

**City of Marine City  
Planning Commission Meeting  
February 8, 2016**

A regular meeting of the Marine City Planning Commission was held on Monday, February 8, 2016, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Chairperson Rebecca Lepley at 7:02pm.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson Lepley.

**Present: Chairperson Lepley; Commissioners Menchaca, Moran; City Commissioner Simpson; City Manager Leven; Deputy Clerk McDonald**

**Absent: Commissioners Gabler, Jenken, and McKenzie; Building Official Garbarino**

Motion by Commissioner Menchaca, seconded by City Commissioner Simpson to excuse Commissioners Gabler and Jenken from the meeting. All Ayes. Motion Carried.

**Approve Agenda**

Motion by City Commissioner Simpson, seconded by Commissioner Menchaca, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

Motion by City Commissioner Simpson, seconded by Commissioner Menchaca, to approve the January 11, 2016 Meeting Minutes of the Planning Commission, as amended. All Ayes. Motion Carried.

**Communications**

The following communication was received:

- East China Township

Motion by City Commissioner Simpson, seconded by Commissioner Menchaca to receive and file the communication. All Ayes. Motion Carried.

## **Public Comment**

No residents addressed the Board.

## **Unfinished Business**

### ***Master Plan Update***

City Manager Leven began the discussion by reminding the Board that prior to the meeting they were to review the current Master Plan in order to determine the extent of the needed updates. She mentioned that whether the City worked with the County or did the updates in house, that utilizing an open house would be beneficial to the process.

The Board then discussed ideas on how and where to conduct an open house. In addition, it was mentioned that the ratio of owner-occupied versus renter-occupied has changed since the last Master Plan update and should be considered when conducting the updates.

It was decided that, prior to the March 14, 2016 meeting, that City Manager Leven would obtain a price quote from the County detailing the costs of conducting an open house.

## **New Business**

None.

## **Adjournment**

Motion by City Commissioner Simpson, seconded by Commissioner Moran, to adjourn at 7:30 pm. All Ayes. Motion Carried.

Respectfully submitted,

*Elizabeth McDonald*

Elizabeth McDonald

Deputy Clerk

*Kristen Baxter*

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City Clerk