

# **CITY OF MARINE CITY**

## **City Commission Meeting Agenda**

***Regular Meeting: Thursday, January 21, 2016; 7:00 pm***  
**Marine City Fire Hall: 200 South Parker Street, Marine City**

1. **CALL TO ORDER**
2. **PRAYER** ~ Father Rooney  
**PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Mayor Raymond Skotarczyk; Commissioners Terrance Avery, Elizabeth Hendrick, Dianne M. Lovett, Raymond Meli, David L. Simpson, James L. Turner; and, City Manager Elaine Leven
4. **COMMUNICATIONS**
  - A. DEQ Waterworks System Operator ~ Aaron Atkinson (DPW)
  - B. Strategic Communication Solutions ~ Update
  - C. Proposed Fence Ordinance
5. **PUBLIC COMMENT** *Residents are welcome to address the City Commission. Please state name and address. Limit comments to five (5) minutes.*
6. **APPROVE AGENDA (Additions / Deletions)**
7. **APPROVE MINUTES**
  - A. City Commission Special Meeting ~ December 14, 2015
  - B. City Commission Regular Meeting ~ December 17, 2015
  - C. City Commission Special Meeting ~ December 29, 2015
8. **CONSENT AGENDA**
  - A. Planning Commission Meeting Minutes ~ November 9, 2015
  - B. Departmental Activity Reports

- C. Marine City Area Fire Authority ~ Run Report
- D. Business License ~ Michael Brothers

**10. UNFINISHED BUSINESS**

- A. Ready to Serve Fee Amendment ~ Ordinance No. 2016-01 (Introduction)

**11. NEW BUSINESS**

- A. Board Appointment ~ Dangerous Building Board of Appeals
- B. Board Appointment ~ Election Commission
- C. DEQ Brownfield Grant & Loan ~ Inn on Water Street
- D. Special Event Permit ~ Maritime Days Festival
- E. Proposed Beach Pavilion/Restroom Facilities
- F. Resolution No. 01-2016 ~ Safe Routes to School
- G. Title VI Non-Discrimination Plan

**12. FINANCIAL BUSINESS**

- A. Disbursements, including Payroll ~ \$589,747.02
- B. Preliminary Financial Reports

**13. CITY MANAGER'S REPORT**

**14. COMMISSIONER PRIVILEGE**

**15. ADJOURNMENT**

State of Michigan  
Department of Environmental Quality  
Office of Drinking Water & Municipal Assistance



CERTIFIES

**Aaron D. Atkinson**

ASA

**WATERWORKS SYSTEM OPERATOR**

Classification(s) Held:

**S-4**

*Having carefully considered education, professional experience and established competence, this Certificate is hereby granted in accordance with Public Act 399, of 1976, The Michigan Safe Drinking Water Act.*

18669  
Operator I.D. Number

11/04/2015  
Issuance Date

01/15/2019  
Expiration Date

Authority: Act 399 P.A. 1976

4-A



## Year End Report for Marine City, 2015

Report Submitted: January 2016

Objective: To promote comprehensive governmental and economic development strategies on behalf of Marine City at the federal, state, county and local levels. This approach includes detailed identification of objectives, building active relationships with key policymakers, direct advocacy as well as creative developmental financing and grant writing initiatives.

### *Economic Development and Strategic Initiatives*

#### Highlights:

1. MEDC Community Revitalization Grant update and City Commercial Redevelopment District
2. Safe Routes to School program grant
3. Development of a map with property ownership and business attraction plan for Downtown Water Street
4. Plan development for City Hall Fundraising

#### Inn at Water Street Project

SCS has been involved with this project since its early inception. At an early meeting with the Developer, SCS introduced the Brownfield Redevelopment plan opportunity, as well as other creative public funding ideas that the Developer felt would move the project forward.

SCS worked with Marine City and the Developer and guided this project through the Blue Meets Green process to ensure that it became one of the County's top five priority projects in two separate voting processes.

SCS completed applications and worked closely with County officials to obtain County Brownfield Redevelopment Authority (SCCBRA) funding and was able to obtain a **\$3500** grant from the SCCBRA to perform a phase I environmental assessment on the site. SCS worked cooperatively with Marine City and SCCBRA to obtain **\$15,000** for a brownfield and due care plan after a phase II environmental was complete.

The developer required funds to perform a phase II environmental. Because of the Marine City TIFA board's generosity of granting \$10,000, the St. Clair County Community Foundation, whom SCS and the County introduced to the developer, granted **\$10,000** as a match for the phase II environmental assessment.



The phase II environmental assessment is now complete. SCS scheduled meetings with the MEDC and MDEQ to explore funding for the demolition of the dealership and clean-up of the property. The cost of this will be between \$200,000 and \$300,000. MDEQ has a grant/loan program that may assist with the demolition and clean-up requirement.

The MDEQ approved a grant for **\$249,000** and a loan for **\$167,000** for the Inn at Water Street project. These numbers will be added to the brownfield redevelopment process and the loan will be paid back with incremental tax capture. Other issues include hotel development funding. The developer has proposed to fund 2/3 of the total project including land acquisition, clean-up and hotel development. The Developer is requesting 1/3 additional public support. An important part of the project is the MEDC hotel development funding, otherwise called Community Revitalization Program (CRP). At this stage, MEDC is in a holding pattern until it is determined if and how much funding for the MEDC after the road legislation that was introduced in the State House. SCS is closely following the road funding legislation and is actively advocating the continued access to economic development dollars for local community economic development projects.

The developer is monitoring the MEDC funding situation and will make a determination as to when closing can be set on the property, then additional funding can be identified to clear the site. SCS will keep all parties updated on the status of MEDC funding.

The MEDC Chief Executive Officer is aware of the Inn at Water Street project because of SCS's relationship history of work on longstanding projects to his office. MEDC is awaiting the final Brownfield plan and tax capture numbers before determining the amount of Community Revitalization Grant it will offer.

SCS organized and lead three meetings for the project in the past month. MEDC is to give an answer regarding its Community Revitalization Program grant in the next two weeks. The developers will require a Commercial Rehabilitation District designation for the property. This is a 50% tax abatement for 12 years. The TIFA and City have already supported a Brownfield Plan that will capture all taxes until eligible expenses are reimbursed. This will shift 50% of the capture to abatement. Without the abatement, the project will not have an adequate return for development. With the abatement, the return is still minimal.

The City will have to form a Commercial Rehabilitation District that contains the development property. A public hearing will have to be held and an abatement will have to be approved. This is the last piece.

The MDEQ has delivered the contracts for the loan and grant. They are being reviewed now.



### **Safe Routes To School Grant**

SCS has been working on the Safe Routes to School grant with Commissioner Lovett. SCS has scheduled three meetings and communicated with the Michigan Fitness representatives a number of times to ensure the success of the grant application.

SCS is writing the grant on the Michigan Department of Transportation website, a grant requirement. Support letters have been requested from stakeholders. SCS and Commissioner Lovett met with East China School District (ECSD) representatives to ensure their interest and participation.

The grant will improve sidewalks, crosswalks and paths to and from Marine City Middle School.

### **Light Emitting Diode (LED) Lighting Project**

SCS introduced Mike Itrich, Marine City DPW, to Optimal LED to explore opportunities to reduce Marine City's electric and lighting maintenance expenses. During a meeting held in May, we determined that Optimal could assist in reducing Marine City's electrical expenses by \$25,000 per year by changing the lighting fixtures at Marine City owned facilities. The payback period is less than two (2) years. SCS and Optimal presented the project to the City Commission. The Commission voted to start contract negotiations to move forward with the project.

### **Downtown Water Street Economic Development Plan**

SCS has started to develop a map with all parcel numbers and property owners along Water Street in Downtown Marine City. Once completed, this can be utilized as a tool to attract retail business and ensure that the Downtown district has the right mix of businesses. Marine City officials can assist property owners to communicate with each other as to common goals and objectives.

### **Matching Grants for TIFA's Proposed Small Business Grant**

SCS is exploring opportunities to increase the small business grants it can offer to its business owners. With the \$2,000 proposed TIFA grants, the following small business grants may be added as match to give the TIFA dollars even more value: CDBG (may depend on HUD low/mod status), USDA Business Development Grants and St. Clair County Community Foundation (applicant must be a non-profit).

SCS and the city manager met with the president of the St. Clair Community Foundation. The president stated that the Foundation is willing to entertain matching grants for Marine City small businesses on a case by case basis. The grant would have to come through the TIFA because grantees must be a non-profit or municipal government.



### Michigan Association of Planning Michigan Coastal Community Grant

The Michigan Association of Planning (MAP) is about to announce a grant application process available to Michigan coastal communities. SCS has already made MAP aware of Marine City's interest. MAP will have a grant introduced this fall to assist coastal cities with planning. Workshops will be held in a few months and SCS will update the TIFA with details.

### Marine City Hall

Opportunities SCS is exploring include The Michigan Council for Arts and Cultural Affairs Project Support Grant (2016); The Michigan Council for Arts and Cultural Affairs Capital Improvement Program Grant (2016); Jeffris Family Foundation- Heartland Fund Grant (2016), Americana Foundation (October 2015 application deadline), The Evans – Graham Memorial Preservation Award (2016), USDA Capital Improvement Grant (2016), and MSHDA – Historic Preservation Grant Program (2016).

SCS recommends the following initial preparation activities: Gathering all organizational legal documentation (non-profit registration, taxpayer ID number, etc.), building ownership documents, and building registration documents for the National Register of Historic Places; Gathering contact information and staff bios for project staff and coordinators; Detailed project budget projections and finance information for Marine City and any prospective project partners; creating a project plan that includes an estimated work schedule and timetable.

SCS also recommends that the invested parties strategize the long-term goals for the building, this includes evaluation metric for project success/ failure, and photographic documentation of the building's condition, design features, and local context; Community demographic information, along with identified steps of the strategy sessions.

SCS met with Friends of City Hall stakeholders to set out some goals and objectives. SCS is developing a plan to successfully obtain public financing and grants for the City Hall. New plans and estimates need to be gathered to determine costs. The idea is to see if there is a way to break down the redevelopment into phases and get funding phase by phase.

## STATE: LEGISLATIVE/EXECUTIVE BRANCH

### Elections Bill Impacts Local Governments Ability to Communicate

Controversy has erupted over a legislation which prohibits local governments and school districts from using public funds or resources to communicate with the electorate regarding a ballot question within 60 days of the election. Critics have called the legislation a "gag order" on local governments and school districts. Communications prohibited include by the means of radio, television, mass mailings and prerecorded telephone messages. SB 571 started out as a bill amending the Campaign Finance Act to eliminate the requirement that an individual must affirm on an annual basis consent to automatic wage deductions to a Political Action Committee. It passed the Senate 38-0. When the legislation was under



consideration on the House floor a substitute bill was adopted adding 42 pages of technical changes plus the restriction on local governments and school boards. Minutes later the Senate concurred in the changes made by the House and passed the bill with all Republican votes. Those opposed to the legislation pointed out it is already illegal for a local government /school district to advocate for or against a ballot issue. But these critics contend the public benefits from receiving neutral information about a ballot proposal including millage questions before election day. Supporters of the legislation contend that there have been numerous incidents where local governments/school districts have encouraged yes votes on ballot proposals including millage questions with informational literature that is thinly veiled propaganda.

### Energy Policy Changes Move Forward

Three bills determining Michigan's energy policy have moved from the House Energy Policy Committee onto the House floor. However, because of differences of opinion which could not be resolved none of these three bills were voted on before the legislature adjourned for the year. House Bills 4298, HB 4299 and HB 4575 deal with a wide range of energy issues including whether to increase, decrease or eliminate Michigan's choice program. Proponents of the bills argue that the state's major utilities are ready to move forward with major investments but need to know the ground rules under which they will operate. As the bills stand now the state's current 10-percent-by-2015 renewable portfolio standard is not changed. But language has been added to the bills setting a "goal" that 30% of Michigan's energy will come from renewable sources and by cutting down on so called "energy waste" by 2030. The State Senate has three similar bills under consideration with action possible early in 2016. It is anticipated each house of the legislature will pass its own version of energy legislation before the two versions are finally reconciled and sent to the Governor.

### Road Funding Packages Passes and is Signed by Governor

One of the most pressing issues to local governments is transportation funding. Ron DeCook, SCS Consultant and past Director at MDOT for 8 years, and the Deputy Director of the County Road Association of Michigan for 8 years, is a tremendous asset for SCS and our clients. He understands the funding process and the nuances of how money is spent in Michigan for transportation infrastructure, and how it impacts local government budgets. He will continue to monitor all transportation issues and bring forward opportunities to maximize transportation dollars to our local clients.

House Bill 4616 and House Bill 4738, key bills in the seven-bill roads funding package were passed by the Republic majority in the Senate and House Tuesday and which Gov. Snyder signed into law.

One Democratic Senator and one Democratic House member supported key parts of the package of bills. But the rest of the votes to pass these bills were all Republican. The final result was a compromise between the two houses. Roads funding will increase to \$1.2 billion a year starting in 2021. The House succeeded in its plan to dedicate \$600 million of the general fund to roads and the Senate succeeded in allocating a majority of new revenues to the gasoline tax increase (\$400 million) rather than increased registration fees (\$200 million).



The gasoline tax increases and the registration fee increases are effective January 1, 2017 (just after incumbent legislators face the voters in the November, 2016 general election.) The 7.3 cent gasoline tax increase is matched by a diesel fuel tax increase from 15 cents to 26.3 cents leading to parity in the imposition of the two fuel taxes.

Importantly starting in 2021-22 the fuel tax levels will be indexed to inflation.

Vehicle registration fees increase 20% on January 1, 2017. While many observers lament the slow phase-in of the new roads package at least a plan is in place that will ultimately dedicate new funding to road improvements. (Public transit will get its share under current provisions of law in the Michigan Transportation Fund.) Only time will tell if additional funding of \$1.2 billion a year (plus the additional funds through indexing of fuel taxes) is sufficient to halt and reverse Michigan's crumbling roads infrastructure.

#### State Budget Constraints and Road Funding

While the Governor and Legislature have come together to increase transportation funding primarily by increasing fuel taxes and vehicle registration fees; those increases raise only about half of the \$1.2 billion needed today to improve Michigan's transportation systems. The remaining \$600 million will be phased in beginning Fiscal year 2017 and reaching \$600 million in Fiscal year 2021. The issue here is will there be enough of an increase in the State's General Fund to absorb the shift in funds without impacting other budgets like Revenue Sharing or the School Aid Fund (SAF).

A Senate Fiscal Agency (SFA) document was released this week, that project the General Fund (GF) will end Fiscal Year 2015 with an \$815.9 million balance and the School Aid Fund (SAF) with \$217.4 million balance. However, most of the carry over in these funds will not be available after this year with only about \$200 million of it is money that can be counted on to continue from budget to budget.

The Senate Fiscal Agency is projecting that the state will end the current Fiscal Year (FY) 2016 with \$761 million in its SAF and GF, State officials based their FY '16 budget on the assumption it would have \$217.4 million in the bank at the end of Fiscal Year 2015. Another \$400 million of the \$701.2 million projected surplus in the General Fund is either money available for possible one-time expenditures or money that only shows up on the books because of a bookkeeping timing issue. For example, a chunk of Michigan Economic Growth Authority (MEGA) credits analysts had projected would be used in FY '15 weren't, meaning businesses could opt to cash in on them in FY '16.

Preliminary numbers show that GF and SAF revenue totaled \$21.9 billion, up 6.8 percent from Fiscal Year 2014 and \$320.3 million above the May 2015 consensus estimate. The revised Senate Fiscal Agency forecast for Fiscal Year 2016 has the economy growing more slowly, with total revenue being \$22.1 billion, or a .6 percent increase from Fiscal Year 2015, due in part to more businesses cashing in their MEGA credits against the Michigan Business Tax (MBT) they've opted to continue using.



The value of refundable MBT credits is estimated to increase in Fiscal Year 2016, from \$550.4 million in Fiscal Year 2015 to \$1.009 billion in Fiscal Year 2016, according to the Senate Fiscal Agency numbers. Looking ahead to the Fiscal Year 2017 budget, the forecast is that revenue will come in at \$22.6 billion, a 2.6 percent increase from their revised Fiscal Year 2016 forecast. Senate Fiscal Agency is projecting slower employment growth and increased revenue reductions from the new personal property tax reform.

Additionally, new legislation eliminating data center sales taxes will mean a \$12 million reduction in sales taxes coming to the State and changes to the aviation fuel tax structure means an additional \$7.9 million hit to the General Fund. Another hit to the General Fund will be the partial sales tax exemption based on the value of trade-in vehicles. This exemption is projected to lower GF revenue by \$4.8 million and SAF revenue by \$29.2 million. The General Fund is also projected to take a net \$41.4 million in FY '16 hit due to the personal property tax changes and the beginning of the "essential services assessment."

As you can see, there will be further pressures on the General Fund along with the demands of the Transportation Fund. If revenues do not continue to grow at a significant rate, and or the MEGA tax credits continue to grow each year, then difficult choices will need to be made in Lansing and we will see what the legislative priorities are.

### Must Elected Members of Government Bodies Be Physically Present?

House Bill 4182 addresses this issue and was passed by the House in May (91-19) and in an amended version by the Senate in October (30-7). The House has not yet voted on the Senate amendments to the bill. HB 4182 amends the Open Meetings Act to require the physical presence of an ELECTED member of a public body subject to exceptions. (Thus, this bill does not apply to an appointed member of a body like a Planning Commission, Zoning Board of Appeals or other advisory committee to a local government.) Exceptions to the physically present requirement include: 1.) An emergency session conducted in compliance with Section 5 (5) of the Open Meetings Act. 2.) A meeting to discuss critical personnel or infrastructure issues, if a delay could result in unnecessary or increased costs or liability to a local unit of government. 3.) An elected member called to military duty. 4.) An elected body can waive the physically present requirement for one meeting each year for each member if a.) The vote is cast through a video conference system; and b.) the absence is for a good cause, such as a serious illness or death of a family member. The bill would take effect 90 days after its enactment.

### Medical Marijuana Dispensaries

A package of very detailed regulation of the medical marijuana industry has been reported out of the House Judiciary Committee and passed the House by large bi-partisan majorities in October. House Bill 4209 passed 95-11, House Bill 4210 passed 96-10 and House Bill 4827 passed 99-7. Despite the stated intention of the Chair of the Senate Judiciary Committee to move the bills out of that committee and have the Senate approve the bills before the end of 2015 no vote was taken in committee. Action in the Senate is expected in early 2016. Previous versions of the bills passed the House last session but died in the



Senate last December due to opposition from the law enforcement community and Attorney General Bill Schuette. The present version of these bills is the result of five years of effort by the main sponsor, Rep. Mike Callton. The significance to local governments is twofold:

- 1.) Provisioning Centers (a/k/a "Dispensaries") will only be allowed in a local government that enacts an Ordinance allowing them and the number can be limited. A local government can charge a \$1,000 licensing fee for each marijuana facility
- 2.) In addition to the 6% sales tax an excise tax of 3% is levied on a Provisioning Center's gross retail income. The excise tax will be administered by the state's Department of Treasury. After an appropriation by the state legislature 27.5% of the excise tax is directed to the municipalities in which a marijuana facility is located, allocated in proportion to the number of marijuana facilities within that municipality.

One major argument for passage of these bills is that the medical marijuana act passed by the voters in 2008 is so vague in important respects that the initiative law must be clarified to avoid different interpretations of the law by law enforcement agencies that has led to eleven Michigan Supreme Court cases trying to clarify different provisions of the law. Another significant aspect of these bills relates to the very real possibility that recreational use of marijuana may likely be approved by the voters of this state in 2016 or thereafter. These bills regulating medical marijuana will be a template for the regulation of recreational marijuana if approved.

## **FEDERAL: CONGRESSIONAL/EXECUTIVE BRANCH**

### **Senator Peters resilient Waterfront Community Legislation in St. Clair County**

U.S. Senator Gary Peters has introduced the above bill which is designed to help revitalize Michigan towns and cities along the Great Lakes, rivers and inland lakes. The proposed law will support community efforts to attract water-dependent industries and investments that leverage water sustainability, revitalize neighborhoods and enhance recreation and tourism. One study asserts that for every \$1 spent on water restoration, waterfront access and connection leads to over \$3 in economic development and increased property values. The Act aims to solve issues facing waterfront communities by: 1.) Creating a voluntary Resilient Waterfront Community designation within the U.S. Department of Commerce. 2.) Creating a Grant program to provide funding to develop and implement a Resilient Waterfront Community plan. 3.) Establishing a Resilient Waterfront Communities network to support sharing of best practices, highlight Resilient Waterfront Communities, and help attract new investment. 4.) Establishing preferred status in other federal grant and loan programs for Resilient Waterfront Communities. The bill has support from advocates of the Blue Economy including Randy Maiers, President of the Community Foundation of St. Clair County. SPA will monitor developments and advocate for



passage of this legislation which could assist St. Clair County in development along the St. Clair River and Lake Huron.

SCS is working with Senator Peter's office to arrange a tour of communities that could benefit from his legislation.

### Federal Road Funding Trust Fund

The House and Senate overwhelmingly approved the "Fixing America's Surface Transportation Act," or FAST Act, which reauthorizes the federal surface transportation programs through FY 2020 on December 3, 2015. The final vote represented the culmination of incredibly hard work by the states and national coalitions that began back in July 2012, shortly after President Obama signed MAP-21 into law.

The five year, \$305 billion measure provides \$286 billion for the federal highway and public transportation programs that will enable modest funding increases that will exceed inflation over its life. It also includes a host of policy reforms.

However, the FAST Act once again falls back on recent congressional practices of providing a one-time transfer of funds to supplement existing Highway Trust Fund (HTF) revenues without any path forward to establishing a real solution to the fund's structural revenue deficit.

The FAST Act grows highway investment from the current level of \$40.3 billion to \$46.4 billion—an average annual increase of nearly 3 percent. Public transportation funding will increase from \$10.7 billion to \$12.6 billion—an average annual increase of 3.4 percent. To put these increases in context: the two-year, MAP-21 law increased highway investment by 1.5 percent annually and transit funding by 1.1 percent per year; and 2005's SAFETEA-LU law increased highway investment by an average of 4 percent per year and transit spending by an average of 7.3 percent annually.

There are also provisions that will:

- help accelerate the delivery of needed highway improvement projects by strengthening the U.S. Department of Transportation's (DOT) leadership role among other federal agencies in the environmental review process and reducing duplication between the environmental and planning processes;

- Enhance transparency to demonstrate to the American public how they benefit from federal highway investment by requiring U.S. DOT to show specifically where and how federal funds are utilized by state and project; and

- Reserve highway safety funds exclusively for infrastructure improvements by no longer allowing these resources to be shifted to behavioral and educational activities.

Unfortunately, the FAST Act fails to address the major challenge facing the highway and public transportation programs—the Highway Trust Fund's permanent structural revenue deficit. Instead of enacting a long term plan to provide states and the private sector real certainty about future highway and



transit investment, members of Congress defaulted to the path of least resistance by providing a one-time transfer of non-transportation resources to the trust fund. As a result, any certainty provided by the FAST Act will be short-lived with another revenue shortfall impacting state construction programs as early as 2019. A permanent solution for the trust fund remains the key issue going forward.

January 11, 2016

To

The Honorable Raymond Skotarczyk, Mayor,  
James L. Turner, Mayor Pro Tem,  
and City Commissioners of Marine City, Michigan,  
Terrance Avery, Lisa Hendrick, Dianne Lovett, Raymond Meli, and David L. Simpson,

From

The Planning Commission of Marine City, Michigan

Dear Mayor and Commissioners of Marine City, Michigan,

We have proceeded on your request to investigate and draft a fence ordinance for your consideration. We used the following Process:

- Gathered Fence Ordinances from the surrounding municipalities and townships;
- Read, studied and considered each ordinance;
- Gleaned what we thought would be useful in Marine City;
- Held an open forum for citizen input;
- Crafted the useful portions together and worked them into our existing format;
- Submitted that document for editing of grammar, spelling and clarity to a subcommittee of the Planning Commission;
- Submitted the edited document to the City Attorney and City Manager;
- Made suggested corrections;
- Resubmitted the document to the City Attorney;
- Upon his suggestion clarified what could be considered ambiguous language;
- Aligned the enumeration and lettering designations with the Ordinances of the City of Marine City, Michigan.

The various articles of this proposed fence ordinance are well researched and considered tenable. We submit it without prejudice. You may use some of it, all of it, or none of it, as you deem best.

Sincerely,

The Rev. Rebecca Baird Lepley, Chair of the Planning Commission of Marine City, Michigan

## GENERAL PROVISIONS

### 156.01 DEFINITION

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

*FENCE.* Any artificial permanent fence, partition, structure or gate erected as a dividing marker, barrier or enclosure.

(Prior Code, 10-1) (Ord. passed 1-5-1967)

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### Proposed Replacement Ordinance for Previous Sections 156.02 – 156.06

### 156.02

#### 1. Residential Fences.

Residential Fences are permitted or required, subject to the following:

- a. Fences on all lots of record in all residential districts, which enclose property and/or are within a side or rear yard that is not waterfront to either the St. Clair River or the Belle River, shall not exceed six (6) feet in height. This height shall be measured from the average established grade to the highest point of the fence. No fence, wall or hedge shall rise over four (4) feet in height in front of the house or any yard that is waterfront to the St. Clair River or Belle River, or in the minimum front yard, whichever is greater; the measuring technique employed shall be the same as stated above. In addition, no fence, wall, or hedge shall be located within a public right-of-way, occupy a clear vision zone as established by section 156.04, or interfere with visibility from a driveway. The Zoning Administrator is hereby empowered to cause obstructions to be removed in the interest of public safety.
- b. No obscuring fence or wall shall be located within the front yard or any yard that is waterfront to either the St. Clair River or the Belle River. All Chain-link fencing is obscuring.  
Decorative fencing which does not materially impede vision shall be permitted in a front or waterfront to either the St. Clair River or the Belle River provided it does not exceed a height of four (4) feet.
- c. Fences shall consist of at least one side of "finished" quality. The term "finished" refers to the covering of raw material so as to protect it from the natural elements; this includes but is not limited to the painting of metal, and the painting or staining of wood. A finished side of the fence shall be exposed to all adjacent properties including the St. Clair River and the Belle River. The finished side shall generally be the side without post exposure or with the least post exposure. The Building Inspector shall determine the "finished" side.
- d. Fences shall not contain barbed wire, pointed or sharp extrusions on the top, electric current, or charge of electricity. All fences shall be constructed of treated wood, plastic, aluminum, or galvanized metal or similar materials as approved by the Building Inspector and/or Zoning Administrator. Temporary fencing such as chicken wire or plastic snow fencing, shall be prohibited as permanent fencing material.
- e. All fences shall comply with the requirements of the applicable building and zoning codes.
- f. All fences shall be maintained so as to not endanger life or property.

**City of Marine City  
City Commission  
Special Meeting  
December 14, 2015**

A special meeting of the Marine City Commission was held on Monday, December 14, 2015, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Skotarczyk at 7:00 pm.

**Present: Mayor Raymond Skotarczyk, Commissioners Terrance Avery, Elizabeth Hendrick, Raymond Meli, James Turner, City Manager Elaine Leven, City Clerk Kristen Baxter**

**Absent: Commissioner Dianne Lovett and Commissioner David Simpson**

Motion by Commissioner Meli, seconded by Commissioner Turner, to excuse Commissioners Lovett and Simpson from the meeting. All Ayes. Motion Carried.

**Public Comment**

No Public Comments were made.

**Approve Agenda**

Motion by Commissioner Avery, seconded by Commissioner Turner, to approve the Agenda, as presented. All Ayes. Motion Carried.

**UNFINISHED BUSINESS**

**Resolution No. 033-2015**

Resolution No. 033-2015, which provides language to put the Public Act 33 Special Assessment on the March 8, 2016 ballot, was discussed. Mayor Skotarczyk stated that the language should do a better job of explaining the purpose of the levy. He provided language for consideration which was discussed by the Board.

Motion by Commissioner Avery, seconded by Commissioner Turner, to approve the Resolution No. 033-2015 with Mayor Skotarczyk's amendments to the ballot language. Roll Call Vote: Ayes: Skotarczyk, Avery. Nays: Hendrick, Meli, Turner. Motion Failed.

At this time, Commissioner Meli proposed an additional amendment to the ballot language, which was discussed by the Board.

Motion by Commissioner Meli, seconded by Commissioner Avery, to approve Resolution No. 033-2015 with his proposed amendment to the ballot language, which read:

**Shall the City of Marine City establish a Special Assessment District pursuant to Michigan Public Act 33 of 1951, as amended, consisting of all the lands and premises within the municipal boundaries of the city for a period of five years with the City Commission determining annually a levy amount between zero (0) and five (5) mills to defray the costs to continue police and fire protection at levels needed to adequately protect and serve the residents of Marine City, as determined by the City Commission, with 3.045 mills assessed in year one?**

Roll Call Vote: Ayes: Skotarczyk, Avery, Meli. Nays: Hendrick, Turner. Motion Carried.

Commissioner Hendrick stated for the record: I am voting no on the wording of Resolution No. 033-2015. I am for the election to give the people the opportunity to decide the millage, but believe the wording is misleading in the sense that this Commission has repeatedly said they will replace our current Police/Fire budgets with the PA33 Tax and then use the money currently allocated for Police/Fire for the Police/DPW and other departments.

### **Adjournment**

Motion by Commissioner Hendrick, seconded by Commissioner Meli, to adjourn at 7:20 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk

**City of Marine City  
City Commission  
December 17, 2015**

A regular meeting of the Marine City Commission was held on Thursday, December 17, 2015, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Skotarczyk at 7:00 pm.

After a prayer offered by Commissioner Lovett, the Pledge of Allegiance was led by Mayor Skotarczyk.

**Present: Mayor Raymond Skotarczyk, Commissioners Terrance Avery, Elizabeth Hendrick, Dianne Lovett, Raymond Meli, David Simpson, James Turner, City Manager Elaine Leven, City Clerk Kristen Baxter**

**Communications**

No Communications were received.

**Public Comment**

Bill Gratopp, St. Clair County Commissioner, wished everyone a very Merry Christmas and Happy New Year. Mr. Gratopp commented on how crowded the downtown area was and said it was a good sign when no parking was available.

**Approve Agenda**

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Commissioner Lovett, seconded by Commissioner Avery, to approve the City Commission Regular Meeting Minutes of December 3, 2015, as presented. All Ayes. Motion Carried.

## Consent Agenda

The following Consent Agenda items were presented:

- Departmental Activity Reports
- MCAFA Agenda Packet
- Business License ~ The Sweet Tooth (Relocation)

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to accept the Consent Agenda and file, as presented. All Ayes. Motion Carried.

## 2014/2016 AUDIT PRESENTATION

Curtis McBride of McBride-Manley & Company, PC reported on the financial status of the city as of June 30, 2015, as follows:

Total Assets:	\$1,246,000
Total Liabilities:	<u>\$ 334,000</u>
Net Fund Balance:	\$ 912,000

Mr. McBride said the city received a clean/unmodified opinion with a fund balance that was in excess of the recommended minimum.

Mr. McBride presented comparisons between 2014 and 2015 and noted that in 2015, there was a slight decline in property tax revenues.

Major Street Funds and Local Street Funds were discussed with Mr. McBride stating that both had healthy fund balances.

In his opinion, Mr. McBride said the Water and Sewer Fund also had a solid net position with an unrestricted balance of \$360,000 and a total net position of \$4,896,069 (20% of operating expenses).

Mr. McBride spoke of the audit process and the focus on all accounting functions, which include:

- Purchasing (including electronic and credit cards, as applicable)
- Cash receipts

- Utility billing
- Adjusting journal entries
- Payroll
- Bank reconciliation

Mr. McBride said Mary Ellen McDonald and the Accounting Department should be commended for the great job they do.

**\*Full audit available on the City of Marine City website: [www.marinecity-mi.org](http://www.marinecity-mi.org).**

Motion by Mayor Skotarczyk, seconded by Commissioner Hendrick, to take a five minute recess at 7:28 pm. All Ayes. Motion Carried.

The meeting reconvened at 7:34 pm.

## **UNFINISHED BUSINESS**

### ***Saw Grant Update***

A Saw Grant Status Update, dated 12/10/2015, was provided for the purpose of updating the city on the progress of the Asset Management Project for the Wastewater Collection System and WWTP. City Manager Leven said an inventory and map of manhole covers was conducted with most receiving an average rating.

## **NEW BUSINESS**

### ***Board Appointments***

### **Board of Review**

An application was received from the following resident:

- Robert Beattie ~ 565 N. Main Street

Motion by Commissioner Hendrick, seconded by Commissioner Simpson, to approve the appointment of Robert Beattie to the Board of Review for a term expiring December 31, 2018. All Ayes. Motion Carried.

## **Zoning Board of Appeals**

An application was received from the following resident:

- Gary Gabler ~ 544 Pearl Street

Motion by Commissioner Lovett, seconded by Commissioner Avery, to approve the appointment of Gary Gabler to the Zoning Board of Appeals for a term expiring December 31, 2018. All Ayes. Motion Carried.

## **Historical Commission**

An application was received from the following resident:

- Kim Turner ~ 361 N. Main Street

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve the appointment of Kim Turner to the Historical Commission for a term expiring December 31, 2018. All Ayes. Motion Carried.

## ***Water Distribution System***

Department of Public Works Superintendent, Michael Itrich, provided the Board with a breakdown of water mains, including street names, pipe material utilized, and size and length of mains. Mr. Itrich reported that 52% of the water main system was built in 1950 or earlier.

Mr. Itrich reiterated that there was no quick fix for the aging water mains, but said that the problem needed to be addressed in the years to come.

## **FINANCIAL BUSINESS**

### ***Budget Amendment***

Mary Ellen McDonald, Treasurer/Finance Director, explained that the budget amendments were necessary due to the petitions received, placing the PA33 issue on hold.

Commissioner Hendrick commended Interim Police Chief Heaslip for his budget and said he did a really good job taking it apart. She questioned several items on the budget amendment including the City Manager's budgeted salary, the allocation amounts of the City Manager's salary, police department and city office 2% pay increases, the payout amount of the former Deputy Treasurer, and the salaries of two new office personnel at city offices. She also questioned the adjustment for DPW's ATV purchase. Commissioner Hendrick explained that without current numbers, she doesn't know where the budget is.

Mary Ellen McDonald responded to Commissioner Hendrick's comments and said that the budget amendments only show the highlights of the amendments and that the bottom number is what should be looked at. She pointed out that the departmental budgets are monitored very closely by the department heads, herself, and the City Manager.

Mayor Skotarczyk commented that an audit review was just completed and that the city had a Treasurer who does an excellent job. He further said that the Board was just presented with budget amendments which gave the city a balanced budget, even after a severe decline in revenues.

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve Resolution No. 034-2015, to amend the fiscal year 2015/2016 budget to adjust for changes in anticipated revenues and expenditures, as presented. Roll Call Vote. Ayes: Skotarczyk, Avery, Hendrick, Lovett, Meli, Simpson, Turner. Nays: None. Motion Carried.

### ***Disbursements***

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve total disbursements, including payroll, in the amount of \$251,692.93, as presented. Roll Call Vote. Ayes: Skotarczyk, Avery, Lovett, Meli, Simpson, Turner. Nays: Hendrick. Motion Carried.

### ***Preliminary Financial Statements***

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve the Preliminary Financial Statements, as presented. All Ayes. Motion Carried.

## **CITY MANAGER REPORT**

City Manager Leven provided updates on the following:

- Attended the Board of Review statutory meeting.
- Ballot language delivered to County Clerk.

- Inn on Water Street application submitted to the MEDC.
- Met with a representative from the Service Line Warranty Program to discuss Marine City as a participating community.
- Little League started construction for restroom facility at King Road Park; will be requesting modification of fields/berm at future meeting.
- Working with City Attorney on ordinance revision for Ready-To-Serve fees.
- Conducted bid openings for DPW equipment.

## **COMMISSIONER PRIVILEGE**

Commissioner Simpson wished everyone a very Merry Christmas and said we have a lot to be thankful for in Marine City.

Commissioner Avery wished the citizens of Marine City a joyous holiday season and thanked the city workers for their hard work. Mr. Avery noted the good job with the promotion of the business district on South Water Street. He said that time should be spent considering Broadway, Fairbanks, and South Parker Streets in the New Year.

Commissioner Hendricks wished everyone a Merry Christmas and Happy New Year and asked that everyone drive safely during the holiday season. She reminded citizens of the Public Hearing on December 29, 2015 at 7:00 pm.

Commissioner Lovett commented on all the recent events in Marine City, including Merrytime in Marine City and the Christmas Home Tour. Commissioner Lovett complimented Mary Ellen McDonald for excellent job on the city's budget and wished everyone a joyful and blessed Christmas.

Commissioner Meli wished residents a Merry Christmas and asked everyone to take notice and "pay it forward" if they see someone in need during the holiday season.

Mayor Skotarczyk wished everyone a Merry Christmas and a safe holiday season. He commended Mary Ellen McDonald for the excellent job she does keeping the city in line. He thanked Interim Police Chief Heaslip for his revised budget and said he appreciated the cuts the department made. He also complimented Michael Itrich for the great job he was doing with the Department of Public Works and said the new Christmas decorations make the town sparkle.

**Adjournment**

Motion by Commissioner Hendrick, seconded by Commissioner Meli, to adjourn at 8:28 pm.  
All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk

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**City of Marine City  
City Commission  
Special Meeting  
December 29, 2015**

A special meeting of the Marine City Commission was held on Tuesday, December 29, 2015, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Skotarczyk at 7:00 pm.

**Present: Mayor Raymond Skotarczyk, Commissioners Terrance Avery, Elizabeth Hendrick, Dianne Lovett, Raymond Meli, David Simpson, James Turner, City Manager Elaine Leven, City Clerk Kristen Baxter**

**Communications**

The following Communications were received:

- Janet DeMist
- C. Smith

Additional communication was received at the meeting from Rita M. Roehrig, and was read by Commissioner Hendrick.

**Public Comment**

No one addressed the Commission.

**Approve Agenda**

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve the Agenda, as presented. All Ayes. Motion Carried.

**PUBLIC HEARING**

***Resolution to extend the Development Plans and Tax Increment Financing Plans of the City of Marine City Tax Increment Finance Authority***

Motion by Mayor Skotarczyk, seconded by Commissioner Lovett, to open the Public Hearing at 7:02 pm to receive public comments for Resolution #035-2015 which would extend the duration of TIFA #2 and TIFA #3 to December 15, 2018. All Ayes. Motion Carried.

Bill Haas, 203 Pleasant, spoke in favor of disbanding the TIFA Plans and having the money go towards extra police coverage and code enforcement. Mr. Haas said the citizens needed the money for additional services.

Keith Jenken, 809 S. Water Street, spoke about the role TIFA has played in Marine City, such as the new police department, historic city hall, façade and rental rehab grants, sidewalks, flowers, and Discover the Blue Campaign.

Chuck Seigneurie, 224 N. Elizabeth, said that TIFA has done a lot recently for the city including new Christmas decorations, mulch in the city parks, and the implementation of New Business Start-up Grants. Mr. Seigneurie said TIFA funds fill the gap for the needs the city has, but can't afford.

Mayor Skotarczyk closed the Public Hearing at 7:21 pm.

## **NEW BUSINESS**

### ***Resolution #035-2015 ~ Extend the duration of TIFA #2 & TIFA #3 Plans to 12/15/2018***

Commissioner Meli began the discussion and said that TIFA has done a lot of good things for the city, but without updated plans in place for TIFA #2 and TIFA #3, he did not support extending them.

Commissioner Avery said the TIFA fund should not be used for the city's normal business, but should be considered a savings account for emergencies. He asked what the implication of ending the TIFA Plans would be and how much of the monetary gain would go to other entities.

Commissioner Simpson spoke about how TIFA has positively affected the city with the library expansion, sidewalk and street improvements, local business grants, beautification grants, and park improvements. He said he was in favor of syncing all three TIFA Plans to expire in the same year so the city has an opportunity to do research on what TIFA would do long-term for the city.

Commissioner Lovett said that TIFA had a specific purpose to enhance city businesses and make improvements for the betterment of the city. Commissioner Lovett said by dissolving the TIFA Plans, a large amount of money would be lost and the city had no other resource to recoup the loss.

Commissioner Hendrick spoke in support of dissolving the TIFA Plans and provided City Clerk Baxter a copy of her comments that she asked be included with the meeting minutes for the record. The copy will be added to the December 29, 2015 official minutes in the City Commission Minute Book.

Mayor Skotarczyk said he had been involved with TIFA extensively in the past and said that TIFA funds brought revenue that the city would never have otherwise to use to invest in itself. He further said the city would benefit very little by the dissolution and pointed out that the city could not have another TIFA Plan in the future. Mayor Skotarczyk said because TIFA has done a lot for the community, and continues to do a lot, he was strongly in favor of extending the plans to give the city time to plan.

Commissioner Hendrick said she was okay with keeping the TIFA Plans if the funds were used for what they were intended for and a plan put in place.

Mayor Skotarczyk called the question, seconded by Commissioner Lovett.

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve Resolution #035-2015 for TIFA #2 Plan, and Resolution #35-2015 for TIFA #3 Plan, which would extend the duration of the Plans to December 15, 2018, as presented. Roll Call Vote. Ayes: Skotarczyk, Avery, Lovett, Simpson, Turner. Nays: Hendrick, Meli. Motion Carried.

### **Adjournment**

Motion by Commissioner Hendrick, seconded by Commissioner Meli, to adjourn at 7:53 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk

**For the Record Dec 29 Public Hearing:**

**Why were the TIFA's created 30 years ago?** They were to prevent urban deterioration and encourage economic development and activity and to encourage neighborhood revitalization and historic preservation in the district.

**The Purpose:** To halt the decline in property value; to increase property tax valuation; to eliminate the causes of the decline in property values; and to promote growth in the area within the TIFA district.

What I have seen is that the TIFA board is not currently doing any of this in TIFA 2 and TIFA 3. So, let's ask the question, what has the TIFA board done for either district in the last several years? There has not been any projects suggested or completed within these districts since the Library expansion. Where is the proof that the districts still need the use of the TIFA money ?

I sat through the last TIFA meeting and wonder if anyone on that board has ever read the TIFA law?

Why are we having a public hearing tonight to approve a plan amendment to extend the plan <sup>3</sup> years without a plan for the use of the money.

All aspects of the development plan will be open for discussion at the public hearing, not just the date as was presented in the public hearing notice. The law also says the notice for public hearing must contain a description of the proposed development area in relation to highways, streets, streams or otherwise. The map that was attached did not contain any of that information and was illegible and only used in one publication. Those descriptions were available in each TIFA plan. Why weren't they used? Was the law really followed?

With the City having a population of less than 5000, the Planning Commission of the municipality could be used as the TIFA board. This would eliminate one board and combine the 2 boards into one per the law.

**From the State Tax Commission webpage: Can TIFA plan spend revenue outside of its development area?**

According to state law, the plan may spend revenue only for projects described in the development plan and/or TIFA and the projects must be allowable under the law. The Revenue must be spent for the **benefit of the development area. Revenue of one plan may not be used to pay an obligation or expense of another plan.**

The State Tax Commission's policy is that revenue must also be spent on improvements or properties located in the plan's development area. The STC will enforce this policy on a prospective basis as of April 14, 1998, but not retroactively. **After April 14, 1998, a plan may not start any new projects outside of that plan's development area. The STC may waive this requirement for certain infrastructure improvements made in the development plan that must extend outside the developments area's boundaries.**

Attorney Pat McGow of Miller, Canfield, Paddock & Stone addressed the TIFA board on January 18, 2005.

Attorney McGow said if the money was not spent on the plan, or there was no future need for those funds, then the funds go back to the TIFA properties.

Attorney McGow also noted that the State Tax Commission had issued guidelines on spending funds of the TIFA. The TIFA should not spend monies outside the boundaries for projects. The monies need to be spent for improvements within the district.

Attorney McGow said that there was a process to waive that requirement for certain infrastructure improvements in the development plans that have to extend outside the boundaries.

So, an attorney reiterated what the State Law says to the TIFA board at that time. The City Hall project in no way helped the people or their property values in any of the TIFA's, including 2 and 3. Should the money have gone back to the TIFA properties?

So, what has TIFA done for districts 2 & 3. Well, in TIFA 2, Short Cut road was paved, and trees along M29 were planted. The City Sewer plant bonds have been paid off. No other work has been done down in that district. There was a proposed King Road extension, but that was determined to be too expensive and TIFA money could not be used to purchase property outside the district for that expansion.

In TIFA 3, money was used to purchase a building for the Police Department. The City overpaid for a building and piece of property that went way over budget. The City also expanded the Library. Some streets were paved and a few sidewalks have been replaced. An overpriced sign that is now for city use only. But nothing has been done in this district since then. The money from both TIFA 2 & 3 has been used for projects in the other district. TIFA 1, currently only has 35K remaining and must be used to pay for the Seawall project for downtown.

The people in TIFA 3 petitioned the TIFA board in 2007 to stop the spending of their TIFA money outside the district. The Petition, signed by 129 property owners said: We the undersigned, are concerned citizens who urge our leaders to act now to keep TIFA funds in our district to make improvements. But did anyone listen?

Can the City verify that TIFA 2 and 3 are still necessary? Where are the facts and figures. Where are the reports. Why isn't Section 9 Annual Report being done each year for these TIFA plans. Why hasn't the Refund of Surplus Tax Increments been rebated for any non-committed surplus money in the project fund at the end of a year.

These TIFA's should be used for the districts if needed or be disbanded. The money should go back to the General Fund to be used to operate the city instead of the city asking for a PA33 tax which they claim will replace the existing money the city has for Police and Fire and then that extra money will be used for other purposes. The 700K that would go into the General Fund would be used to operate the city.

Lisa Hendrick

**City of Marine City  
Planning Commission Meeting  
November 9, 2015**

A regular meeting of the Marine City Planning Commission was held on Monday, November 9, 2015, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Chairperson Rebecca Lepley at 7:00pm.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson Lepley.

**Present: Chairperson Lepley; Commissioners Gabler, Jenken (Arrived at 7:04pm), Menchaca, Moran, McKenzie; City Commissioner Simpson; Building Official Garbarino; City Manager Leven; Deputy Clerk McDonald**

**Absent: None**

**Approve Agenda**

Motion by City Commissioner Simpson, seconded by Commissioner Menchaca, to approve the Agenda, as amended. All Ayes. Motion Carried.

**Approve Minutes**

Motion by City Commissioner Simpson, seconded by Commissioner Menchaca, to approve the September 14, 2015 Meeting Minutes of the Planning Commission, as presented. All Ayes. Motion Carried.

Motion by Commissioner Menchaca, seconded by City Commissioner Simpson, to approve the October 12, 2015 Meeting Minutes of the Planning Commission, as presented. All Ayes. Motion Carried.

**Communications**

The following communication was received:

- Mark McClain

Motion by Commissioner Menchaca, seconded by City Commissioner Simpson, to receive and file the communication. All Ayes. Motion Carried.

### **Public Comment**

Mark McClain, 6591 River Road, requested clarification on the proposed fence ordinance concerning the existing chain link fences within the city, as well as Section 156.03 (1b) regarding the qualification of chain-link fencing. He expressed his opposition towards passing the ordinance as is.

Darlean Sugameli-Jarfes, 2025 S. Parker, expressed her opposition in passing the proposed fence ordinance. She stated that there were too many questionable areas in the proposed ordinance and that the Board was bending the rules for certain individuals.

Dave Danneels, 6577 S. Parker, addressed the Board with regard to the proposed fence ordinance, and the issues he is having with the surveys for his home.

### **Unfinished Business**

#### ***Master Plan Update***

City Manager Leven gave an update on the Master Plan. She reported that she has been in communication with St. Clair County and that they were willing to work with the city on completing the updates. She also said that the city will be able to do portions of the changes on its own. Lastly, she stated that work on the Master Plan does not need to be started until 2016, allowing the city to budget for planning in 2016-2017.

#### ***Fence Ordinance ~ Final Approval***

Chairperson Lepley spoke about the process the Board used in obtaining information to formulate the proposed fence ordinance. Mrs. Lepley stated that the Board had gathered surrounding municipality's fence ordinances and discussed them with the City Manager and Building Inspector to put together the first draft. Once the ordinance was drawn up, a review was completed by City Attorney Downey. She then went on to clarify that once the proposed ordinance was approved by the Planning Commission, it will then need to go to the City Commission for final approval. Discussion then ensued regarding the enforceability of the ordinance and the need to clarify specific topics within the ordinance.

Motion by City Commissioner Simpson, seconded by Commissioner Moran, to table the item in order to gather further research and bring results to the December 14, 2015 meeting. All Ayes. Motion Carried.

### ***Non-Motorized Transportation Plan***

Walking path data, along with an example of solar powered cross walk signage, was given to the Board for review and discussion.

City Commissioner Simpson started the discussion on the Non-Motorized Transportation Plan by stating that he would like to get the plan in place when TAP Grants (Transportation Alternatives Program) are distributed in April, 2016. In addition, Mr. Simpson said it would be a good time to add it to the Master Plan. Lastly, he declared that Safe Routes to School encourages safety and physical fitness.

Chairperson Lepley agreed that the Safe Routes to School Program would encourage children to have a healthier lifestyle and make the parents feel safer having their children walk to school.

The Board will review the collected data at its December 14, 2015 meeting.

### **New Business**

#### ***Graphics Display ~ 302 S. Water Street***

John McDonald, owner of 302 S. Water Street, addressed the Board stating that he was opening a music and comic book store and would like to put up a graphics display on the north outside wall of the building. He also mentioned that he had added nautical flags, boats, and a lighthouse to his original design of the vinyl building wrap, in order to comply with the Nautical Mile District motif.

Discussion then ensued on the compliance of the sign with sizing requirements constituted through the city ordinances and whether or not it met content requirements.

Chairperson Lepley then gave three suggestions to Mr. McDonald on how to proceed with the sign since the Board was unable to approve the sign as it did not meet sizing requirements dictated in the city ordinances. The suggestions were as follows:

- 1) Reduce the size of the sign in order to be in compliance with the city ordinances.

- 2) Appeal to the Zoning Board of Appeals.
- 3) Petition the City Commission to change the current sign ordinance.

Chairperson Lepley highly recommended that Mr. McDonald go to the Zoning Board of Appeals in regards to the size of the sign.

It was then decided by the Board that the proposed sign was consistent with the Nautical Mile District regulations, but that it did not meet sizing requirements, therefore, the Board could not approve the proposed sign as is.

### ***Graphics Display ~ 358 S. Water Street***

Ed Phillips, of Phillips Sign & Lighting, and Tom Vertin, owner of the Riverbank Theatre, approached the Board concerning the proposed signage at the Riverbank Theatre. Mr. Phillips explained that the proposed signage is for the marquee and for temporary signage that will be changed out for each show. He also noted that all the lighting on the signage will be LED lighting.

Discussion then took place on whether the signage met sizing requirements for the square footage of the building.

The Board decided that as long as the vertical signage remained temporary and the Riverbank Theatre pulled permits each time the previous permit pulled expired, that the square footage sizing requirements would be met.

Motion by Chairperson Lepley, seconded by Commissioner Jenkins, to approve the proposed signage as is with the agreement that a permit will be pulled each time the existing permit expires as required by city ordinance. All Ayes. Motion Carried.

### ***Marine City Little League***

Chris Simons and Corey Ames of the Marine City Little League approached the Board to obtain the approval to add restroom facilities to the Little League's concession building at King Road Park. They spoke of the various improvements that the Marine City Little League has done for the city parks in the past and how they hoped the Board would allow them to begin this project. Lastly, they stated that they have already obtained a building permit and had received confirmation from the Department of Public Works that a backhoe and operator would be supplied to complete the project.

Motion by City Commissioner Simpson, seconded by Commissioner Jenkins, to approve the proposed addition of restroom facilities to the Little League's concession building at King Road Park, as presented. All Ayes. Motion Carried.

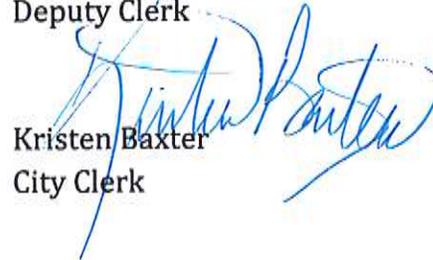
**Adjournment**

Motion by Commissioner Jenkins, seconded by Commissioner Menchaca, to adjourn at 8:33 pm. All Ayes. Motion Carried.

Respectfully submitted,



Elizabeth McDonald  
Deputy Clerk



Kristen Baxter  
City Clerk



## Office of City Clerk

**DATE:** January 7, 2016

**TO:** Honorable Mayor & City Commission  
Elaine Leven, City Manager

**FROM:** Kristen Baxter, City Clerk 

**SUBJECT:** December, 2015 Activity Report ~ City Clerk's Office

- 1) Meetings Attended / Agenda's & Minutes Prepared:
  - December 3<sup>rd</sup> City Commission
  - December 7<sup>th</sup> TIFA (Special Meeting)
  - December 14<sup>th</sup> City Commission (Special Meeting)
  - December 15<sup>th</sup> TIFA
  - December 17<sup>th</sup> City Commission
  - December 29<sup>th</sup> City Commission (Special Meeting)
- 2) Meeting Preparation & Follow-up ~ Correspondence/Publications.
- 3) Completed Updates in QFV File and completed Secretary of State updates.
- 4) Water & Sewer Accounts:
  - Prepared Billings for Section 3.
  - Prepared & Mailed Shut-Off Notices for Section 5.
  - Prepared Work Orders for Department of Public Works/Follow-up with property owners/title companies/customers.
- 5) Processed (3) Business License Applications:
  - Marine City Music & Collectibles
  - Good Natured Gardens (new location)
  - Sweet Tooth (new location)
- 6) Processed (1) Special Event Application:
  - Antique Outboard Motors & Antique Wooden Boat Show
- 7) Freedom of Information Act ~ Prepared and processed responses to (2) FOIA Requests.
- 8) Prepared Cemetery Work Orders for Burials, Foundations and misc. requests.
- 9) Worked with DPW Superintendent on sealed bid process for the sale of DPW equipment.
- 10) Revised Special Event form.
- 11) New Board Member Appointments.
- 12) 2016 Meeting Schedule.
- 13) Attended St. Clair County Clerk's Association Meeting.

**MONTHLY ACTIVITY REPORT FOR:  
DEPARTMENT OF PUBLIC WORKS  
DECEMBER 2015**

- During the month of December, the DPW performed **134 hours** of sewer cleaning. They also worked on several reported water/sewer problems, which took a total of **33 hours** to repair. Catch basin maintenance was tackled as well for a total of **6 hours**.
- Equipment/vehicle maintenance is an ongoing duty. This month, a total of **63.5 hours** were spent by the DPW alone completing repairs and routine maintenance. The major repairs breakdown to the following:
  - 2000 Ford 250: **11 hours**
  - 2004 GMC 1- Ton: **8 hours**
  - John Deere Tractor: **7 hours**
  - 2000 Sterling: **5 hour**
  - 2002 Sweeper: **4 hours**
- The water mains throughout the City were analyzed by researching the maps on file and compiling the data into an Excel spreadsheet and pie chart. This data showed the age, size, material, length, and location of all the water mains. This project took **20 hours** to complete.
- This month, the DPW spent **47.5 hours** executing water turn ons/shut offs, valve work, meter appointments, and meter reads.
- Numerous hours were spent performing office duties. Preparing bills, writing reports, researching potential grants and projects, entering hours in Timeforce, maintaining the electronic sign and website, and other tasks occurred. A total of **116 hours** were spent in the office in December by the Superintendent and Office Manager.
- Building maintenance is an ongoing task that occurs all year round. A total of **38 hours** were spent completing this task. **48 hours** of shop maintenance were performed this month as well.
- With a few storms during the month, **20.5 hours** of salting/snow plowing were done in December. This included plowing the roads, parks, and parking lots as well as salting the sidewalks.

- Lastly, the DPW spent **36 hours** performing burials and cemetery maintenance, **12 hours** marking out MISS DIG requests, **7 hours** on the SAW Grant, **6 hours** repairing sidewalks uptown after tree removal, **6 hours** street sweeping, **5 hours** installing stop signs, **11 hours** performing general park maintenance, **1 hour** repairing Xmas decorations, and **15 hours** cold patching.

Respectfully,  
Elizabeth McDonald



# Marine City Police Department

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**James D. Heaslip**  
Interim Chief of Police

375 S. Parker Street • Marine City, Michigan 48039  
(810) 765-4040 • Fax (810) 765-4135

January 4, 2016

Dear Honorable Commissioners and Mayor Skotarczyk:

During the month of December, 2015, Marine City Police Department responded to 162 complaints. An activity log detailing incident type, report date, and the Officer that handled the complaint is attached.

Sincerely,

A handwritten signature in cursive script that reads "James D. Heaslip".

James D. Heaslip  
Interim Chief of Police

*" To Protect and Serve "*

#	DATE/TIME	INCIDENT_NBR	LOCATION	OFFICER	OFFENSE	COMPLAINANT	CLEARED_TIME
1	12/01/2015 08:12 AM	150001666	375 S PARKER	MABELLJ	L3520 - Pistol Sales Record - MA		
2	12/01/2015 10:37 AM	150001667	375 S PARKER	MABELLJ	L3520 - Pistol Sales Record - MA		
3	12/01/2015 10:55 AM	150001668	375 S PARKER	MABELLJ	L3598 - General Assistance - Specify - MA		
4	12/01/2015 03:50 PM	150001669	S PARKER ST & CHARTIER RD	MAKREINERA	3599 - Dangerous Drugs (Other) [35001]		
5	12/01/2015 07:20 PM	150001670	225 N MAIN	MAVANDERMEULENJ	C3355 - Civil Matter - Other		
6	12/01/2015 09:25 PM	150001671	510 BROADWAY	MAVANDERMEULENJ	L5060 - False Alarm - MA		
7	12/01/2015 11:45 PM	150001672	526 BROADWAY	MAVANDERMEULENJ	L5060 - False Alarm - MA		
8	12/02/2015 01:20 AM	150001673	1696 S PARKER	MAVANDERMEULENJ	L5060 - False Alarm - MA		
9	12/02/2015 11:51 AM	150001674	375 S PARKER	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
10	12/02/2015 03:10 PM	150001675	375S PARKER ST	MACOVERDILLK	L3522 - Records Check - MA		
11	12/02/2015 04:11 PM	150001676	6764 S RIVER RD	MAHEASLIJ	C3324 - Suspicious Circumstances		
12	12/02/2015 06:15 PM	150001677	318 N ELIZABETH ST	MAKREINERA	C3310 - Family Trouble		
13	12/02/2015 08:45 PM	150001678		MAWESTRICKP	1175 - CSC 1st Degree -Penetration Object [11005]		
14	12/02/2015 10:45 PM	150001679	318 N ELIZABETH	MAWESTRICKP	C3310 - Family Trouble		
15	12/03/2015 04:50 AM	150001680	1161 12TH	MAWESTRICKP	C3330 - Assist Other Law Enforcement Agency		
16	12/03/2015 05:15 AM	150001681	2088 S PARKER	MAWESTRICKP	L5060 - False Alarm - MA		
17	12/03/2015 08:32 AM	150001682	MAIN AND BRIDGE ST	MASPRINGERM	C3336 - Assist Citizen		
18	12/03/2015 09:50 AM	150001683	210 S PARKER	MASPRINGERM	C3170 - Private Property Traffic Crash		
19	12/03/2015 11:58 AM	150001684	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
20	12/03/2015 02:25 PM	150001685	375 S. PARKER ST	MACOVERDILLK	C3382 - Sex Offender Address Verification		
21	12/03/2015 07:30 PM	150001686	375 S PARKER	MAWESTRICKP	L6044 - Public Relations - MA		
22	12/04/2015 05:15 AM	150001687	1637 S RIVERSIDE	MAWESTRICKP	C3330 - Assist Other Law Enforcement Agency		

#	DATE/TIME	INCIDENT_NBR	LOCATION	OFFICER	OFFENSE	COMPLAINANT	CLEARED_TIME
23	12/04/2015 07:15 AM	150001688	6123 KING ROAD	MANORRODK	L5060 - False Alarm - MA		
24	12/04/2015 11:45 AM	150001689	235 BUTLER ST	MANORRODK	L5060 - False Alarm - MA		
25	12/04/2015 02:10 PM	150001690	6340 KING ROAD	MANORRODK	L5060 - False Alarm - MA		
26	12/04/2015 06:00 PM	150001691	1601 CHARTIER ST	MANORRODK	L3598 - General Assistance - Specify - MA		
27	12/06/2015 03:30 AM	150001692	CHARTIER & S PARKER	MAVANDERMEULENJ	C2935 - DWLS 2nd OPS License Suspended / Revoked		
28	12/06/2015 11:00 AM	150001693	156 S. WILLIAM	MASPRINGERM	C3331 - Assist Medical		
29	12/06/2015 06:32 PM	150001694	326 BOWERY ST	MASPRINGERM	C3310 - Family Trouble		
30	12/04/2015 10:15 PM	150001695	6135 KING RD	MAVANDERMEULENJ	L5060 - False Alarm - MA		
31	12/06/2015 09:30 PM	150001696	514 S WATER ST	MAVANDERMEULENJ	L5060 - False Alarm - MA		
32	12/07/2015 12:45 AM	150001697	536 S PARKER	MAVANDERMEULENJ	2379 - Larceny of Gasoline, Self-Service Station [23007]		
33	12/07/2015 10:16 AM	150001698	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		10:16 AM
34	12/07/2015 12:50 PM	150001699	163 HANOVER ST	MAFOURNIERT	L3598 - General Assistance - Specify - MA		
35	12/07/2015 02:27 PM	150001700	375 S PARKER ST	MACOVERDILLK	L3521 - Pistol Purchase Permit - MA		02:27 PM
36	12/07/2015 02:34 PM	150001701	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
37	12/07/2015 02:39 PM	150001702	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
38	12/07/2015 03:50 PM	150001703	6609 S RIVER	MAFOURNIERT	C3324 - Suspicious Circumstances		
39	12/08/2015 11:39 AM	150001704	375 S PARKER ST	MACOVERDILLK	L3522 - Records Check - MA		
40	12/08/2015 12:00 PM	150001705	563 WOODWORTH ST	MAFOURNIERT	C3328 - Suspicious Persons		
41	12/08/2015 03:55 PM	150001706	314 S BELLE RIVER	MAFOURNIERT	C3331 - Assist Medical		
42	12/08/2015 05:47 PM	150001707	533 BELL ST	MAFOURNIERT	C3336 - Assist Citizen		
43	12/08/2015 06:35 PM	150001708	836 BRUCE	MAFOURNIERT	C3312 - Neighborhood Trouble		
44	12/08/2015 08:15 PM	150001709	545 N MAIN	MAWESTRICKP	L5060 - False Alarm - MA		

#	DATE/TIME	INCIDENT_NBR	LOCATION	OFFICER	OFFENSE	COMPLAINANT	CLEARED_TIME
45	12/09/2015 10:44 AM	150001710	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
46	12/09/2015 11:00 AM	150001711	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
47	12/10/2015 10:22 AM	150001712	375 S PARKER	MABELLJ	L3520 - Pistol Sales Record - MA		
48	12/10/2015 10:33 AM	150001713	375 S PARKER	MABELLJ	L3522 - Records Check - MA		
49	12/10/2015 10:36 AM	150001714	375 S PARKER	MABELLJ	L3522 - Records Check - MA		
50	12/10/2015 02:37 PM	150001715	375 S PARKER ST	MACOVERDILLK	L3522 - Records Check - MA		
51	12/10/2015 02:43 PM	150001716	375 S PARKER ST	MACOVERDILLK	L3522 - Records Check - MA		
52	12/10/2015 02:48 PM	150001717	375 S PARKER ST	MACOVERDILLK	L3522 - Records Check - MA		
53	12/10/2015 12:00 PM	150001718		MASHAGENAM	C3225 - Drug Overdose		
54	12/10/2015 03:10 PM	150001719		MASHAGENAM	C3221 - Attempt Suicide - Juvenile		
55	12/11/2015 08:45 AM	150001720		MANORRODK	C3208 - Death Investigation - Cause Unknown		
56	12/11/2015 02:45 PM	150001721	320 S BELLE RIVER AVE APT 7	MANORRODK	L3598 - General Assistance - Specify - MA		
57	12/11/2015 05:50 PM	150001722	300 S PARKER	MANORRODK	L5060 - False Alarm - MA		
58	12/12/2015 02:05 AM	150001723	4982 MEISNER	MAWESTRICKP	C3330 - Assist Other Law Enforcement Agency		
59	12/12/2015 04:40 AM	150001724	4100 S. RIVER RD	MAWESTRICKP	C3330 - Assist Other Law Enforcement Agency		
60	12/12/2015 01:10 PM	150001725	SOMBRA LN & CHANNEL DR	MAKREINERA	L3598 - General Assistance - Specify - MA		
61	12/12/2015 03:00 PM	150001726	257 N. MARKET ST.	MAJONESJ	C3330 - Assist Other Law Enforcement Agency		03:49 PM
62	12/12/2015 06:40 PM	150001727	KING RD & WEST BLVD	MAKREINERA	C3145 - Property Damage Traffic Crash PDA		
63	12/13/2015 01:55 AM	150001728	S ELIZABETH & WASHINGTON	MAWESTRICKP	L3510 - Noise Complaint - No Report - MA		
64	12/13/2015 01:00 PM	150001729	339 GLADYS ST	MAKREINERA	C3330 - Assist Other Law Enforcement Agency		
65	12/13/2015 10:20 PM	150001730	625 THOMPSON DR	MAWESTRICKP	L5060 - False Alarm - MA		
66	12/14/2015 09:18 AM	150001731	117 S WILLIAM	MAFOURNIERT	C3330 - Assist Other Law Enforcement Agency		

#	DATE/TIME	INCIDENT_NBR	LOCATION	OFFICER	OFFENSE	COMPLAINANT	CLEARED_TIME
67	12/14/2015 09:21 AM	150001732	375 S PARKER ST	MACOVERDILLK	L3521 - Pistol Purchase Permit - MA		
68	12/14/2015 03:35 PM	150001733	375 S PARKER ST	MACOVERDILLK	L3522 - Records Check - MA		
69	12/14/2015 03:41 PM	150001734	375 S. PARKER ST.	MACOVERDILLK	L3505 - Opened in Error - MA		
70	12/14/2015 03:50 PM	150001735	424 S ELIZABETH ST	MAFOURNIERT	C3330 - Assist Other Law Enforcement Agency		
71	12/14/2015 08:35 PM	150001736	259 N MARKET ST	MAKREINERA	C3324 - Suspicious Circumstances		
72	12/15/2015 10:07 AM	150001737	375 S PARKER	MABELLJ	C3382 - Sex Offender Address Verification		
73	12/15/2015 12:09 PM	150001738	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
74	12/15/2015 12:45 PM	150001739	6730 RIVER RD.	MASPENDS	L5060 - False Alarm - MA		01:36 PM
75	12/15/2015 01:48 PM	150001740	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
76	12/15/2015 03:05 PM	150001741	365 S. WATER	MASPENDS	2304 - Larceny - Parts & Accessories from Vehicle - LFA [23006]		
77	12/15/2015 07:45 PM	150001742	S WATER ST & BRIDGE ST	MAKREINERA	C3145 - Property Damage Traffic Crash PDA		
78	12/15/2015 08:10 PM	150001743	536 S PARKER ST	MAKREINERA	2505 - Pass Counterfelled -Any Object [25000]		
79	12/15/2015 10:30 PM	150001744	6800 KING RD	MAKREINERA	C3355 - Civil Matter - Other		
80	12/15/2015 11:00 PM	150001745	358 S MAIN ST	MAKREINERA	2309 - Larceny - From Yards (Grounds Surrounding a Building) [23007]		
81	12/16/2015 07:20 AM	150001746	KING AND DEGURSE RD	MASPRINGERM	C3145 - Property Damage Traffic Crash PDA		
82	12/16/2015 10:18 AM	150001747	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
83	12/16/2015 10:53 AM	150001748	452 S MAIN STREET	MAHEASLIPJ	5090 - Failure to Comply with Reporting Duties (Sex Offender) [50000]		
84	12/16/2015 08:00 AM	150001749	102 FAIRBANKS	MASPRINGERM	2309 - Larceny - From Yards (Grounds Surrounding a Building) [23007]		
85	12/16/2015 02:46 PM	150001750	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
86	12/16/2015 03:38 PM	150001751	2101 PLANK RD	MASPRINGERM	2605 - Fraud - Illegal Use of Credit Card [26002]		

#	DATE/TIME	INCIDENT_NBR	LOCATION	OFFICER	OFFENSE	COMPLAINANT	CLEARED_TIME
87	12/16/2015 04:06 PM	150001752	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
88	12/16/2015 04:49 PM	150001753	6550 KING RD	MASPRINGERM	C3332 - Assist Fire Department		
89	12/16/2015 05:13 PM	150001754	6550 KING RD	MASPRINGERM	C3170 - Private Property Traffic Crash		
90	12/16/2015 09:50 PM	150001755	557 WASHINGTON	MAWESTRICKP	C3299 - Welfare Check		
91	12/17/2015 07:30 AM	150001756	1085 WARD ST	MASPRINGERM	L3598 - General Assistance - Specify - MA		
92	12/16/2015 09:00 AM	150001757	130 S WILLIAM ST	MASPRINGERM	2309 - Larceny - From Yards (Grounds Surrounding a Building) [23007]		
93	12/17/2015 07:45 PM	150001758	375 S PARKER	MAWESTRICKP	C3330 - Assist Other Law Enforcement Agency		
94	12/17/2015 08:45 PM	150001759	6373 KING	MAWESTRICKP	L3526 - Special Detail - Specify - MA		
95	12/17/2015 10:20 PM	150001760	625 THOMPSON DR	MAWESTRICKP	L5060 - False Alarm - MA		
96	12/17/2015 03:00 AM	150001761	156 CHARTIER RD	MASHAGENAM	2308 - Larceny - From Building (Includes Library, Office used by Public, etc) [23003]		
97	12/18/2015 07:47 PM	150001762	KING AND WARD ST	MASPRINGERM	C3145 - Property Damage Traffic Crash PDA		
98	12/19/2015 04:00 AM	150001763	150 S MARKET ST	MASPRINGERM	C3330 - Assist Other Law Enforcement Agency		
99	12/19/2015 12:00 PM	150001764	6730 S RIVER RD	MAKREINERA	C3175 - Private Property H&R Traffic Crash		
100	12/20/2015 02:40 AM	150001765	136 N MARY	MASHAGENAM	C3312 - Neighborhood Trouble		
101	12/20/2015 10:00 AM	150001766	136 N MARY ST	MAKREINERA	C3355 - Civil Matter - Other		
102	12/20/2015 01:00 PM	150001767	1229 S PARKER ST	MAKREINERA	L3501 - 911 Hang Up - MA		
103	12/20/2015 10:00 PM	150001768	536 S PARKER	MASPRINGERM	2379 - Larceny of Gasoline, Self-Service Station [23007]		
104	12/20/2015 10:00 PM	150001769	536 S PARKER	MASPRINGERM	2379 - Larceny of Gasoline, Self-Service Station [23007]		
105	12/21/2015 10:21 AM	150001770	375 S PARKER ST	MACOVERDILLK	L3522 - Records Check - MA		
106	12/21/2015 01:30 PM	150001771	WEST BLVD & BUTLER ST	MAKREINERA	8031 - OUID Operating Under the Influence of Drugs [54002]		
107	12/21/2015 02:21 PM	150001772	375 S PARKER ST	MACOVERDILLK	L3522 - Records Check - MA		

#	DATE/TIME	INCIDENT_NBR	LOCATION	OFFICER	OFFENSE	COMPLAINANT	CLEARED_TIME
108	12/21/2015 02:45 PM	150001773	1000 SHORTCUT	MAHEASLIPIJ	L3507 - Follow Up Investigation - MA		
109	12/21/2015 03:40 PM	150001774	375 S PARKER ST	MACOVERDILLK	L3521 - Pistol Purchase Permit - MA		
110	12/21/2015 07:20 PM	150001775	S WATER & E ST CLAIR	MAWESTRICKP	L3598 - General Assistance - Specify - MA		
111	12/21/2015 10:30 PM	150001776	1038 S PARKER	MAWESTRICKP	L5060 - False Alarm - MA		
112	12/22/2015 04:20 AM	150001777	790 S MAIN	MAWESTRICKP	C3299 - Welfare Check		
113	12/22/2015 04:40 AM	150001778	539 E ST CLAIR	MAWESTRICKP	L3598 - General Assistance - Specify - MA		
114	12/22/2015 08:59 AM	150001779	375 S PARKER	MABELLJ	L3520 - Pistol Sales Record - MA		
115	12/22/2015 03:06 PM	150001780		MASHAGENAM	1313 - Assault/ Battery/Simple (Incl Domestic and Police Officer [13001]		
116	12/22/2015 03:45 PM	150001781	375 S PARKER	MABELLJ	L3598 - General Assistance - Specify - MA		
117	12/22/2015 12:47 PM	150001782	RIVER & SHORTCUT RD	MASHAGENAM	C3740 - Traffic Offense / Property Damage Accident / No UD10		
118	12/22/2015 07:30 PM	150001783	1241 S WATER	MAWESTRICKP	L3598 - General Assistance - Specify - MA		
119	12/23/2015 04:10 AM	150001784	536 S PARKER	MAWESTRICKP	L3598 - General Assistance - Specify - MA		
120	12/23/2015 11:20 AM	150001785	215 BUTLER ST.	MAJONESJ	C3728 - Traffic Complaint / Parking Complaint	anonymous	11:35 AM
121	12/23/2015 12:05 PM	150001786	375 S. PARKER ST.	MAJONESJ	L3598 - General Assistance - Specify - MA		12:45 PM
122	12/23/2015 01:36 PM	150001787	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		01:36 PM
123	12/23/2015 01:15 PM	150001788	536 S. PARKER ST.	MAJONESJ	2379 - Larceny of Gasoline, Self-Service Station [23007]		01:45 PM
124	12/23/2015 05:11 PM	150001789	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
125	12/23/2015 05:14 PM	150001790	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
126	12/23/2015 11:34 PM	150001791	200 S PARKER	MASPRINGERM	C3333 - Assist Motorist		
127	12/23/2015 11:00 PM	150001792	154 S MAIN ST	MASPRINGERM	C3312 - Neighborhood Trouble		
128	12/24/2015 09:10 AM	150001793	6340 KING RD	MAKREINERA	C3902 - Burglary Alarm		
129	12/24/2015 12:10 PM	150001794	303 S PARKER ST	MAKREINERA	C3326 - Suspicious Vehicles		

#	DATE/TIME	INCIDENT_NBR	LOCATION	OFFICER	OFFENSE	COMPLAINANT	CLEARED_TIME
130	12/24/2015 01:45 PM	150001795	411 N BELLE RIVER AVE	MAKREINERA	C3902 - Burglary Alarm		
131	12/24/2015 04:15 PM	150001796	CHARTIER RD & S 3RD ST	MAKREINERA	C3702 - Traffic Complaint / Road Hazard		
132	12/25/2015 04:00 PM	150001797	411 N BELLE RIVER AVE	MAKREINERA	C3704 - Traffic Complaint / Abandoned Auto		
133	12/25/2015 09:30 PM	150001798	834 West Blvd	NA			10:00 PM
134	12/25/2015 09:30 PM	150001799	834 WEST BLVD	MAJONESJ	1380 - Telephone Used for Harassment, Threats [13003]		10:00 PM
135	12/26/2015 12:15 AM	150001800		MAJONESJ	C3250 - Mental Health Call		12:35 AM
136	12/26/2015 09:00 PM	150001801	797 PARADISE RD	MASPRINGERM	C3330 - Assist Other Law Enforcement Agency		
137	12/26/2015 09:30 PM	150001802	600 CARROLL RD	MASPRINGERM	C3328 - Suspicious Persons		
138	12/26/2015 10:08 PM	150001803	828 OAK ST	MASPRINGERM	C3330 - Assist Other Law Enforcement Agency		
139	12/27/2015 03:00 AM	150001804	8272 RIVER RD	MASPRINGERM	C3330 - Assist Other Law Enforcement Agency		
140	12/28/2015 08:30 AM	150001805	205 E ST. CLAIR	MAFOURNIERT	C3331 - Assist Medical		
141	12/28/2015 09:05 AM	150001806	6730 S RIVER	MAFOURNIERT	C3326 - Suspicious Vehicles		
142	12/28/2015 10:27 AM	150001807	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
143	12/28/2015 11:32 AM	150001808	618 CHARTIER ST	MAFOURNIERT	C3331 - Assist Medical		
144	12/29/2015 09:00 AM	150001809	261 ERIE ST	MASPRINGERM	C3331 - Assist Medical		
145	12/29/2015 10:00 AM	150001810	425 DELINA ST	MASPRINGERM	C3332 - Assist Fire Department		
146	12/29/2015 10:00 AM	150001811	425 DELINA ST	MASPRINGERM	L3505 - Opened in Error - MA		
147	12/29/2015 11:09 AM	150001812		MASPRINGERM	1313 - Assault/ Battery/Simple (Incl Domestic and Police Officer [13001]		
148	12/29/2015 11:21 AM	150001813	375 S PARKER	MABELLJ	L3520 - Pistol Sales Record - MA		
149	12/29/2015 03:11 PM	150001814	324 W ST CLAIR	MASPRINGERM	C3170 - Private Property Traffic Crash		
150	12/29/2015 03:53 PM	150001815	375 S PARKER	MABELLJ	C3382 - Sex Offender Address Verification		
151	12/29/2015 05:42 PM	150001816	242 N ELIZABETH	MASPRINGERM	L3598 - General Assistance - Specify - MA		

#	DATE/TIME	INCIDENT_NBR	LOCATION	OFFICER	OFFENSE	COMPLAINANT	CLEARED_TIME
152	12/30/2015 02:40 PM	150001817	375 S PARKER ST	MACOVERDILLK	L3521 - Pistol Purchase Permit - MA		
153	12/30/2015 02:56 PM	150001818	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
154	12/30/2015 03:25 PM	150001819	375 S PARKER ST	MACOVERDILLK	L3520 - Pistol Sales Record - MA		
155	12/30/2015 05:18 PM	150001820	505 MAPLE ST	MASPRINGERM	C3728 - Traffic Complaint / Parking Complaint		
156	12/30/2015 03:00 PM	150001821	207 BUTLER ST	MASPRINGERM	C3728 - Traffic Complaint / Parking Complaint		
157	12/30/2015 10:30 PM	150001822	N ELIZABETH & BROADWAY	MAWESTRICKP	L3510 - Noise Complaint - No Report - MA		
158	12/30/2015 11:20 PM	150001823	242 N. ELIZABETH	MAWESTRICKP	C3312 - Neighborhood Trouble		
159	12/31/2015 12:00 AM	150001824		MAWESTRICKP	C3225 - Drug Overdose		
160	12/31/2015 05:50 PM	150001825	210 S PARKER ST	MAKREINERA	C2931 - DWLS OPS License Suspended / Revoked		
161	12/31/2015 10:40 PM	150001826	341 S WATER	MASPRINGERM	C3309 - Liquor Inspection		
162	12/31/2015 09:00 PM	150001827	240 S WATER ST	MASPRINGERM	C3309 - Liquor Inspection		

## RECREATION DEPARTMENT ACTIVITY REPORT: NOVEMBER 2015

### PROGRAMS IN PROGRESS:

**Swim Lessons: 10/7-11/18/15**, Wednesdays. Parent/Child Aquatics, Levels 1 & 2 (2 sessions). One of the highest attendance recorded in years; Parent/Child Aquatics doubled normal attendance of (11-15), and Level 1 & 2 has (2) sessions due to high demand.

(2) New Lifeguards hired to help with the extra students and to replace employees that have left.

**Creative Kids Pre-School Program** (No longer a Co-Op) 9/15-5/26. "Learn, Play, Grow!"

\$75/session; 9:30-11:30am Tues & Thurs @ St. Mark's Church. (9) students attending.

**Boys & Girls 3<sup>rd</sup>-6<sup>th</sup> Grade Basketball**, Tues-Thurs, 6-8:30pm. Nov-Feb, 2016. (8) Teams, All volunteer Supervisors and coaches.

### PROGRAMS ON A DROP-IN BASIS:

**Midday Water Exercise/Adult Open Swim:** Tues & Thurs, 10:20-11:20am (new time). 10/6-5/31/16 \$2 pp

**Co-Ed Volleyball: (age 16 & older)** Cancelled due to minimum attendance not met.

\***Pickle Ball** may be replacing Volleyball in January.

**Walk the Hallways:** MCHS-Free. Mon-Fri, 6-7am. No program when ECSD is closed.

**Senior Card Party:** Thursdays, 1-3pm pm @ St. Mark's Episcopal Church, \$1 pp, play Euchre, Pinochle.

### OTHER:

**DETROIT RED WINGS GROUP TICKETS** available through Marine City Recreation & MRPA. Purchase tickets online: [www.DetroitRedWings.com/mrpa](http://www.DetroitRedWings.com/mrpa) Enter Promocode: MARINE CITY Limited Promo Dates.

**S.C.O.R.E.** grants available for children and adults with a low income or hardship that cannot afford a recreation program in St. Clair County. Established by the Marine City, St. Clair, Marysville and Port Huron Recreation Departments through the St. Clair County Community Foundation. Grant applications available online and at City Offices.

### UPCOMING PROGRAMS/EVENTS:

Evening Open Swim and Water Aerobics to begin in January.

Yoga on Mon/Thurs mornings to begin in January or February.

Respectfully Submitted,

Lynn Zyrowski  
Recreation Director

Cc: Elaine Levin & Kris Baxter

## RECREATION DEPARTMENT ACTIVITY REPORT: DECEMBER 2015

### PROGRAMS IN PROGRESS:

**Creative Kids Pre-School Program** (No longer a Co-Op) 9/15-5/26. "Learn, Play, Grow!"

\$75/session; 9:30-11:30am Tues & Thurs @ St. Mark's Church. (9) students attending.

\*Program to move to St. Martin's Lutheran Church due to scheduling conflicts. Class to be extended to 1:30 on Tuesdays & Thursdays for 4 year olds.

**Boys & Girls 3<sup>rd</sup>-6<sup>th</sup> Grade Basketball**, Tues-Thurs, 6-8:30pm. Nov-Feb, 2016. (8) Teams, All volunteer Supervisors and coaches.

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Respectfully Submitted,

Lynn Zyrowski

Recreation Director

Cc: Elaine Levin & Kris Baxter



## Department of Treasury & Finance

DATE: January 14, 2016  
TO: City Manager, Mayor, and City Commission  
FROM: Mary Ellen McDonald, CPFA/MiCPT  
Finance Director/Treasurer  
SUBJECT: **ACTIVITY REPORT FOR DECEMBER 2015**

During the month of December the Finance Department performed the following duties:

- Processed Three Payrolls
  - Monthly Retiree Payroll
  - Pay Ending 11/25/15/Longevity Payroll
  - Pay Ending 12/9/15/Sick Payout
  - Pay Ending 12/23/15
- Prepared Monthly, Quarterly, & Annual Payroll Reports
- Training for Accounting Clerk & Office Clerk including changes to procedures
- Processed 280 Invoices Totaling \$485,499.17
- Processed 27 Purchase Orders Totaling \$9,982.78
- Accrued and Posted Monthly Interest for Delinquent Personal Property Taxes
- Processed Point and Pay Transactions (E-Check/Credit Card/Debit Card)
- Processed ACH Payments for Water/Sewer Bills due December 2015
- Prepared 4 Manual Journal Entries for November 2015.
- Entered Adjusting Auditor Manual Journal Entries and processed year-end closing for Fiscal Year 7/1/14-6/30/15
- Filed Annual F-65 Report for Fiscal Year 7/1/14-6/30/15
- Prepared Annual F-65 Report for Fiscal Year 7/1/14-6/30/15
- Prepared Budget Amendments for City Commission Meeting December 17, 2015
- Attended City Commission Meeting December 17, 2015 (Audit Presentation and Budget Amendments Discussion)
- Calculated Monthly Equipment Rental Fees.
- Prepared and Distributed Preliminary Financial Statements for November 2015 to City Commission, City Manager, Department Heads, TIFA Board, Pension Board, and Retiree Health Insurance Board.
- Reconciliation of Monthly Bank Statements for November 2015
- Reconciled and posted daily Cash Receipts-Tax/Utility Billing/Permit/Cash Receipts/General Ledger
- Downloaded Updates to eleven BS & A Software Programs
- Assisted employees and retirees with changes to their Health, Optical, and Dental Insurance coverage and forwarded to insurance companies
- Reconciled Utility Billing daily with General Ledger Accounts Receivable
- Collected \$23,434.12 for the 2015 Summer Tax and processed payments to various taxing jurisdictions

- Collected \$79,587.48 for the 2015 Winter Tax and processed payments to various taxing jurisdictions
- Prepared Invoices to St. Clair County Library System
  - Telephone Charges (10/7/15-11/6/15) - \$110.70
  - Telephone Charges (11/7/15-12/6/15) - \$110.65
  - Operating Expenses September 2015 - \$1,059.87
  - Operating Expenses October 2015 - \$1,842.24

Thank you,

*Mary Ellen McDonald*



# MARINE CITY FIRE AUTHORITY

200 South Parker Street • Marine City, Michigan 48039  
810-765-8840 • Fax 810-765-5199

January 1, 2016

The following is a list of the Marine City Area Fire Authority runs for the month of December, 2015

Medical Emergency	49	Service Calls	5
P.I Accident	2	Structure Fire	2
Wires Down	1		

**Total Runs 59**

The following is a list of runs by the Township or City they occurred in:

**City Of Marine City**

Medical Emergency	26
Power Line Down	1
Structure Fire	1

**Cottrellville Twp**

Medical Emergency	7
P.I.A.Accident	1
Structure Fire	1

**East China Twp**

Medical Emergency	8
-------------------	---

**China Twp**

Medical Emergency	8
P.I.A. Accident	1

**Service Calls/Mutual Aid** 5

Joseph A. Slankster

Fire Chief

MCAFA

8-D

# City of Marine City, Michigan

303 S. Water Street, Marine City, Michigan 48039

## Business License Application

A Non-Refundable Background Check Fee Due at Time of Filing Application  
\$10.00 Due per Each Background Check

**Business Information:**

Business Name: MICHAEL BRUS

Business Address: 335 S. WATER ST Marine City

Bus. Phone: 810 7650223 Fax: 810 7650223 E-Mail: \_\_\_\_\_

Description of Business: Mens & Indies clothing, gifts, and Formal WEAR Rentals, Alterations

Open Date (Subject to approval): \_\_\_\_\_ Non-Profit: Yes  No

Number of Employees: Full Time \_\_\_\_\_ Part Time 1 # of Seats \_\_\_\_\_

Hours of Operation: From 10-7 to Sundays 11-5  M  T  W  Th  F  S  S

Ownership:  Corporation  Individual  Partnership  LLC  Limited Partnership

Corporation Name: MICHAEL BRUS MENSWEAR INC.

State Tax ID: \_\_\_\_\_ Federal ID: \_\_\_\_\_

Value of Initial Stock and Equipment: \$ \_\_\_\_\_

**Owner Information (Must Provide Copy of Government Issued Photo Identification):**

Name: MARY FORST-DEVEIGS Title: OWNER

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: Mi Zip: \_\_\_\_\_

Driver's License #: \_\_\_\_\_

Name: MARYANN FORST Title: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: Mi Zip: \_\_\_\_\_

Driver's License #: \_\_\_\_\_

**RECEIVED**  
DEC 01 2015

Building Owner: Keith & Sue Jenkins

Address: \_\_\_\_\_

State: MI Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**Emergency Contact Information (After Hours):**

Name: MARY FURST-DEURICKS Phone: \_\_\_\_\_

Name: LORI VANVAS Phone: \_\_\_\_\_

**Alarm Company:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
STREET CITY STATE ZIP

List any Flammable or Toxic Materials Stored in Building \_\_\_\_\_

Provide copies of any necessary paperwork for hazardous substances from any outside agencies.

<p><b>HAS THIS BUSINESS MET ALL COUNTY, STATE AND/OR FEDERAL LICENSING REQUIREMENTS NEEDED TO CONDUCT YOUR BUSINESS?</b></p> <p>YES: <input checked="" type="checkbox"/> NO: <input type="checkbox"/></p> <p>APPLICANT'S INITIALS: <u>M. F.</u></p>	
---	--

Provide copies of any other governmental licenses needed to conduct your business.

Special Instructions for Police and Fire Departments: \_\_\_\_\_

Is there hard-surface parking for this business?  Yes  No

Are you indebted to the City for anything? NO

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above-described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Mary Furst  
Signature & Title of Applicant

12-1-15  
Dated

# City of Marine City, Michigan

303 S. Water Street, Marine City, Michigan 48039

## Registration Form

Business Name: MICHAEL BEUS  
Business Address: 335 WATER ST MARINE CITY MI  
Bus. Phone: 810 7650223 Fax: SAME E-Mail:

### Emergency Contact Information (After Hours):

Name: MARY OR GREGG DEUKES Phone:   
Name: LOKI OR JASON VANDAS Phone:

Ownership:  Corporation  Individual  Partnership  LLC  Limited  
Partnership

### Owner Information:

Name: MARY FORST Title: OWNER  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: MI Zip: \_\_\_\_\_  
Driver's License #: \_\_\_\_\_

### Manager / Operator (if different from Owner):

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Driver's License #: \_\_\_\_\_

Hours of Operation: From MON-FRI to SAT-SUN M T W Th F S S  
10-7 10-7 11-5

List any Flammable or Toxic Materials Stored in Building \_\_\_\_\_

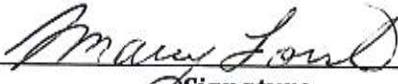
Provide copies of any necessary paperwork for hazardous substances from any outside agencies.

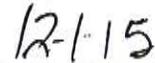
Special Instructions for Police and Fire Departments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This registration is in accordance with the Marine City Code of Ordinances, and the standards and conditions as set forth in same. Business registration is required annually. There is no charge for this registration, and you will be mailed your current year's business license upon returning the completed registration form to:

**Kristen Baxter, City Clerk**  
**City of Marine City**  
**303 South Water Street**  
**Marine City, Michigan 48039**  
[kbaxter@marinecity-mi.org](mailto:kbaxter@marinecity-mi.org)  
**810-765-8830**

Contact City Clerk Kristen Baxter at 810-765-8830 with any questions you may have.

  
\_\_\_\_\_  
*Signature*

  
\_\_\_\_\_  
*Dated*

  
\_\_\_\_\_  
*Title*

ORDINANCE NO. 2016-01

CITY OF MARINE CITY

COUNTY OF ST. CLAIR, MICHIGAN

**AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN TO AMEND PUBLIC WORKS TITLE V, CHAPTER 51 "WATER," BY ADDING SECTION 26 "EXEMPTION FROM READY TO SERVE FEES."**

**THE CITY OF MARINE CITY ORDAINS:**

**SECTION 1. AMENDMENT.**

Title V, Chapter 51 "WATER" is hereby amended by adding Section 26 to read as follows:

**SECTION 51.26 EXEMPTION FROM READY TO SERVE FEES**

Ready to Serve Fees imposed by any City ordinance shall not be charged to a commercial or residential property for the utilization of a second meter dedicated to measuring only water used for lawn sprinkler systems, where said water is not reintroduced into the sanitary sewer system

**SECTION 2. SEVERABILITY.**

This Ordinance and each of the various parts, sections, subsections, sentences, phrases, and clauses hereof are declared to be severable. If any part, section, subsection, sentence, phrase, or clause is determined to be invalid or unenforceable by a court of competent jurisdiction, it is hereby provided that the remainder of the Ordinance shall not be affected thereby and shall remain in full force and effect.

**SECTION 3. REPEAL OF ORDINANCES IN CONFLICT HEREWITH.**

Any and all Ordinances of the City of Marine City or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of the within Ordinance, are hereby expressly repealed.

**SECTION 4. RATIFICATION.**

All other provisions of the Code of Ordinances of the City of Marine City, Michigan except as herein modified or amended are hereby expressly ratified and affirmed.

**SECTION 5. PUBLICATION.**

This Ordinance shall be published in accordance with the terms, provisions, and requirements of the City Charter of the City of Marine City, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan.

**SECTION 6. EFFECTIVE DATE.**

This Ordinance shall take effect on the \_\_\_\_\_ day of \_\_\_\_\_, 2016, in accordance with the provisions and requirements of the City of Marine City. The City Clerk is hereby directed to publish this Ordinance within fifteen (15) days after the date of adoption as required by section 7.2 of the City Charter of the City of Marine City.

**ORDINANCE DECLARED ADOPTED.**

\_\_\_\_\_  
Raymond Skotarczyk, Mayor  
City of Marine City, Michigan

**CERTIFICATION**

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a regular meeting of the City Commission held on the \_\_\_\_\_ day of \_\_\_\_\_, 2016, and public notice of said meeting was given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present: \_\_\_\_\_

Members Absent: \_\_\_\_\_

It was moved by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_ to adopt the Ordinance.

Members voting yes: \_\_\_\_\_

Members voting no: \_\_\_\_\_

The Ordinance was declared adopted by the Mayor and has been recorded in the Ordinance Book of the City of Marine City.

\_\_\_\_\_  
Kristen Baxter, City Clerk  
City of Marine City, Michigan

INTRODUCED:     January 21, 2016  
ADOPTED:  
PUBLISHED:  
EFFECTIVE:



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## BOARD APPOINTMENTS

### **Dangerous Building Board of Appeals (4 Vacancies)**

Graham P. Allan ~ 801 S. Water Street

George B. Hoyer ~ 6533 River Road

CITY OF MARINE CITY

BOARDS AND COMMISSIONS APPLICATION

Name of Applicant: GRAHAM P. ALLAN

Address: 801 S. WATER STREET

Telephone: 810-445-9462

Indicate below your choice of Board or Commission.

CITY COMMISSION \_\_\_\_\_  
1<sup>st</sup> & 3<sup>rd</sup> Thursdays ~ 7pm

PLANNING COMMISSION \_\_\_\_\_  
2<sup>nd</sup> Monday ~ 7pm

ZONING BOARD OF APPEALS \_\_\_\_\_  
1<sup>st</sup> Wednesday ~ 7pm

T.I.F.A. \_\_\_\_\_  
3<sup>rd</sup> Tuesday ~ 4pm

\* BOARD OF REVIEW \_\_\_\_\_

HISTORICAL COMMISSION \_\_\_\_\_  
3<sup>rd</sup> Tuesday ~ 6pm

*(Note: Members of the Planning Commission, T.I.F.A. Board, and Historical Commission are by Mayor Appointment, with City Commission Approval ~ Please also contact the Mayor of Marine City directly regarding appointments. Thank You.)*

Comment on your area of interest and your experience in the community.

Dangerous Building Board of Appeals

  
(Signature)

1/4/2016  
(Date)

RETURN TO CITY CLERK'S OFFICE UPON COMPLETION

**RECEIVED**  
JAN 04 2016

City of Marine City

# DANGEROUS BUILDING BOARD OF APPEALS APPLICATION

## CITY OF MARINE CITY, MICHIGAN

303 S. Water Street, Marine City, Michigan 48039

Telephone: (810) 765-8830

Applicant's Name: GEORGE B. HOYER

Address: 6533 RIVER Road MARINE CITY, MI. 48039  
Street City State Zip

Phone: 810-765-8037 Fax:                      Email:                     

### Qualifications (Member of General Public):

- \* Must be a Resident of the City of Marine City
- \* Must be a Registered Elector of the City of Marine City
- \* Cannot be in default to the City (Taxes, Water Bills, Etc)
- \* Cannot be in violation to the City (Blight, Building, Code, Etc)
- \* Cannot hold any other salaried City Office during term of office, unless otherwise provided in the City Charter

Please attach a Letter of Interest detailing your experience in the community, interests, and qualifications for serving on the Dangerous Building Board of Appeals.

The Dangerous Building Board of Appeals meets on an as-needed basis on the first Wednesday of each month at 6:00 PM in the Fire Hall, 200 South Parker Street, Marine City. This is a three-year term appointment – term expires December 31<sup>st</sup>.

George B. Hoyer  
Applicant's Signature

1-14-16  
Date

RETURN COMPLETED APPLICATION AND LETTER OF INTEREST  
TO THE CITY CLERK'S OFFICE.

To the City Commissioner's  
I have served on the  
Planning Commission several  
years ago & I as an ID for  
25 years, was President of  
the board for over nine years.

Have always pushed  
for the best interest ~~to~~ of  
~~the~~ City ~~and~~ ~~community~~ <sup>and</sup> <sup>to</sup> <sup>fill</sup>  
community.

Was on the City  
Commission, filling out  
a term for one who <sup>no</sup> longer  
was able to complete his  
term, approx 2 years.

While on the Commission  
the City's best interest  
for the City and community  
was always this.

If appointed to this board  
I will continue to have  
the same interest ~~while~~ for  
the city and ~~the~~ Community  
to help Marine City to  
keep growing in the  
right direction.

Section 4.9 . Election commission.

An Election Commission is hereby created, consisting of the Clerk, the Attorney and one member of the City Commission who shall not be a candidate for elective office at the election for which he serves as a member of the Election Commission, such member to be appointed by the City Commission not less than fifteen days before each election. The members shall serve without compensation. The Clerk shall be chairman. The Election Commission shall appoint the Board of Election Inspectors for each precinct and have charge of all activities and duties required of it by statute and this charter relating to the conduct of elections in the city. The compensation of election personnel shall be determined in advance by the City Commission. In any case where election procedure is in doubt, the Election Commission shall prescribe the procedure to be followed.

ITC



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
LANSING



KEITH CREAGH  
DIRECTOR

January 8, 2016

Ms. Elaine Leven, City Manager  
Marine City  
303 South Water Street  
Marine City, Michigan 48309

Dear Ms. Leven:

SUBJECT: Brownfield Redevelopment Grant  
Brownfield Redevelopment Loan  
Inn on Water Street  
Tracking Code #2016-1258

The Director of the Department of Environmental Quality (DEQ) has approved a Brownfield Redevelopment Grant Award for \$249,875 and a Brownfield Redevelopment Loan Award for \$167,000 to the city for the Inn on Water Street project. The grant and loan funds will be available to the city once the contract is signed by an authorized representative of the city and the DEQ.

Enclosed with this letter are electronic contracts for your signature.

If returning via email:

1. Print and sign the attached contracts
2. Scan the signed versions
3. Email the scanned files to [westmorelandb@michigan.gov](mailto:westmorelandb@michigan.gov) and to me.

If returning via regular mail:

1. Print 2 copies of each contract document
2. Sign both copies of each contract
3. Return all copies to Ms. Barb Westmoreland, Brownfield Redevelopment Unit, Remediation and Redevelopment Division, DEQ, 525 West Allegan, Lansing, Michigan 48933.

Please note that expenses incurred prior to the date that the grant contract is signed by the DEQ are not eligible for payment under the Brownfield Redevelopment Grant and Loan Program, unless specific prior approval is made by the Director of the DEQ.

After the contract is signed, a work plan detailing the proposed work must be submitted and approved prior to undertaking any activities or incurring any other expenses. If you have any questions or concerns, please feel free to contact me. I look forward to working with you on this project.

Sincerely,

Michelle Bakun, Brownfield Redevelopment Coordinator  
Brownfield Redevelopment Unit  
Remediation and Redevelopment Division  
586-233-3408

Enclosures

cc: Ms. Carrie Geyer, DEQ  
Ms. Dawn Austin, DEQ  
Ms. Melissa Gangluff, DEQ  
File #2016-1258



**I. PROJECT SCOPE**

This Contract and its appendices constitute the entire Contract between the State and the Borrower and may be modified only by written Contract between the State and the Borrower.

(A) The scope of this project is limited to the activities specified in Appendix A, and such activities as are authorized by the State under this Contract. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Contract.

(B) By acceptance of this Contract, the Borrower commits to complete the project identified in Appendix A within the time period allowed in this Contract and in accordance with the terms and conditions of this Contract.

**II. CONTRACT PERIOD**

Upon signature by the State, the Contract shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide financial assistance to the Borrower for project work performed except between the Start Date and the End Date specified on Page 1. Expenditures made by the Borrower prior to the Start Date or after the End Date of this Contract are not eligible for payment under this Contract.

**III. CHANGES**

Any changes to this Contract other than budget line item revisions less than 20 percent of the budget line item shall be requested by the Borrower or the State in writing, and approved in writing by the State. The State reserves the right to deny requests for changes to the Contract or to the appendices. No changes can be implemented without approval by the State.

**IV. BORROWER DELIVERABLES AND REPORTING REQUIREMENTS**

The Borrower shall submit deliverables and follow reporting requirements specified in Appendix A of this Contract.

(A) The Borrower must complete and submit quarterly progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

<b>Reporting Period</b>	<b>Due Date</b>
January 1 – March 31	April 30
April 1 – June 30	July 31
July 1 – September 30	October 15
October 1 – December 31	January 31

The forms provided by the State shall be submitted to the State's contact at the address on Page 1. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Borrower shall provide a final project report in a format prescribed by the State. The Borrower shall submit the final status report, including all supporting documentation for expenses, along with the final project report and any other outstanding products within 30 days from the End Date of the Loan.

(C) The Borrower must provide three (3) copies of all products and deliverables in accordance with Appendix A.

(D) All products shall acknowledge that the project was supported in whole or in part by the State, per the guidelines provided by the program.

#### **V. BORROWER RESPONSIBILITIES**

(A) The Borrower agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this loan.

(B) All local, state, and federal permits, if required, are the responsibility of the Borrower. Award of this loan is not a guarantee of permit approval by the State.

(C) The Borrower shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Borrower's receipt of this loan.

(D) The Borrower is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services furnished by the Borrower or its subcontractor under this Contract. The Borrower or its subcontractor shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work, or materials furnished hereunder shall not in any way relieve the Borrower of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Contract, or of any cause of action arising out of the performance of this Contract.

(F) The Borrower acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Contract or any payment under the Contract, and that any such filing may subject the Borrower, its agents, and/or employees to criminal and civil prosecution and/or termination of the loan.

#### **VI. USE OF MATERIAL**

Unless otherwise specified in this Contract, the Borrower may release information or material developed under this Contract, provided it is acknowledged that the State funded all or a portion of its development.

The State retains an irrevocable license to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material submitted under this loan whether or not the material is copyrighted by the Borrower or another person. The Borrower will only submit materials that the State can use in accordance with this paragraph.

#### **VII. ASSIGNABILITY**

The Borrower shall not assign this Contract or assign or delegate any of its duties or obligations under this Contract to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Borrower and any subcontractor.

#### **VIII. SUBCONTRACTS**

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Borrower is solely responsible for all contractual activities performed under this Contract. Further, the State will consider the Borrower

to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Loan. All subcontractors used by the Borrower in performing the project shall be subject to the provisions of this Contract and shall be qualified to perform the duties required.

#### **IX. NON-DISCRIMINATION**

The Borrower shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 et seq, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 et seq, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Contract, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Borrower agrees to include in every subcontract entered into for the performance of this Contract this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Contract.

#### **X. UNFAIR LABOR PRACTICES**

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 et seq.

#### **XI. LIABILITY**

(A) The Borrower, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Borrower under this Contract, if the liability is caused by the Borrower, any subcontractor, or anyone employed by the Borrower.

(D) Nothing in this contract should be construed as a waiver of any governmental immunity by the Borrower, the State, its agencies, or their employees, respectively as provided by statute or court decisions.

#### **XII. CONFLICT OF INTEREST**

No government employee, or member of the legislative, judicial, or executive branches, or member of the Borrower's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Contract.

#### **XIII. ANTI-LOBBYING**

If all or a portion of this contract is funded with state funds, then the Borrower shall not use any of the loan funds awarded in this contract for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying' means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Borrower shall not use any of the loan funds awarded in this contract for the purpose of litigation against the State. Further, the Borrower shall require that language of this assurance be included in the award documents of all sub-awards at all tiers.

#### **XIV. DEBARMENT AND SUSPENSION**

By signing this Contract, the Borrower certifies to the best of its knowledge and belief that it, its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the State.
- (2) Have not within a three-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45CFR1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not, within a three-year period preceding this Contract, had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

#### **XV. AUDIT AND ACCESS TO RECORDS**

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Borrower will be required to maintain all pertinent records and evidence pertaining to the loan contract, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Borrower will provide proper facilities for such access and inspection. All records must be maintained for a minimum of ten (10) years after the final payment has been issued to the Borrower by the State.

#### **XVI. INSURANCE**

(A) The Borrower must maintain insurance or self-insurance that will protect it from claims that may arise from the Borrower's actions under this Contract or from the actions of others for whom the Borrower may be held liable.

(B) The Borrower must comply with applicable workers' compensation laws while engaging in activities authorized under this Contract.

#### **XVII. OTHER SOURCES OF FUNDING**

The Borrower guarantees that any claims for reimbursement made to the State under this Contract must not be financed by any source other than the State under the terms of this Contract. If funding is received through any other source, the Borrower agrees to delete from Borrower's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

#### **XVIII. COMPENSATION**

(A) A breakdown of costs allowed under this Contract is identified in Appendix A. The State will pay the Borrower a total amount not to exceed the amount on page one of this Contract, in

accordance with Appendix A. All other costs necessary to complete the project are the sole responsibility of the Borrower.

(B) Expenses incurred by the Borrower prior to the Start Date or after the End Date of this Contract are not allowed under the Contract, unless otherwise specified in Appendix A.

(C) Loan payments, or draws, are based on work plans and budgets submitted to and approved by the State. The entire loan amount will not be disbursed at one time unless a single work plan for the full Loan amount is approved. After the work plan and budget are approved, the Borrower will receive payment for the amount of the approved budget only.

(D) The State reserves the right to request additional information necessary to substantiate payment requests, before approving a Loan draw.

(E) All draws must be completed within two (2) years of the Loan Execution Date.

1. If the project has not been completed after two (2) years, the Borrower may request in writing an extension of time to complete the project in accordance with Section III of this Contract. Request for an extension of time must be received by the State's Project Administrator 30 days prior to the Project End Date.
2. If the entire amount of the approved loan is not drawn after two (2) years and the project work is completed, a new amortization schedule will be prepared reflecting the total amount drawn. The Loan Contract will be amended to incorporate the new repayment schedule.

#### **XIX. CLOSEOUT**

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Borrower has completed the project activities and provided all products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Borrower releases the State of all claims against the State arising under this Contract. Unless otherwise provided in this Contract, or by State law, final payment under this Contract shall not constitute a waiver of the State's claims against the Borrower.

(C) The Borrower shall immediately refund to the State any payments in excess of the costs allowed by this Contract including funds disbursed for activities deemed to be ineligible upon invoice review.

#### **XX. CANCELLATION**

This Contract may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Borrower, or upon mutual agreement by the State and Borrower. The State may honor requests for just and equitable compensation to the Borrower for all satisfactory and eligible work completed under this Contract up until 30 days after written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the Borrower for any further charges under this contract.

#### **XXI. TERMINATION**

(A) This Contract may be terminated by the State as follows.

(1) Upon 30 days written notice to the Borrower:

- a. If the Borrower fails to comply with the terms and conditions of the Contract, or with the requirements of the authorizing legislation cited on Page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Borrower knowingly and willingly presents false information to the State for the purpose of obtaining this Contract or any payment under this Contract.
- c. If the State finds that the Borrower, or any of the Borrower's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Contract.
- d. If the Borrower or any subcontractor, manufacturer, or supplier of the Borrower appears in the register of persons engaging in unfair labor practices that is compiled by the Department of Licensing and Regulatory Affairs, or its successor.
- e. During the 30-day written notice period, the State shall also withhold payment for any findings under subparagraphs a. through d. above

(2) Immediately and without further liability to the State if the Borrower, or any agent of the Borrower, or any agent of any subcontract is:

- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification, or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
- c. Convicted under State or federal antitrust statutes; or
- d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Borrower's business integrity.
- e. Added to the federal or state Suspension and Debarment list.

## **XXII. IRAN SANCTIONS ACT**

By signing this Contract the Borrower is certifying that it is not an Iran-linked business, and that its contractors are not Iran-linked businesses, as defined in MCL 129.312.

## **XXIII. ACCESS AGREEMENT**

A voluntary access agreement or court-ordered access must be secured by the Borrower prior to performance of the scope of work described in Appendix A for any portion of the project area or property where loan activities will be undertaken and that is not owned by the Borrower. Evidence of access must be provided to the State at its request.

## **XXIV. BIDS, CONTRACTORS**

(A) For contracts over \$20,000 the Borrower shall provide, or cause to be provided, the qualifications of the selected contractor(s) to the State. The State reserves the right to object to the selected contractor(s) or their qualifications. If the State has objections, it will inform the Borrower in writing within thirty (30) days of receipt of the selected contractor's qualifications.

(B) For any contract over \$20,000, except professional services, the Borrower shall solicit, or cause to be solicited, bids from at least three qualified contractors. The Borrower shall provide to the State, copies of all bids received. If the contractor that submitted the lowest bid is not the contractor selected, the Borrower must submit written justification for the selection.

(C) Any contractor(s) retained for corrective action on regulated underground storage tanks shall be a qualified underground storage tank consultant that meets the requirements of Section 21325 of Part 213, Leaking Underground Storage Tanks of the NREPA.

(D) Any contractor(s) retained for asbestos abatement shall possess appropriate qualifications to perform asbestos abatement.

## **XXV. WORK PLANS AND PROJECT IMPLEMENTATION**

(A) Prior to conducting any activities except property acquisition under the Contract, the Borrower or its contractor shall submit a detailed work plan to the State for its approval. Work plans must include a description of the proposed activities, a budget and draw request, and a schedule for conducting the activities under Appendix A. A supplementary work plan, budget and draw request, and schedule are required for each subsequent phase of work. The Borrower and its contractor shall not proceed with loan-funded activities until the State approves the work plan, budget, and schedule in writing. The State may approve, modify and approve, or require amendments to the work plan.

(B) The Borrower or its contractor shall implement the work plan upon the State's written approval and according to the schedules contained therein. Changes or additions to the work plan may be submitted in writing and are subject to approval by the State. Changes to work plans without prior approval from the State, or performance of activities that are not part of an approved work plan or an amendment to a work plan, are considered ineligible expenses and may result in the Borrower being responsible for payment of unapproved activities.

## **XXVI. INELIGIBLE EXPENSES**

Although the following costs may be related to the scope of work described in Appendix A, the following are ineligible for reimbursement under the loan:

Office equipment; software; insurance, except liability insurance required pursuant to this Contract; taxes, except sales taxes; replacement or purchase of equipment; drinking water supply replacement, as defined in 1990 AACS Rule 299.5401; operation and maintenance, as defined in 1990 AACS Rule 299.5103(d); restoration of property or infrastructure, unless included in Appendix A; fees for attorneys or legal advice; loan recipient staff time for application submittal; costs incurred for environmental activities under a local Brownfield Redevelopment Authority Plan; costs incurred for activities outside a State-approved work plan; labor overtime; and training. Travel costs for either vehicle use or vehicle mileage will be reimbursed, but not both. Vehicle mileage will be reimbursed at a maximum of the federal rate allowed by the Internal Revenue Service at the time the costs are incurred. Fees, such as those incurred for state or local permits; underground storage tank registration; late fees; or other fees may be eligible at the State's discretion. Other expenses may be determined ineligible in the course of invoice reviews.

## **XXVII. OTHER TERMS AND CONDITIONS**

(A) Contractor markup on subcontractors and equipment is limited to a maximum of ten percent (10%) of the original cost, and subject to approval by the State.

(B) The use of a Loan Administrator to review work plans, reports, and other documents prepared by the Contractor(s), review invoices, write project status reports, and coordinate project activities and communications is eligible for reimbursement conditional upon the State's approval of a scope of work and budget prior to incurring loan administration costs. Loan administration costs will be limited to three percent (3%) of the total loan amount.

(C) The State may withhold the loan until the State determines that the Borrower is able to proceed with the project scope described in Appendix A, pursuant to Part 196, Section 19612(3), of the NREPA.

(D) Following completion of the project, the State may conduct annual compliance inspections for two (2) years to determine whether the project is being maintained for the use specified in this Contract.

(E) The Borrower acknowledges, by signature of this Contract, that should estimates of scope or actual cost be in excess of the loan amount, the State is not obligated to provide additional funding for this project.

(F) The Loan Recipient acknowledges by its signature of this Contract that there have been no material changes in the economic development proposal, property ownership, or other conditions of the property or project since the date the loan funds were awarded. If the proposed development changes, the Borrower shall immediately notify the State in writing.

#### **XXVIII. SUCCESSOR PARTIES**

At any time, the Borrower may substitute any affiliate or successor in interest after a merger or consolidation or other legal act that transfers fiduciary responsibility of the Borrower through receivership, etc. for this Contract and all other documents related to the Loan. Similarly, any statutory successor or successor agency named in an Executive Order of the Governor may be substituted for the Department of Environmental Quality in this Contract and all other documents related to the Loan. Each party shall notify the other in writing of a substitution under this section.

#### **XXIX. LOAN TERMS**

(A) Payments on loans in default may be withheld from the local government's state revenue sharing payment.

(B) Loan repayments are made in equal annual installments of principal and interest beginning not later than five (5) years after execution of this Contract and concluding not later than 15 years after the Loan Execution Date. Appendix B contains the Amortization Schedule for this Loan. There is no penalty for early repayment of the loan. If the loan is repaid in full prior to the Interest Start Date, no interest shall be charged on the loan principle.

(C) The interest rate established when the loan is executed will remain in effect throughout the term of the loan.

(D) Interest on approved loans is fixed and is calculated under simple interest terms, based on a 360-day year. Interest is charged on the remaining principle beginning five years from the Loan Execution Date. See the attached Amortization Schedule in Appendix B of this Contract.

(E) Borrowers must deposit funds disbursed under a Brownfield Redevelopment Loan into a segregated account where the funds will not be commingled with other funds. Funds disbursed under a Brownfield Redevelopment Loan may be used solely for payment of expenses incurred under approved work plans.

(F) Any interest earned by the Borrower on loan funds disbursed for an approved work plan, shall be reported in each quarterly progress report with supporting documentation. The interest earned is treated the same as the loan funds, and must be used for approved project costs. If

interest earned is used for eligible project expenses, the borrower must provide copies of invoices and payment evidence for the interest as well as for the loan funds used.

**XXX. REPAYMENTS/DELINQUENCY/DEFAULTS**

(A) A Borrower may pay off a portion or the entire amount of the loan within the first five (5) years without interest or penalty. Any partial payments made during the first five (5) years of the term of the Loan will reduce the principal amount of the Loan subject to interest beginning in year six (6). If partial repayments are made during the first five (5) years, a new Amortization Schedule will be provided by the State to the Borrower reflecting those transactions and the new balance no later than 60 days prior to the sixth year anniversary of the Loan Contract. No prepayment shall relieve the Borrower's obligation to make subsequent scheduled annual payments when due.

(B) The Borrower shall remit annual payments by check made payable to: "State of Michigan." Checks shall be mailed to: **Department of Environmental Quality, Office of Financial Management, Cashier's Office, P.O. Box 30657, Lansing, MI 48909**. Checks shall be identified by project number and tracking code.

(C) Annual payments unpaid 30 days after the annual due date shall be considered delinquent.

(D) A loan shall be considered in default when the annual payment remains unpaid 90 days after the annual due date.

(E) Upon default, the Department of Treasury shall withhold from the Borrower state payments in amounts consistent with the repayment schedule of the Loan Contract until the Loan is repaid.

## APPENDIX A

## Appendix A

<b>Project name and address</b>	Inn on Water Street 102 Bridge Street Marine City, Michigan 48039	<b>Grantee</b>	Marine City
<b>Tracking code</b>	2016-1258	<b>Project number</b>	457142
<b>Loan amount</b>	\$167,000	<b>Grant amount</b>	\$249,875
<b>Private investment</b>	\$3,322,200	<b>Jobs created</b>	15 Full-time

**PROJECT DESCRIPTION:** The project includes the redevelopment of an automotive repair facility into a boutique hotel with a restaurant, banquet facilities, and residential condominiums. Grant and loan funding will be used at the site shown on the attached Figure 1 for due care activities, demolition, and asbestos abatement.

**ANTICIPATED SCOPE OF WORK / BUDGET:** Due care activities shall include, but are not limited to, a hazardous materials survey, removal of underground hoists and associated oils/sludge's, excavation and disposal of contaminated soils and associated sampling in the Underground Storage Tank removal area, and the transportation and disposal of contaminated soils generated from building foundation and infrastructure installation.

The existing building will be demolished with asbestos abatement being conducted prior to demolition.

Eligible activities include:

Eligible Activity	Grant	Loan
1. Due care activities	\$187,500	
2. Demolition and asbestos abatement	\$33,000	\$142,000
3 Grant administration (up to 3 percent of grant amount)	\$5,625	\$5,250
4. Contingency (up to 15 percent of grant amount)	\$23,750	\$19,750
<b>Total</b>	<b>\$249,875</b>	<b>\$167,000</b>

In addition to the broad budget items listed above, grant and loan funds may be used for work plan and budget development, bid solicitation, technical specifications, and other administrative

tasks approved by the Department of Environmental Quality (DEQ) grant coordinator. Tasks not listed above must be approved prior to the performance of those tasks.

Prior to the start of any grant or loan eligible work, a work plan must be submitted to the DEQ for review and approval. Work performed outside of an approved work plan may not be eligible for grant or loan reimbursement. Development of each work plan will be paid for under the budget items listed above. A budget of up to \$2,500 is approved for the development of each required work plan. Work plans that exceed the development cost of \$2,500 must receive specific approval prior to the development of the work plan in order to be considered grant or loan eligible.

**SCHEDULE:** Work will be initiated on approved projects within two weeks of State approval unless otherwise approved by the State. The project will proceed on the following schedule:

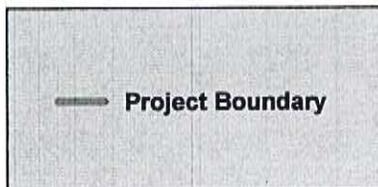
Task	Schedule
1. Demolition and asbestos abatement	1 <sup>st</sup> quarter after start date
2. Due care activities	2 <sup>nd</sup> quarter after start date



Datum: NAD83 Photo Source: RS&GIS - MSU  
 Projection: Michigan GeoRef Date: 2010 Resolution: 1 Ft Pixels



0.025 Miles  
 1 inch = 100 feet



<b>Inn on Water Street</b> <b>St. Clair, Michigan</b> CITY OF GRAND HAVEN, OTTAWA COUNTY T3N R16E SEC 1		
<b>PROJECT SCOPE MAP</b>		
DEPARTMENT ANALYST <b>Michelle          Bakun</b> BROWNFIELD GRANTS AND LOANS UNIT	CREATION DATE <b>DECEMBER 2015</b>	CREATED BY <b>Meredith          Maher</b> BROWNFIELD GRANTS AND LOANS UNIT
Remediation & Redevelopment Division		<b>FIGURE 1</b>

**APPENDIX B  
AMORTIZATION SCHEDULE**

## AMORTIZATION SCHEDULE

State Of Michigan  
 Department of Environmental Quality  
 Remediation & Redevelopment Division Brownfield Grants and Loans

BRL

**2015-1258 Marine City, Inn on Water Street, St. Clair County #457142**

Annual rate 1.5000%  
 Loan amount awarded 167,000.00

PMT #/ Descr.	Transaction Date	Loan Draw amount	Interest	Principal	Unpent Loan Funds	Total Payment Amount	Principal Balance
Loan Execution Date	01/06/16	167,000.00	0	0.00			167,000.00
Loan payments start five years after loan execution date	1 01/06/21		0.00	16,337.03	0.00	16,337.03	150,662.97
	2 01/06/22		2,259.94	14,077.09	0.00	16,337.03	136,585.88
	3 01/06/23		2,048.79	14,288.24	0.00	16,337.03	122,297.64
	4 01/06/24		1,834.46	14,502.57	0.00	16,337.03	107,795.08
	5 01/06/25		1,616.93	14,720.10	0.00	16,337.03	93,074.97
	6 01/06/26		1,396.12	14,940.91	0.00	16,337.03	78,134.07
	7 01/06/27		1,172.01	15,165.02	0.00	16,337.03	62,969.05
	8 01/06/28		944.54	15,392.49	0.00	16,337.03	47,576.55
	9 01/06/29		713.65	15,623.38	0.00	16,337.03	31,953.17
	10 01/06/30		479.30	15,857.73	0.00	16,337.03	16,095.44
	11 01/06/31		241.52	16,095.44	0.00	16,336.96	0.00
			12,707.26	167,000.00	0.00	179,707.26	

**APPENDIX C**  
**LOCAL UNIT OF GOVERNMENT RESOLUTION**

**CITY OF MARINE CITY**  
**ST. CLAIR COUNTY, MICHIGAN**  
**RESOLUTION NO. 028-2015**  
**RESOLUTION TO ENTER INTO A LOAN AGREEMENT**  
**INN ON WATER STREET**  
**102 BRIDGE STREET, MARINE CITY, MICHIGAN**

At a regular meeting of the City Commission of the City of Marine City, Michigan, held at the Marine City Fire Hall located at 200 S. Parker Street, Marine City, Michigan, on the 5<sup>th</sup> day of November, 2015 at 7:00 pm.

**PRESENT:** Skotarczyk, Avery, Hendrick, Lovett, Meli, Simpson, Turner

**ABSENT:** None

**MOTION BY:** Lovett

**SUPPORTED BY:** Simpson

**WHEREAS**, the Michigan Department of Environmental Quality provides grants and loans to communities through its Brownfield Redevelopment Grant and Loan program for environmental response activities and brownfield redevelopment activities; and

**WHEREAS**, environmental response activities and brownfield redevelopment activities are necessary in order to redevelop the property for economic development; and

**WHEREAS**, the site for which the loan will be used is a facility, is located at 102 Bridge Street in the City of Marine City, Michigan; and

**WHEREAS**, the proposed project will be undertaken if a grant and loan is awarded; and

**WHEREAS**, the proposed economic development is consistent with local development plans, zoning ordinances, and or the master plan; and

**WHEREAS**, the City of Marine City is willing to accept a loan up to an amount of \$167,000 and is committed to repayment of the loan; and

**WHEREAS**, the City of Marine City will enter into a development agreement with the developer at 102 Bridge Street that includes a developer's personal guarantee on all principal, interest and penalty payments on the loan;

**NOW, THEREFORE, BE IT RESOLVED THAT** the City Commission of Marine City hereby authorizes the City Manager to apply for a grant and loan agreement with the Michigan Department of Environmental Quality subject to final loan agreement approval from City Commission.

**MOTION BY:** Lovett

**SECONDED BY:** Simpson

**AYES:** Skotarczyk, Avery, Lovett, Meli, Simpson, Turner

**NAYS:** Hendrick

**ABSTAINED:** None

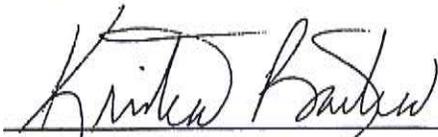
**RESOLUTION DECLARED ADOPTED**

**STATE OF MICHIGAN**

**CITY OF MARINE CITY**

I, the undersigned, the duly qualified City Clerk of the City of Marine City, State of Michigan do hereby certify that the foregoing is a true and completed copy of a Resolution adopted by the City Commission of Marine City, at a regular meeting thereof held on the 5<sup>th</sup> day of November, 2015, the original of which resolution is on file in my office.

**IN WITNESS WHEREOF**, I have hereunto set my official signature this 5<sup>th</sup> day of November, 2015.

  
\_\_\_\_\_  
Kristen Baxter, City Clerk

  
\_\_\_\_\_  
Raymond Skotarczyk, Mayor



**BROWNFIELD REDEVELOPMENT GRANT CONTRACT  
BETWEEN THE  
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY  
AND  
MARINE CITY**

This Grant Contract ("Contract") is made between the Michigan Department of Environmental Quality, Remediation Division (hereafter "State"), and Marine City (hereafter "Grantee").

The purpose of this Contract is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to *Part 196, Clean Michigan Initiative Implementation, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA)*. Legislative appropriation of funds for grant assistance is set forth in *2011 PA 64*. This Contract is subject to the terms and conditions specified herein.

Project Name: Inn on Water Street  
Amount of Grant: \$249,875  
Start Date (Date executed by DEQ):

Project #: 457142  
Tracking Code: 2016-1258  
End Date:

**GRANTEE CONTACT:**

**STATE'S CONTACT:**

Name/Title  
Elaine Leven  
City Manager

Name/Title  
Michelle Bakun  
Brownfield Coordinator

Organization  
Marine City

Division  
Remediation and Redevelopment Division

Address  
303 South Water Street  
Marine City, Michigan 48309

Address  
P.O. Box 30426  
Lansing, Michigan 48909

Telephone number  
810-765-8846

Telephone number  
586-233-3408

E-mail address  
eleven@marinecity-mi.org

E-mail address  
bakunm@michigan.gov

Federal ID number  
38-6004573

The individuals signing below certify by their signatures that they are authorized to sign this Grant Contract on behalf of their agencies, and that the parties will fulfill the terms of this Contract, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

\_\_\_\_\_  
Elaine Leven, City Manager  
Marine City

\_\_\_\_\_  
Date

FOR THE STATE:

\_\_\_\_\_  
Robert Wagner, Chief  
Remediation and Redevelopment Division  
Michigan Department of Environmental Quality

\_\_\_\_\_  
Grant Execution Date

## **I. PROJECT SCOPE**

This Contract and its appendices constitute the entire Contract between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Contract. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Contract.

(B) By acceptance of this Contract, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Contract and in accordance with the terms and conditions of this Contract.

## **II. CONTRACT PERIOD**

Upon signature by the State, the Contract shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Contract are not eligible for payment under this Contract.

## **III. CHANGES**

Any changes to this Contract other than budget line item revisions less than 20 percent of the budget line item shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Contract or to the appendices. No changes can be implemented without approval by the State.

## **IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS**

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Contract.

(A) The Grantee must complete and submit quarterly progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

<b>Reporting Period</b>	<b>Due Date</b>
January 1 – March 31	April 30
April 1 – June 30	July 31
July 1 – September 30	Before October 15*
October 1 – December 31	January 31

\*Due to the State's year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State's contact at the address on page 1. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Grantee shall provide a final project report in a format prescribed by the State. The Grantee shall submit the final status report, including all supporting documentation for expenses, along with the final project report and any other outstanding products within 30 days from the End Date of the Contract.

(C) The Grantee must provide three (3) copies of all products and deliverables in accordance with Appendix A.

(D) All products shall acknowledge that the project was supported in whole or in part by the State, per the guidelines provided by the program.

(E) If 15 percent (15%) or more of the grant amount is expended in a single quarter, payment requests may be submitted once monthly during that quarter.

#### **V. GRANTEE RESPONSIBILITIES**

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Contract. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Contract or of any cause of action arising out of the performance of this Contract.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Contract or any payment under the Contract, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

#### **VI. USE OF MATERIAL**

Unless otherwise specified in this Contract, the Grantee may release information or material developed under this Contract, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

## **VII. ASSIGNABILITY**

The Grantee shall not assign this Contract or assign or delegate any of its duties or obligations under this Contract to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

## **VIII. SUBCONTRACTS**

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Contract. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Contract and shall be qualified to perform the duties required.

## **IX. NON-DISCRIMINATION**

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Contract, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Contract this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Contract.

## **X. UNFAIR LABOR PRACTICES**

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

## **XI. LIABILITY**

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Contract, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Contract should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

## **XII. CONFLICT OF INTEREST**

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Contract.

## **XIII. ANTI-LOBBYING**

If all or a portion of this Contract is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Contract for the purpose of lobbying as defined in the State of

Michigan's lobbying statute, MCL 4.415(2). "Lobbying' means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Contract for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

#### **XIV. DEBARMENT AND SUSPENSION**

By signing this Contract, the Grantee certifies to the best of its knowledge and belief that it, its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Contract had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

#### **XV. AUDIT AND ACCESS TO RECORDS**

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Contract, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of ten (10) years after the final payment has been issued to the Grantee by the State.

#### **XVI. INSURANCE**

(A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Contract.

(B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Contract.

#### **XVII. OTHER SOURCES OF FUNDING**

The Grantee guarantees that any claims for reimbursement made to the State under this Contract must not be financed by any source other than the State under the terms of this Contract. If

funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

#### **XVIII. COMPENSATION**

(A) A breakdown of costs allowed under this Contract is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page 1 of this Contract, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Contract are not allowed under the Contract, unless otherwise specified in Appendix A.

(C) The State will approve payment requests after approval of reports and related documentation as required under this Contract.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Contract may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the Contract & Payment Express Web Site (<http://www.cpexpress.state.mi.us>).

(F) An amount equal to ten percent (10%) of the grant award will be withheld by the State until the project is completed in accordance with Section XIX, Closeout, and Appendix A.

#### **XIX. CLOSEOUT**

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Contract. Unless otherwise provided in this Contract or by State law, final payment under this Contract shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Contract.

#### **XX. CANCELLATION**

This Contract may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Contract up until 30 days after written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the grantee for any further charges to the grant.

#### **XXI. TERMINATION**

(A) This Contract may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Contract, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
  - b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Contract or any payment under this Contract.
  - c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Contract.
  - d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
  - e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).
- (2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:
- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
  - b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
  - c. Convicted under State or federal antitrust statutes; or
  - d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
  - e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Contract.

**XXII. IRAN SANCTIONS ACT**

By signing this Contract the Grantee is certifying that it is not an Iran-linked business, and that its contractors are not Iran-linked businesses, as defined in MCL 129.312.

**XXIII. ACCESS AGREEMENTS**

A voluntary access agreement or court-ordered access must be secured by the Grantee prior to performance of the scope of work described in Appendix A for any portion of the project area or property where grant activities will be undertaken and that is not owned by the Grantee. Evidence of access must be provided to the State at its request.

**XXIV. GRANT ADMINISTRATION**

The use of a Grant Administrator to review work plans, reports, and other documents prepared by the Contractor(s), review invoices, write project status reports, and coordinate project activities and communications is eligible for reimbursement conditional upon the State's approval of a scope of work and budget prior to incurring grant administration costs. Grant administration costs will be limited to three percent (3%) of the total grant amount.

## **XXV. INELIGIBLE EXPENSES**

Although the following costs may be related to the scope of work described in Appendix A, the following are ineligible for reimbursement under the grant:

Office equipment; software; insurance, except liability insurance required pursuant to this Contract; taxes, except sales taxes; replacement or purchase of equipment; drinking water supply replacement, as defined in 1990 AACS Rule 299.5401; operation and maintenance, as defined in 1990 AACS Rule 299.5103(d); restoration of property or infrastructure, unless included in Appendix A; fees for attorneys or legal advice; loan recipient staff time for application submittal; costs incurred for environmental activities under a local Brownfield Redevelopment Authority Plan; costs incurred for activities outside a State-approved work plan; labor overtime; and training. Travel costs for either vehicle use or vehicle mileage will be reimbursed, but not both. Vehicle mileage will be reimbursed at a maximum of the federal rate allowed by the Internal Revenue Service at the time the costs are incurred. Fees, such as those incurred for state or local permits; underground storage tank registration; late fees; or other fees may be eligible at the State's discretion. Other expenses may be determined ineligible in the course of invoice reviews.

## **XXVI. BIDS, CONTRACTORS**

(A) For contracts over \$20,000, the Grantee shall provide, or cause to be provided, the qualifications of the selected contractor(s) to the State. The State reserves the right to object to the selected contractor(s) or their qualifications. If the State has objections, it will inform the Grantee in writing within 30 days of receipt of the selected contractor's qualifications.

(B) For any contract over \$20,000, except professional services, the Grantee shall solicit, or cause to be solicited, bids from at least three qualified contractors. The Grantee shall provide to the State, copies of all bids received. If the contractor that submitted the lowest bid is not the contractor selected, the Grantee must submit written justification for the selection.

(C) Any contractor(s) retained for corrective action on regulated underground storage tanks shall be a qualified underground storage tank consultant that meets the requirements of Section 21325 of Part 213, Leaking Underground Storage Tanks of the NREPA.

(D) Any contractor(s) retained for asbestos abatement shall possess appropriate qualifications to perform asbestos abatement.

(E) Contractor markup on subcontractors and equipment is limited to a maximum of ten percent (10%) of the original cost, and subject to approval by the State.

## **XXVII. WORK PLANS AND PROJECT IMPLEMENTATION**

(A) Prior to conducting any activities except property acquisition under the Contract, the Grantee or its contractor shall submit a detailed work plan to the State for its approval. Work plans must include a description of the proposed activities, a budget, and a schedule for conducting the activities under Appendix A. A supplementary work plan, budget, and schedule are required for each subsequent phase of work. The Grantee and its contractor shall not proceed with grant-funded activities until the State approves the work plan, budget, and schedule in writing. The State may approve, modify and approve, or require amendments to the work plan.

(B) The Grantee or its contractor shall implement the work plan upon the State's written approval and according to the schedules contained therein. Changes or additions to the work plan may be submitted in writing and are subject to approval by the State. Changes to work plans without prior approval from the State, or performance of activities that are not part of an approved work plan or

an amendment to a work plan, are considered ineligible expenses and may result in the Grantee being responsible for payment of unapproved activities.

**XXVIII. ECONOMIC DEVELOPMENT**

(A) The Grant Recipient acknowledges by its signature of this Contract that there have been no material changes in the economic development proposal, property ownership, or other conditions of the property or project since the date the grant funds were awarded.

(B) In the event the proposed development changes or is not implemented, the Grantee shall immediately notify the State in writing and shall secure a new development project for the property within six (6) months after such notification. The Grantee shall then notify the State in writing of the proposed development. The alternate development project is also subject to approval by the State.

**XXIX. OTHER TERMS AND CONDITIONS**

(A) The State may withhold the grant until the State determines that the Grantee is able to proceed with the project scope described in Appendix A, pursuant to Part 196, Section 19612(3), of the NREPA.

(B) Following completion of the project, the State may conduct annual compliance inspections for two (2) years to determine whether the project is being maintained for the use specified in this Contract.

(C) The Grantee acknowledges, by signature of this Contract, that the State is not obligated to provide additional funding for this project. The Grantee shall assume responsibility for any additional environmental activity costs necessary to complete the project in excess of the approved Grant.

## Appendix A

<b>Project name and address</b>	Inn on Water Street 102 Bridge Street Marine City, Michigan 48039	<b>Grantee</b>	Marine City
<b>Tracking code</b>	2016-1258	<b>Project number</b>	457142
<b>Loan amount</b>	\$167,000	<b>Grant amount</b>	\$249,875
<b>Private investment</b>	\$3,322,200	<b>Jobs created</b>	15 Full-time

**PROJECT DESCRIPTION:** The project includes the redevelopment of an automotive repair facility into a boutique hotel with a restaurant, banquet facilities, and residential condominiums. Grant and loan funding will be used at the site shown on the attached Figure 1 for due care activities, demolition, and asbestos abatement.

**ANTICIPATED SCOPE OF WORK / BUDGET:** Due care activities shall include, but are not limited to, a hazardous materials survey, removal of underground hoists and associated oils/sludge's, excavation and disposal of contaminated soils and associated sampling in the Underground Storage Tank removal area, and the transportation and disposal of contaminated soils generated from building foundation and infrastructure installation.

The existing building will be demolished with asbestos abatement being conducted prior to demolition.

Eligible activities include:

Eligible Activity	Grant	Loan
1. Due care activities	\$187,500	
2. Demolition and asbestos abatement	\$33,000	\$142,000
3 Grant administration (up to 3 percent of grant amount)	\$5,625	\$5,250
4. Contingency (up to 15 percent of grant amount)	\$23,750	\$19,750
Total	<b>\$249,875</b>	<b>\$167,000</b>

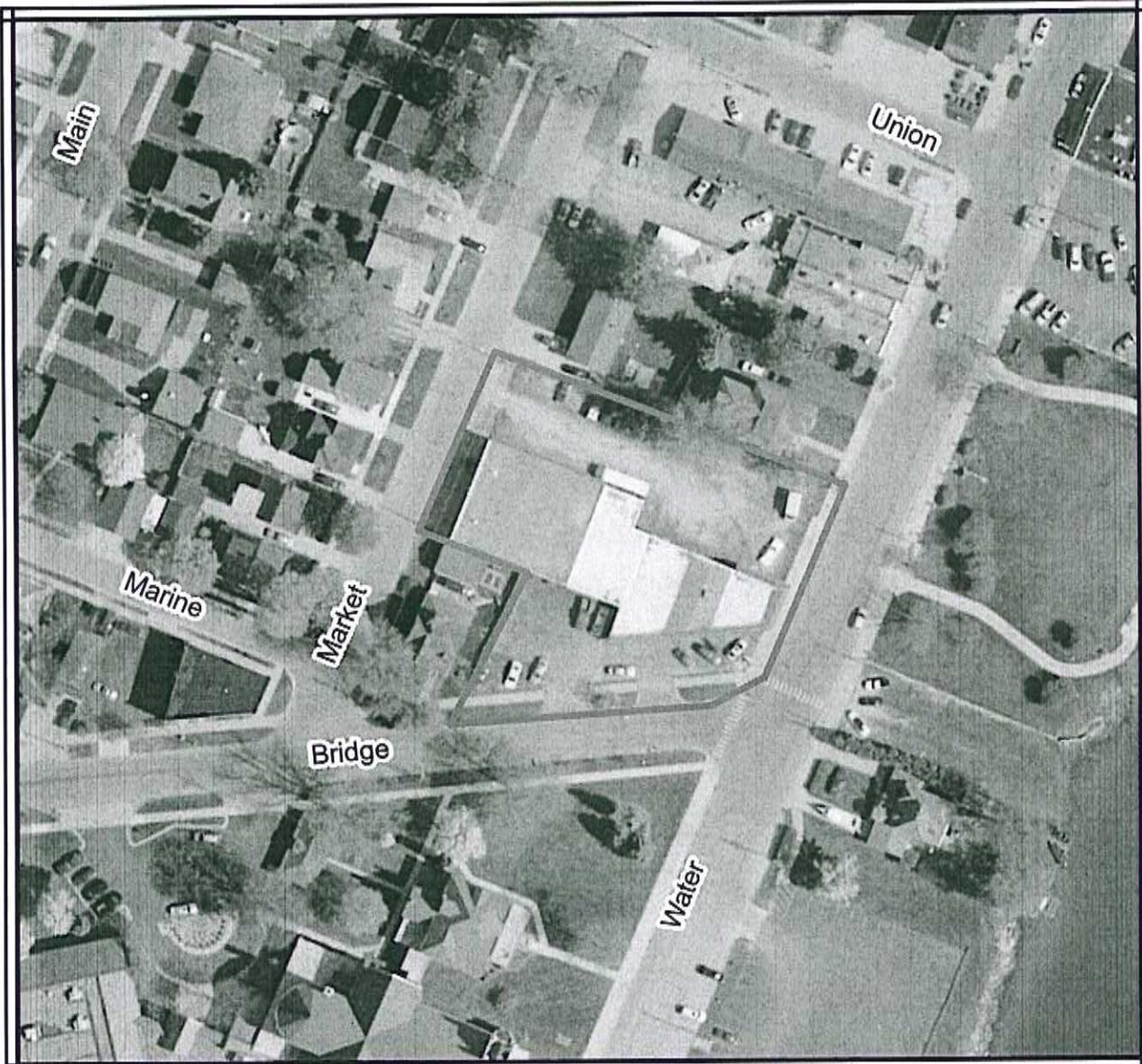
In addition to the broad budget items listed above, grant and loan funds may be used for work plan and budget development, bid solicitation, technical specifications, and other administrative tasks

approved by the Department of Environmental Quality (DEQ) grant coordinator. Tasks not listed above must be approved prior to the performance of those tasks.

Prior to the start of any grant or loan eligible work, a work plan must be submitted to the DEQ for review and approval. Work performed outside of an approved work plan may not be eligible for grant or loan reimbursement. Development of each work plan will be paid for under the budget items listed above. A budget of up to \$2,500 is approved for the development of each required work plan. Work plans that exceed the development cost of \$2,500 must receive specific approval prior to the development of the work plan in order to be considered grant or loan eligible.

**SCHEDULE:** Work will be initiated on approved projects within two weeks of State approval unless otherwise approved by the State. The project will proceed on the following schedule:

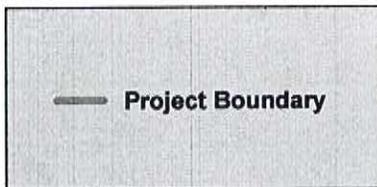
Task	Schedule
1. Demolition and asbestos abatement	1 <sup>st</sup> quarter after start date
2. Due care activities	2 <sup>nd</sup> quarter after start date



Datum: NAD83 Photo Source: RS&GIS - MSU  
 Projection: Michigan GeoRef Date: 2010 Resolution: 1 Ft Pixels



0.025  
 Miles  
 1 inch = 100 feet



**Inn on Water Street**  
**St. Clair, Michigan**  
 CITY OF GRAND HAVEN, OTTAWA COUNTY  
 T3N R16E SEC 1

**PROJECT SCOPE MAP**

DEPARTMENT  
 ANALYST  
**Michelle  
 Bakun**  
 BROWNFIELD GRANTS  
 AND LOANS UNIT

CREATION DATE  
**DECEMBER 2015**

CREATED BY  
**Meredith  
 Maher**  
 BROWNFIELD GRANTS  
 AND LOANS UNIT

Remediation &  
 Redevelopment  
 Division



**FIGURE 1**



11-D

Marine City Festival Inc  
PO Box 192, Marine City, MI 48039  
Email: Info@MaritimeDays.com  
Website: www.MaritimeDays.com  
August 5, 6, 7<sup>th</sup> 2016

December 28, 2015

City of Marine City  
303 S. Water Street  
Marine City, MI 48039

To the City of Marine City:

On behalf of Marine City Festival Inc., I am submitting a preliminary Special Event Application to secure the dates for the 37<sup>th</sup> Annual Maritime Days Festival to be held on Friday August 5, 2016 through Sunday August 7, 2016. I have identified in the Special Event Application our expected needs pertaining to road closures, high traffic events, and park usage. It is not feasible to have all of the details finalized at this point in time as the event doesn't take place for another 7 months. I am asking that the City and Commissioners accept our Special Event Application as presented and continue to work with the festival committee as we finalize our schedule of events.

Maritime Days has proven to be a valuable asset in promoting business and tourism as well as improving the quality of living for our community. I would like for you to consider co-sponsoring Maritime Days 2015 to help offset the costs incurred from the Police, Fire, and DPW departments. We have and will continue to work with the city departments to reduce costs wherever possible.

Lastly, we are requesting that no other Special Event Requests, special business licenses, peddler permits, or anything of the nature be permitted or approved in the City of Marine City from August 5<sup>th</sup> - August 7<sup>th</sup>, 2016. Marine City Festival Inc. has an abundance of opportunities for anyone that would like to participate in and benefit from the festivities. It is crucial that all additional events and business opportunities be coordinated through the festival committee to ensure proper organization, safety, and success of all the festival participants and guests. I will gladly make myself available to answer any questions or concerns you may have.

Your continued support is greatly appreciated.

Sincerely,

Melisa Blanchard  
Marine City Festival Inc., President  
(810) 650-8395  
Stock1ma@hotmail.com

RECEIVED  
DEC 29 2015

City of Marine City

Board of Directors

Robert Blanchard, Blanchard39msu@hotmail.com  
Marc Rau, Marczers@aol.com  
Rick Papin, D\_papin65@yahoo.com

Officers

President - Melisa Blanchard, Stock1ma@hotmail.com  
Vice President - Rob Gardiner, Baseball1016@yahoo.com  
Treasurer - Julie Davenport, Jjd68@yahoo.com  
Secretary - Nicole DuVall, Nicoleduvall@hotmail.com

# City of Marine City

## SPECIAL EVENT PERMIT APPLICATION

Return completed application and attachments to: Kristen Baxter, City Clerk  
303 S. Water Street,  
Marine City, MI 48039

It is recommended that all applications be submitted to the City not less than 90 days prior to the start of the event in order for the application to be processed by the event date. The City will act upon the application within 30 days of receipt. The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability.

**Note: Approval of the Special Event Permit Application and event date is subject to final approval of the City Commission, based on other activities occurring within the community.**

**An Application Fee of \$25.00 is required for all non-City sponsored events; however, the fee shall be refunded to the Applicant in the event there is zero cost impact to the City for the event.**

Name of Event:

Applicant/Sponsor of Event:

Is Sponsor of Event a Non-Profit Organization?

Yes

No

Mailing Address:

Contact Person:

Phone

Email

Date/Hours of Event:

Location of Event:

Will alcoholic beverages be served?

Yes

No

**Provide A Detailed Description of Event (attach additional sheets & overhead diagram, if applicable):**

Will street closures be necessary?

Yes

No

If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear down:

Mon. 8.1.16 – Access to Parking, Water, and Electric at King Road Park; Wed. 8.3.16 – 3:00pm Water St (Peal to E. St. Clair St), Pearl (East of Main St.)  
 Thurs. 8.4.16 – Road and Park Closures starting at 3pm for remaining festival grounds.; Sat. 8.6.16, 8am-10am - 5K Route, Traffic control along route  
 Sun. 8.7.16, 11am – Parade Staging Road Closures, 3rd Street (Brown - Chartier), S. Belle River Ave ( Brown- Chartier), Carroll, Bruce, and Scott ( 3rd- S. Belle River Ave)  
 2:00 – 4:00 - Parade Route, South Belle River Ave, Biff Labhun Bridge, Bridge St, Water Str, Broadway, Main St. to S. Belle River Ave.  
 Mon 8.8.16 – Festival Clean up and tear down. Roads will be open at 8:00am.

The City of Marine City complies with the ADA. No person shall be subjected to unlawful discrimination under any program or activity conducted in the City of Marine City.

Applicant / Sponsor of Event is responsible for providing Portable Restrooms.

Indicate # of Portable Restrooms planned for Event:	15
Indicated # of Handicap Portable Restrooms planned for Event:	6

Applicant / Sponsor of Event is responsible for providing TRASH RECEPTACLES.

**Ascending Fee Schedule:**

- CITY SPONSORED EVENTS: The City of Marine City is responsible for 100% of costs.
- CO-SPONSORED EVENTS: The City of Marine City is responsible for 50% of costs.
- NON-PROFIT EVENTS: Sponsored by a currently certified IRS 501C (3) Non-Profit Organization. The sponsor is responsible for 100% of costs effective January 1, 2012.
- FOR PROFIT EVENTS: The sponsor is responsible for 100% of cost.

The City of Marine City will provide the event organizers an estimate of fees for city services. The event organizers shall be given an opportunity to review these estimates prior to approval of the event. The final amount billed to the organizers will not exceed the estimated amount unless:

- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days of their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.

Melissa Bouchard  
 Signature

12/28/15  
 Date

**GENERAL INSURANCE REQUIREMENTS:**

1. Applicant/Sponsor will supply evidence of the following:
  - a. Certificate of general liability insurance with \$1,000,000 per occurrence and in the aggregate. Total coverage must be sufficient to cover possible exposure with adequate policy limits (may require higher limits if exposure is considered high).
    - i. If liquor is being served, then evidence of additional "Liquor Liability" with limits of not less than \$1,000,000 per occurrence and in the aggregate (may require higher limits if exposure is considered high).
  - b. The named of insured must be the same as the Applicant/Sponsor.
  - c. Policy coverage dates must be for the full term of the event.
  - d. The City of Marine City must be named as an "Additional Insured" on the certificate.
  - e. The City of Marine City and all of its elected and appointed officials, employees, and volunteers are to be added to the Applicant's/Sponsor's general liability policy as "Additional Insured's".
  - f. The person signing the certificate must have authority to do so.
  - g. A "Hold Harmless Agreement" is required, signed by event Applicant/Sponsor and the insurance provider (See Agreement Attached).
  - h. Complete contact information for Insurer required.

Insurance Provider:

TBD
-----

Amount of Coverage:

\$1,000,000 per occurrence
----------------------------

Contact Name, Address & Telephone Number of Insurance Provider:

Will be provided up securing policy
-------------------------------------

*(Attach Copy of Certificate of Liability Insurance)*

**RETURN ORIGINAL APPLICATION TO**

Kristen Baxter, City Clerk  
303 South Water Street  
Marine City, Michigan 48039  
Telephone: (810) 765-8830 or  
[kbaxter@marinecity-mi.org](mailto:kbaxter@marinecity-mi.org)

## Hold Harmless Agreement

City of Marine City  
303 Water Street  
Marine City, MI 48039

Marine City Festival Inc., ("Applicant") agrees to indemnify and hold harmless the City of Marine City ("City") from any and all liability, claims, demands, costs, and judgments, related to bodily injury or property damage, including attorney's fees, that the City incurs as a result of the acts or omissions of Applicant and/or its agents arising from

(Name of event) Maritime Days Festival.

Applicant additionally agrees to provide the City a Certificate of Insurance naming it as an "Additional Insured" in an amount of not less than One Million Dollars (\$1,000,000.00) as a condition for approval of this event.

Melisa Blanchard

Print Name (Rep. of Applicant/Sponsor)

President

Print Title

Melisa Blanchard

Signature

12/28/2015

Date

\_\_\_\_\_

Print Name (Rep. of Insurance Carrier)

\_\_\_\_\_

Print Title

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

## *Maritime Days 2015 Preliminary Timeline*

### Week of June 20<sup>th</sup>

Anytime DPW - Hang Banner across Broadway over streetscape

### Monday August 1<sup>st</sup>

Morning DPW – Turn on access to Water & Electric at the King Road Park (only if midway company will be staying on site)

### Wednesday August 3<sup>rd</sup>

Anytime DPW – Maritime Days to pick up snow fence, posts, and key for garbage receptacles from DPW (during business hours)

AM DPW – Turn on Water in Parks and Set up Electrical Panels in parks. Please chain boxes to/at the following locations:

1. Red Camera Pole North of Guy Center
2. River Park Sign South of Guy Center in River Park
3. Main Electrical Panel on the North side of Water Works Building

3:00 pm Road Closure – Northbound Lane of Water St (Broadway to E. St. Clair), Broadway (East of Main St), Pearl St (East of Market), Water Street (North of Broadway & Road End)

### Thursday August 4<sup>th</sup>

Anytime Designate Handicap Parking (North Side of East Saint Clair and Washington Streets East of Market Streets)

3:00 pm Road Closure – Water Street (Pearl – S. Main Street)

### Friday August 5<sup>th</sup>

10:00 am Arts & Crafts Set Up - @ 300 Broadway Lawn (10:00am – 8:00pm)  
DPW - Will need access to Electric at 300 Broadway

12:00 pm Midway Opens

4:00 pm Beer Garden Opens (Women's Civic Park)

5:30 pm Children's Parade (Walking parade throughout festival area)

6:00 pm Opening Ceremonies

TBD Battery powered children's demolition derby (Nautical Park)

7:00 pm Adult Kinetic Energy Races Starts (Registration @ 6:00 pm)

10:00 pm Fireworks – Barge Show (Rain Date is Saturday 9/1)

11:00 pm Midway Closes

1:30 am Alcohol Sales End

### Saturday August 6<sup>th</sup>

7:00 am Ribs on the River Registration (Nautical Park)

8:00 am 5K Race – Start/Finish (Route TBD)

8:30 am Children's Kinetic Energy Race Starts (Registration Begins 7:30 am)

TBD Sand Art Contest @ Beach  
DPW - (please rake beach prior to start)

TBD Kids Fishing Contest @ Lighthouse Park

10:00 am Arts and Crafts Opens @ 300 Broadway  
 10:00 pm Midway Opens  
 TBD Motorcycle Show – Water Street (Union St to Bridge St)  
 12:00 pm Beer Garden Opens (Women’s Civic Park)  
 TBD Jaws of Life Demonstration  
 6:00 pm Arts and Crafts Closes  
 10:00 pm \* Rain Delay Fireworks  
 10:00 pm Midway Closes  
 1:30 am Alcohol Sales End

**Sunday August 7<sup>th</sup>**

9:00 am Classic Car Show Registration – Nautical Park & Water Street (Union St to Bridge St)  
 10:00 am Arts and Crafts Opens @ 300 Broadway  
 11:00 am Parade Check-in and Staging Starts  
 Parade committee will post no parking on these streets early Sunday morning.  
 DPW- Temporary Road Closures 11:00 am – 3:00 pm  
 (Check-in @ TBD, Staging on S. Belle River Ave (Brown – Chartier), East of 3<sup>rd</sup> on  
 Carroll, Bruce, and Scott Streets. 3<sup>rd</sup> St. (Brown – Chartier)  
 10:00 am Midway Opens  
 12:00 pm Beer Garden Opens  
 2:00 pm Parade – Temporary Road Closures – (Route: S. Belle River Ave and over bridge, east  
 on to Bridge Street, north on Water Street, west on Broadway, south on Main exiting  
 south of the bridge.)  
 TBD Rubber Duck Race (Biff LaBuhn Bridge)  
 5:00 pm Arts & Crafts Closes  
 6:00 pm Alcohol Sales End  
 6:00 pm Midway / Festival Closes

**Monday August 3<sup>rd</sup>**

8:00 am All Roads Open, Pick up barricades anytime  
 Anytime Remove Banner across Broadway  
 Anytime Turn off Water and Electric in all parks **except** King Road (TBD)

- \*\* Private security will be in place at all times in locations of Alcohol sales
- \*\* Private overnight security will be in place on festival grounds 8/5/15 and 8/6/16
- \*\* Festival committee is responsible for dumpsters and clean up during and after festival.



RECEIVED  
JAN 07 2016  
City of Marine City

Marine City Festival Inc  
PO Box 192, Marine City, MI 48039  
Email: Info@MaritimeDays.com  
Website: www.MaritimeDays.com  
August 5, 6, 7<sup>th</sup> 2016

January 1, 2016

Dear Friend,

Marine City Festival Inc. would like to invite you to participate in the 37<sup>th</sup> Annual Maritime Days Festival Friday, August 5<sup>th</sup> through Sunday, August 7<sup>th</sup> 2016. Our dedicated volunteers already have some new and exciting activities and events planned in addition to bringing back many favorites.

If you are not familiar with Marine City Festival Inc., we are an all volunteer non-profit organization that hosts the annual summer festival in downtown Marine City called Maritime Days. This year we will continue our focus on community involvement. In addition to preserving the history, we wish to promote the present and future of Marine City while enriching the quality of living in our community. Each year Maritime Days fills Water Street with families that look forward to our classic events such as the parade, musical entertainment, juried arts and crafts show, fireworks display, Ribs on the River BBQ Competition, and International Homebuilt Soapbox Races, along with so much more.

As always we encourage our local businesses, families, and organizations to get involved and enjoy the festivities through volunteering, adopting a special event, advertising, and other sponsorship opportunities. We know many of our businesses, families, and organizations just don't have the time to adopt events or volunteer but still want to be a part of this wonderful event. That's okay, because we offer many advertising and sponsorship opportunities that are tailored to fit the needs of our sponsors and help us to reach our annual fundraising goal of \$35,000. The success of Maritime Days is largely contributed to our generous sponsors, both corporate and individual, who lend their financial support to the event. With such a modest goal, every dollar our sponsors contribute will go directly into the success of the Maritime Days Festival.

What do our sponsors get in return for their generous support? This year we are excited to announce that Marine City Festival Inc. is a 501c3 nonprofit charitable organization, which means all of our donations are now tax deductible! Additionally, all of our sponsors receive a sponsor decal to display in their business for all of their customers, employees, friends, and family to see. Sponsors will be listed as on our website, schedule of events, and displayed at the festival itself. We anticipate over 25,000 wonderful vendors, crafters, performers, competitors, and families to visit Maritime Days for the weekend, so that's a lot of exposure for only \$20 for our Family Sponsors and \$150 for Small Business Sponsors!

Enclosed you will find the 2016 Advertising & Sponsorship Options and Commitment Form, that outlines this year's base fundraising options. If these options don't meet your needs, then please contact me at your earliest convenience to discuss other possibilities. Our sponsors start getting immediate exposure on our website, facebook page, and with sponsor decals. However, if you prefer to wait until nicer weather, we understand. Please note that all commitments must be paid in full prior to the printing deadline of April 1, 2016 to be included in promotional material.

Thank you in advance for your continued support, and we look forward to seeing you in August!

Sincerely,  
2016 Maritime Days Committee

Board of Directors  
Robert Blanchard, Blanchard39msu@hotmail.com  
Marc Rau, Marczers@aol.com  
Rick Papin, D\_papin65@yahoo.com

Officers  
President - Melisa Blanchard, Stock1ma@hotmail.com  
Vice President - Rob Gardiner, Baseball1016@yahoo.com  
Treasurer - Julie Davenport, Jjd68@yahoo.com  
Secretary - Nicole DuVall, Nicoleduvall@hotmail.com



Marine City Festival Inc  
PO Box 192, Marine City, MI 48039  
Email: Info@MaritimeDays.com  
Website: www.MaritimeDays.com  
August 5, 6, 7<sup>th</sup> 2016

---

## **2016 Advertising & Sponsorship Options and Commitment Form**

### **\*TITLE SPONSOR \$15,000 \_\_\_\_\_**

- Company name highlighted as Title Sponsor on Schedule of Events and Festival Promotional Materials (excludes forms and individual event promotional items)
- Company name in all Radio Advertising with our local radio partners
- Ability to purchase discounted radio advertising through our local partners
- Company logo on all pages of Maritime Days Official Website with Hyperlink
- Banner Ad on Home Page of Maritime Days Official Website
- Social Media Posts on Facebook and Twitter
- Prime Vendor/Exhibit Space for prospecting, merchandising and distribution
- Company logo on collectable festival tee shirts and staff shirts
- Ability to hang Ten (10) company-supplied banners (3'x5') inside Festival Garden
- Free parade entry for premium advertising opportunity
- Company logo highlighted on sponsor recognition boards on festival grounds
- Five (5) festival sponsor window decals to be displayed in high visibility locations of sponsor's choice.

### **\*Fireworks Sponsor \$ 6,000 \_\_\_\_\_**

- Company highlighted as Named Fireworks Sponsor on Schedule of Events and Festival Promotional Materials (excludes forms and individual event promotional items)
- Company name in all Radio Advertising when promoting fireworks
- Ability to purchase discounted radio advertising through our local partners
- Company logo on all pages of Maritime Days Official Website with Hyperlink
- Banner Ad on Home Page of Maritime Days Official Website
- Social Media Posts on Facebook and Twitter
- Prime Vendor/Exhibit Space for prospecting, merchandising and distribution
- Company logo on festival collectable tee shirts and staff shirts
- Ability to hang (4) four company supplied banners (3'x5') inside Festival Garden
- Free parade entry for premium advertising opportunity
- Company name and logo highlighted on sponsor recognition boards on festival grounds
- Three (3) festival sponsor window decals to be displayed in hi visibility locations of sponsor choice

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#### Board of Directors

Robert Blanchard, Blanchard39msu@hotmail.com  
Marc Rau, Marczers@aol.com  
Rick Papin, D\_papin65@yahoo.com

#### Officers

President - Melisa Blanchard, Stock1ma@hotmail.com  
Vice President - Rob Gardiner, Baseball1016@yahoo.com  
Treasurer - Julie Davenport, Jjcd68@yahoo.com  
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Marine City Festival Inc  
PO Box 192, Marine City, MI 48039  
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August 5, 6, 7<sup>th</sup> 2016

**\*Main Stage Named Sponsor \$3,000.00 \_\_\_\_\_**

**\*Festival Stage Named Sponsor \$2,500.00 \_\_\_\_\_**

- Company highlighted as Named Stage Sponsor on Schedule of Events
- Company name in all radio advertising when promoting stage headliners
- Ability to purchase discounted radio advertising through our local partners
- Company logo on all pages of Maritime Days Official Website with Hyperlink
- Banner Ad on Home Page of Maritime Days Official Website
- Social Media Posts on Facebook and Twitter
- Prime Vendor/Exhibit Space for prospecting, merchandising and distribution adjacent to stage
- Company logo on festival collectable tee shirts and staff shirts
- Company logo highlighted on stage schedules and sponsor recognition boards on festival grounds
- Ability to hang (2) two company supplied banners (3'x5') on/around Sponsored Stage plus (1) additional in Festival Beverage Garden
- Free parade entry for premium advertising opportunity
- Two (2) festival sponsor window decals to be displayed in high visibility locations of sponsor's choice

**\*Named Event Sponsorship:**

\_\_\_\_\_ **Water Ski Show \$3,000**                      \_\_\_\_\_ **Ribs on the River \$2,500**

\_\_\_\_\_ **BMX Bicycle Show \$3,000**                      \_\_\_\_\_ **Parade \$2,500**

\_\_\_\_\_ **Other Event Expenses \$2,500 +**  
(insurance, permits, advertising, portable restrooms, etc)

- Company highlighted in Schedule of Events as "specific" event named sponsor
- Company name in all Radio Advertising when promoting "specific" sponsored event
- Ability to purchase discounted radio advertising through our local partners
- Company logo on ALL pages of Maritime Days Official Website with Hyperlink
- Banner Ad on Home Page of Maritime Days Official Website
- Social Media Posts on Facebook and Twitter
- Prime Vendor/Exhibit Space for prospecting, merchandising and distribution
- Company logo on collectable festival tee shirts and staff shirts
- Ability to hang (3) three company supplied banners (3'x5') inside Festival Garden
- Free parade entry for premium advertising opportunity
- Company logo highlighted on sponsor recognition boards on festival grounds
- Two (2) festival sponsor window decals to be displayed in high visibility locations of sponsor's choice

**Board of Directors**

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Marine City Festival Inc  
PO Box 192, Marine City, MI 48039  
Email: Info@MaritimeDays.com  
Website: www.MaritimeDays.com  
August 5, 6, 7<sup>th</sup> 2016

**\*Gold Sponsorship \$1000 \_\_\_\_\_**

- One (1) Vendor/Exhibit Space for prospecting, merchandising and distribution
- Company name on collectable festival tee shirts and staff shirts
- Ability to hang (1) one company supplied banner (3'x5') inside Festival Garden
- Company name on ALL pages of Maritime Days Official Website with Hyperlink
- Ability to purchase discounted radio advertising through our local partners
- Free parade entry for premium advertising opportunity
- Company name *highlighted* on Sponsor Recognition Boards on festival grounds and Schedule of Events
- Two (2) festival sponsor window decals to be displayed on storefront or auto

**\*Silver Sponsorship \$250 \_\_\_\_\_**

- Ability to purchase discounted radio advertising through our local partners
- Free parade entry for premium advertising opportunity
- One (1) festival sponsor window decal to be displayed on storefront or auto
- Business name listed on: Maritime Days Official Website Sponsor Page, Sponsor Recognition Board on festival grounds, and Schedule of Events

**\*Small Business Sponsorship \$150 \_\_\_\_\_**

**\*Family Sponsorship \$20 \_\_\_\_\_**

- One (1) festival sponsor window decal to be displayed on storefront or auto
- Business or Family (Optional) name listed on: Maritime Days Official Website Sponsor Page, Sponsor Recognition Board on festival grounds, and Schedule of Events

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Website: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Business/Family Name to be advertised? \_\_\_\_\_

Checks can be mailed to: Marine City Festival Inc., P.O. Box 192, Marine City, MI 48039

*\* Radio Advertising, Vendor space (the sale of items and size of space) Parade Entries, etc will need to be arranged with festival committee prior to event and are available on a first come basis*

*\*Sponsorship must be paid in full prior to printing deadlines (April 1, 2016) to be included in promotional material.*

Board of Directors  
Robert Blanchard, Blanchard39msu@hotmail.com  
Marc Rau, Marczers@aol.com  
Rick Papin, D\_papin65@yahoo.com

Officers  
President - Melisa Blanchard, Stock1ma@hotmail.com  
Vice President - Rob Gardiner, Baseball1016@yahoo.com  
Treasurer - Julie Davenport, ljjd68@yahoo.com

11-E



**CITY OF  
MARINE CITY**  
DEPARTMENT OF PUBLIC WORKS

303 S. Water Street  
MARINE CITY, MICHIGAN 48039  
(810) 765-9711 • Fax (810) 765-1796

TO: City Commission Members  
FROM: Michael Itrich,  
DPW Superintendent  
SUBJECT: Proposed Pavilion/Restroom Facilities  
DATE: January 12, 2016

Dear Board Members,

Chafic Kadouh, the owner of the Dairy Queen, would like to give back to the people of Marine City for the years of support of his business by donating a pavilion and restroom facilities at the South Beach Park. The proposed project would consist of a 50ft x 25ft pavilion and an 18ft x 25ft building that would include bathrooms and a supply room. This project would have a zero cost impact to the City and all plans will be drawn up by an architect, as well as all ordinances followed. Lastly, he is asking that all permit fees are waived. I support this project, as it will benefit the public and festivals in Marine City. Please find the proposed buildings and location drawings attached.

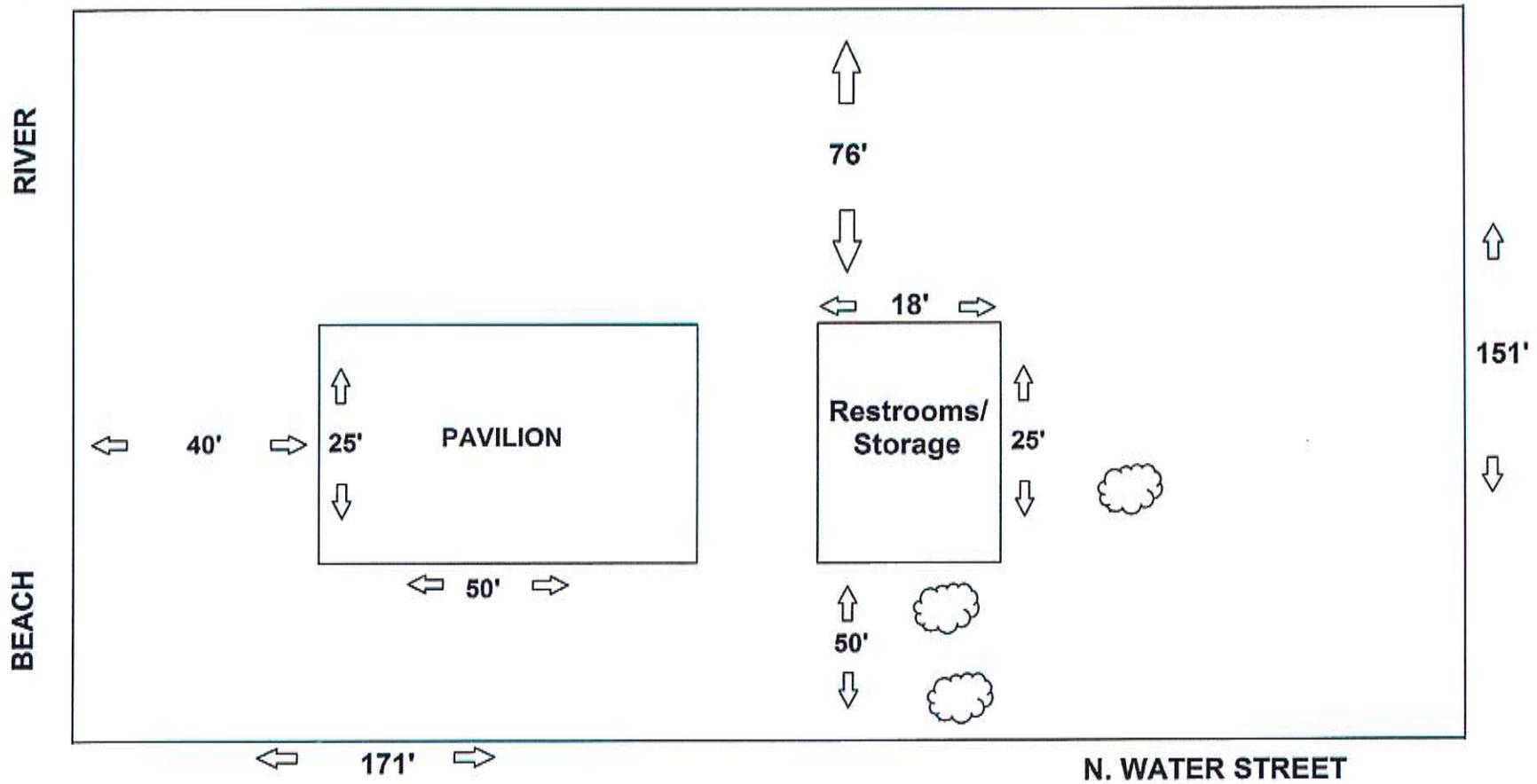
Respectfully,

A handwritten signature in cursive script that reads "Michael Itrich".

Michael Itrich



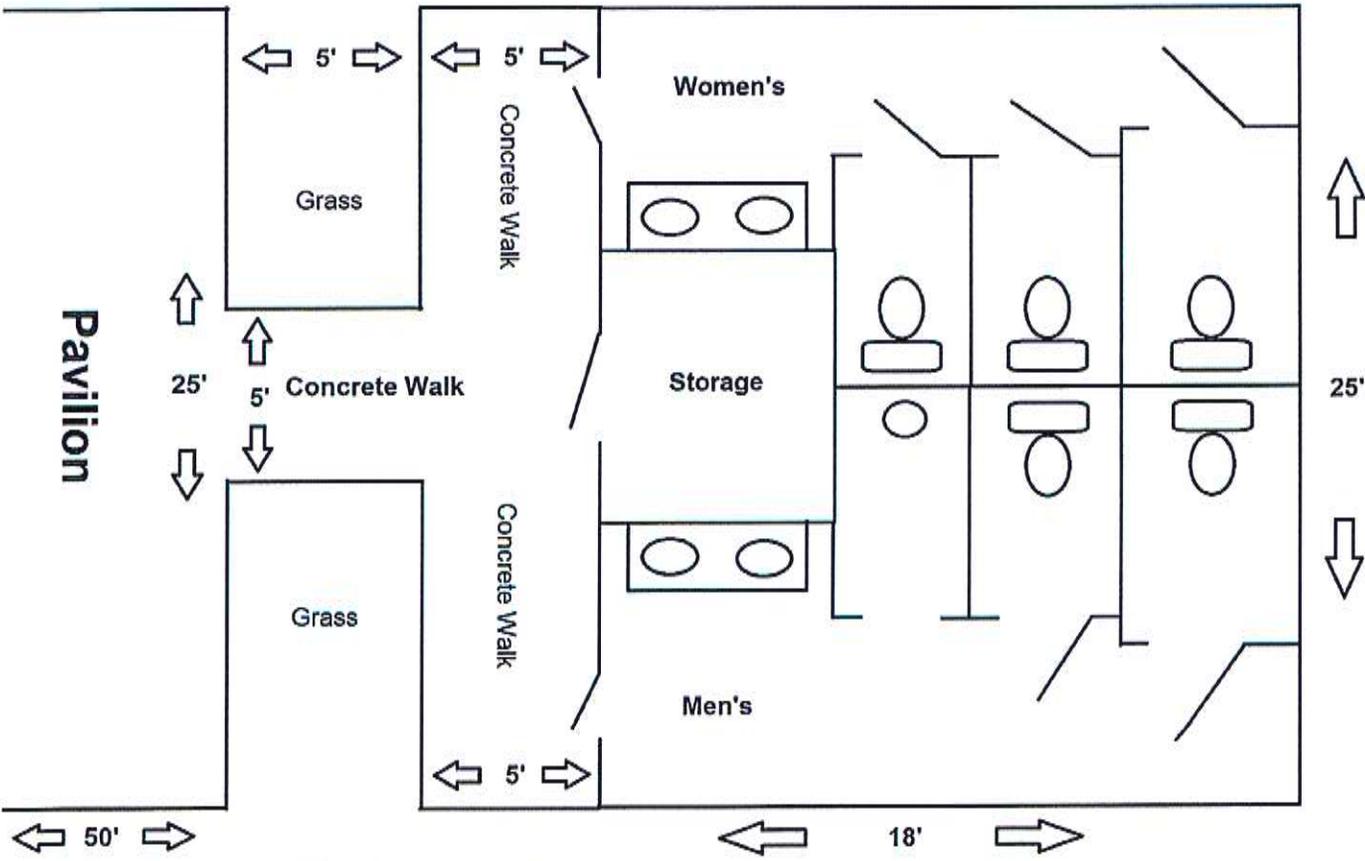
ST. CLAIR RIVER



PROPOSED PAVILION & RESTROOMS AT BEACH SOUTH



St. Clair River



### Proposed Restroom/ Storage Facility

#### Detail Sketch

- Restroom Details:
- 2 Handicap Accessible
- 3 Regular
- 1 Urinal

N. Water Street

11-F

**CITY OF MARINE CITY  
ST. CLAIR COUNTY, MICHIGAN  
RESOLUTION NO. 001-2016**

**A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS TO CARRY OUT VARIOUS INFRASTRUCTURE PROJECTS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR INFRASTRUCTURE FUNDED BY THE SAFE ROUTES TO SCHOOL PROGRAM**

Minutes of a regular meeting of the Board Commissioners of the City of Marine City, St. Clair County, Michigan, held in the Marine City Fire Hall, 200 S. Parker Street, in said City, on January 21, 2016 at 7PM.

**PRESENT:**

**ABSENT:**

The following preamble and resolution were offered by Commissioner \_\_\_\_\_, and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the Safe Routes to School program, a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT).

**WHEREAS**, the City of Marine City, in partnership with East China School District, is applying for funds through MDOT from the Safe Routes to School program to construct certain infrastructure projects throughout the City, including sidewalks, crosswalks, pedestrian lighting and pathways to enable and encourage children to safely walk and bike to school.

**WHEREAS**, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the City has authorized Elaine Leven, City Manager, to act as agent on behalf of the City to request Safe Routes to School funding, to act as the applicant’s agent during the project development, and to sign a project agreement upon receipt of a funding award.

**BE IT FURTHER RESOLVED THAT**, the City attests to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, and cost overruns.

**BE IT FURTHER RESOLVED THAT**, the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Safe Routes to School funding.

**AYES:**

**NAYS:**

**RESOLUTION DECLARED ADOPTED**

---

Raymond Skotarczyk, Mayor

**STATE OF MICHIGAN    )**  
                                  )**ss.**  
**CITY OF MARINE CITY   )**

I, the undersigned, the duly qualified and acting City Clerk of the City of Marine City, State of Michigan do hereby certify that the foregoing is a true and completed copy of a Resolution adopted by the City Commission of Marine City, at a regular meeting thereof held on the 21<sup>st</sup> day of January, 2016, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 21<sup>st</sup> day of January, 2016.

---

Kristen Baxter, City Clerk

1/11/16 Issue/Challenge	Recommendations or Counter Measure	Title of Recommendation/ Counter Measure	Who we need to involve (Funding, Partner Organizations, City, Road Agency, School, District	Position, Person Managing Activity
----------------------------	---------------------------------------	--	--	--

**EDUCATION:**

1. Parents are apprehensive to let their kids walk/bike to school even if routes are safe.	Educate parents on safety and benefits of walking to school. Use of flyers.		Elementary and Middle School, Grant	
2. Smoking along routes and around the school causes issues for students who want to walk	Educate students/adults on the negative aspects of smoking and how it is harmful to others in the area. Flyers/Signage		High School/Middle School, Grant	
3. Students are not demonstrating safe pedestrian behaviors, i.e. darting out in front of traffic	-Work with the schools to do pedestrian safety days in the student curriculum. -Physical education teachers initiate importance of walking/biking showing importance of being physically active. -REHS students present an assembly to promote safe walking/biking to school -REHS students develop signage encouraging walking/biking. -Parents form walking teams to walk with students to elementary school		Schools, Grants	

**ENCOURAGEMENT:**

1. Need to encourage parents and students to want to walk to school	Start a Walking School Bus (with a volunteer or paid position) including encouragement items for students.		Schools, Parent Groups	
2. Clean-up path behind school and shortcut	Research ownership of properties involved and have a clean-up day if appropriate		City, School, Grant	
3. Get students involved in good pedestrian behavior and encourage safety.	-Start student based reward programs such as a "mileage" club or Art contest of pictures students see on their walk to school/importance of physical activities such as walking -Look at working with the Police Department to encourage a student cadet program.		Police Department, Schools, City	

**ENFORCEMENT:**

1. Speeding around the schools	-Work with Police Department to decrease speed, including potentially purchasing a speed radar trailer. -Redo speed limits on Chartier: Lower speed and Move 45 mi hour speed from South of the school to North of School.			
2.Enforce good pedestrian behavior	Have student (or parent, police) patrols reward students for good pedestrian behavior.		Students, Parents, Police Department	
3.Pedestrian Crossing	Have police monitor safe crossings		Police department	

**ENGINEERING:**

1. Sidewalk missing from Parker to Belle River Elementary school.	-Install bike path-an off road, Multi-use path along N side of Chartier to King road and then shoot across to Belle River School.(easy for DPW to keep clean) Crossing signage as well.		City, Schools, Road Commission, Grant	
2. Dangerous crossing at Ward/Parker and Brown/Parker	-Improve crossing and pedestrian signage -Erect two "solar powered bike/pedestrian" lights (Brown/Parker and Ward/ Parker		City, Schools, Road commission, Grant	
3. Crossing in front of middle school at the Athletic Park on King Rd.	-Adding in a crossing in front of Little League Park with stripes/signage		City, schools, Road commission, Grant	
4. Lower Bridge: Poor visibility for cars and pedestrians at S. Belle River, Main, and Bridge streets	Improve pedestrian signage (erect solar at Lower bridge light warning) at Bridge and Main.		City, schools, Road commission, Grant	
5. Same as four except for Upper Bridge.	Ditto REMOVE		Ditto	
5. Pedestrian paths behind middle school and North of Ward behind Living Faith Church	Update the paths after investigation into ownership		City, Schools, Road Commission, Grant	
6. Sidewalk missing at North end of Parker/Fairbanks/Fredrich/Second/Mary in front of Marine City Grill	Reengineer the curb to add sidewalk		City, schools, Road commission, Grant	
8. WISH LIST: missing bike path from Shangri-La Trailer park to Chartier	Continue King Road bike path directly to Shortcut Road. REMOVE		City, schools, Road commission, Grant	

**EVALUATION:**

1. Team will collect data before/after school for five days to count walkers and bike safety from both schools				
2. Students will complete an evaluation questionnaire appropriate to their grade level				

**CITY OF MARINE CITY**

**TITLE VI**

**NON-DISCRIMINATION PLAN**

**303 Water Street**  
**Marine City, MI 48039**  
**Phone: 810-765-8846**  
**Fax: 810-765-4010**  
**Website: [www.marinecity-mi.org](http://www.marinecity-mi.org)**

**Title VI Coordinator:**  
**Elaine Leven, City Manager**  
**Email: [eleven@marinecity-mi.org](mailto:eleven@marinecity-mi.org)**

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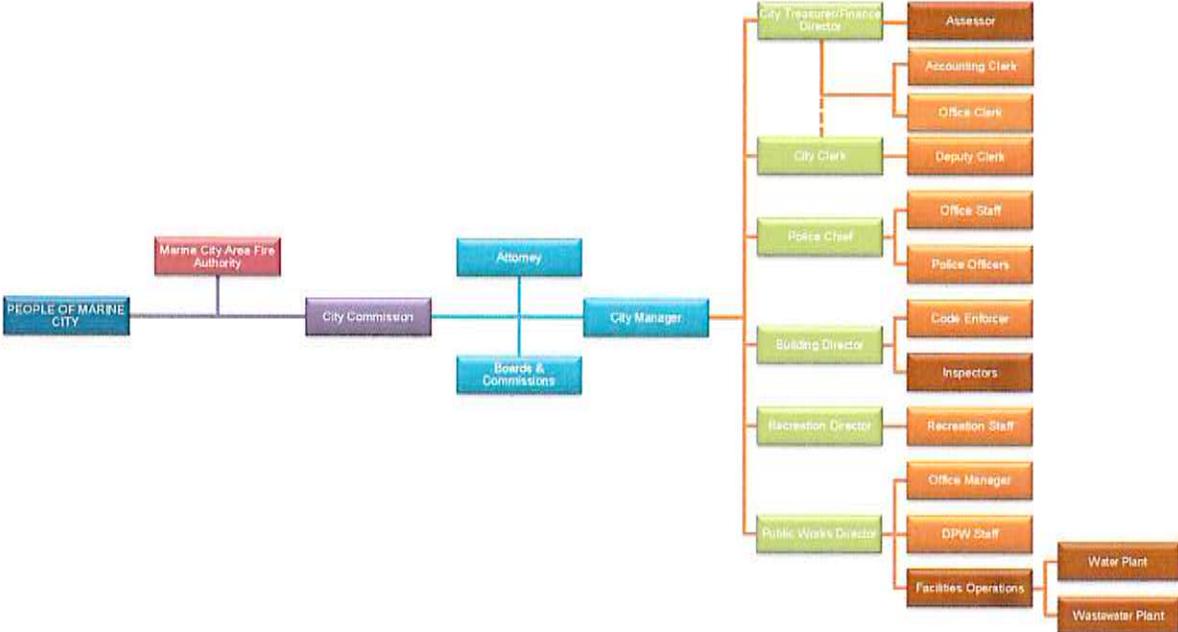
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# CITY OF MARINE CITY ORGANIZATION CHART

## City of Marine City Organizational Structure



## INTRODUCTION

The City of Marine City, formerly known as “Newport” and later as the “Village of Marine City” was incorporated as a city in June 1887. The City of Marine City provides its residents with a safe, efficient, and environmentally sound community that has preserved its rich heritage as a coastal community and celebrates its beautiful architecture, ample cultural resources, and its unique waterfront location. City of Marine City serves all people, including minority populations, low-income populations, the elderly, persons with disabilities, and extends a warm welcome to the great number of tourists it attracts to the City. The City of Marine City recognizes its responsibility to provide fairness and equity in all of its programs, services, and activities, and that it must abide by and enforce federal and state civil rights legislation.

Title VI of the Civil Rights Act of 1964, is the overarching civil rights law which prohibits discrimination based on race, color, or national origin, in any program, service or activity that receives federal assistance. Specifically, Title VI assures that, “No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance.” Title VI has been broadened by related statutes, regulations and executive orders. Discrimination based on sex is prohibited by Section 324 of the Federal-Aid Highway Act, which is the enabling legislation of the Federal Highway Administration (FHWA). The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 prohibit unfair and inequitable treatment of persons as a result of projects which are undertaken with Federal financial assistance. The Civil Rights Restoration Act of 1987 clarified the intent of Title VI to include all programs and activities of federal-aid recipients and contractors whether those programs and activities are federally funded or not.

In addition to statutory authorities, Executive Order 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” signed in February of 1994, requires federal agencies to achieve Environmental Justice as part of its mission by identifying disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations. Environmental Justice initiatives are accomplished by involving the potentially affected public in the development of transportation projects that fit within their communities without sacrificing safety or mobility. In 1997, the U.S. Department of Transportation (USDOT) issued its DOT Order to Address Environmental Justice in Minority Populations and Low-Income Populations to summarize and expand upon the requirements of Executive Order 12898 on Environmental Justice. Also, Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency (LEP),” provides that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives Federal financial assistance.

As a recipient of federal financial assistance, the City of Marine City must provide access to individuals with limited ability to speak, write, or understand the English language. The City will not restrict an individual in any way from the enjoyment of any advantage or privilege enjoyed by others receiving any service, financial aid, or other benefit under its programs or projects. Individuals may not be subjected to criteria or methods of administration which cause

adverse impact because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program because of race, color or national origin. Therefore, the primary goals and objectives of the City of Marine City's Title VI Program are:

1. To assign roles, responsibilities, and procedures for ensuring compliance with Title VI of the Civil Rights Act of 1964 and related regulations and directives;
2. To ensure that people affected by the City's programs and projects receive the services, benefits, and opportunities to which they are entitled without regard to race, color, national origin, age, sex, or disability;
3. To prevent discrimination in the City of Marine City's programs and activities, whether those programs and activities are federally funded or not;
4. To establish procedures for identifying impacts in any program, service, or activity that may create illegal adverse discrimination on any person because of race, color, national origin, age, sex, or disability; or on minority populations, low-income populations, the elderly, and all interested persons and affected Title VI populations;
5. To establish procedures to annually review Title VI compliance within specific program areas within the City;
6. To set forth procedures for filing and processing complaints by persons who believe they have been subjected to illegal discrimination under Title VI in the City's services, programs or activities.

As a sub-recipient of federal transportation funds, the City of Marine City must comply with federal and state laws, and related statutes, to ensure equal access and opportunity to all persons, with respect to transportation services, facilities, activities, and programs, without regard to race, color, national origin, sex, socio-economic status, or geographical location. Every effort will be made to prevent discrimination in any program or activity, whether those programs and activities are federally funded or not, as guaranteed by the Civil Rights Restoration Act of 1987.

The City of Marine City shall also ensure that their sub-recipients adhere to state and federal law and include in all written agreements or contracts, assurances that the sub-recipient must comply with Title VI and other related statutes. The City of Marine City, as a sub-recipient who distributes federal transportation funds, shall monitor their sub-recipients for voluntary compliance with Title VI. In the event that non-compliance is discovered, the City will make a good faith effort to ensure that the sub-recipient corrects any deficiencies arising out of complaints related to Title VI; and that sub-recipients will proactively gauge the impacts of any program or activity on minority populations and low-income populations, the elderly, persons with disabilities, all interested persons and affected Title VI populations.

## **Discrimination under Title VI**

There are two types of illegal discrimination prohibited under Title VI and its related statutes. One type of discrimination which may or may not be intentional is “disparate treatment.” Disparate treatment is defined as treating similarly situated persons differently because of their race, color, national origin, sex, disability, or age.

The second type of illegal discrimination is “disparate impact.” Disparate impact discrimination occurs when a “neutral procedure or practice” results in fewer services or benefits, or inferior services or benefits, to members of a protected group. With disparate impact, the focus is on the consequences of a decision, policy, or practice rather than the intent.

The City of Marine City’s efforts to prevent such discrimination must address, but not be limited to, a program’s impacts, access, benefits, participation, treatment, services, contracting opportunities, training, investigation of complaints, allocation of funds, prioritization of projects, and the overarching functions of planning, project development and delivery, right-of-way, construction, and research.

The City of Marine City has developed this Title VI Plan to assure that services, programs, and activities of the City are offered, conducted, and administered fairly, without regard to race, color, national origin, sex, age, or disability of the participants or beneficiaries of federally funded programs, services, or activities (see Title VI Assurances).

**CITY OF MARINE CITY  
NON-DISCRIMINATION POLICY STATEMENT**

The City of Marine City reaffirms its policy to allow all individuals the opportunity to participate in federal financially assisted services and adopts the following provision:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” In applying this policy, the City and its sub-recipients of federal funds shall not:

1. Deny any individual with any service, opportunity, or other benefit for which such individual is otherwise qualified;
2. Provide any individual with any service, or other benefit, which is inferior (in quantity or quality) to, or which is provided in a different manner from that which is provided to others;
3. Subject any individual to segregated or disparate treatment in any manner related to such individual’s receipt of services or benefits;
4. Restrict an individual in any way from the enjoyment of services, facilities or any other advantage, privilege or other benefit provided to others;
5. Adopt or use methods of administration, which would limit participation by any group of recipients or subject any individual to discrimination;
6. Address any individual in a manner that denotes inferiority because of race, color, or national origin;
7. Permit discriminatory activity in a facility built in whole or in part with federal funds;
8. Deny any segment of the population the opportunity to participate in the operations of a planning or advisory body that is an integral part of a federally funded program;
9. Fail to provide information in a language other than English to potential or actual beneficiaries who are of limited English speaking ability, when requested and as appropriate;
10. Subject an individual to discriminatory employment practices under any federally funded program whose objective is to provide employment;
11. Locate a facility in any way, which would limit or impede access to a federally-funded service or benefit.

The City of Marine City will actively pursue the prevention of any Title VI deficiencies or violations and will take the necessary steps to ensure compliance. If irregularities occur in the administration of the program's operation, procedures will be promptly implemented to resolve Title VI issues all within a period not to exceed 90 days.

The City of Marine City designates Elaine Leven, City Manager, as the Title VI Coordinator. The City Manager will be responsible for initiating and monitoring Title VI activities and other required matters, ensuring that the City of Marine City complies with the Title VI regulations and pursues prevention of Title VI deficiencies or violations. Inquiries concerning the City of Marine City and Title VI may be directed to the City Manager, 303 South Water Street, Marine City, MI 48039; Phone: 810-765-0513; Fax: 810-765-4010; Email: [eleven@marinecity-mi.org](mailto:eleven@marinecity-mi.org).

---

Raymond Skotareczyk  
Mayor

---

Elaine Leven  
City Manager/Title VI Coordinator

## CITY OF MARINE CITY TITLE VI ASSURANCES

The City of Marine City (hereinafter referred to as the "Recipient") hereby agrees that as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d-42 USC 2000d-4 (hereinafter referred to as the "Act"), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-Assisted Programs for the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient received Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and hereby gives assurances that it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7 (a) (1) and (b) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurance with respect to the Federal Aid Highway Program:

1. That the Recipient agrees that each "program" and each "facility" as defined in subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federal Aid Highway Programs and, in adapted form in all proposals for negotiated agreements:

“The (Recipient), in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, SubTitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”
3. That the Recipient shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clauses of Appendix B of this assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under the Federal Aid Highway Program.
8. That this assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom it delegates specific authority to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, sub-contractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

City of Marine City

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Raymond Skotarczyk, Mayor

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Date

## AUTHORITIES

**Title VI of the Civil Rights Act of 1964, 42 USC 2000d to 2000d-4; 42 USC 4601 to 4655; 23 USC 109(h);**

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of race, color, or national origin (including Limited English Proficiency), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance (please refer to 23 CFR 200.9 and 49 CFR 21). Related statutes have broadened the grounds to include age, sex, low income, and disability.

The Civil Rights Restoration Act of 1987 also broadened the scope of Title VI coverage by expanding the definition of terms “programs or activities” to include all programs or activities of Federal Aid recipients, sub-recipients, and contractors, whether such programs and activities are federally assisted or not (Public Law 100-259 [S. 557] March 22, 1988).

**Federal Aid Highway Act of 1973, 23 USC 324:** No person shall on the ground of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal assistance under this title or carried on under this title.

**Age Discrimination Act of 1975, 42 USC 6101:** No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving federal financial assistance.

**Americans With Disabilities Act of 1990 PL 101-336:** No qualified individual with a disability shall, by reason of his/her disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination by a department, agency, special purpose district or other instrumentality of a state or local government.

**Section 504 of the Rehabilitation Act of 1973:** No qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity that receives or benefits from federal financial assistance.

**USDOT Order 1050.2:** Standard Title VI Assurances

**EO12250:** Department of Justice Leadership and coordination of Non-discrimination Laws.

**EO12898:** Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations.

**28 CFR 50.3:** Guidelines for the enforcement of Title VI of the Civil Rights Act of 1964.

**EO13166:** Improving Access to Services for Persons with Limited English Proficiency.

## DEFINITIONS

Adverse Effects – The totality of significant individual or cumulative human health or environmental effects including interrelated social and economic effects, which may include, but are not limited to: (See Appendix E for additional discussion of “significant”)

- Bodily impairment, infirmity, illness or death
- Air, noise and water pollution and soil contamination
- Destruction or disruption of man-made or natural resources
- Destruction or diminution of aesthetic values
- Destruction or disruption of community cohesion or community’s economic vitality
- Destruction or disruption of the availability of public and private facilities and services
- Adverse employment effects
- Displacement of person’s businesses, farms or non-profit organizations
- Increased traffic congestion, isolation, exclusion or separation of minority or low-income individuals within a given community or from the broader community
- Denial of, reduction in, or significant delay in the receipt of benefits of the City programs, policies and activities

Federal Assistance – Includes grants and loans of federal funds; the grant or donation of federal property and interests in property; the detail of federal personnel, federal property or any interest in such property without consideration or at a nominal consideration or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient; and any federal agreement, arrangement or other contract which has, as one of its purposes, the provision of assistance.

Limited English Proficiency - Individuals with a primary or home language other than English who must, due to limited fluency in English, communicate in that primary or home language if the individuals are to have an equal opportunity to participate effectively in or benefit from any aid, service or benefit provided by the City.

Low-Income – A person whose median household income is at or below the Department of Health and Human Service Poverty guidelines (see <http://aspe.hhs.gov/poverty/>).

Low-Income Population – Any readily identifiable group of low-income persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed City program, policy or activity.

Minority – A person who is:

- a. Black – A person having origins in any of the black racial groups of Africa;
- b. Hispanic – A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race;
- c. Asian American – A person having origins in any of the original people of the Far East, Southeast Asia, the Indian sub-continent, or the Pacific Islands; or

- d. American Indian and Alaskan Native – A person having origins in any of the original people of North America and who maintains cultural identification through tribal affiliation or community recognition.

Minority Population – Any readily identifiable groups of minority persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed City program, policy or activity.

Non-Compliance – A recipient has failed to meet prescribed requirements and has shown an apparent lack of good faith effort in implementing all the requirements of Title VI and related statutes.

Persons – Where designation of persons by race, color or national origin is required, the following designation ordinarily may be used; “White not of Hispanic origin”, “Black not of Hispanic origin”, “Hispanic”, “Asian or Pacific Islander”, “American Indian or Alaskan Native”. Additional sub-categories based on national origin of primary language spoken may be used, where appropriate, on either a national or a regional basis.

Program – Includes any road or park project including planning or any activity for the provision of services financial aid or other benefits to individuals. This includes education or training, work opportunities, health welfare, rehabilitation, or other services, whether provided directly by the recipient of federal financial assistance or provided by others through contracts or other arrangements with the recipient.

Recipient - Any state, territory, possession, the District of Columbia, Puerto Rico, or any political subdivision, or instrumentality thereof, or any public or private agency, institution, or organization, or other entity, or any individual, in any state, territory, possession, the District of Columbia, or Puerto Rico, to whom Federal assistance is extended, either directly or through another recipient, for any program. Recipient includes any successor, assignee, or transferee thereof, but does not include any ultimate beneficiary under any such program.

Significant Adverse effects on Minority and Low-Income Populations – An adverse effect that:

- a. is predominantly borne by a minority population and/or a low-income population, or
- b. will be suffered by the minority population and/or low-income population and is shown to be appreciably more severe or greater in magnitude than the adverse effect that will be suffered by the non-minority population and/or non-low-income population.

Sub-Recipient – Any agency such as a council of governments, regional planning agency, or educational institution, for example, that received Federal Highway Administration (FHWA) funds through the State DOT and not directly from the FHWA. Other agencies, local governments, contractors, consultants that receive these funds are all considered sub-recipients.

## ADMINISTRATION – GENERAL

The City of Marine City designates Elaine Leven, City Manager, as the Title VI Coordinator (hereinafter referred to as the “Title VI Coordinator”). Ms. Leven shall have lead responsibility for coordinating the administration of the Title VI and related statutes, programs, plans, and assurances.

Complaints: If any individual believes that he/she or any other program beneficiaries have been the object of unequal treatment or discrimination as to the receipt of benefits and/or service, or on the grounds of race, color, national origin (including Limited English Proficiency), sex, age or disability, he/she may exercise his/her right to file a complaint with the City. Complaints may be filed with the Title VI Coordinator. Every effort will be made to resolve complaints informally at the lowest level.

Data Collection: Statistical data on race, color, national origin, English language ability and sex of participants in and beneficiaries of the City programs; e.g., impacted citizens and affected communities will be gathered and maintained by the City. The gathering procedures will be reviewed annually to ensure sufficiency of the data in meeting the requirements of the Title VI program.

Program Reviews: Special emphasis program reviews will be conducted based on the annual summary of Title VI activities, accomplishments, and problems. The reviews will be conducted by the Title VI Coordinator to assure effectiveness in their compliance of Title VI provisions. The Title VI Coordinator will coordinate efforts to ensure the equal participation in all their programs and activities at all levels. The City does not have any special emphasis programs at this time.

Title VI Reviews on Sub-Recipients: Title VI compliance reviews will be conducted annually by the Title VI Coordinator. Priority for conducting reviews will be given to those recipients of federal (U.S. Department of Transportation) funds with the greatest potential of impact to those groups covered by the Act. The reviews will entail examination of the recipients’ adherence to all Title VI requirements. The status of each review will be reported in the annual update and reported to relevant U.S. Department of Transportation (USDOT) modes upon request.

Annual Reporting Form: The Title VI Coordinator will be responsible for coordination, compilation, and submission of the annual reporting form data to the Michigan Department of Transportation (MDOT), Civil Rights Program Unit via the Sub-Recipient Annual Certification Form (MDOT form #0179) by October 5<sup>th</sup>.

Title VI Plan Updates: If updated, a copy of Title VI Plan will be submitted to the MDOT, Civil Rights Program Unit, as soon as the update has been completed, or as soon as practicable, and no later than 30 days if significant changes are made.

Public Dissemination: The City will disseminate Title VI Program information to the City employees and to the general public. Title VI Program information will be submitted to sub-recipients, contractors and beneficiaries. Public dissemination will include inclusions of Title VI

language in contracts and publishing the City's Title VI Plan within 90 days of approval on the main page of the City of Marine City's internet website, at [www.marinecity-mi.org](http://www.marinecity-mi.org).

Remedial Action: The City, through the Title VI Coordinator, will actively pursue the prevention of Title VI deficiencies and violations and will take the necessary steps to ensure compliance with all program administrative requirements. When deficiencies are found, procedures will be promptly implemented to correct the deficiencies and to put in writing the corrective action(s). The period to determine corrective action(s) and put it/them in writing to effect compliance may not exceed 90 days from the date the deficiencies are found.

## LIMITED ENGLISH PROFICIENCY (LEP)

On August 11, 2000, President William J. Clinton signed an executive order, Executive Order 13166: Improving Access to Service for Persons with Limited English Proficiency<sup>i</sup>, to clarify Title VI of the Civil Rights Act of 1964. It had as its purpose, to ensure accessibility to programs and services to otherwise eligible persons who are not proficient in the English language.

This executive order stated that individuals who do not speak English well and who have a limited ability to read, write and speak, or understand English are entitled to language assistance under Title VI of the Civil Rights Act of 1964 with respect to a particular type of service, benefit, or encounter<sup>ii</sup>. These individuals are referred to as being limited in their ability to speak, read, write, or understand English, hence the designation, “LEP,” or Limited English Proficient. The Executive Order states that:

“Each federal agency shall prepare a plan to improve access to its federally conducted programs and activities by eligible LEP persons. Each plan shall be consistent with the standards set forth in the LEP Guidance, and shall include the steps the agency will take to ensure that eligible LEP persons can meaningfully access the agency’s programs and activities.”

Not only do all federal agencies have to develop LEP plans as a condition of receiving federal financial assistance, recipients have to comply with Title VI and LEP guidelines of the federal agency from which funds are provided as well.

Federal financial assistance includes grants, training, use of equipment, donations of surplus property, and other assistance. Recipients of federal funds range from state and local agencies, to nonprofits and organizations. Title VI covers a recipient’s entire program or activity. This means all parts of a recipient’s operations are covered, even if only one part of a recipient’s organization receives the federal assistance. Simply put, any organization that receives federal financial assistance is required to follow this Executive Order.

The City of Marine City receives funds from the US Department of Transportation via the Federal Highway Administration.

The US Department of Transportation published *Policy Guidance Concerning Recipients’ responsibilities to Limited English Proficient Person* in the December 14<sup>th</sup>, 2005 Federal Register.<sup>iii</sup>

The Guidance implies that the City of Marine City is an organization that must follow this guidance:

This guidance applies to all DOT funding recipients, which include state departments of transportation, state motor vehicle administrations, airport operators, metropolitan planning organizations, and regional, state, and local transit operators, among many others. Coverage

extends to a recipient's entire program or activity, i.e., to all parts of a recipient's operations. This is true even if only one part of the recipient receives the Federal assistance. For example, if DOT provides assistance to a state department of transportation to rehabilitate a particular highway on the National Highway System, all of the operations of the entire state department of transportation—not just the particular highway program or project—are covered by the DOT guidance.

### **Elements of an Effective LEP Policy**

The US Department of Justice, Civil Rights Division has developed a set of elements that may be helpful in designing an LEP policy or plan. These elements include:

1. Identifying LEP persons who need language assistance
2. Identifying ways in which language assistance will be provided
3. Training Staff
4. Providing notice to LEP persons
5. The recommended method of evaluating accessibility to available transportation services is the Four-Factor Analysis identified by the USDOT.

These recommended plan elements have been incorporated into this plan.

### **Methodology for Assessing Needs and Reasonable Steps for an Effective LEP Policy**

The DOT guidance outlines four factors recipients should apply to the various kinds of contacts they have with the public to assess language needs and decide what reasonable steps they should take to ensure meaningful access for LEP persons:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee.
2. The frequency with which LEP individuals come in contact with the program.
3. The nature and importance of the program, activity, or service provided by the recipient to the LEP Community.
4. The resources available to the City of Marine City and overall cost.

The greater the number or proportion of eligible LEP persons, the greater the frequency with which they have contact with a program, activity, or service and the greater the importance of that program, activity, or service, the more likely enhanced language services will be needed. The intent of DOT's guidance is to suggest a balance that ensures meaningful access by LEP persons to critical services while not imposing undue burdens on small organizations and local governments.

Smaller recipients with more limited budgets are typically not expected to provide the same level of language service as larger recipients with larger budgets.

The DOT guidance is modeled after the Department of Justice’s guidance and requires recipients and sub-recipients to take steps to ensure meaningful access to their programs and activities to LEP persons. More information for recipients and sub-recipients can be found at <http://www.lep.gov>.

**The Four-Factor Analysis**

This plan uses the recommended four-factor analysis of an individualized assessment considering the four factors outlined above. Each of the following factors is examined to determine the level and extent of language assistance measures required to sufficiently ensure meaningful access to City of Marine City services and activities that may affect their quality of life. Recommendations are then based on the results of the analysis.

**Factor 1: The Proportion, Numbers and Distribution of LEP Persons**

The Census Bureau has a range for four classifications of how well people speak English. The classifications are: ‘very well,’ ‘well,’ ‘not well,’ and ‘not at all.’ For our planning purposes, we are considering people that speak English less than ‘very well’ as Limited English Proficient persons.

As seen in Table #1, the Census 2013 Data for the City of Marine City shows a small number of the population that speak English less than ‘very well.’

**TABLE #1**

LANGUAGE SPOKEN AT HOME	# of Individuals	Percentage
Population 5 years and over	3,939	
English only	3,837	97.4%
Language other than English	102	2.6%
Speak English less than "very well"	16	0.4%
Spanish	32	0.8%
Speak English less than "very well"	0	0.0%
Other Indo-European languages	22	0.6%
Speak English less than "very well"	0	0.0%
Asian and Pacific Islander languages	48	1.2%
Speak English less than "very well"	16	0.4%
Other languages	0	0.0%
Speak English less than "very well"	0	0.0%

Source: U.S. Census Bureau, American FactFinder website  
 DP02: SELECTED SOCIAL CHARACTERISTICS IN THE UNITED STATES

## **Factor 2: Frequency of Contact with LEP Individuals**

The City has conducted an informal survey of our employees with regard to whether they have had encounters with LEP individuals in the performance of their job functions and found that they have not had any encounters with LEP individuals. We have offices accessible to the public and therefore accessible to LEP individuals. We also have staff that work in the field that could encounter LEP individuals. Additionally, regular City Council meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of every month, which would potentially bring LEP individuals to these meetings. Given the number of LEP individuals, as displayed in Table #1 (above), the probability of our employees to encounter an LEP individual is low.

## **Factor 3: The Nature and Importance of the Program, Activity, or Service to LEP**

The City of Marine City serves individuals throughout the City in a variety of ways including managing roads, water, sewer, police, fire, elections, and other services to residents and other individuals, such as visitors and those traversing the state. The nature of the services that the City provides is very important to an individual's day-to-day life. Therefore the denial of services to an LEP individual could have a significant detrimental effect. Given the number of LEP individuals in the City, we will ensure accessibility to all of our programs, services, and activities.

## **Factor 4: The Resources Available to the City of Marine City and Overall Cost**

US Department of Transportation Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons published in the Federal Register: December 14, 2005 (Volume 70, Number 239) states:

*"Certain DOT recipients, such as those serving very few LEP persons or those with very limited resources, may choose not to develop a written LEP plan."*

The City of Marine City serves very few LEP persons and has very limited resources. However, it has decided to include a LEP section in its Title VI Plan in order to comply with the Executive Order and to ensure access and reasonable accommodations for LEP persons who may be unknown at this time.

## **Safe Harbor Stipulation**

Federal law provides a "Safe Harbor" situation so that recipients can ensure with greater certainty that they comply with their obligation to provide written translations in languages other than English. A "Safe Harbor" means that if a recipient provides written translation in certain

circumstances, such action will be considered strong evidence of compliance with the recipient's written-translation obligations under Title VI.

The failure to provide written translations under the circumstances does not mean there is non-compliance, but rather provides a guide for recipients that would like greater certainty of compliance than can be provided by a fact-intensive, four factor analysis. For example, even if a Safe Harbor is not used, if written translation of a certain document(s) would be so burdensome as to defeat the legitimate objectives of its program, it is not necessary. Other ways of providing meaningful access, such as effective oral interpretation of certain vital documents, might be acceptable under such circumstances.

Strong evidence of compliance with the recipient's written translation obligations under "Safe Harbor" includes providing written translations of vital documents for each eligible LEP language group that constitutes 5% or 1,000, whichever is less, of the population of persons eligible to be served or likely to be affected or encountered. Translation of other documents, if needed, can be provided orally.

This "Safe Harbor" provision applies to the translation of written documents only. It does not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and are reasonable.

Given the small number of LEP language group members, the City of Marine City's budget and number of staff, it is deemed that written translations of vital documents would be so burdensome as to defeat the legitimate objectives of our programs. It is more appropriate for the City of Marine City to proceed with oral interpretation options for compliance with LEP regulations.

### **Providing Notice to LEP Persons**

USDOT LEP guidance says:

Once an agency has decided, based on the four factors, that it will provide language service, it is important that the recipient notify LEP persons of services available free of charge. Recipients should provide this notice in languages LEP persons would understand.

The guidance provides several examples of notification including:

1. Signage, in languages that an LEP individual would understand that free language assistance is available with advance notice.
2. Stating in outreach documents that free language services are available from the agency.

3. Working with community-based organizations and other stakeholders to inform LEP individuals of the recipient's services, including the availability of language assistance services.

Statements in languages that an LEP individual would understand will be placed in public information and public notices informing LEP individuals that those requiring language assistance and/or special accommodations will be provided the requested service free of charge, with reasonable advance notice to the City of Marine City.

### **Options and Proposed Actions**

#### **Options:**

Federal fund recipients have two (2) main ways to provide language services: oral interpretation either in person or via telephone interpretation service and written translation. The correct mix should be based on what is both necessary and reasonable in light of the four-factor analysis.<sup>iv</sup>

The City of Marine City is defining an interpreter as a person who translates spoken language orally, as opposed to a translator, who translates written language or who transfers the meaning of written text from one language into another. The person who translates orally is not a translator, but an interpreter.<sup>v</sup>

Considering the relatively small size of the City, the small number of LEP individuals in the service area, and limited financial resources, it is necessary to limit language aid to the most basic and cost-effective services. However, when requested appropriate assistance will be provided.

#### **What the City of Marine City will do. What actions will the City of Marine City take?**

- Notify the public that interpreter services are available upon request, with seven day advance notice.
- With advance notice of seven calendar days, the City will provide interpreter services at public meetings, including language translation and signage for the hearing impaired.
- The City will utilize the *Translators Resource List* as provided by MDOT for translation services and verbal interpretation.
- The Census Bureau "I-speak" Language Identification Card will be distributed to all employees that may potentially encounter LEP individuals.
- Once the LEP individual's language has been identified, an agency from the *Translators Resource List* will be contacted to provide interpretation services.

- Publications of the City’s complaint form will be made available online and upon request.
- In the event that a City employee encounters a LEP individual, they will follow the procedure listed below:

#### OFFICE ENCOUNTER

1. Provide an I-speak language identification card to determine the language spoken by the LEP individual.
2. Once the foreign language is determined, provide information to Title VI Coordinator who will contact an interpreter from MDOT’s *Translators Resource List*.
3. If the need is for a document to be translated, the Title VI Coordinator will have the document translated and provided to the requestor as soon as possible.

#### ROAD ENCOUNTER

1. Road crew employee will immediately contact the Title VI Coordinator for assistance, and provide an I-speak language identification card to the LEP individual to determine the language spoken by the individual.
2. Once the foreign language is determined, provide information to Title VI Coordinator who will contact an interpreter from MDOT’s *Translators Resource List* to provide telephonic interpretation.
3. If the need is for a document to be translated, the Title VI Coordinator will have the document translated and provided to the requestor as soon as possible.

#### IN WRITING

1. Once a letter has been received it will be immediately forwarded to the Title VI Coordinator.
2. The Title VI Coordinator will contact a translator from the MDOT’s *Translators Resource List* to determine the specifics of the letter request information.
3. The Title VI Coordinator will work with the selected agency to provide the requested service to the individual in a timely manner.

#### OVER THE PHONE

1. If someone calls into our office speaking another language, every attempt will be made to keep that individual on the line until an interpreter can be conferenced into the line, and if possible, determine the language spoken by the caller.

2. Once the language spoken by the caller has been identified, we will proceed with providing the requested assistance to the LEP individual.

### **The City of Marine City's Staff Training**

The City of Marine City's staff will be provided training on the requirements for providing meaningful access to services for LEP persons.

### **ENVIRONMENTAL JUSTICE (EJ)**

Compliance with Title VI includes ensuring that no minority or low income population suffers "disproportionately high and adverse human health or environmental effect" due to any "programs, policies and activities" undertaken by any agency receiving federal funds. This obligation will be met by the City in the following ways:

- When planning specific programs or projects, identifying those populations that will be affected by a given program or project.
- If a disproportionate effect is anticipated, follow mitigation procedures.
- If mitigation options do not sufficiently eliminate the disproportionate effect, discussing and, if necessary, implementing reasonable alternatives.

Disproportionate effects are those effects which are appreciably more severe for one group or predominantly borne by a single group. The City will use U.S. Census data to identify low income and minority populations.

Where a project impacts a small number or area of low income or minority populations, the City will document that:

- Other reasonable alternatives were evaluated and were eliminated for reasons such as the alternatives impacted a far greater number of people or did greater harm to the environment; etc.
- The project's impact is unavoidable;
- The benefits of the project far out-weigh the overall impacts; and
- Mitigation measures are being taken to reduce the harm to low income or minority populations.

If it is concluded that no minority and/or low income population groups are present in the project area, the City will document how the conclusion was reached. If it is determined that one or more of these population groups are present in the area, the City will administer a potential disproportionate effects test.

The following steps will be taken to assess the impact of projects on minorities and/or low income population groups:

**STEP ONE:** Determine if a minority or low income population is present within the project area. If the conclusion is that no minority and/or low income population is present within the project area, document how the conclusion was reached. If the conclusion is that there are minority population groups and/or low income population groups present, proceed to Step Two.

**STEP TWO:** Determine whether project impacts associated with the identified low income and minority populations are disproportionately high and adverse. In doing so, refer to the list of potential impacts and questions contained in Appendix E. If it is determined that there are disproportionately high and adverse impacts to minority and low income populations, proceed to Step Three.

**STEP THREE:** Propose measures that will avoid, minimize and/or mitigate disproportionately high and disproportionate adverse impacts and provide offsetting benefits and opportunities to enhance communities, neighborhoods and individuals affected by proposed project.

**STEP FOUR:** If after mitigation, enhancements and offsetting benefits to the affected populations, there remains a high and disproportionate adverse impact to minority or low income populations, then the following questions must be considered:

Question 1: Are there further mitigation measures that could be employed to avoid or reduce the adverse effect to the minority or low income population?

Question 2: Are there other additional alternatives to the proposed action that would avoid or reduce the impacts to the low income or minority populations?

Question 3: Considering the overall public interest, is there a substantial need for the project?

Question 4: Will the alternatives that would satisfy the need for the project and have less impact on protected populations (a) have other social economic or environmental impacts that are more severe than those of the proposed action (b) have increased costs of extraordinary magnitude?

**STEP FIVE:** Include all findings, determinations or demonstrations in the environmental document prepared for the project.

## FILING A TITLE VI COMPLAINT

### I. Introduction

The Title VI complaint procedures are intended to provide aggrieved persons an avenue to raise complaints of discrimination regarding the City programs, activities, and services, as required by statute.

### II. Purpose

The purpose of the discrimination complaint procedures is to describe the process used by the City for processing complaints of discrimination under Title VI of the Civil Rights Act of 1964 and related statutes.

### III. Roles and Responsibilities

The Title VI Coordinator has overall responsibility for the discrimination complaint process and procedures. The Title VI Coordinator may, at his/her discretion assign a capable person to investigate the complaint.

The designated investigator will conduct an impartial and objective investigation, collect factual information and prepare a fact-finding report based upon information obtained from the investigation.

### IV. Filing a Complaint

The complainant shall make himself/herself reasonably available to the designated investigator, to ensure completion of the investigation within the timeframes set forth.

Applicability: The complaint procedures apply to the beneficiaries of City programs, activities, and services, including but not limited to: the public, contractors, sub-contractors, consultants, and other sub-recipients of federal and state funds.

Eligibility: Any person who believes that he/she has been excluded from participation in, denied benefits or services of any program or activity administered by the City or its sub-recipients, consultants, and contractors on the basis of race, color, national origin (including Limited English Proficiency), sex, age or disability may bring forth a complaint of discrimination under Title VI.

Time Limitation on Filing Complaints: Title VI complaints may be filed with the Title VI Coordinator's office. In all situations, the employees of the City must contact the Title VI Coordinator immediately upon receipt of Title VI related complaints.

Complaints must be filed within 180 days of the alleged discrimination. If the complainant could not reasonably be expected to know that the act was discriminatory within the 180 day period,

he/she will have 60 additional days after becoming aware of the illegal discrimination to file the complaint.

Complaints must be in writing, and must be signed by the complainant and/or the complainant's representative. The complaint must set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In cases where the complainant is unable or incapable of providing a written statement, the complainant will be assisted in converting the verbal complaint into a written complaint. All complaints, however, must be signed by the complainant and/or by the complainant's representative.

Items that should not be considered a formal complaint: (unless the items contain a signed cover letter specifically alleging a violation of Title VI) include but are not limited to:

1. An anonymous complaint that is too vague to obtain required information
2. Inquiries seeking advice or information
3. Courtesy copies of court pleadings
4. Newspaper articles
5. Courtesy copies of internal grievances

## **V. Investigation**

Investigation Plan: The investigator shall prepare a written plan, which includes, but is not limited to the following:

- Names of the complainant(s) and respondent(s)
- Basis for complaint
- Issues, events or circumstances that caused the person to believe that he/she has been discriminated against
- Information needed to address the issue
- Criteria, sources necessary to obtain the information
- Identification of key people
- Estimated investigation time line
- Remedy sought by the complainant(s)

Conducting the Investigation:

- The investigation will address only those issues relevant to the allegations in the complaint.
- Confidentiality will be maintained as much as possible.
- Interviews will be conducted to obtain facts and evidence regarding the allegations in the complaint. The investigator will ask questions to elicit information about aspects of the case.
- A chronological contact sheet is maintained in the case file throughout the investigation.
- If a Title VI complaint is received on a MDOT related contract against the City of Marine City, MDOT will be responsible for conducting the investigation of the complaint. Upon receipt of a Title VI complaint filed against the City of Marine City, the complaint and any pertinent information should immediately be forwarded to the MDOT, Civil Rights Program Unit.

### Investigation Reporting Process:

- Complaints made against a City of Marine City sub-recipient should be investigated by the City following the internal complaint process.
- Within 60 days of receiving the complaint, the investigator prepares an investigative report and submits the report and supporting documentation to the office of Elaine Leven for review.
- The Title VI Coordinator reviews the file and investigative report. Subsequent to the review, the Title VI Coordinator makes a determination of “probable cause” or “no probable cause” and prepares the decision letter.

### Retaliation:

The laws enforced by this City prohibit retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by these laws. If you experience retaliation or intimidation separate from the discrimination alleged in this complaint please contact:

Elaine Leven  
City of Marine City  
303 South Water Street  
Marine City, MI 48039  
Phone: 810-765-0513  
Fax: 810-765-4010  
Email: [eleven@marinecity-mi.org](mailto:eleven@marinecity-mi.org)

### **Reporting Requirements to an External Agency**

A copy of the complaint, together with a copy of the investigation report and final decision letter will be forwarded to the MDOT, Civil Rights Program Unit within 60 days of the date the complaint was received.

### **Records**

All records and investigative working files are maintained in a confidential area. Records are kept for three years.

## APPENDIX A - [TO BE INSERTED IN ALL FEDERAL-AID CONTRACTS]

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”) agrees, as follows:

1. **Compliance with Regulations:** The contractor shall comply with Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials in the discrimination prohibited by Section 21.5 of the Regulation, including employment practices when the contractor covers a program set for in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor’s obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issues pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Highway Department or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event the contractor’s noncompliance with the nondiscrimination provisions of this contract, the State Highway Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
  - a. Withholding payments to the contractor under the contract until the contractor complies and/or

b. Cancellation, termination or suspension of the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include provisions of paragraphs (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the State Highway Department or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State Highway Department to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

## APPENDIX B - TRANSFER OF PROPERTY

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

### (GRANTING CLAUSE)

NOW THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the State of Michigan, will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of the Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 2000d to 2000d-4) does hereby remise, release, quitclaim and convey unto the State of Michigan all the right, title and interest of the Department of Transportation in and to said lands described Exhibit "A" attached hereto and made a part hereof.

### (HABENDUM CLAUSE)\*

TO HAVE AND TO HOLD said lands and interests therein unto the State of Michigan, and its successors forever, subject, however, the covenant, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the State of Michigan, its successors and assigns.

The State of Michigan, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part, on, over, or under such lands hereby conveyed (,) (and)\*(2) that the State of Michigan shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and

the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this deed.

\*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

## APPENDIX C - PERMITS, LEASES AND LICENSES

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the Michigan Department of Transportation, pursuant to the provisions of Assurance 7(a).

The grantee, licensee, lessee, permittee, etc., (as appropriate) for himself, his heirs, personal representative, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases, add, "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall remain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(Include in licenses, leases, permits, etc.)\*

That in the event of breach of any of the above nondiscrimination covenants, the Michigan Department of Transportation shall have the right to terminate the license, lease, permit, etc., and to re-enter and repossess said land and the facilities thereon, and hold the same as if said license, lease, permit, etc., had never been made or issued.

(Include in deeds)\*

That in the event of breach of any of the above nondiscrimination covenants, the Michigan Department of Transportation shall have the right to re-enter lands and facilities hereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the State of Michigan Department of Transportation and its assigns.

\*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of the Title VI of the Civil Rights Act of 1964 and the Civil Rights Act of 1987.

APPENDIX D - TITLE VI COMPLAINT FORM

CITY OF MARINE CITY  
TITLE VI COMPLAINT FORM

Title VI of the Civil Rights Act of 1964 states that “No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or otherwise be subjected to discrimination in any program, service, or activity receiving federal assistance.”

This form may be used to file a complaint with the City of Marine City based on violations of Title VI of the Civil Rights Act of 1964. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint. **Complaints should be filed within 180 days of the alleged discrimination. If you could not reasonably be expected to know the act was discriminatory within 180 day period, you have 60 days after you became aware to file your complaint.**

*If you need assistance completing this form, please contact Elaine Leven by phone at 810-765-0513 or via e-mail at [eleven@marinecity-mi.org](mailto:eleven@marinecity-mi.org).*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ (home) \_\_\_\_\_ (work)

Individual(s) discriminated against, if different than above (use additional pages, if needed).

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ (home) \_\_\_\_\_ (work)

Please explain your relationship with the individual(s) indicated above: \_\_\_\_\_

Name of agency and department or program that discriminated:

Agency or department name: \_\_\_\_\_

Name of individual (if known): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date(s) of alleged discrimination:  
Date discrimination began \_\_\_\_\_ Last or most recent date \_\_\_\_\_

**ALLEGED DISCRIMINATION:**

If your complaint is in regard to discrimination in the delivery of services or discrimination that involved the treatment of you by others by the agency or department indicated above, please indicate below the basis on which you believe these discriminatory actions were taken.

- |           |                     |                 |
|-----------|---------------------|-----------------|
| ___ Race  | ___ Disability      | ___ Sex         |
| ___ Color | ___ Religion        | ___ Income      |
| ___ Age   | ___ National Origin | ___ Retaliation |

Explain: Please explain as clearly as possible what happened. Provide the name(s) of witness(es) and others involved in the alleged discrimination. (Attach additional sheets, if necessary, and provide a copy of written material pertaining to your case).

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return completed form to:** Elaine Leven, City Manager, 303 South Water Street, Marine City, MI 48039; Phone: 810-765-0513; Fax: 810-765-4010; Email: [eleven@marinecity-mi.org](mailto:eleven@marinecity-mi.org).

**Note:** *The City of Marine City prohibits retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by policies of the City. Please inform the person listed above if you feel you were intimidated or experience perceived retaliation in relation to filing this complaint.*

## APPENDIX E - DETERMINE/DISTINGUISH SIGNIFICANT/NON-SIGNIFICANT EFFECTS

“Significant” requires considerations of both context and intensity:

- (a) *Context.* This means that the significance of an action must be analyzed in several contexts such as society as a whole (human, nation), the affected region, the affected interests, and the locality. Significance varies with the setting of the proposed action. For instance, in the case of a site-specific action, significance would usually depend upon the effects in the local area rather than in the world as a whole. Both short-and long-term effects are relevant.
- (b) *Intensity.* This refers to the severity of impact. Responsible officials must bear in mind that more than one agency may make decisions about partial aspects of a major action. The following should be considered in evaluating intensity:
  - (1) Impacts that may be both beneficial and adverse. A significant effect may exist even if, on balance, the effect would be beneficial.

“Non-significant effect” means no substantial change to an environmental component and this has no material bearing on the decision-making process.

Scientific, technical, institutional, the public’s value, and the local economic conditions influence the meaning of significant effect.

If an alternative would provide a beneficial effect, then the alternative would cause no significant adverse effect. If an alternative would provide an adverse effect, the effect might be significant or the effect might be non-significant.

Determinations of “significant” and “non-significant” effects will be made by the City Manager.

## APPENDIX F - PROGRAM COMPLIANCE/PROGRAM REVIEW GOALS FOR CURRENT PLAN YEAR

1. The City of Marine City's Title VI Plan will be communicated to each City Department Head who will review the plan with departmental employees. All City of Marine City employees will be trained or made aware of the Title VI and LEP policies and complaint procedures.
2. The City of Marine City's Title VI Plan will be published on the main page of the City's website [www.marinecity-mi.org](http://www.marinecity-mi.org), within 90 days of approval.
3. Appendix A will be included in all City contracts as outlined in the Title VI Plan.
4. The language in Number 2 of the City of Marine City's Title VI Assurances will be included in all solicitations for bids for work or material subject to the Regulations and in all proposals for negotiated agreements.
5. The procedure(s) for responding to individuals with Limited English Proficiency will be implemented.
6. A review of City facilities will be conducted in reference to compliance with the American Disabilities Act.
7. The following data will be collected and reviewed by the Title VI Coordinator and included, where appropriate, in the annual report submitted to MDOT.
  - a. **Boards and Commissions:** The number of vacancies; how vacancies are advertised and filled; the number of applicants; the representation of minorities will be evaluated.
  - b. **Public Meetings:** The number of open meetings; how meeting dates and times are communicated to the general public and to individuals directly affected by the meeting.
  - c. **Construction Projects:** The number of construction projects and minority contractors bidding and the number selected; verification that Title VI language was included in bids and contracts for each project.
  - d. **LEP Needs:** The number of requests for language assistance that were requested or required; the outcome of these requests.
  - e. **Complaints:** The number of Title VI complaints received; nature of the complaints; resolution of the complaints.
  - f. **Timeliness of Services:** The number of requests for services; amount of time from request to when service was delivered; number of requests denied.
  - g. **Right of Way/Eminent Domain:** The number of such actions and diversity of individual(s) affected.
  - h. **Program Participants:** Racial data of program participants where possible.

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<sup>1</sup> The executive order verbatim can be found online at <http://www.usdoj.gov/crt/cor/Pubs/colep.htm>.

<sup>ii</sup> Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons. Federal Register: December 14, 2005 (Volume 70, Number 239)

<sup>iii</sup> The DOT has also posted an abbreviated version of this guidance on their website at <https://www.civilrights.dot.gov/civil-rights-awareness-enforcement/language-assistance/dots-lep-guidance>

<sup>iv</sup> <http://www.dotcr.ost.dot.gov/asp/lep/asp>

<sup>v</sup> Department of Justice Final LEP Guidelines, Federal Register June 18, 2002-Vol. 67-Number 117.

# Memo

**To:** Mayor and City Commission  
**From:** Mary Ellen McDonald, CPFAMiCPT  
Finance Director/Treasurer  
**Date:** 1/14/2016  
**Re:** Total Disbursements Including Payroll

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Listed below is the breakdown by list for total Expenditures including Payroll

Total Expenditures including Payroll	\$589,747.02
List of Disbursements Including Payroll (12/18/15-1/14/16)	\$340,596.55
Meeting Encumbrances	\$249,150.47
TOTAL	\$589,747.02

Thank you

**MEETING DATE 1/21/16**

**LOCAL STREET FUND**

Opening Balance	\$140,968.49			
Collections/Interest/Serv Chg	\$6,047.08	\$6,047.08	\$0.00	\$0.00
	\$147,015.57			
Disbursements/Payroll	-\$1,472.66	-\$82.92	-\$1,389.74	
Fund Transfer	\$0.00			
	\$145,542.91			
Encumbrances	-\$2,536.73			
Closing Balance	\$143,006.18			

**MAJOR STREET FUND**

Opening Balance	\$311,011.23			
Collections/Interest/Serv Chg	\$15,789.84	\$15,789.84	\$0.00	\$0.00
	\$326,801.07			
Disbursements/Payroll	-\$1,276.48	-\$131.31	-\$1,145.17	
Fund Transfer	\$0.00			
	\$325,524.59			
Encumbrances	-\$1,308.15			
Closing Balance	\$324,216.44			

**GENERAL FUND**

Opening Balance	\$1,543,178.75			
Collections/Interest/Serv. Chg	\$117,341.47	\$117,341.47	\$0.00	\$0.00
	\$1,660,520.22			
Disbursements/Payroll/ACH	-\$113,933.60	-\$15,092.01	-\$98,841.59	\$0.00
Fund Transfer	\$0.00			
	\$1,546,586.62			
Encumbrances	-\$201,353.15			
Closing Balance	\$1,345,233.47			

**WATER/SEWER FUND**

Opening Balance	\$308,110.50			
Collections/Interest/PointPayFee	\$115,604.72	\$115,604.72	\$0.00	\$0.00
	\$423,715.22			
Disbursements/Payroll	-\$37,779.09	-\$15,588.03	-\$22,191.06	
Fund Transfer	\$0.00			
	\$385,936.13			
Encumbrances	-\$19,236.42			
Closing Balance	\$366,699.71			

**CEMETERY FUND**

Opening Balance	\$46,062.77			
Collections/Interest	\$1,325.00	\$1,325.00	\$0.00	
	\$47,387.77			
Disbursements/Payroll	-\$1,025.25	\$0.00	-\$1,025.25	
Fund Transfer	\$0.00			
	\$46,362.52			
Encumbrances	-\$508.98			
Closing Balance	\$45,853.54			

**TIFA #1 FUND**

Opening Balance	\$32,762.56		
Collections/Interest	\$4,174.60	\$4,174.60	\$0.00
	\$36,937.16		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$36,937.16		
Encumbrances	-\$2,000.00		
Closing Balance	\$34,937.16		

**TIFA #2 FUND**

Opening Balance	\$300,495.59		
Collections/Interest	\$1,977.03	\$1,977.03	\$0.00
	\$302,472.62		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$302,472.62		
Encumbrances	-\$4,166.67		
Closing Balance	\$298,305.95		

**TIFA #3 FUND**

Opening Balance	\$719,020.58		
Collections/Interest	\$6,641.60	\$6,641.60	\$0.00
	\$725,662.18		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$725,662.18		
Encumbrances	-\$8,283.33		
Closing Balance	\$717,378.85		

**DRUG FORFEITURE FUND**

Opening Balance	\$10,592.98		
Collections	\$0.00	\$0.00	
	\$10,592.98		
Disbursements	\$0.00	\$0.00	
	\$10,592.98		
Encumbrances	\$0.00		
Closing Balance	\$10,592.98		

**TAX ACCOUNT FUND**

Opening Balance	\$25,110.98			
Collections/Serv Chg/Misc. Chgs	\$123,682.22	\$123,682.22	\$0.00	\$0.00
	\$148,793.20			
Disbursements	-\$136,184.51	-\$136,184.51		
	\$12,608.69			
Encumbrances	-\$267.99			
Closing Balance	\$12,340.70			

**MARINE CITY RETIREMENT FUND**

Opening Balance	\$59,025.51			
Collections/Interest/Account Fee	\$1,814.12	\$1,814.12	\$0.00	\$0.00
	\$60,839.63			
Disbursements/Payroll	-\$38,199.60	\$0.00	-\$38,199.60	
	\$22,640.03			
Encumbrances	\$0.00			
Closing Balance	\$22,640.03			

**MARINE CITY RETIREE HEALTH INSURANCE TRUST FUND**

Opening Balance	\$1,765.24			
Collections/Interest/Acct Fees	\$20,308.75	\$20,308.75	\$0.00	\$0.00
	\$22,073.99			
Disbursements/ACH	-\$10,725.36	-\$10,725.36		
Transfers from Investments	\$0.00	\$0.00	\$0.00	
	\$11,348.63			
Encumbrances	-\$9,489.05			
Closing Balance	\$1,859.58			

**SPECIAL ASSESSMENT FUND**

Opening Balance	\$26,177.99			
Collections/Interest/Serv. Chgs	\$0.00	\$0.00	\$0.00	\$0.00
	\$26,177.99			
Disbursements	\$0.00	\$0.00	\$0.00	
Closing Balance	\$26,177.99			

**L.R. MILLER MEMORIAL LIBRARY FUND**

Opening Balance	\$3,353.35			
Collections/Interest	\$0.00	\$0.00	\$0.00	
	\$3,353.35			
Encumbrances	\$0.00			
Closing Balance	\$3,353.35			

**LIST OF DISBURSEMENT**  
**Disbursement 12/14/15-1/14/16**

Disbursements 12/18/15-1/14/16	\$177,804.14
Pay Ending 12/9/15	\$42,437.99
Pay Ending 12/23/15	\$39,423.91
Retiree Payroll-January 2016	\$38,199.60
Pay Ending 1/6/16	\$42,730.91
<b>TOTAL</b>	<b>\$340,596.55</b>

01/14/2016 01:08 PM  
 User: McDonald  
 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 12/18/2015 - 01/14/2016  
 JOURNALIZED

PAID  
 DISBURSEMENTS 12/18/15-1/14/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
B170	BLUE CARE NETWORK	01/01/2016	153450011892	FTB	MTHLY HEALTH INS PREMIUM-007006050-0001	
84162	PO BOX 33608	01/04/2016		N		8,461.36
12/11/2015	DETROIT MI, 48232-5608	/ /	0.0000	N		0.00
		01/04/2016		N		8,461.36

PD CK# 9603 01/04/2016  
 \*COVERAGE PERIOD 1/1/16-1/31/16

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0001	8,330.32
736-000.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0001	131.04
		<u>8,461.36</u>

VENDOR TOTAL: 8,461.36

B131	BLUE WATER FUEL MANAGEMENT	12/31/2015	1536501	FTB	MONTHLY FUEL EXPENSES-PD	
84175	36065 WATER ST	01/07/2016		N		708.74
	PO BOX 430	/ /	0.0000	N		0.00
12/31/2015	RICHMOND MI, 48062-0430	01/14/2016		N		708.74

PD CK# 9609 01/07/2016  
 \*DECEMBER 2015

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-741.000	MONTHLY FUEL EXPENSES-PD	708.74

VENDOR TOTAL: 708.74

C252	COMCAST	01/14/2016	STATEMENT	FTB	MONTHLY PHONE SERVICE-LITTLE LEAGUE PAR	
84176	PO BOX 7500	01/07/2016		N		67.12
12/28/2015	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		01/22/2016		N		67.12

PD CK# 9610 01/07/2016  
 \*1/14/16-2/13/16

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-853.000	MONTHLY PHONE SERVICE-LITTLE LEAGUE PARK	67.12

C252	COMCAST	01/12/2016	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-DPW	
84177	PO BOX 7500	01/07/2016		N		169.49
12/28/2015	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		01/22/2016		N		169.49

PD CK# 9610 01/07/2016  
 \*1/12/16-2/11/16

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 12/18/2015 - 01/14/2016  
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 DISBURSEMENTS 12/18/15-1/14/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT				
101-441.000-853.000	PHONE EXPENSE	169.49				
C252	COMCAST	01/07/2016	STATEMENT	FTB	MONTHLY PHONE SERVICE-LIBRARY	
84169	PO BOX 7500	01/04/2016		N		122.75
12/20/2015	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		01/15/2016		N		122.75
PD CK# 9604 01/04/2016						
*SERVICE DATE 01/07/16 - 02/06/16						

GL NUMBER	DESCRIPTION	AMOUNT				
101-790.000-853.000	MONTHLY PHONE SERVICE-LIBRARY	122.75				
C252	COMCAST	01/06/2016	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-MUSEUM	
84170	PO BOX 7500	01/04/2016		N		75.47
12/20/2015	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		01/15/2016		N		75.47
PD CK# 9604 01/04/2016						
*SERVICE DATES 01/06/16 - 02/05/16						

GL NUMBER	DESCRIPTION	AMOUNT				
101-265.000-853.000	HIGH-SPEED INTERNET/PHONE-MUSEUM	75.47				
C252	COMCAST	01/04/2016	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-WWTP	
84171	PO BOX 7500	01/04/2016		N		159.99
12/20/2015	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		01/15/2016		N		159.99
PD CK# 9604 01/04/2016						
*SERVICE DATE 01/04/16 - 02/03/16						

GL NUMBER	DESCRIPTION	AMOUNT				
592-545.000-853.000	HIGH-SPEED INTERNET/PHONE-WWTP	159.99				
C252	COMCAST	12/07/2015	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-PD	
84126	PO BOX 7500	12/22/2015		N		334.20
12/07/2015	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		12/28/2015		N		334.20
PD CK# 9594 12/22/2015						
*12/20/2015 - 01/19/2016						

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	HIGH-SPEED INTERNET/PHONE-PD	334.20

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
C252	COMCAST	12/07/2015	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-WW	
84124	PO BOX 7500	12/22/2015		N		115.42
12/07/2015	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		12/28/2015		N		115.42

PD CK# 9594 12/22/2015  
 \*12/21/15 - 01/20/16

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-853.000	HIGH-SPEED INTERNET/PHONE-WW	115.42

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
C252	COMCAST	12/07/2015	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	
84137	PO BOX 7500	12/22/2015		N		367.75
12/07/2015	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		12/28/2015		N		367.75

PD CK# 9594 12/22/2015  
 \*12/19/2015 - 01/18/2016

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	52.53
101-209.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	52.54
101-215.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	52.53
101-253.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	52.53
101-371.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	52.54
101-751.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	52.54
592-543.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	26.27
592-547.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	26.27

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
C252	COMCAST	12/14/2015	STATEMENT	FTB	PHONE SERVICE-KING RD PUMP STATION	
84140	PO BOX 7500	12/22/2015		N		62.48
12/14/2015	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		01/09/2016		N		62.48

PD CK# 9594 12/22/2015  
 \*12/31/2015 - 01/30/2016

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-853.000	PHONE SERVICE-KING RD PUMP STATION	62.48

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
C252	COMCAST	12/14/2015	STATEMENT	FTB	PHONE SERVICE-S BELLE RIVER PUMP STATIO	
84141	PO BOX 7500	12/22/2015		N		62.48
12/14/2015	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		01/09/2016		N		62.48

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

PD CK# 9594 12/22/2015  
 \*12/31/2015 - 01/30/2016

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-853.000	PHONE SERVICE-S BELLE RIVER PUMP STATION	62.48

VENDOR TOTAL: 1,537.15

D007	DTE ENERGY	11/30/2015	STATEMENT	FTB	MONTHLY STREET LIGHTING 11/01-11/30/15	
84172	PO BOX 630795	01/04/2016		N		7,100.65
12/22/2015	CINCINNATI OH, 45263-0795	/ /	0.0000	N		0.00
		01/12/2016		N		7,100.65

PD CK# 9605 01/04/2016  
 \*SERVICE DATES 11/01/15 - 11/30/15

GL NUMBER	DESCRIPTION	AMOUNT
101-448.000-926.000	STREET LIGHTING	7,100.65

D007	DTE ENERGY	12/09/2015	STATEMENT	FTB	MONTHLY ELECTRIC FEE - WWTP	
84173	PO BOX 630795	01/04/2016		N		3,800.10
12/21/2015	CINCINNATI OH, 45263-0795	/ /	0.0000	N		0.00
		01/11/2016		N		3,800.10

PD CK# 9605 01/04/2016  
 \*SERVICE DATES 11/10/15 - 12/09/15

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-921.000	MONTHLY ELECTRIC FEE - WWTP	3,800.10

VENDOR TOTAL: 10,900.75

D008	DTE ENERGY	12/16/2015	STATEMENT	FTB	MONTHLY ELECTRIC FEE-2624330	
84142	PO BOX 740786	12/22/2015		N		32.95
12/16/2015	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		01/07/2016		N		32.95

PD CK# 9595 12/22/2015  
 \*477 S WATER ST  
 11/13/15-12/15/15

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-921.000	MONTHLY ELECTRIC FEE-2624330	32.95

D008	DTE ENERGY	12/16/2015	STATEMENT	FTB	MONTHLY ELECTRIC FEE-9412881	
84143	PO BOX 740786	12/22/2015		N		1,991.10
12/16/2015	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

PD CK# 9595 12/22/2015  
 \*231 S WATER ST  
 11/13/15-12/15/15

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-921.000	MONTHLY ELECTRIC FEE-9412881	1,991.10
D008	DTE ENERGY	12/16/2015
84138	PO BOX 740786	12/22/2015
12/16/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/07/2016
		190.97
		0.00
		190.97

PD CK# 9595 12/22/2015  
 \*300 BROADWAY ST  
 11/13/15-12/15/15

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	MONTHLY ELECTRIC FEE-8819866	190.97
D008	DTE ENERGY	12/16/2015
84139	PO BOX 740786	12/22/2015
12/16/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/07/2016
		65.85
		0.00
		65.85

PD CK# 9595 12/22/2015  
 \*405 S MAIN ST  
 11/13/15-12/15/15

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	MONTHLY ELECTRIC FEE-2619167	65.85
D008	DTE ENERGY	12/14/2015
84125	PO BOX 740786	12/22/2015
12/14/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/05/2016
		39.10
		0.00
		39.10

PD CK# 9595 12/22/2015  
 \*6370 KING RD (PARKS)  
 11/11/15-12/12/15

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-921.000	MONTHLY ELECTRIC FEE-5681826	39.10
D008	DTE ENERGY	12/14/2015
84127	PO BOX 740786	12/22/2015
12/14/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		85.50
		0.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

PD CK# 9595 12/22/2015  
 \*6370 KING RD ( WATER TOWER)  
 11/11/15-12/12/15

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-921.000	MONTHLY ELECTRIC FEE-2612049	85.50
D008	DTE ENERGY	12/17/2015
84128	PO BOX 740786	12/22/2015
12/17/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/08/2016
		FTB
		N
		N
		N
		438.34
		0.00
		438.34

PD CK# 9595 12/22/2015  
 \*300 S PARKER ST  
 11/16/15-12/17/15

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-921.000	MONTHLY ELECTRIC FEE-9429628	438.34
D008	DTE ENERGY	12/17/2015
84129	PO BOX 740786	12/22/2015
12/17/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/08/2016
		FTB
		N
		N
		N
		48.86
		0.00
		48.86

PD CK# 9595 12/22/2015  
 \*300 S PARKER ST  
 11/17/15-12/17/15

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-921.000	MONTHLY ELECTRIC FEE-4296595	48.86
D008	DTE ENERGY	12/17/2015
84130	PO BOX 740786	12/22/2015
12/17/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/08/2016
		FTB
		N
		N
		N
		291.01
		0.00
		291.01

PD CK# 9595 12/22/2015  
 \*375 S PARKER ST  
 11/16/15-12/17/15

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-921.000	MONTHLY ELECTRIC FEE-9859028	291.01
D008	DTE ENERGY	12/17/2015
84131	PO BOX 740786	12/22/2015
12/17/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/08/2016
		FTB
		N
		N
		N
		717.28
		0.00

DISBURSEMENTS

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

PD CK# 9595 12/22/2015  
 \*304 S BELLE RIVER AVE  
 11/16/15-12/17/15

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-921.000	MONTHLY ELECTRIC FEE-8833246	717.28
D008	DTE ENERGY	12/17/2015
84132	PO BOX 740786	12/22/2015
12/17/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/08/2016
		FTB
		N
		N
		N

PD CK# 9595 12/22/2015  
 \*514 S PARKER ST  
 11/16/15-12/17/15

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-921.000	MONTHLY ELECTRIC FEE-8822648	354.67
D008	DTE ENERGY	11/13/2015
84134	PO BOX 740786	12/22/2015
12/16/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/07/2016
		FTB
		N
		N
		N

PD CK# 9595 12/22/2015  
 \*100 BROADWAY ST (CLOCK/XMAS LIGHTS/IRRIGATION-PARKS)  
 10/15/15-11/13/15

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-921.000	MONTHLY ELECTRIC FEE-9861333	24.14
D008	DTE ENERGY	12/15/2015
84135	PO BOX 740786	12/22/2015
12/16/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/07/2016
		FTB
		N
		N
		N

PD CK# 9595 12/22/2015  
 \*100 BROADWAY ST (CLOCK/XMAS LIGHTS/IRRIGATION-PARKS)  
 11/13/15-12/15/15

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-921.000	MONTHLY ELECTRIC FEE-2605756	25.16
D008	DTE ENERGY	12/16/2015
84136	PO BOX 740786	12/22/2015
12/16/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		FTB
		N
		N
		N

DISBURSEMENTS  
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

		01/07/2016		N		75.03
PD CK# 9595 12/22/2015 *(BRIDGE NAVIGATION LIGHTS) 11/13/15-12/15/15						

GL NUMBER	DESCRIPTION	AMOUNT
202-453.000-921.000	MONTHLY ELECTRIC FEE-2611867	75.03
D008	DTE ENERGY	12/16/2015
84148	PO BOX 740786	12/22/2015
12/16/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/07/2016
		FTB
		N
		N
		N
		34.24
		0.00
		34.24

PD CK# 9595 12/22/2015  
 \*200 N WATER ST  
 11/13/2015-12/15/15

GL NUMBER	DESCRIPTION	AMOUNT
101-756.000-921.000	MONTHLY ELECTRIC FEE-4593814	34.24
D008	DTE ENERGY	12/16/2015
84148	PO BOX 740786	12/22/2015
12/16/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/07/2016
		FTB
		N
		N
		N
		243.55
		0.00
		243.55

PD CK# 9595 12/22/2015  
 \*303 S WATER ST  
 11/13/15-12/15/15

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	MONTHLY ELECTRIC FEE-3590050	243.55
D008	DTE ENERGY	12/16/2015
84146	PO BOX 740786	12/22/2015
12/16/2015	CINCINNATI OH, 45274-0786	/ /
		0.0000
		01/07/2016
		FTB
		N
		N
		N
		95.07
		0.00
		95.07

PD CK# 9595 12/22/2015  
 \*303 S WATER ST  
 11/13/2015-12/15/2015

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-921.000	MONTHLY ELECTRIC FEE-8029962	95.07

VENDOR TOTAL: 4,752.82

PAID  
 DISBURSEMENTS 12/18/15-1/14/16

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
84178	1585 MEISNER ROAD ATTN: BUSINESS OFFICE	01/07/2016		N		2,807.40
01/07/2016	EAST CHINA MI, 48054-4143	/ /	0.0000	N		0.00
		01/10/2016		N		2,807.40
PD CK# 9611 01/07/2016						

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-208.000	2015 SUMMER TAX 12/16-12/31/15	1,720.72
703-000.000-208.000	2015 SUMMER TAX 12/16-12/31/15	68.83
703-000.000-208.100	2015 SUMMER TAX 12/16-12/31/15	866.42
703-000.000-208.100	2015 SUMMER TAX 12/16-12/31/15	33.14
703-000.000-208.101	2015 SUMMER TAX 12/16-12/31/15	113.93
703-000.000-208.101	2015 SUMMER TAX 12/16-12/31/15	4.36
		2,807.40

E039 84144	EAST CHINA SCHOOL DISTRICT 1585 MEISNER ROAD ATTN: BUSINESS OFFICE	12/22/2015 12/22/2015	STATEMENT	FTB N	2015 SUMMER TAX 12/1/15-12/15/15
12/22/2015	EAST CHINA MI, 48054-4143	/ /	0.0000	N	2,229.86
		12/25/2015		N	0.00
				N	2,229.86
PD CK# 9596 12/22/2015					

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-208.000	2015 SUMMER TAX 12/1/15-12/15/15	1,648.50
703-000.000-208.000	2015 SUMMER TAX 12/1/15-12/15/15	12.70
703-000.000-208.100	2015 SUMMER TAX 12/1/15-12/15/15	488.33
703-000.000-208.100	2015 SUMMER TAX 12/1/15-12/15/15	14.22
703-000.000-208.101	2015 SUMMER TAX 12/1/15-12/15/15	64.24
703-000.000-208.101	2015 SUMMER TAX 12/1/15-12/15/15	1.87
		2,229.86

VENDOR TOTAL: 5,037.26

M017 84147	MARINE CITY GENERAL FUND 303 SOUTH WATER ST	12/22/2015 12/22/2015	STATEMENT	FTB N	2015 SUMMER TAX 12/1/15-12/15/15
12/22/2015	MARINE CITY MI, 48039	/ /	0.0000	N	3,930.52
		12/25/2015		N	0.00
				N	3,930.52
PD CK# 9597 12/22/2015					

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-206.000	2015 SUMMER TAX 12/1/15-12/15/15	2,710.22
703-000.000-206.000	2015 SUMMER TAX 12/1/15-12/15/15	78.90
703-000.000-206.110	2015 SUMMER TAX 12/1/15-12/15/15	162.78

PAID  
 DISBURSEMENTS 12/18/15-1/14/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

703-000.000-206.500		2015 SUMMER TAX 12/1/15-12/15/15			950.53	
703-000.000-206.500		2015 SUMMER TAX 12/1/15-12/15/15			28.09	
					3,930.52	

M017	MARINE CITY GENERAL FUND	01/07/2016	STATEMENT	FTB	2015 SUMMER TAX 12/16-12/31/15	
84179	303 SOUTH WATER ST	01/07/2016		N		6,789.27
01/07/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/10/2016		N		6,789.27
PD CK# 9612 01/07/2016						

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-206.000	2015 SUMMER TAX 12/16-12/31/15	4,808.41
703-000.000-206.000	2015 SUMMER TAX 12/16-12/31/15	183.95
703-000.000-206.110	2015 SUMMER TAX 12/16-12/31/15	506.25
703-000.000-206.500	2015 SUMMER TAX 12/16-12/31/15	1,245.23
703-000.000-206.500	2015 SUMMER TAX 12/16-12/31/15	45.43
		6,789.27
VENDOR TOTAL:		10,719.79

M223	MARINE CITY TIFA #1 FUND	01/07/2016	STATEMENT	FTB	2015 WINTER TAX 12/16-12/31/15	
84180	303 S WATER STREET	01/07/2016		N		4,174.60
01/07/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/10/2016		N		4,174.60
PD CK# 9613 01/07/2016						

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-214.250	2015 WINTER TAX 12/16-12/31/15	4,174.60
VENDOR TOTAL:		4,174.60

M225	MARINE CITY TIFA #2 FUND	01/07/2016	STATEMENT	FTB	2015 WINTER TAX 12/16-12/31/15	
84181	303 S WATER STREET	01/07/2016		N		1,977.03
01/07/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/10/2016		N		1,977.03
PD CK# 9614 01/07/2016						

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-214.251	2015 WINTER TAX 12/16-12/31/15	1,977.03
VENDOR TOTAL:		1,977.03

PAID  
 DISBURSEMENTS 12/18/15-1/14/16

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
M224 84182 01/07/2016	MARINE CITY TIFA #3 FUND 303 S WATER STREET MARINE CITY MI, 48039	01/07/2016 01/07/2016 / / 01/10/2016	STATEMENT 0.0000	FTB N N N	2015 WINTER TAX 12/16-12/31/15	6,641.60 0.00 6,641.60
PD CK# 9615 01/07/2016						

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-214.252	2015 WINTER TAX 12/16-12/31/15	6,641.60
VENDOR TOTAL:		6,641.60

N043 84149 11/23/2015	NEOFUNDS BY NEOPOST PO BOX 30193 TAMPA FL, 33630-3193	11/23/2015 12/22/2015 / / 01/11/2016	STATEMENT 0.0000	FTB N N N	POSTAGE METER FUNDS	2,000.00 0.00 2,000.00
PD CK# 9598 12/22/2015						

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-123.200	POSTAGE METER FUNDS	2,000.00
VENDOR TOTAL:		2,000.00

S018 84183 01/07/2016	SCCS ANIMAL CONTROL 3378 GRISWOLD RD PORT HURON MI, 48060	01/07/2016 01/07/2016 / / 01/10/2016	STATEMENT 0.0000	FTB N N N	2016 DOG LICENSE SALES-12/15	700.00 0.00 700.00
PD CK# 9616 01/07/2016						

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-219.020	2016 DOG LICENSE SALES-12/15	700.00
VENDOR TOTAL:		700.00

S012 84150 11/04/2015	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	11/04/2015 12/22/2015 / / 01/05/2016	STATEMENT 0.0000	FTB N N N	MONTHLY GAS SERVICE CHARGE-315021	431.58 0.00 431.58
PD CK# 9599 12/22/2015 *1696 S PARKER ST 11/4/15-12/4/15						

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-923.000	MONTHLY GAS SERVICE CHARGE-315021	431.58

01/14/2016 01:08 PM  
User: McDonald  
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
EXP CHECK RUN DATES 12/18/2015 - 01/14/2016  
JOURNALIZED

PAID  
DISBURSEMENTS 12/18/15-1/14/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
S012	SEMCO ENERGY GAS CO	11/04/2015	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-219921	
84151	PO BOX 740812	12/22/2015		N		313.96
11/04/2015	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		01/05/2016		N		313.96

PD CK# 9599 12/22/2015  
\*231 S WATER ST  
11/4/15-12/4/15

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-923.000	MONTHLY GAS SERVICE CHARGE-219921	313.96

S012	SEMCO ENERGY GAS CO	11/04/2015	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-123325C	
84152	PO BOX 740812	12/22/2015		N		96.13
11/04/2015	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		01/05/2016		N		96.13

PD CK# 9599 12/22/2015  
\*304 S BELLE RIVER AVE  
11/4/15-12/4/15

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-923.000	MONTHLY GAS SERVICE CHARGE-123325C	96.13

S012	SEMCO ENERGY GAS CO	11/04/2015	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-273448	
84154	PO BOX 740812	12/22/2015		N		15.06
11/04/2015	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		01/05/2016		N		15.06

PD CK# 9599 12/22/2015  
\*229 S WATER ST (GENERATOR)  
11/4/15-12/4/15

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-923.000	MONTHLY GAS SERVICE CHARGE-273448	15.06

S012	SEMCO ENERGY GAS CO	11/04/2015	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-311709	
84155	PO BOX 740812	12/22/2015		N		72.36
11/04/2015	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		01/05/2016		N		72.36

PD CK# 9599 12/22/2015  
\*300 S PARKER ST  
11/4/15-12/4/15

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-923.000	MONTHLY GAS SERVICE CHARGE-311709	72.36

PAID  
 DISBURSEMENTS 12/18/15-1/14/16

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
S012 84161 11/04/2015	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	11/04/2015 12/22/2015 / / 01/05/2016	STATEMENT 0.0000	FTB N N N	MONTHLY GAS SERVICE CHARGE-326160	208.53 0.00 208.53

PD CK# 9599 12/22/2015  
 \*514 S PARKER ST  
 11/4/15-12/4/15

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-923.000	MONTHLY GAS SERVICE CHARGE-326160	208.53

S012 84157 11/04/2015	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	11/04/2015 12/22/2015 / / 01/05/2016	STATEMENT 0.0000	FTB N N N	MONTHLY GAS SERVICE CHARGE-169102	89.50 0.00 89.50
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PD CK# 9599 12/22/2015  
 \*405 S MAIN ST  
 11/4/15-12/4/15

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-923.000	MONTHLY GAS SERVICE CHARGE-169102	89.50

S012 84158 11/04/2015	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	11/04/2015 12/22/2015 / / 01/05/2016	STATEMENT 0.0000	FTB N N N	MONTHLY GAS SERVICE CHARGE-295016	35.75 0.00 35.75
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PD CK# 9599 12/22/2015  
 \*375 S PARKER ST  
 11/4/15-12/4/15

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-923.000	MONTHLY GAS SERVICE CHARGE-295016	35.75

S012 84159 11/04/2015	SEMCO ENERGY GAS CO PO BOX 740812 CINCINNATI OH, 45274-0812	11/04/2015 12/22/2015 / / 01/05/2016	STATEMENT 0.0000	FTB N N N	MONTHLY GAS SERVICE CHARGE-25982	82.86 0.00 82.86
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PD CK# 9599 12/22/2015  
 \*303 S WATER ST  
 11/04/15-12/04/15

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-923.000	MONTHLY GAS SERVICE CHARGE-25982	82.86

PAID  
 DISBURSEMENTS 12/18/15-1/14/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
VENDOR TOTAL:						1,345.73
S204	ST CLAIR COUNTY TREASURER	12/22/2015	STATEMENT	FTB	2015 WINTER TAX 12/1/15-12/15/15	
84160	200 GRAND RIVER AVE, SUITE 101	12/22/2015		N		62.38
12/22/2015	PORT HURON MI, 48060	/ /	0.0000	Y		0.00
		12/25/2015		N		62.38
PD CK# 9602 12/22/2015						
*COUNTY LAND BANK						

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-209.930	2015 WINTER TAX 12/1/15-12/15/15	6.66
703-000.000-209.930	2015 WINTER TAX 12/1/15-12/15/15	19.00
703-000.000-209.930	2015 WINTER TAX 12/1/15-12/15/15	16.63
703-000.000-209.930	2015 WINTER TAX 12/1/15-12/15/15	11.77
703-000.000-209.930	2015 WINTER TAX 12/1/15-12/15/15	2.38
703-000.000-209.930	2015 WINTER TAX 12/1/15-12/15/15	5.94
	62.38	

S204	ST CLAIR COUNTY TREASURER	12/22/2015	STATEMENT	FTB	2015 WINTER TAX 12/1/15-12/15/15	
84156	200 GRAND RIVER AVE, SUITE 101	12/22/2015		N		33,100.53
12/22/2015	PORT HURON MI, 48060	/ /	0.0000	Y		0.00
		12/25/2015		N		33,100.53

PD CK# 9601 12/22/2015

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-207.200	2015 WINTER TAX 12/1/15-12/15/15	3,253.30
703-000.000-207.200	2015 WINTER TAX 12/1/15-12/15/15	29.57
703-000.000-207.200	2015 WINTER TAX 12/1/15-12/15/15	3.04
703-000.000-207.200	2015 WINTER TAX 12/1/15-12/15/15	19.36
703-000.000-207.600	2015 WINTER TAX 12/1/15-12/15/15	9,288.53
703-000.000-207.600	2015 WINTER TAX 12/1/15-12/15/15	84.48
703-000.000-207.600	2015 WINTER TAX 12/1/15-12/15/15	8.68
703-000.000-207.600	2015 WINTER TAX 12/1/15-12/15/15	55.28
703-000.000-207.700	2015 WINTER TAX 12/1/15-12/15/15	8,127.23
703-000.000-207.700	2015 WINTER TAX 12/1/15-12/15/15	73.92
703-000.000-207.700	2015 WINTER TAX 12/1/15-12/15/15	7.59
703-000.000-207.700	2015 WINTER TAX 12/1/15-12/15/15	48.37
703-000.000-207.800	2015 WINTER TAX 12/1/15-12/15/15	5,751.15
703-000.000-207.800	2015 WINTER TAX 12/1/15-12/15/15	52.27
703-000.000-207.800	2015 WINTER TAX 12/1/15-12/15/15	5.37
703-000.000-207.800	2015 WINTER TAX 12/1/15-12/15/15	34.23
703-000.000-207.130	2015 WINTER TAX 12/1/15-12/15/15	1,160.02
703-000.000-207.130	2015 WINTER TAX 12/1/15-12/15/15	10.56
703-000.000-207.130	2015 WINTER TAX 12/1/15-12/15/15	1.08

JOURNALIZED  
 PAID  
 DISBURSEMENTS 12/18/15-1/14/16

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
703-000.000-207.130		2015 WINTER TAX 12/1/15-12/15/15			6.91	
703-000.000-207.140		2015 WINTER TAX 12/1/15-12/15/15			1,522.52	
703-000.000-207.150		2015 WINTER TAX 12/1/15-12/15/15			2,901.64	
703-000.000-207.150		2015 WINTER TAX 12/1/15-12/15/15			26.39	
703-000.000-207.150		2015 WINTER TAX 12/1/15-12/15/15			2.71	
703-000.000-207.150		2015 WINTER TAX 12/1/15-12/15/15			17.27	
703-000.000-207.160		2015 WINTER TAX 12/1/15-12/15/15			5.86	
703-000.000-206.810		2015 WINTER TAX 12/1/15-12/15/15			93.44	
703-000.000-206.820		2015 WINTER TAX 12/1/15-12/15/15			447.43	
703-000.000-209.930		2015 WINTER TAX 12/1/15-12/15/15			6.65	
703-000.000-209.930		2015 WINTER TAX 12/1/15-12/15/15			19.00	
703-000.000-209.930		2015 WINTER TAX 12/1/15-12/15/15			16.62	
703-000.000-209.930		2015 WINTER TAX 12/1/15-12/15/15			11.76	
703-000.000-209.930		2015 WINTER TAX 12/1/15-12/15/15			2.37	
703-000.000-209.930		2015 WINTER TAX 12/1/15-12/15/15			5.93	
					33,100.53	

S204	ST CLAIR COUNTY TREASURER	12/22/2015	STATEMENT	FTB	2015 SUMMER TAX 12/1/15-12/15/15	
84153	200 GRAND RIVER AVE, SUITE 101	12/22/2015		N		2,751.65
12/22/2015	PORT HURON MI, 48060	/ /	0.0000	Y		0.00
						2,751.65
PD CK# 9600 12/22/2015						

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-207.000	2015 SUMMER TAX 12/1/15-12/15/15	303.47
703-000.000-207.000	2015 SUMMER TAX 12/1/15-12/15/15	8.83
703-000.000-207.100	2015 SUMMER TAX 12/1/15-12/15/15	855.61
703-000.000-207.100	2015 SUMMER TAX 12/1/15-12/15/15	24.92
703-000.000-207.300	2015 SUMMER TAX 12/1/15-12/15/15	371.28
703-000.000-207.300	2015 SUMMER TAX 12/1/15-12/15/15	10.80
703-000.000-207.400	2015 SUMMER TAX 12/1/15-12/15/15	31.10
703-000.000-207.400	2015 SUMMER TAX 12/1/15-12/15/15	0.90
703-000.000-207.500	2015 SUMMER TAX 12/1/15-12/15/15	148.51
703-000.000-207.500	2015 SUMMER TAX 12/1/15-12/15/15	4.33
703-000.000-207.900	2015 SUMMER TAX 12/1/15-12/15/15	963.85
703-000.000-207.900	2015 SUMMER TAX 12/1/15-12/15/15	28.05
		2,751.65

S204	ST CLAIR COUNTY TREASURER	01/07/2016	STATEMENT	FTB	2015 SUMMER TAX 12/16-12/31/15	
84184	200 GRAND RIVER AVE, SUITE 101	01/07/2016		N		4,925.42
01/07/2016	PORT HURON MI, 48060	/ /	0.0000	Y		0.00
						4,925.42

PAID  
 DISBURSEMENTS 12/18/15-1/14/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

PD CK# 9617 01/07/2016

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-207.000	2015 SUMMER TAX 12/16-12/31/15	538.38
703-000.000-207.000	2015 SUMMER TAX 12/16-12/31/15	20.60
703-000.000-207.100	2015 SUMMER TAX 12/16-12/31/15	1,518.18
703-000.000-207.100	2015 SUMMER TAX 12/16-12/31/15	58.05
703-000.000-207.300	2015 SUMMER TAX 12/16-12/31/15	658.70
703-000.000-207.300	2015 SUMMER TAX 12/16-12/31/15	25.21
703-000.000-207.400	2015 SUMMER TAX 12/16-12/31/15	55.18
703-000.000-207.400	2015 SUMMER TAX 12/16-12/31/15	2.11
703-000.000-207.500	2015 SUMMER TAX 12/16-12/31/15	263.46
703-000.000-207.500	2015 SUMMER TAX 12/16-12/31/15	10.08
703-000.000-207.900	2015 SUMMER TAX 12/16-12/31/15	1,710.04
703-000.000-207.900	2015 SUMMER TAX 12/16-12/31/15	65.43
		<u>4,925.42</u>

S204	ST CLAIR COUNTY TREASURER	01/07/2016	STATEMENT	FTB	2015 WINTER TAX 12/16-12/31/15	
84185	200 GRAND RIVER AVE, SUITE 101	01/07/2016		N		66,697.85
01/07/2016	PORT HURON MI, 48060	/ /	0.0000	Y		0.00
		01/10/2016		N		66,697.85

PD CK# 9618 01/07/2016

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-207.200	2015 WINTER TAX 12/16-12/31/15	8,130.49
703-000.000-207.200	2015 WINTER TAX 12/16-12/31/15	61.35
703-000.000-207.600	2015 WINTER TAX 12/16-12/31/15	23,213.49
703-000.000-207.600	2015 WINTER TAX 12/16-12/31/15	175.20
703-000.000-207.700	2015 WINTER TAX 12/16-12/31/15	20,311.40
703-000.000-207.700	2015 WINTER TAX 12/16-12/31/15	153.30
703-000.000-207.800	2015 WINTER TAX 12/16-12/31/15	14,372.82
703-000.000-207.800	2015 WINTER TAX 12/16-12/31/15	108.47
703-000.000-207.130	2015 WINTER TAX 12/16-12/31/15	2,899.05
703-000.000-207.130	2015 WINTER TAX 12/16-12/31/15	21.90
703-000.000-207.150	2015 WINTER TAX 12/16-12/31/15	7,251.70
703-000.000-207.150	2015 WINTER TAX 12/16-12/31/15	54.73
703-000.000-206.810	2015 WINTER TAX 12/16-12/31/15	65.09
703-000.000-206.820	2015 WINTER TAX 12/16-12/31/15	2,575.79
703-000.000-209.930	2015 WINTER TAX 12/16-12/31/15	10.27
703-000.000-209.930	2015 WINTER TAX 12/16-12/31/15	29.36
703-000.000-209.930	2015 WINTER TAX 12/16-12/31/15	25.68
703-000.000-209.930	2015 WINTER TAX 12/16-12/31/15	18.17
703-000.000-209.930	2015 WINTER TAX 12/16-12/31/15	3.66

PAID  
 DISBURSEMENTS 12/18/15-1/14/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
703-000.000-209.930		2015 WINTER TAX 12/16-12/31/15			9.16	
703-000.000-207.200		2015 WINTER TAX 12/16-12/31/15			(513.91)	
703-000.000-207.200		2015 WINTER TAX 12/16-12/31/15			(243.38)	
703-000.000-207.200		2015 WINTER TAX 12/16-12/31/15			(817.54)	
703-000.000-207.600		2015 WINTER TAX 12/16-12/31/15			(1,467.79)	
703-000.000-207.600		2015 WINTER TAX 12/16-12/31/15			(695.11)	
703-000.000-207.600		2015 WINTER TAX 12/16-12/31/15			(2,335.28)	
703-000.000-207.700		2015 WINTER TAX 12/16-12/31/15			(1,284.29)	
703-000.000-207.700		2015 WINTER TAX 12/16-12/31/15			(608.23)	
703-000.000-207.700		2015 WINTER TAX 12/16-12/31/15			(2,043.19)	
703-000.000-207.800		2015 WINTER TAX 12/16-12/31/15			(908.61)	
703-000.000-207.800		2015 WINTER TAX 12/16-12/31/15			(430.31)	
703-000.000-207.800		2015 WINTER TAX 12/16-12/31/15			(1,445.59)	
					66,697.85	

S204	ST CLAIR COUNTY TREASURER	01/07/2016	STATEMENT	FTB	2015 WINTER TAX 12/16-12/31/15	
84186	200 GRAND RIVER AVE, SUITE 101	01/07/2016		N		96.40
01/07/2016	PORT HURON MI, 48060	/ /	0.0000	Y		0.00
		01/10/2016		N		96.40

PD CK# 9619 01/07/2016

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-209.930	2015 WINTER TAX 12/16-12/31/15	10.29
703-000.000-209.930	2015 WINTER TAX 12/16-12/31/15	29.36
703-000.000-209.930	2015 WINTER TAX 12/16-12/31/15	25.70
703-000.000-209.930	2015 WINTER TAX 12/16-12/31/15	18.19
703-000.000-209.930	2015 WINTER TAX 12/16-12/31/15	3.68
703-000.000-209.930	2015 WINTER TAX 12/16-12/31/15	9.18
		96.40

VENDOR TOTAL: 107,634.23

S290	STANDARD INSURANCE CO	01/01/2016	STATEMENT	FTB	MONTHLY DENTAL INSURANCE PREMIUM-1/16	
84187	PO BOX 82588	01/07/2016		N		3,228.64
01/01/2016	LINCOLN NE, 68501-2588	/ /	0.0000	N		0.00
		01/07/2016		N		3,228.64

PD CK# 9620 01/07/2016

GL NUMBER	DESCRIPTION	AMOUNT
101-281.000-716.000	MONTHLY DENTAL INSURANCE PREMIUM-1/16	2.77
101-441.000-716.000	MONTHLY DENTAL INSURANCE PREMIUM-1/16	281.06
101-215.000-716.000	MONTHLY DENTAL INSURANCE PREMIUM-1/16	44.42

PAID  
 DISBURSEMENTS 12/18/15-1/14/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
202-450.000-716.000	MONTHLY DENTAL INSURANCE PREMIUM-1/16				45.45	
203-450.000-716.000	MONTHLY DENTAL INSURANCE PREMIUM-1/16				66.79	
592-543.000-716.000	MONTHLY DENTAL INSURANCE PREMIUM-1/16				26.69	
592-547.000-716.000	MONTHLY DENTAL INSURANCE PREMIUM-1/16				70.66	
101-301.000-716.000	MONTHLY DENTAL INSURANCE PREMIUM-1/16				426.80	
736-000.000-716.000	MONTHLY DENTAL INSURANCE PREMIUM-1/16				2,264.00	
					<u>3,228.64</u>	

# DISBURSEMENTS

VENDOR TOTAL: 3,228.64

S039	STATE OF MICHIGAN	12/17/2015	STATEMENT	FTB	MUNICIPAL PLATES 2 NEW & 1 REPLACEMENT	
84165	BUREAU OF CONSTRUCTION CODES	01/04/2016		N		31.00
	PO BOX 30255					
12/17/2015	LANSING MI, 48909	/ /	0.0000	N		0.00
		01/04/2016		N		31.00

PD CK# 9606 01/04/2016

\*MUNICIPAL PLATES 2 NEW & 1 REPLACEMENT (#066X773)

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-807.000	REGISTRATION FEES	26.00
101-441.000-807.000	REGISTRATION FEES	5.00
		<u>31.00</u>

VENDOR TOTAL: 31.00

S220	STATE OF MICHIGAN-MDEQ	12/01/2015	946083	FTB	DRINKING WATER LAB CERT	
84163	CASHIERS OFFICE	01/04/2016		N		2,551.87
	PO BOX 30657					
12/01/2015	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
		01/15/2016		N		2,551.87

PD CK# 9607 01/04/2016

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	DRINKING WATER LAB CERT	2,551.87

VENDOR TOTAL: 2,551.87

S288	THE STANDARD	01/01/2016	STATEMENT	FTB	MONTHLY LIFE INSURANCE PREMIUM-1/16	
84164	PO BOX 5676	01/04/2016		N		249.53
12/15/2015	PORTLAND OR, 97228-5676	/ /	0.0000	N		0.00
		01/04/2016		N		249.53

PD CK# 9608 01/04/2016

\*COVERAGE PERIOD 1/1/16-1/31/16

DECEMBER 18, 2015  
 THRU  
 JANUARY 14, 2016

PAID  
 DISBURSEMENTS 12/18/15-1/14/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-1/16	16.44
101-281.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-1/16	0.24
101-441.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-1/16	65.62
101-215.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-1/16	41.58
202-450.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-1/16	10.83
203-450.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-1/16	16.13
592-543.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-1/16	12.60
592-547.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-1/16	22.59
101-301.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-1/16	63.50
		<u>249.53</u>

VENDOR TOTAL: 249.53

U018	UNITED STATES OF AMERICA	11/30/2015	STATEMENT	FTB	BOND INTEREST PAYMENT (LOAN 93-02)	
84174	DEPT OF AGRICULTURE	01/04/2016		N		5,000.00
	1075 CLEAVER, PO BOX 291					
11/30/2015	CARO MI, 48723	/ /	0.0000	N		0.00
		01/04/2016		N		5,000.00

PD CK# 38 01/04/2016  
 \*ACH WITHDRAWAL 1/4/16

GL NUMBER	DESCRIPTION	AMOUNT
592-543.000-995.000	BOND INTEREST PAYMENT (LOAN 93-02)	2,500.00
592-547.000-995.000	BOND INTEREST PAYMENT (LOAN 93-02)	2,500.00
		<u>5,000.00</u>

VENDOR TOTAL: 5,000.00

V006	VERIZON WIRELESS	12/23/2015	9757810610	FTB	(4) IN CAR MODEMS - PD	
84188	PO BOX 15062	01/07/2016		N		152.04
12/23/2015	ALBANY NY, 12212-5062	/ /	0.0000	N		0.00
		01/18/2016		N		152.04

PD CK# 9621 01/07/2016  
 \*11/24/15-12/23/15

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	(4) IN CAR MODEMS - PD	152.04

VENDOR TOTAL: 152.04

01/14/2016 01:08 PM  
User: McDonald  
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
EXP CHECK RUN DATES 12/18/2015 - 01/14/2016  
JOURNALIZED

Page: 20/20

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
TOTAL - ALL VENDORS:						177,804.14

FUND TOTALS:

Fund 101 - GENERAL FUND	15,092.01
Fund 202 - MAJOR STREET FUND	131.31
Fund 203 - LOCAL STREET FUND	82.92
Fund 592 - WATER/SEWER FUND	15,588.03
Fund 703 - TAX ACCOUNT FUND	136,184.51
Fund 736 - RETIREE HEALTH INS TRUST FUND	10,725.36

DISBURSEMENTS

DECEMBER 18, 2015  
THRU  
JANUARY 14, 2016

JOURNALIZED

OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
V005	21ST CENTURY MEDIA-MICHIGAN	12/31/2015	STATEMENT	FTB	PUBLICATION VARIANCE	
84189	PO BOX 94559	01/21/2016		N		290.73
01/02/2016	CLEVELAND OH, 44101-4559	/ /	0.0000	N		0.00
		01/21/2016		N		290.73

Open  
 \*PUBLICATION VARIANCE  
 DEVERY 202 UNION ST.

MEETING

GL NUMBER	DESCRIPTION	AMOUNT
101-721.000-901.000	ADVERTISING	290.73

VENDOR TOTAL: 290.73

A023	AARON D ATKINSON	01/21/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT	
84190	1539 MEISNER ROAD	01/21/2016		N		30.00
01/21/2016	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		01/21/2016		N		30.00

Open

ENCUMBRANCES

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT	30.00

VENDOR TOTAL: 30.00

A196	ADAM BLANCHARD	12/09/2015	STATEMENT	FTB	REIMBUSE FOR MC HOOPS BASKETBALLS	
84191	5955 PARKRIDGE	01/21/2016		N		303.45
12/09/2015	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		01/21/2016		N		303.45

Open

JANUARY 21, 2016

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-740.000-BASKETBALL	REIMBUSE FOR MC HOOPS BASKETBALLS	303.45

VENDOR TOTAL: 303.45

P015	AIRGAS USA LLC	11/30/2015	9932325664	FTB	OXYGEN/ACETYLENE/SUPPLIES	
84192	PO BOX 802576	01/21/2016	000004605	N		36.48
11/30/2015	CHICAGO IL, 60680-2576	/ /	0.0000	N		0.00
		01/21/2016		N		36.48

Open

JOURNALIZED  
 OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-740.000	OXYGEN/ACETYLENE/SUPPLIES	36.48	36.48

P015	AIRGAS USA LLC	12/31/2015	9933035591	FTB	OXYGEN/ACETYLENE/SUPPLIES	
84262	PO BOX 802576	01/21/2016	000004605	N		36.42
12/31/2015	CHICAGO IL, 60680-2576	/ /	0.0000	N		0.00
		01/30/2016		N		36.42

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-740.000	OXYGEN/ACETYLENE/SUPPLIES	36.42	36.42

VENDOR TOTAL: 72.90

A021	AMERICAN UNITED LIFE INSURANCE CO	12/31/2015	STATEMENT	FTB	QTRLY ADMIN FEE - DEFERRED COMP PLAN	
84193	ATTN:ACCT/CONTROL	01/21/2016		N		600.00
12/31/2015	5761 RELIABLE PARKWAY	/ /	0.0000	N		0.00
	CHICAGO IL, 60686-0054	01/28/2016		N		600.00

Open

\*10/1/15-12/31/15

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-805.000	QUARTERLY ADMIN FEE - DEFERRED COMP PLAN	600.00

VENDOR TOTAL: 600.00

M186	ANDREW MARKEL	12/17/2015	STATEMENT	FTB	2015 DECEMBER BOARD OF REVIEW FEE	
84194	324 WARD STREET	01/21/2016		N		15.00
12/17/2015	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/21/2016		Y		15.00

Open

\*DECEMBER BOARD OF REVIEW MEETING 12/17/15

GL NUMBER	DESCRIPTION	AMOUNT
101-209.000-704.000	2015 DECEMBER BOARD OF REVIEW FEE	15.00

VENDOR TOTAL: 15.00

A027	ARTHUR K GARBARINO II	01/21/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT	
84195	6102 SHORT CUT ROAD	01/21/2016		N		40.00
01/21/2016	COTTRELLVILLE TOWNSHIP MI, 48039	/ /	0.0000	N		0.00

JOURNALIZED  
 OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open		01/21/2016		N		40.00
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GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-853.000	MONTHLY PHONE REIMBURSEMENT	40.00

VENDOR TOTAL: 40.00

B015	BLUE CROSS-BLUE SHIELD OF MICH	01/01/2016	STATEMENT	FTB	MTHLY HEALTH INS PREMIUM-007006050-0000	
84286	PO BOX 674416	01/21/2016		N		5,729.40
01/06/2016	DETROIT MI, 48267-4416	/ /	0.0000	Y		0.00
		01/28/2016		N		5,729.40

Open  
 \*MONTHLY COVERAGE (02/01/16 - 02/29/16)

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	445.36
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	55.67
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	55.67
101-301.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	2,094.19
101-441.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	1,690.02
202-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	281.68
203-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	422.50
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	84.51
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	338.00
101-441.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	117.81
101-281.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	13.09
202-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	13.09
203-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	13.09
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	39.27
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	39.27
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	26.18
		5,729.40

3015	BLUE CROSS-BLUE SHIELD OF MICH	01/01/2016	STATEMENT	FTB	MTHLY HEALTH INS PREMIUM-007006050-0001	
34284	PO BOX 674416	01/21/2016		N		9,783.95
01/06/2016	DETROIT MI, 48267-4416	/ /	0.0000	N		0.00
		01/28/2016		N		9,783.95

Open  
 \*MONTHLY COVERAGE (02/01/16 - 02/29/16)

JOURNALIZED  
 OPEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-716.000	HOSPITAL INSURANCE	9,783.95

B015	BLUE CROSS-BLUE SHIELD OF MICH	01/01/2016	STATEMENT	FTB	MEMBERSHIP CHANGE-007006050-0001	
84293	PO BOX 674416	01/21/2016		N		(294.90)
01/06/2016	DETROIT MI, 48267-4416	/ /	0.0000	N		0.00
		01/28/2016		N		(294.90)

Open  
 \*MEMBERSHIP CHANGE-R. NICHOLS

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-716.000	MEMBERSHIP CHANGE-R. NICHOLS	(294.90)

VENDOR TOTAL: 15,218.45

B066	CADILLAC ASPHALT LLC	12/29/2015	2846060B	FTB	STREET MATERIAL	
84294	2575 S HAGGERTY ROAD SUITE 1	01/21/2016	000004841	N		141.98
12/29/2015	CANTON MI, 48188	/ /	0.0000	N		0.00
		01/28/2016		N		141.98

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-782.000	STREET MATERIAL	141.98	141.98

B066	CADILLAC ASPHALT LLC	12/29/2015	284606A	FTB	STREET MATERIALS	
84196	2575 S HAGGERTY ROAD SUITE 1	01/21/2016	000004592	N		666.47
12/29/2015	CANTON MI, 48188	/ /	0.0000	N		0.00
		01/28/2016		N		666.47

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
203-452.000-782.000	STREET MATERIALS	404.23	404.23
592-548.000-782.000	STREET MATERIALS	262.24	262.24
		666.47	

VENDOR TOTAL: 808.45

0072	CARQUEST AUTO PARTS	11/25/2015	5880-250587	FTB	V BELTS	
34249	3033 KING RD	01/21/2016	000004833	N		18.19
.1/25/2015	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		01/21/2016		N		18.19

JOURNALIZED  
 OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open  
 \*MISC. PARTS FOR FORD PU

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
101-441.000-863.000	V BELTS	18.19	18.19			
C072	CARQUEST AUTO PARTS	12/04/2015	5880-251051	FTB	CREDIT TO INVOICE #5880-250587	
84251	3033 KING RD	01/21/2016		N		(18.19)
12/04/2015	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		01/21/2016		N		(18.19)

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-441.000-863.000	VEHICLE MAINTENANCE	(18.19)				
C072	CARQUEST AUTO PARTS	12/11/2015	5880-251462	FTB	BRAKE SUPPLIES	
84250	3033 KING RD	01/21/2016	000004833	N		31.32
12/11/2015	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		01/21/2016		N		31.32

Open  
 \*FORD PICK-UP

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	BRAKE SUPPLIES	3.74	3.74
101-441.000-863.000	BRAKE SUPPLIES	27.58	27.58
		31.32	31.32

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
C072	CARQUEST AUTO PARTS	12/14/2015	5880-251538	FTB	BRAKE FLUID FOR EQUIPMENT	
84252	3033 KING RD	01/21/2016	000004832	N		18.39
12/14/2015	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		01/21/2016		N		18.39

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	BRAKE FLUID FOR EQUIPMENT	18.39	18.39

VENDOR TOTAL: 49.71

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
C252	COMCAST	01/07/2016	STATEMENT	FTB	HIGH SPEED INTERNET/PHONE-WW	
84271	PO BOX 7500	01/21/2016		N		117.53
01/07/2016	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00

OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open		01/28/2016		N		117.53
*01/21/2016-02/20/16						

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-853.000	HIGH SPEED INTERNET/PHONE-WW	117.53
C252	COMCAST	01/07/2016
84272	PO BOX 7500	01/21/2016
01/07/2016	SOUTHEASTERN PA, 19398-7500	/ / 0.0000
		01/28/2016
		FTB HIGH-SPEED INTERNET/PHONE-CITY OFFICES
		N 373.07
		N 0.00
		N 373.07

Open  
 \*01/19/2016-02/18/2016

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	53.29
101-209.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	53.30
101-215.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	53.29
101-253.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	53.29
101-371.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	53.30
101-751.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	53.30
592-543.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	26.65
592-547.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	26.65
		<u>373.07</u>

C252	COMCAST	01/07/2016	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-PD	
84273	PO BOX 7500	01/21/2016		N		336.67
01/07/2016	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		01/28/2016		N		336.67

Open  
 \*01/20/2016-02/19/2016

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	HIGH-SPEED INTERNET/PHONE-PD	336.67

VENDOR TOTAL: 827.27

2017	CONUS ELECTRIC LLC	12/07/2015	456	FTB	INSTALL LIGHTING AT LIBRARY	
34197	967 S BELLE RIVER AVE	01/21/2016	000004829	N		1,200.00
12/07/2015	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		01/21/2016		N		1,200.00

JOURNALIZED  
 OPEN

Vendor Code	Vendor name	ENCUMBRANCES 1/21/16	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address		CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip		Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes			Due Date		1099		

Open  
 \*TIFA BOARD APPROVED PROJECT 8/18/15  
 SUBMITTED TO TIFA BOARD FOR APPROVAL  
 INSTALLATION OF (2) FLUORESCENT FIXTURES

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
252-000.000-802.000	INSTALL (2) FLUORESCENT FIXTURES	950.00	950.00
101-790.000-802.000	INSTALL LED WALL PACK	250.00	250.00
		1,200.00	1,200.00

VENDOR TOTAL: 1,200.00

TAXREFUND	CORELOGIC REAL ESTATE TAX SERVICE	12/28/2015	STATEMENT	FTB	REFUND-DUPLICATE PMT OF 2015 WINTER TAX
84166	ATTENTION: REFUND DEPARTMENT	01/21/2016		N	0.00
	P.O. BOX 961250				
12/28/2015	FORT WORTH TX, 76161-9858	01/21/2016	0.0000	Y	0.00
		01/21/2016		N	69.90

Open  
 \*REFUND: WINTER TAX RECPT (02-650-0006-000, DATE: 12/28/2015, RECPT #: 00001056) (620 ROBERTSON STREET)

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-205.400	REFUND-DUPLICATE PMT OF 2015 WINTER TAX	69.90

TAXREFUND	CORELOGIC REAL ESTATE TAX SERVICE	12/28/2015	STATEMENT	FTB	REFUND-DUPLICATE PMT OF 2015 WINTER TAX
84167	ATTENTION: REFUND DEPARTMENT	01/21/2016		N	0.00
	P.O. BOX 961250				
12/28/2015	FORT WORTH TX, 76161-9858	01/21/2016	0.0000	Y	0.00
		01/21/2016		N	63.93

Open  
 \*REFUND: WINTER TAX RECPT (02-475-0598-000, DATE: 12/28/2015, RECPT #: 00001057) (643 PEARL STREET)

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-205.400	REFUND-DUPLICATE PMT OF 2015 WINTER TAX	63.93

TAXREFUND	CORELOGIC REAL ESTATE TAX SERVICE	12/28/2015	STATEMENT	FTB	REFUND-DUPLICATE PMT OF 2015 WINTER TAX
34168	ATTENTION: REFUND DEPARTMENT	01/21/2016		N	0.00
	P.O. BOX 961250				
12/28/2015	FORT WORTH TX, 76161-9858	01/21/2016	0.0000	N	0.00
		01/21/2016		N	134.16

Open  
 \*REFUND: WINTER TAX RECPT (02-400-0025-000, DATE: 12/28/2015, RECPT #: 00001058) (488 N. WILLIAM STREET)

JOURNALIZED  
 OPEN  
 ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-205.400	REFUND-DUPLICATE PMT OF 2015 WINTER TAX	134.16

VENDOR TOTAL: 267.99

D138	DAN L MICOFF	12/17/2015	STATEMENT	FTB	DECEMBER BD OF REVIEW FEES	
84199	167 N SIXTH STREET	01/21/2016		N		15.00
12/17/2015	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/21/2016		N		15.00

Open  
 \*DECEMBER 2015 BOARD OF REVIEW MEETING 12/17/15

GL NUMBER	DESCRIPTION	AMOUNT
101-209.000-704.000	DECEMBER BD OF REVIEW FEES	15.00

VENDOR TOTAL: 15.00

D020	DANA O'ROURKE	01/21/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT	
84198	7962 S RIVER ROAD	01/21/2016		N		30.00
01/21/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/21/2016		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT	30.00

VENDOR TOTAL: 30.00

E010	ELAINE LEVEN	01/21/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT	
84200	8341 COLONY DRIVE	01/21/2016		N		40.00
01/21/2016	CLAY TWP MI, 48001	/ /	0.0000	N		0.00
		01/21/2016		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	MONTHLY PHONE REIMBURSEMENT	40.00

VENDOR TOTAL: 40.00

E086	EMTERRA ENVIRONMENTAL USA CORP	11/30/2015	146197	FTB	FUEL SURCHARGE CREDIT-11/15	
34263	1606 E WEBSTER ROAD	01/21/2016		N		(1,664.25)



JOURNALIZED  
 OPEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
V024	FLAGSHIP-VISA	12/02/2015	STATEMENT	FTB	NAME BADGES/BBALL PROGRAM	
84274	3910 LAPEER RD	01/21/2016		N		12.05
12/02/2015	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2016		N		12.05

Open  
 \*KMART

# MEETING

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-740.000-BASKETBALL	NAME BADGES/BBALL PROGRAM	12.05

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
V024	FLAGSHIP-VISA	12/20/2015	STATEMENT	FTB	BASKETBALL PROGRAM SUPPLIES	
84275	3910 LAPEER RD	01/21/2016		N		14.28
12/20/2015	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2016		N		14.28

Open  
 \*KMART

# ENCUMBRANCES

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-740.000-BASKETBALL	BASKETBALL PROGRAM SUPPLIES	14.28

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
V024	FLAGSHIP-VISA	01/01/2016	STATEMENT	FTB	CREATIVE KIDS PROJECT SUPPLIES	
84277	3910 LAPEER RD	01/21/2016		N		168.75
01/01/2016	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2016		N		168.75

Open  
 \*LOWES

# JANUARY 21, 2016

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-740.000-CREATIVKID	CREATIVE KIDS PROJECT SUPPLIES	168.75

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
V024	FLAGSHIP-VISA	12/04/2015	STATEMENT	FTB	SCREWDRIVER/SOCKET SETS	
34278	3910 LAPEER RD	01/21/2016		N		55.97
12/04/2015	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2016		N		55.97

Open  
 \*HARBOR FREIGHT TOOLS

GL NUMBER	DESCRIPTION	AMOUNT
592-544.000-931.000	SCREWDRIVER/SOCKET SETS	27.98
592-548.000-931.000	SCREWDRIVER/SOCKET SETS	27.99

55.97

JOURNALIZED  
 OPEN  
 ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

V024	FLAGSHIP-VISA	12/11/2015	STATEMENT	FTB	THERMOSTAT-CITY OFFICES	
84279	3910 LAPEER RD	01/21/2016		N		79.97
12/11/2015	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2016		N		79.97

Open  
 \*HOME DEPOT

MEETING

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-740.000	THERMOSTAT-CITY OFFICES	79.97

V024	FLAGSHIP-VISA	12/11/2015	STATEMENT	FTB	MAP COPIES OF WATER DIST SYSTEM	
84280	3910 LAPEER RD	01/21/2016		N		13.78
12/11/2015	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2016		N		13.78

Open  
 \*SIR SPEEDY PRINTING

ENCUMBRANCES

GL NUMBER	DESCRIPTION	AMOUNT
592-548.000-740.000	MAP COPIES OF WATER DIST SYSTEM	13.78

V024	FLAGSHIP-VISA	12/15/2015	STATEMENT	FTB	PROGRAMMABLE THERMOSTAT-CITY OFFICES	
84281	3910 LAPEER RD	01/21/2016		N		79.97
12/15/2015	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2016		N		79.97

Open  
 \*HOME DEPOT

JANUARY 21, 2016

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-740.000	PROGRAMMABLE THERMOSTAT-CITY OFFICES	79.97

V024	FLAGSHIP-VISA	12/11/2015	STATEMENT	FTB	MEMBERSHIP DUES/TRAINING REG.	
34282	3910 LAPEER RD	01/21/2016		N		385.00
12/11/2015	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2016		N		385.00

Open  
 \*MICHIGAN MUNICIPAL LEAGUE  
 \*CONFERENCE/TRAINING-ELAINE LEVEN  
 1/2/2016-2/5/2016  
 \*016 MEMBERSHIP DUES-ELAINE LEVEN

GL NUMBER	DESCRIPTION	AMOUNT
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OPEN  
 ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

101-172.000-803.000	MEMBERSHIP DUES-E. LEVEN					110.00
101-172.000-959.000	TRAINING REG. FEES-E. LEVEN					275.00
						385.00

V024	FLAGSHIP-VISA	12/18/2015	STATEMENT	FTB	TREAS. ASSOC. LUNCHEON	
84283	3910 LAPEER RD	01/21/2016		N		12.54
12/18/2015	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2016		N		12.54

Open  
 \*VOYAGEUR RESTAURANT  
 LUNCHEON 12/18/15-M.E. MCDONALD

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-869.000	TREAS. ASSOC. LUNCHEON	12.54

V024	FLAGSHIP-VISA	12/15/2015	STATEMENT	FTB	LABEL TAPE-PD	
84285	3910 LAPEER RD	01/21/2016		N		19.17
12/15/2015	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2016		N		19.17

Open  
 \*AMAZON.COM

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-727.000	LABEL TAPE-PD	19.17

V024	FLAGSHIP-VISA	12/29/2015	STATEMENT	FTB	THANK YOU CARDS FOR XMAS GIFTS	
34292	3910 LAPEER RD	01/21/2016		N		15.90
12/29/2015	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2016		N		15.90

Open  
 \*CVS PHARMACY  
 THANK YOU CARDS FOR XMAS GIFTS-CITY OFFICES

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-740.000	THANK YOU CARDS FOR XMAS GIFTS	15.90

V024	FLAGSHIP-VISA	12/31/2015	STATEMENT	FTB	KEYS- CREATIVE KIDS PROJECT	
34276	3910 LAPEER RD	01/21/2016		N		12.67
12/31/2015	PORT HURON MI, 48060-2402	/ /	0.0000	N		0.00
		01/27/2016		N		12.67

Open  
 \*LUMBERJACK - NEW LOCATION FOR CREATIVE KIDS PROGRAM-BUILDING KEYS

OPEN  
 ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-740.000-CREATIVKID KEYS- CREATIVE KIDS PROJECT		12.67
VENDOR TOTAL:		870.05

B017	FOSTER BLUE WATER OIL LLC	12/29/2015	1006121	FTB	ANTIFREEZE-DPW	
84255	36065 WATER ST	01/21/2016	000004591	N		388.65
	PO BOX 430					
12/29/2015	RICHMOND MI, 48062-0430	/ /	0.0000	N		0.00
		01/21/2016		N		388.65
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
101-441.000-863.000	ANTIFREEZE-DPW	388.65	388.65			
B017	FOSTER BLUE WATER OIL LLC	12/28/2015	1535602943	FTB	FUEL-DPW	
84254	36065 WATER ST	01/21/2016	000004591	N		239.92
	PO BOX 430					
12/28/2015	RICHMOND MI, 48062-0430	/ /	0.0000	N		0.00
		01/21/2016		N		239.92
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
101-441.000-751.000	FUEL	239.92	239.92			
B017	FOSTER BLUE WATER OIL LLC	12/28/2015	1535703473	FTB	FUEL	
84256	36065 WATER ST	01/21/2016	000004591	N		495.75
	PO BOX 430					
12/28/2015	RICHMOND MI, 48062-0430	/ /	0.0000	N		0.00
		01/21/2016		N		495.75
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-751.000	FUEL	495.75	495.75
VENDOR TOTAL:			1,124.32

F004	FRIENDS OF CITY HALL	12/18/2015	STATEMENT	FTB	COMMUNITY PROMOTION	
34213	PO BOX 283	01/21/2016		N		2,000.00
	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
12/18/2015		01/21/2016		N		2,000.00

OPEN  
 ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Open  
 \*FINANCIAL SUPPORT-HERITAGE DAYS EVENT 9/19/15-9/20/15  
 TIFA BOARD APPROVED FINANCIAL SUPPORT AT 8/18/15 MEETING  
 SUBMITTED TO TIFA BOARD FOR APPROVAL OF PAYMENT

GL NUMBER	DESCRIPTION	AMOUNT
251-000.000-880.000	COMMUNITY PROMOTION	1,000.00
252-000.000-880.000	COMMUNITY PROMOTION	1,000.00
		<u>2,000.00</u>

VENDOR TOTAL: 2,000.00

G107	GENERAL PRINTING SERVICE INC	12/10/2015	1293	FTB	ENVELOPES-CITY OFFICES	
84202	PO BOX 131	01/21/2016	000004816	N		337.50
12/10/2015	WELLSTON MI, 49689	/ /	0.0000	N		0.00
		01/21/2016		N		<u>337.50</u>

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-172.000-729.000	ENVELOPES-CITY OFFICES	33.75	33.75
101-215.000-729.000	ENVELOPES-CITY OFFICES	101.24	101.24
101-253.000-729.000	ENVELOPES-CITY OFFICES	67.50	67.50
101-371.000-729.000	ENVELOPES-CITY OFFICES	33.75	33.75
592-543.000-729.000	ENVELOPES-CITY OFFICES	50.63	50.63
592-547.000-729.000	ENVELOPES-CITY OFFICES	50.63	50.63
		<u>337.50</u>	<u>337.50</u>

3107	GENERAL PRINTING SERVICE INC	01/04/2016	1301	FTB	#10 WINDOW ENVELOPES-UB	
34295	PO BOX 131	01/21/2016	000004838	N		396.00
01/04/2016	WELLSTON MI, 49689	/ /	0.0000	N		0.00
		01/21/2016		N		<u>396.00</u>

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-543.000-729.000	#10 WINDOW ENVELOPES-UB	198.00	198.00
592-547.000-729.000	#10 WINDOW ENVELOPES-UB	198.00	198.00
		<u>396.00</u>	<u>396.00</u>

VENDOR TOTAL: 733.50

JOURNALIZED  
 OPEN

Vendor Code	Vendor name	ENCUMBRANCES 1/21/16	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold			Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK			Net Amount
Invoice Notes		Due Date		1099			

G073	GOVT FINANCE OFFICERS ASSN	01/07/2016	STATEMENT	FTB		ANNUAL MEMBERSHIP DUES - M.E. MCDONALD	
84287	203 N LASALLE ST SUITE 2700	01/21/2016		N			160.00
01/07/2016	CHICAGO IL, 60601-1216	/ /	0.0000	N			0.00
		02/28/2016		N			160.00

Open  
 \*3/1/16-2/28/17

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-803.000	ANNUAL MEMBERSHIP DUES - M.E. MCDONALD	160.00

VENDOR TOTAL: 160.00

Q003	INFINISOURCE	12/09/2015	4974	FTB		ONLINE TIME SHEET SUPPORT FEE	
84203	ATTN: FINANCE DEPT	01/21/2016	000004828	N			405.00
12/09/2015	9350 SOUTH 150 EAST, SUTIE 300	/ /	0.0000	Y			0.00
	SANDY UT, 84070	01/25/2016		N			405.00

Open  
 \*1/25/16-1/25/17

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-253.000-802.000	ONLINE TIME SHEET SUPPORT FEE	202.50	202.50
592-543.000-802.000	ONLINE TIME SHEET SUPPORT FEE	101.25	101.25
592-547.000-802.000	ONLINE TIME SHEET SUPPORT FEE	101.25	101.25

405.00 405.00

VENDOR TOTAL: 405.00

1194	INTERNATIONAL CODE COUNCIL INC	11/16/2015	3073313	FTB		MEMBERSHIP DUES-A. GARBARINO	
34204	ATTN: MEMBERSHIP	01/21/2016		N			135.00
11/16/2015	900 MONTCLAIR ROAD	/ /	0.0000	N			0.00
	BIRMINGHAM AL, 35213	01/21/2016		N			135.00

Open  
 \*1/1/16-12/31/16

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-803.000	MEMBERSHIP DUES-A. GARBARINO	135.00

VENDOR TOTAL: 135.00

1032	JAMES D HEASLIP	01/21/2016	STATEMENT	FTB		MONTHLY PHONE REIMBURSEMENT	
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OPEN  
 ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
84205	455 MABEL ST	01/21/2016		N		40.00
01/21/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/21/2016		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT	40.00

MEETING

VENDOR TOTAL: 40.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
7023	JAMES R VANDERMEULEN	01/21/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT	
34206	1534 MINNESOTA AVE	01/21/2016		N		30.00
01/21/2016	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		01/21/2016		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT	30.00

ENCUMBRANCES

VENDOR TOTAL: 30.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
0004	KANE, CLEMONS, JOACHIM & DOWNEY	12/31/2015	2347	FTB	MONTHLY LEGAL FEES-12/15	
34207	721 ST CLAIR RIVER DR	01/21/2016		N		3,514.50
01/04/2016	PO BOX 333	/ /	0.0000	N		0.00
	ALGONAC MI, 48001	01/21/2016		Y		3,514.50

Open

JANUARY 21, 2016

GL NUMBER	DESCRIPTION	AMOUNT
01-210.000-801.000	MONTHLY LEGAL FEES-12/15	3,514.50

VENDOR TOTAL: 3,514.50

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
0076	KCA SERVICES	12/01/2015	014	FTB	TREE TRIMMING-344 S.ELIZABETH	
4208	2530 PALMS ROAD	01/21/2016	000004842	N		350.00
2/01/2015	COLUMBUS MI, 48063	/ /	0.0000	N		0.00
		01/21/2016		Y		350.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
01-895.000-802.000	TREE TRIMMING-344 S.ELIZABETH	350.00	350.00

JOURNALIZED  
 OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

K076	KCA SERVICES	12/01/2015	015	FTB	TREE REMOVAL-BROADWAY PARK	
84290	2530 PALMS ROAD	01/21/2016	000004842	N		750.00
12/01/2015	COLUMBUS MI, 48063	/ /	0.0000	N		0.00
		01/21/2016		Y		750.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-756.000-802.000	TREE REMOVAL-BROADWAY PARK	750.00	750.00
VENDOR TOTAL:			1,100.00

K079	KELLY SERVICES, INC.	12/07/2015	49484777	FTB	TEMP OFFICE CLERK-CITY OFFICES	
84209	1212 SOLUTIONS CENTER	01/21/2016		N		840.00
12/07/2015	CHICAGO IL, 60677-1002	/ /	0.0000	N		0.00
		01/21/2016		N		840.00

Open  
 \*WEEK ENDING 12/6/15

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-802.000	TEMP OFFICE CLERK-CITY OFFICES	420.00
592-543.000-802.000	TEMP OFFICE CLERK-CITY OFFICES	210.00
592-547.000-802.000	TEMP OFFICE CLERK-CITY OFFICES	210.00
		840.00

K079	KELLY SERVICES, INC.	12/14/2015	50515642	FTB	TEMP OFFICE CLERK-CITY OFFICES	
34296	1212 SOLUTIONS CENTER	01/21/2016		N		168.00
12/14/2015	CHICAGO IL, 60677-1002	/ /	0.0000	N		0.00
		01/21/2016		N		168.00

Open  
 \*WEEK ENDING 12/13/15

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-802.000	TEMP OFFICE CLERK-CITY OFFICES	84.00
592-543.000-802.000	TEMP OFFICE CLERK-CITY OFFICES	42.00
592-547.000-802.000	TEMP OFFICE CLERK-CITY OFFICES	42.00
		168.00

VENDOR TOTAL: 1,008.00

JOURNALIZED  
 OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
P008	KENNETH PHELPS SERVICE	12/01/2015	STATEMENT	FTB	VEHICLE TOW	
84267	501 BROADWAY	01/21/2016	000004846	N		100.00
12/01/2015	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/21/2016		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	VEHICLE TOW	100.00	100.00

P008	KENNETH PHELPS SERVICE	12/01/2015	STATEMENT	FTB	MONTHLY CHECKS-PD VEHICLE	
84268	501 BROADWAY	01/21/2016	000004846	N		72.00
12/01/2015	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/21/2016		N		72.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	MONTHLY CHECKS-PD VEHICLE	72.00	72.00

P008	KENNETH PHELPS SERVICE	12/21/2015	STATEMENT	FTB	OIL/FILTER/FLUIDS-2003 TAHOE (PD)	
34269	501 BROADWAY	01/21/2016	000004846	N		120.00
12/21/2015	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/21/2016		N		120.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	OIL/FILTER/FLUIDS-2003 TAHOE (PD)	120.00	120.00

VENDOR TOTAL:					292.00
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K080	KIRK, HUTH, LANGE & BADALAMENTI PLC	07/01/2015	75053	FTB	LEGAL SERVICES-LABOR MATTERS	
34210	ATTORNEYS AT LAW	01/21/2016		N		48.75
	19500 HALL RD., STE. 100	/ /	0.0000	N		0.00
07/01/2015	CLINTON TOWNSHIP MI, 48038	01/21/2016		N		48.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
01-210.000-801.000	LEGAL SERVICES-LABOR MATTERS	48.75

K080	KIRK, HUTH, LANGE & BADALAMENTI PLC	07/01/2015	75321	FTB	LEGAL FEES 7/15-LABOR MATTERS	
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JOURNALIZED  
 OPEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
84211	ATTORNEYS AT LAW	01/21/2016		N		533.75
	19500 HALL RD., STE. 100					
08/01/2015	CLINTON TOWNSHIP MI, 48038	/ /	0.0000	N		0.00
		01/21/2016		N		533.75

Open

3L NUMBER	DESCRIPTION	AMOUNT
101-210.000-801.000	LEGAL FEES 7/15-LABOR MATTERS	533.75

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
K080	KIRK, HUTH, LANGE & BADALAMENTI PLC	11/17/2015	76419	FTB	LEGAL FEES 11/15-LABOR MATTERS	
34212	ATTORNEYS AT LAW	01/21/2016		N		195.00
	19500 HALL RD., STE. 100					
12/01/2015	CLINTON TOWNSHIP MI, 48038	/ /	0.0000	N		0.00
		01/21/2016		N		195.00

Open

3L NUMBER	DESCRIPTION	AMOUNT
101-210.000-801.000	LEGAL FEES 11/15-LABOR MATTER	195.00

VENDOR TOTAL:					777.50
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
K075	KRISTEN BAXTER	01/21/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT	
34214	350 COLONIAL LANE	01/21/2016		N		40.00
01/21/2016	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		01/21/2016		N		40.00

Open

3L NUMBER	DESCRIPTION	AMOUNT
101-215.000-853.000	MONTHLY PHONE REIMBURSEMENT	40.00

VENDOR TOTAL:					40.00
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
.185	LESLIE TIRE	12/10/2015	4076246	FTB	REPAIR FLAT TIRE ON SWEEPER	
14215	41600 EXECUTIVE DRIVE	01/21/2016	000004836	N		30.00
.2/10/2015	HARRISON TWP MI, 48045	/ /	0.0000	N		0.00
		01/21/2016		N		30.00

Open

3L NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
102-454.000-781.000	REPAIR FLAT TIRE ON SWEEPER	9.60	9.60
103-454.000-781.000	REPAIR FLAT TIRE ON SWEEPER	20.40	20.40

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 OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

30.00 30.00

VENDOR TOTAL: 30.00

L006	LUMBERJACK BLDG CENTERS INC	12/02/2015	1512-011486	FTB	CONCRETE MIX-LIBRARY	
84297	BLUE TARP FINANACIAL INC	01/21/2016	000004584	N		6.99
	PO BOX 105525					
12/02/2015	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		01/21/2016		N		6.99

Open

3L NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-790.000-931.000	CONCRETE MIX-LIBRARY	6.99	6.99

L006	LUMBERJACK BLDG CENTERS INC	12/02/2015	1512-012197	FTB	SUPPLIES-DPW	
34217	BLUE TARP FINANACIAL INC	01/21/2016	000004584	N		1.35
	PO BOX 105525					
12/02/2015	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		01/21/2016		N		1.35

Open

3L NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-740.000	SUPPLIES-DPW	1.35	1.35

L006	LUMBERJACK BLDG CENTERS INC	12/03/2015	1512-013444	FTB	PAINT/BRUSH/MISC	
34218	BLUE TARP FINANACIAL INC	01/21/2016	000004823	N		48.48
	PO BOX 105525					
12/03/2015	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		01/21/2016		N		48.48

Open

3L NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	BLACK PAINT/1 GALLON	28.49	28.49
101-441.000-781.000	ROLLER COVER	9.48	9.48
101-441.000-781.000	CARWAX	5.69	5.69
101-441.000-781.000	3 WHIITE CHIP BRUSHES	4.82	4.82
		<u>48.48</u>	

L006	LUMBERJACK BLDG CENTERS INC	12/09/2015	1512-020788	FTB	PAINT/BRUSHES/ROLLER COVER	
4219	BLUE TARP FINANACIAL INC	01/21/2016	000004584	N		55.06
	PO BOX 105525					

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OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
12/09/2015	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		01/21/2016		N		55.06

Open  
 \*DPW VEHICLE MAINTENANCE

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	PAINT/BRUSHES/ROLLER COVER	55.06	55.06

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
L006	LUMBERJACK BLDG CENTERS INC	12/10/2015	1512-022104	FTB	DEHUMIDIFIER/THERMOSTAT-CITY OFFICES	
84220	BLUE TARP FINANACIAL INC	01/21/2016	000004830	N		295.97
	PO BOX 105525					
12/10/2015	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		01/21/2016		N		295.97

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-740.000	30 PINT DEHUMIDIFIER-CITY OFFICES	189.99	189.99
101-265.000-740.000	PROGRAMMABLE THERMOSTAT-CITY OFFICES	105.98	105.98
		295.97	

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
L006	LUMBERJACK BLDG CENTERS INC	12/10/2015	1512-022169	FTB	CREDIT-RETURNED THERMOSTAT	
34257	BLUE TARP FINANACIAL INC	01/21/2016		N		(105.98)
	PO BOX 105525					
12/10/2015	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		01/21/2016		N		(105.98)

Open

GL NUMBER	DESCRIPTION	AMOUNT
01-265.000-740.000	CREDIT-RETURNED THERMOSTAT	(105.98)

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
.006	LUMBERJACK BLDG CENTERS INC	12/11/2015	1512-024112	FTB	BULBS/BRAKE FLUID-DPW	
14298	BLUE TARP FINANACIAL INC	01/21/2016	000004584	N		10.43
	PO BOX 105525					
.2/11/2015	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		01/21/2016		N		10.43

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
01-441.000-740.000	BULBS/BRAKE FLUID-DPW	10.43	10.43

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
.006	LUMBERJACK BLDG CENTERS INC	12/16/2015	1512-030235	FTB	FLUORESCENT BULB-S-PARKS	

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 OPEN

Vendor Code	Vendor name	ENCUMBRANCES 1/21/16	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address		CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip		Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes			Due Date		1099		
84299	BLUE TARP FINANACIAL INC		01/21/2016	000004584	N		21.62
	PO BOX 105525						
12/16/2015	ATLANTA GA, 30348-5525		/ /	0.0000	N		0.00
			01/21/2016		N		21.62
Open							

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-756.000-740.000	FLUORESCENT BULB-S-PARKS	21.62	21.62

L006	DESCRIPTION	Post Date	Invoice	Bank	Invoice Description	Gross Amount
84258	LUMBERJACK BLDG CENTERS INC	12/21/2015	1512-030804	FTB	BATTERIES-CITY OFFICES	
	BLUE TARP FINANACIAL INC	01/21/2016	000004843	N		6.64
	PO BOX 105525					
12/21/2015	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		01/21/2016		N		6.64
Open						

\*AA BATTERY 8-PK-GUY CENTER  
 GLASS WHITE ENAMEL-DPW  
 ANTI-RUSTPAINT

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-740.000	BATTERIES-CITY OFFICES	6.64	6.64

L006	DESCRIPTION	Post Date	Invoice	Bank	Invoice Description	Gross Amount
34259	LUMBERJACK BLDG CENTERS INC	12/21/2015	1512-035491	FTB	PAINT/BRUSHES/MISC. ITEMS	
	BLUE TARP FINANACIAL INC	01/21/2016	000004584	N		68.01
	PO BOX 105525					
12/21/2015	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		01/21/2016		N		68.01
Open						

CITY OFFICES

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
01-265.000-931.000	PAINT/BRUSHES/MISC. ITEMS	68.01	68.01

L006	DESCRIPTION	Post Date	Invoice	Bank	Invoice Description	Gross Amount
14260	LUMBERJACK BLDG CENTERS INC	12/22/2015	1512-036924	FTB	BRUSHES-CITY OFFICES	
	BLUE TARP FINANACIAL INC	01/21/2016	000004584	N		13.25
	PO BOX 105525					
2/22/2015	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		01/21/2016		N		13.25
Open						

L NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
01-265.000-931.000	BRUSHES-CITY OFFICES	13.25	13.25

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 OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
L006	LUMBERJACK BLDG CENTERS INC	12/22/2015	1512-037502	FTB	BRUSHES-CITY OFFICES	
84261	BLUE TARP FINANACIAL INC	01/21/2016	000004843	N		28.49
	PO BOX 105525					
12/22/2015	ATLANTA GA, 30348-5525	/ /	0.0000	N		0.00
		01/21/2016		N		28.49

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	BRUSHES-CITY OFFICES	28.49	28.49
VENDOR TOTAL:			450.31

GL NUMBER	DESCRIPTION	AMOUNT
L152	LYNN M ZYROWSKI	01/21/2016
84221	2552 BELLE RIVER	01/21/2016
01/21/2016	EAST CHINA MI, 48054	/ /
		0.0000
		01/21/2016

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-853.000	MONTHLY PHONE REIMBURSEMENT	40.00
VENDOR TOTAL:		40.00

GL NUMBER	DESCRIPTION	AMOUNT
4398	MARINE CITY AREA FIRE AUTHORITY	01/01/2016
34223	200 S PARKER STREET	01/21/2016
12/26/2015	MARINE CITY MI, 48039	/ /
		0.0000
		01/21/2016

Open

\*1/1/16-12/31/16

GL NUMBER	DESCRIPTION	AMOUNT
.01-336.000-802.000	SEMI-ANNUAL CONTRACT BILLING	113,617.50
VENDOR TOTAL:		113,617.50

GL NUMBER	DESCRIPTION	AMOUNT
1377	MARK R SCHWARTZ	12/13/2015
14222	9821 SPRINGBORN	01/21/2016
2/13/2015	CASCO MI, 48064	/ /
		0.0000
		01/21/2016

Open

PERMIT PE150034

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 OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	78.75

M377	MARK R SCHWARTZ	01/08/2016	STATEMENT	FTB	ELECTRICAL INSPECTIONS	
84266	9821 SPRINGBORN	01/21/2016		N		157.50
01/08/2016	CASCO MI, 48064	/ /	0.0000	N		0.00
		01/21/2016		Y		157.50

Open  
 \*PERMIT PE150023

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	157.50

VENDOR TOTAL: 236.25

M404	MARKETING CORP OF AMERICA	12/14/2015	STATEMENT	FTB	REFUND-OVERPMT S/E PERMIT APP	
34291	DBA FINE ART MODELS	01/21/2016		N		109.00
	430 S. WATER STREET	/ /	0.0000	N		0.00
12/14/2015	MARINE CITY MI, 48039	01/21/2016		N		109.00

Open  
 \*REFUND-OVERPAYMENT FOR SPECIAL EVENT PERMIT APPLICATION  
 MERRYTIME CHRISTMAS 12/5/15  
 NOTE: PAYMENT RECEIVED 11/4/15

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-477.000	REFUND-OVERPMT S/E PERMIT APP	109.00

VENDOR TOTAL: 109.00

1060	MARY ELLEN MCDONALD	01/21/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT	
14224	1102 S THIRD	01/21/2016		N		40.00
1/21/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/21/2016		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-853.000	MONTHLY PHONE REIMBURSEMENT	40.00

VENDOR TOTAL: 40.00

1402	MARY J WESELOH	12/17/2015	STATEMENT	FTB	2015 DECEMBER BOARD OF REVIEW FEE	
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JOURNALIZED  
 OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
84225	165 S WATER STREET APT 303	01/21/2016		N		15.00
12/17/2015	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/21/2016		Y		15.00

Open  
 \*BOARD OF REVIEW - 12/17/15

GL NUMBER	DESCRIPTION	AMOUNT
101-209.000-704.000	2015 DECEMBER BOARD OF REVIEW FEE	15.00

MEETING

VENDOR TOTAL: 15.00

M015	MC CHAMBER OF COMMERCE	01/12/2016	1733	FTB	FIN. SUPPORT-DISCOVER THE BLUE 2016	
84288	201-A BROADWAY ST	01/21/2016		N		4,500.00
01/12/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/21/2016		N		4,500.00

Open  
 \*(TIFA BOARD REVIEWED 10/20/2015 MEETING)  
 (SUBMITTED TO TIFA BOARD)

ENCUMBRANCES

GL NUMBER	DESCRIPTION	AMOUNT
251-000.000-880.000	FIN. SUPPORT-DISCOVER THE BLUE 2016	1,500.00
252-000.000-880.000	FIN. SUPPORT-DISCOVER THE BLUE 2016	3,000.00
		4,500.00

VENDOR TOTAL: 4,500.00

007	MICHAEL P ITRICH	01/21/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT	
34226	5602 KING ROAD	01/21/2016		N		65.00
01/21/2016	CHINA MI, 48054	/ /	0.0000	N		0.00
		01/21/2016		N		65.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
01-441.000-853.000	MONTHLY PHONE REIMBURSEMENT	65.00

VENDOR TOTAL: 65.00

1054	MICHIGAN ASSN OF MUN CLERKS	01/12/2016	STATEMENT	FTB	MAMC INSTITUTE REGISTRATION-K BAXTER	
14289	ATTENTION: GCSI	01/21/2016		N		600.00
1/12/2016	120 N. WASHINGTON SQUARE	/ /	0.0000	N		0.00
	LANSING MI, 48933-1609					

JANUARY 21, 2016

JOURNALIZED  
 OPEN  
 ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
Open		01/21/2016		N		600.00

\*(MARCH 20-25 2016)

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-959.000	MAMC INSTITUTE REGISTRATION-K BAXTER	600.00
VENDOR TOTAL:		600.00

0029	ON DUTY GEAR LLC	12/12/2015	13713	FTB	UNIFORM SUPPLIES- D. SPENS	
84216	PO BOX 611258	01/21/2016	000004831	N		225.97
12/12/2015	PORT HURON MI, 48061-1258	/ /	0.0000	N		0.00
		01/21/2016		N		225.97

Open  
 \*HOLSTER, NAME TAPE,MAGAZINE CASE, PANT ALTERATIONS

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
101-301.000-744.000	UNIFORM SUPPLIES- D. SPENS	225.97	225.97			
0029	ON DUTY GEAR LLC	12/31/2015	13813	FTB	SHIRTS/PANTS/MISC/ALTERATIONS-M SHAGENA	
34253	PO BOX 611258	01/21/2016	000004704	N		620.94
12/31/2015	PORT HURON MI, 48061-1258	/ /	0.0000	N		0.00
		01/30/2016		N		620.94

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-744.000	SHIRTS/PANTS/MISC/ALTERATIONS-M SHAGENA	620.94	620.94
VENDOR TOTAL:		846.91	

1064	PATRICK S HUPCIK	01/21/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT	
14227	9988 RIVER ROAD	01/21/2016		N		30.00
11/21/2016	CLAY TOWNSHIP MI, 48001	/ /	0.0000	N		0.00
		01/21/2016		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
01-441.000-853.000	MONTHLY PHONE REIMBURSEMENT	30.00
VENDOR TOTAL:		30.00

JOURNALIZED  
 OPEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
P012	PAUL A WESTRICK	01/21/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT	
84228	32463 SUTTON RD	01/21/2016		N		30.00
01/21/2016	NEW BALTIMORE MI, 48047	/ /	0.0000	N		0.00
		01/21/2016		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT	30.00
VENDOR TOTAL:		30.00

P165	PUMMILL PRINT SERVICE LC	12/14/2015	12827	FTB	2015 TAX FORMS	
84229	PO BOX 140108	01/21/2016	000004806	N		174.62
12/14/2015	GRAND RAPIDS MI, 49514	/ /	0.0000	N		0.00
		01/21/2016		N		174.62

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-253.000-729.000	50PK-6 PART W2'S	67.82	67.82
101-253.000-729.000	25PK 1099M 4 PART	34.08	34.08
101-253.000-729.000	25PK 1099R 6 PART	51.12	51.12
101-253.000-729.000	ESTIMATED SHIPPING	21.60	20.00
VENDOR TOTAL:		174.62	173.02
VENDOR TOTAL:			174.62

R012	RAYMOND JAMES & ASSOCIATES	01/14/2016	STATEMENT	FTB	EMPLOYER RET HEALTH INSURANCE CONT-12/1	
84300	691 N SQUIRREL RD SUITE 222	01/21/2016		N		13,785.46
01/14/2016	AUBURN HILLS MI, 48326	/ /	0.0000	N		0.00
		01/21/2016		N		13,785.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-12/15	10,704.53
202-450.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-12/15	482.95
203-450.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-12/15	724.43
209-000.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-12/15	241.48
592-543.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-12/15	598.71
592-547.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-12/15	1,033.36
VENDOR TOTAL:		13,785.46

JOURNALIZED  
 OPEN

Vendor Code	Vendor name	ENCUMBRANCES 1/21/16	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address		CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip		Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes			Due Date		1099		

R012	RAYMOND JAMES & ASSOCIATES		01/14/2016	STATEMENT	FTB	MONTHLY RETIREE HEALTH INS CONT-12/15	
84301	691 N SQUIRREL RD SUITE 222		01/21/2016		N		6,523.29
01/14/2016	AUBURN HILLS MI, 48326		/ /	0.0000	N		0.00
			01/21/2016		N		6,523.29

Open

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-12/15	2,153.09
592-549.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-12/15	4,370.20
		<u>6,523.29</u>

R012	RAYMOND JAMES & ASSOCIATES	01/01/2016	STATEMENT	FTB	EMPLOYER RETIREMENT CONTRIBUTION - 1/16	
84302	691 N SQUIRREL RD SUITE 222	01/21/2016		N		16,248.33
01/01/2016	AUBURN HILLS MI, 48326	/ /	0.0000	Y		0.00
		01/21/2016		N		16,248.33

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION - 1/16	11,915.00
202-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION - 1/16	520.83
203-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION - 1/16	952.08
209-000.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION - 1/16	267.50
592-543.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION - 1/16	935.42
592-547.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION - 1/16	1,657.50
		<u>16,248.33</u>

VENDOR TOTAL: 36,557.08

R133	RIVERBANK THEATRE, LLC	01/05/2016	STATEMENT	FTB	BUSINESS START-UP GRANT FUNDS	
84230	420 S. WATER STREET, #238	01/21/2016		N		2,000.00
01/05/2016	MARINE CITY MI, 48039-1690	/ /	0.0000	N		0.00
		01/21/2016		N		2,000.00

Open

\*358 S. WATER STREET  
 PARCEL # 02-475-0225-000  
 (APPROVED BY TIFA BOARD MEETING 10/20/15)

GL NUMBER	DESCRIPTION	AMOUNT
250-000.000-880.000	BUSINESS START-UP GRANT FUNDS	2,000.00

JOURNALIZED  
 OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 2,000.00

S010	ST MARK'S EPISCOPAL CHURCH	12/15/2015	STATEMENT	FTB	BLDG RENTAL FOR CREATIVE KIDS PROG.	
84231	527 N WILLIAM ST	01/21/2016	000004834	N		44.00
12/15/2015	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		01/21/2016		N		44.00

Open  
 \*12/10/15-12/31/15  
 CREATIVE KIDS PROJECT

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-751.000-802.000-CREATIVKID	BLDG RENTAL FOR CREATIVE KIDS PROG.	44.00	44.00

VENDOR TOTAL: 44.00

S016	STANDARD OFFICE SUPPLY	12/08/2015	0158902-001	FTB	CREDIT-RETURNED RECEIPT BOOK	
84237	928 MILITARY STREET	01/21/2016		N		(29.62)
12/08/2015	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		01/21/2016		N		(29.62)

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-727.000	CREDIT-RETURNED RECEIPT BOOK	(29.62)

S016	STANDARD OFFICE SUPPLY	12/08/2015	0158903-001	FTB	CREDIT-RETURNED APPT. BOOK	
84236	928 MILITARY STREET	01/21/2016		N		(16.99)
12/08/2015	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		01/21/2016		N		(16.99)

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-727.000	CREDIT-RETURNED APPT. BOOK	(8.49)
592-543.000-727.000	CREDIT-RETURNED APPT. BOOK	(4.25)
592-547.000-727.000	CREDIT-RETURNED APPT. BOOK	(4.25)
		(16.99)

S016	STANDARD OFFICE SUPPLY	12/14/2015	0158970-001	FTB	TONER CARTRIDGE	
84235	928 MILITARY STREET	01/21/2016	000004839	N		124.99
12/14/2015	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		01/21/2016		N		124.99

JOURNALIZED  
 OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
101-301.000-727.000	TONER CARTRIDGE	124.99	124.99			
S016	STANDARD OFFICE SUPPLY	12/22/2015	0159101-001A	FTB	STORAGE BOXES/FILES/MISC. SUPP.	
84232	928 MILITARY STREET	01/21/2016	000004827	N		141.76
12/22/2015	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		01/21/2016		N		141.76

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-172.000-727.000	OFFICE SUPPLY	7.83	7.83
101-209.000-727.000	STORAGE BOXES/FILES/MISC. SUPP.	7.83	7.83
101-215.000-727.000	STORAGE BOXES/FILES/MISC. SUPP.	15.82	15.82
101-253.000-727.000	STORAGE BOXES/FILES/MISC. SUPP.	40.82	40.82
101-265.000-753.000	STORAGE BOXES/FILES/MISC. SUPP.	12.99	12.99
101-371.000-727.000	STORAGE BOXES/FILES/MISC. SUPP.	7.82	7.82
101-751.000-727.000	STORAGE BOXES/FILES/MISC. SUPP.	7.83	7.83
592-543.000-727.000	STORAGE BOXES/FILES/MISC. SUPP.	20.41	20.41
592-547.000-727.000	STORAGE BOXES/FILES/MISC. SUPP.	20.41	20.41
		<u>141.76</u>	

S016	STANDARD OFFICE SUPPLY	12/22/2015	0159101-001B	FTB	2016 MINUTE BOOK /CITY COMMISSION	
84232	928 MILITARY STREET	01/21/2016	000004840	N		28.85
12/22/2015	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		01/21/2016		N		28.85

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-215.000-740.000	2016 MINUTE BOOK /CITY COMMISSION	28.85	28.85

S016	STANDARD OFFICE SUPPLY	01/05/2016	0159234-001	FTB	LABELS/COVERS/PAPER CLIP HOLDERS	
84234	928 MILITARY STREET	01/21/2016	000004837	N		61.39
01/05/2016	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		01/21/2016		N		61.39

Open

\*ADDRESS LABELS/ PRESS BOARD CVRS-ELECTIONS  
 PAPER CLIP HLDR/PAPER CLIPS-FINANCE

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
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JOURNALIZED

OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

101-215.000-727.000	LABELS/COVERS/PAPER CLIP HOLDERS				54.01	54.01
101-253.000-727.000	LABELS/COVERS/PAPER CLIP HOLDERS				3.69	3.69
592-543.000-727.000	LABELS/COVERS/PAPER CLIP HOLDERS				1.85	1.85
592-547.000-727.000	LABELS/COVERS/PAPER CLIP HOLDERS				1.84	1.84
					61.39	

VENDOR TOTAL: 310.38

S098	STATE OF MICH-MDEQ	12/07/2015	947078	FTB	NPDES ANNUAL PERMIT FEE-2016	
84238	CASHIERS OFFICE-NP1 PO BOX 30657	01/21/2016	000004627	N		5,500.00
12/07/2015	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
Open		01/21/2016		N		5,500.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-822.000	NPDES ANNUAL PERMIT FEE-2016	5,500.00	5,500.00
			VENDOR TOTAL: 5,500.00

S293	STRATEGIC COMM SOLUTIONS INC	01/01/2016	10006	FTB	CONSULTING SERVICES-JANUARY 2016	
84239	43422 W. OAKS DRIVE #338	01/21/2016		N		5,000.00
01/01/2016	NOVI MI, 48377-3300	/ /	0.0000	N		0.00
Open		01/21/2016		N		5,000.00

\*CONTRACT EXTENDED THRU MAY 2016  
 APPROVED BY TIFA BOARD AT 11/17/15 MTNG  
 SUBMITTED TO TIFA BOARD FOR APPROVAL

GL NUMBER	DESCRIPTION	AMOUNT
251-000.000-801.000	CONSULTING SERVICES-JANUARY 2016	1,666.67
252-000.000-801.000	CONSULTING SERVICES-JANUARY 2016	3,333.33
		5,000.00

VENDOR TOTAL: 5,000.00

3285	SYO COMPUTER SERVICES	12/09/2015	16105	FTB	ANTI-MALWARE SOFTWARE-3PCS	
34270	PO BOX 182487	01/21/2016	000004844	N		89.85
12/09/2015	SHELBY TWP MI, 48318-2487	/ /	0.0000	N		0.00
Open		01/21/2016		N		89.85

JOURNALIZED  
 OPEN  
 ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
101-301.000-727.000	ANTI-MALWARE SOFTWARE-3PCS	89.85	89.85			
S285	SYO COMPUTER SERVICES	12/15/2015	16116	FTB	REMOTE BACKUP OF DATE-12/15	
84246	PO BOX 182487	01/21/2016	000004542	N		30.00
12/15/2015	SHELBY TWP MI, 48318-2487	/ /	0.0000	N		0.00
		01/21/2016		N		30.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
101-265.000-781.000	REMOTE BACKUP OF DATA-12/15	30.00	30.00			
S285	SYO COMPUTER SERVICES	12/15/2015	16117	FTB	MONTHLY SERVICE CONTRACT-12/15	
84247	PO BOX 182487	01/21/2016	000004542	N		1,550.00
12/15/2015	SHELBY TWP MI, 48318-2487	/ /	0.0000	N		0.00
		01/21/2016		N		1,550.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	MONTHLY SERVICE CONTRACT-12/15	1,085.00	1,085.00
592-549.000-781.000	MONTHLY SERVICE CONTRACT-12/15	465.00	465.00
		<u>1,550.00</u>	

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
3285	SYO COMPUTER SERVICES	01/01/2016	16167	FTB	CLOUD BACK-UP STORAGE 1/16	
34248	PO BOX 182487	01/21/2016	000004570	N		125.00
01/01/2016	SHELBY TWP MI, 48318-2487	/ /	0.0000	N		0.00
		01/21/2016		N		125.00

Open  
 \*(OFF-SITE BACK-UP SYSTEM) (PER CONTRACT)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	CLOUD BACK-UP STORAGE 1/16	125.00	125.00

VENDOR TOTAL: 1,794.85

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED			
1009	THE CLEANING CREW II LLC	12/31/2015	26379	FTB	CLEANING SERVICES 12/15-LIBRARY	
14241	929 LIGHTHOUSE DRIVE	01/21/2016	000004646	N		480.00
12/31/2015	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		01/21/2016		N		480.00

Open



JOURNALIZED

OPEN

ENCUMBRANCES 1/21/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

84244	3260 MCKINLEY RD	01/21/2016		N		90.00
12/13/2015	CHINA MI, 48054	/ /	0.0000	N		0.00
		01/21/2016		Y		90.00

Open  
 \*PM150027

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	MECHANICAL INSPECTIONS	90.00

MEETING

W100	WILLIAM J KARAS	12/29/2015	STATEMENT	FTB	MECHANICAL INSPECTIONS	
84245	3260 MCKINLEY RD	01/21/2016		N		105.00
12/29/2015	CHINA MI, 48054	/ /	0.0000	N		0.00
		01/21/2016		Y		105.00

Open  
 \*PM150029

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	MECHANICAL INSPECTIONS	105.00

ENCUMBRANCES

VENDOR TOTAL: 195.00

TOTAL - ALL VENDORS: 249,150.47

JANUARY 21, 2016

12B

# Memo

To: Mayor & Commission Members  
From: Mary Ellen McDonald, CPFA/MiCPT  
Finance Director/Treasurer  
Date 1/14/16  
Re: **PRELIMINARY FINANCIAL STATEMENTS FOR DECEMBER 2015**

---

Please include the attached **Preliminary Financial Statements for December 2015** on the agenda of the next City Commission Meeting January 21, 2016. If you have any questions, please contact me.

Thank you

Fund 101 GENERAL FUND

GL Number	Description	Balance
<b>*** Assets ***</b>		
101-000.000-001.001	CASH	1,582,896.71
101-000.000-001.009	CASH-PD SPECIAL ACCOUNT	204.34
101-000.000-001.304	RAZZBERRY'S PAVING - POOL ACCT	1,788.20
101-000.000-001.701	POOL ACCOUNT-MARINERS LANDING	15,471.62
101-000.000-001.900	CASH-FLAGSHIP FED CREDIT UNION	6.97
101-000.000-004.000	PETTY CASH	250.00
101-000.000-004.100	PETTY CASH-CHECKING	1,000.00
101-000.000-004.301	PETTY CASH-POLICE DEPARTMENT	100.00
101-000.000-041.000	GRASS CUTTING RECEIVABLE	(32.50)
101-000.000-079.000	DUE FROM ST. CLAIR COUNTY	20,864.34
101-000.000-084.202	DUE FROM MAJOR STREET FUND	9,643.11
101-000.000-084.203	DUE FROM LOCAL STREET FUND	19,258.27
101-000.000-084.592	DUE FROM WATER FUND	7,286.22
101-000.000-084.703	DUE FROM TAX ACCOUNT FUND	258,114.79
101-000.000-084.704	DUE FROM PAYROLL CLEARING FUND	500.00
101-000.000-123.200	PREPAID POSTAGE	939.20
<b>Total Assets</b>		<b>1,918,291.27</b>
<b>*** Liabilities ***</b>		
101-000.000-200.000	ACCOUNTS PAYABLE	42,302.15
101-000.000-200.100	ADDITIONAL ACCOUNTS PAYABLE	(155.42)
101-000.000-214.100	INSURANCE PREMIUM CO-PAY (PREPAYMENT)	375.00
101-000.000-214.202	DUE TO MAJOR ROAD FUND	6,150.00
101-000.000-214.203	DUE TO LOCAL ROAD FUND	9,225.00
101-000.000-214.251	DUE TO TIFA 2	14,445.00
101-000.000-214.252	DUE TO TIFA 3	18,725.00
101-000.000-219.020	DUE TO ST CLAIR CNTY-DOG LIC.	700.00
101-000.000-223.000	D/T BLUE RIDGE DEV-PERF. BOND	10,000.00
101-000.000-223.001	D/T SNUG THEATRE-GRANT MATCHING FUNDS	36,305.00
101-000.000-228.630	DUE TO STATE-SEX OFFENDER REG.	90.00
<b>Total Liabilities</b>		<b>138,161.73</b>
<b>*** Fund Balance ***</b>		
101-000.000-339.000	DEFERRED REVENUE	248,470.20
101-000.000-353.001	DESIGNATED FUNDS-SALVAGE VEH. INSP.	25,693.80
101-000.000-353.002	DESIGNATED FUNDS-620 ALGER (SMALLEY)	8,129.00
101-000.000-353.016	DESIGNATED FUNDS-PARK SIGNS	97.88
101-000.000-353.024	DESIGNATED FUNDS-PARK IMPROVEMENTS	9,079.93
101-000.000-353.040	DESIGNATED FUNDS-OWI-MCPD	770.00
101-000.000-353.110	RESTRICTED FUNDS-ROAD TAX MILLAGE	15,330.28
101-000.000-353.130	DESIGNATED FUNDS-PD DONATION	90.00
101-000.000-390.000	FUND BALANCE	808,197.39
<b>Total Fund Balance</b>		<b>1,115,858.48</b>
<b>Beginning Fund Balance</b>		<b>1,120,620.86</b>
<b>Net of Revenues VS Expenditures</b>		<b>664,271.06</b>
<b>Fund Balance Adjustments</b>		<b>(4,762.38)</b>

Fund 101 GENERAL FUND

GL Number	Description	Balance
	Ending Fund Balance	1,780,129.54
	Total Liabilities And Fund Balance	1,918,291.27

**PRELIMINARY  
FINANCIAL  
STATEMENTS  
DECEMBER 2015**

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000.000-001.001	CASH	310,417.49
202-000.000-078.000	DUE FROM STATE OF MICHIGAN	6,082.37
202-000.000-084.101	DUE FROM GENERAL FUND	6,150.00
<b>Total Assets</b>		<b>322,649.86</b>
*** Liabilities ***		
202-000.000-200.000	ACCOUNTS PAYABLE	9.60
202-000.000-214.101	DUE TO GENERAL FUND	9,643.11
<b>Total Liabilities</b>		<b>9,652.71</b>
*** Fund Balance ***		
202-000.000-339.000	DEFERRED REVENUE	6,082.37
202-000.000-353.030	DESIGNATED FUNDS-DPW DUMP TRUCK	15,000.00
202-000.000-390.000	FUND BALANCE	262,440.01
<b>Total Fund Balance</b>		<b>283,522.38</b>
<b>Beginning Fund Balance</b>		<b>283,522.38</b>
<b>Net of Revenues VS Expenditures</b>		<b>29,474.77</b>
<b>Fund Balance Adjustments</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>312,997.15</b>
<b>Total Liabilities And Fund Balance</b>		<b>322,649.86</b>

PRELIMINARY  
FINANCIAL  
STATEMENTS  
DECEMBER 2015

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000.000-001.001	CASH	139,816.30
203-000.000-084.101	DUE FROM GENERAL FUND	9,225.00
<b>Total Assets</b>		<b>149,041.30</b>
*** Liabilities ***		
203-000.000-200.000	ACCOUNTS PAYABLE	424.63
203-000.000-214.101	DUE TO GENERAL FUND	19,258.27
<b>Total Liabilities</b>		<b>19,682.90</b>
*** Fund Balance ***		
203-000.000-353.030	DESIGNATED FUNDS-DPW DUMP TRUCK	15,000.00
203-000.000-390.000	FUND BALANCE	131,290.43
<b>Total Fund Balance</b>		<b>146,290.43</b>
<b>Beginning Fund Balance</b>		<b>146,290.43</b>
<b>Net of Revenues VS Expenditures</b>		<b>(16,932.03)</b>
<b>Ending Fund Balance</b>		<b>129,358.40</b>
<b>Total Liabilities And Fund Balance</b>		<b>149,041.30</b>

PRELIMINARY  
FINANCIAL  
STATEMENTS  
DECEMBER 2015

Fund 209 CEMETERY FUND

GL Number	Description	Balance
*** Assets ***		
209-000.000-001.001	CASH	47,039.55
<b>Total Assets</b>		<u>47,039.55</u>
*** Liabilities ***		
<b>Total Liabilities</b>		<u>0.00</u>
*** Fund Balance ***		
209-000.000-390.000	FUND BALANCE	53,199.84
<b>Total Fund Balance</b>		<u>53,199.84</u>
<b>Beginning Fund Balance</b>		53,199.84
<b>Net of Revenues VS Expenditures</b>		(6,160.29)
<b>Ending Fund Balance</b>		47,039.55
<b>Total Liabilities And Fund Balance</b>		47,039.55

PRELIMINARY  
FINANCIAL  
STATEMENTS  
DECEMBER 2015

Fund 250 TIFA 1

GL Number	Description	Balance
*** Assets ***		
250-000.000-001.001	CASH	32,762.56
<b>Total Assets</b>		<b>32,762.56</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
250-000.000-353.027	DESIGNATED FUNDS-STREET SCAPE	10,000.00
250-000.000-390.000	Fund Balance	17,107.27
<b>Total Fund Balance</b>		<b>27,107.27</b>
<b>Beginning Fund Balance</b>		<b>27,107.27</b>
<b>Net of Revenues VS Expenditures</b>		<b>5,655.29</b>
<b>Ending Fund Balance</b>		<b>32,762.56</b>
<b>Total Liabilities And Fund Balance</b>		<b>32,762.56</b>

PRELIMINARY  
FINANCIAL  
STATEMENTS  
DECEMBER 2015

Fund 251 TIFA 2

GL Number	Description	Balance
*** Assets ***		
251-000.000-001.001	CASH	300,495.59
251-000.000-084.101	DUE FROM GENERAL FUND	14,445.00
<b>Total Assets</b>		<u>314,940.59</u>
*** Liabilities ***		
251-000.000-200.000	ACCOUNTS PAYABLE	1,000.00
<b>Total Liabilities</b>		<u>1,000.00</u>
*** Fund Balance ***		
251-000.000-390.000	Fund Balance	318,181.86
<b>Total Fund Balance</b>		<u>318,181.86</u>
<b>Beginning Fund Balance</b>		318,181.86
<b>Net of Revenues VS Expenditures</b>		(4,241.27)
<b>Ending Fund Balance</b>		<u>313,940.59</u>
<b>Total Liabilities And Fund Balance</b>		<u>314,940.59</u>

PRELIMINARY  
FINANCIAL  
STATEMENTS  
DECEMBER 2015

Fund 252 TIFA 3

GL Number	Description	Balance
*** Assets ***		
252-000.000-001.001	CASH	719,020.58
252-000.000-084.101	DUE FROM GENERAL FUND	18,725.00
<b>Total Assets</b>		<b>737,745.58</b>
*** Liabilities ***		
252-000.000-200.000	ACCOUNTS PAYABLE	1,950.00
<b>Total Liabilities</b>		<b>1,950.00</b>
*** Fund Balance ***		
252-000.000-353.025	DESIGNATED FUNDS-LAND ACQUISITION	152,725.21
252-000.000-390.000	Fund Balance	547,227.15
<b>Total Fund Balance</b>		<b>699,952.36</b>
<b>Beginning Fund Balance</b>		<b>699,952.36</b>
<b>Net of Revenues VS Expenditures</b>		<b>35,843.22</b>
<b>Ending Fund Balance</b>		<b>735,795.58</b>
<b>Total Liabilities And Fund Balance</b>		<b>737,745.58</b>

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Fund 265 DRUG LAW ENFORCEMENT FUND

GL Number	Description	Balance
*** Assets ***		
265-000.000-001.001	CASH	10,592.98
265-000.000-001.007	CASH-PD DRUG ENFORCEMENT FUNDS	410.00
265-000.000-001.008	CASH-PD DRUG FORFEITURE UNJUDICATE FUND	1,719.63
<b>Total Assets</b>		<u>12,722.61</u>
*** Liabilities ***		
265-000.000-273.000	UNJUDICATED FUNDS-DRUG FORFEITURE	1,619.61
<b>Total Liabilities</b>		<u>1,619.61</u>
*** Fund Balance ***		
265-000.000-390.000	FUND BALANCE	12,560.98
<b>Total Fund Balance</b>		<u>12,560.98</u>
<b>Beginning Fund Balance</b>		12,560.98
<b>Net of Revenues VS Expenditures</b>		(1,457.98)
<b>Ending Fund Balance</b>		11,103.00
<b>Total Liabilities And Fund Balance</b>		12,722.61

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Fund 272 MILLER MEMORIAL LIBRARY FUND

GL Number	Description	Balance
*** Assets ***		
272-000.000-001.001	CASH	3,353.35
<b>Total Assets</b>		<u>3,353.35</u>
*** Liabilities ***		
<b>Total Liabilities</b>		<u>0.00</u>
*** Fund Balance ***		
272-000.000-390.000	FUND BALANCE	3,353.27
<b>Total Fund Balance</b>		<u>3,353.27</u>
<b>Beginning Fund Balance</b>		3,353.27
<b>Net of Revenues VS Expenditures</b>		0.08
<b>Ending Fund Balance</b>		3,353.35
<b>Total Liabilities And Fund Balance</b>		3,353.35

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Fund 401 CAPITAL IMPROVEMENTS FUND

GL Number	Description	Balance
*** Assets ***		
401-000.000-001.001	CASH	44,861.26
<b>Total Assets</b>		<u>44,861.26</u>
*** Liabilities ***		
<b>Total Liabilities</b>		<u>0.00</u>
*** Fund Balance ***		
401-000.000-353.400	DESIGNATED FUNDS-GRANT SINKING FUNDS	32,129.25
401-000.000-390.000	FUND BALANCE	12,730.86
<b>Total Fund Balance</b>		<u>44,860.11</u>
Beginning Fund Balance		44,860.11
Net of Revenues VS Expenditures		1.15
Fund Balance Adjustments		0.00
Ending Fund Balance		44,861.26
Total Liabilities And Fund Balance		44,861.26

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Fund 592 WATER/SEWER FUND

GL Number	Description	Balance
*** Assets ***		
592-000.000-001.001	CASH	369,020.88
592-000.000-001.800	CASH-RESTRICTED	14,266.00
592-000.000-003.013	CERT OF DEP-WATER FMHA	74,621.80
592-000.000-018.100	ALLOWANCE FOR DELINQUENT TAXES	(13,764.49)
592-000.000-040.000	ACCOUNTS RECEIVABLE	139,061.49
592-000.000-042.000	UNBILLED ACCOUNT RECEIVABLE	308,191.15
592-000.000-084.703	DUE FROM TAX ACCOUNT FUND	27,698.19
592-000.000-112.000	DEF. OUTFLOW-ER CONT AFTER MEASURED DAT	32,600.00
592-000.000-113.000	DEFERRED OUTFLOW-INVEST EXPERIENCE	39,028.00
592-000.000-114.000	DEFERRED OUTFLOW-CHG IN DEMOGRAPHICS	47,407.00
592-000.000-130.000	LAND	63,173.65
592-000.000-152.000	CAPITAL OUTLAY WATER PLANT	6,833,400.01
592-000.000-153.000	WATER SYSTEM/ACCUM DEP-FILTR.	(3,122,397.66)
592-000.000-154.000	CAPITAL OUTLAY SEWAGE PLANT	14,720,458.25
592-000.000-155.000	ACCUM DEPR SEWER TREATMENT	(11,968,130.70)
<b>Total Assets</b>		<b>7,564,633.57</b>
*** Liabilities ***		
592-000.000-200.000	ACCOUNTS PAYABLE	18,631.02
592-000.000-214.101	DUE TO GENERAL FUND	7,286.22
592-000.000-214.701	DUE TO SPECIAL ASSESSMENT FUND	(132.90)
592-000.000-250.000	BONDS PAYABLE	1,980,000.00
592-000.000-251.000	ACCRUED INTEREST PAYABLE	14,610.00
592-000.000-311.000	NET PENSION LIABILITY	311,860.00
<b>Total Liabilities</b>		<b>2,332,254.34</b>
*** Fund Balance ***		
592-000.000-301.000	RESERVE FOR CAPITAL EXPEND.	9,266.00
592-000.000-353.120	RESTRICTED FUNDS-WATER MONITORING	71,742.19
592-000.000-372.000	APPROP FOR BOND REDEMPTION	20,000.00
592-000.000-390.000	FUND BALANCE	5,676,322.36
592-000.000-395.000	RETAINED EARNINGS	(629,723.62)
592-000.000-395.001	ACCOUNTING PRINCIPLE CHANGE	(251,538.00)
<b>Total Fund Balance</b>		<b>4,896,068.93</b>
<b>Beginning Fund Balance</b>		<b>4,896,068.93</b>
<b>Net of Revenues vs Expenditures</b>		<b>336,310.30</b>
<b>Fund Balance Adjustments</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>5,232,379.23</b>
<b>Total Liabilities And Fund Balance</b>		<b>7,564,633.57</b>

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Fund 701 SPECIAL ASSESSMENT FUND

GL Number	Description	Balance
<b>*** Assets ***</b>		
701-000.000-001.001	CASH	26,177.99
701-000.000-045.050	S/A RECEIVABLE	3,444.14
701-000.000-084.592	DUE FROM WATER FUND	(132.90)
701-000.000-084.703	DUE FROM TAX ACCOUNT FUND	197.70
<b>Total Assets</b>		<u>29,686.93</u>
<b>*** Liabilities ***</b>		
701-000.000-250.000	BONDS PAYABLE	30,000.00
701-000.000-251.000	ACCRUED INTEREST PAYABLE	600.00
<b>Total Liabilities</b>		<u>30,600.00</u>
<b>*** Fund Balance ***</b>		
701-000.000-390.000	Fund Balance	(0.44)
<b>Total Fund Balance</b>		<u>(0.44)</u>
<b>Beginning Fund Balance</b>		(0.44)
<b>Net of Revenues VS Expenditures</b>		(912.63)
<b>Fund Balance Adjustments</b>		0.00
<b>Ending Fund Balance</b>		(913.07)
<b>Total Liabilities And Fund Balance</b>		<u>29,686.93</u>

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Fund 703 TAX ACCOUNT FUND

GL Number	Description	Balance
*** Assets ***		
703-000.000-001.001	CASH	92,511.01
703-000.000-040.500	ACCT REC.-DELINQUENT WATER	170.48
703-000.000-043.000	ACCOUNTS RECEIVABLE-REFUSE	22,844.66
703-000.000-045.000	S/A RECEIVABLE-FMHA PROJECT	197.70
703-000.000-046.000	ACCOUNTS RECEIVABLE-WEED CUT	1,250.00
703-000.000-047.000	DELINQUENT TAXES RECEIVABLES	1,244,184.02
<b>Total Assets</b>		<b>1,361,157.87</b>
*** Liabilities ***		
703-000.000-200.000	ACCOUNTS PAYABLE	267.99
703-000.000-205.100	DELINQUENT TAX COLLECTION	281.35
703-000.000-205.500	DUE TO TAXPAYER-TAX ADVANCE	3.15
703-000.000-206.000	DUE TO CITY OPERATING	4,992.36
703-000.000-206.110	DUE TO GENERAL-PENALTY COLL.	506.25
703-000.000-206.500	DUE TO GENERAL/REFUSE	1,290.66
703-000.000-206.810	DUE TO COUNTY-COTTRELL DRAIN S/A	65.09
703-000.000-206.820	DUE TO COUNTY-LESTER DRAIN S/A	2,575.79
703-000.000-207.000	DUE TO CO./COLLEGE CURRENT	558.98
703-000.000-207.100	DUE TO COUNTY/OPER.	1,576.23
703-000.000-207.130	DUE TO COUNTY-VETERANS	2,715.99
703-000.000-207.150	DUE TO COUNTY-ROADS	6,793.71
703-000.000-207.200	DUE TO COUNTY/DRUG	7,616.95
703-000.000-207.300	DUE TO COUNTY/SPEC. ED.	683.91
703-000.000-207.400	DUE TO COUNTY/INT. SCH.	57.29
703-000.000-207.500	DUE TO COUNTY/VOC. ED.	273.54
703-000.000-207.600	DUE TO COUNTY/SR. CITIZEN	21,747.29
703-000.000-207.700	DUE TO COUNTY/LIBRARY	19,028.46
703-000.000-207.800	DUE TO COUNTY/PARKS	13,464.99
703-000.000-207.900	DUE TO COUNTY/STATE ED.	1,775.47
703-000.000-208.000	DUE TO SCHOOL OPER.	1,789.55
703-000.000-208.100	DUE TO SCHOOL DEBT	899.56
703-000.000-208.101	DUE TO SCHOOL-SINKING FUND	118.29
703-000.000-209.000	DUE TO COLLEGE DELQ. PP	100.85
703-000.000-209.100	DUE TO COUNTY OPER/DELQ.PP	330.27
703-000.000-209.200	DUE TO COUNTY DRUG/DELQ. PP	17.05
703-000.000-209.300	DUE TO COUNTY SPEC. ED./DELQ.	143.49
703-000.000-209.400	DUE TO COUNTY/INT. SCH. DELQ.	11.95
703-000.000-209.500	DUE TO COUNTY VOC ED/DELQ.	57.32
703-000.000-209.600	DUE TO COUNTY SR. CITIZ./DELQ.	31.44
703-000.000-209.700	DUE TO COUNTY LIBRARY/DELQ	35.77
703-000.000-209.800	DUE TO COUNTY PARKS/DELQ.	30.18
703-000.000-209.900	DUE TO CO. STATE ED./DELQ.	364.54
703-000.000-209.910	DUE TO COUNTY VETERANS/DELQ	0.56
703-000.000-209.920	DUE TO COUNTY/COUNTY ROADS-DELQ	0.99
703-000.000-209.930	DUE TO COUNTY LAND BANK	192.70
703-000.000-210.000	DUE TO SCHOOL OPER./DELQ.	911.85
703-000.000-210.100	DUE TO SCHOOL DEBT/DELQ.	176.52
703-000.000-210.200	DUE TO SCHOOL SINK FUND/DELQ.	4.10
703-000.000-211.000	DUE TO CITY OPER/DELQ	905.96
703-000.000-211.100	DUE TO CITY DEBT/DELQ.	69.30
703-000.000-211.300	DUE TO DEBT-PUB IMPR/DELQ	28.86
703-000.000-211.400	DUE TO DEBT-ISSUE B/DELQ	7.63
703-000.000-211.500	DUE TO DEBT-ISSUE C/DELQ	5.43

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Fund 703 TAX ACCOUNT FUND

GL Number	Description	Balance
*** Liabilities ***		
703-000.000-211.600	DUE TO DEBT-1992 LTD/DELQ	1.40
703-000.000-211.700	DUE TO OTHER UNITS-PEN/INT	618,986.76
<b>Total Liabilities</b>		<b>711,497.77</b>
*** Fund Balance ***		
703-000.000-339.101	DEFERRED REVENUE-GENERAL FUND	251,325.52
703-000.000-339.207	DEFERRED REVENUE-COUNTY	219,927.21
703-000.000-339.208	DEFERRED REVENUE-SCHOOLS	150,511.48
703-000.000-339.592	DEFERRED REVENUE-WATER FUND	27,698.19
703-000.000-339.701	DEFERRED REVENUE-S/A FUND	197.70
<b>Total Fund Balance</b>		<b>649,660.10</b>
<b>Beginning Fund Balance</b>		<b>625,197.26</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>
<b>Fund Balance Adjustments</b>		<b>24,462.84</b>
<b>Ending Fund Balance</b>		<b>649,660.10</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,361,157.87</b>

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Fund 704 PAYROLL CLEARING FUND

GL Number	Description	Balance
*** Assets ***		
704-000.000-001.001	CASH	525.32
<b>Total Assets</b>		<u>525.32</u>
*** Liabilities ***		
704-000.000-214.101	DUE TO GENERAL FUND	500.00
704-000.000-228.007	DUE TO AFLAC	25.32
<b>Total Liabilities</b>		<u>525.32</u>
<b>Beginning Fund Balance</b>		0.00
<b>Net of Revenues VS Expenditures</b>		0.00
<b>Ending Fund Balance</b>		0.00
<b>Total Liabilities And Fund Balance</b>		<u>525.32</u>

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Fund 711 CEMETERY TRUST FUND

GL Number	Description	Balance
*** Assets ***		
711-000.000-001.601	POOL-PERPETAL CARE (FTB)	124,543.99
711-000.000-001.602	POOL-GUY MAUSOLEUM (FTB)	12,602.42
<b>Total Assets</b>		<b>137,146.41</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
711-000.000-386.000	RESERVE FOR GUY MAUSOLEUM	7,493.37
711-000.000-387.000	RESERVE FOR PERPETUAL CARE	88,200.51
711-000.000-390.000	Fund Balance	41,449.02
<b>Total Fund Balance</b>		<b>137,142.90</b>
<b>Beginning Fund Balance</b>		<b>137,142.90</b>
<b>Net of Revenues VS Expenditures</b>		<b>3.51</b>
<b>Ending Fund Balance</b>		<b>137,146.41</b>
<b>Total Liabilities And Fund Balance</b>		<b>137,146.41</b>

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Fund 731 MARINE CITY RETIREMENT SYSTEM

GL Number	Description	Balance
*** Assets ***		
731-000.000-001.001	CASH	60,294.71
731-000.000-017.000	PENSION FUND TRUST ACCOUNT	4,914,712.66
731-000.000-028.100	CONTRIBUTIONS RECEIVABLE	45,120.24
<b>Total Assets</b>		<u>5,020,127.61</u>
*** Liabilities ***		
<b>Total Liabilities</b>		<u>0.00</u>
*** Fund Balance ***		
731-000.000-390.000	FUND BALANCE	5,361,771.36
<b>Total Fund Balance</b>		<u>5,361,771.36</u>
<b>Beginning Fund Balance</b>		5,361,771.36
<b>Net of Revenues VS Expenditures</b>		(341,643.75)
<b>Ending Fund Balance</b>		5,020,127.61
<b>Total Liabilities And Fund Balance</b>		5,020,127.61

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Fund 736 RETIREE HEALTH INS TRUST FUND

GL Number	Description	Balance
*** Assets ***		
736-000.000-001.001	CASH	22,073.99
736-000.000-003.014	RET HLTH INS TRUST INVESTMENTS	141,776.31
<b>Total Assets</b>		<b>163,850.30</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
736-000.000-390.000	Fund Balance	179,673.89
<b>Total Fund Balance</b>		<b>179,673.89</b>
<b>Beginning Fund Balance</b>		<b>179,673.89</b>
<b>Net of Revenues VS Expenditures</b>		<b>(15,823.59)</b>
<b>Ending Fund Balance</b>		<b>163,850.30</b>
<b>Total Liabilities And Fund Balance</b>		<b>163,850.30</b>

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PERIOD ENDING 12/31/2015

PRELIMINARY FINANCIAL STATEMENTS-DECEMBER 2015

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGDG USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000.000								
101-000.000-402.000	CURRENT PROPERTY TAX	1,430,000.00	1,430,000.00	1,312,585.44	7,518.63	0.00	117,414.56	91.79
101-000.000-402.100	ST. CLAIR COUNTY ROAD TAX MIL	20,700.00	20,700.00	0.51	0.00	0.00	20,699.49	0.00
101-000.000-402.200	PA33 CURRENT PROPERTY TAX	260,219.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-402.300	USE TAX DISTRIBUTION PA 86	0.00	38,795.00	38,795.00	38,795.00	0.00	0.00	100.00
101-000.000-407.000	DELINQUENT PROP TAX	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
101-000.000-437.000	PROPERTY TAX-IFT	8,150.00	8,150.00	7,433.45	0.00	0.00	716.55	91.21
101-000.000-445.000	PENALTY & INTEREST-TAXES	24,000.00	24,000.00	6,659.97	1,005.40	0.00	17,340.03	27.75
101-000.000-451.000	LICENSES	3,000.00	3,000.00	4,986.81	140.76	0.00	(1,986.81)	166.23
101-000.000-452.000	CABLE TV FRANCHISE FEE	60,000.00	60,000.00	15,318.81	0.00	0.00	44,681.19	25.53
101-000.000-456.000	TRAILER PARK FEE	90.00	90.00	45.00	0.00	0.00	45.00	50.00
101-000.000-457.000	HAP GRANT-RECREATION DEPT	3,100.00	3,100.00	894.00	0.00	0.00	2,206.00	28.84
101-000.000-477.000	PERMITS	20,000.00	20,000.00	14,687.45	1,628.25	0.00	5,312.55	73.44
101-000.000-508.000	FED.GRANT-BULLET PROOF VESTS	1,200.00	1,200.00	1,245.00	1,245.00	0.00	(45.00)	103.75
101-000.000-543.000	MICHIGAN JUSTICE TRAINING FUN	1,200.00	1,200.00	617.88	0.00	0.00	582.12	51.49
101-000.000-567.002	STONEGARDEN GRANT PROCEEDS	4,000.00	4,000.00	6,620.70	0.00	0.00	(2,620.70)	165.52
101-000.000-567.009	STATE GRANT-SAFETY BELT ZONE	1,000.00	1,000.00	1,094.30	491.77	0.00	(94.30)	109.43
101-000.000-567.010	STATE GRANT-POLICE DEPT.	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00
101-000.000-567.104	COMMUNITY FOUNDATION GRANTS-S	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-000.000-567.104-CREATIVKID	COMMUNITY FOUNDATION GRANTS-S	150.00	150.00	0.00	0.00	0.00	150.00	0.00
101-000.000-567.105-FACADE-III	FACADE PROGRAM-PHASE III	0.00	0.00	72,075.00	0.00	0.00	(72,075.00)	100.00
101-000.000-574.000	SALES TAX & EVIP DISTRIBUTION	438,650.00	438,650.00	73,136.00	73,136.00	0.00	365,514.00	16.67
101-000.000-574.001	TELECOMMUNICATIONS ROW FUNDS	12,050.00	12,050.00	0.00	0.00	0.00	12,050.00	0.00
101-000.000-575.000	LIQUOR LICENSE	4,800.00	4,800.00	77,682.65	0.00	0.00	(72,882.65)	1,618.39
101-000.000-608.000	ZONING & VARIANCE FEE	700.00	700.00	605.93	0.00	0.00	94.07	86.56
101-000.000-610.000	SITE PLAN FEE	300.00	300.00	875.00	575.00	0.00	(575.00)	291.67
101-000.000-611.000	SEX OFFENDER REGISTRATION FEE	60.00	60.00	0.00	0.00	0.00	60.00	0.00
101-000.000-628.000-BASKETBALL	RECREATION	4,575.00	4,575.00	2,734.00	2,734.00	0.00	1,841.00	59.76
101-000.000-628.000-COEDVOLLEY	RECREATION	200.00	200.00	0.00	0.00	0.00	200.00	0.00
101-000.000-628.000-COMPWSWIM00	RECREATION	2,725.00	2,725.00	1,140.00	0.00	0.00	1,585.00	41.83
101-000.000-628.000-CPR COURSE	RECREATION	250.00	250.00	0.00	0.00	0.00	250.00	0.00
101-000.000-628.000-CREATIVKID	RECREATION	6,075.00	6,075.00	2,235.00	300.00	0.00	3,840.00	36.79
101-000.000-628.000-LIFE GUARD	RECREATION	505.00	505.00	0.00	0.00	0.00	505.00	0.00
101-000.000-628.000-MIDDAY0000	RECREATION	500.00	500.00	544.00	128.00	0.00	(44.00)	108.80
101-000.000-628.000-POOL-SPRNG	RECREATION	150.00	150.00	0.00	0.00	0.00	150.00	0.00
101-000.000-628.000-POOLWINTER	RECREATION	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-000.000-628.000-SL-FALL000	RECREATION	1,500.00	1,500.00	1,720.00	0.00	0.00	(220.00)	114.67
101-000.000-628.000-SL-SPRING0	RECREATION	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
101-000.000-628.000-SLWINTER00	RECREATION	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
101-000.000-628.000-WT AEROBIC	RECREATION	600.00	600.00	20.00	0.00	0.00	580.00	3.33
101-000.000-628.000-ZUMBA00000	RECREATION	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	0.00
101-000.000-629.000	RECREATION MILLAGE	17,500.00	17,500.00	17,631.32	17,631.32	0.00	(131.32)	100.75
101-000.000-631.000	SALVAGE RECERTIFICATION FEES	80,000.00	80,000.00	16,900.00	0.00	0.00	63,100.00	21.13
101-000.000-640.000	REFUSE	300,000.00	300,000.00	284,273.60	0.00	0.00	15,726.40	94.76
101-000.000-641.000	CHARGE FOR SERVICES	74,300.00	74,300.00	240.75	240.75	0.00	74,059.25	0.32
101-000.000-641.200	CHARGE FOR SERVICES-SPECIAL E	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
101-000.000-650.000	MISCELLANEOUS REVENUE	10,000.00	10,000.00	10,256.77	3,579.00	0.00	(256.77)	102.57
101-000.000-650.300	MISC. REV.-LIBRARY EXP.	15,000.00	15,000.00	5,738.60	3,123.46	0.00	9,261.40	38.26
101-000.000-650.400	REPORT COPIES-PD	600.00	600.00	364.50	90.00	0.00	235.50	60.75
101-000.000-650.500	PBT TESTING-PD	400.00	400.00	292.00	0.00	0.00	108.00	73.00
101-000.000-650.600	FINGER PRINTING FEE-PD	300.00	300.00	80.00	0.00	0.00	220.00	26.67
101-000.000-650.700	DIGITAL VIDEO FEE-PD	150.00	150.00	0.00	0.00	0.00	150.00	0.00
101-000.000-652.000-PROPCLEAN0	PROPERTY CLEAN-UP	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00	0.00
101-000.000-655.000	COURT FINES	5,500.00	5,500.00	2,578.95	306.90	0.00	2,921.05	46.89
101-000.000-655.001	MUNICIPAL CIVIL INFRACTION-PD	750.00	750.00	400.00	0.00	0.00	350.00	53.33

PERIOD ENDING 12/31/2015

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGDGT USED
Fund 101 - GENERAL FUND								
Revenues								
101-000.000-657.000	OWI FORFEITURE FEES	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-000.000-665.000	INTEREST	200.00	200.00	23.82	0.00	0.00	176.18	11.91
101-000.000-667.000	RENT	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.00
101-000.000-667.001	CELLULAR TOWER LEASE	9,100.00	9,100.00	9,100.00	0.00	0.00	0.00	100.00
101-000.000-667.003	HOMELAND SECURITY TOWER LEASE	25,000.00	25,000.00	9,746.06	2,149.27	0.00	15,253.94	38.98
101-000.000-671.002-FACADE-III	LOCAL SOURCES-FACADE PROGRAM	0.00	0.00	105.00	0.00	0.00	(105.00)	100.00
101-000.000-673.001	SALE OF FIXED ASSETS	8,500.00	6,000.00	7,762.00	5,455.00	0.00	(1,762.00)	129.37
101-000.000-674.000	DONATIONS	0.00	0.00	800.00	0.00	0.00	(800.00)	100.00
101-000.000-674.001	DONATION-POLICE DEPARTMENT	0.00	0.00	90.00	0.00	0.00	(90.00)	100.00
101-000.000-674.002	DONATIONS-PARK BENCHES	0.00	0.00	1,715.00	1,715.00	0.00	(1,715.00)	100.00
101-000.000-674.003	INSURANCE PREMIUM CONTRIBUTIO	18,000.00	18,000.00	6,775.00	1,200.00	0.00	11,225.00	37.64
101-000.000-678.000	POLICE RESERVE OFFICER FUNDS	700.00	700.00	0.00	0.00	0.00	700.00	0.00
101-000.000-679.000	INSURANCE SETTLEMENT	0.00	0.00	6,415.24	0.00	0.00	(6,415.24)	100.00
Total Dept 000.000		2,927,149.00	2,711,225.00	2,025,040.51	163,188.51	0.00	686,184.49	74.69
TOTAL Revenues		2,927,149.00	2,711,225.00	2,025,040.51	163,188.51	0.00	686,184.49	74.69
Expenditures								
Dept 101.000-CITY COMMISSION								
101-101.000-704.000	OFFICIALS COMPENSATION	6,000.00	6,000.00	3,000.00	0.00	0.00	3,000.00	50.00
101-101.000-715.000	FICA-EMPLOYER	460.00	460.00	229.50	0.00	0.00	230.50	49.89
101-101.000-729.000	PRINTING	50.00	50.00	0.00	0.00	0.00	50.00	0.00
101-101.000-740.000	GENERAL SUPPLY	100.00	100.00	12.72	0.00	0.00	87.28	12.72
101-101.000-802.000	CONTRACTUAL SERV.	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-101.000-803.000	DUES/MEMBERSHIPS	4,100.00	4,100.00	4,124.00	0.00	0.00	(24.00)	100.59
101-101.000-868.000	LODGING	800.00	800.00	0.00	0.00	0.00	800.00	0.00
101-101.000-869.000	MEALS	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-101.000-870.000	TRAVEL EXPENSE	400.00	400.00	0.00	0.00	0.00	400.00	0.00
101-101.000-880.000	COMMUNITY PROMOTION	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-101.000-959.000	TRAINING/TUITION	800.00	800.00	0.00	0.00	0.00	800.00	0.00
Total Dept 101.000-CITY COMMISSION		13,010.00	13,010.00	7,366.22	0.00	0.00	5,643.78	56.62
Dept 172.000-CITY MANAGER								
101-172.000-702.000	WAGES-FULL TIME	49,870.00	49,870.00	15,400.00	5,249.99	0.00	34,470.00	30.88
101-172.000-703.000	WAGES-PART TIME	0.00	0.00	8,862.34	0.00	0.00	(8,862.34)	100.00
101-172.000-715.000	FICA-EMPLOYER	3,825.00	3,825.00	1,855.94	401.61	0.00	1,969.06	48.52
101-172.000-716.000	HOSPITAL INSURANCE	9,025.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172.000-717.000	LIFE INSURANCE	295.00	295.00	46.86	16.44	0.00	248.14	15.88
101-172.000-718.000	RETIREMENT	3,495.00	3,495.00	770.00	262.50	0.00	2,725.00	22.03
101-172.000-727.000	OFFICE SUPPLY	600.00	600.00	118.11	34.03	0.06	481.83	19.70
101-172.000-728.000	POSTAGE	50.00	50.00	1.20	0.00	0.00	48.80	2.40
101-172.000-729.000	PRINTING	100.00	100.00	76.75	33.75	2.15	21.10	78.90
101-172.000-730.000	PUBLICATIONS	125.00	125.00	66.00	9.00	0.00	59.00	52.80
101-172.000-740.000	GENERAL SUPPLY	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-172.000-744.000	CLOTHING	0.00	0.00	99.98	0.00	0.00	(99.98)	100.00
101-172.000-753.000	FURNISHING/HOUSEHOLD	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-172.000-801.000	PROFESSIONAL SERV.	0.00	0.00	1,211.00	0.00	0.00	(1,211.00)	100.00
101-172.000-803.000	DUES/MEMBERSHIPS/CERTIFICATIO	850.00	850.00	110.00	110.00	0.00	740.00	12.94
101-172.000-853.000	PHONE EXPENSE	1,150.00	1,150.00	475.22	92.53	0.00	674.78	41.32
101-172.000-868.000	LODGING	300.00	300.00	0.00	0.00	0.00	300.00	0.00

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDDT USED
Fund 101 - GENERAL FUND								
Expenditures								
101-172.000-869.000	MEALS	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-172.000-870.000	TRAVEL EXPENSE	300.00	300.00	166.75	0.00	0.00	133.25	55.58
101-172.000-959.000	TRAINING/TUITION	550.00	550.00	275.00	275.00	0.00	275.00	50.00
Total Dept 172.000-CITY MANAGER		71,235.00	62,210.00	29,535.15	6,484.85	2.21	32,672.64	47.48
Dept 209.000-ASSESSOR								
101-209.000-704.000	OFFICIALS COMPENSATION	800.00	800.00	75.00	45.00	0.00	725.00	9.38
101-209.000-727.000	OFFICE SUPPLY	150.00	150.00	67.63	40.53	0.06	82.31	45.13
101-209.000-728.000	POSTAGE	100.00	100.00	30.33	4.85	0.00	69.67	30.33
101-209.000-729.000	PRINTING	250.00	250.00	0.00	0.00	0.00	250.00	0.00
101-209.000-802.000	CONTRACTUAL SERV.	40,825.00	40,825.00	18,182.50	0.00	0.00	22,642.50	44.54
101-209.000-807.000	REGISTRATION FEES	50.00	50.00	0.00	0.00	0.00	50.00	0.00
101-209.000-853.000	PHONE EXPENSE	650.00	650.00	315.21	52.54	0.00	334.79	48.49
101-209.000-870.000	TRAVEL EXPENSE	50.00	50.00	0.00	0.00	0.00	50.00	0.00
101-209.000-901.000	ADVERTISING	70.00	70.00	0.00	0.00	0.00	70.00	0.00
101-209.000-959.000	TRAINING/TUITION	200.00	200.00	0.00	0.00	0.00	200.00	0.00
Total Dept 209.000-ASSESSOR		43,145.00	43,145.00	18,670.67	142.92	0.06	24,474.27	43.27
Dept 210.000-LEGAL & PROFESSIONAL								
101-210.000-801.000	PROFESSIONAL SERV.	60,000.00	60,000.00	32,032.64	3,514.50	0.00	27,967.36	53.39
Total Dept 210.000-LEGAL & PROFESSIONAL		60,000.00	60,000.00	32,032.64	3,514.50	0.00	27,967.36	53.39
Dept 215.000-CITY CLERK								
101-215.000-702.000	WAGES-FULL TIME	39,300.00	39,300.00	18,130.98	4,245.74	0.00	21,169.02	46.13
101-215.000-703.000	WAGES-PART TIME	6,000.00	6,000.00	934.57	231.03	0.00	5,065.43	15.58
101-215.000-704.000	OFFICIALS COMPENSATION	7,450.00	7,450.00	0.00	0.00	0.00	7,450.00	0.00
101-215.000-715.000	FICA-EMPLOYER	3,475.00	3,475.00	1,441.75	339.37	0.00	2,033.25	41.49
101-215.000-716.000	HOSPITAL INSURANCE	6,250.00	6,250.00	2,938.68	489.78	0.00	3,311.32	47.02
101-215.000-717.000	LIFE INSURANCE	320.00	320.00	249.48	41.58	0.00	70.52	77.96
101-215.000-718.000	RETIREMENT	1,970.00	1,970.00	906.56	212.29	0.00	1,063.44	46.02
101-215.000-727.000	OFFICE SUPPLY	1,300.00	1,300.00	379.76	79.50	0.06	920.18	29.22
101-215.000-728.000	POSTAGE	2,300.00	2,300.00	484.70	175.73	0.00	1,815.30	21.07
101-215.000-729.000	PRINTING	100.00	100.00	101.24	101.24	6.46	(7.70)	107.70
101-215.000-740.000	GENERAL SUPPLY	4,500.00	4,500.00	205.85	28.85	0.00	4,294.15	4.57
101-215.000-781.000	EQUIPMENT MAINTENANCE	800.00	800.00	735.00	0.00	0.00	65.00	91.88
101-215.000-802.000	CONTRACTUAL SERV.	2,000.00	2,000.00	644.04	0.00	0.00	1,355.96	32.20
101-215.000-803.000	DUES/MEMBERSHIPS/CERTIFICATIO	430.00	430.00	240.00	85.00	0.00	190.00	55.81
101-215.000-807.000	REGISTRATION FEES	75.00	75.00	0.00	0.00	0.00	75.00	0.00
101-215.000-853.000	PHONE EXPENSE	1,150.00	1,150.00	555.20	92.53	0.00	594.80	48.28
101-215.000-868.000	LODGING	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00
101-215.000-869.000	MEALS	1,075.00	1,075.00	20.00	20.00	0.00	1,055.00	1.86
101-215.000-870.000	TRAVEL EXPENSE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-215.000-901.000	ADVERTISING	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
101-215.000-959.000	TRAINING/TUITION	1,050.00	1,050.00	0.00	0.00	0.00	1,050.00	0.00
Total Dept 215.000-CITY CLERK		84,745.00	84,745.00	27,967.81	6,142.64	6.52	56,770.67	33.01

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGD USED
Fund 101 - GENERAL FUND								
Expenditures								
Dept 253.000-CITY TREASURER								
101-253.000-702.000	WAGES-FULL TIME	14,260.00	14,260.00	7,476.84	579.82	0.00	6,783.16	52.43
101-253.000-703.000	WAGES-PART TIME	21,200.00	21,200.00	10,625.60	2,561.23	0.00	10,574.40	50.12
101-253.000-715.000	FICA-EMPLOYER	2,725.00	2,725.00	1,357.83	235.57	0.00	1,367.17	49.83
101-253.000-716.000	HOSPITAL INSURANCE	6,210.00	6,210.00	1,974.06	0.00	0.00	4,235.94	31.79
101-253.000-717.000	LIFE INSURANCE	130.00	130.00	48.28	(12.07)	0.00	81.72	37.14
101-253.000-718.000	RETIREMENT	0.00	0.00	4.35	4.35	0.00	(4.35)	100.00
101-253.000-727.000	OFFICE SUPPLY	900.00	900.00	289.42	78.02	0.06	610.52	32.16
101-253.000-728.000	POSTAGE	3,500.00	3,500.00	1,509.52	75.08	0.00	1,990.48	43.13
101-253.000-729.000	PRINTING	1,000.00	1,000.00	657.58	242.12	4.30	338.12	66.19
101-253.000-730.000	PUBLICATIONS	55.00	55.00	0.00	0.00	0.00	55.00	0.00
101-253.000-802.000	CONTRACTUAL SERV.	4,775.00	4,775.00	5,475.00	706.50	0.00	(700.00)	114.66
101-253.000-803.000	DUES/MEMBERSHIPS/CERTIFICATIO	725.00	725.00	295.00	50.00	0.00	430.00	40.69
101-253.000-805.000	SERVICE CHARGES	4,925.00	4,925.00	906.53	0.00	0.00	4,018.47	18.41
101-253.000-853.000	PHONE EXPENSE	1,100.00	1,100.00	555.20	92.53	0.00	544.80	50.47
101-253.000-868.000	LODGING	1,100.00	1,100.00	1,065.48	0.00	0.00	34.52	96.86
101-253.000-869.000	MEALS	150.00	150.00	90.68	12.54	0.00	59.32	60.45
101-253.000-870.000	TRAVEL EXPENSE	600.00	600.00	451.63	0.00	0.00	148.37	75.27
101-253.000-901.000	ADVERTISING	0.00	0.00	247.23	0.00	0.00	(247.23)	100.00
101-253.000-959.000	TRAINING/TUITION	1,000.00	1,000.00	325.00	0.00	0.00	675.00	32.50
Total Dept 253.000-CITY TREASURER		64,355.00	64,355.00	33,355.23	4,625.69	4.36	30,995.41	51.84
Dept 265.000-BUILDINGS/GROUNDS								
101-265.000-702.000	WAGES-FULL TIME	6,500.00	6,500.00	3,011.71	472.16	0.00	3,488.29	46.33
101-265.000-703.000	WAGES-PART TIME	11,000.00	11,000.00	2,735.08	330.00	0.00	8,264.92	24.86
101-265.000-715.000	FICA-EMPLOYER	1,350.00	1,350.00	433.62	59.82	0.00	916.38	32.12
101-265.000-718.000	RETIREMENT	0.00	0.00	45.64	25.98	0.00	(45.64)	100.00
101-265.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	32.35	19.37	0.00	(32.35)	100.00
101-265.000-727.000	OFFICE SUPPLY	700.00	700.00	172.18	0.00	0.00	527.82	24.60
101-265.000-740.000	GENERAL SUPPLY	1,000.00	1,000.00	610.43	397.34	300.00	89.57	91.04
101-265.000-753.000	FURNISHING/HOUSEHOLD	1,900.00	1,900.00	173.69	12.99	0.00	1,726.31	9.14
101-265.000-781.000	EQUIPMENT MAINTENANCE	20,000.00	20,000.00	10,113.00	2,705.00	6,325.00	3,562.00	82.19
101-265.000-802.000	CONTRACTUAL SERV.	38,000.00	38,000.00	11,830.49	250.00	2,243.51	23,926.00	37.04
101-265.000-853.000	PHONE EXPENSE	825.00	825.00	452.85	75.47	0.00	372.15	54.89
101-265.000-921.000	ELECTRIC	7,500.00	7,500.00	3,160.44	595.44	0.00	4,339.56	42.14
101-265.000-922.000	WATER/SEWER USAGE-CITY BUILDI	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00
101-265.000-923.000	NATURAL GAS	2,600.00	2,600.00	399.86	0.00	0.00	2,200.14	15.38
101-265.000-931.000	GENERAL REPAIRS	3,000.00	3,000.00	257.61	81.26	475.39	2,267.00	24.43
101-265.000-943.000	EQUIPMENT LEASE	9,300.00	9,300.00	4,047.37	278.82	(1,692.00)	6,944.63	25.33
101-265.000-970.000	CAPITAL OUTLAY	22,500.00	21,000.00	0.00	0.00	0.00	21,000.00	0.00
Total Dept 265.000-BUILDINGS/GROUNDS		134,175.00	132,675.00	37,476.32	5,303.65	7,651.90	87,546.78	34.01
Dept 281.000-WATER SHED COUNCIL								
101-281.000-702.000	WAGES-FULL TIME	1,510.00	1,510.00	730.83	173.99	0.00	779.17	48.40
101-281.000-715.000	FICA-EMPLOYER	120.00	120.00	54.94	13.13	0.00	65.06	45.78
101-281.000-716.000	HOSPITAL INSURANCE	200.00	200.00	95.16	15.86	0.00	104.84	47.58
101-281.000-717.000	LIFE INSURANCE	5.00	5.00	1.44	0.24	0.00	3.56	28.80
101-281.000-718.000	RETIREMENT	75.00	75.00	36.54	8.70	0.00	38.46	48.72
101-281.000-801.000	PROFESSIONAL SERV.	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-281.000-822.000	PERMIT FEES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
101-281.000-959.000	TRAINING/TUITION	150.00	150.00	0.00	0.00	0.00	150.00	0.00

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 281.000-WATER SHED COUNCIL		5,060.00	5,060.00	918.91	211.92	0.00	4,141.09	18.16
Dept 301.000-POLICE								
101-301.000-702.000	WAGES-FULL TIME	193,800.00	198,530.00	97,920.35	25,966.51	0.00	100,609.65	49.32
101-301.000-703.000	WAGES-PART TIME	296,275.00	154,275.00	83,645.83	15,428.25	0.00	70,629.17	54.22
101-301.000-705.000	OVERTIME WAGES	20,000.00	20,000.00	11,257.72	3,210.18	0.00	8,742.28	56.29
101-301.000-708.000	LONGEVITY	1,300.00	1,300.00	1,300.00	1,300.00	0.00	0.00	100.00
101-301.000-715.000	FICA-EMPLOYER	39,125.00	28,625.00	14,935.02	3,500.27	0.00	13,689.98	52.17
101-301.000-716.000	HOSPITAL INSURANCE	35,660.00	35,660.00	15,125.94	2,520.99	0.00	20,534.06	42.42
101-301.000-717.000	LIFE INSURANCE	630.00	630.00	381.00	63.50	0.00	249.00	60.48
101-301.000-718.000	RETIREMENT	2,825.00	2,825.00	1,764.21	422.64	0.00	1,060.79	62.45
101-301.000-725.000	EMPLOYMENT SCREENING	1,500.00	700.00	200.00	100.00	0.00	500.00	28.57
101-301.000-727.000	OFFICE SUPPLY	3,000.00	3,000.00	841.55	204.39	0.00	2,158.45	28.05
101-301.000-728.000	POSTAGE	400.00	400.00	165.61	21.16	0.00	234.39	41.40
101-301.000-729.000	PRINTING	700.00	700.00	852.41	0.00	0.00	(152.41)	121.77
101-301.000-740.000	GENERAL SUPPLY	2,775.00	2,775.00	587.27	0.00	65.26	2,122.47	23.51
101-301.000-741.000	FUEL	25,000.00	20,000.00	6,863.43	708.74	0.00	13,136.57	34.32
101-301.000-742.000	FIREARM SUPPLIES	4,000.00	4,000.00	427.00	0.00	47.98	3,525.02	11.87
101-301.000-744.000	CLOTHING	9,500.00	9,500.00	6,392.48	846.91	0.00	3,107.52	67.29
101-301.000-745.000	PD RESERVE OFFICER EXPENSES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-301.000-753.000	FURNISHING/HOUSEHOLD	1,000.00	1,000.00	59.99	0.00	0.00	940.01	6.00
101-301.000-781.000	EQUIPMENT MAINTENANCE	2,000.00	2,000.00	947.88	0.00	837.46	214.66	89.27
101-301.000-802.000	CONTRACTUAL SERV.	11,000.00	11,000.00	5,205.90	400.00	2,750.00	3,044.10	72.33
101-301.000-802.300	SALVAGE VEHICLE INSPECTION FE	72,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-301.000-803.000	DUES/MEMBERSHIPS/CERTIFICATIO	3,000.00	1,750.00	855.00	0.00	0.00	895.00	48.86
101-301.000-804.000	WITNESS FEES	50.00	50.00	0.00	0.00	0.00	50.00	0.00
101-301.000-805.000	SERVICE CHARGES	10.00	10.00	0.00	0.00	0.00	10.00	0.00
101-301.000-807.000	REGISTRATION FEES	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-301.000-851.000	RADIO MAINTENANCE	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
101-301.000-853.000	PHONE EXPENSE	9,000.00	9,000.00	4,387.49	586.24	0.00	4,612.51	48.75
101-301.000-863.000	VEHICLE MAINTENANCE	8,000.00	8,000.00	4,740.99	352.00	0.00	3,259.01	59.26
101-301.000-868.000	LODGING	3,275.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-301.000-869.000	MEALS	800.00	500.00	0.00	0.00	0.00	500.00	0.00
101-301.000-870.000	TRAVEL EXPENSE	1,000.00	1,000.00	83.96	0.00	0.00	916.04	8.40
101-301.000-880.000	COMMUNITY PROMOTION	300.00	300.00	63.85	0.00	0.00	236.15	21.28
101-301.000-901.000	ADVERTISING	50.00	50.00	0.00	0.00	0.00	50.00	0.00
101-301.000-921.000	ELECTRIC	4,575.00	4,575.00	2,211.86	291.01	0.00	2,363.14	48.35
101-301.000-923.000	NATURAL GAS	650.00	650.00	138.40	0.00	0.00	511.60	21.29
101-301.000-933.000	BUILDING REPAIR	500.00	500.00	65.76	0.00	0.00	434.24	13.15
101-301.000-943.000	EQUIPMENT LEASE	1,150.00	1,150.00	1,127.40	0.00	0.00	22.60	98.03
101-301.000-957.000	MISCELLANEOUS EXPENSE	300.00	300.00	155.95	0.00	0.00	144.05	51.98
101-301.000-959.000	TRAINING/TUITION	5,500.00	3,000.00	360.00	0.00	0.00	2,640.00	12.00
101-301.000-970.000	CAPITAL OUTLAY	61,500.00	10,500.00	2,500.00	0.00	8,000.00	0.00	100.00
Total Dept 301.000-POLICE		825,250.00	542,355.00	265,564.25	55,922.79	11,700.70	265,090.05	51.12
Dept 336.000-FIRE								
101-336.000-802.000	CONTRACTUAL SERV.	226,375.00	226,375.00	113,617.50	0.00	0.00	112,757.50	50.19
Total Dept 336.000-FIRE		226,375.00	226,375.00	113,617.50	0.00	0.00	112,757.50	50.19

PERIOD ENDING 12/31/2015

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGD USED
Fund 101 - GENERAL FUND								
Expenditures								
Dept 371.000-INSPECTIONS								
101-371.000-702.000-PROPCLEANO	WAGES-FULL TIME	0.00	0.00	61.80	0.00	0.00	(61.80)	100.00
101-371.000-703.000-PROPCLEANO	WAGES-PART TIME	800.00	800.00	313.00	0.00	0.00	487.00	39.13
101-371.000-703.400	WAGES-PART TIME-BUILDING INSP	14,000.00	14,000.00	6,300.33	1,400.00	0.00	7,699.67	45.00
101-371.000-703.500	WAGES-PART TIME-CODE ENFORCER	12,000.00	12,000.00	4,322.00	990.00	0.00	7,678.00	36.02
101-371.000-715.000	FICA-EMPLOYER	2,010.00	2,010.00	812.61	182.83	0.00	1,197.39	40.43
101-371.000-715.000-PROPCLEANO	FICA-EMPLOYER	65.00	65.00	28.57	0.00	0.00	36.43	43.95
101-371.000-727.000	OFFICE SUPPLY	200.00	200.00	127.89	25.02	0.07	72.04	63.98
101-371.000-728.000	POSTAGE	250.00	250.00	53.87	7.95	0.00	196.13	21.55
101-371.000-729.000	PRINTING	250.00	250.00	76.75	33.75	2.15	171.10	31.56
101-371.000-730.000	PUBLICATIONS	200.00	200.00	227.00	0.00	0.00	(27.00)	113.50
101-371.000-740.000	GENERAL SUPPLY	50.00	50.00	0.00	0.00	0.00	50.00	0.00
101-371.000-801.000	PROFESSIONAL SERV.	0.00	0.00	66.00	0.00	0.00	(66.00)	100.00
101-371.000-802.000	CONTRACTUAL SERV.	8,000.00	8,000.00	1,095.00	273.75	0.00	6,905.00	13.69
101-371.000-803.000	DUES/MEMBERSHIPS/CERTIFICATIO	200.00	200.00	285.00	0.00	0.00	(85.00)	142.50
101-371.000-853.000	PHONE EXPENSE	1,100.00	1,100.00	555.21	92.54	0.00	544.79	50.47
101-371.000-868.000	LODGING	200.00	200.00	0.00	0.00	0.00	200.00	0.00
101-371.000-870.000	TRAVEL EXPENSE	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-371.000-957.000	MISCELLANEOUS EXPENSE	0.00	0.00	380.00	0.00	0.00	(380.00)	100.00
101-371.000-959.000	TRAINING/TUITION	500.00	500.00	0.00	0.00	0.00	500.00	0.00
Total Dept 371.000-INSPECTIONS		40,125.00	40,125.00	14,705.03	3,005.84	2.22	25,417.75	36.65
Dept 441.000-GENERAL MAINTENANCE								
101-441.000-702.000	WAGES-FULL TIME	127,000.00	127,000.00	51,521.87	13,897.51	0.00	75,478.13	40.57
101-441.000-703.000	WAGES-PART TIME	10,000.00	10,000.00	5,199.50	2,555.50	0.00	4,800.50	52.00
101-441.000-708.000	LONGEVITY	650.00	650.00	650.00	650.00	0.00	0.00	100.00
101-441.000-715.000	FICA-EMPLOYER	10,530.00	10,530.00	4,531.08	1,286.60	0.00	5,998.92	43.03
101-441.000-716.000	HOSPITAL INSURANCE	30,740.00	30,740.00	15,450.04	2,088.89	0.00	15,289.96	50.26
101-441.000-717.000	LIFE INSURANCE	665.00	665.00	387.59	74.79	0.00	277.41	58.28
101-441.000-718.000	RETIREMENT	3,345.00	3,345.00	1,146.91	318.79	0.00	2,198.09	34.29
101-441.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	379.40	164.82	0.00	(379.40)	100.00
101-441.000-725.000	EMPLOYMENT SCREENING	400.00	400.00	0.00	0.00	0.00	400.00	0.00
101-441.000-727.000	OFFICE SUPPLY	1,500.00	1,500.00	164.13	0.00	335.87	1,000.00	33.33
101-441.000-728.000	POSTAGE	25.00	25.00	95.30	1.94	0.00	(70.30)	381.20
101-441.000-740.000	GENERAL SUPPLY	3,500.00	3,500.00	663.09	48.20	2,220.32	616.59	82.38
101-441.000-744.000	CLOTHING	3,500.00	3,500.00	2,462.47	0.00	437.53	600.00	82.86
101-441.000-751.000	FUEL	30,000.00	30,000.00	6,661.56	735.67	17,338.44	6,000.00	80.00
101-441.000-781.000	EQUIPMENT MAINTENANCE	9,000.00	9,000.00	2,183.87	95.36	1,079.38	5,736.75	36.26
101-441.000-802.000	CONTRACTUAL SERV.	1,000.00	1,000.00	986.03	0.00	2,487.84	(2,473.87)	347.39
101-441.000-803.000	DUES/MEMBERSHIPS/CERTIFICATIO	400.00	400.00	341.25	0.00	0.00	58.75	85.31
101-441.000-805.000	SERVICE CHARGES	25.00	25.00	10.97	0.00	0.00	14.03	43.88
101-441.000-807.000	REGISTRATION FEES	0.00	0.00	31.00	31.00	0.00	(31.00)	100.00
101-441.000-817.000	CDL CONSORTIUM FEE	280.00	280.00	350.00	0.00	0.00	(70.00)	125.00
101-441.000-853.000	PHONE EXPENSE	4,000.00	4,000.00	1,880.64	312.99	0.00	2,119.36	47.02
101-441.000-863.000	VEHICLE MAINTENANCE	22,000.00	22,000.00	3,877.47	456.84	2,989.04	15,133.49	31.21
101-441.000-869.000	MEALS	400.00	400.00	15.00	0.00	0.00	385.00	3.75
101-441.000-870.000	TRAVEL EXPENSE	10.00	10.00	27.03	0.00	0.00	(17.03)	270.30
101-441.000-901.000	ADVERTISING	100.00	100.00	51.90	0.00	0.00	48.10	51.90
101-441.000-921.000	ELECTRIC	8,000.00	8,000.00	1,899.96	354.67	0.00	6,100.04	23.75
101-441.000-923.000	NATURAL GAS	5,500.00	5,500.00	551.51	0.00	0.00	4,948.49	10.03
101-441.000-931.000	GENERAL REPAIRS	4,400.00	4,400.00	26.55	0.00	573.45	3,800.00	13.64
101-441.000-959.000	TRAINING/TUITION	800.00	800.00	0.00	0.00	0.00	800.00	0.00
101-441.000-970.000	CAPITAL OUTLAY	51,400.00	51,400.00	19,516.50	0.00	0.00	31,883.50	37.97

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PRELIMINARY FINANCIAL STATEMENTS-DECEMBER 2015

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 441.000-GENERAL MAINTENANCE		329,170.00	329,170.00	121,062.62	23,073.57	27,461.87	180,645.51	45.12
Dept 448.000-STREET LIGHTING								
101-448.000-926.000	STREET LIGHTING	90,000.00	90,000.00	35,506.07	0.00	0.00	54,493.93	39.45
Total Dept 448.000-STREET LIGHTING		90,000.00	90,000.00	35,506.07	0.00	0.00	54,493.93	39.45
Dept 526.000-REFUSE								
101-526.000-802.000	CONTRACTUAL SERV.	302,520.00	302,520.00	129,180.57	21,173.47	0.00	173,339.43	42.70
Total Dept 526.000-REFUSE		302,520.00	302,520.00	129,180.57	21,173.47	0.00	173,339.43	42.70
Dept 721.000-COMMUNITY & ECONOMIC DEV.								
101-721.000-801.000	PROFESSIONAL SERV.	1,000.00	1,000.00	112.20	0.00	0.00	887.80	11.22
101-721.000-901.000	ADVERTISING	350.00	350.00	429.73	290.73	0.00	(79.73)	122.78
101-721.000-959.000	TRAINING/TUITION	300.00	300.00	0.00	0.00	0.00	300.00	0.00
Total Dept 721.000-COMMUNITY & ECONOMIC DEV.		1,650.00	1,650.00	541.93	290.73	0.00	1,108.07	32.84
Dept 751.000-RECREATION								
101-751.000-703.000	WAGES-PART TIME	14,150.00	14,150.00	5,050.38	1,550.00	0.00	9,099.62	35.69
101-751.000-703.000-COMPSWIM00	WAGES-PART TIME	1,555.00	1,555.00	1,250.63	0.00	0.00	304.37	80.43
101-751.000-703.000-CREATIVKID	WAGES-PART TIME	3,800.00	3,800.00	2,038.00	774.00	0.00	1,762.00	53.63
101-751.000-703.000-LIFE GUARD	WAGES-PART TIME	350.00	350.00	0.00	0.00	0.00	350.00	0.00
101-751.000-703.000-MIDDAY0000	WAGES-PART TIME	2,600.00	2,600.00	1,187.97	320.75	0.00	1,412.03	45.69
101-751.000-703.000-POOL -FALL	WAGES-PART TIME	0.00	0.00	68.00	68.00	0.00	(68.00)	100.00
101-751.000-703.000-POOLWINTER	WAGES-PART TIME	350.00	350.00	0.00	0.00	0.00	350.00	0.00
101-751.000-703.000-SL-FALL000	WAGES-PART TIME	1,000.00	1,000.00	1,117.51	262.13	0.00	(117.51)	111.75
101-751.000-703.000-SL-SPRING0	WAGES-PART TIME	1,070.00	1,070.00	0.00	0.00	0.00	1,070.00	0.00
101-751.000-703.000-SLWINTER00	WAGES-PART TIME	1,070.00	1,070.00	0.00	0.00	0.00	1,070.00	0.00
101-751.000-703.000-WT AEROBIC	WAGES-PART TIME	375.00	375.00	0.00	0.00	0.00	375.00	0.00
101-751.000-715.000	FICA-EMPLOYER	1,080.00	1,080.00	386.35	118.58	0.00	693.65	35.77
101-751.000-715.000-COMPSWIM00	FICA-EMPLOYER	120.00	120.00	95.71	0.00	0.00	24.29	79.76
101-751.000-715.000-CREATIVKID	FICA-EMPLOYER	295.00	295.00	155.90	59.21	0.00	139.10	52.85
101-751.000-715.000-LIFE GUARD	FICA-EMPLOYER	30.00	30.00	0.00	0.00	0.00	30.00	0.00
101-751.000-715.000-MIDDAY0000	FICA-EMPLOYER	200.00	200.00	90.83	24.53	0.00	109.17	45.42
101-751.000-715.000-POOL -FALL	FICA-EMPLOYER	0.00	0.00	5.21	5.21	0.00	(5.21)	100.00
101-751.000-715.000-POOLWINTER	FICA-EMPLOYER	30.00	30.00	0.00	0.00	0.00	30.00	0.00
101-751.000-715.000-SL-FALL000	FICA-EMPLOYER	80.00	80.00	85.50	20.06	0.00	(5.50)	106.88
101-751.000-715.000-SL-SPRING0	FICA-EMPLOYER	85.00	85.00	0.00	0.00	0.00	85.00	0.00
101-751.000-715.000-SLWINTER00	FICA-EMPLOYER	85.00	85.00	0.00	0.00	0.00	85.00	0.00
101-751.000-715.000-WT AEROBIC	FICA-EMPLOYER	30.00	30.00	0.00	0.00	0.00	30.00	0.00
101-751.000-727.000	OFFICE SUPPLY	150.00	150.00	109.56	51.52	0.06	40.38	73.08
101-751.000-728.000	POSTAGE	25.00	25.00	15.34	3.18	0.00	9.66	61.36
101-751.000-729.000	PRINTING	200.00	200.00	0.00	0.00	0.00	200.00	0.00
101-751.000-729.000-COMPSWIM00	PRINTING	75.00	75.00	0.00	0.00	0.00	75.00	0.00
101-751.000-740.000	GENERAL SUPPLY	100.00	100.00	28.72	0.00	0.00	71.28	28.72
101-751.000-740.000-BASKETBALL	GENERAL SUPPLY	1,600.00	1,600.00	329.78	329.78	0.00	1,270.22	20.61
101-751.000-740.000-COMPSWIM00	GENERAL SUPPLY	600.00	600.00	222.87	0.00	0.00	377.13	37.15
101-751.000-740.000-CREATIVKID	GENERAL SUPPLY	360.00	360.00	78.13	12.67	0.00	281.87	21.70

PERIOD ENDING 12/31/2015

PRELIMINARY FINANCIAL STATEMENTS-DECEMBER 2015

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>								
<b>Expenditures</b>								
101-751.000-802.000-AMREDCROSS	CONTRACTUAL SERV.	600.00	600.00	0.00	0.00	0.00	600.00	0.00
101-751.000-802.000-BASKETBALL	CONTRACTUAL SERV.	1,110.00	1,110.00	0.00	0.00	0.00	1,110.00	0.00
101-751.000-802.000-COMPSWIM00	CONTRACTUAL SERV.	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-751.000-802.000-CREATIVKID	CONTRACTUAL SERV.	275.00	275.00	308.00	44.00	0.00	(33.00)	112.00
101-751.000-802.000-ECSD FACIL	CONTRACTUAL SERV.	2,000.00	2,000.00	945.00	0.00	0.00	1,055.00	47.25
101-751.000-802.000-FACILTY US	CONTRACTUAL SERV.	200.00	200.00	0.00	0.00	0.00	200.00	0.00
101-751.000-802.000-ZUMBA00000	CONTRACTUAL SERV.	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00
101-751.000-803.000	DUES/MEMBERSHIPS/CERTIFICATIO	370.00	370.00	0.00	0.00	0.00	370.00	0.00
101-751.000-853.000	PHONE EXPENSE	1,100.00	1,100.00	555.23	92.54	0.00	544.77	50.48
101-751.000-869.000-BASKETBALL	MEALS	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-751.000-869.000-COMPSWIM00	MEALS	65.00	65.00	0.00	0.00	0.00	65.00	0.00
101-751.000-870.000	TRAVEL EXPENSE	50.00	50.00	0.00	0.00	0.00	50.00	0.00
101-751.000-880.000	COMMUNITY PROMOTION	500.00	500.00	500.00	0.00	0.00	0.00	100.00
101-751.000-901.000	ADVERTISING	260.00	260.00	135.50	0.00	0.00	124.50	52.12
101-751.000-959.000	TRAINING/TUITION	100.00	100.00	0.00	0.00	0.00	100.00	0.00
<b>Total Dept 751.000-RECREATION</b>		<b>39,695.00</b>	<b>39,695.00</b>	<b>14,760.12</b>	<b>3,736.16</b>	<b>0.06</b>	<b>24,934.82</b>	<b>37.18</b>
<b>Dept 756.000-PARKS AND BEACH</b>								
101-756.000-702.000	WAGES-FULL TIME	15,000.00	15,000.00	6,691.85	231.04	0.00	8,308.15	44.61
101-756.000-703.300	WAGES-PART TIME-GENERAL MAINT	17,000.00	17,000.00	8,932.00	327.00	0.00	8,068.00	52.54
101-756.000-715.000	FICA-EMPLOYER	2,450.00	2,450.00	1,183.99	42.11	0.00	1,266.01	48.33
101-756.000-718.000	RETIREMENT	0.00	0.00	82.83	9.08	0.00	(82.83)	100.00
101-756.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	57.94	6.37	0.00	(57.94)	100.00
101-756.000-729.000	PRINTING	20.00	20.00	0.00	0.00	0.00	20.00	0.00
101-756.000-740.000	GENERAL SUPPLY	8,600.00	8,600.00	461.82	21.62	3,304.05	4,834.13	43.79
101-756.000-781.000	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-756.000-802.000	CONTRACTUAL SERV.	6,000.00	6,000.00	4,434.98	773.33	989.98	575.04	90.42
101-756.000-853.000	PHONE EXPENSE	650.00	650.00	317.94	52.98	0.00	332.06	48.91
101-756.000-921.000	ELECTRIC	3,500.00	3,500.00	1,142.61	131.45	0.00	2,357.39	32.65
101-756.000-931.000	GENERAL REPAIRS	3,000.00	3,000.00	284.95	0.00	933.36	1,781.69	40.61
101-756.000-970.000	CAPITAL OUTLAY	39,000.00	26,000.00	8,450.00	0.00	0.00	17,550.00	32.50
<b>Total Dept 756.000-PARKS AND BEACH</b>		<b>96,220.00</b>	<b>83,220.00</b>	<b>32,040.91</b>	<b>1,594.98</b>	<b>5,227.39</b>	<b>45,951.70</b>	<b>44.78</b>
<b>Dept 760.000-SAFETY PROGRAM</b>								
101-760.000-740.000	GENERAL SUPPLY	2,000.00	2,000.00	503.64	220.99	409.01	1,087.35	45.63
101-760.000-781.000	EQUIPMENT MAINTENANCE	300.00	300.00	0.00	0.00	0.00	300.00	0.00
<b>Total Dept 760.000-SAFETY PROGRAM</b>		<b>2,300.00</b>	<b>2,300.00</b>	<b>503.64</b>	<b>220.99</b>	<b>409.01</b>	<b>1,387.35</b>	<b>39.68</b>
<b>Dept 790.000-LIBRARY</b>								
101-790.000-740.000	GENERAL SUPPLY	600.00	600.00	44.03	0.00	0.00	555.97	7.34
101-790.000-802.000	CONTRACTUAL SERV.	7,200.00	7,200.00	4,471.27	730.00	3,304.18	(575.45)	107.99
101-790.000-853.000	PHONE EXPENSE	1,275.00	1,275.00	708.83	118.11	0.00	566.17	55.59
101-790.000-921.000	ELECTRIC	7,000.00	7,000.00	2,965.05	487.20	0.00	4,034.95	42.36
101-790.000-923.000	NATURAL GAS	1,100.00	1,100.00	212.67	0.00	0.00	887.33	19.33
101-790.000-931.000	GENERAL REPAIRS	2,000.00	2,000.00	6.99	6.99	193.01	1,800.00	10.00
<b>Total Dept 790.000-LIBRARY</b>		<b>19,175.00</b>	<b>19,175.00</b>	<b>8,408.84</b>	<b>1,342.30</b>	<b>3,497.19</b>	<b>7,268.97</b>	<b>62.09</b>

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
Dept 851.000-INSURANCE/BENEFITS								
101-851.000-703.800	WAGES-SEPARATION AGREEMENTS	85,840.00	85,840.00	41,587.68	9,901.83	0.00	44,252.32	48.45
101-851.000-710.000	UNEMPLOYMENT	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00
101-851.000-715.000	FICA-EMPLOYER	6,575.00	6,575.00	3,181.45	757.49	0.00	3,393.55	48.39
101-851.000-718.000	RETIREMENT	143,000.00	143,000.00	71,490.00	11,915.00	0.00	71,510.00	49.99
101-851.000-720.000	WORKERS COMP	7,500.00	7,500.00	5,898.00	0.00	0.00	1,602.00	78.64
101-851.000-722.000	EMPLOYER RETIREE HLTH INS CON	132,380.00	132,380.00	55,218.59	0.00	0.00	77,161.41	41.71
101-851.000-805.000	SERVICE CHARGES	2,400.00	2,400.00	1,200.00	600.00	0.00	1,200.00	50.00
101-851.000-912.000	LIABILITY INSURANCE	95,000.00	95,000.00	122,440.10	0.00	0.00	(27,440.10)	128.88
Total Dept 851.000-INSURANCE/BENEFITS		480,695.00	480,695.00	301,015.82	23,174.32	0.00	179,679.18	62.62
Dept 895.000-SPECIAL PROJECTS								
101-895.000-802.000	CONTRACTUAL SERV.	20,000.00	20,000.00	7,250.00	350.00	3,100.00	9,650.00	51.75
101-895.000-802.300	SALVAGE VEHICLE INSPECTION FE	0.00	72,000.00	15,210.00	0.00	0.00	56,790.00	21.13
101-895.000-957.004-FACADE-III	FACADE PROGRAM-PHASE III	0.00	0.00	108,485.00	0.00	0.00	(108,485.00)	100.00
101-895.000-962.000	PROPERTY TAX	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
101-895.000-999.000	CONTRIBUTION TO OTHER FUNDS	26,370.00	26,370.00	5,594.20	0.00	0.00	20,775.80	21.21
Total Dept 895.000-SPECIAL PROJECTS		51,370.00	123,370.00	136,539.20	350.00	3,100.00	(16,269.20)	113.19
TOTAL Expenditures		2,980,270.00	2,745,850.00	1,360,769.45	160,311.32	59,063.49	1,326,017.06	51.71
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		2,927,149.00	2,711,225.00	2,025,040.51	163,188.51	0.00	686,184.49	74.69
TOTAL EXPENDITURES		2,980,270.00	2,745,850.00	1,360,769.45	160,311.32	59,063.49	1,326,017.06	51.71
NET OF REVENUES & EXPENDITURES		(53,121.00)	(34,625.00)	664,271.06	2,877.19	(59,063.49)	(639,832.57)	1,747.89

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND								
Revenues								
Dept 000.000								
202-000.000-546.000	STATE WEIGHT & GAS TAX	195,000.00	195,000.00	72,506.82	17,378.23	0.00	122,493.18	37.18
202-000.000-547.000	STATE TRUNKLINE MAINTENANCE	6,000.00	6,000.00	6,082.37	0.00	0.00	(82.37)	101.37
202-000.000-665.000	INTEREST	35.00	35.00	12.61	0.00	0.00	22.39	36.03
202-000.000-699.000	CONT. FROM OTHER FUNDS	3,350.00	3,350.00	2,237.68	0.00	0.00	1,112.32	66.80
Total Dept 000.000		204,385.00	204,385.00	80,839.48	17,378.23	0.00	123,545.52	39.55
TOTAL Revenues		204,385.00	204,385.00	80,839.48	17,378.23	0.00	123,545.52	39.55
Expenditures								
Dept 443.000-NON MOTORIZED TRANSPORTATION								
202-443.000-702.000	WAGES-FULL TIME	500.00	500.00	200.82	0.00	0.00	299.18	40.16
202-443.000-703.000	WAGES-PART TIME	100.00	100.00	22.00	0.00	0.00	78.00	22.00
202-443.000-715.000	FICA-EMPLOYER	50.00	50.00	16.72	0.00	0.00	33.28	33.44
202-443.000-718.000	RETIREMENT	0.00	0.00	3.53	0.00	0.00	(3.53)	100.00
202-443.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	2.16	0.00	0.00	(2.16)	100.00
202-443.000-740.000	GENERAL SUPPLY	4,300.00	4,300.00	59.70	0.00	200.00	4,040.30	6.04
202-443.000-802.000	CONTRACTUAL SERV.	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00
Total Dept 443.000-NON MOTORIZED TRANSPORTATION		8,450.00	8,450.00	304.93	0.00	200.00	7,945.07	5.98
Dept 450.000-GENERAL ADMINISTRATION								
202-450.000-702.000	WAGES-FULL TIME	1,510.00	1,510.00	730.74	173.99	0.00	779.26	48.39
202-450.000-715.000	FICA-EMPLOYER	120.00	120.00	54.93	13.13	0.00	65.07	45.78
202-450.000-716.000	HOSPITAL INSURANCE	5,025.00	5,025.00	2,041.32	340.22	0.00	2,983.68	40.62
202-450.000-717.000	LIFE INSURANCE	110.00	110.00	63.96	12.36	0.00	46.04	58.15
202-450.000-718.000	RETIREMENT	7,000.00	7,000.00	3,223.87	529.53	0.00	3,776.13	46.06
202-450.000-722.000	EMPLOYER RETIREE HLTH INS CON	6,935.00	6,935.00	2,449.26	0.00	0.00	4,485.74	35.32
202-450.000-801.000	PROFESSIONAL SERV.	655.00	655.00	177.36	0.00	0.00	477.64	27.08
202-450.000-805.000	SERVICE CHARGES	20.00	20.00	0.00	0.00	0.00	20.00	0.00
202-450.000-946.000	EQUIPMENT LEASE	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.00
202-450.000-999.000	CONTRIBUTION TO OTHER FUNDS	48,750.00	48,750.00	0.00	0.00	0.00	48,750.00	0.00
Total Dept 450.000-GENERAL ADMINISTRATION		82,125.00	82,125.00	8,741.44	1,069.23	0.00	73,383.56	10.64
Dept 451.000-DRAINS-STORM SEWERS								
202-451.000-702.000	WAGES-FULL TIME	1,000.00	1,000.00	197.60	0.00	0.00	802.40	19.76
202-451.000-715.000	FICA-EMPLOYER	80.00	80.00	14.84	0.00	0.00	65.16	18.55
202-451.000-718.000	RETIREMENT	0.00	0.00	5.88	0.00	0.00	(5.88)	100.00
202-451.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	3.61	0.00	0.00	(3.61)	100.00
202-451.000-802.000	CONTRACTUAL SERV.	500.00	500.00	0.00	0.00	0.00	500.00	0.00
202-451.000-931.000	GENERAL REPAIRS	2,000.00	2,000.00	5.92	0.00	0.00	1,994.08	0.30
Total Dept 451.000-DRAINS-STORM SEWERS		3,580.00	3,580.00	227.85	0.00	0.00	3,352.15	6.36
Dept 452.000-ROUTINE MAINTENANCE								
202-452.000-702.000	WAGES-FULL TIME	3,000.00	3,000.00	2,069.51	64.00	0.00	930.49	68.98
202-452.000-703.000	WAGES-PART TIME	700.00	700.00	0.00	0.00	0.00	700.00	0.00
202-452.000-715.000	FICA-EMPLOYER	300.00	300.00	155.66	4.68	0.00	144.34	51.89

User: McDonald

DB: Marine City

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND								
Expenditures								
202-452.000-718.000	RETIREMENT	0.00	0.00	7.58	3.20	0.00	(7.58)	100.00
202-452.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	6.50	2.89	0.00	(6.50)	100.00
202-452.000-740.000	GENERAL SUPPLY	1,000.00	1,000.00	28.50	0.00	0.00	971.50	2.85
202-452.000-781.000	EQUIPMENT MAINTENANCE	0.00	0.00	109.33	5.02	0.00	(109.33)	100.00
202-452.000-782.000	ROAD/STREET MATERIAL	2,500.00	2,500.00	2,707.57	0.00	419.58	(627.15)	125.09
202-452.000-802.000	CONTRACTUAL SERV.	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
202-452.000-931.000	GENERAL REPAIRS	6,700.00	6,700.00	0.00	0.00	0.00	6,700.00	0.00
202-452.000-970.000	CAPITAL OUTLAY	15,000.00	15,000.00	13,065.75	0.00	0.00	1,934.25	87.11
Total Dept 452.000-ROUTINE MAINTENANCE		30,200.00	30,200.00	18,150.40	79.79	419.58	11,630.02	61.49
Dept 453.000-BRIDGE MAINTENANCE								
202-453.000-702.000	WAGES-FULL TIME	300.00	300.00	39.52	0.00	0.00	260.48	13.17
202-453.000-703.000	WAGES-PART TIME	500.00	500.00	436.53	117.00	0.00	63.47	87.31
202-453.000-715.000	FICA-EMPLOYER	65.00	65.00	36.29	8.96	0.00	28.71	55.83
202-453.000-718.000	RETIREMENT	0.00	0.00	1.98	0.00	0.00	(1.98)	100.00
202-453.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	1.44	0.00	0.00	(1.44)	100.00
202-453.000-740.000	GENERAL SUPPLY	400.00	400.00	0.00	0.00	0.00	400.00	0.00
202-453.000-801.000	PROFESSIONAL SERV.	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
202-453.000-802.000	CONTRACTUAL SERV.	0.00	0.00	960.00	0.00	0.00	(960.00)	100.00
202-453.000-921.000	ELECTRIC	1,000.00	1,000.00	361.04	75.03	0.00	638.96	36.10
202-453.000-931.000	GENERAL REPAIRS	700.00	700.00	0.00	0.00	0.00	700.00	0.00
Total Dept 453.000-BRIDGE MAINTENANCE		4,465.00	4,465.00	1,836.80	200.99	0.00	2,628.20	41.14
Dept 454.000-STREET SWEEPING								
202-454.000-702.000	WAGES-FULL TIME	2,000.00	2,000.00	825.58	268.32	0.00	1,174.42	41.28
202-454.000-715.000	FICA-EMPLOYER	160.00	160.00	61.35	19.95	0.00	98.65	38.34
202-454.000-718.000	RETIREMENT	0.00	0.00	8.23	3.53	0.00	(8.23)	100.00
202-454.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	4.94	2.05	0.00	(4.94)	100.00
202-454.000-740.000	GENERAL SUPPLY	600.00	600.00	239.38	0.00	160.62	200.00	66.67
202-454.000-781.000	EQUIPMENT MAINTENANCE	1,700.00	1,700.00	117.42	9.60	0.00	1,582.58	6.91
202-454.000-802.000	CONTRACTUAL SERV.	2,500.00	2,500.00	849.29	229.00	801.01	849.70	66.01
Total Dept 454.000-STREET SWEEPING		6,960.00	6,960.00	2,106.19	532.45	961.63	3,892.18	44.08
Dept 455.000-ICE AND SNOW CONTROL								
202-455.000-702.000	WAGES-FULL TIME	6,000.00	6,000.00	180.00	180.00	0.00	5,820.00	3.00
202-455.000-703.000	WAGES-PART TIME	200.00	200.00	0.00	0.00	0.00	200.00	0.00
202-455.000-715.000	FICA-EMPLOYER	475.00	475.00	13.47	13.47	0.00	461.53	2.84
202-455.000-718.000	RETIREMENT	0.00	0.00	5.29	5.29	0.00	(5.29)	100.00
202-455.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	3.07	3.07	0.00	(3.07)	100.00
202-455.000-781.000	EQUIPMENT MAINTENANCE	600.00	600.00	124.68	5.02	0.00	475.32	20.78
202-455.000-782.000	ROAD/STREET MATERIAL	9,200.00	9,200.00	5,652.87	0.00	0.00	3,547.13	61.44
202-455.000-970.000	CAPITAL OUTLAY	15,000.00	15,000.00	13,065.75	0.00	0.00	1,934.25	87.11
Total Dept 455.000-ICE AND SNOW CONTROL		31,475.00	31,475.00	19,045.13	206.85	0.00	12,429.87	60.51
Dept 456.000-TRAFFIC SERVICE								
202-456.000-702.000	WAGES-FULL TIME	200.00	200.00	209.64	0.00	0.00	(9.64)	104.82

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 (ABNORM) NORM	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND								
Expenditures								
202-456.000-715.000	FICA-EMPLOYER	20.00	20.00	15.67	0.00	0.00	4.33	78.35
202-456.000-740.000	GENERAL SUPPLY	1,600.00	1,600.00	0.00	0.00	100.00	1,500.00	6.25
202-456.000-802.000	CONTRACTUAL SERV.	1,000.00	1,000.00	36.29	0.00	0.00	963.71	3.63
Total Dept 456.000-TRAFFIC SERVICE		2,820.00	2,820.00	261.60	0.00	100.00	2,458.40	12.82
Dept 457.000-SURFACE MAINTENANCE (M-29)								
202-457.000-702.000	WAGES-FULL TIME	100.00	100.00	0.00	0.00	0.00	100.00	0.00
202-457.000-715.000	FICA-EMPLOYER	10.00	10.00	0.00	0.00	0.00	10.00	0.00
202-457.000-740.000	GENERAL SUPPLY	200.00	200.00	0.00	0.00	0.00	200.00	0.00
Total Dept 457.000-SURFACE MAINTENANCE (M-29)		310.00	310.00	0.00	0.00	0.00	310.00	0.00
Dept 458.000-ROADSIDE MAINTENANCE (M-29)								
202-458.000-702.000	WAGES-FULL TIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
202-458.000-715.000	FICA-EMPLOYER	80.00	80.00	0.00	0.00	0.00	80.00	0.00
202-458.000-802.000	CONTRACTUAL SERV.	2,780.00	2,780.00	0.00	0.00	0.00	2,780.00	0.00
Total Dept 458.000-ROADSIDE MAINTENANCE (M-29)		3,860.00	3,860.00	0.00	0.00	0.00	3,860.00	0.00
Dept 459.000-TRAFFIC SIGNS (M-29)								
202-459.000-802.000	CONTRACTUAL SERV.	3,500.00	3,500.00	104.68	0.00	0.00	3,395.32	2.99
Total Dept 459.000-TRAFFIC SIGNS (M-29)		3,500.00	3,500.00	104.68	0.00	0.00	3,395.32	2.99
Dept 460.000-GENERAL MAINTENANCE (M-29)								
202-460.000-702.000	WAGES-FULL TIME	800.00	800.00	532.84	47.04	0.00	267.16	66.61
202-460.000-715.000	FICA-EMPLOYER	65.00	65.00	39.65	3.49	0.00	25.35	61.00
202-460.000-718.000	RETIREMENT	0.00	0.00	8.23	2.35	0.00	(8.23)	100.00
202-460.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	4.97	1.37	0.00	(4.97)	100.00
Total Dept 460.000-GENERAL MAINTENANCE (M-29)		865.00	865.00	585.69	54.25	0.00	279.31	67.71
Dept 461.000-ICE AND SNOW CONTROL (M-29)								
202-461.000-702.000	WAGES-FULL TIME	500.00	500.00	0.00	0.00	0.00	500.00	0.00
202-461.000-715.000	FICA-EMPLOYER	40.00	40.00	0.00	0.00	0.00	40.00	0.00
Total Dept 461.000-ICE AND SNOW CONTROL (M-29)		540.00	540.00	0.00	0.00	0.00	540.00	0.00
TOTAL Expenditures		179,150.00	179,150.00	51,364.71	2,143.56	1,681.21	126,104.08	29.61
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		204,385.00	204,385.00	80,839.48	17,378.23	0.00	123,545.52	39.55
TOTAL EXPENDITURES		179,150.00	179,150.00	51,364.71	2,143.56	1,681.21	126,104.08	29.61
NET OF REVENUES & EXPENDITURES		25,235.00	25,235.00	29,474.77	15,234.67	(1,681.21)	(2,558.56)	110.14

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
<b>Fund 203 - LOCAL STREET FUND</b>								
<b>Revenues</b>								
Dept 000.000								
203-000.000-546.000	STATE WEIGHT & GAS TAX	75,000.00	75,000.00	27,768.19	6,655.39	0.00	47,231.81	37.02
203-000.000-549.000	STATE FUNDS-ACT 252 ROAD FUND	6,045.00	6,045.00	6,044.38	0.00	0.00	0.62	99.99
203-000.000-550.000	PUBLIC ACT 84 STREET FUNDS	0.00	0.00	10,891.48	0.00	0.00	(10,891.48)	100.00
203-000.000-665.000	INTEREST	25.00	25.00	7.21	0.00	0.00	17.79	28.84
203-000.000-699.000	CONT. FROM OTHER FUNDS	53,750.00	53,750.00	3,356.52	0.00	0.00	50,393.48	6.24
<b>Total Dept 000.000</b>		<b>134,820.00</b>	<b>134,820.00</b>	<b>48,067.78</b>	<b>6,655.39</b>	<b>0.00</b>	<b>86,752.22</b>	<b>35.65</b>
<b>TOTAL Revenues</b>		<b>134,820.00</b>	<b>134,820.00</b>	<b>48,067.78</b>	<b>6,655.39</b>	<b>0.00</b>	<b>86,752.22</b>	<b>35.65</b>
<b>Expenditures</b>								
Dept 443.000-NON MOTORIZED TRANSPORTATION								
203-443.000-702.000	WAGES-FULL TIME	2,000.00	2,000.00	187.96	141.12	0.00	1,812.04	9.40
203-443.000-703.000	WAGES-PART TIME	700.00	700.00	207.40	0.00	0.00	492.60	29.63
203-443.000-715.000	FICA-EMPLOYER	200.00	200.00	29.88	10.49	0.00	170.12	14.94
203-443.000-718.000	RETIREMENT	0.00	0.00	7.06	7.06	0.00	(7.06)	100.00
203-443.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	4.10	4.10	0.00	(4.10)	100.00
203-443.000-740.000	GENERAL SUPPLY	4,000.00	4,000.00	332.12	0.00	300.00	3,367.88	15.80
203-443.000-802.000	CONTRACTUAL SERV.	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
203-443.000-970.000	CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
<b>Total Dept 443.000-NON MOTORIZED TRANSPORTATION</b>		<b>13,900.00</b>	<b>13,900.00</b>	<b>768.52</b>	<b>162.77</b>	<b>300.00</b>	<b>12,831.48</b>	<b>7.69</b>
Dept 450.000-GENERAL ADMINISTRATION								
203-450.000-702.000	WAGES-FULL TIME	1,510.00	1,510.00	730.91	174.03	0.00	779.09	48.40
203-450.000-715.000	FICA-EMPLOYER	120.00	120.00	54.95	13.14	0.00	65.05	45.79
203-450.000-716.000	HOSPITAL INSURANCE	7,440.00	7,440.00	3,014.28	502.38	0.00	4,425.72	40.51
203-450.000-717.000	LIFE INSURANCE	165.00	165.00	95.23	18.43	0.00	69.77	57.72
203-450.000-718.000	RETIREMENT	12,150.00	12,150.00	5,814.42	960.79	0.00	6,335.58	47.86
203-450.000-722.000	EMPLOYER RETIREE HLTH INS CON	10,475.00	10,475.00	3,658.49	0.00	0.00	6,816.51	34.93
203-450.000-801.000	PROFESSIONAL SERV.	725.00	725.00	177.35	0.00	0.00	547.65	24.46
203-450.000-805.000	SERVICE CHARGES	25.00	25.00	0.00	0.00	0.00	25.00	0.00
203-450.000-946.000	EQUIPMENT LEASE	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00
<b>Total Dept 450.000-GENERAL ADMINISTRATION</b>		<b>52,610.00</b>	<b>52,610.00</b>	<b>13,545.63</b>	<b>1,668.77</b>	<b>0.00</b>	<b>39,064.37</b>	<b>25.75</b>
Dept 451.000-DRAINS-STORM SEWERS								
203-451.000-702.000	WAGES-FULL TIME	3,000.00	3,000.00	1,744.44	289.44	0.00	1,255.56	58.15
203-451.000-703.000	WAGES-PART TIME	500.00	500.00	0.00	0.00	0.00	500.00	0.00
203-451.000-715.000	FICA-EMPLOYER	275.00	275.00	130.05	21.50	0.00	144.95	47.29
203-451.000-718.000	RETIREMENT	0.00	0.00	33.73	7.05	0.00	(33.73)	100.00
203-451.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	20.76	4.17	0.00	(20.76)	100.00
203-451.000-782.000	ROAD/STREET MATERIAL	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
203-451.000-802.000	CONTRACTUAL SERV.	2,300.00	2,300.00	0.00	0.00	0.00	2,300.00	0.00
203-451.000-931.000	GENERAL REPAIRS	2,000.00	2,000.00	26.48	0.00	0.00	1,973.52	1.32
<b>Total Dept 451.000-DRAINS-STORM SEWERS</b>		<b>9,575.00</b>	<b>9,575.00</b>	<b>1,955.46</b>	<b>322.16</b>	<b>0.00</b>	<b>7,619.54</b>	<b>20.42</b>
Dept 452.000-ROUTINE MAINTENANCE								

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Fund 203 - LOCAL STREET FUND								
Expenditures								
203-452.000-702.000	WAGES-FULL TIME	8,000.00	8,000.00	2,270.58	165.60	0.00	5,729.42	28.38
203-452.000-703.000	WAGES-PART TIME	2,000.00	2,000.00	538.99	0.00	0.00	1,461.01	26.95
203-452.000-715.000	FICA-EMPLOYER	775.00	775.00	210.94	12.23	0.00	564.06	27.22
203-452.000-718.000	RETIREMENT	0.00	0.00	26.03	8.29	0.00	(26.03)	100.00
203-452.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	17.86	5.60	0.00	(17.86)	100.00
203-452.000-740.000	GENERAL SUPPLY	650.00	650.00	57.36	0.00	0.00	592.64	8.82
203-452.000-781.000	EQUIPMENT MAINTENANCE	0.00	0.00	226.68	5.01	0.00	(226.68)	100.00
203-452.000-782.000	ROAD/STREET MATERIAL	6,500.00	6,500.00	4,465.59	404.23	225.13	1,809.28	72.16
203-452.000-802.000	CONTRACTUAL SERV.	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
203-452.000-931.000	GENERAL REPAIRS	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.00
203-452.000-970.000	CAPITAL OUTLAY	15,000.00	15,000.00	13,065.75	0.00	0.00	1,934.25	87.11
Total Dept 452.000-ROUTINE MAINTENANCE		46,425.00	46,425.00	20,879.78	600.96	225.13	25,320.09	45.46
Dept 454.000-STREET SWEEPING								
203-454.000-702.000	WAGES-FULL TIME	5,000.00	5,000.00	3,663.04	480.00	0.00	1,336.96	73.26
203-454.000-715.000	FICA-EMPLOYER	400.00	400.00	272.13	35.68	0.00	127.87	68.03
203-454.000-718.000	RETIREMENT	0.00	0.00	29.41	14.12	0.00	(29.41)	100.00
203-454.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	17.58	8.20	0.00	(17.58)	100.00
203-454.000-740.000	GENERAL SUPPLY	1,200.00	1,200.00	359.08	0.00	240.92	600.00	50.00
203-454.000-781.000	EQUIPMENT MAINTENANCE	4,000.00	4,000.00	182.72	20.40	0.00	3,817.28	4.57
203-454.000-802.000	CONTRACTUAL SERV.	3,500.00	3,500.00	1,273.93	343.50	1,126.52	1,099.55	68.58
Total Dept 454.000-STREET SWEEPING		14,100.00	14,100.00	5,797.89	901.90	1,367.44	6,934.67	50.82
Dept 455.000-ICE AND SNOW CONTROL								
203-455.000-702.000	WAGES-FULL TIME	7,000.00	7,000.00	55.62	55.62	0.00	6,944.38	0.79
203-455.000-703.000	WAGES-PART TIME	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
203-455.000-715.000	FICA-EMPLOYER	650.00	650.00	4.21	4.21	0.00	645.79	0.65
203-455.000-781.000	EQUIPMENT MAINTENANCE	600.00	600.00	249.76	5.02	0.00	350.24	41.63
203-455.000-782.000	ROAD/STREET MATERIAL	12,000.00	12,000.00	8,479.32	0.00	0.00	3,520.68	70.66
203-455.000-970.000	CAPITAL OUTLAY	15,000.00	15,000.00	13,065.75	0.00	0.00	1,934.25	87.11
Total Dept 455.000-ICE AND SNOW CONTROL		36,750.00	36,750.00	21,854.66	64.85	0.00	14,895.34	59.47
Dept 456.000-TRAFFIC SERVICE								
203-456.000-702.000	WAGES-FULL TIME	600.00	600.00	125.00	80.00	0.00	475.00	20.83
203-456.000-703.000	WAGES-PART TIME	150.00	150.00	52.00	52.00	0.00	98.00	34.67
203-456.000-715.000	FICA-EMPLOYER	55.00	55.00	13.26	9.82	0.00	41.74	24.11
203-456.000-718.000	RETIREMENT	0.00	0.00	4.00	4.00	0.00	(4.00)	100.00
203-456.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	3.61	3.61	0.00	(3.61)	100.00
203-456.000-740.000	GENERAL SUPPLY	2,000.00	2,000.00	0.00	0.00	100.00	1,900.00	5.00
Total Dept 456.000-TRAFFIC SERVICE		2,805.00	2,805.00	197.87	149.43	100.00	2,507.13	10.62
TOTAL Expenditures		176,165.00	176,165.00	64,999.81	3,870.84	1,992.57	109,172.62	38.03
Fund 203 - LOCAL STREET FUND:								

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Fund 203 - LOCAL STREET FUND								
TOTAL REVENUES		134,820.00	134,820.00	48,067.78	6,655.39	0.00	86,752.22	35.65
TOTAL EXPENDITURES		176,165.00	176,165.00	64,999.81	3,870.84	1,992.57	109,172.62	38.03
NET OF REVENUES & EXPENDITURES		(41,345.00)	(41,345.00)	(16,932.03)	2,784.55	(1,992.57)	(22,420.40)	45.77

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Fund 209 - CEMETERY FUND								
Revenues								
Dept 000.000								
209-000.000-601.000	GRAVE OPENINGS	10,000.00	10,000.00	7,150.00	1,675.00	0.00	2,850.00	71.50
209-000.000-602.000	FOUNDATIONS	2,100.00	2,100.00	326.00	0.00	0.00	1,774.00	15.52
209-000.000-603.000	LOT SALES	5,000.00	5,000.00	800.00	0.00	0.00	4,200.00	16.00
209-000.000-665.000	INTEREST	10.00	10.00	1.36	0.00	0.00	8.64	13.60
209-000.000-699.000	CONT. FROM OTHER FUNDS	18,040.00	18,040.00	0.00	0.00	0.00	18,040.00	0.00
Total Dept 000.000		35,150.00	35,150.00	8,277.36	1,675.00	0.00	26,872.64	23.55
TOTAL Revenues		35,150.00	35,150.00	8,277.36	1,675.00	0.00	26,872.64	23.55
Expenditures								
Dept 000.000								
209-000.000-702.000	WAGES-FULL TIME	9,000.00	9,000.00	3,124.95	636.18	0.00	5,875.05	34.72
209-000.000-703.000	WAGES-PART TIME	8,000.00	8,000.00	3,658.26	0.00	0.00	4,341.74	45.73
209-000.000-715.000	FICA-EMPLOYER	1,300.00	1,300.00	512.29	47.34	0.00	787.71	39.41
209-000.000-718.000	RETIREMENT	4,100.00	4,100.00	1,683.32	282.93	0.00	2,416.68	41.06
209-000.000-722.000	EMPLOYER RETIREE HLTH INS CON	3,340.00	3,340.00	1,257.59	10.60	0.00	2,082.41	37.65
209-000.000-727.000	OFFICE SUPPLY	100.00	100.00	0.00	0.00	100.00	0.00	100.00
209-000.000-729.000	PRINTING	75.00	75.00	0.00	0.00	0.00	75.00	0.00
209-000.000-740.000	GENERAL SUPPLY	2,000.00	2,000.00	504.53	0.00	686.97	808.50	59.58
209-000.000-802.000	CONTRACTUAL SERV.	5,000.00	5,000.00	3,520.00	0.00	75.00	1,405.00	71.90
209-000.000-901.000	ADVERTISING	35.00	35.00	0.00	0.00	0.00	35.00	0.00
209-000.000-921.000	ELECTRIC	700.00	700.00	176.71	0.00	0.00	523.29	25.24
209-000.000-931.000	GENERAL REPAIRS	1,500.00	1,500.00	0.00	0.00	500.00	1,000.00	33.33
Total Dept 000.000		35,150.00	35,150.00	14,437.65	977.05	1,361.97	19,350.38	44.95
TOTAL Expenditures		35,150.00	35,150.00	14,437.65	977.05	1,361.97	19,350.38	44.95
Fund 209 - CEMETERY FUND:								
TOTAL REVENUES		35,150.00	35,150.00	8,277.36	1,675.00	0.00	26,872.64	23.55
TOTAL EXPENDITURES		35,150.00	35,150.00	14,437.65	977.05	1,361.97	19,350.38	44.95
NET OF REVENUES & EXPENDITURES		0.00	0.00	(6,160.29)	697.95	(1,361.97)	7,522.26	100.00

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Fund 250 - TIFA 1								
Revenues								
Dept 000.000								
250-000.000-402.000	CURRENT PROPERTY TAX	53,225.00	53,225.00	44,199.57	0.00	0.00	9,025.43	83.04
250-000.000-665.000	INTEREST	10.00	10.00	0.72	0.00	0.00	9.28	7.20
Total Dept 000.000		53,235.00	53,235.00	44,200.29	0.00	0.00	9,034.71	83.03
TOTAL Revenues		53,235.00	53,235.00	44,200.29	0.00	0.00	9,034.71	83.03
Expenditures								
Dept 000.000								
250-000.000-702.000	WAGES-FULL TIME	100.00	100.00	0.00	0.00	0.00	100.00	0.00
250-000.000-703.000	WAGES-PART TIME	100.00	100.00	0.00	0.00	0.00	100.00	0.00
250-000.000-715.000	FICA-EMPLOYER	20.00	20.00	0.00	0.00	0.00	20.00	0.00
250-000.000-740.000	GENERAL SUPPLY	0.00	0.00	1,640.00	0.00	0.00	(1,640.00)	100.00
250-000.000-801.000	PROFESSIONAL SERV.	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
250-000.000-801.100	ADMINISTRATIVE SERVICES	10,600.00	10,600.00	0.00	0.00	0.00	10,600.00	0.00
250-000.000-802.000	CONTRACTUAL SERV.	3,000.00	3,000.00	1,650.00	0.00	0.00	1,350.00	55.00
250-000.000-880.000	COMMUNITY PROMOTION	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
250-000.000-901.000	ADVERTISING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
250-000.000-970.000	CAPITAL OUTLAY	0.00	0.00	1,930.00	0.00	0.00	(1,930.00)	100.00
250-000.000-991.000	PRINCIPAL PAYMENT	30,000.00	30,000.00	30,000.00	0.00	0.00	0.00	100.00
250-000.000-995.000	INTEREST EXPENSE	5,600.00	5,600.00	3,175.00	0.00	0.00	2,425.00	56.70
250-000.000-998.000	AGENT FEES	300.00	300.00	150.00	0.00	0.00	150.00	50.00
Total Dept 000.000		54,720.00	54,720.00	38,545.00	0.00	0.00	16,175.00	70.44
TOTAL Expenditures		54,720.00	54,720.00	38,545.00	0.00	0.00	16,175.00	70.44
Fund 250 - TIFA 1:								
TOTAL REVENUES		53,235.00	53,235.00	44,200.29	0.00	0.00	9,034.71	83.03
TOTAL EXPENDITURES		54,720.00	54,720.00	38,545.00	0.00	0.00	16,175.00	70.44
NET OF REVENUES & EXPENDITURES		(1,485.00)	(1,485.00)	5,655.29	0.00	0.00	(7,140.29)	380.83

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Fund 251 - TIFA 2								
Revenues								
Dept 000.000								
251-000.000-402.000	CURRENT PROPERTY TAX	28,825.00	28,825.00	20,929.25	0.00	0.00	7,895.75	72.61
251-000.000-665.000	INTEREST	50.00	50.00	7.51	0.00	0.00	42.49	15.02
Total Dept 000.000		28,875.00	28,875.00	20,936.76	0.00	0.00	7,938.24	72.51
TOTAL Revenues		28,875.00	28,875.00	20,936.76	0.00	0.00	7,938.24	72.51
Expenditures								
Dept 000.000								
251-000.000-740.000	GENERAL SUPPLY	15,000.00	15,000.00	165.01	0.00	0.00	14,834.99	1.10
251-000.000-801.000	PROFESSIONAL SERV.	1,350.00	1,350.00	10,000.02	1,666.67	0.00	(8,650.02)	740.74
251-000.000-801.100	ADMINISTRATIVE SERVICES	15,800.00	15,800.00	0.00	0.00	0.00	15,800.00	0.00
251-000.000-880.000	COMMUNITY PROMOTION	3,500.00	3,500.00	1,000.00	1,000.00	0.00	2,500.00	28.57
251-000.000-901.000	ADVERTISING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
251-000.000-970.000	CAPITAL OUTLAY	70,000.00	70,000.00	14,013.00	0.00	0.00	55,987.00	20.02
Total Dept 000.000		106,650.00	106,650.00	25,178.03	2,666.67	0.00	81,471.97	23.61
TOTAL Expenditures		106,650.00	106,650.00	25,178.03	2,666.67	0.00	81,471.97	23.61
Fund 251 - TIFA 2:								
TOTAL REVENUES		28,875.00	28,875.00	20,936.76	0.00	0.00	7,938.24	72.51
TOTAL EXPENDITURES		106,650.00	106,650.00	25,178.03	2,666.67	0.00	81,471.97	23.61
NET OF REVENUES & EXPENDITURES		(77,775.00)	(77,775.00)	(4,241.27)	(2,666.67)	0.00	(73,533.73)	5.45

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGD USED
Fund 252 - TIFA 3								
Revenues								
Dept 000.000								
252-000.000-402.000	CURRENT PROPERTY TAX	77,160.00	77,160.00	70,329.42	0.00	0.00	6,830.58	91.15
252-000.000-665.000	INTEREST	120.00	120.00	17.26	0.00	0.00	102.74	14.38
Total Dept 000.000		77,280.00	77,280.00	70,346.68	0.00	0.00	6,933.32	91.03
TOTAL Revenues		77,280.00	77,280.00	70,346.68	0.00	0.00	6,933.32	91.03
Expenditures								
Dept 000.000								
252-000.000-740.000	GENERAL SUPPLY	20,000.00	20,000.00	2,434.98	0.00	0.00	17,565.02	12.17
252-000.000-801.000	PROFESSIONAL SERV.	1,900.00	1,900.00	19,999.98	3,333.33	0.00	(18,099.98)	1,052.63
252-000.000-801.100	ADMINISTRATIVE SERVICES	47,425.00	47,425.00	0.00	0.00	0.00	47,425.00	0.00
252-000.000-802.000	CONTRACTUAL SERV.	0.00	0.00	2,238.00	950.00	0.00	(2,238.00)	100.00
252-000.000-880.000	COMMUNITY PROMOTION	7,500.00	7,500.00	1,000.00	1,000.00	0.00	6,500.00	13.33
252-000.000-901.000	ADVERTISING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
252-000.000-970.000	CAPITAL OUTLAY	55,000.00	55,000.00	8,830.50	0.00	0.00	46,169.50	16.06
252-000.000-970.000-PHASE I-CH	CAPITAL OUTLAY	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00
Total Dept 000.000		182,825.00	182,825.00	34,503.46	5,283.33	0.00	148,321.54	18.87
TOTAL Expenditures		182,825.00	182,825.00	34,503.46	5,283.33	0.00	148,321.54	18.87
Fund 252 - TIFA 3:								
TOTAL REVENUES		77,280.00	77,280.00	70,346.68	0.00	0.00	6,933.32	91.03
TOTAL EXPENDITURES		182,825.00	182,825.00	34,503.46	5,283.33	0.00	148,321.54	18.87
NET OF REVENUES & EXPENDITURES		(105,545.00)	(105,545.00)	35,843.22	(5,283.33)	0.00	(141,388.22)	33.96

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Fund 265 - DRUG LAW ENFORCEMENT FUND								
Revenues								
Dept 000.000								
265-000.000-658.000	DRUG FORFEITURE FUNDS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
265-000.000-665.000	INTEREST	0.00	0.00	0.02	0.00	0.00	(0.02)	100.00
Total Dept 000.000		2,000.00	2,000.00	0.02	0.00	0.00	1,999.98	0.00
TOTAL Revenues		2,000.00	2,000.00	0.02	0.00	0.00	1,999.98	0.00
Expenditures								
Dept 000.000								
265-000.000-958.000	DRUG ENFORCEMENT	100.00	100.00	0.00	0.00	0.00	100.00	0.00
265-000.000-970.000	CAPITAL OUTLAY	10,000.00	0.00	1,458.00	0.00	0.00	(1,458.00)	100.00
Total Dept 000.000		10,100.00	100.00	1,458.00	0.00	0.00	(1,358.00)	1,458.00
TOTAL Expenditures		10,100.00	100.00	1,458.00	0.00	0.00	(1,358.00)	1,458.00
Fund 265 - DRUG LAW ENFORCEMENT FUND:								
TOTAL REVENUES		2,000.00	2,000.00	0.02	0.00	0.00	1,999.98	0.00
TOTAL EXPENDITURES		10,100.00	100.00	1,458.00	0.00	0.00	(1,358.00)	1,458.00
NET OF REVENUES & EXPENDITURES		(8,100.00)	1,900.00	(1,457.98)	0.00	0.00	3,357.98	76.74

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 272 - MILLER MEMORIAL LIBRARY FUND								
Revenues								
Dept 000.000								
272-000.000-665.000	INTEREST	5.00	5.00	0.08	0.00	0.00	4.92	1.60
Total Dept 000.000		<u>5.00</u>	<u>5.00</u>	<u>0.08</u>	<u>0.00</u>	<u>0.00</u>	<u>4.92</u>	<u>1.60</u>
TOTAL Revenues		<u>5.00</u>	<u>5.00</u>	<u>0.08</u>	<u>0.00</u>	<u>0.00</u>	<u>4.92</u>	<u>1.60</u>
Fund 272 - MILLER MEMORIAL LIBRARY FUND:								
TOTAL REVENUES		5.00	5.00	0.08	0.00	0.00	4.92	1.60
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>5.00</u>	<u>5.00</u>	<u>0.08</u>	<u>0.00</u>	<u>0.00</u>	<u>4.92</u>	<u>1.60</u>

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 401 - CAPITAL IMPROVEMENTS FUND								
Revenues								
Dept 000.000								
401-000.000-665.000	INTEREST	5.00	5.00	1.15	0.00	0.00	3.85	23.00
Total Dept 000.000		<u>5.00</u>	<u>5.00</u>	<u>1.15</u>	<u>0.00</u>	<u>0.00</u>	<u>3.85</u>	<u>23.00</u>
TOTAL Revenues		<u>5.00</u>	<u>5.00</u>	<u>1.15</u>	<u>0.00</u>	<u>0.00</u>	<u>3.85</u>	<u>23.00</u>
Fund 401 - CAPITAL IMPROVEMENTS FUND:								
TOTAL REVENUES		<u>5.00</u>	<u>5.00</u>	<u>1.15</u>	<u>0.00</u>	<u>0.00</u>	<u>3.85</u>	<u>23.00</u>
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>5.00</u>	<u>5.00</u>	<u>1.15</u>	<u>0.00</u>	<u>0.00</u>	<u>3.85</u>	<u>23.00</u>

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGD USED
Fund 592 - WATER/SEWER FUND								
Revenues								
Dept 536.000-WASTEWATER DEPARTMENT REVENUES								
592-536.000-407.000	DELINQUENT PROP TAX	250.00	250.00	0.00	0.00	0.00	250.00	0.00
592-536.000-445.000	PENALTY & INTEREST-TAXES	70.00	70.00	0.00	0.00	0.00	70.00	0.00
592-536.000-540.000-SAW GRANTO	MDEQ SAW GRANT	397,260.00	397,260.00	(91.82)	0.00	0.00	397,351.82	(0.02)
592-536.000-625.000	READY TO SERVE FEE	150,000.00	150,000.00	58,021.51	11,189.51	0.00	91,978.49	38.68
592-536.000-642.000	METERED SALES	523,285.00	523,285.00	247,704.30	36,177.16	0.00	275,580.70	47.34
592-536.000-642.100	UNMETERED SALES-CITY BUILDING	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
592-536.000-643.000	DEBT SERVICE COLLECTION	27,775.00	27,775.00	13,615.00	2,071.70	0.00	14,160.00	49.02
592-536.000-644.000	SEWER CONTRACT	100,000.00	100,000.00	50,000.00	0.00	0.00	50,000.00	50.00
592-536.000-665.000	INTEREST	60.00	60.00	2.54	0.00	0.00	57.46	4.23
592-536.000-674.003	INSURANCE PREMIUM CONTRIBUTIO	1,800.00	1,800.00	900.00	150.00	0.00	900.00	50.00
Total Dept 536.000-WASTEWATER DEPARTMENT REVENUES		1,204,500.00	1,204,500.00	370,151.53	49,588.37	0.00	834,348.47	30.73
Dept 537.000-WATER DEPARTMENT REVENUES								
592-537.000-445.000	PENALTY & INTEREST-TAXES	150.00	150.00	0.00	0.00	0.00	150.00	0.00
592-537.000-477.000	PERMITS	0.00	0.00	2,864.00	0.00	0.00	(2,864.00)	100.00
592-537.000-612.000	DRINKING WATER MONITORING FEE	28,425.00	28,425.00	14,502.59	2,350.20	0.00	13,922.41	51.02
592-537.000-625.000	READY TO SERVE FEE	100,000.00	100,000.00	38,797.14	7,514.28	0.00	61,202.86	38.80
592-537.000-642.000	METERED SALES	979,000.00	979,000.00	463,911.64	49,425.42	0.00	515,088.36	47.39
592-537.000-642.100	UNMETERED SALES-CITY BUILDING	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
592-537.000-643.000	DEBT SERVICE COLLECTION	119,240.00	119,240.00	59,330.91	8,435.62	0.00	59,909.09	49.76
592-537.000-645.000	WATER METER SALES	500.00	500.00	435.00	0.00	0.00	65.00	87.00
592-537.000-645.000	MISCELLANEOUS REVENUE	0.00	0.00	125.00	0.00	0.00	(125.00)	100.00
592-537.000-665.000	INTEREST	60.00	60.00	2.54	0.00	0.00	57.46	4.23
592-537.000-667.004	HYDRANT RENT AND CITY USE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
592-537.000-674.003	INSURANCE PREMIUM CONTRIBUTIO	3,350.00	3,350.00	1,650.00	275.00	0.00	1,700.00	49.25
Total Dept 537.000-WATER DEPARTMENT REVENUES		1,244,725.00	1,244,725.00	581,618.82	68,000.52	0.00	663,106.18	46.73
TOTAL Revenues		2,449,225.00	2,449,225.00	951,770.35	117,588.89	0.00	1,497,454.65	38.86
Expenditures								
Dept 543.000-GENERAL ADMINISTRATIVE (WWTP)								
592-543.000-702.000	WAGES-FULL TIME	30,580.00	30,580.00	13,231.23	2,544.61	0.00	17,348.77	43.27
592-543.000-703.000	WAGES-PART TIME	12,925.00	12,925.00	9,650.33	1,744.15	0.00	3,274.67	74.66
592-543.000-715.000	FICA-EMPLOYER	3,350.00	3,350.00	1,730.27	324.89	0.00	1,619.73	51.65
592-543.000-716.000	HOSPITAL INSURANCE	9,415.00	9,415.00	2,223.90	206.14	0.00	7,191.10	23.62
592-543.000-717.000	LIFE INSURANCE	240.00	240.00	89.74	8.40	0.00	150.26	37.39
592-543.000-718.000	RETIREMENT	12,565.00	12,565.00	6,021.90	1,044.16	0.00	6,543.10	47.93
592-543.000-720.000	WORKERS COMP	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
592-543.000-722.000	EMPLOYER RETIREE HLTH INS CON	8,075.00	8,075.00	3,001.95	0.00	0.00	5,073.05	37.18
592-543.000-727.000	OFFICE SUPPLY	900.00	900.00	208.60	69.99	0.03	691.37	23.18
592-543.000-728.000	POSTAGE	3,000.00	3,000.00	1,291.58	262.87	0.00	1,708.42	43.05
592-543.000-729.000	PRINTING	550.00	550.00	335.63	50.63	3.22	211.15	61.61
592-543.000-801.000	PROFESSIONAL SERV.	5,200.00	5,200.00	0.00	0.00	0.00	5,200.00	0.00
592-543.000-802.000	CONTRACTUAL SERV.	9,015.00	9,015.00	3,119.50	353.25	0.00	5,895.50	34.60
592-543.000-805.000	SERVICE CHARGES	200.00	200.00	27.31	0.00	0.00	172.69	13.66
592-543.000-853.000	PHONE EXPENSE	325.00	325.00	157.63	26.27	0.00	167.37	48.50
592-543.000-901.000	ADVERTISING	0.00	0.00	123.62	0.00	0.00	(123.62)	100.00
592-543.000-912.000	LIABILITY INSURANCE	11,475.00	11,475.00	0.00	0.00	0.00	11,475.00	0.00
592-543.000-995.000	INTEREST EXPENSE	5,875.00	5,875.00	5,437.50	0.00	0.00	437.50	92.55

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Fund 592 - WATER/SEWER FUND								
Expenditures								
Total Dept 543.000-GENERAL ADMINISTRATIVE (WWTP)		114,690.00	114,690.00	46,650.69	6,635.36	3.25	68,036.06	40.68
Dept 544.000-SYSTEM MAINTENANCE-WWTP								
592-544.000-702.000	WAGES-FULL TIME	3,500.00	3,500.00	4,299.07	3,105.52	0.00	(799.07)	122.83
592-544.000-702.000-SAW GRANTO	WAGES-FULL TIME	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
592-544.000-703.000	WAGES-PART TIME	200.00	200.00	0.00	0.00	0.00	200.00	0.00
592-544.000-715.000	FICA-EMPLOYER	300.00	300.00	319.50	230.18	0.00	(19.50)	106.50
592-544.000-715.000-SAW GRANTO	FICA-EMPLOYER	125.00	125.00	0.00	0.00	0.00	125.00	0.00
592-544.000-718.000	RETIREMENT	0.00	0.00	73.64	72.46	0.00	(73.64)	100.00
592-544.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	60.88	60.16	0.00	(60.88)	100.00
592-544.000-729.000	PRINTING	50.00	50.00	0.00	0.00	0.00	50.00	0.00
592-544.000-740.000	GENERAL SUPPLY	500.00	500.00	427.50	0.00	0.00	72.50	85.50
592-544.000-781.000	EQUIPMENT MAINTENANCE	600.00	600.00	524.86	0.00	0.00	75.14	87.48
592-544.000-782.000	ROAD/STREET MATERIAL	2,000.00	2,000.00	706.17	0.00	293.83	1,000.00	50.00
592-544.000-801.000-SAW GRANTO	PROFESSIONAL SERV.	0.00	0.00	9,109.91	0.00	0.00	(9,109.91)	100.00
592-544.000-803.000	DUES/MEMBERSHIPS	200.00	200.00	499.96	0.00	0.00	(299.96)	249.98
592-544.000-931.000	GENERAL REPAIRS	13,000.00	13,000.00	794.75	27.98	508.29	11,696.96	10.02
592-544.000-959.000	TRAINING/TUITION	200.00	200.00	0.00	0.00	0.00	200.00	0.00
Total Dept 544.000-SYSTEM MAINTENANCE-WWTP		22,175.00	22,175.00	16,816.24	3,496.30	802.12	4,556.64	79.45
Dept 545.000-WASTEWATER TREATMENT PLANT								
592-545.000-702.000	WAGES-FULL TIME	20,000.00	20,000.00	9,881.34	2,310.07	0.00	10,118.66	49.41
592-545.000-703.000	WAGES-PART TIME	1,500.00	1,500.00	815.51	0.00	0.00	684.49	54.37
592-545.000-715.000	FICA-EMPLOYER	1,650.00	1,650.00	808.66	175.33	0.00	841.34	49.01
592-545.000-718.000	RETIREMENT	0.00	0.00	5.88	0.00	0.00	(5.88)	100.00
592-545.000-722.000	EMPLOYER RETIREE HLTH INS CON	26,210.00	26,210.00	10,774.57	0.00	0.00	15,435.43	41.11
592-545.000-727.000	OFFICE SUPPLY	200.00	200.00	101.63	0.00	0.00	98.37	50.82
592-545.000-728.000	POSTAGE	100.00	100.00	0.00	0.00	0.00	100.00	0.00
592-545.000-740.000	GENERAL SUPPLY	3,000.00	3,000.00	183.92	0.00	600.00	2,216.08	26.13
592-545.000-748.000	LAB SUPPLY	2,000.00	2,000.00	648.79	0.00	0.00	1,351.21	32.44
592-545.000-754.000	TREATMENT SUPPLY	12,000.00	12,000.00	3,713.24	0.00	0.00	8,286.76	30.94
592-545.000-781.000	EQUIPMENT MAINTENANCE	4,500.00	4,500.00	747.66	100.00	4,026.97	(274.63)	106.10
592-545.000-802.000	CONTRACTUAL SERV.	215,000.00	215,000.00	113,161.93	16,466.50	88,629.00	13,209.07	93.86
592-545.000-802.100	BIO-SOLIDS REMOVAL	55,000.00	55,000.00	17,034.51	0.00	23,465.49	14,500.00	73.64
592-545.000-803.000	DUES/MEMBERSHIPS/CERTIFICATIO	75.00	75.00	101.25	0.00	0.00	(26.25)	135.00
592-545.000-819.000	LAND APPL. & GENERATION FEE	3,500.00	3,500.00	0.00	0.00	2,250.00	1,250.00	64.29
592-545.000-822.000	PERMIT FEES	5,500.00	5,500.00	5,500.00	5,500.00	0.00	0.00	100.00
592-545.000-853.000	PHONE EXPENSE	2,000.00	2,000.00	948.00	157.99	0.00	1,052.00	47.40
592-545.000-921.000	ELECTRIC	60,000.00	60,000.00	23,572.92	3,800.10	0.00	36,427.08	39.29
592-545.000-923.000	NATURAL GAS	6,500.00	6,500.00	952.25	0.00	0.00	5,547.75	14.65
592-545.000-931.000	GENERAL REPAIRS	8,000.00	8,000.00	4,534.69	0.00	226.25	3,239.06	59.51
592-545.000-933.000	BUILDING REPAIR	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
592-545.000-959.000	TRAINING/TUITION	100.00	100.00	0.00	0.00	0.00	100.00	0.00
Total Dept 545.000-WASTEWATER TREATMENT PLANT		428,835.00	428,835.00	193,486.75	28,509.99	119,197.71	116,150.54	72.91
Dept 546.000-PUMP/LIFT STATION								
592-546.000-702.000	WAGES-FULL TIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
592-546.000-703.000	WAGES-PART TIME	200.00	200.00	222.01	0.00	0.00	(22.01)	111.01
592-546.000-715.000	FICA-EMPLOYER	100.00	100.00	16.99	0.00	0.00	83.01	16.99

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Fund 592 - WATER/SEWER FUND								
Expenditures								
592-546.000-740.000	GENERAL SUPPLY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
592-546.000-781.000	EQUIPMENT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	988.87	511.13	65.92
592-546.000-802.000	CONTRACTUAL SERV.	1,500.00	1,500.00	2,200.44	0.00	0.00	(700.44)	146.70
592-546.000-853.000	PHONE EXPENSE	925.00	925.00	760.84	124.96	0.00	164.16	82.25
592-546.000-921.000	ELECTRIC	10,500.00	10,500.00	4,243.31	717.28	0.00	6,256.69	40.41
592-546.000-923.000	NATURAL GAS	2,000.00	2,000.00	466.47	0.00	0.00	1,533.53	23.32
592-546.000-931.000	GENERAL REPAIRS	2,500.00	2,500.00	23.54	0.00	0.00	2,476.46	0.94
Total Dept 546.000-PUMP/LIFT STATION		21,225.00	21,225.00	7,933.60	842.24	988.87	12,302.53	42.04
Dept 547.000-GENERAL ADMINISTRATIVE (WW)								
592-547.000-702.000	WAGES-FULL TIME	30,580.00	30,580.00	13,231.33	2,544.66	0.00	17,348.67	43.27
592-547.000-703.000	WAGES-PART TIME	12,925.00	12,925.00	9,649.93	1,744.09	0.00	3,275.07	74.66
592-547.000-715.000	FICA-EMPLOYER	3,350.00	3,350.00	1,730.24	324.87	0.00	1,619.76	51.65
592-547.000-716.000	HOSPITAL INSURANCE	14,155.00	14,155.00	4,165.74	529.78	0.00	9,989.26	29.43
592-547.000-717.000	LIFE INSURANCE	335.00	335.00	146.00	17.01	0.00	189.00	43.58
592-547.000-718.000	RETIREMENT	21,785.00	21,785.00	10,496.16	1,766.25	0.00	11,288.84	48.18
592-547.000-720.000	WORKERS COMP	1,800.00	1,800.00	0.00	0.00	0.00	1,800.00	0.00
592-547.000-722.000	EMPLOYER RETIREE HLTH INS CON	14,200.00	14,200.00	5,237.88	0.00	0.00	8,962.12	36.89
592-547.000-727.000	OFFICE SUPPLY	900.00	900.00	208.59	69.98	0.04	691.37	23.18
592-547.000-728.000	POSTAGE	3,000.00	3,000.00	1,291.60	262.87	0.00	1,708.40	43.05
592-547.000-729.000	PRINTING	550.00	550.00	335.63	50.63	3.22	211.15	61.61
592-547.000-801.000	PROFESSIONAL SERV.	4,100.00	4,100.00	0.00	0.00	0.00	4,100.00	0.00
592-547.000-802.000	CONTRACTUAL SERV.	2,895.00	2,895.00	3,119.50	353.25	0.00	(224.50)	107.75
592-547.000-805.000	SERVICE CHARGES	200.00	200.00	27.29	0.00	0.00	172.71	13.65
592-547.000-853.000	PHONE EXPENSE	325.00	325.00	157.63	26.27	0.00	167.37	48.50
592-547.000-901.000	ADVERTISING	0.00	0.00	123.62	0.00	0.00	(123.62)	100.00
592-547.000-912.000	LIABILITY INSURANCE	14,900.00	14,900.00	0.00	0.00	0.00	14,900.00	0.00
592-547.000-995.000	INTEREST EXPENSE	44,735.00	44,735.00	24,865.63	0.00	0.00	19,869.37	55.58
592-547.000-999.000	CONTRIBUTION TO OTHER FUNDS	1,530.00	1,530.00	0.00	0.00	0.00	1,530.00	0.00
Total Dept 547.000-GENERAL ADMINISTRATIVE (WW)		172,265.00	172,265.00	74,786.77	7,689.66	3.26	97,474.97	43.42
Dept 548.000-SYSTEM MAINTENANCE-WW								
592-548.000-702.000	WAGES-FULL TIME	33,000.00	33,000.00	10,063.80	2,279.75	0.00	22,936.20	30.50
592-548.000-703.000	WAGES-PART TIME	3,500.00	3,500.00	277.50	48.00	0.00	3,222.50	7.93
592-548.000-715.000	FICA-EMPLOYER	2,800.00	2,800.00	772.82	173.17	0.00	2,027.18	27.60
592-548.000-718.000	RETIREMENT	0.00	0.00	169.85	90.49	0.00	(169.85)	100.00
592-548.000-722.000	EMPLOYER RETIREE HLTH INS CON	0.00	0.00	81.64	45.58	0.00	(81.64)	100.00
592-548.000-727.000	OFFICE SUPPLY	100.00	100.00	0.00	0.00	0.00	100.00	0.00
592-548.000-728.000	POSTAGE	25.00	25.00	0.00	0.00	0.00	25.00	0.00
592-548.000-729.000	PRINTING	25.00	25.00	0.00	0.00	0.00	25.00	0.00
592-548.000-740.000	GENERAL SUPPLY	500.00	500.00	441.28	13.78	0.00	58.72	88.26
592-548.000-781.000	EQUIPMENT MAINTENANCE	0.00	0.00	13.48	0.00	0.00	(13.48)	100.00
592-548.000-782.000	ROAD/STREET MATERIAL	4,000.00	4,000.00	641.98	404.22	500.00	2,858.02	28.55
592-548.000-802.000	CONTRACTUAL SERV.	32,000.00	32,000.00	31,233.08	0.00	0.00	766.92	97.60
592-548.000-803.000	DUES/MEMBERSHIPS	600.00	600.00	649.96	0.00	0.00	(49.96)	108.33
592-548.000-931.000	GENERAL REPAIRS	34,000.00	34,000.00	6,717.42	27.99	115.28	27,167.30	20.10
592-548.000-959.000	TRAINING/TUITION	500.00	500.00	0.00	0.00	0.00	500.00	0.00
Total Dept 548.000-SYSTEM MAINTENANCE-WW		111,050.00	111,050.00	51,062.81	3,082.98	615.28	59,371.91	46.54

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Fund 592 - WATER/SEWER FUND								
Expenditures								
Dept 549.000-WATER PLANT								
592-549.000-702.000	WAGES-FULL TIME	20,000.00	20,000.00	8,955.76	2,502.65	0.00	11,044.24	44.78
592-549.000-703.000	WAGES-PART TIME	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
592-549.000-715.000	FICA-EMPLOYER	1,625.00	1,625.00	676.67	189.50	0.00	948.33	41.64
592-549.000-718.000	RETIREMENT	0.00	0.00	5.93	5.93	0.00	(5.93)	100.00
592-549.000-722.000	EMPLOYER RETIREE HLTH INS CON	52,860.00	52,860.00	21,856.59	4.24	0.00	31,003.41	41.35
592-549.000-727.000	OFFICE SUPPLY	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00
592-549.000-740.000	GENERAL SUPPLY	3,000.00	3,000.00	29.26	0.00	0.00	2,970.74	0.98
592-549.000-748.000	LAB SUPPLY	9,000.00	9,000.00	2,141.35	0.00	0.00	6,858.65	23.79
592-549.000-754.000	TREATMENT SUPPLY	30,000.00	30,000.00	8,160.65	0.00	5,117.28	16,722.07	44.26
592-549.000-781.000	EQUIPMENT MAINTENANCE	12,000.00	12,000.00	3,305.00	980.00	3,313.88	5,381.12	55.16
592-549.000-802.000	CONTRACTUAL SERV.	360,000.00	360,000.00	159,445.21	29,418.37	171,749.00	28,805.79	92.00
592-549.000-802.400	WATER MONITORING SERVICES	12,000.00	12,000.00	2,436.25	1,950.00	0.00	9,563.75	20.30
592-549.000-820.000	PUBLIC SUPPLY FEE	1,500.00	1,500.00	1,197.26	0.00	0.00	302.74	79.82
592-549.000-853.000	PHONE EXPENSE	1,500.00	1,500.00	702.01	115.42	0.00	797.99	46.80
592-549.000-901.000	ADVERTISING	100.00	100.00	0.00	0.00	0.00	100.00	0.00
592-549.000-921.000	ELECTRIC	30,000.00	30,000.00	13,228.49	2,076.60	0.00	16,771.51	44.09
592-549.000-923.000	NATURAL GAS	5,500.00	5,500.00	649.26	0.00	0.00	4,850.74	11.80
592-549.000-931.000	GENERAL REPAIRS	2,000.00	2,000.00	1,933.50	0.00	0.00	66.50	96.68
592-549.000-933.000	BUILDING REPAIR	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
Total Dept 549.000-WATER PLANT		545,285.00	545,285.00	224,723.19	37,242.71	180,180.16	140,381.65	74.26
TOTAL Expenditures		1,415,525.00	1,415,525.00	615,460.05	87,499.24	301,790.65	498,274.30	64.80
Fund 592 - WATER/SEWER FUND:								
TOTAL REVENUES		2,449,225.00	2,449,225.00	951,770.35	117,588.89	0.00	1,497,454.65	38.86
TOTAL EXPENDITURES		1,415,525.00	1,415,525.00	615,460.05	87,499.24	301,790.65	498,274.30	64.80
NET OF REVENUES & EXPENDITURES		1,033,700.00	1,033,700.00	336,310.30	30,089.65	(301,790.65)	999,180.35	3.34

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Fund 701 - SPECIAL ASSESSMENT FUND								
Revenues								
Dept 000.000								
701-000.000-445.000	PENALTY & INTEREST-TAXES	5.00	5.00	0.00	0.00	0.00	5.00	0.00
701-000.000-668.000	INTEREST-S/A	205.00	205.00	0.00	0.00	0.00	205.00	0.00
701-000.000-699.000	CONT. FROM OTHER FUNDS	1,530.00	1,530.00	0.00	0.00	0.00	1,530.00	0.00
Total Dept 000.000		1,740.00	1,740.00	0.00	0.00	0.00	1,740.00	0.00
TOTAL Revenues		1,740.00	1,740.00	0.00	0.00	0.00	1,740.00	0.00
Expenditures								
Dept 000.000								
701-000.000-805.000	SERVICE CHARGES	90.00	90.00	12.63	0.00	0.00	77.37	14.03
701-000.000-995.000	INTEREST EXPENSE	1,650.00	1,650.00	900.00	0.00	0.00	750.00	54.55
Total Dept 000.000		1,740.00	1,740.00	912.63	0.00	0.00	827.37	52.45
TOTAL Expenditures		1,740.00	1,740.00	912.63	0.00	0.00	827.37	52.45
Fund 701 - SPECIAL ASSESSMENT FUND:								
TOTAL REVENUES		1,740.00	1,740.00	0.00	0.00	0.00	1,740.00	0.00
TOTAL EXPENDITURES		1,740.00	1,740.00	912.63	0.00	0.00	827.37	52.45
NET OF REVENUES & EXPENDITURES		0.00	0.00	(912.63)	0.00	0.00	912.63	100.00

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Fund 711 - CEMETERY TRUST FUND								
Revenues								
Dept 000.000								
711-000.000-665.000	INTEREST	20.00	20.00	3.51	0.00	0.00	16.49	17.55
Total Dept 000.000		<u>20.00</u>	<u>20.00</u>	<u>3.51</u>	<u>0.00</u>	<u>0.00</u>	<u>16.49</u>	<u>17.55</u>
TOTAL Revenues		<u>20.00</u>	<u>20.00</u>	<u>3.51</u>	<u>0.00</u>	<u>0.00</u>	<u>16.49</u>	<u>17.55</u>
Expenditures								
Dept 000.000								
711-000.000-999.000	CONTRIBUTION TO OTHER FUNDS	20.00	20.00	0.00	0.00	0.00	20.00	0.00
Total Dept 000.000		<u>20.00</u>	<u>20.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>
TOTAL Expenditures		<u>20.00</u>	<u>20.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>
Fund 711 - CEMETERY TRUST FUND:								
TOTAL REVENUES		20.00	20.00	3.51	0.00	0.00	16.49	17.55
TOTAL EXPENDITURES		20.00	20.00	0.00	0.00	0.00	20.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	3.51	0.00	0.00	(3.51)	100.00

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Fund 731 - MARINE CITY RETIREMENT SYSTEM								
Revenues								
Dept 000.000								
731-000.000-650.100	UNREALIZED GAIN/LOSS	0.00	0.00	(181,096.59)	0.00	0.00	181,096.59	100.00
731-000.000-653.000	EMPLOYER RETIREMENT CONT.	0.00	0.00	97,489.98	16,248.33	0.00	(97,489.98)	100.00
731-000.000-654.000	EMPLOYEE RETIREMENT CONT.	0.00	0.00	8,375.66	1,912.70	0.00	(8,375.66)	100.00
731-000.000-665.000	INTEREST	0.00	0.00	22,046.32	0.00	0.00	(22,046.32)	100.00
Total Dept 000.000		0.00	0.00	(53,184.63)	18,161.03	0.00	53,184.63	100.00
TOTAL Revenues		0.00	0.00	(53,184.63)	18,161.03	0.00	53,184.63	100.00
Expenditures								
Dept 000.000								
731-000.000-801.000	PROFESSIONAL SERV.	0.00	0.00	1,600.00	0.00	0.00	(1,600.00)	100.00
731-000.000-808.000	PENSION TRUST FEE	0.00	0.00	9,075.76	0.00	0.00	(9,075.76)	100.00
731-000.000-955.000	RETIREMENT BENEFITS	0.00	0.00	229,197.60	38,199.60	0.00	(229,197.60)	100.00
731-000.000-964.000	REFUND/REBATE	0.00	0.00	48,585.76	0.00	0.00	(48,585.76)	100.00
Total Dept 000.000		0.00	0.00	288,459.12	38,199.60	0.00	(288,459.12)	100.00
TOTAL Expenditures		0.00	0.00	288,459.12	38,199.60	0.00	(288,459.12)	100.00
Fund 731 - MARINE CITY RETIREMENT SYSTEM:								
TOTAL REVENUES		0.00	0.00	(53,184.63)	18,161.03	0.00	53,184.63	100.00
TOTAL EXPENDITURES		0.00	0.00	288,459.12	38,199.60	0.00	(288,459.12)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(341,643.75)	(20,038.57)	0.00	341,643.75	100.00

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Fund 736 - RETIREE HEALTH INS TRUST FUND								
Revenues								
Dept 000.000								
736-000.000-650.100	UNREALIZED GAIN/LOSS	0.00	0.00	(5,341.62)	0.00	0.00	5,341.62	100.00
736-000.000-653.002	EMPLOYER RET HEALTH INS CONT	0.00	0.00	112,688.73	20,308.75	0.00	(112,688.73)	100.00
736-000.000-665.000	INTEREST	0.00	0.00	664.33	0.00	0.00	(664.33)	100.00
Total Dept 000.000		0.00	0.00	108,011.44	20,308.75	0.00	(108,011.44)	100.00
TOTAL Revenues		0.00	0.00	108,011.44	20,308.75	0.00	(108,011.44)	100.00
Expenditures								
Dept 000.000								
736-000.000-716.000	HOSPITAL INSURANCE	0.00	0.00	123,393.26	20,308.75	0.00	(123,393.26)	100.00
736-000.000-805.000	SERVICE CHARGES	0.00	0.00	441.77	0.00	0.00	(441.77)	100.00
Total Dept 000.000		0.00	0.00	123,835.03	20,308.75	0.00	(123,835.03)	100.00
TOTAL Expenditures		0.00	0.00	123,835.03	20,308.75	0.00	(123,835.03)	100.00
Fund 736 - RETIREE HEALTH INS TRUST FUND:								
TOTAL REVENUES		0.00	0.00	108,011.44	20,308.75	0.00	(108,011.44)	100.00
TOTAL EXPENDITURES		0.00	0.00	123,835.03	20,308.75	0.00	(123,835.03)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(15,823.59)	0.00	0.00	15,823.59	100.00
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS								
NET OF REVENUES & EXPENDITURES								
		5,913,889.00	5,697,965.00	3,304,310.78	344,955.80	0.00	2,393,654.22	57.99
		5,142,315.00	4,897,895.00	2,619,922.94	321,260.36	365,889.89	1,912,082.17	53.49
		771,574.00	800,070.00	684,387.84	23,695.44	(365,889.89)	481,572.05	85.54

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