

**City of Marine City
City Commission ~ Budget Workshop
April 27, 2016**

A Budget Workshop of the Marine City Commission was held on Wednesday, April 27, 2016, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Raymond Skotarczyk at 6:00 pm.

After observing a moment of silence, the Pledge of Allegiance was led by Mayor Skotarczyk.

Present: Mayor Raymond Skotarczyk, Commissioners Terrance Avery, Elizabeth Hendrick, Dianne Lovett, Raymond Meli, David Simpson, James Turner, City Manager Elaine Leven, City Clerk Kristen Baxter

Also Present: Mary Ellen McDonald, Finance Director/Treasurer

Public Comment

Rosalie Skwiers, 211 Michigan, said she was glad to see that members of the Board were now seeing that the city couldn't provide free services to non-residents. She also commented that the city needed to examine TIFA and didn't need to continue to capture the money.

Bill Klaassen, 620 N. Mary, asked how much money was in the budget for the hotel project. He said the money could have been used for much-needed parking.

Approve Agenda

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approve the Agenda, as presented. All Ayes. Motion Carried.

Unfinished Business

Budget ~ 2016/2017

GENERAL FUND

Due to Recreation Department adjustments to their 2016-2017 Budget, the General Fund was again reconciled by Mary Ellen McDonald, which resulted in an amended deficit of \$11,105.00 versus the \$17,490.00 deficit, which was presented at the previous Budget Workshop on 4/26/2016.

RECREATION

A discussion, carried over from the previous meeting on April 26, 2016, continued on how the city could continue programs in the Recreation Department when they were running at a deficit.

Commissioner Meli responded and said the Recreation Department was a draw to our community and he was opposed to any cuts.

Commissioner Lovett cited the number of non-residents using Recreation services (203) versus the residents who use the services (52) and said that the city did not have the funds to continue to operate anything as a deficit. She suggested higher fees for those who use the program.

Mayor Skotarczyk stated that the city-wide participation was a little over 1%.

Recreation Director Zyrowski stated that, in the past, revenue was much higher due to more people utilizing the program.

No changes were made to the Recreation Department at this time.

CLERK

Mayor Skotarczyk suggested an annual Business License fee of \$50.00 for each business in Marine City due to the city providing many services to businesses. He said the \$50.00 was a fair charge, which was in line with local municipalities. The \$50.00 would cover administrative costs and bring additional revenue to the city.

WATER/SEWER FUND

Mary Ellen McDonald explained that Water and Sewer rates would only increase at the rate of inflation – about \$2.02 extra per family of four, per quarterly billing.

She also said that approximately \$237,430 was set aside for future capital improvements from the Ready-to-Serve fees.

REVIEW OF REMAINING FUNDS

A review of the following funds were completed, with no changes made:

- Major Street Fund
- Local Street Fund
- Water/Sewer Fund
- Cemetery Fund

BALANCE THE BUDGET

The shortfall in the General Fund was addressed with Finance Director McDonald suggesting the following to balance the 2016/2017 Budget:

- Remove the expenditure of a \$8,000 lawnmower (DPW). DPW Superintendent Itrich had offered to remove the expenditure from his 2016/2017 budget due to purchasing a lawn mower in the 2015/2016 fiscal year. He said the requested lawnmower would have to be purchased in the 2017/2018 fiscal year.
- Add Business License Annual fees of \$50.00 per year for all businesses.

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to halt the purchase of a lawnmower by the Department of Public Works, and add an annual Business License fee of \$50.00 for Marine City businesses. All Ayes. Motion Carried.

Adjournment

Motion by Commissioner Hendrick, seconded by Commissioner Meli, to adjourn the Budget Workshop at 7:58 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter

Kristen Baxter
City Clerk