

**City of Marine City
Tax Increment Finance Authority
September 15, 2015**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, September 15, 2015, and was called to order at 4:00 PM by Chairperson May.

Present: Chairperson May; Board Members Babchek, Bryson, Lepley, Seigneurie, Tisdale, and Weisenbaugh; City Manager Leven; City Clerk Baxter

Approve Agenda

The following was added to the Agenda:

- Business Start-Up Grant Request Applications:
 - 1) Riverbank Theatre, LLC
 - 2) The Snug Theatre

Motion by Board Member Lepley, seconded by Board Member Seigneurie, to approve the Agenda, as amended. All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Tisdale, seconded by Board Member Seigneurie, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held August 18, 2015, as presented. All Ayes. Motion Carried.

Communications

No Communications were received.

Public Comment

Rebecca Lepley, Heritage Days Chairperson, thanked the Board for their support of Old City Hall and Heritage Days. She announced that the response for the upcoming Heritage Days was unbelievable, with the event growing year-by-year.

Unfinished Business

Parking Lot Bids ~ Marine City Beach

Motion by Board Member Weisenbaugh, seconded by Board Member Tisdale, to approve a bid from Jelsch Paving Company for the Beach Parking Lot Paving Project, not to exceed \$21,522.00, as presented. All Ayes. Motion Carried.

Board Member Seigneurie, at this time, suggested that the parking lot at 300 Broadway be looked at due to the extent of its deterioration. A discussion ensued with the Board agreeing that the parking lot did need replacing. DPW Superintendent Itrich to obtain an estimate from Jelsch Paving Company and bring back to the Board for discussion.

Parking Discussion ~ Downtown

Michael Itrich, DPW Superintendent, updated the Board on his study of existing parking on Jefferson, Washington, and East St. Clair Streets. Mr. Itrich said he observed the streets during daytime and evening hours on weekdays and weekends, and saw that the parking spaces on the streets weren't being utilized. Therefore, Mr. Itrich suggested an approach of repainting downtown streets and adding signage to direct people to available parking. Mr. Itrich estimated the cost to be approximately \$5,050.00.

Board Member Tisdale said he liked the proposal as a first step to resolve the city's parking problem.

After a lengthy discussion, the Board ultimately decided that they would like to have Jefferson, Washington, and East St. Clair Streets painted, at an estimated cost of \$550.00 per street and have signage added, as needed. The Board informed Mr. Itrich that if this first step was successful, he may come back to the Board and request additional funds to complete the entire downtown area.

Motion by Board Member Tisdale, seconded by Board Member Seigneurie, to approve the proposal to add new paint and signage for Jefferson, Washington, and East St. Clair Streets, as presented, not to exceed \$2,000.00. All Ayes. Motion Carried.

Street Sweeping

Per the TIFA Board's request, DPW Superintendent Itrich presented street sweeping labor costs for 2014 which showed repair parts in October alone totaling \$5,108.34. Mr. Itrich informed the Board that he wasn't asking for approval of the leaf vacuum at this time, but wanted to provide the requested labor costs for the street sweeper. He said he will continue to explore the best options for a leaf vacuum for the city, as well as visiting neighboring communities who currently implement the services in their city and bring the information to the Board at its October 20, 2015 meeting.

Board members discussed the long-term savings on wear and tear of the street sweeper versus the cost of the leaf vacuum. Mr. Itrich reported that the cost to replace the street sweeper could be in the neighborhood of \$200,000.

Resident and City Commissioner Lisa Hendrick spoke during public comment at the August 18, 2015 meeting opposing the purchase of the leaf vacuum. Mrs. Hendrick said the purchase was presented and discussed at five or six past City Commission meetings, and was, ultimately, voted down due to the Board not wanting to get into the leaf vacuuming business. She said it was not feasible due to the city not having the manpower to remove the city's leaves.

Per the request of the TIFA Board, a historical search going back six years was conducted by City Clerk Baxter. Ms. Baxter could not substantiate this discussion at prior City Commission meetings or Budget Workshops.

Business Start-up Grant Applications

Business Start-up Grant Applications were received from the Riverbank Theatre and The Snug Theatre. A sub-committee was formed with Board Members Tisdale, Lepley and Bryson to discuss/clarify guidelines for awarding the grant.

Motion by Board Member Lepley, seconded by Board Member Seigneurie, to table the item until the October 20, 2015 meeting. All Ayes. Motion Carried.

New Business

None.

Financial Business

Invoice Approval

Motion by Board Member Lepley, seconded by Board Member Bryson, to approve Strategic Communication Solutions Invoice #1918 in the amount of \$5,000.00. All Ayes. Motion Carried.

Motion by Board Member Tisdale, seconded by Board Member Babchek, to approve Arrow Signs Invoice #5177 in the amount of \$3,200.00. All Ayes. Motion Carried.

Motion by Board Member Weisenbaugh, seconded by Board Member Bryson, to approve Jerry Currier Invoice #0141 in the amount of \$1,288.00. All Ayes. Motion Carried.

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to approve US Bank Invoice #233687 in the amount of \$33,175.00. All Ayes. Motion Carried.

Preliminary Financial Statements

Motion by Board Member Weisenbaugh, seconded by Chairperson May, to accept the Preliminary Financial Statements for July, 2015, and place them on file. All Ayes. Motion Carried.

Adjournment

Motion by Board Member Babchek, seconded by Chairperson May, to adjourn at 5:18 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter

Kristen Baxter
City Clerk