

CITY OF MARINE CITY

PENSION BOARD MEETING AGENDA

Retiree Health Care Plan

Regular Meeting: Tuesday, July 28, 2015; 4:30PM

Marine City Fire Hall: 200 South Parker Street, Marine City, Michigan

1. **CALL TO ORDER**
2. **ROLL CALL** Mayor Raymond Skotarczyk; City Commission Rep. James Turner, Board Members Michael Itrich, David Scheel, James VanderMeulen, and, Lynn Zyrowski; Treasurer Mary Ellen McDonald; and, Acting City Manager Donald Tillery
3. **APPROVE AGENDA (Additions / Deletions)**
4. **APPROVE MINUTES**
 - A. Retiree Health Care Plan Meeting ~ April 28, 2015
5. **COMMUNICATIONS**
6. **UNFINISHED BUSINESS**
7. **NEW BUSINESS**
8. **OPEN DISCUSSION**
9. **FINANCIAL BUSINESS**
 - A. Financial Reports
 - Investment Performance ~ Review by Frederick Miller
 - B. Preliminary Financial Statements ~ April, May, June, 2015
10. **ADJOURNMENT**

**City of Marine City
Pension Board ~ Retiree Health Care Plan
April 28, 2015**

A regular meeting of the Pension Board ~ Retiree Health Care Plan held on Tuesday, April 28, 2015 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, was called to order by Chairperson Scheel at 4:37 pm.

Present: Mayor Skotarczyk; City Commissioner Turner; Board Members Scheel, Zyrowski; Acting City Manager Tillery; City Treasurer McDonald; and, City Clerk Baxter

Absent: Board Members Itrich and VanderMeulen

Motion by Mayor Skotarczyk, seconded by Board Member Zyrowski, to excuse Board Members Itrich and VanderMeulen from the meeting. All Ayes. Motion Carried.

Approve Agenda

Motion by Mayor Skotarczyk, seconded by City Commissioner Turner, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Mayor Skotarczyk, seconded by City Commissioner Turner, to approve the Minutes of the Regular Pension Board ~ Retiree Health Care Plan Meeting of January 27, 2015.

Communications

There were no Communications presented.

Unfinished Business

None.

New Business

None.

Financial Business

Financial Reports

- **Investment Performance**

Due to the absence of Financial Advisor, Frederick Miller, item tabled until the July 28, 2015 meeting.

Preliminary Financial Statements

Motion by Mayor Skotarczyk, seconded by City Commissioner Turner, to accept the Preliminary Financial Statements for January, February and March, 2015, and place them on file. All Ayes. Motion Carried.

Adjournment

Motion by Board Member Zyrowski, seconded by Mayor Skotarczyk, to adjourn at 4:44 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

Memo

To: Pension Board Members

From: Mary Ellen McDonald, CPFAMiCPT
Finance Director/Treasurer

Date 5/15/15

Re: **PRELIMINARY FINANCIAL STATEMENTS FOR APRIL 2015**

Please include the attached **Preliminary Financial Statements for April 2015** on the agenda of the next Retiree Health Insurance Trust Board Meeting. If you have any questions, please contact me.

Thank you

Fund 736 RETIREE HEALTH INS TRUST FUND

GL Number	Description	Balance
*** Assets ***		
736-000.000-001.001	CASH	37,375.26
736-000.000-003.014	RET HLTH INS TRUST INVESTMENTS	171,736.57
Total Assets		209,111.83
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
736-000.000-390.000	Fund Balance	219,174.48
Total Fund Balance		219,174.48
Beginning Fund Balance		219,174.48
Net of Revenues VS Expenditures		(10,062.65)
Ending Fund Balance		209,111.83
Total Liabilities And Fund Balance		209,111.83

PRELIMINARY
FINANCIAL
STATEMENTS
APRIL 2015

PRELIMINARY FINANCIAL STATEMENTS-APRIL 2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 736 - RETIREE HEALTH INS TRUST FUND								
Revenues								
Dept 000.000								
736-000.000-650.100	UNREALIZED GAIN/LOSS	0.00	0.00	(3,168.76)	0.00	0.00	3,168.76	100.00
736-000.000-650.200	REALIZED GAIN/LOSS	0.00	0.00	3,508.07	0.00	0.00	(3,508.07)	100.00
736-000.000-653.002	EMPLOYER RET HEALTH INS CONT	0.00	0.00	192,314.85	9,599.51	0.00	(192,314.85)	100.00
736-000.000-665.000	INTEREST	0.00	0.00	3,543.47	0.00	0.00	(3,543.47)	100.00
Total Dept 000.000		0.00	0.00	196,197.63	9,599.51	0.00	(196,197.63)	100.00
TOTAL Revenues		0.00	0.00	196,197.63	9,599.51	0.00	(196,197.63)	100.00
Expenditures								
Dept 000.000								
736-000.000-716.000	HOSPITAL INSURANCE	0.00	0.00	204,774.79	23,450.64	0.00	(204,774.79)	100.00
736-000.000-805.000	SERVICE CHARGES	0.00	0.00	1,485.49	0.00	0.00	(1,485.49)	100.00
Total Dept 000.000		0.00	0.00	206,260.28	23,450.64	0.00	(206,260.28)	100.00
TOTAL Expenditures		0.00	0.00	206,260.28	23,450.64	0.00	(206,260.28)	100.00
Fund 736 - RETIREE HEALTH INS TRUST FUND:								
TOTAL REVENUES		0.00	0.00	196,197.63	9,599.51	0.00	(196,197.63)	100.00
TOTAL EXPENDITURES		0.00	0.00	206,260.28	23,450.64	0.00	(206,260.28)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(10,062.65)	(13,851.13)	0.00	10,062.65	100.00

PRELIMINARY
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 APRIL 2015

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PRELIMINARY
FINANCIAL
STATEMENTS
APRIL 2015

Memo

To: Pension Board Members
From: Mary Ellen McDonald, CPFA/MiCPT
Finance Director/Treasurer
Date 6/11/15
Re: **PRELIMINARY FINANCIAL STATEMENTS FOR MAY 2015**

Please include the attached **Preliminary Financial Statements for May 2015** on the agenda of the next Retiree Health Insurance Trust Board Board Meeting. If you have any questions, please contact me.

Thank you

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Fund 736 RETIREE HEALTH INS TRUST FUND

GL Number	Description	Balance
*** Assets ***		
736-000.000-001.001	CASH	26,105.30
736-000.000-003.014	RET HLTH INS TRUST INVESTMENTS	173,173.80
Total Assets		199,279.10
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
736-000.000-390.000	Fund Balance	219,174.48
Total Fund Balance		219,174.48
Beginning Fund Balance		219,174.48
Net of Revenues VS Expenditures		(19,895.38)
Ending Fund Balance		199,279.10
Total Liabilities And Fund Balance		199,279.10

PRELIMINARY
FINANCIAL
STATEMENTS
MAY 2015

PERIOD ENDING 05/31/2015

PRELIMINARY FINANCIAL STATEMENTS-MAY 2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 736 - RETIREE HEALTH INS TRUST FUND								
Revenues								
Dept 000.000								
736-000.000-650.100	UNREALIZED GAIN/LOSS	0.00	0.00	(2,022.84)	0.00	0.00	2,022.84	100.00
736-000.000-650.200	REALIZED GAIN/LOSS	0.00	0.00	3,508.07	0.00	0.00	(3,508.07)	100.00
736-000.000-653.002	EMPLOYER RET HEALTH INS CONT	0.00	0.00	203,062.51	10,747.66	0.00	(203,062.51)	100.00
736-000.000-665.000	INTEREST	0.00	0.00	3,835.68	0.00	0.00	(3,835.68)	100.00
Total Dept 000.000		0.00	0.00	208,383.42	10,747.66	0.00	(208,383.42)	100.00
TOTAL Revenues		0.00	0.00	208,383.42	10,747.66	0.00	(208,383.42)	100.00
Expenditures								
Dept 000.000								
736-000.000-716.000	HOSPITAL INSURANCE	0.00	0.00	226,260.19	21,485.40	0.00	(226,260.19)	100.00
736-000.000-805.000	SERVICE CHARGES	0.00	0.00	2,018.61	0.00	0.00	(2,018.61)	100.00
Total Dept 000.000		0.00	0.00	228,278.80	21,485.40	0.00	(228,278.80)	100.00
TOTAL Expenditures		0.00	0.00	228,278.80	21,485.40	0.00	(228,278.80)	100.00
Fund 736 - RETIREE HEALTH INS TRUST FUND:								
TOTAL REVENUES		0.00	0.00	208,383.42	10,747.66	0.00	(208,383.42)	100.00
TOTAL EXPENDITURES		0.00	0.00	228,278.80	21,485.40	0.00	(228,278.80)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(19,895.38)	(10,737.74)	0.00	19,895.38	100.00

PRELIMINARY
 FINANCIAL
 STATEMENTS
 MAY 2015

Fund 736 RETIREE HEALTH INS TRUST FUND

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*** Assets ***		
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MAY 2015

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MAY 2015

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PRELIMINARY
FINANCIAL
STATEMENTS
MAY 2015

Memo

To: Pension Board Members
From: Mary Ellen McDonald, CPFA/MiCPT
Finance Director/Treasurer
Date 7/10/15
Re: **PRELIMINARY FINANCIAL STATEMENTS FOR JUNE 2015**

Please include the attached **Preliminary Financial Statements for June 2015** on the agenda of the next Retiree Health Insurance Trust Board Meeting. If you have any questions, please contact me.

Thank you

A handwritten signature in black ink, appearing to be 'MEM', is located in the bottom right corner of the page.

Fund 736 RETIREE HEALTH INS TRUST FUND

GL Number	Description	Balance
*** Assets ***		
736-000.000-001.001	CASH	14,415.79
736-000.000-003.014	RET HLTH INS TRUST INVESTMENTS	174,605.17
Total Assets		189,020.96
*** Liabilities ***		
736-000.000-200.000	ACCOUNTS PAYABLE	(406.27)
736-000.000-214.101	DUE TO GENERAL FUND	6,605.41
Total Liabilities		6,199.14
*** Fund Balance ***		
736-000.000-390.000	Fund Balance	219,174.48
Total Fund Balance		219,174.48
Beginning Fund Balance		219,174.48
Net of Revenues VS Expenditures		(36,352.66)
Ending Fund Balance		182,821.82
Total Liabilities And Fund Balance		189,020.96

PRELIMINARY
FINANCIAL
STATEMENTS
JUNE 2015

PERIOD ENDING 06/30/2015

PRELIMINARY FINANCIAL STATEMENTS-JUNE 2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/2 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 736 - RETIREE HEALTH INS TRUST FUND								
Revenues								
Dept 000.000								
736-000.000-650.100	UNREALIZED GAIN/LOSS	0.00	0.00	(971.79)	0.00	0.00	971.79	100.00
736-000.000-650.200	REALIZED GAIN/LOSS	0.00	0.00	3,508.07	0.00	0.00	(3,508.07)	100.00
736-000.000-653.002	EMPLOYER RET HEALTH INS CONT	0.00	0.00	206,249.68	3,187.17	0.00	(206,249.68)	100.00
736-000.000-665.000	INTEREST	0.00	0.00	4,216.63	0.00	0.00	(4,216.63)	100.00
Total Dept 000.000		0.00	0.00	213,002.59	3,187.17	0.00	(213,002.59)	100.00
TOTAL Revenues		0.00	0.00	213,002.59	3,187.17	0.00	(213,002.59)	100.00
Expenditures								
Dept 000.000								
736-000.000-716.000	HOSPITAL INSURANCE	0.00	0.00	247,339.32	21,079.13	0.00	(247,339.32)	100.00
736-000.000-805.000	SERVICE CHARGES	0.00	0.00	2,015.93	0.00	0.00	(2,015.93)	100.00
Total Dept 000.000		0.00	0.00	249,355.25	21,079.13	0.00	(249,355.25)	100.00
TOTAL Expenditures		0.00	0.00	249,355.25	21,079.13	0.00	(249,355.25)	100.00
Fund 736 - RETIREE HEALTH INS TRUST FUND:								
TOTAL REVENUES		0.00	0.00	213,002.59	3,187.17	0.00	(213,002.59)	100.00
TOTAL EXPENDITURES		0.00	0.00	249,355.25	21,079.13	0.00	(249,355.25)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(36,352.66)	(17,891.96)	0.00	36,352.66	100.00

PRELIMINARY
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Net of Revenues VS Expenditures		(36,352.66)
Ending Fund Balance		182,821.82
Total Liabilities And Fund Balance		189,020.96

PRELIMINARY
FINANCIAL
STATEMENTS
JUNE 2015