

**City of Marine City
Tax Increment Finance Authority
July 21, 2015**

*Prior to meeting being called to order, Craig May and Frederick Babchek were sworn into office
by City Clerk, Kristen Baxter*

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, July 21, 2015, and was called to order at 4:00 PM by Chairperson May.

Present: Chairperson May; Board Members Babchek, Bryson, Lepley, Seigneurie, and Tisdale; Acting City Manager Tillery; City Clerk Baxter, Deputy Clerk McDonald

Absent: Board Member Weisenbaugh

Approve Agenda

Motion by Chairperson May, seconded by Board Member Tisdale, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Lepley, seconded by Board Member Bryson, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held June 16, 2015, as presented. All Ayes. Motion Carried.

Communications

No Communications were received.

Public Comment

Michael Hilfinger, of Strategic Communication Solutions, presented an Optimal LED Proposal where lighting in all city buildings would transition to light emitting diode (LED) fixtures and bulbs. The energy efficient bulbs are guaranteed with a 10-year warranty and have a lifespan of 20-years. At a cost of roughly \$49,000 (with installation included), Mr. Hilfinger approximated payback to be within two years. Energy savings are anticipated to be approximately \$25,000 a year, and \$124,985 over the course of 5-years.

Unfinished Business

Parking Discussion

A preliminary Downtown Parking Proposal was presented to the Board as a point to start discussion on the need for additional downtown parking. Board Member Lepley stated that the proposal provides for 28 additional parking spaces on South Water Street. The proposal also showed that converting South Market Street to a one-way street would double the number of current parking spaces.

Board Member Tisdale inquired if a survey could be completed to see what the city's parking needs would be in the future. Department of Public Works Superintendent, Michael Itrich, informed the Board that Ken Kingsley of Tetra Tech may have completed a recent traffic study. Mr. Itrich said he would contact Tetra Tech and inquire about it.

New Business

Library Request for Assistance

A. Lighting

Lois Kaufman, Marine City Branch Leader, requested assistance from the TIFA Board for additional lighting for a dark corner in the children's area of the library. A proposal was submitted from Conna Electric, in the amount of \$950.00, to install (2) florescent light fixtures and (1) 120- volt outlet. A discussion ensued on whether to have the florescent fixtures installed, or upgrade to LED for energy savings. It was decided that additional bids should be solicited.

Motion by Chairperson May, seconded by Board Member Bryson, to table the lighting bid, pending further proposals. All Ayes. Motion Carried.

B. Parking Lot Maintenance

A bid for crack repair, cleaning, and restriping of the library parking lot was provided in the amount of \$1,488.00.

Motion by Board Member Seigneurie, seconded by Board Member Lepley, to accept the proposed bid for parking lot repair, not to exceed \$1,488.00. All Ayes. Motion Carried.

Financial Business

Financial Business

Invoice Approval

Motion by Board Member Lepley, seconded by Board Member Babchek, to approve Strategic Communication Solutions Invoice #1903 in the amount of \$5,000.00. All Ayes. Motion Carried.

Motion by Board Member Tisdale, seconded by Chairperson May, to approve Infuz, Ltd Invoice #200892 in the amount of \$3,000.00. All Ayes. Motion Carried.

Motion by Board Member Babchek, seconded by Board Member Bryson, to approve Economic Development Alliance of St. Clair County Invoice #4131 in the amount of \$10,000.00. All Ayes. Motion Carried.

Motion by Board Member Tisdale, seconded by Chairperson May, to approve Marine City Nursery Invoice #1059925 in the amount of \$240.00. All Ayes. Motion Carried.

Motion by Board Member Tisdale, seconded by Board Member Babchek, to approve Gardens & Beyond Greenhouses Invoice dated June 6, 2015 in the amount of \$3,950.00. All Ayes. Motion Carried.

Motion by Board Member Seigneurie, seconded by Board Member Bryson, to approve Bronner's Invoice #050553 in the amount of \$15,845.30 and Invoice #050554 in the amount of \$5,068.20. All Ayes. Motion Carried.

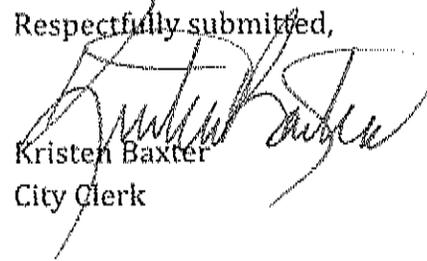
Preliminary Financial Statements

Motion by Board Member Lepley, seconded by Board Member Babchek, to accept the Preliminary Financial Statements for May & June, 2015, and place them on file. All Ayes. Motion Carried.

Adjournment

Motion by Board Member Babchek, seconded by Board Member Tisdale, to adjourn at 4:56 pm. All Ayes. Motion Carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kristen Baxter', is written over the typed name and title.

Kristen Baxter
City Clerk