

MARINE CITY AREA FIRE AUTHORITY AGENDA

Regular Meeting: Wednesday, February 17th, 2016 @ 7:00 pm

Marine City Area Fire Authority Hall, 200 S. Parker St., Marine City, MI 48039

1. CALL TO ORDER
2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. COMMUNICATIONS
5. APPROVE AGENDA (Additions/Deletions)
6. APPROVAL OF MINUTES
 - a. Regular Meeting – December 9th, 2015
7. PUBLIC COMMENT
8. CHIEF'S REPORT
9. UNFINISHED BUSINESS
 - a. Fire Chief's evaluation review – Vice-Chair Lisa Hendrick
 - b. LED light installation discussion and purchasing approval
 - c. Breathing Air system repair quote information
10. NEW BUSINESS
 - a. Annual election of MCAFA Board Officers
 - b. New fire helmet purchase information (provided at the meeting)
11. FINANCIAL BUSINESS
 - a. Disbursements through 02/09/16, including payroll - \$46,072.51
 - b. Preliminary Balance Sheet / Finance Statement
 - c. Revenue / Expenditures statement
 - d. Budget Committee appointment / '16-'17 Fiscal budget schedule discussion
12. BOARD MEMBER COMMENTS
13. ADJOURNMENT

6a.

Marine City Area Fire Authority
Regular Board Meeting Wednesday, December 9th, 2015 at 7:00 pm
Marine City Area Fire Authority Hall, 200 S. Parker St., Marine City, MI 48039

1. CALL TO ORDER
The meeting was called to order by Chairman Larry Simons at 7:00 pm.
2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was followed by a moment of silence.
3. ROLL CALL
Roll call was taken. Present – Marine City Representatives; Vice-Chair Lisa Hendrick Treasurer Steve McConnell and Mark Posey. Cottrellville Township Representative; Tom Whitenight. East China Representatives; Chairman Larry Simons and Don Beaudua. China Township Representatives – Secretary Linda Schwehofer and Julia Rust. Also present were Fire Chief Joseph Slankster and Jennifer Vandenbossche.

Cottrellville Township Representative Mary Agnes Simons was absent.
4. COMMUNICATIONS
a. The Board reviewed a letter from attorney James Downey to McBride-Manley & Company P.C. in compliance to the annual financial audit. Don Beaudua, supported by Linda Schwehofer made a motion to receive and file the letter. A/A M/C
5. APPROVE AGENDA (Additions/Deletions)
Linda Schwehofer, supported by Lisa Hendrick, made a motion to accept the agenda as presented. A/A M/C
6. APPROVAL OF MINUTES
a. Don Beaudua, supported by Steve McConnell, made a motion to accept the minutes of the October 21st, 2015 board meeting as presented. A/A M/C
7. PUBLIC COMMENT
None.
8. CHIEF'S REPORT
Fire Chief Slankster reviewed his report. He also discussed the ongoing issue with the fire pagers being opened from an unknown source and location. He stated that he has already contacted SCC Central Dispatch and Comsource without being able to solve the problem. He then advised that the Marine City IT advisor stated that he could locate the problem for \$600.00. Vice-Chair Lisa Hendrick, supported by Linda Schwehofer, made a motion for Chief Slankster to spend \$600.00 to pursue the pager radio issue. Roll call vote was taken. A/A M/C

Chief Slankster discussed the ongoing issues with our air compressor repairs and down time of the system. He stated, Breathing Air Systems advised that they have been having difficulty finding replacement parts because since it's an obsolete 1979 model. Also, the current air bottle fill station is grandfathered for approval by MIOSHA, however if we get a new air compressor system it will also need to be updated or replaced. He also stated that he would get some quotes for a replacement system to possibly put in next year's budget. He also advised that Algonac and St. Clair have offered to let us use their air systems until ours was fixed.
9. UNFINISHED BUSINESS
None.

10. NEW BUSINESS

a. Curtis McBride, of McBride-Manley & Company P.C., provided a detailed financial audit presentation of the Fire Authority's '14'-15 Fiscal Year budget and answered Board members' questions. He also stated that the fire authority received a 'clean and unmodified' opinion which was the best audit opinion to receive.

11. FINANCIAL BUSINESS

a. Linda Schwehofer, supported by Tom Whitenight, made a motion to accept the disbursement report as presented at a total of \$36,871.82. Roll call vote was taken. A/A M/C

b. Don Beaudua, supported by Lisa Hendrick, made a motion to receive and file the finance statement as presented. A/A M/C

c. Lisa Hendrick, supported by Steve McConnell, made a motion to receive and file the Revenue and Expenditure report as presented. A/A M/C

12. BOARD MEMBER COMMENTS

Don Beaudua wished everyone a Merry Christmas and a Happy New Year.

Steve McConnell asked if Maple Landscaping was still doing the annual contract. He also requested 2 tables be reserved for the Fire Authority at the Fireman's Ball.

Mark Posey wished everyone Happy Holidays.

Linda Schwehofer thanked the firefighters for all everything they do. She also thanked Chief Slankster for assisting with the ISO information.

Julia Rust advised also thanked Chief Slankster for assisting with the ISO information.

Lisa Hendrick thanked the firefighters for all of the assistance with the Old Newsboys at the station and wished everyone Happy Holidays. She asked also about Chief Slankster's annual review and advised that it should be done. She will be sending out the same review forms as before and would read them in February.

Jennifer Vandenbossche advised that she and Chief Slankster were already working on the new budget. She also advised that the next meeting would be on February 17th, 2016 and wished everyone a Merry Christmas.

Tom Whitenight wished everyone Happy Holidays.

Chief Slankster advised that the Fireman's Ball tickets were \$30 and that 2 tables would be reserved for the Authority Board. He also advised who the Fire Officers would be for next year. He stated that Wally Drzewiecki was taking leave of absence and Dick Tucker was taking over his Sgt. 1 position until further notice.

Larry Simons wished everyone safe and Happy Holidays. He also advised that he would like a ticket to the Fireman's Ball.

13. ADJOURNMENT

Linda Schwehofer, supported by Lisa Hendrick, made a motion to adjourn the meeting. A/A M/C
The meeting was adjourned at 9:52 pm.

Respectfully submitted by,
Jennifer Vandenbossche, Administrator



MARINE CITY AREA FIRE AUTHORITY

200 South Parker Street • Marine City, Michigan 48039
810-765-8840 • Fax 810-765-5199

February 11, 2016

To: MCAFA Board

From: Joseph Slankster, MCAFA Fire Chief

Re: Monthly Activity Report

The following is a list of duties I have worked on throughout the month of January/February.

- Chief's monthly duties (Bills, Time tickets, ext.)
- Conducted board of control meeting with the Officer's.
- Completed end of month State fire reports and Ems reports and submitted.
- Completed township reports and delivered.
- Made 65% of calls for the last two months.
- Completed monthly truck inspections.
- Attended meeting with St Clair, Algonac and Tri Ems Chief's.
- Scheduled work done on air compressor
- Worked on Budget With Asst Chief and Finance Administrator.

Respectfully,

A handwritten signature in black ink, appearing to read "Joseph Slankster".

Joseph Slankster
MCAFA
Fire Chief

PLEASE HELP PREVENT FIRES

9c.



BREATHING AIR SYSTEMS

Division of Sub-Aquatics, Inc.

8855 East Broad Street, Reynoldsburg, OH 43068

Sales: (614) 864-1235 Fax: (614) 864-0071 Net: www.breathingair.com

Reynoldsburg, OH • Ocala, FL • Chattanooga, TN • Moweaqua, IL • Morgan, PA

DATE: 2/08/2016

PROPOSAL
SUBMITTED TO:

Marine City Area Fire Authority
200 S PARKER ST
MARINE CITY, MI 48039

REQUESTED BY: Joseph Slankster

TITLE: Fire Chief

EMAIL:

PHONE: (810) 765-9590

MOBILE PHONE:

FAX:

ESTIMATED DELIVERY TIME: Next maint. visit

F.O.B.: origin

TERMS: Net 30
ITEMS QUOTED: parts
JOB LOCATION: Your site

QUOTE

Part Number	Description	Price	Qty	Extended Price
KUNK65	Valve, safety Kunkle 6500	\$489.00	3	\$1,467.00
YVAKIT	Kit, soft parts for YVA series valves	\$21.95	3	\$65.85
HPH6000	Hose, 6000 psi, per foot. Requires two fittings not included in price. Choose from 10155-4-4, 10255-4-4 or 10655-4-4.	\$7.50	4	\$30.00
10655-4-4	Fitting - 1/4 JIC female fits 6000 psi hose	\$14.00	2	\$28.00
FTXS	Connector - 1/4 Flarex 1/4 MNPT Steel.	\$8.00	1	\$8.00
SES	Elbow, street, 1/4 mnpt x 1/4 fnpt, steel	\$10.00	1	\$10.00
XLB	Service labor per hour	\$99.00	1	\$99.00

Quote subtotal
Shipping & Handling
Quote Total \$1,707.85

PAYMENT TO BE MADE AS FOLLOWS: (UNLESS OTHERWISE NOTED, TERMS ARE NET PAYMENT DUE WITHIN 30 DAYS AFTER DELIVERY)
Note: Payment by Credit Card will incur a convenience fee totaling 3.0% of the transaction amount on all transactions exceeding \$1,500.00.

Proposal Submitted By: Keith Marinik Prices Good For 60 Days

Marine City Area Fire Authority
Checks / Disbursements
December 2, 2015 through February 9, 2016

11a.

Type	Date	Num	Name	Account	Paid Amount	Original Amount
Liability Check	12/07/2015	Online	United States Treasury	Northstar Checking	-2,278.76	-2,278.76
				24000 · Payroll Liabilities	-422.00	422.00
				24000 · Payroll Liabilities	-752.42	752.42
				24000 · Payroll Liabilities	-752.42	752.42
				24000 · Payroll Liabilities	-175.96	175.96
				24000 · Payroll Liabilities	-175.96	175.96
					<u>-2,278.76</u>	<u>2,278.76</u>
Liability Check	01/12/2016	Online	United States Treasury	Northstar Checking	-2,060.62	-2,060.62
				24000 · Payroll Liabilities	-383.00	383.00
				24000 · Payroll Liabilities	-679.83	679.83
				24000 · Payroll Liabilities	-679.83	679.83
				24000 · Payroll Liabilities	-158.98	158.98
				24000 · Payroll Liabilities	-158.98	158.98
					<u>-2,060.62</u>	<u>2,060.62</u>
Bill Pmt -Check	12/06/2015	2414	Airgas	Northstar Checking	-113.93	-113.93
Bill	12/06/2015			740,000 · GENERAL SUPPLY	-113.93	113.93
					<u>-113.93</u>	<u>113.93</u>
Bill Pmt -Check	12/06/2015	2415	Blue Water Fuel Managament	Northstar Checking	-170.50	-170.50
Bill	12/06/2015			741,000 · FUEL	-170.50	170.50
					<u>-170.50</u>	<u>170.50</u>
Bill Pmt -Check	12/06/2015	2416	Darley	Northstar Checking	-206.18	-206.18
Bill	12/06/2015			743,000 · SMALL TOOL	-206.18	206.18
					<u>-206.18</u>	<u>206.18</u>
Bill Pmt -Check	12/07/2015	2417	Bound Tree Medical, LLC.	Northstar Checking	-43.50	-43.50

Marine City Area Fire Authority
Checks / Disbursements
December 2, 2015 through February 9, 2016

Bill	12/07/2015			740,000 · GENERAL SUPPLY	-43.50	43.50
					-43.50	43.50
Bill Pmt -Check	12/07/2015	2418	City of Marine City	Northstar Checking		-240.75
Bill	07/01/2015			955,000 · ACCUMED REIMBURSEMENT	-240.75	240.75
					-240.75	240.75
Liability Check	12/07/2015	2441	State of Michigan	Northstar Checking		-380.49
				24000 · Payroll Liabilities	-380.49	380.49
					-380.49	380.49
Bill Pmt -Check	12/12/2015	2442	Battery Clearance LLC	Northstar Checking		-78.75
Bill	12/12/2015			851,000 · RADIO MAINTENANCE	-78.75	78.75
					-78.75	78.75
Bill Pmt -Check	12/12/2015	2443	CarQuest Auto Parts	Northstar Checking		-11.91
Bill	12/12/2015			863,000 · VEHICLE MAINTENANCE	-11.91	11.91
					-11.91	11.91
Bill Pmt -Check	12/12/2015	2444	Comcast	Northstar Checking		-10.55
Bill	12/12/2015			853,000 · PHONE EXPENSE	-10.55	10.55
					-10.55	10.55
Bill Pmt -Check	12/12/2015	2445	Maple Landscaping and Lawn Service	Northstar Checking		-33.00
Bill	12/12/2015			802,000 · CONTRACTUAL SERVICES	-33.00	33.00
					-33.00	33.00
Bill Pmt -Check	12/12/2015	2446	Quill Corporation	Northstar Checking		-306.68
Bill	12/12/2015			869,000 · MEALS	-74.85	74.85
					-74.85	74.85

Marine City Area Fire Authority
Checks / Disbursements
December 2, 2015 through February 9, 2016

				727,000 · OFFICE SUPPLY	-170.46	170.46
				780,000 · CUSTODIAL SUPPLY	-61.37	61.37
					<hr/>	<hr/>
					-306.68	306.68
Bill	12/12/2015	2447	Comcast	Northstar Checking		
				853,000 · PHONE EXPENSE	-184.99	184.99
					-184.99	184.99
					<hr/>	<hr/>
Bill Pmt -Check	12/18/2015	2449	Airgas	Northstar Checking		
				740,000 · GENERAL SUPPLY	-101.00	101.00
					-101.00	101.00
					<hr/>	<hr/>
Bill Pmt -Check	12/18/2015	2450	Kane, Clemons, Joachim and Downey	Northstar Checking		
				801,000 · PROFESSIONAL SERVICES	-75.00	75.00
					-75.00	75.00
					<hr/>	<hr/>
Bill Pmt -Check	12/18/2015	2451	McBride-Manley & Company PC	Northstar Checking		
				801,100 · AUDIT	-3,875.00	3,875.00
					-3,875.00	3,875.00
					<hr/>	<hr/>
Bill Pmt -Check	12/18/2015	2452	VISA	Northstar Checking		
				805,000 · SERVICE CHARGES	-5.00	5.00
				740,000 · GENERAL SUPPLY	-332.59	332.59
				728,000 · POSTAGE	-98.00	98.00
				802,000 · CONTRACTUAL SERVICES	-46.64	46.64
					-482.23	482.23
					<hr/>	<hr/>
Bill Pmt -Check	12/26/2015	2453	Argus-Hazco	Northstar Checking		
				781,000 · EQUIPMENT MAINTENANCE	-280.00	280.00
					-280.00	280.00
					<hr/>	<hr/>

Marine City Area Fire Authority
Checks / Disbursements
December 2, 2015 through February 9, 2016

Bill Pmt -Check	12/26/2015	2454	DTE Energy	Northstar Checking	-602.56	602.56	-602.56
Bill	12/26/2015			921.000 · ELECTRIC	-602.56	602.56	
Bill Pmt -Check	12/26/2015	2455	Quill Corporation	Northstar Checking	-153.99		-153.99
Bill	12/26/2015			727.000 · OFFICE SUPPLY	-153.99	153.99	
Bill Pmt -Check	12/26/2015	2456	SEMCO Energy	Northstar Checking	-233.17		-233.17
Bill	12/26/2015			923.000 · NATURAL GAS	-233.17	233.17	
Bill Pmt -Check	01/06/2016	2457	Airgas	Northstar Checking	-113.23		-113.23
Bill	01/06/2016			740.000 · GENERAL SUPPLY	-113.23	113.23	
Bill Pmt -Check	01/06/2016	2458	Apollo Fire Equipment	Northstar Checking	-713.73		-713.73
Bill	01/06/2016			781.000 · EQUIPMENT MAINTENANCE	-713.73	713.73	
Bill Pmt -Check	01/06/2016	2459	Blue Tarp Financial	Northstar Checking	-32.61		-32.61
Bill	01/06/2016			780.000 · CUSTODIAL SUPPLY	-25.27	25.27	
				781.000 · EQUIPMENT MAINTENANCE	-7.34	7.34	
					-32.61	32.61	
Bill Pmt -Check	01/06/2016	2460	Bound Tree Medical, LLC.	Northstar Checking	-43.85		-43.85
Bill	01/06/2016			740.000 · GENERAL SUPPLY	-43.85	43.85	
					-43.85	43.85	
Bill Pmt -Check	01/06/2016	2461	Business Micro Resource Corp	Northstar Checking	-400.00		-400.00

Marine City Area Fire Authority
Checks / Disbursements
December 2, 2015 through February 9, 2016

Bill	01/06/2016			802.100 · IT SERVICES		-400.00	400.00
						<u>-400.00</u>	<u>400.00</u>
Bill Pmt -Check	01/06/2016	2462	Comcast	Northstar Checking			-10.54
Bill	01/06/2016			853.000 · PHONE EXPENSE		-10.54	10.54
						<u>-10.54</u>	<u>10.54</u>
Bill Pmt -Check	01/06/2016	2463	Joseph Slankster	Northstar Checking			-40.00
Bill	01/06/2016			853.000 · PHONE EXPENSE		-40.00	40.00
						<u>-40.00</u>	<u>40.00</u>
Liability Check	01/06/2016	2485	State of Michigan	Northstar Checking			-338.31
				24000 · Payroll Liabilities		-338.31	338.31
						<u>-338.31</u>	<u>338.31</u>
Bill Pmt -Check	01/06/2016	2486	Blue Water Fuel Managment	Northstar Checking			-108.15
Bill	01/06/2016			741.000 · FUEL		-108.15	108.15
						<u>-108.15</u>	<u>108.15</u>
Bill Pmt -Check	01/06/2016	2487	CarQuest Auto Parts	Northstar Checking			-32.24
Bill	01/06/2016			863.000 · VEHICLE MAINTENANCE		-32.24	32.24
						<u>-32.24</u>	<u>32.24</u>
Bill Pmt -Check	01/06/2016	2488	Maple Landscaping and Lawn Service	Northstar Checking			-675.00
Bill	01/06/2016			802.000 · CONTRACTUAL SERVICES		-675.00	675.00
						<u>-675.00</u>	<u>675.00</u>
Bill Pmt -Check	01/16/2016	2489	AccumMed Group	Northstar Checking			-80.75
Bill	01/16/2016			956.000 · COLLECTION FEE - ACCUMMED		-80.75	80.75
						<u>-80.75</u>	<u>80.75</u>

Marine City Area Fire Authority
Checks / Disbursements
December 2, 2015 through February 9, 2016

Bill Pmt -Check	01/16/2016	2490	Adams Electronics Company	Northstar Checking		-80.75	80.75
Bill	01/16/2016			851.000 · RADIO MAINTENANCE		-1,214.25	1,214.25
						-1,214.25	1,214.25
Bill Pmt -Check	01/16/2016	2491	Airgas	Northstar Checking		-92.00	-92.00
Bill	01/16/2016			740.000 · GENERAL SUPPLY		-92.00	92.00
						-92.00	92.00
Bill Pmt -Check	01/16/2016	2492	APCO Supply	Northstar Checking		-37.49	-37.49
Bill	01/16/2016			780.000 · CUSTODIAL SUPPLY		-37.49	37.49
						-37.49	37.49
Bill Pmt -Check	01/16/2016	2493	Apollo Fire Equipment	Northstar Checking		-311.61	-311.61
Bill	01/16/2016			744.000 · CLOTHING		-311.61	311.61
						-311.61	311.61
Bill Pmt -Check	01/16/2016	2494	Comcast	Northstar Checking		-185.25	-185.25
Bill	01/16/2016			853.000 · PHONE EXPENSE		-185.25	185.25
						-185.25	185.25
Bill Pmt -Check	01/16/2016	2495	Cottrelville Twp.	Northstar Checking		-726.75	-726.75
Bill	01/16/2016			955.000 · ACCUMED REIMBURSEMENT		-726.75	726.75
						-726.75	726.75
Bill Pmt -Check	01/16/2016	2496	MI Association of Fire Chiefs	Northstar Checking		-85.00	-85.00
Bill	01/16/2016			803.000 · DUES/MEMBERSHIPS/CERTIFICATI		-85.00	85.00
						-85.00	85.00

Marine City Area Fire Authority
Checks / Disbursements
December 2, 2015 through February 9, 2016

Bill Pmt -Check	01/16/2016	2497	Michigan Municipal League	Northstar Checking		0.00	0.00
Bill Pmt -Check	01/16/2016	2498	SEMCO Energy	Northstar Checking		-384.52	-384.52
Bill	01/16/2016			923,000 · NATURAL GAS		-384.52	384.52
Bill Pmt -Check	01/16/2016	2499	Tri-Hospital EMS	Northstar Checking		-110.00	-110.00
Bill	01/16/2016			959,000 · TRAINING/TUITION		-110.00	110.00
Bill Pmt -Check	01/16/2016	2500	VISA	Northstar Checking		-72.98	-72.98
Bill	01/16/2016			802,000 · CONTRACTUAL SERVICES		-53.00	53.00
				869,000 · MEALS		-19.98	19.98
						-72.98	72.98
Bill Pmt -Check	01/19/2016	2501	Leo's Pest Control	Northstar Checking		-50.00	-50.00
Bill	01/19/2016			802,000 · CONTRACTUAL SERVICES		-50.00	50.00
Bill Pmt -Check	01/19/2016	2502	Parkside Printing	Northstar Checking		-206.22	-206.22
Bill	01/19/2016			729,000 · PRINTING		-70.00	70.00
				729,000 · PRINTING		-136.22	136.22
						-206.22	206.22
Bill Pmt -Check	02/02/2016	2503	Argus-Hazco	Northstar Checking		-180.00	-180.00
Bill	02/02/2016			781,000 · EQUIPMENT MAINTENANCE		-180.00	180.00
Bill Pmt -Check	02/02/2016	2504	Blue Tarp Financial	Northstar Checking		-35.08	-35.08

Marine City Area Fire Authority
Checks / Disbursements
December 2, 2015 through February 9, 2016

Bill	02/02/2016			740.000 · GENERAL SUPPLY	-35.08	35.08
					-35.08	35.08
Bill Pmt -Check	02/02/2016	2505	City of Marine City	Northstar Checking		-1.00
Bill	02/02/2016			943.000 · EQUIPMENT LEASE	-1.00	1.00
					-1.00	1.00
Bill Pmt -Check	02/02/2016	2506	Darley	Northstar Checking		-307.46
Bill	02/02/2016			740.000 · GENERAL SUPPLY	-96.85	96.85
				740.000 · GENERAL SUPPLY	-210.61	210.61
					-307.46	307.46
Bill Pmt -Check	02/02/2016	2507	DTE Energy	Northstar Checking		-725.38
Bill	02/02/2016			921.000 · ELECTRIC	-725.38	725.38
					-725.38	725.38
Bill Pmt -Check	02/02/2016	2508	Maple Landscaping and Lawn Service	Northstar Checking		-675.00
Bill	02/02/2016			802.000 · CONTRACTUAL SERVICES	-675.00	675.00
					-675.00	675.00
Bill Pmt -Check	02/02/2016	2509	Michigan Municipal League - VOID	Northstar Checking		0.00
					0.00	0.00
Bill Pmt -Check	02/02/2016	2510	PM Technologies	Northstar Checking		-276.00
Bill	02/02/2016			781.000 · EQUIPMENT MAINTENANCE	-276.00	276.00
					-276.00	276.00
Bill Pmt -Check	02/02/2016	2511	City of Marine City	Northstar Checking		-169.28
Bill	02/02/2016			922.000 · WATER	-169.28	169.28
					-169.28	169.28

Marine City Area Fire Authority
Checks / Disbursements
December 2, 2015 through February 9, 2016

Bill Pmt -Check	02/02/2016	2512	Darley	Northstar Checking		-169.28	169.28
Bill	02/02/2016			740.000 · GENERAL SUPPLY		-782.10	782.10
						-782.10	782.10
Bill Pmt -Check	02/03/2016	2531	Joseph Slankster	Northstar Checking		-40.00	-40.00
Bill	02/03/2016			853.000 · PHONE EXPENSE		-40.00	40.00
Bill Pmt -Check	02/03/2016	2532	Blue Water Fuel Managment	Northstar Checking		-128.69	-128.69
Bill	02/03/2016			741.000 · FUEL		-128.69	128.69
						-128.69	128.69
Bill Pmt -Check	02/03/2016	2533	Breathing Air Systems	Northstar Checking		-258.35	-258.35
Bill	02/03/2016			781.000 · EQUIPMENT MAINTENANCE		-258.35	258.35
						-258.35	258.35
Bill Pmt -Check	02/03/2016	2534	Michigan Fire Apparatus, Inc.	Northstar Checking		-695.34	-695.34
Bill	02/03/2016			863.000 · VEHICLE MAINTENANCE		-479.06	479.06
				863.000 · VEHICLE MAINTENANCE		-101.15	101.15
				863.000 · VEHICLE MAINTENANCE		-115.13	115.13
						-695.34	695.34
Bill Pmt -Check	02/09/2016	2535	AccumMed Group	Northstar Checking		-178.25	-178.25
Bill	02/09/2016			956.000 · COLLECTION FEE - ACCUMED		-178.25	178.25
						-178.25	178.25
Bill Pmt -Check	02/09/2016	2536	Airgas	Northstar Checking		-95.34	-95.34
Bill	02/09/2016			740.000 · GENERAL SUPPLY		-95.34	95.34
						-95.34	95.34

Marine City Area Fire Authority
Checks / Disbursements
December 2, 2015 through February 9, 2016

Bill Pmt -Check	02/09/2016	2537	Apollo Fire Equipment	Northstar Checking		-95.34	95.34
						-394.50	-394.50
Bill	02/09/2016			740.000 · GENERAL SUPPLY		-394.50	394.50
Bill Pmt -Check	02/09/2016	2538	Comcast	Northstar Checking		-10.54	-10.54
Bill	02/09/2016			853.000 · PHONE EXPENSE		-10.54	10.54
Bill Pmt -Check	02/09/2016	2539	Cottrellville Twp.	Northstar Checking		-1,604.25	-1,604.25
Bill	02/09/2016			955.000 · ACCUMED REIMBURSEMENT		-1,604.25	1,604.25
Bill Pmt -Check	02/09/2016	2540	Dash Medical Gloves	Northstar Checking		-153.80	-153.80
Bill	02/09/2016			740.000 · GENERAL SUPPLY		-153.80	153.80
Bill Pmt -Check	02/09/2016	2541	Douglas The Tailor	Northstar Checking		-2,691.10	-2,691.10
Bill	02/09/2016			744.000 · CLOTHING		-2,691.10	2,691.10
Bill Pmt -Check	02/09/2016	2542	Motorola Solutions Inc	Northstar Checking		-78.00	-78.00
Bill	02/09/2016			851.000 · RADIO MAINTENANCE		-78.00	78.00
Total Payable						\$27,467.50	
Checks # 2419-2440, 2448, 2464-2484						\$18,605.01	
Total Employee Payroll						\$46,072.51	
Total Disbursements						\$46,072.51	

11b.

Marine City Area Fire Authority
Preliminary Balance Sheet / Financial Statement
As of February 1, 2016

	<u>Feb 1, 16</u>
ASSETS	
Current Assets	
Checking/Savings	324,859.26
Accounts Receivable	
11000 · Accounts Receivable	<u>113,617.50</u>
Total Accounts Receivable	113,617.50
Other Current Assets	<u>1,029.10</u>
Total Current Assets	<u>439,505.86</u>
TOTAL ASSETS	<u>439,505.86</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	<u>12,971.06</u>
Total Current Liabilities	<u>12,971.06</u>
Total Liabilities	12,971.06
Equity	<u>426,534.80</u>
TOTAL LIABILITIES & EQUITY	<u>439,505.86</u>

Marine City Area Fire Authority
Revenue / Expenditure Report
 July 1, 2015 through February 9, 2016

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e.

	Jul 1, '15 - Feb 9, 16	Budget	\$ Over Budget	% of Budget
Income				
632.000 · FIRE PROTECTION	413,155.00	413,155.00	0.00	100.0%
641.000 · CHARGE FOR SERVICES	5,475.00	11,000.00	-5,525.00	49.77%
650.000 · MISCELLANEOUS REVENUE	679.00	200.00	479.00	339.5%
665.000 · INTEREST INCOME	998.19	500.00	498.19	199.64%
Total Income	420,307.19	424,855.00	-4,547.81	98.93%
Expense				
703.000 · PAYROLL - WAGES	78,441.55	170,000.00	-91,558.45	46.14%
715.000 · FICA - EMPLOYER	6,000.79	13,000.00	-6,999.21	46.16%
717.000 · LIFE INSURANCE	3,879.00	3,900.00	-21.00	99.46%
720.000 · WORKERS COMP INSURANCE	11,019.00	12,000.00	-981.00	91.83%
725.000 · PHYSICAL EXAMS	330.00	2,000.00	-1,670.00	16.5%
727.000 · OFFICE SUPPLY	376.49	2,000.00	-1,623.51	18.83%
728.000 · POSTAGE	185.25	500.00	-314.75	37.05%
729.000 · PRINTING	206.22	500.00	-293.78	41.24%
730.000 · PUBLICATIONS	21.00	300.00	-279.00	7.0%
740.000 · GENERAL SUPPLY	4,308.39	7,000.00	-2,691.61	61.55%
741.000 · FUEL	2,071.95	6,000.00	-3,928.05	34.53%
743.000 · SMALL TOOL	250.16	700.00	-449.84	35.74%
744.000 · CLOTHING	5,348.18	12,000.00	-6,651.82	44.57%
749.000 · LAUNDRY/CLEANING	0.00	500.00	-500.00	0.0%
753.000 · FURNISHING/HOUSEHOLD	0.00	2,000.00	-2,000.00	0.0%
780.000 · CUSTODIAL SUPPLY	327.56	1,500.00	-1,172.44	21.84%
781.000 · EQUIPMENT MAINTENANCE	1,726.13	5,000.00	-3,273.87	34.52%
801.000 · PROFESSIONAL SERVICES	75.00	4,000.00	-3,925.00	1.88%
801.100 · AUDIT	3,875.00	3,950.00	-75.00	98.1%
802.000 · CONTRACTUAL SERVICES	2,964.16	4,000.00	-1,035.84	74.1%
802.100 · IT SERVICES	1,240.96	2,000.00	-759.04	62.05%
803.000 · DUES/MEMBERSHIPS/CERTIFICATIONS	530.00	600.00	-70.00	88.33%
805.000 · SERVICE CHARGES	58.48	500.00	-441.52	11.7%

Marine City Area Fire Authority Revenue / Expenditure Report July 1, 2015 through February 9, 2016

	Jul 1, '15 - Feb 9, 16	Budget	\$ Over Budget	% of Budget
807.000 · REGISTRATION FEES	30.60	100.00	-69.40	30.6%
851.000 · RADIO MAINTENANCE	2,628.30	5,000.00	-2,371.70	52.57%
853.000 · PHONE EXPENSE	1,983.00	3,700.00	-1,717.00	53.6%
863.000 · VEHICLE MAINTENANCE	7,918.31	17,000.00	-9,081.69	46.58%
868.000 · LODGING	0.00	600.00	-600.00	0.0%
869.000 · MEALS	262.49	500.00	-237.51	52.5%
870.000 · TRAVEL EXPENSE	0.00	300.00	-300.00	0.0%
880.000 · COMMUNITY PROMOTION	160.00	500.00	-340.00	32.0%
901.000 · ADVERTISING	28.45	300.00	-271.55	9.48%
912.000 · LIABILITY INSURANCE	12,823.00	14,000.00	-1,177.00	91.59%
921.000 · ELECTRIC	3,763.29	13,500.00	-9,736.71	27.88%
922.000 · WATER	338.56	200.00	138.56	169.28%
923.000 · NATURAL GAS	832.95	5,500.00	-4,667.05	15.15%
933.000 · BUILDING REPAIR	146.40	11,000.00	-10,853.60	1.33%
943.000 · EQUIPMENT LEASE	22,819.93	22,820.00	-0.07	100.0%
955.000 · ACCUMED REIMBURSEMENT	4,464.25	10,000.00	-5,535.75	44.64%
956.000 · COLLECTION FEE - ACCUMED	424.00	1,000.00	-576.00	42.4%
959.000 · TRAINING/TUITION	529.00	8,000.00	-7,471.00	6.61%
970.000 · CAPITAL OUTLAY	410.83	22,000.00	-21,589.17	1.87%
970.300 · MAJOR REPAIR / REPLACE	4,511.00	32,000.00	-27,489.00	14.1%
995.000 · INTEREST EXPENSE	2,181.07	2,185.00	-3.93	99.82%
Total Expense	189,490.70	424,155.00	-234,664.30	44.68%

MARINE CITY AREA FIRE AUTHORITY
TENTATIVE 2016 – 2017 BUDGET SCHEDULE

11 d.

<u>Day</u>	<u>Date</u>	<u>Activity</u>
Wednesday	January 2016	Fire Officer / Department discussion for rough draft budget
Wednesday	February 17, 2016	MCAFA Board appoint a Budget Committee
Wednesday	March, 2016 (TBD)	MCAFA Budget Committee review of proposed rough draft budget
Wednesday	March / early April 2016	MCAFA Budget Committee approved proposed budget disbursed to municipalities and advertisement placed in newspaper/website
Wednesday	April 20, 2016	MCAFA Board meeting – public comment and adoption of budget