

**City of Marine City
City Commission
September 1, 2016**

A regular meeting of the Marine City Commission was held on Thursday, September 1, 2016, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Skotarczyk at 7:00 pm.

After a prayer offered by Pastor Wenturine, the Pledge of Allegiance was led by Mayor Skotarczyk.

Present: Mayor Raymond Skotarczyk, Commissioners Terrance Avery, Elizabeth Hendrick, Dianne Lovett, Raymond Meli, David Simpson, James Turner, City Manager Elaine Leven, City Clerk Kristen Baxter

Absent: None

Communications

The following Communication was received:

- Pending Agenda Items

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to accept and file the Communication. All Ayes. Motion Carried.

Public Comment

Rebecca Lepley, 539 N. William, announced Heritage Days on September 16-18, 2016.

Approve Agenda

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to add the following to the Agenda:

- City Commission Closed Session Meeting Minutes of August 18, 2016 as Item #7-B.

All Ayes. Motion Carried.

Motion by Commissioner Lovett, seconded by Commissioner Avery, to approve the Agenda, as amended. All Ayes. Motion Carried.

Approve Minutes

Motion by Commissioner Simpson, seconded by Commissioner Hendrick, to approve the City Commission Regular Meeting Minutes of August 18, 2016, as presented. All Ayes. Motion Carried.

Motion by Commissioner Lovett, seconded by Commissioner Avery, to approve the City Commission Closed Session Meeting Minutes of August 18, 2016, as presented. All Ayes. Motion Carried.

Consent Agenda

The following Consent Agenda item was presented:

- TIFA Minutes ~ July 19, 2016

Motion by Commissioner Simpson, seconded by Commissioner Hendrick, to accept the Consent Agenda and file, as presented. All Ayes. Motion Carried.

UNFINISHED BUSINESS

Sidewalk Inspection Program

In a letter addressed to City Manager Leven, DPW Superintendent Itrich provided a list of addresses that needed work done to their sidewalks. Mr. Itrich described the report as being preliminary and recommended that the city begin with Zone 3 which had the greatest number of sidewalks in need of repair.

Motion by Commissioner Avery, seconded by Commissioner Lovett to start the Sidewalk Inspection Program with Zone 3, as recommended by DPW Superintendent Itrich. All Ayes. Motion Carried.

Safe Routes to School ~ Update

City Manager Leven announced that the Safe Routes to School grant had been approved, with conditional commitment of funding from MDOT, which will bring the project one step closer to being finalized.

NEW BUSINESS

City Manager Review

A brief discussion took place on how to proceed with conducting the review of City Manager Leven and it was decided that the Board would use the form developed previously by a sub-committee for the review of former City Manager Gabor. The evaluation form is to be included in the September 15, 2016 Agenda Packet.

FINANCIAL BUSINESS

Disbursements

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve total disbursements, including payroll, in the amount of \$932,622.19, as presented. Roll Call Vote. All Ayes. Motion Carried.

CITY MANAGER REPORT

City Manager Leven provided updates on the following:

- Busy with policies and procedure issues.
- New grant opportunities, per Strategic Communication Solutions.
- Terhune building demolished.
- Pumpkins, Popcorn and Politics moving forward.
- RFP's for IT Services due Tuesday, September 6th.

COMMISSIONER PRIVILEGE

Commissioner Lovett wished everyone a happy Labor Day and asked them to drive safely.

Commissioner Hendrick wished everyone a safe holiday.

Commissioner Avery said, as we are getting close to election time, it was important for people to look at candidates to see if they match the desire of the city.

Commissioner Simpson reminded people to register to vote. He wished local students a great first day of class and a great school year.

Commissioner Meli asked that everyone enjoy the fruits of their labor, to be safe and mindful of others.

Mayor Skotarczyk announced a City Commission Special Meeting to be held on Thursday, September 8, 2016, and thanked everyone who helped out with the Safe Route to School grant.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Meli, to adjourn at 7:35 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter

Kristen Baxter
City Clerk