

**City of Marine City
Planning Commission Meeting
June 13, 2016**

A regular meeting of the Marine City Planning Commission was held on Monday, June 13, 2016, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Chairperson Rebecca Lepley at 7:00pm.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson Lepley.

Present: Chairperson Rebecca Lepley; Commissioners Linda Gabler, Keith Jenken, Rudolofo Menchaca, Joseph Moran; City Commissioner David Simpson; Building Official Susan Wilburn; City Manager Elaine Leven; Deputy Clerk Elizabeth McDonald

Absent: None

Approve Agenda

Motion by City Commissioner Simpson, seconded by Commissioner Menchaca, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Commissioner Jenken, seconded by Commissioner Menchaca, to approve the May 9, 2016 Meeting Minutes of the Planning Commission, as presented. All Ayes. Motion Carried.

Communications

None.

Public Comment

None.

Unfinished Business

Master Plan

City Manager Leven reported that she had been in contact with Jeff Donaldson from the County and that Tuesday, July 19, 2016 was the best date for both the Metropolitan Planning Commission (MPC) and the Washington Life Center. The length of the visioning session was still in consideration, but it was recommended that it be three (3) hours long; possibly from 6:30 – 9:30pm. She also stated that there were Historical Commission and T.I.F.A. Board meetings that same day, but they should not create any conflict.

The Board discussed possible issues with holding the public visioning at that time.

Motion by Commissioner Moran, seconded by Commissioner Menchaca, to approve holding the public visioning session on Tuesday, July 19, 2016 from 6:30 – 9:30pm at the Washington Life Center. All Ayes. Motion Carried.

New Business

Site Plan Review ~ Marine City Beach Pavilion

Building Official Wilburn discussed the proposed restroom set-backs and stated that the project may need to go to the Zoning Board of Appeals for a variance request. She mentioned that these drawings were part of the preliminary site plan review and that the final plans, which included ADA compliance, sidewalks and utilities, would be needed before final approval from the Board.

The Board discussed whether the project needed to be submitted to Wade Trim, the City engineering consultant. It was mentioned that as long as the Department of Public Works Superintendent and Building Official agreed on the plans that it would not need to be sent for review to Wade Trim, but that it was the Board's discretion.

Commissioner Jenken stated that final plans would be submitted pending on the Board's approval of the conceptual plans. He said that the reason for placing the restrooms in that location was due to the fact that there should be water/sewer taps there from the previously existing homes.

The Board mentioned that they could hold a special meeting for the project in order to keep it moving forward.

Motion by Commissioner Moran, seconded by Commissioner Menchaca, to approve the conceptual plans for the Beach Pavilion and Restrooms, as presented. All Ayes. Motion Carried.

Adjournment

Motion by City Commissioner Simpson, seconded by Commissioner Moran, to adjourn at 7:24pm. All Ayes. Motion Carried.

Respectfully submitted,

Elizabeth McDonald

Elizabeth McDonald

Deputy Clerk

Kristen Baxter

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City Clerk