

**City of Marine City  
Tax Increment Finance Authority  
September 20, 2016**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, September 20, 2016, and was called to order at 4:00 PM by Chairperson May.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson May.

**Present: Chairperson May; Board Members Babchek, Bryson, Lepley, Seigneurie, Tisdale, Weisenbaugh; City Manager Leven; City Clerk Baxter**

**Absent: None**

**Approve Agenda**

Motion by Board Member Tisdale, seconded by Board Member Babchek, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

The following was omitted from the meeting Minutes of August 16, 2016:

- Motion by Board Member Lepley, seconded by Board Member Babchek, to excuse Board Member Tisdale from the meeting. All Ayes. Motion Carried.

Motion by Board Member Tisdale, seconded by Board Member Weisenbaugh, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held August 16, 2016, as amended. All Ayes. Motion Carried.

**Communications**

None.

**Public Comment**

Kim Turner, 361 N. Main Street, commented on the deplorable conditions of the portable restrooms located behind the Guy Center and the handicapped accessibility at City Hall, and suggested that TIFA look into making public restrooms and a community center a project in

the near future. She also asked that the Board considering continuing the contract with Strategic Communication Solutions.

Michael Hilfinger, of Strategic Communication Solutions, provided an update to the Board.

## **Unfinished Business**

### ***Marine City Garden Club ~ Vandenbossche Farms Invoice***

Jeannie Frank, of the Marine City Garden Club, addressed the Board's questions on Invoice #16-0143 from Vandenbossche Farms, in the amount of \$4,845.00. She explained that the invoice was \$845.00 higher due to the purchase of liners for the flower barrels, in addition to purchasing a higher quality product.

Motion by Board Member Seigneurie, seconded by Board Member Tisdale, to pay the remaining balance of Invoice #16-0143 in the amount of \$845.00. All Ayes. Motion Carried.

### ***Lions Club Parking Lot***

Lion's Club Representative, Mark Ketchum, discussed the most recent bid to repave the Lion's Club parking lot and reported that the Little League would not be able to offer assistance in funding the project.

Board Member Lepley said he had concern about creating a precedent by helping 501(3)(c)'s within the city and not properly representing tax payer's dollars.

Chairperson May agreed with Board Member Lepley's comments and said TIFA may be able to help with a portion of the lot, possibly through TIFA 3's Beatification Program. He asked that the Lion's Club to brainstorm and come up with an idea that would benefit the city and themselves.

### ***Grant Writing Consultant***

Board Member Lepley reported that, after researching the four proposals, one of the Grant Writing Consultant candidates showed promise in other communities and had glowing recommendations. He suggested the interview process be bypassed and Davis-Kirksey Associates be chosen as the Grant Writing Consultant for the City of Marine City. He said the new firm would provide a fresh set of eyes, a reduced financial obligation for services, and enthusiasm for the city's projects.

Chairperson May said he was concerned that Davis-Kirksey & Associates may not have the background to update the city on legislative matters. In addition, he stated that other companies had political connections, as well as several people on staff to oversee all the projects, versus just one person. He suggested that the City Clerk move forward setting up interviews for the sub-committee.

Motion by Board Member Babchek, seconded by Board Member Seigneurie, to set interviews with Strategic Communication Solutions, Davis-Kirksey & Associates, and MGS Consultants. Ayes: May, Babchek, Bryson, Seigneurie, Tisdale, Weisenbaugh. Nays: Lepley. Motion Carried.

Motion by Board Member Babchek, seconded by Board Member Seigneurie, to extend the contract with Strategic Communication Solutions, Inc. for a period of 30 days at a rate of \$5,000.00. Ayes: May, Babchek, Bryson, Seigneurie, Tisdale, Weisenbaugh. Nays: Lepley. Motion Carried.

### ***Discussion on Development Plans for TIFA #2 & TIFA #3***

Board Member Lepley advised that the sub-committee did not have the opportunity to meet. He recommended that it be added as an agenda item for the October 18, 2016 meeting for further discussion.

### ***TIFA Informational Flyer***

City Manager Leven described the TIFA Informational Flyer as a user-friendly informational pamphlet to help people better understand TIFA numbers and what the TIFA Board does. She asked for feedback before presenting the flyer to the City Commission.

### **New Business**

None.

### **Financial Business**

#### ***Invoice Approval***

Motion by Chairperson May, seconded by Board Member Seigneurie, to approve Economic Development Alliance of SCC Invoice#4459 in the amount of \$2,124.00. All Ayes. Motion Carried.

Motion by Board Member Seigneurie, seconded by Board Member Tisdale, to approve Jerry Currier Invoice #1001 in the amount of \$1,300.00. All Ayes. Motion Carried.

***Preliminary Financial Statements***

Motion by Board Member Weisenbaugh, seconded by Board Member Bryson, to accept the Preliminary Financial Statements, as presented, and place them on file. All Ayes. Motion Carried.

**Adjournment**

Motion by Board Member Babchek, seconded by Board Member Bryson, to adjourn at 5:29 pm. All Ayes. Motion Carried.

Respectfully submitted,

*Kristen Baxter*

Kristen Baxter  
City Clerk