

**City of Marine City
Tax Increment Finance Authority
March 17, 2015**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, March 17, 2015, and was called to order at 4:02 PM by Board Member Weisenbaugh.

Present: Board Members Babchek, Bryson, Lepley, Seigneurie, and Weisenbaugh; Acting City Manager Tillery; Office Clerk Assistant Zyrowski

Absent: Chairperson May; Board Member Tisdale

Approve Agenda

Motion by Board Member Lepley, seconded by Board Member Weisenbaugh, to include on the agenda, the communication from Strategic Communication Solutions, and approve the Agenda, as presented. All Ayes. Motion Carried.

Motion by Board Member Lepley, seconded by Board Member Babchek, to by-pass the regular Board Meeting order and proceed to Item #8-D 2015/2016 Budget. All Ayes. Motion Carried.

Approve Minutes

Board Member Lepley requested a correction be made to the February 17th, 2015 minutes; change the time of adjournment to 4:20pm instead of 7:20pm. Motion by Board Member Babchek, seconded by Board Member Seigneurie, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held January 20, 2015; to approve the Minutes of the Regular Tax Increment Finance Authority held February 17th, 2015, with the corrected time of Adjournment as 4:20pm; and to approve the Minutes of the Special Tax Increment Finance Authority held on February 23, 2015. All Ayes. Motion Carried.

Communications

Motion by Board Member Lepley, seconded by Board Member Babchek, to receive and file the communication from Strategic Communication Solutions, as presented. All Ayes, Motion Carried.

Public Comment

Raymond Meli, 408 Pearl St., inquired about the Tree Planting Project funds that were available in the Tax Increment Finance Authority's budget. He wanted to see more trees planted in the city and said the funds should be utilized soon. He stated it may take up to 35 years for a maple tree to mature.

A discussion ensued with the Department of Public Works Supervisor, Michael Itrich, replying that the City replaces trees that have to be removed from the right of way, and the expense comes out of the Department of Public Work's budget. Mr. Itrich stated he would appreciate TIFA funding tree replacements if monies are available.

Board Member Weisenbaugh requested the Tree Planting Project and the information pertaining to the project be placed on the Agenda for the April 21, 2015 meeting.

Unfinished Business

2015 Summer Flower Program

At the January 20th, 2015 meeting, Jeanne Frank was asked to provide a "Plan B" for maintenance cost of the flower program. Acting City Manager Tillery stated no communication had been received from Jeanne Frank from the MC Arts & Garden Club. Department of Public Works Supervisor, Michael Itrich, said he will provide the Board with the costs for the DPW to maintain the watering of the flower baskets by the April 21st, 2015, meeting.

Motion by Board Member Seigneurie, seconded by Board Member Lepley, to table the motion made at the January 20th, 2015, meeting until the April 21, 2015, meeting. All Ayes. Motion Carried.

2015/2016 Budget

Motion by Board Member Seigneurie, seconded by Board Member Bryson, to accept the 2015/2016 fiscal budget as presented. Roll Call Vote. Ayes: Babchek, Bryson, Lepley, Seigneurie, Weisenbaugh. Nays: None. Motion Carried.

Banners and Christmas Decorations ~ Replacement

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to accept the bid from Bonners, in the amount of \$21,254.30, for the purchase of Christmas decorations and banners. All Ayes. Motion Carried.

Proposed Parking Lots ~ Estimates

Three parking lot estimates were presented to the Board for informational purposes only. Motion by Board Member Lepley, seconded by Board Member Babchek, to table the Parking Lot Estimates at this time. All Ayes. Motion Carried.

New Business

Maritime Days

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to allow Melissa Blanchard from the Maritime Days Committee, to speak to the Board about 2015 Maritime Days. All Ayes. Motion Carried.

Melisa Blanchard from the Maritime Days Committee, thanked the TIFA Board for their support of past Maritime Days events. She asked the TIFA Board to support the 2015 Festival Event in sponsorship dollars or in TIFA funds in the amount of \$6,177. 28.

Discussion ensued, with Board Member Weisenbaugh stating that the Board will consider helping with half of the City's total cost, once an invoice from the City is presented. Acting City Manager Tillery recommended the request be put under Unfinished Business at the April 21, 2015, regular meeting.

Police Department Lighting

Board Member Weisenbaugh led a discussion regarding the lights on the Police Department Building. He stated the words, "Police Department", on the front of the

building are not visible at night because the lighting is inadequate. The lights had been funded by the Tax Increment Finance Authority, so he recommended the Board research a solution for the problem. He requested the Department of Public Works Superintendent obtain a quote to replace the lights and bring it to the April 21st, 2015, meeting.

Hotel Project

Motion by Board Member Seigneurie, seconded by Board Member Bryson, to allow Mr. Vertin to speak to the Board about the Hotel Project. All Ayes. Motion Carried.

Mr. Vertin presented the Hotel Project to be built on the corner of South Water and Market Streets. He stated the project is currently placed as the #2 priority on the St. Clair County's Blue Meets Green funding list. The project qualifies for a 50% matching fund from the St. Clair County Community Foundation, if the project can show support from the community. He is requesting an opportunity to apply for TIFA funds for the hotel project. Board Member Weisenbaugh recommended Mr. Vertin submit an application or letter with his request to the Board. He suggested a subcommittee form to develop the application, with Board Members Lepley and Seigneurie volunteering to be on the subcommittee.

Financial Business

Invoice Approval

Motion by Board Member Lepley, seconded by Board Member Babchek, to approve Strategic Communication Solutions, Inc. Invoice #1875 in the amount of \$5,000.00. All Ayes. Motion Carried.

Motion by Board Member Babchek, seconded by Board Member Bryson, to approve the Tax Increment Bonds Interest Payment in the amount of \$3,175.00. All Ayes. Motion Carried.

Preliminary Financial Statements

Motion by Board Member Lepley, seconded by Board Member Bryson, to accept the Preliminary Financial Statements for January, 2015, and place them on file. All Ayes. Motion Carried.

Adjournment

Motion by Board Member Seigneurie, seconded by Board Member Bryson, to adjourn at 5:35 pm. All Ayes. Motion Carried.

Respectfully submitted,



Lynn Zyrowski
Office Clerk Assistant



Kristen Baxter
City Clerk