

**City of Marine City
Planning Commission Meeting
October 10, 2016**

A regular meeting of the Marine City Planning Commission was held on Monday, October 10, 2016, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Chairperson Rebecca Lepley at 7:00pm.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson Lepley.

Present: Chairperson Rebecca Lepley; Commissioners Graham Allan, Linda Gabler, Keith Jenken, Rudolofo Menchaca, Joseph Moran; City Commissioner David Simpson; City Manager Elaine Leven; Deputy Clerk Elizabeth McDonald

Absent: Building Official Susan Wilburn

Communications

Chairperson Lepley reminded the Board to provide the City Offices with their email address in order to receive training opportunities.

City Manager Leven advised the Board that the new City Attorney, Robert Davis, would be attending a meeting of each of the city Boards & Commissions in order to provide handouts and training materials. She also mentioned that after the November 8, 2016 General Election that there may be some shifting occurring on the Boards pending the election results.

Public Comment

No residents addressed the Commission.

Approve Agenda

Motion by City Commissioner Simpson, seconded by Commissioner Jenken, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by City Commissioner Simpson, seconded by Commissioner Gabler, to approve the July 11, 2016 Meeting Minutes of the Planning Commission, as presented. All Ayes. Motion Carried.

Motion by Commissioner Menchaca, seconded by City Commissioner Simpson, to approve the September 19, 2016 Special Meeting Minutes of the Planning Commission, as presented. All Ayes. Motion Carried.

Unfinished Business

Master Plan Update

City Manager Leven recommended that the Board members review the Master Plan updates before the November 14, 2016 meeting and come prepared to discuss the revisions and provide comments.

City Commissioner Simpson questioned whether the Recreation Master Plan needed to be submitted this year and prior to the City Master Plan. City Manager Leven said that the Recreation Master Plan will be a part of the City Master Plan and that the process to submit a completed plan will take approximately six months.

The Board then discussed Code and Blight enforcement rules and procedures. It was decided that Building Official Wilburn will give a presentation to the Board at the November 14, 2016 meeting regarding her procedures and provide a general summary of department activities.

Parking in the downtown district was discussed at length by the Board. The following topics were talked about:

- SEMCOG parking survey conducted in recent past
- Parking signage improvements

No action taken at this time.

New Business

None.

Adjournment

Motion by Commissioner Moran, seconded by City Commissioner Simpson, to adjourn at 7:21pm. All Ayes. Motion Carried.

Respectfully submitted,

Elizabeth McDonald

Elizabeth McDonald

Deputy Clerk

Kristen Baxter

Kristen Baxter

City Clerk