



City of Marine City  
 Building Department  
 303 S. Water St.  
 Marine City, MI 48039  
 (810) 765-9011  
 buildingdepartment@marinecity-mi.org

# Mechanical Permit Application

Authority: 1972 PA230  
 Completion: Mandatory to obtain permit  
 Penalty: Permit cannot be issued

### I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?	
		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED	COUNTY
		<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township	

### II Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS	NAME/CONTRACTOR OF RECORD	COMPANY NAME	LICENSE NUMBER	EXPIRATION DATE
<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner				
ADDRESS (Street Number and Name)	CITY		STATE	ZIP CODE
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		UIA NUMBER ( or reason for exemption)		

### III Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> LP Tank	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

### IV Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below  
 Plans are not required for the following:

- One-and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with on fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, check box below "Plans Not Required"

**Plans are required** for all other building types and shall be prepared by, or under, the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Project No. _____	<input type="checkbox"/> Plans Not Required
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### V Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner's signature indicates compliance with Section VI Homeowner Affidavit)	DATE

### VI Homeowner Affidavit

I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been **inspected** and **approved** by the State Mechanical Inspector. I will cooperate with the State Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

**VII Fee Clarification**

**Item #2, Residential Heating System:** This item is used for the installation of a heating system in a new residential structure. Items #10 Gas Piping and #18 Duct **SHOULD NOT BE** charged. Replacement systems should be itemized.

**Items #14 and #15, Tanks:** A homeowner must own tank to install. If homeowner does not own tank, a licensed mechanical contractor must install tank.

**VIII Fee Chart – Enter the number of items being installed, multiply by the unit price for total fee**

	Fee	# Items	Total
1. Application Fee (non-refundable)	\$50	<input type="text"/>	<input type="text"/>
2. Residential Heating System (includes duct & pipe) <b>New Building Only*</b>	\$50	<input type="text"/>	<input type="text"/>
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$50	<input type="text"/>	<input type="text"/>
4. Residential Boiler	\$30	<input type="text"/>	<input type="text"/>
5. Water Heater	\$5	<input type="text"/>	<input type="text"/>
6. Flue/Vent Damper	\$5	<input type="text"/>	<input type="text"/>
7. Solid Fuel Equipment	\$30	<input type="text"/>	<input type="text"/>
8. Gas Burning Fireplace	\$30	<input type="text"/>	<input type="text"/>
9. Chimney, factory built/installed	\$25	<input type="text"/>	<input type="text"/>
10. Solar; set up 3 panels – fluid transfer (including piping)	\$20	<input type="text"/>	<input type="text"/>
11. Gas piping; each opening – new installation (residential)	\$5	<input type="text"/>	<input type="text"/>
12. Air Conditioning (includes split systems) RTU – Cooling Only	\$30	<input type="text"/>	<input type="text"/>
13. Heat Pumps (complete residential)	\$30	<input type="text"/>	<input type="text"/>
14. Dryer, Bath & Kitchen Exhaust	\$5	<input type="text"/>	<input type="text"/>
<b>Tanks</b>			
15. Aboveground ***	\$25	<input type="text"/>	<input type="text"/>
16. Aboveground Connection	\$20	<input type="text"/>	<input type="text"/>
17. Underground ***	\$25	<input type="text"/>	<input type="text"/>
18. Underground Connection	\$25	<input type="text"/>	<input type="text"/>
19. Humidifiers/Air Cleaners	\$10	<input type="text"/>	<input type="text"/>
<b>Piping (ALL piping-minimum fee \$25.00)</b>			
20. Fuel Gas Piping (\$25.00 minimum)	\$.05 /ft	<input type="text"/>	<input type="text"/>
21. Process Piping	\$.05 /ft	<input type="text"/>	<input type="text"/>
22. Hydronic Piping	\$.05 /ft	<input type="text"/>	<input type="text"/>
23. Refrigeration Piping	\$.05 /ft	<input type="text"/>	<input type="text"/>

	Fee	# Items	Total
24. Duct (\$25.00 minimum)	\$.10/ft	<input type="text"/>	<input type="text"/>
25. Heat Pumps; Commercial (pipe not included)	\$30	<input type="text"/>	<input type="text"/>
<b>Air Handlers/Heat Wheels</b>			
26. Under 10,000 CFM	\$20	<input type="text"/>	<input type="text"/>
27. Over 10,000 CFM	\$60	<input type="text"/>	<input type="text"/>
28. Commercial Hoods/Exhausters	\$15	<input type="text"/>	<input type="text"/>
29. Heat Recovery Units	\$10	<input type="text"/>	<input type="text"/>
30. V.A.V. Boxes	\$10	<input type="text"/>	<input type="text"/>
31. Unit Ventilators/PTAC Units	\$10	<input type="text"/>	<input type="text"/>
32. Unit Heaters (terminal units)	\$15	<input type="text"/>	<input type="text"/>
33. Fire Suppression/Protection (\$20.00 minimum)	\$.75/head	<input type="text"/>	<input type="text"/>
34. Evaporator Coils	\$30	<input type="text"/>	<input type="text"/>
35. Refrigeration (split system)	\$30	<input type="text"/>	<input type="text"/>
36. Chiller	\$30	<input type="text"/>	<input type="text"/>
37. Cooling Towers	\$30	<input type="text"/>	<input type="text"/>
38. Compressor/Condenser	\$50	<input type="text"/>	<input type="text"/>
<b>Inspections</b>			
39. Special /Safety Inspections	\$50	<input type="text"/>	<input type="text"/>
40. Additional Inspection	\$50	<input type="text"/>	<input type="text"/>
41. Final Inspection	\$50	<input type="text"/>	<input type="text"/>
42. Certification Fee	\$20	<input type="text"/>	<input type="text"/>
43. Plan & Code Review (30% of Permit Fee)		<input type="text"/>	<input type="text"/>
<b>Total Fee</b> (Must include the \$50 non-refundable application fee)			<input type="text"/>

**Make Checks payable to "City of Marine City"**

\*See VII. Fee Clarification Item #2 on front

\*\*\* See VII. Fee Clarification Items #14 and #15 on front

**IX Instructions for Completing Application**

**General:** Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. **When ready for an inspection, call the inspector providing as much advance notice as possible.** The inspector will need the **job location and permit number.**

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00**

**VALIDATION AREA**



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## Contractor Registration

Electrical Fee: \$25.00  
Mechanical Fee: \$25.00  
Plumbing Fee: \$25.00  
Residential Contractor Fee: \$25.00

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Date: \_\_\_\_\_

Licensee Name: \_\_\_\_\_ Licensee Phone: \_\_\_\_\_

License Number: \_\_\_\_\_ Fed Tax ID: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Business Email: \_\_\_\_\_

Qualifying Officer: \_\_\_\_\_

Registration Applicant: \_\_\_\_\_

Workers Comp Insurance Carrier (or reason for exemption): \_\_\_\_\_

MESC Employer No. (or reason for exemption): \_\_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Only the following persons will be allowed to obtain permits:

_____	_____
_____	_____
_____	_____

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_