015, and was called to order at 4:00 PM by Chairperson May.

**Present:** Chairperson May; Board Members Babchek, Bryson, Lepley, Seigneurie, Tisdale and Weisenbaugh; City Manager Gabor; City Clerk Baxter

**Absent:** None

**Approve Agenda**

Motion by Board Member Tisdale, seconded by Board Member Babchek, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Board Member Babchek, seconded by Board Member Lepley, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held December 16, 2014. All Ayes. Motion Carried.

**Communications**

No Communications were received.

**Public Comment**

No members of the public addressed the Board.

## **New Business**

### ***2015 Summer Flower Program***

A quote was provided by Jeanne Frank of MC Arts & Garden Club, from Gardens & Beyond Greenhouses, for the *2015 Summer Flower Program*. A discussion ensued to determine if the city would provide maintenance (watering) for the flowers if purchased. City Manager Gabor said he could not provide an answer until the Budget Workshops met in late February and early March.

Motion by Board Member Tisdale, seconded by Board Member Babchek, to approve the *2015 Summer Flower Program* invoice in the amount of \$3,950.00 with a caveat that if the maintenance was not included in the 2015-2016 fiscal budget, the TIFA Board will revisit the motion. All Ayes. Motion Carried.

Chairperson May, at this time, asked the MC Arts & Garden Club to come up with a "Plan B" the Board may look at if the maintenance costs of the flowers was not approved, and present it at the February 17, 2015 meeting.

### ***2015/2016 Budget***

Preliminary 2015/2016 budget worksheets were presented by City Manager Gabor who asked board members to review the budget and add or delete items as they see fit. A sub-committee of Board Members Weisenbaugh, Bryson and Seigneurie to meet prior to next meeting. Budget to be placed on the February 17, 2015 meeting agenda.

## **Financial Business**

### ***Invoice Approval***

Motion by Chairperson May, seconded by Board Member Lepley, to approve McBride-Manley & Company, PC, Invoice #8622. All Ayes. Motion Carried.

### ***Preliminary Financial Statements***

Motion by Board Member Weisenbaugh, seconded by Board Member Tisdale, to accept the Preliminary Financial Statements for December, 2014, and place them on file. All Ayes. Motion Carried.

## **Adjournment**

Motion by Chairperson Weisenbaugh, seconded by Board Member Babchek, to adjourn at 4:39 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk

9-A



**CITY OF  
MARINE CITY**  
DEPARTMENT OF PUBLIC WORKS

303 S. Water Street  
MARINE CITY, MICHIGAN 48039  
(810) 765-9711 • Fax (810) 765-1796

TO: THE MARINE CITY T.I.F.A. BOARD

FROM: MICHAEL ITRICH  
D.P.W. DIRECTOR

SUBJECT: CHRISTMAS DECORATIONS

DATE: JANUARY 28 2015

Dear Board Members,

I am asking for some monies to replace some of our aging Christmas Decorations and Banners. Some of our Decorations and banners are very old and are falling apart. The last ones we brought were in 2010 and those were the anchors that are on M-29 between W. Blvd to Chartier. Also, the banners are getting aged and starting to tear. We have 35 poles that we hang decorations on from, Fairbanks going east to, Broadway to S.Main, S. Water St, and Bridge St. The cost of the decorations varies from \$280.00 to \$800.00; it all depends on what we order, we could even work with the design group and come up with our own.

The four streamers that hang across S. Water St. are getting worn out as well. Again the cost of the streamers varies from \$950.00 to \$2942.00 it all depends on what we order. The banners might not make it through another season; I would like to see banners along M-29, Broadway, and S. Water St. The banners are \$80.00 a piece, and the Fiberflox 3 bracket systems are \$105.00 per set, total cost of one banner would be \$185.00. Again we can design are own banners. The decorations will come with all LED bulbs which would cut down on the cost replacement of the current bulbs that we use.

Any help that you could give me to keep our town looking good would be much appreciated.

Thank you,

A handwritten signature in black ink, appearing to read 'Mike Itrich', written in a cursive style.

Mike Itrich  
DPW Director

10-A

# Memo

To: TIFA Board Members  
 From: Mary Ellen McDonald, CPFA/MiCPT  
 Finance Director/Treasurer  
 Date 1/22/15  
 Re: Invoice Approval

Please include the attached invoice on the agenda of the next TIFA Board Meeting for approval.

**Strategic Comm. Solutions, Inc. Invoice #1868 \$5,000.00**  
**(Retainer Fee-Consulting Services for February 2015)**

<b>A/C #251-000.000-801.000</b>	<b>\$1,666.67 (TIFA #2 Fund)</b>
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**(BUDGET AMOUNT - \$8,350.00 YTD Expenditures - \$11,666.69 Strategic Comm. Solutions, Inc. Only)**

<b>A/C #252-000.000-801.000</b>	<b>\$3,333.33 (TIFA #3 Fund)</b>
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**(BUDGET AMOUNT - \$16,675.00 YTD Expenditures - \$23,333.31 Strategic Comm. Solutions, Inc. Only)**

If you have any questions, please contact me.

Thank you

Strategic Communication Solutions, Inc.

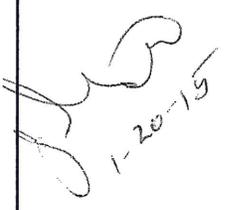
27780 Novi Road  
Suite 200  
Novi, MI 48377-3427

# Invoice

Date	Invoice #
2/1/2015	1868

Bill To
City of Marine City Attn: City Manager 303 S. Water Marine City, MI 48039

P.O. No.

Description	Amount
Enclosed is our retainer statement for the period of February, 2015 for consulting services rendered by Strategic Communication Solutions, Inc.	5,000.00
	
<b>Total</b>	<b>\$5,000.00</b>