



CITY OF MARINE CITY

City Commission Meeting Agenda

Marine City Fire Hall 200 South Parker Street
Regular Meeting: Thursday April 7, 2016 7:00 PM

1. **CALL TO ORDER**
2. **PRAYER** ~ Pastor Whetstone
PLEDGE OF ALLEGIANCE
3. **ROLL CALL:** Mayor Raymond Skotarczyk; Commissioners Terrance Avery, Elizabeth Hendrick, Dianne Lovett, Raymond Meli, David Simpson, James Turner; City Manager Elaine Leven
4. **COMMUNICATIONS**
 - A. Kristen Baxter ~ Michigan Municipal Clerks Institute (completion)
 - B. Elizabeth McDonald ~ FEMA Courses Completed: Public Works & Disaster Recovery, Emergency Planning for Public Works, Damage Assessment for Public Works
 - C. Clay Township Police Department
5. **PUBLIC COMMENT** *Residents are welcome to address the City Commission. Please state name and address. Limit comments to five (5) minutes.*
6. **APPROVE AGENDA**
7. **APPROVE MINUTES**
 - A. City Commission Regular Meeting ~ March 17, 2016
 - B. Closed Session ~ March 17, 2016
8. **CONSENT AGENDA**
 - A. Planning Commission Meeting Minutes ~ February 8, 2016
 - B. TIFA Meeting Minutes ~ February 16, 2016
 - C. Special Event ~ Marine City Garden Club Flower Sale
 - D. Special Event ~ Concert in the Park
 - E. Special Event ~ Beach Attendant Fun Raiser
 - F. Business License ~ Central Network Retail Group, LLC, dba Lumber Jack Building Centers
9. **PUBLIC HEARING**
 - A. Close-Out for Community Development Grant Funding for Marine City Façade Program
10. **UNFINISHED BUSINESS**
 - A. Fence Ordinance Publication ~ Summary
 - B. Water Monitoring Contract ~ Updated
 - C. Strategic Communication Solutions ~ Update

11. **NEW BUSINESS**
 - A. Set Public Hearing Date for Commercial Redevelopment District
 - B. Set Public Hearing Date for Commercial Facilities Exemption
 - C. Guaranty Agreement
 - D. Envirologic Contract
 - E. Marine City Little League
 - F. 2016/2017 Salt Order
 - G. Water Street Trees
 - H. Master Plan Contract
 - I. Professional Service Contracts

12. **FINANCIAL BUSINESS**
 - A. Disbursements, including Payroll ~ \$174,599.22

13. **CITY MANAGER'S REPORT**

14. **COMMISSIONER PRIVILEGE**

15. **ADJOURNMENT**

Central Michigan University
CERTIFICATE OF ACHIEVEMENT

To:

Kristen Baxter

for successfully completing the 3rd year of the

Michigan Municipal Clerks Institute
March 20 – 25, 2016

Sponsored by:

MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS



Pete Ross, Ph.D.
Vice President
CMU Global Campus

CMU
CENTRAL MICHIGAN
UNIVERSITY



Lewis G. Bender, Ph.D.
MAMC Institute Director
and Facilitator

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

ELIZABETH MCDONALD

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00558

Public Works and Disaster Recovery

Issued this 26th Day of February, 2016



Tony Russell
Superintendent
Emergency Management Institute

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

ELIZABETH MCDONALD

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00554

Emergency Planning for Public Works

Issued this 25th Day of February, 2016



A handwritten signature in black ink, appearing to read "Tony Russell".

Tony Russell
Superintendent
Emergency Management Institute

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

ELIZABETH MCDONALD

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00556

Damage Assessment for Public Works

Issued this 25th Day of February, 2016



A handwritten signature in black ink, appearing to read "Tony Russell".

Tony Russell
Superintendent
Emergency Management Institute

4-C

CLAY TOWNSHIP POLICE DEPARTMENT

4710 Pte. Tremble Rd., Algonac, MI 48001

Telephone (810) 794-9381

Fax (810) 794-3978

MICHAEL L. KOACH
CHIEF OF POLICE

March 21, 2016

Elaine Leven
City Manager of Marine City
303 S. Water St
Marine City, MI 48039

Dear Elaine,

On March 10, 2016 the Clay Township Police Department conducted oral interviews for promotion to the rank of Sergeant. I asked Chief Heaslip to participate in the process. Chief Heaslip's professionalism, expertise and knowledge were very apparent during the process. Coming up through the ranks as Chief Heaslip did was instrumental in asking the right questions to select the proper candidate for promotion.

With his busy schedule Chief Heaslip took time to assist our department in this process. Please pass along to Chief Heaslip my appreciation and thanks for taking away time from his busy schedule to assist us in this process.

If our department can ever be of any assistance, please do not hesitate to call.

Sincerely,



Michael L. Koach
Chief of Police

Serving the Community of Clay Township

**City of Marine City
City Commission
March 17, 2016**

A regular meeting of the Marine City Commission was held on Thursday, March 17, 2016, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Skotarczyk at 7:00 pm.

After a prayer offered by Father Slaton, the Pledge of Allegiance was led by Mayor Skotarczyk.

Present: Mayor Raymond Skotarczyk, Commissioners Terrance Avery, Elizabeth Hendrick, Dianne Lovett, Raymond Meli, David Simpson, James Turner, City Manager Leven, City Clerk Kristen Baxter

Communications

No Communications were received.

Public Comment

Student representatives from Riverview East High School expressed their interest in finding a community center for area youth. They asked that the city remember them during budget discussions.

Michael Hilferink, Pleasant Street, spoke in opposition of the restoration of 300 Broadway Street. In addition, he said that Public Act 33 should not have been put on the March 8, 2016 ballot.

Laura Scaccia, 430 S. Water Street, introduced Erika DeLange, of the Marine City Chamber of Commerce, and spoke about the upcoming event to raise money for a beach attendant.

Approve Agenda

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Commissioner Simpson, seconded by Commissioner Lovett, to approve the City Commission Regular Meeting Minutes of March 3, 2016, as presented. All Ayes. Motion Carried.

Motion by Commissioner Lovett, seconded by Commissioner Turner, to approve the Closed Session Minutes of March 3, 2016, as presented. All Ayes. Motion Carried.

Consent Agenda

The following Consent Agenda items were presented:

- Departmental Activity Reports
- MCAFA Run Report
- Special Event ~ International River Crossing (Girl Scouts)
- Business License ~ Blue Mitt, LLC

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to accept the Consent Agenda and file, as presented. All Ayes. Motion Carried.

UNFINISHED BUSINESS

NEW BUSINESS

Board Appointment ~ Election Commission

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to appoint Commissioner Avery to the Election Commission. All Ayes. Motion Carried.

Water Monitoring Contract ~ Extension

A Water Monitoring Contract was prepared and submitted by Environmental Consulting & Technology, Inc. for a period of three years.

Following a discussion of the lack of detail found in the contract, Board Members decided to postpone approval, pending further information.

Motion by Commissioner Avery, seconded by Commissioner Simpson, to send the contract back to Environmental Consulting & Technology, Inc. for clarification of actual insurance requirements, as well as total liability. All Ayes. Motion Carried.

FINANCIAL BUSINESS

Disbursements

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve total disbursements, including payroll, in the amount of \$184,796.91, as presented. Roll Call Vote. Ayes: Skotarczyk, Avery, Hendrick, Lovett, Meli, Simpson, Turner. Nays: None. Motion Carried.

Preliminary Financial Statements

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve the Preliminary Financial Statements, as presented. All Ayes. Motion Carried.

CITY MANAGER REPORT

City Manager Leven provided updates on the following:

- Continuing review of city contracts; to be presented at a future meeting.
- Meeting on Monday, March 21, 2016 to review sidewalk ordinance and information.
- Reviewed election law due to concerns brought up on election day.
- Met with state election division employee on accessibility for elections. She reported that everything looked good and noted they recommended implementing a handicapped parking spot close to Guy Center office. The portable handicapped sign was also discussed.
- DPW Superintendent, Michael Itrich, working with the county on the emergency sirens.
- Preliminary items for the April 7th Agenda include: CDBG Public Hearing Closeout, contract with the county for Master Plan Stakeholder Survey & Visioning Meeting, summary of fence ordinance for publication.
- New business owner thanked City Clerk Baxter and staff for helpful and courteous service.

COMMISSIONER PRIVILEGE

Commissioner Lovett said it was exciting to see the students from Riverview East High School take an initiative in their search for a community center.

Commissioner Hendrick wished everyone a Happy Easter and reminded residents of the WINS Alert System.

Commissioner Avery said he was disappointed with the dismal turnout for the March 8, 2016 election and the failure of the proposal for the PA33.

Commissioner Simpson thanked the students from Riverview East High School and wished them well with their search for a community center. He said he hoped that the Board would support their efforts. Mr. Simpson asked that parking for the beach and plans for another Town Hall Meeting be considered for discussion at a future meeting.

Commissioner Meli said he was thankful to see youth involvement in the city and said that it made a strong community. He also said that the beach was a livelihood in the community and it was good to see the efforts with the fundraiser for a beach attendant.

Mayor Skotarczyk conveyed his sympathy to the Beattie family in the passing of Mollie Beattie. He wished everyone a happy and safe Easter.

CLOSED SESSION

Motion by Commissioner Simpson, seconded by Commissioner Meli, to enter into Closed Session at 7:49 pm for the purpose of considering confidential attorney-client communication regarding a legal opinion. Roll Call Vote. Ayes: Skotarczyk, Avery, Hendrick, Lovett, Meli, Simpson, Turner. Nays: None. Motion Carried.

Motion by Commissioner Avery, seconded by Commissioner Meli, to return to Open Session at 8:10 pm. All Ayes. Motion Carried.

OPEN SESSION

Motion by Commissioner Simpson, seconded by Commissioner Meli, to follow the City Attorney's recommendation regarding Donald Tillery's employment compensation. Roll Call Vote. Ayes: Skotarczyk, Avery, Hendrick, Lovett, Meli, Simpson, Turner. Nays: None. Motion Carried.

ADJOURNMENT

Motion by Commissioner Simpson, seconded by Commissioner Meli, to adjourn at 8:12 pm.
All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

**City of Marine City
Planning Commission Meeting
February 8, 2016**

A regular meeting of the Marine City Planning Commission was held on Monday, February 8, 2016, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Chairperson Rebecca Lepley at 7:02pm.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson Lepley.

Present: Chairperson Lepley; Commissioners Menchaca, Moran; City Commissioner Simpson; City Manager Leven; Deputy Clerk McDonald

Absent: Commissioners Gabler, Jenken, and McKenzie; Building Official Garbarino

Motion by Commissioner Menchaca, seconded by City Commissioner Simpson to excuse Commissioners Gabler and Jenken from the meeting. All Ayes. Motion Carried.

Approve Agenda

Motion by City Commissioner Simpson, seconded by Commissioner Menchaca, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by City Commissioner Simpson, seconded by Commissioner Menchaca, to approve the January 11, 2016 Meeting Minutes of the Planning Commission, as amended. All Ayes. Motion Carried.

Communications

The following communication was received:

- East China Township

Motion by City Commissioner Simpson, seconded by Commissioner Menchaca to receive and file the communication. All Ayes. Motion Carried.

Public Comment

No residents addressed the Board.

Unfinished Business

Master Plan Update

City Manager Leven began the discussion by reminding the Board that prior to the meeting they were to review the current Master Plan in order to determine the extent of the needed updates. She mentioned that whether the City worked with the County or did the updates in house, that utilizing an open house would be beneficial to the process.

The Board then discussed ideas on how and where to conduct an open house. In addition, it was mentioned that the ratio of owner-occupied versus renter-occupied has changed since the last Master Plan update and should be considered when conducting the updates.

It was decided that, prior to the March 14, 2016 meeting, that City Manager Leven would obtain a price quote from the County detailing the costs of conducting an open house.

New Business

None.

Adjournment

Motion by City Commissioner Simpson, seconded by Commissioner Moran, to adjourn at 7:30 pm. All Ayes. Motion Carried.

Respectfully submitted,



Elizabeth McDonald

Deputy Clerk



Kristen Baxter

City Clerk

**City of Marine City
Tax Increment Finance Authority
February 16, 2016**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, February 16, 2016, and was called to order at 4:00 PM by Vice Chairperson Tisdale.

After observing a moment of silence, the Pledge of Allegiance was led by Vice Chairperson Tisdale.

Present: Vice Chairperson Tisdale; Board Members Babchek, Bryson, Seigneurie, Weisenbaugh; City Clerk Baxter

Absent: Chairperson May, Board Member Lepley

Motion by Vice Chairperson Tisdale, seconded by Board Member Babchek, to excuse Chairperson May and Board Member Lepley from the meeting. All Ayes. Motion Carried.

Approve Agenda

Motion by Board Member Bryson, seconded by Board Member Seigneurie, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Vice Chairperson Tisdale, seconded by Board Member Babchek, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held January 19, 2016. All Ayes. Motion Carried.

Communications

None.

Public Comment

None.

Unfinished Business

None

New Business

Beautification Program

Board Member Weisenbaugh updated the Board and said that he and Vice Chairperson Tisdale were still gathering information how to proceed with implementing the Beautification Program. He shared the following information:

- 1) Program needed to be easily accessible for the public.
- 2) Main focus of program will be on South Parker Street.
- 3) Business owners along South Parker Street were very receptive to the idea of a Beautification Program with matching funds.
- 4) They are hoping to coordinate with Historical Society's "Paint the Town" Grant.

Additional information to be presented at the March 15, 2016 meeting.

Discover the Blue Campaign ~ Request for Financial Support

Georgia Phelan requested financial support from the Board for the Discover the Blue Campaign. Mrs. Phelan asked that the Board consider her request when completing their 2016/2017 budget.

2016-2017 Budget Worksheets

Preliminary 2016/2017 budget worksheets were presented and Board Members were asked to review the budget and add or delete items as they see fit. A sub-committee of Board Members Bryson and Seigneurie to meet prior to the next meeting. Board Member Lепley, who was absent at this afternoon's meeting, to be invited to be also be on subcommittee, with Board Member Weisenbaugh as an alternate. Budget to be placed on the March 15, 2016 meeting agenda for discussion and approval.

Financial Business

Budget Amendment

Motion by Board Member Seigneurie, seconded by Board Member Weisenbaugh, to approve Resolution No. 04-2016, which would amend the 2015/2016 Budget to Adjust for Changes in Anticipated Revenues and Expenditures, as presented. All Ayes. Motion Carried.

Invoice Approval

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to approve Marine City Chamber of Commerce Invoice #1733 in the amount of \$4,500. All Ayes. Motion Carried.

Motion by Board Member Weisenbaugh, seconded by Vice Chairperson Tisdale, to approve McBride-Manley & Co., PC Invoice #9756 in the amount of \$4,235. All Ayes. Motion Carried.

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to approve Miller, Canfield, Paddock & Stone, PLC Invoice #1304312 in the amount of \$1,010. All Ayes. Motion Carried.

Motion by Vice Chairperson Tisdale, seconded by Board Member Babchek, to approve Strategic Communication Solutions Invoice #10013 in the amount of \$5,000.00. All Ayes. Motion Carried.

Motion by Board Member Weisenbaugh, seconded by Board Member Babchek, to approve The Monahan Company Invoice #9308 in the amount of \$92,921.55. All Ayes. Motion Carried.

Fund Transfer Resolutions

Motion by Board Member Babchek, seconded by Vice Chairperson Tisdale, to approve Resolution No. 05-2016, which would transfer \$10,600 from TIFA #1 to the General Fund, as presented. All Ayes. Motion Carried.

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to approve Resolution No. 06-2016, which would transfer \$15,250 from TIFA #2 to the General Fund, as presented. All Ayes. Motion Carried.

Motion by Board Member Babchek, seconded by Vice Chairperson Tisdale, to approve Resolution No. 07-2016, which would transfer \$47,425 from TIFA #3 to the General Fund, as presented. All Ayes. Motion Carried.

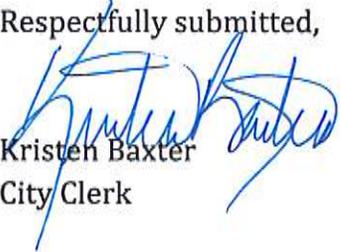
Preliminary Financial Statements

Motion by Board Member Seigneurie, seconded by Board Member Babchek, to accept the Preliminary Financial Statements for December, 2015, as presented, and place them on file. All Ayes. Motion Carried.

Adjournment

Motion by Board Member Babchek, seconded by Board Member Seigneurie, to adjourn at 4:40 pm. All Ayes. Motion Carried.

Respectfully submitted,


Kristen Baxter
City Clerk

8-C
RECEIVED
MAR 14 2016

SPECIAL EVENT City of Marine City PERMIT APPLICATION

CITY OF MARINE CITY, MICHIGAN

303 S. Water Street, Marine City, Michigan 48039

It is recommended that all applications be submitted to the City not less than 90 days prior to the start of the event in order for the application to be processed by the event date. The City will act upon the application within 30 days of receipt. The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability.

Note: Approval of Special Event Permit Application and event date is subject to final approval of the City Commission, based on other activities occurring within the community.

An Application Fee of \$25.00 is required for all non-City sponsored events; however, the fee shall be refunded to the Applicant in the event there is zero cost impact to the City for the event.

NAME OF EVENT: MC GARDEN Club Flower SALE

Applicant / Sponsor of Event: MC GARDEN Club

Is Sponsor of Event a Non-Profit Organization?

Yes

No

Mailing Address: 5691 River RD, E. China 48054

Contact Person / Phone: Judee Jobin

Contact Person E-Mail:

On Site Event Manager / Phone:

(Changes in this information must be submitted to the City Clerk prior to the event.)

Date/Hours of Event: 10 - 5 - Fri & SAT, Sun 9-12
MAY 20, 21, 22

Location of Event: Historic City Hall

Will alcoholic beverages be served?

Yes _____

No

Provide Detailed Description of Event (attach additional sheets & overhead diagram, if applicable):

Will street closures be necessary?

Yes _____

No

If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear down. _____

Are utility hook-ups required for water, electric, etc.?

Yes _____

No

(May impact total cost of event)

If yes, list locations. _____

General Insurance Requirements:

1. Applicant/Sponsor will supply evidence of the following:
 - a. Certificate of general liability insurance with \$1,000,000 per occurrence and in the aggregate. Total coverage must be sufficient to cover possible exposure with adequate policy limits (may require higher limits if exposure is considered high).
 - i. If liquor is being served, then evidence of additional "Liquor Liability" with limits of not less than \$1,000,000 per occurrence and in the aggregate (may require higher limits if exposure is considered high).
 - b. The named of insured must be the same as the Applicant/Sponsor.
 - c. Policy coverage dates must be for the full term of the event.
 - d. The City of Marine City must be named as an "Additional Insured" on the certificate.
 - e. The City of Marine City and all of its elected and appointed officials, employees, and volunteers are to be added to the Applicant's/Sponsor's general liability policy as "Additional Insured's".
 - f. The person signing the certificate must have authority to do so.
 - g. A "Hold Harmless Agreement" is required, signed by event Applicant/Sponsor and the insurance provider (See Agreement Attached).
 - h. Complete contact information for Insurer required.

Insurance Provider: _____

Amount of Coverage: _____

Contact Name, Address & Telephone Number of Insurance Provider: _____

(Attach Copy of Certificate of Liability Insurance)

The City of Marine City complies with the ADA. No person shall be subjected to unlawful discrimination under any program or activity conducted in the City of Marine City.

Applicant / Sponsor of Event is responsible for providing Portable Restrooms.

Indicate # of Portable Restrooms planned for Event: _____

Indicated # of Handicap Portable Restrooms planned for Event: _____

Applicant / Sponsor of Event is responsible for providing TRASH RECEPTACLES.

Ascending Fee Schedule:

1. CITY SPONSORED EVENTS: The City of Marine City is responsible for 100% of costs.
2. CO-SPONSORED EVENTS: The City of Marine City is responsible for 50% of costs.
3. NON-PROFIT EVENTS: Sponsored by a currently certified IRS 501C (3) Non-Profit Organization. The sponsor is responsible for 100% of costs effective January 1, 2012.
4. FOR PROFIT EVENTS: The sponsor is responsible for 100% of cost.

The City of Marine City will provide the event organizers an estimate of fees for city services. The event organizers shall be given an opportunity to review these estimates prior to approval of the event. The final amount billed to the organizers will not exceed the estimated amount unless:

- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.



Signature



Date

8-D

SPECIAL EVENT PERMIT APPLICATION

CITY OF MARINE CITY, MICHIGAN

303 S. Water Street, Marine City, Michigan 48039

It is recommended that all applications be submitted to the City not less than 90 days prior to the start of the event in order for the application to be processed by the event date. The City will act upon the application within 30 days of receipt. The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability.

Note: Approval of Special Event Permit Application and event date is subject to final approval of the City Commission, based on other activities occurring within the community.

An Application Fee of \$25.00 is required for all non-City sponsored events; however, the fee shall be refunded to the Applicant in the event there is zero cost impact to the City for the event.

NAME OF EVENT: concert in the Park

Applicant / Sponsor of Event: Community Pride & Heritage Museum

Is Sponsor of Event a Non-Profit Organization? Yes X No _____

Mailing Address: 129 S. Water Street
Marine City, MI 48039

Contact Person / Phone: John E. Foley / Director

Contact Person E-Mail: _____

On Site Event Manager / Phone: _____

(Changes in this information must be submitted to the City Clerk prior to the event.)

Date/Hours of Event: 7:00 PM 20-JUN-16
18-JUL-16
15-AUG-16

Location of Event: Broadway Park

Will alcoholic beverages be served? Yes _____ No X

Provide Detailed Description of Event *(attach additional sheets & overhead diagram, if applicable):*

Will street closures be necessary? Yes _____ No X

If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear down. _____

Are utility hook-ups required for water, electric, etc.? Yes _____ No X
(May impact total cost of event)

If yes, list locations. _____

General Insurance Requirements:

1. Applicant/Sponsor will supply evidence of the following:
 - a. Certificate of general liability insurance with \$1,000,000 per occurrence and in the aggregate. Total coverage must be sufficient to cover possible exposure with adequate policy limits (may require higher limits if exposure is considered high).
 - i. If liquor is being served, then evidence of additional "Liquor Liability" with limits of not less than \$1,000,000 per occurrence and in the aggregate (may require higher limits if exposure is considered high).
 - b. The named of insured must be the same as the Applicant/Sponsor.
 - c. Policy coverage dates must be for the full term of the event.
 - d. The City of Marine City must be named as an "Additional Insured" on the certificate.
 - e. The City of Marine City and all of its elected and appointed officials, employees, and volunteers are to be added to the Applicant's/Sponsor's general liability policy as "Additional Insured's".
 - f. The person signing the certificate must have authority to do so.
 - g. A "Hold Harmless Agreement" is required, signed by event Applicant/Sponsor and the insurance provider (See Agreement Attached).
 - h. Complete contact information for Insurer required.

Insurance Provider: N/A

Amount of Coverage: N/A

Contact Name, Address & Telephone Number of Insurance Provider: _____

(Attach Copy of Certificate of Liability Insurance)

The City of Marine City complies with the ADA. No person shall be subjected to unlawful discrimination under any program or activity conducted in the City of Marine City.

Applicant / Sponsor of Event is responsible for providing Portable Restrooms.

Indicate # of Portable Restrooms planned for Event: NONE

Indicated # of Handicap Portable Restrooms planned for Event: NONE

Applicant / Sponsor of Event is responsible for providing TRASH RECEPTACLES.

Ascending Fee Schedule:

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2. CO-SPONSORED EVENTS: The City of Marine City is responsible for 50% of costs.
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4. FOR PROFIT EVENTS: The sponsor is responsible for 100% of cost.

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- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.

Signature John E. Foley / Director

Date 18-MR-16

City of Marine City

SPECIAL EVENT PERMIT APPLICATION

Return completed application and attachments to: Kristen Baxter, City Clerk
303 S. Water Street,
Marine City, MI 48039

It is recommended that all applications be submitted to the City not less than 90 days prior to the start of the event in order for the application to be processed by the event date. The City will act upon the application within 30 days of receipt. The City of Marine City may impose restrictions on any special event in the interest of the health and safety of residents and participants. The applicant may be required to indemnify the city for and hold it harmless from and defend it against any and all claims, lawsuits or other liability.

Note: Approval of the Special Event Permit Application and event date is subject to final approval of the City Commission, based on other activities occurring within the community.

An Application Fee of \$25.00 is required for all non-City sponsored events; however, the fee shall be refunded to the Applicant in the event there is zero cost impact to the City for the event.

Name of Event:

Applicant/Sponsor of Event:

Is Sponsor of Event a Non-Profit Organization? Yes No

Mailing Address:

Contact Person:
Phone Email

Date/Hours of Event:

Location of Event:

Will alcoholic beverages be served? Yes No

Provide A Detailed Description of Event (attach additional sheets & overhead diagram, if applicable):

Will street closures be necessary?

Yes

No

If yes, include a detailed map and indicate the date and time for closing and re-opening, including set-up and tear down:

The City of Marine City complies with the ADA. No person shall be subjected to unlawful discrimination under any program or activity conducted in the City of Marine City.

Applicant / Sponsor of Event is responsible for providing Portable Restrooms.

Indicate # of Portable Restrooms planned for Event:

0

Indicated # of Handicap Portable Restrooms planned for Event:

0

Applicant / Sponsor of Event is responsible for providing TRASH RECEPTACLES.

Ascending Fee Schedule:

- CITY SPONSORED EVENTS: The City of Marine City is responsible for 100% of costs.
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- There have been additional city costs due to cleanup or repairs of damaged property.
- Additional city services were provided as a result of changes in the requirements as requested by event organizers.

Applicants / Sponsors are to submit a 50% deposit of their estimated portion of costs within (30) days of their application being approved. They will be billed for the remainder of the ACTUAL costs after the event. Failure to pay the final bill within thirty (30) days of the invoice date will result in denial of application the following year.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City of Marine City, and will comply with all local, state and federal rules, regulations and laws.

James Harkin
Signature

3/14/16
Date

GENERAL INSURANCE REQUIREMENTS:

1. Applicant/Sponsor will supply evidence of the following:
 - a. Certificate of general liability insurance with \$1,000,000 per occurrence and in the aggregate. Total coverage must be sufficient to cover possible exposure with adequate policy limits (may require higher limits if exposure is considered high).
 - i. If liquor is being served, then evidence of additional "Liquor Liability" with limits of not less than \$1,000,000 per occurrence and in the aggregate (may require higher limits if exposure is considered high).
 - b. The named of insured must be the same as the Applicant/Sponsor.
 - c. Policy coverage dates must be for the full term of the event.
 - d. The City of Marine City must be named as an "Additional Insured" on the certificate.
 - e. The City of Marine City and all of its elected and appointed officials, employees, and volunteers are to be added to the Applicant's/Sponsor's general liability policy as "Additional Insured's".
 - f. The person signing the certificate must have authority to do so.
 - g. A "Hold Harmless Agreement" is required, signed by event Applicant/Sponsor and the insurance provider (See Agreement Attached).
 - h. Complete contact information for Insurer required.

Insurance Provider:

The Hartford

Amount of Coverage:

1,000,000.00

Contact Name, Address & Telephone Number of Insurance Provider:

(Attach Copy of Certificate of Liability Insurance)

RETURN ORIGINAL APPLICATION TO

Kristen Baxter, City Clerk
303 South Water Street
Marine City, Michigan 48039
Telephone: (810) 765-8830 or
kbaxter@marinecity-mi.org

Hold Harmless Agreement

City of Marine City
303 Water Street
Marine City, MI 48039

Marketing Corp. of America ("Applicant") agrees to indemnify and hold harmless the City of Marine City ("City") from any and all liability, claims, demands, costs, and judgments, related to bodily injury or property damage, including attorney's fees, that the City incurs as a result of the acts or omissions of Applicant and/or its agents arising from

(Name of event) Beach Attendant Fun Raiser

Applicant additionally agrees to provide the City a Certificate of Insurance naming it as an "Additional Insured" in an amount of not less than One Million Dollars (\$1,000,000.00) as a condition for approval of this event.

Laura Scaccia
Print Name (Rep. of Applicant/Sponsor)

Director
Print Title

[Signature]
Signature

3/14/16
Date

David Haugk
Print Name (Rep. of Insurance Carrier)

Representative
Print Title

[Signature]
Signature

3/14/16
Date



Dear Community Minded Individual,

How many communities do you know of that have their own beach? Marine City is one of those fortunate communities. As you know our beach has been without a lifeguard or attendant for a number of years. This has forced the closing of the rest rooms and made it difficult to maintain a safe and clean environment for the families of Marine City. We would like to work together in order to do something about this.

The Mariner Theater is teaming up with the Marine City Area Chamber of Commerce, local businesses, organizations, community leaders and citizens to raise funds in order to secure a beach attendant for our beautiful Marine City Beach.

May 1st kicks off our BEACH ATTENDANT FUN RAISER. We will be supplying local businesses and organizations with a fundraising bucket. We will be tallying the money as it comes in and post the results on our beach fun raiser website along with other information.

On May 21st we will be hosting BEACH FUN RAISER in nautical mile park. This is an opportunity for local organizations and businesses to sponsor an event in another effort to raise money for this cause and spread the word about their organization.

Many activities and fun will be planned for the 21st of May (ex. Games, raffles, food, movies, music etc.) Your organization can represent any one of these. We will have student helpers who will be available to assist your organization with these events.

Our goal is to raise \$10,000.00, which can be carried into next year and earmarked only for the beach. We would like this to become an annual event. **ADDITIONAL INFORMATION AND DETAILS WILL BE FORWARDED MID APRIL REGARDING THIS INITIATIVE.**

Please help us, help our community...it takes a village! If you are interested in being part of our committee please let us know or contact us with any questions 810-765-5155 or Erika DeLange at the Chamber 810-765-450. We look forward to working together as a community to make this event and initiative a success and provide our beach with an attendant!

Best regards,

Laura Scaccia & Gary Kohs

BEACH ATTENDANT FUN RAISER

**Saturday, May 21st
10:00 am - 3:00 pm**

**Come Join Us in our Beautiful Nautical
Mile Park for a FUN filled day!**

**FAMILY FUN - PRIZES - CRAFTS - GAMES
FOOD - MUSIC - MOVIES - RAFFLES**

*Proceeds generated from this event will be used to
secure beach attendants at the Marine City beach.*

*Sponsored by the Mariner
Theater & the Marine City
Area Chamber of Commerce
810-765-4501 or
810-765-5155*

*www.visitmarinecity.com
www.beachfunraiser.com*

*Supported by local business,
organizations, community
leaders & citizens*



RECEIVED
MAR 07 2016

8-F
PAID
MAR 07 2016

City of Marine City

City of Marine City, Michigan

303 S. Water Street, Marine City, Michigan 48039

Business License Application

A Non-Refundable Background Check Fee Due at Time of Filing Application
\$10.00 Due per Each Background Check

Business Information:

Business Name: Central Network Retail Group LLC dba Lumber Jack Building Centers
Business Address: 715 charter st.
Bus. Phone: (810) 765-8827 Fax: (810) 765-5877 E-Mail: laura.luotonen@lumber-jack.com
Description of Business: Lumber, building products, hardware

Open Date (Subject to approval): 5/1/2011 Non-Profit: Yes No

Number of Employees: Full Time _____ Part Time _____ # of Seats _____

Hours of Operation: From 7:30 am to 7:00 pm M T W Th F S
Saturday 7:30 am - 6 pm Sunday 8 am - 5 pm

Ownership: Corporation Individual Partnership LLC Limited

Partnership

Corporation Name: Central Network Retail Group LLC

State Tax ID: _____ Federal ID: _____

Value of Initial Stock and Equipment: \$ _____

Owner Information (Must Provide Copy of Government Issued Photo Identification):

Name: Jimmy E. Smith Title: President

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Driver's License #: _____

Name: _____ Title: President

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Driver's License #: _____

Building Owner: LumberJack Building Centers, Inc.

Address: 3470 Pte. Tremble Algonac

State: MI Zip: 48001 Phone: (810) 794-4954

Emergency Contact Information (After Hours):

Name: Donna Schindler Phone: _____

Name: _____ Phone: _____

Alarm Company:

Name: Home Alarm Co. of Port Huron Phone: (810) 985-7031

Address: 3925 Wadhams North Street MI 48049
STREET CITY STATE ZIP

List any Flammable or Toxic Materials Stored in Building Paint, paint / lacquer
thinners, small propane bottles, kerosene.

Provide copies of any necessary paperwork for hazardous substances from any outside agencies.

HAS THIS BUSINESS MET ALL COUNTY, STATE AND/OR FEDERAL LICENSING REQUIREMENTS NEEDED TO CONDUCT YOUR BUSINESS?

YES: NO: _____

APPLICANT'S INITIALS:

Provide copies of any other governmental licenses needed to conduct your business.

Special Instructions for Police and Fire Departments: _____

Is there hard-surface parking for this business? Yes No

Are you indebted to the City for anything? no

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above-described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Signature & Title of Applicant

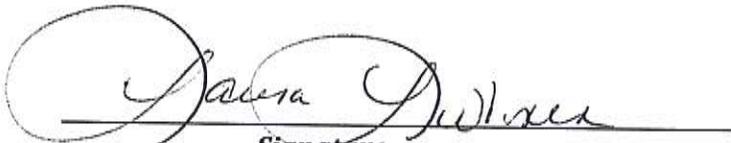
3-1-16
Dated

Special Instructions for Police and Fire Departments: _____

This registration is in accordance with the Marine City Code of Ordinances, and the standards and conditions as set forth in same. Business registration is required annually. There is no charge for this registration, and you will be mailed your current year's business license upon returning the completed registration form to:

**Kristen Baxter, City Clerk
City of Marine City
303 South Water Street
Marine City, Michigan 48039
kbaxter@marinecity-mi.org
810-765-8830**

Contact City Clerk Kristen Baxter at 810-765-8830 with any questions you may have.


Signature

3-1-16
Dated

Financial Reporting Manager
Title

**CITY OF MARINE CITY
NOTICE OF CLOSE-OUT PUBLIC HEARING FOR MICHIGAN
COMMUNITY DEVELOPMENT GRANT (CDBG) FUNDING FOR
MARINE CITY FAÇADE**

City of Marine City will conduct a Close-Out Public Hearing on April 7, 2016 at 7:00 pm in the Marine City Fire Hall, 200 S. Parker, Marine City, Michigan for the purpose of affording citizens an opportunity to submit comments and receive a final report on the completion of the Marine City Façade CDBG Grant.

The CDBG Grant provided assistance to eliminate blight, provide safer public walk space, preserve historic features on buildings, and improvements to exterior of buildings at 160 S. Water Street and 475 S. Water Street. The CDBG project benefited at least 51% low to moderate income persons; no persons were displaced as a result of the project.

Interested parties are invited to comment on the project in person at the Public Hearing or in writing by 4:00 pm on April 7, 2016 and addressed to Kristen Baxter, City Clerk, City of Marine City, 303 S. Water Street, Marine City, MI 48039. Comments can also be submitted electronically to kbaxter@marinecity-mi.org. The City of Marine City is an equal opportunity employer.

**Kristen Baxter
City Clerk, City of Marine City**

Publish: March 30, 2016

**CITY OF MARINE CITY
RECISSION OF TITLE XV "LAND USAGE" CHAPTER 156 "FENCES"
AND ADOPTION OF NEW CHAPTER 156 "FENCES"
ORDINANCE NO. 2016-02**

At a regular meeting of the City Commission of the City of Marine City, County of St. Clair, State of Michigan, held in the Fire Hall, 200 South Parker Street, Marine City, Michigan on March 3, 2016 at 7:00 PM, the City Commission did approve an Ordinance to Rescind the Current Title XV "Land Usage," Chapter 156 "Fences" and Adopt a New Chapter 156 "Fences." The revised Chapter 156 re-orders the consideration of permissible fences by emphasizing "Residential Fences," "Nonresidential Fences," and "Corner Clearance and Visibility." It also clarifies standards for residential fences on waterfront lots. Permit Provisions of the Ordinance remain unchanged.

It was moved by Commissioner Lovett, and supported by Commissioner Simpson, to adopt the Ordinance.

Ayes: Skotarczyk, Avery, Lovett, Meli, Simpson, Turner
Nays: Hendrick

A complete copy of Ordinance No. 2016-02 is available at the City Clerk's Office for review.

**Kristen Baxter,
City Clerk
City of Marine City**

Introduced: 02-18-2016
Adopted: 03-03-2016
Published: 04-20-2016
Effective: 04-21-2016

PROFESSIONAL SERVICES AGREEMENT

This Agreement, by and between City of Marine City, 303 South Water Street, Marine City, Michigan, 48039 (hereinafter called "CLIENT"), and Environmental Consulting & Technology, Inc., 3701 NW 98th Street, Gainesville, Florida, 32606-5004, with an office at 2200 Commonwealth Boulevard, Suite 300, Ann Arbor, Michigan 48105-2949 (hereinafter called "ECT"), is effective as of March 10, 2016.

Because CLIENT needs consulting services, and

ECT represents that it possesses the knowledge, ability, professional skills, and qualifications to perform this work in an expeditious and economical manner, and

ECT recognizes the trust and confidence placed in it and covenants with CLIENT to furnish its skills and judgment and to cooperate with CLIENT;

Therefore, in consideration of the mutual promises made herein, CLIENT and ECT agree as follows:

ARTICLE I--TERM OF AGREEMENT

The term of this Agreement shall be from the date first written above through March 30, 2019. The term may be extended upon agreement in writing by both parties to this Agreement.

ARTICLE II--SCOPE OF WORK

ECT shall perform professional services as described in Attachment A to this Agreement.

ARTICLE III--COMPENSATION

1. ECT's charge for services outlined in Attachment A, specifically Task 2, will be at the hourly rate for individuals working directly on the project, plus reimbursable expenses. The rates for ECT personnel categories listed below are valid through December 31, 2019.

<u>Labor Classification</u>	<u>Rate Per Hour</u>
Senior Principal Scientist/Engineer	\$ 250.00
Principal Scientist/Engineer; Certified Industrial Hygienist	210.00
Senior Scientist/Engineer III	190.00
Senior Scientist/Engineer II	180.00
Senior Scientist/Engineer I	165.00
Staff Scientist/Engineer III	155.00
Staff Scientist/Engineer II	145.00
Staff Scientist/Engineer I; Senior GIS Analyst	140.00

Senior Associate Scientist/Engineer III	130.00
Senior Associate Scientist/Engineer II	125.00
Senior Associate Scientist/Engineer I; Field Services Manager	120.00
Associate Scientist/Engineer III; GIS Analyst	115.00
Associate Scientist/Engineer II; Senior CAD Technician	105.00
Associate Scientist/Engineer I	95.00
Senior Project Coordinator	95.00
GIS Operator/Technician	90.00
Senior Technician; CAD Operator/Technician	85.00
Project Coordinator	85.00
Technician	65.00
Administrative Support	60.00

Non-exempt employees working overtime will be charged at one and one-half times the above rate. Rates for legal preparation or testimony will be quoted.

The rates include all direct and indirect costs except reimbursables. Indirect costs include such items as overhead, profit, and such statutory and customary fringe benefits as social security contributions, sick leave, unemployment, excise and payroll taxes, worker's compensation, health and retirement benefits, bonuses, annual leave, and holiday pay.

2. Reimbursable expenses shall mean the actual expense of transportation and subsistence of principals and employees, consultants' fees, subcontractors' fees, toll telephone calls, facsimile transmissions, reproduction of reports and other project-related materials, expendable supplies directly used on the project, computer charges, equipment use fees, and similar project-related items.

3. The cost for these services is divided into two tasks as outlined in Attachment A. The maximum budget for these services (combined) is \$28,000 and will not be exceeded without authorization from CLIENT.

4. CLIENT shall pay any applicable state sales tax in the manner and in the amount as required by law. Any such tax is in addition to the maximum cost specified for this Agreement.

5. Delays caused by unforeseen occurrences including, but not limited to unfavorable weather conditions, partial or complete plant or process shutdowns, strikes, floods, or fires that extend the effort required will constitute a Change-of-Scope. Additional effort resulting from such delays will be billed in accordance with Subparagraphs 1 and 2 above.

6. Services performed at CLIENT's request beyond that defined by the Scope of Work shall constitute a Change-of-Scope, will be documented by a change order, and will be billed as outlined above.

ARTICLE IV--METHOD OF PAYMENT

1. Monthly, ECT will invoice CLIENT for all services rendered under this Agreement. Invoices shall be due and payable within thirty calendar days after receipt. Any unpaid balances for other than disputed charges will draw interest at the lesser of one and one-half percent per month or the highest rate allowed by law commencing thirty days after date of invoice. CLIENT shall notify ECT in writing of any disputed amount within fifteen calendar days after date of invoice; otherwise all invoice charges are agreed to be acceptable and correct.

2. ECT's invoice will provide the following information for time and materials work:
 - a. Total number of hours worked on the project,
 - b. Total labor costs which include overhead and fee, and
 - c. Listing of other direct charges summarized by type of charge.

3. Should any additional documentation be required, time and materials spent compiling information beyond that supplied by a Billing Report, available on request, is considered additional effort and will be billed to CLIENT as outlined in Article III. CLIENT has the right to audit ECT's books and records relating to this Agreement during the performance period and for one year following termination of the Agreement.

ARTICLE V--CONFIDENTIAL INFORMATION

In the course of performance of services by ECT for CLIENT, it is possible that CLIENT will reveal certain confidential information to ECT or that ECT will obtain knowledge of such confidential information through other sources. Likewise, it is possible that CLIENT will become acquainted with certain techniques and procedures used by ECT which ECT considers confidential. ECT and CLIENT will maintain the confidentiality of, and will not release or allow access to, any information, documents, or materials that are designated as confidential by ECT or CLIENT.

ARTICLE VI--REUSE OF DOCUMENTS

All documents including reports, drawings, and specifications furnished by ECT pursuant to this Agreement are instruments of service. They are not intended to be suitable for reuse by the CLIENT or others on extensions of work for which they were provided or on any other project. Any reuse without specific written verification of adaptation by ECT will be prohibited by this Agreement. Any such verification of adaptation will entitle ECT to further compensation at rates to be agreed upon by ECT and the CLIENT.

ARTICLE VII--TERMINATION

CLIENT reserves the right to terminate this Agreement at any time, for any reason, upon thirty days written notice to ECT. In the event CLIENT shall fail to make timely payment of any sum owing and due ECT, ECT shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement upon immediate written notice to CLIENT. In either event, payment shall be due to ECT only for those services performed by ECT up to the date of receipt of termination plus reasonable costs incurred in terminating the services as of the termination date. Upon termination, ECT shall provide and turn over to CLIENT all environmental data and analyses prepared up to and including the date of such termination.

ARTICLE VIII--INSURANCE

Unless otherwise agreed by the Parties, ECT shall at all times during this Agreement maintain liability insurance of no less than One Million Dollars (\$1,000,000.00) each in various policies, in order to protect it from claims under workers' compensation laws, disability benefit laws or other similar employee benefit laws; from claims for damage because of bodily injury, occupational sickness or disease, or death of its employees, and claims insured by usual personal injury liability coverage; from claims for damages because of bodily injury, sickness or disease, or death of any person other than its employees including claims insured by usual personal injury liability coverage; and from claims for injury to or destruction of tangible property, including loss of use resulting therefrom--any or all of which may arise out of or result from any action of ECT or its employees in its performance of this Agreement. CLIENT shall be listed as "additional insured" on general and vehicle liability policies. Current certificates of insurance verifying ECT's compliance with this provision shall be on file with the CLIENT within thirty (30) days of the execution of the Agreement and shall be updated from time to time as necessary.

ARTICLE IX--INDEMNITY

ECT shall indemnify, defend and hold CLIENT harmless from any and all actions, liabilities, claims, loss and damage (including costs of litigation and actual attorney fees) alleged to have been caused by, or to have arisen, directly or indirectly, from the acts, performances, negligence, malpractice, errors or omissions of ECT or its assistants, employees, or agents, including without limitation, all claims relating to injury or death of any person or damages to any property.

ARTICLE X--NONDISCRIMINATION

1. ECT will not discriminate against any employee or applicant for employment because of race, creed, color, religion, sex, or national origin. ECT will take affirmative action to ensure

that applicants are employed, and that employees are treated during employment without regard to their race, creed, color, religion, sex, or national origin.

2. ECT agrees to comply with all local, state, and federal laws and ordinances regarding discrimination in employment against any individual on the basis of race, color, religion, sex, national origin, physical, or mental impairment, or age. In particular, ECT agrees to comply with the provisions of Title 7 of the Civil Rights Act of 1964, as amended, and applicable Executive Orders, including but not limited to Executive Order No. 11246.

ARTICLE XI--STANDARD OF PERFORMANCE

1. ECT will deliver its services under this Agreement in a thorough, efficient, and professional manner, promptly and with due diligence and care, and in accordance with the standard practices of the engineering profession. NO OTHER WARRANTY OR REPRESENTATION, EITHER EXPRESSED OR IMPLIED, IS INCLUDED OR INTENDED IN ECT PROPOSALS, CONTRACTS, OR REPORTS.

2. If any part of ECT's work is found to be defective for reasons attributable to ECT within a period of twelve months after completion of the work, ECT's entire liability for such defective work shall be to reperform at its own expense those aspects of the work found defective, provided CLIENT notifies ECT in writing as soon as the defect is discovered and within the above-mentioned twelve month warranty period.

ARTICLE XII--GENERAL CONDITIONS

1. When participating in any activities in connection with this Agreement, ECT and CLIENT will comply, at their own expense, with all health and safety programs required by law, including but not limited to requiring its employees to attend health and safety training workshops and to use safety equipment and procedures required by applicable law.

2. Prior to the start of any work under this Agreement or at anytime thereafter when new information becomes available to CLIENT, CLIENT will provide prompt, full and complete disclosure to ECT of known or potential hazardous conditions or risks to the health or safety of employees, agents, representatives, officers, or directors of ECT or its subcontractors or consultants which may be encountered on CLIENT's properties or in connection with work performed for CLIENT under this Agreement.

3. It is understood and agreed that ECT is not, and has no responsibility as, a handler, generator, operator, treater or storer, transporter or disposer of hazardous or toxic substances found or identified at a site, and that CLIENT shall undertake or arrange for the handling,

removal, treatment, storage, transportation and disposal of hazardous substances or constituents found or identified at a site.

4. It is mutually understood and agreed that this contract shall be governed by the laws of the State of Michigan, both as to interpretation and performance, and that any action at law, suit in equity or judicial proceeding for the enforcement of this contract or any provision thereof shall be instituted only in the courts of the State of Michigan and maintained only in any court of competent jurisdiction in the State of Michigan.

5. In the event any legal or other action is necessary to enforce the terms of this Agreement, the prevailing party shall be entitled to recover all costs incurred, including court costs and a reasonable sum for attorney fees at trial and on appeal.

6. The provisions of this Agreement are severable; and, should one or more provisions be unenforceable, all other provisions will remain in full force and effect.

7. This Agreement, including attachments incorporated herein by reference, represents the entire agreement and understanding between the parties, and any negotiations, proposals, purchase orders, or oral agreements are superseded by this written Agreement and are not intended to be integrated herein.

(The remainder of this page intentionally left blank)

8. Any supplement or amendment to this Agreement to be effective shall be in writing and signed by ECT and CLIENT.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on their behalf by their respective representatives, each such representative having been first duly authorized so to act, as of the date and year first herein above written.

CITY OF MARINE CITY

By _____

Title _____
Date _____

ENVIRONMENTAL CONSULTING & TECHNOLOGY, INC.

By S.K. Sinha
Sanjiv K. Sinha, Ph.D.
Its Vice President
Date March 10, 2016

March 10, 2016

Elaine Leven, City Manager
Marine City
303 South Water Street
Marine City, MI 48039

**RE: Contract Extension Request
Drinking Water Protection Network
Maintenance of the Multiparameter Sonde and Data Logger**

Dear Ms. Leven:

Per your request, Environmental Consulting & Technology, Inc. (ECT) has prepared this proposal to maintain the monitoring equipment at the Marine City Water Treatment Plant associated with the raw water monitoring network. As you are aware, ECT has conducted this maintenance for the past 9 years at the plant. As such, we are well suited to continue this service.

The equipment to be maintained includes the YSI multiparameter sonde and NexSens data logger, which are installed in the plant. The sonde records water quality data every 15 minutes and this data is subsequently uploaded to an offsite project server and is accessible on a password protected website (<https://wqdatalive.com/>). The period of performance associated with this proposal is 3 years.

This effort has been divided into two tasks: 1) Routine Maintenance and 2) Troubleshooting and Sensor Replacement.

Task 1. Routine Maintenance

ECT will:

- Provide the data management service including server storage, alarm notification and the web-interface for 12 months;
- Perform preventative maintenance and calibrations every other month on the equipment; and
- Conduct an in-office review of the data every 2 weeks to ensure the equipment is functioning properly.

During preventative maintenance, ECT will:

- Calibrate all sensors on the multiparameter sonde;
- Supply calibration solutions;
- Clean out flow cell for multiparameter sonde;
- Conduct other maintenance activities as described in the standard operating procedure (SOP).

Elaine Leven
March 10, 2016
Page 2

This task includes ECT labor hours, calibration standards, three replacement pH sensors, an annual tune-up, DO membrane kit, other supplies and expenses, and the data management service (3 years).

Task 2. Troubleshooting and Sensor Replacement

It is difficult to estimate the effort required to perform non-routine maintenance of the equipment, but we have done so for budgeting purposes. Occasionally, the YSI sonde sensors and data logger will malfunction and require servicing. Based on the information from in-office data reviews and routine maintenance, ECT will perform the following on an as-needed basis:

- Troubleshoot and resolve problems associated with the equipment, and
- Repair and/or replace YSI sensors.

This task includes ECT labor hours and \$8,000 for replacement sensors (DO, turbidity, chlorophyll and temperature/conductivity) and other expenses.

Items not included

The City will be responsible for continuing to supply the following:

- Raw water to the instruments;
- Dedicated internet connection (minimum download speed of 768 Kbps) with a static IP address and a router configured to forward two ports to the data logger;
- Electrical power, as already wired; and
- Overflow drain, as already plumbed.

Fee and Terms

The upper limit of this proposal is \$28,000 and won't be exceeded without written authorization. Task 1 will be invoiced on a fixed price basis at \$450/month for 36 months. Task 2 will be invoiced on a time and materials basis, not to exceed \$11,800. This agreement will remain in effect until March 30, 2019.

If you are in agreement with this proposal, we ask that you sign the attached Professional Services Agreement (PSA) and send a copy back to me via email. This letter serves as Attachment A as referred to in the PSA. The City reserves the right to terminate this agreement upon 30 days written notice to ECT as described in Article VII of the PSA.

Elaine Leven
March 10, 2016
Page 3

ECT appreciates the opportunity to continuing serving the City. Should you have any questions, please contact me at 313-963-6600 or 248-765-4085.

Sincerely,

ENVIRONMENTAL CONSULTING & TECHNOLOGY, INC.

A handwritten signature in black ink, appearing to read "Annette DeMaria", with a long horizontal flourish extending to the right.

Annette DeMaria, P.E.
Senior Engineer



First Quarter Report for Marine City, 2016

Report Submitted: April, 2016

Objective: To promote comprehensive governmental and economic development strategies on behalf of Marine City at the federal, state, county and local levels. This approach includes detailed identification of objectives, building active relationships with key policymakers, direct advocacy as well as creative developmental financing and grant writing initiatives.

Economic Development and Strategic Initiatives

Highlights:

1. Exhibit A – SCS contracted scope of work
2. Update on Inn at Water street funding
3. Safe Routes to School program grant update
4. Park and Recreation plan to apply for Michigan DNR grants
5. Plan development for City Hall Fundraising
6. Exhibit B – SCS quantitative value to Marine City

Inn at Water Street Project

SCS has been involved with this project since its early inception. At an early meeting with the Developer, SCS introduced the Brownfield Redevelopment plan opportunity, as well as other creative public funding ideas that the Developer felt would move the project forward.

SCS worked with Marine City and the Developer and guided this project through the Blue Meets Green process to ensure that it became one of the County’s top five priority projects in two separate voting processes.

SCS completed applications and worked closely with County officials to obtain County Brownfield Redevelopment Authority (SCCBRA) funding and was able to obtain a **\$3500** grant from the SCCBRA to perform a phase I environmental assessment on the site. SCS worked cooperatively with Marine City and SCCBRA to obtain **\$15,000** for a brownfield and due care plan after a phase II environmental was complete.

The developer required funds to perform a phase II environmental. Because of the Marine City TIFA board’s generosity of granting \$10,000, the St. Clair County Community Foundation, whom SCS and the County introduced to the developer, granted **\$10,000** as a match for the phase II environmental assessment.



The phase II environmental assessment is now complete. SCS scheduled meetings with the MEDC and MDEQ to explore funding for the demolition of the dealership and clean-up of the property. The cost of this will be between \$200,000 and \$300,000. MDEQ has a grant/loan program that may assist with the demolition and clean-up requirement.

The MDEQ approved a grant for **\$249,000** and a loan for **\$167,000** for the Inn at Water Street project. These numbers will be added to the brownfield redevelopment process and the loan will be paid back with incremental tax capture. Other issues include hotel development funding. The developer has proposed to fund 2/3 of the total project including land acquisition, clean-up and hotel development. The Developer is requesting 1/3 additional public support. An important part of the project is the MEDC hotel development funding, otherwise called Community Revitalization Program (CRP). At this stage, MEDC is in a holding pattern until it is determined if and how much funding for the MEDC after the road legislation that was introduced in the State House. SCS is closely following the road funding legislation and is actively advocating the continued access to economic development dollars for local community economic development projects.

The developer is monitoring the MEDC funding situation and will make a determination as to when closing can be set on the property, and then additional funding can be identified to clear the site. SCS will keep all parties updated on the status of MEDC funding.

The MEDC Chief Executive Officer is aware of the Inn at Water Street project because of SCS's relationship history of work on longstanding projects to his office. MEDC is awaiting the final Brownfield plan and tax capture numbers before determining the amount of Community Revitalization Grant it will offer.

SCS organized and lead three meetings for the project in the past month. MEDC is to give an answer regarding its Community Revitalization Program grant in the next two weeks. The developers will require a Commercial Rehabilitation District designation for the property. This is a 50% tax abatement for 12 years. The TIFA and City have already supported a Brownfield Plan that will capture all taxes until eligible expenses are reimbursed. This will shift 50% of the capture to abatement. Without the abatement, the project will not have an adequate return for development. With the abatement, the return is still minimal.

The City will have to form a Commercial Rehabilitation District that contains the development property. A public hearing will have to be held and an abatement will have to be approved. This is the last piece.

SCS delivered the executed MDEQ grant and loan to the MDEQ in Lansing. SCS suggests that the City hire Envirollogic Technologies, Inc. to administer the grant and loan. Its contract will be paid from the MDEQ grant. SCS is very confident that the last piece of financing for the Inn at Water Street will be confirmed by the end of the month. The developer has closed on the property and is moving forward with plans to demolish the existing structures on the property. The plan is to start



demolition no later than August of this year. The schedule calls for the completion of the Hotel Spring of 2017.

SCS has dedicated over 1000 hours to leading this project. It has scheduled and led over 50 meetings with team members. SCS has drafted agreements, Marine City resolutions, Marine City agenda items and many other required documents. SCS formed the following team to get this project completed to bring an over \$4 million investment to Marine City:

County commissioner Bill Gratopp, County Commissioner Jeff Bohm, St. Clair County Brownfield Redevelopment Authority, St. Clair County Community Foundation, Blue Meets Green Committee, St. Clair County Economic Development Association, Southeastern Michigan Council of Governments, Michigan Department of Environmental Quality, and Michigan Economic Development Corporation.

This project fits as a vital component to the strength of Marine City – its downtown, the heart of the community. SCS was hired to do just this according to the scope of work attached as exhibit A.

Safe Routes To School Grant

SCS has been working on the Safe Routes to School grant with Commissioner Lovett. SCS has scheduled three meetings and communicated with the Michigan Fitness representatives a number of times to ensure the success of the grant application.

SCS is writing the grant on the Michigan Department of Transportation website, a grant requirement. Support letters have been requested from stakeholders. SCS and Commissioner Lovett met with East China School District (ECSD) representatives to ensure their interest and participation.

SCS drafted over 25 documents required as attachments to the SRTS grant. SCS negotiated with the Michigan Fitness Foundation, St. Clair County Road Commission, Michigan Department of Transportation and other engineers during this grant process. SCS has scheduled and led over 10 meetings with this project, including meeting with property owners to discuss the new sidewalk being proposed along Chartier Road.

There is still the issue of the King/Chartier intersection. State representatives are concerned as to how fast the traffic travels along Chartier and keeping children safe as they cross this intersection. Some thoughts are to put a hawk signal. The downside is the cost of engineering to add this equipment. Discussions are ongoing. This grant will bring over \$350,000 of investment to the City's crosswalks and sidewalks.



Park and Recreation Plan – Michigan Department of Natural Resources Grant

The City must have a park and recreation plan to apply for Michigan DNR grants. SCS has experience developing these plans. It will work with the city manager to help develop the City's master and park and recreation plans so that the city can apply for future grants that will assist with such things as a boat marina, a canoe/kayak launch, beach improvements, trail improvements, and even some road improvements. The plans are the first step. State and county agencies will not deliver funding unless these plans are complete.

Light Emitting Diode (LED) Lighting Project

SCS introduced Mike Itrich, Marine City DPS, to Optimal LED to explore opportunities to reduce Marine City's electric and lighting maintenance expenses. During a meeting held in May, we determined that Optimal could assist in reducing Marine City's electrical expenses by \$25,000 per year by changing the lighting fixtures at Marine City owned facilities. The payback period is less than two (2) years. SCS and Optimal presented the project to the City Commission. The Commission voted to start contract negotiations to move forward with the project.

Downtown Water Street Economic Development Plan

SCS has started to develop a map with all parcel numbers and property owners along Water Street in Downtown Marine City. Once completed, this can be utilized as a tool to attract retail business and ensure that the Downtown district has the right mix of businesses. Marine City officials can assist property owners communicate with each other as to common goals and objectives.

Matching Grants for TIFA's Proposed Small Business Grant

SCS is exploring opportunities to increase the small business grants it can offer to its business owners. With the \$2,000 proposed TIFA grants, the following small business grants may be added as match to give the TIFA dollars even more value: CDBG (may depend on HUD low/mod status), USDA Business Development Grants and St. Clair County Community Foundation (applicant must be a non-profit).

SCS and the city manager met with the president of the St. Clair Community Foundation. The president stated that the Foundation is willing to entertain matching grants for Marine City small businesses on a case by case basis. The grant would have to come through the TIFA because grantees must be non-profit or municipal governments.



Marine City Hall

Opportunities SCS is exploring include The Michigan Council for Arts and Cultural affairs Project Support Grant (2016),: The Michigan Council for Arts and Cultural Affairs Capital Improvement Program Grant (2016); Jeffris Family Foundation- Heartland Fund Grant (2016), Americana Foundation (October 2015 application deadline), The Evans – Graham Memorial Preservation Award (2016), USDA Capital Improvement Grant (2016), and MSHDA – Historic Preservation Grant Program (2016).

SCS recommends the following initial preparation activities: Gathering all organizational legal documentation (non-profit registration, taxpayer ID number, etc.), building ownership documents, and building registration documents for the National Register of Historic Places; Gathering contact information and staff bios for project staff and coordinators. ; Detailed project budget projections and finance information for Marine City and any prospective project partners; creating a project plan that includes an estimated work schedule and timetable.

SCS also recommends that the invested parties strategize the long-term goals for the building, this include evaluation metric for project success/ failure, and photographic documentation of the building's condition, design features, and local context; Community demographic information, along with identified steps of the strategy sessions.

SCS met with Friends of City Hall stakeholders to discuss items required to be part of the DataArts program. This program will give the Friends of City Hall access to thousands of foundation grants specifically for the arts. These requirements will take some time to develop as a detailed plan is needed to determine future use of City Hall. Being a member of DataArts also will help with local Michigan Council for Arts and Cultural Affairs Capital Improvement Program.



**EXHIBIT A
(Scope of Work)**

Strategic Communication Solutions (SCS) shall work with City of Marine City (Marine City) in providing the following services:

SCS understands that Marine City's downtown is a vital component and an irreplaceable community resource. The downtown is at the heart of this community, so investing in this area and building upon its strengths are key.

SCS believes that there is an urgent need to preserve the positive and exciting historical elements while adding much needed future development which will regenerate life into the center of this City and is pleased to offer our services to help Marine City meet the overall goals set forth in the revitalization plan. Thus, SCS will focus on several areas including;

- Research and identify grant opportunities at the federal and state government levels, as well as private foundations and other possible grant providers;
- Provide insight and direction to Marine City on funding opportunities at the federal and state level and assist in the forming of partnerships with other organizations who can move the City towards its overall goal of garnering support for key projects;
- Work with members of Congress, as well as local and state elected officials to communicate the goals of Marine City;
- Assist Marine City with the identification of departments at the federal and state levels that are best fit to approach for funding and/or policy support;
- Facilitate legislative meetings on behalf of Marine City in Lansing, Michigan and Washington, DC that will focus on the importance of the projects listed in the revitalization plan and the overall goals of the community moving forward;
- Monitor the legislative process and appropriations process and provide ongoing feedback to Marine City regarding any changes to the process or deadline changes.

1. Address issues along Main Street including utility needs and road improvement funding
2. Support the rental rehabilitation program that has proven quite successful by identifying complementary resources, and or new opportunities that could supplement this ongoing program.
3. Research and vet potential funding opportunities to refurbish applicable portions of the interior and exterior of the old City Hall building.
4. Site improvement funding to beautify and connect the old City Hall building to non-motorized accessible connections, while improving the grounds to attract more outdoor gatherings.



5. Identify funding opportunities to improve the seawall along the riverfront of downtown Marine City, including, but not limited to, introductory meetings with the U.S. Army Corps of Engineers.
6. Research and identify funding opportunities for transient docks, pilings and related repair work for adjacent marina property.
7. Research and determine the feasibility of the U.S. Department of Agriculture's, Office of Rural Development programs as they relate to downtown redevelopment goals of Marine City. Work with Senate Agriculture Committee Chair, Debbie Stabenow, to communicate needs and interests.
8. Identify funding opportunities for lighthouse/ range light along St. Clair River.

It is our firm belief that implementation of the revitalization plan will encourage much needed tax revenues, and create new housing and shopping alternatives for existing residents, while encouraging others to move into the area to expand upon the thriving downtown community. Cities across the country are reaping the economic benefits of new businesses, new jobs, higher property values and revenue generation and we believe that Marine City will also experience these benefits reaching the overall goal.



EXHIBIT B
(Return on Investment)

<u>Sources of Funds for Inn at Water Street</u>			
<u>Project Steps</u>	<u>Investors</u>	<u>Funding</u>	<u>SCS secured funding</u>
Phase I	St. Clair County Brownfield Authority		\$7,500
Phase II	Marine City TIFA	\$10,000	
	St. Clair County Community Foundation		\$10,000
Design	Marine City TIFA	\$20,000	
Brownfield	St. Clair County Brownfield Authority		\$15,000
	MDEQ grant		\$250,000
	MDEQ loan		\$167,000
Development	Owner equity and private loans	\$3,080,000	
	St. Clair County Economic Development Association		\$50,000
	MEDC CRP grant - pending		\$642,000
	Marine City/TIFA tax abatement on increment - pending (over 10 years)	\$171,000	
TOTAL		\$3,281,000	\$1,141,500
Total Entire Project			\$4,422,500
<u>Other Grants</u>			
Safe Routes to School			\$350,000
Façade grants			\$81,340
earmark for exterior of City Hall			\$250,000
Total SCS secured funding			\$1,822,840
Total TIFA paid SCS to end of May 2016			\$150,000
TIFA/Marine City ROI			1115.23%

STATE USE ONLY		
Application Number	Date Received	LUCI Code

Application for Commercial Facilities Exemption Certificate

Issued under authority of Public Act 255 of 1978, as amended.

Read the instructions page before completing the application. This application must be filed after a Commercial Redevelopment District is established. The original application and required documents are filed with the clerk of the Local Governmental Unit (LGU).

PART 1: OWNER / APPLICANT INFORMATION (applicant must complete all fields)			
Applicant (Company) Name <u>THE INN ON WATER ST.</u>			NAICS or SIC Code
Facility's Street Address <u>102 BRIDGE ST</u>		City <u>MARINE CITY</u>	State <u>MI</u> ZIP Code <u>48039</u>
Name of City, Township or Village (taxing authority) <u>MARINE CITY</u>		County <u>ST. CLAIR</u>	School District Where Facility is Located <u>EAST CHINA</u>
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
Date of Rehabilitation Commencement (mm/dd/yyyy) <u>5/31/16</u>		Planned Date of Rehabilitation Completion (mm/dd/yyyy) <u>3/1/2018</u>	
Estimated Cost of Rehabilitation <u>4,184,780</u>		Number of Years Exemption Requested (1-12) <u>12</u>	
Expected Project Outcomes (check all that apply)			
<input checked="" type="checkbox"/> Increase Commercial Activity <input checked="" type="checkbox"/> Retain Employment <input checked="" type="checkbox"/> Revitalize Urban Areas <input checked="" type="checkbox"/> Create Employment <input checked="" type="checkbox"/> Prevent Loss of Employment <input checked="" type="checkbox"/> Increase Number of Residents in Facility's Community			
No. of perm. jobs to be created due to facility's rehab. <u>15</u>	No. of perm. jobs to be retained due to facility's rehab.	Number of construction jobs to be created during rehabilitation <u>25-40</u>	
Each year, the State Treasurer may approve 25 additional reductions of half the state education tax for a period not to exceed six years.			
<input checked="" type="checkbox"/> Check this box if you wish to be considered for this exclusion.			
PART 2: APPLICATION DOCUMENTS			
Prepare and attach the following items:			
<input checked="" type="checkbox"/> General description of the facility (year built, original use, most recent use, number of stories, square footage)		<input checked="" type="checkbox"/> Descriptive list of the fixed building equipment that will be a part of the facility	
<input checked="" type="checkbox"/> General description of the facility's proposed use		<input checked="" type="checkbox"/> Time schedule for undertaking and completing the facility's restoration, replacement or construction	
<input checked="" type="checkbox"/> General description of the nature and extent of the restoration, replacement, or construction to be undertaken		<input checked="" type="checkbox"/> Statement of the economic advantages expected from receiving the exemption	
<input checked="" type="checkbox"/> Legal description of the facility			
PART 3: APPLICANT CERTIFICATION			
Name of Authorized Company Officer (no authorized agents) <u>Thomas D. Vertin</u>		Telephone Number	
Fax Number		E-mail Address	
Mailing Address		City	State ZIP Code
<p><i>I certify that, to the best of my knowledge, the information contained herein and in the attachments is truly descriptive of the property for which this application is being submitted. Further, I am familiar with the provisions of Public Act 255 of 1978, as amended, and to the best of my knowledge the company has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local governmental unit and the issuance of a Commercial Facilities Exemption Certificate by the State Tax Commission.</i></p> <p><i>I further certify that this application relates to a program, when completed, will constitute a facility, as defined by Public Act 255 of 1978, as amended.</i></p>			
Signature of Authorized Company Officer (no authorized agents) <u>Thomas Vertin</u>		Title <u>CEO</u>	Date <u>4/4/16</u>

THE INN ON WATER STREET MARINE CITY, MI

EXEMPTION APPLICATION SUPPORT DOCUMENTATION

Project Overview

The Inn on Water Street, LLC, is a proposed 27-room boutique hotel located at the corner of Bridge St. and Water St. in historic downtown Marine City, which will be owned by Thomas and Kathleen Vertin. The property location enables guests to easily walk the tourist friendly downtown shopping, dining, and entertainment district and provides fantastic waterfront views of the St. Clair River, which as an international commercial channel provides freighter and pleasure boat watching. This property is one block south of the Bluewater Ferry Dock (serving Sombra and Marine City) and U.S. Customs Office, making it easily assessable to the Canadian tourist. It is currently occupied by Terhune Automotive, which will be removed via a Brownfield Plan environmental clean-up with funding provided by MDEQ.

The 27,000 sq. ft. facility is comprised of 27 lodging rooms, a 3,100 sq. ft. banquet area to accommodate meetings and small functions, a lobby reception area and lobby bar. Additionally, there will be four 2,000 sq. ft. condominiums on the third floor, each having a view of the river.

The Inn is situated within walking distance of the theater, several dining establishments, shopping, and a full service spa. This proximity makes it possible to offer guests similar amenities that upscale properties can provide. (See attached preliminary design for detail)

A steady increase in visitors to Marine City since 2012 gave rise to the hotel initiative and a third party study commissioned by the City of Marine City confirmed the need. The study indicated that there is an opportunity to successfully operate up to a 60-room hotel at between 50-60% capacities. We estimate the total cost of this project to be \$4.2 Million, which would include building four condominiums on the third floor to enable us to quickly repay a significant portion of bank debt upon sale (or pre-sale) of the units.

With the opening of our two live, performing arts venues, we have seen such an increase in traffic to our area. Six previously vacant storefronts on Water St. are now occupied with retail establishments; there are at least ten new upstairs apartment dwellings above retail spaces (our three have never been vacant); and four businesses have found it necessary to expand their operations. The hotel is a critical component of the vision that addresses the untapped tourism potential of the Blue Water Area and specifically for Marine City with its border crossing, historic charm, and a walkable downtown.

Economic Advantage

This project was selected as one of the top three initiatives for St. Clair County by the Blue Meets Green Organization whose mission is to develop the Blue Water Region into a prosperous, sustainable economic environment through the united effort and commitment of the private, nonprofit, and public

sectors. The project itself is expected to generate 15 full time equivalent job opportunities; however, the additional employment impact due to the ability to secure an overnight tourist is likely to be substantial within the business community. There will be increased traffic to shops, restaurants, museums, and entertainment venues. Further, the condominiums will provide more residents in the downtown who will also likely frequent local businesses. All of this amounts to greater demand and thus greater employment and revenue.

For example, due to a lack of accommodations, we have not invested in marketing the theater outside of the "local to 45 minute drive" areas. We believe that a targeted campaign in the over one hour segment that includes a package such as "Stay and Play" could easily yield an increase in that customer segment. Our theaters offer 10 productions annually with 12-14 performances of each; at 70% capacity, we host 13,500 patrons annually, including repeat customers.

In addition to the leisure traveler, there is an opportunity to capture the visiting family and relative (VFR) market, which accounts for 50% of the state tourism market according to Michigan Tourism data. Currently, there is only one overnight accommodation option available in Marine City, The Heather House Bed and Breakfast with five guest rooms. The next closest option is The Blue Water Inn in neighboring St. Clair, which is a twenty minute drive upriver. The same data also indicates that 50% of the VFR market prefers to stay at paid accommodations versus with family, which supports our premise that this is a largely untapped market.

The "Negotiated" market, made up of those traveling for business or medical purposes, is anticipated at about 30% of our targeted occupancy. River District Hospital is in St. Clair and the only option for those traveling for medical sales or services is the Blue Water Inn, which is not in proximity to a walkable downtown. *(Data is supported in Hotel Study Commissioned by The City of Marine City)*

Tourism is key to attracting new residents to a community. When cities experience this type of renaissance they see an increase in population and a subsequent increase in property values, which is positive for the residents and municipality as a whole.

Time Schedule

We expect to start the Brownfield project in May 2016 and anticipate site to be cleaned and prepped for build by August 2016. We have already begun work with architectural design and will select the final firm to oversee complete design process within the month. We can work on design simultaneous to environmental clean-up and plan to break ground in the fall of 2016 on construction. The entire project should reach completion by the start of 2018 and we anticipate a March 2018 grand opening.



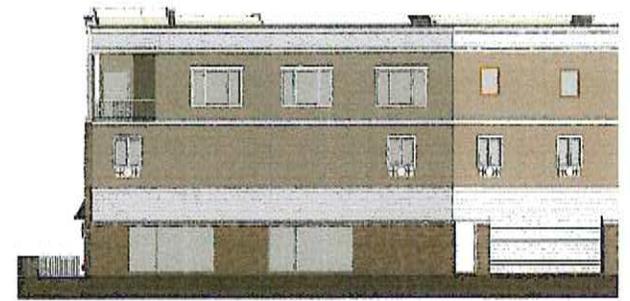
① FRONT ELEVATION
1/8" = 1'-0"

MATERIAL LEGEND		
MATERIAL	DESCRIPTION	AREA
B-1	Queen Size Brick - Brampton, BrownStone	3141 SF
S-1	Double 4" Vinyl Lap Siding, .040", Clay Finish	8771 SF
S-2	Double 4" Vinyl Lap Siding, .040", White Finish	3189 SF
S-3	Triple 4" Soffit as Vertical Siding, White Finish	322 SF
S-4	Shake Style Vinyl Siding	378 SF

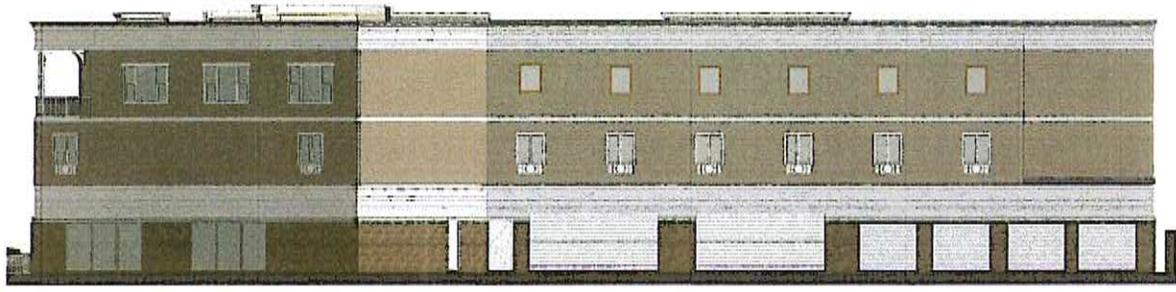
Wall Sweep Schedule		
Description	Material	Length
T-1	8" Crown Molding White Trim	476' - 3 18/32"
T-2	1" x 8" White PVC Trim Board	1157' - 8 11/32"
T-3	1" x 8" Clay Pld PVC Trim Board	35' - 7"
T-4	1" x 12" White PVC Trim Board	214' - 3 5/8"
T-5	White PVC Trim	433' - 2 21/32"
T-6	4" x 4" PVC Corner Board, Clay Finish	112' - 0 11/16"



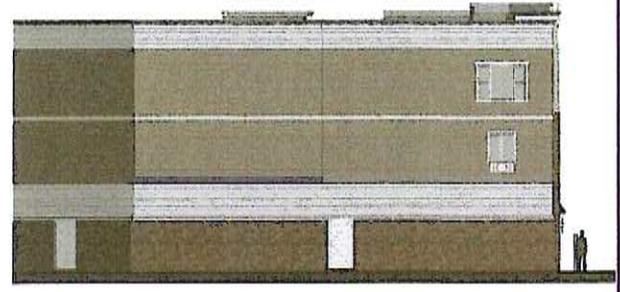
④ RIGHT ELEVATION
1/8" = 1'-0"



③ NE ELEVATION @ MEETING ROOM
1/8" = 1'-0"



② REAR ELEVATION
1/8" = 1'-0"



⑤ LEFT ELEVATION
1/8" = 1'-0"

(ALT WINDOW DESIGN)

THE INN ON WATER STREET

3/2/2016





(ALT WINDOW DESIGN)



WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS, That on March 21, 2016
for the sum of Three Hundred Forty-Five Thousand and 00/100 (\$345,000.00) Dollars

THE EDWARD A TERHUNE TRUST U/A DATED 4/16/1991, of 102 Bridge Street,
Marine City, MI 48039

CONVEYS AND WARRANTS TO

INN ON WATER STREET, LLC, a Michigan limited liability company, of 420 S. Water
Street, #238, Marine City, MI 48039

the following described premises situated in the City of Marine City, St. Clair County,
Michigan, described as:

- Parcel 1: Lots 10 and 15, except the North 10 feet of Lot 15, and Lot 16 except the North 30 feet; also the South 4 feet of the North 30 feet of East 44 feet of West 45 feet of lot 16 and the West 1 foot of the South 20 feet of the North 30 feet of Lot 16, Block 18, Map of the Village of Marine City, Section 1, Town 3 North, Range 16 East, according to the plat thereof as recorded in Liber E of Plats, page 41, St. Clair County Records.
- Parcel 2: That part of Lot 9 and the vacated Marine Street lying East of a line beginning 50.17 feet East of its Northwest corner; thence Southwesterly to a point on the North line of Bridge Street 5 feet West of extended East line of the West 1/2 of Lot 9, Block 18, Map of the Village of Marine City, Section 1, Town 3 North, Range 16 East, according to the plat thereof as recorded in Liber E of Plats, page 41, St. Clair County Records.
- Parcel 3: The North 26 feet of the East 99 feet and the South 4 feet of the North 30 feet of the East 55 feet and the North 10 feet of the West 1 foot of Lot 16; also the North 10 feet of Lot 15, Block 18, Map of the Village of Marine City, Section 1, Town 3 North, Range 16 East, according to the plat thereof as recorded in Liber E of Plats, page 41, St. Clair County Records.
- Parcel 4: The South 1/2 of Lots 25 and 26, Block 18, Map of the Village of Marine City, Section 1, Town 3 North, Range 16 East, according to the plat thereof as recorded in Liber E of Plats, page 41, St. Clair County Records.

GUARANTY

WHEREAS The City of Marine City has entered into a loan with the Michigan Department of Environmental Quality, the terms of which attached to this agreement and are incorporated herein by reference, and

WHEREAS Thomas and Kathy Vertin, owners of said property, 102 Bridge Street, Marine City, in the loan agreement, shall indemnify and hold Marine City harmless from any demand or claim made by the Michigan Department of Environmental Quality against the City for reimbursement of any sums paid by the Michigan Department of Environmental Quality to Marine City pursuant to the terms of the Loan Contract, the terms of which are incorporated herein by reference, stemming from the failure of Thomas and Kathy Vertin to construct, or its failure to commence and continue operation of, the proposed commercial facility described in attached Exhibit A of this agreement such period that any balance remains owing by Marine City to the Michigan Department of Environmental Quality under the terms of the aforesaid Loan Contract. Developer shall complete construction of the aforesaid facility and commence operation of such facility within Eighteen (18) months of the completion of the Project identified in the aforesaid Appendix, Now Therefore

For valuable consideration, the adequacy and receipt of which is hereby acknowledged, Thomas Vertin and Kathy Vertin, jointly and severally do hereby, absolutely, unconditionally and irrevocably guaranty prompt payment of any and all sums owing by Marine City to Michigan Department of Environmental Quality if the developer fails to complete the Project.

Guarantor's obligations under the terms of this Agreement shall terminate in the event that construction of the commercial facility described in the Exhibit A of this agreement has been completed.

WITNESSES:

GUARANTOR: Thomas and Kathy
Vertin

Thomas Vertin

Kathy Vertin

Subscribed and sworn to before me on the _____ day of _____, _____.

Notary Public
St. Clair County, Michigan
My commission expires

Accepted:

GUARANTEE: MARINE CITY

BY: Elaine Leven, City Manager

EXHIBIT A

Project

The Inn on Water Street is a proposed 27-room boutique hotel located at the corner of Bridge St. and Water St. in historic downtown Marine City. The property location enables guests to easily walk the tourist friendly downtown shopping, dining, and entertainment district and provides fantastic waterfront views of the St. Clair River, which as an international commercial channel provides freighter and pleasure boat watching. This property is one block south of the Bluewater Ferry Dock (serving Sombra and Marine City) and U.S. Customs Office, making it easily assessable to the Canadian tourist.

A steady increase in visitors to Marine City since 2012 gave rise to the hotel initiative and a third party study commissioned by the City of Marine City confirmed the need. The study indicated that there is an opportunity to successfully operate up to a 60-room hotel at between 50-60% capacities. We estimate the total cost of this project to be \$3.9 Million, which would include building four condominiums on the third floor to enable us to quickly repay a significant portion of bank debt upon sale (or pre-sale) of the units. Funding sources include \$1 Million personal investment from the Vertins, roughly \$1 Million in government funding, and \$1,840,000 of bank financing (\$1 Million short-term debt to be paid upon sale of condos) It is our intent to hire a management company that specializes in small, specialty inns to handle the day-to-day operations; we will still manage the financial aspects of the organization.

With the opening of our two live, performing arts venues, we have seen such an increase in traffic to our area. Six previously vacant storefronts on Water St. are now occupied with retail establishments; there are at least ten new upstairs apartment dwellings above retail spaces (our three have never been vacant); and four businesses have found it necessary to expand their operations. The hotel is a critical component of the vision that addresses the untapped tourism potential of the Blue Water Area and specifically for Marine City with its border crossing, historic charm, and a walkable downtown. The project was selected as a key initiative by Blue Meets Green as it evaluated economic development projects for the County.

Agreement for Consulting Services

This Agreement for Consulting Services ("Agreement") is made as of the ___ day of _____, 2016 by and between Marine City, a Michigan municipal corporation with offices at 303 South Water Street, Marine City, Michigan 48309 (the "CLIENT") and ENVIROLOGIC TECHNOLOGIES, INC., a Michigan corporation, with offices at 2960 Interstate Parkway, Kalamazoo, Michigan 49048 ("ENVIROLOGIC") or its divisions, a Michigan corporation, relating to specific environmental services to be provided from time to time.

Recitals

1. CLIENT has received a Brownfield Redevelopment Grant (\$249,875) and a Brownfield Redevelopment Loan (\$167,000) through the Michigan Department of Environmental Quality (MDEQ) to undertake environmentally related activities at the property located at 102 Bridge Street, Marine City, Michigan 48039, commonly known as the "Inn on Water Street" (the Property).
2. CLIENT desires to retain ENVIROLOGIC to provide certain environmentally related services, all subject to the terms and conditions contained in this Agreement and the MDEQ Grant and Loan Agreements between Marine City and MDEQ with associated Administrative Conditions, where applicable and as attached.
3. ENVIROLOGIC is qualified to provide the desired services and desires to provide such services, all subject to the terms and conditions contained in this Agreement.

Agreement

In consideration of the foregoing and the mutual promises contained in this Agreement, the parties agree as follows:

Section 1: Services/Scope of Services

- 1.1 The CLIENT employs ENVIROLOGIC to provide all consulting services and support required for the CLIENT's full implementation of the Grant and Loan for the Property as described in the Grant and Loan Contracts dated _____, 2016 and including the following specific activities:
 - a) Due Care Activities
 - b) Demolition and Asbestos Abatement
 - c) Act 381/Grant/Loan Work Plan Development
 - d) Grant and Loan Administration
- 1.2 Implementation of the Grant and Loan requires development of a Work Plan for specific tasks. Multiple Work Plans may be developed through the course of the project and will be developed in a manner compliant with MDEQ requirements. Work Plans will include a detailed scope of work and a budget for the scope of work. The budget will detail the amount to be paid to ENVIROLOGIC and the amounts to be paid to other contractors or subcontractors. These work plans will be submitted to the MDEQ for review and approval prior to implementation.

Section 2: Term

This Agreement shall be in effect from the date of this Agreement and shall continue indefinitely, unless earlier terminated pursuant to Section 6, and provided that this Agreement shall be

automatically extended for any period necessary to complete any project already begun under an approved Work Plan. The beginning and ending dates for any Services to be performed pursuant to a Work Plan shall be specified in the Work Plan, and such beginning and ending dates shall be subject to the provisions of Section 6. This agreement shall be reviewed and updated as needed on an annual basis.

Section 3: Compensation

- 3.1 CLIENT shall compensate ENVIROLOGIC for Services and other charges, expenses, and disbursements relating to an approved Work Plan according to the Compensation Schedule attached to this Agreement. Unless there are changes to the Services to be performed pursuant to a Work Plan, the maximum compensation payable by CLIENT for the Services to be performed by ENVIROLOGIC under a Work Plan shall be as described in the Work Plan. The assumptions that form the basis for this compensation limit (“Service Assumptions”) also shall be described in the Work Plan. CLIENT and ENVIROLOGIC agree that the maximum compensation limit shall be reviewed and adjusted as necessary to reflect any changes that may occur in any of the Service Assumptions.

The amount to be paid by the CLIENT to ENVIROLOGIC pursuant to this AGREEMENT shall not exceed the amount specified in each Work Plan approved by the CLIENT and MDEQ. Grant and Loan Administration budgets will be approved by the MDEQ and shall not exceed the maximum allowed under the Grant/Loan Agreement between the CLIENT and MDEQ.

- 3.2 CLIENT understands that outside services contracted for by ENVIROLOGIC, which are included in the Work Plan, will be billed to CLIENT at cost plus 10%.
- 3.3 On approximately a monthly basis, ENVIROLOGIC shall submit to CLIENT an invoice for Services performed and expenses incurred on each active Work Plan with respect to the Services performed pursuant to that Work Plan during the preceding month. Such invoice shall summarize the Services performed and all charges and expenses covered by such invoice.
- 3.4 ENVIROLOGIC agrees to provide CLIENT with supporting documentation for charges included in each invoice upon request. ENVIROLOGIC shall retain its records and documents related to any Work Plan and the Services performed under any Work Plan for three (3) years after the termination of this Agreement or for any longer period specified in the Work Plan. The same shall be available for examination by CLIENT or its designee at reasonable times upon reasonable advance notice.
- 3.5 Upon CLIENT’s request, ENVIROLOGIC shall execute and deliver a waiver of lien rights covering Services performed under any Work Plan for which CLIENT has been billed.
- 3.6 CLIENT shall pay each invoice within thirty (30) days after CLIENT receives invoice for such Services paid utilizing MDEQ Loan funds. For activities to be paid utilizing MDEQ Grant funds, Envirologic’s services shall be paid no less than quarterly for all costs incurred in the previous quarter. The default of any developer of the Property and its agreement with the CLIENT shall not affect the obligation of the CLIENT to fully pay for services rendered and costs incurred through the point in time in which the CLIENT instructs Envirologic to cease work.

Section 4: ENVIROLOGIC's Obligations

- 4.1 ENVIROLOGIC and its employees will comply with, and will contractually require all subcontractors retained by ENVIROLOGIC to comply with, all statutes, ordinances, rules, regulations, and other laws applicable to its performance of Services.
- 4.2 ENVIROLOGIC will perform all Services under this Agreement in a manner consistent with the care and skill ordinarily used by members of ENVIROLOGIC's profession practicing under similar conditions at the same time and general location.
- 4.3 To the extent the Services, or any part thereof, involve estimates of construction, operating, or any other costs, ENVIROLOGIC agrees to make its best estimate of such costs, based on information made available to ENVIROLOGIC and ENVIROLOGIC's experience and knowledge. ENVIROLOGIC cannot guarantee the accuracy of any such estimates, and, except where ENVIROLOGIC has acted negligently, it shall not be liable to CLIENT or any other person for any loss or damage of any type based upon the use of, or reliance upon, such estimates.
- 4.4 ENVIROLOGIC shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with its Services. ENVIROLOGIC shall take all necessary precautions for the protection of Services and all other persons that may be affected by the Services. ENVIROLOGIC shall provide the Services in compliance with all reasonable health and safety rules that CLIENT makes known to ENVIROLOGIC.
- 4.5 ENVIROLOGIC shall secure all permits and licenses normally required in ENVIROLOGIC's name for the performance of the Services. CLIENT shall cooperate with ENVIROLOGIC in obtaining such permits and licenses as necessary. The fees for such permits and licenses shall be reimbursable expenses under Section 3 of this Agreement.
- 4.6 ENVIROLOGIC may engage subcontractors in connection with ENVIROLOGIC's provision of Services. The costs and other charges related to any subcontractors retained by ENVIROLOGIC in accordance with this Agreement shall be payable by CLIENT according to approved Work Plans. Notwithstanding ENVIROLOGIC's retention of any subcontractor, ENVIROLOGIC shall remain fully responsible for the provision of the Services.
- 4.7 ENVIROLOGIC shall appoint an "ENVIROLOGIC Representative" to coordinate provision of the Services on any Work Plan with CLIENT or CLIENT's Representative. ENVIROLOGIC's Representative shall be authorized to act on ENVIROLOGIC's behalf and to bind ENVIROLOGIC and shall be available at reasonable times during the term of the Work Plan to coordinate provision of the Services, answer CLIENT's questions, and respond to CLIENT's problems or complaints. ENVIROLOGIC reserves the right to change the ENVIROLOGIC Representative upon written notice to CLIENT. The ENVIROLOGIC Representative with respect to a Work Plan shall be provided to the CLIENT.

- 4.8 Except with respect to subcontractors retained by ENVIROLOGIC, ENVIROLOGIC shall not, in connection with any Work Plan, as a part of the Services or in connection with visits to and observations at a work site, supervise, direct, or control any other contractor's work, nor shall ENVIROLOGIC have authority over or responsibility for the means, methods, techniques, sequences, or procedures selected by other contractors, for safety precautions and programs incident to the work of such other contractors, or for any failure of such other contractors to comply with laws, rules, regulations, ordinances, codes, orders, or CLIENT safety rules applicable to furnishing and performing work related to, or in connection with, the Services. Accordingly, except for subcontractors retained by ENVIROLOGIC, ENVIROLOGIC does not guarantee the performance of any other contractor nor shall ENVIROLOGIC have any responsibility for the failure of any other contractor, to furnish and/or perform work in accordance with any Documents (as defined in Section 9.1) or any other documents, plans, or specifications applicable thereto.
- 4.9 ENVIROLOGIC shall take reasonable precautions to prevent or minimize damage to property. CLIENT acknowledges that certain damage may be caused by ENVIROLOGIC vehicles and equipment being on site and will hold ENVIROLOGIC harmless for damages. If ENVIROLOGIC or any person for which it is responsible under this Agreement should cause any damage to property, ENVIROLOGIC shall repair the damaged property to a condition equal to or better than the original condition and shall be considered reimbursable expenses under Section 3 of this Agreement. After completion of the Services under any Work Plan, ENVIROLOGIC shall leave all affected property in a clean and safe condition.
- 4.10 All communications by ENVIROLOGIC with any CLIENT of CLIENT, or with regulatory authorities, or property owners shall be through CLIENT or with the explicit knowledge of and authority granted by the CLIENT Representative.
- 4.11 Except as otherwise expressly provided in writing, ENVIROLOGIC, and not CLIENT, shall be responsible for ENVIROLOGIC's means, methods, techniques, sequences, or procedures in providing the Services or ENVIROLOGIC's safety precautions and programs
- 4.12 Any hazardous or toxic wastes, pollutants, contaminants or other waste materials encountered by or associated with services provided by ENVIROLOGIC on this project shall at no time be or become the property of ENVIROLOGIC. Arrangements for the treatment, storage, transport or disposal of any waste materials, which may be made by ENVIROLOGIC, shall be construed as being made solely and exclusively on CLIENT 's behalf and CLIENT shall indemnify, defend and hold ENVIROLOGIC harmless from and against any and all liability which arises out of the treatment, storage, transport or disposal of any waste materials. It is agreed and understood that any manifests or other forms required for the disposal of hazardous waste will be properly completed and signed by the CLIENT or a duly authorized representative.

Section 5: CLIENT's Obligations

- 5.1 CLIENT shall assist ENVIROLOGIC, as reasonably required, in securing such information ENVIROLOGIC deems necessary for providing Services in connection with any Work Plan under this Agreement. Such cooperation shall include providing access to the property, and such surveys and other records concerning subject matter of the project, which are available, and communications with regulatory agencies related to the project. CLIENT shall provide ENVIROLOGIC with all information required to enable ENVIROLOGIC to perform its service, including information on any Hazardous Materials that it knows or suspects may be located at, on or under the Property, in writing. CLIENT does not represent or warrant that any information in its possession or known to it from time to time is complete, and expressly disclaims any warranty as to its accuracy. Therefore, ENVIROLOGIC shall not be liable for any incorrect advice, judgment, recommendation, finding, decision or conduct based upon any inaccurate or incomplete information supplied or withheld by CLIENT, or errors or incorrect statements of governmental agencies or third parties relied on by ENVIROLOGIC. Finally, it is ENVIROLOGIC's obligation to have marked by appropriate utility companies the location of all public underground utilities or improvements. CLIENT agrees to hold ENVIROLOGIC harmless from and against any liability or damages related to damaged underground improvements or utilities, except caused by the negligent acts of ENVIROLOGIC. CLIENT acknowledges that in the event that any subsurface investigation is required under the proposal that it is inevitable that some destruction to the property shall occur. Repair of said concrete and/or surface structures to its same or similar condition, is included as part of each Work Plan.
- 5.2 CLIENT shall be responsible to arrange for access to property owned by third parties, as required for ENVIROLOGIC to provide the Services under any Work Plan.
- 5.3 CLIENT shall promptly notify ENVIROLOGIC whenever CLIENT becomes aware of any development that materially affects the scope or timing of ENVIROLOGIC's performance of Services under any Work Plan or any defect in, or nonconformance of, any Services provided under any Work Plan.
- 5.4 CLIENT shall appoint a "CLIENT Representative" to coordinate provision of the Services under any Work Plan with ENVIROLOGIC or ENVIROLOGIC's Representative. The CLIENT Representative shall be authorized to act on CLIENT's behalf and to bind CLIENT and shall be available at reasonable times during the term of this Agreement to coordinate provision of the Services under any Work Plan, answer ENVIROLOGIC's questions, and respond to ENVIROLOGIC's problems or complaints. CLIENT reserves the right to change the CLIENT Representative upon written notice to ENVIROLOGIC. The CLIENT Representative with respect to a Work Plan shall be provided to ENVIROLOGIC.

Section 6: Termination

- 6.1 Either party shall have the right to terminate this Agreement or a Work Plan in the event of a material breach by the other party that is not corrected within ten (10) days after written notice thereof. CLIENT's failure to pay ENVIROLOGIC's invoices within the time prescribed hereunder shall be deemed a material breach.
- 6.2 CLIENT shall be entitled to terminate this Agreement with or without cause, upon ten (10) days advance written notice to ENVIROLOGIC, or upon five (5) days written notice to ENVIROLOGIC in the event MDEQ or other agency terminates the CLIENT Contract. If so requested by CLIENT, ENVIROLOGIC shall cease performing Services under a Work Plan as soon as practical after receipt of CLIENT's notice of termination. Except as provided above, both parties shall continue to perform their respective obligations during the period prior to termination.
- 6.3 ENVIROLOGIC shall be entitled to terminate this Agreement or a Work Plan, with or without cause, upon thirty (30) days advance written notice to CLIENT. If so requested by CLIENT, ENVIROLOGIC shall cease performing Services under a Work Plan as soon as practical after CLIENT's receipt of ENVIROLOGIC's notice of termination. Except as provided above, both parties shall continue to perform their respective obligations during the period prior to termination.
- 6.4 Termination pursuant to this Section 6 shall not release CLIENT from its obligation to pay for Services provided or expenses incurred through the date of termination and ENVIROLOGIC's reasonable time and expenses involved in the termination or its disengagement.

Termination shall not release ENVIROLOGIC or CLIENT from its obligations under Section 8 of this Agreement.

Section 7: Insurance

7.1 During the term of this Agreement, ENVIROLOGIC shall at a minimum procure and maintain the types of insurance and policy limits set forth in Section 7.2. ENVIROLOGIC shall provide CLIENT with evidence of such insurance coverage upon request.

7.2 The insurance coverages and policy limits required by Section 7.1 are as follows:

- a. Worker's Compensation: Statutory
- b. Employer's Liability: \$500,000 Each Accident
\$500,000 Disease (Policy Limit)
\$500,000 Disease (Employee Limit)
- c. Comprehensive General Liability: \$1,000,000 Each Occurrence
\$1,000,000 Aggregate
- d. Automobile Liability: \$1,000,000 Combined single limit
Bodily injury and property damage
- e. Professional Liability/Contractor Pollution: \$1,000,000 Each Claim
(As long as available \$1,000,000 Annual Aggregate
under reasonable terms, conditions, and cost)

With respect to only such loss, damage, injury, or liability as is covered under the policies of insurance and policy limits identified above, ENVIROLOGIC agrees to save CLIENT harmless from and against loss, damage, injury, or liability arising directly from the negligent acts or omissions of ENVIROLOGIC employees, agents, and subcontractors, and their employees and agents. If CLIENT requires higher insurance limits, additional coverage's, or performance or payment bonding, ENVIROLOGIC will endeavor to obtain such coverage, at CLIENT 's expense. It is the understanding and agreement of the parties, however, that ENVIROLOGIC is unable to save CLIENT harmless from and against any loss, damage, injury, or liability arising from any cause, beyond the amount and coverage listed in this section. In addition, ENVIROLOGIC shall be included as an additional and intended beneficiary under any hold harmless agreements against third-party suits between CLIENT and owner or any other third party, including without limitation any other contractor, subcontractor, or supplier who may perform "Services" or provide material in connection with any study or report or design prepared by ENVIROLOGIC.

In no event shall ENVIROLOGIC be responsible for any incidental, indirect, special, punitive, impact, consequential damages (including but not limited to loss of profits) or cost of defense incurred by CLIENT or any third party, except as otherwise provided herein.

All claims, including claims for indemnification, whether based upon contract, tort, breach of warranty, professional negligence, or otherwise, shall be deemed waived unless the claim is made within the time required under insurance coverage provided, by ENVIROLOGIC. Non-insured claims must be made within one (1) year after completion of that work or event giving rise to the claim.

Section 8: Liability and Indemnification

- 8.1 ENVIROLOGIC shall indemnify and hold harmless CLIENT and its officers, directors, partners, employees, and agents from and against any and all claims, costs, losses, and damages for death, personal injury, or damage to property (including, but not limited to, fees and charge of attorneys and other professionals and court or arbitration and other dispute resolution costs) to the comparative extent the same have been proximately caused by the negligent acts or omissions or willful misconduct of ENVIROLOGIC or ENVIROLOGIC's officers, directors, partners, employees, agents, or subcontractors in the performance and furnishing of Services under this Agreement.
- 8.2 CLIENT shall indemnify and hold harmless ENVIROLOGIC and ENVIROLOGIC's officers, directors, partners, employees, agents, and subcontractors from and against any and all claims, costs, losses, and damages for death, personal injury, or damage to property (including, but not limited to, fees and charges of attorneys and other professionals and court or arbitration or other dispute resolution costs) to the comparative extent the same have been proximately caused by the negligent acts or omissions or willful misconduct of CLIENT or CLIENT's officers, directors, partners, employees, agents, or CLIENT's other advisors or arising out of, or related in any way to ENVIROLOGIC's presence on the subject property or the presence of hazardous substances or contamination on, at, from, or under the property.

Section 9: Ownership of Work Products

- 9.1 As between CLIENT and ENVIROLOGIC, all documents, including without limitation, materials, drawings, designs, data, and records developed or produced or obtained in connection with the Services ("Documents") for a Work Plan, are the property of CLIENT and, if requested by CLIENT in writing, ENVIROLOGIC agrees to deliver the Documents to CLIENT at the termination of the Work Plan.

- 9.2 The foregoing notwithstanding, ENVIROLOGIC shall be entitled to retain for its files a copy of all Documents and all other information related thereto, including any information or material furnished to ENVIROLOGIC by CLIENT or any third parties.
- 9.3 CLIENT acknowledges that the Documents will be developed or produced for a specific purpose or purposes. CLIENT agrees not to use the documents for purposes other than the original purpose or purposes for which the Documents were intended. ENVIROLOGIC shall have no responsibility with respect to CLIENT's use of any of the Documents or the information contained therein other than as specifically contemplated by this Agreement. Notwithstanding any contrary provision of Article 8, CLIENT shall defend, indemnify, and hold ENVIROLOGIC harmless with respect to any claims asserted by any third party (or parties) and related damages, losses, and expenses (including, but not limited to, fees and charges of attorneys and other professionals and court or arbitration or other dispute resolution costs) to the extent that the same are caused by any use of any such Documents or information other than as specifically contemplated by this Agreement. CLIENT shall reimburse ENVIROLOGIC for all expenses incurred to successfully enforce the provisions of this Section 9.3 if CLIENT or CLIENT's insurer refuses to defend, indemnify, or hold ENVIROLOGIC harmless as provided in this Section 9.3.
- 9.4 As between CLIENT and ENVIROLOGIC, all soil borings, wells, or other data collection or monitoring devices placed by ENVIROLOGIC or its subcontractors shall be the responsibility of CLIENT, and ENVIROLOGIC shall not be responsible for maintaining the wells or other monitoring devices nor for abandoning the wells or other devices when they are no longer needed, unless specifically included in the Scope of Services outlined in a Work Plan.

Section 10: Confidentiality

- 10.1 If requested by CLIENT, the Documents and information contained therein relative to the Services under a Work Plan ("CLIENT Information") shall be maintained by ENVIROLOGIC in confidence and shall not be disclosed to any person or entity for any reason except as necessary to provide the Services under the Work Plan or as provided in Section 10.2. The limitations contained in this Section 10 shall not apply to:
- a. Information in the public domain at the time of disclosure;
 - b. Information which becomes part of the public domain after disclosure through no fault of ENVIROLOGIC;
 - c. Information known by ENVIROLOGIC prior to the date of this Agreement; or
 - d. Information supplied to ENVIROLOGIC, other than in connection with this Agreement, by a third party with the right to disclose the same without breaching any confidentiality obligation.
- 10.2 ENVIROLOGIC shall be entitled to disclose the Documents or CLIENT Information to governmental authorities to the extent ENVIROLOGIC reasonably believes it has a legal obligation to make such disclosures. If ENVIROLOGIC believes that any such disclosure is required by law, it shall provide advance notice to CLIENT to provide CLIENT with a reasonable opportunity to attempt to obtain an injunction or other protective order preventing such disclosures.

Section 11: Force Majeure

Notwithstanding any other provision of this Agreement, ENVIROLOGIC shall not be in breach of this Agreement nor shall it be liable to CLIENT for any losses or damages of any type, including, without limitation, consequential or incidental damages or damages for lost profits, arising from delays or changes in the Services due to any act or neglect of CLIENT or its employees, or any fire, labor disputes, unusual delays in transportation, flood or other adverse weather conditions not reasonably foreseeable, unavoidable casualties, or any other causes beyond ENVIROLOGIC's reasonable control.

Section 12: Nondiscrimination

ENVIROLOGIC shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, or national origin.

Section 13: Notices

All notices, requests, demands, and other communications that are permitted or required by this Agreement shall be given to the party's Representative appointed in accordance with this Agreement. If any such notice, request, demand, or other communication is required to be in writing, it shall be addressed to the other party's Representative appointed in accordance with this Agreement. If delivered personally, it shall be deemed to have been duly given on the date of delivery. If delivered by mail, the same shall be delivered, postage prepaid, to the address set forth below or to such other address as such party shall have directed by written notice. In the case of notice given by mail, such notice shall be deemed given three (3) business days after mailing.

To CLIENT, at: Marine City
303 South Water Street
Marine City, Michigan 48309

To ENVIROLOGIC, at: Envirologic Technologies, Inc.
2960 Interstate Parkway
Kalamazoo, Michigan 49048

Section 14: Assignment

Neither ENVIROLOGIC nor CLIENT shall be permitted to assign or transfer in any manner, this Agreement, or any portion hereof, or any of the rights or obligations hereunder, without the written consent of the other party, and any such attempt to assign or transfer shall be void and of no effect.

Section 15: Governing Law

This Agreement and all related documents shall be governed, enforced, and construed in accordance with the laws of the State of Michigan.

Section 16: Miscellaneous

- 16.1 Headings and captions used in this Agreement are for convenience only and shall not affect the meaning or interpretation of this Agreement, or any provision hereof.
- 16.2 This Agreement, including any Attachments or exhibits hereto, constitutes the entire and exclusive agreement of the parties and supersedes any prior agreements whether oral or written, concerning the subject matter hereof.
- 16.3 ENVIROLOGIC agrees that it is providing services under this Agreement as an independent contractor, and individuals employed or engaged by ENVIROLOGIC shall not be considered employees of CLIENT for any purpose.
- 16.4 No waiver by ENVIROLOGIC or CLIENT of any condition or breach of any term, covenant, representation, or warranty contained in this Agreement or any document referred to herein shall, whether by conduct or otherwise, be construed as a waiver or release of any other term, covenant, condition, or warranty.
- 16.5 This Agreement may be amended only in a written agreement signed by ENVIROLOGIC and CLIENT.
- 16.6 Except as otherwise explicitly set forth in Section 8, nothing in or under this Agreement shall be construed to give any rights or benefits of this Agreement to anyone other than CLIENT or ENVIROLOGIC, and all duties and responsibilities undertaken pursuant to this Agreement shall be for the sole and exclusive benefit of CLIENT and ENVIROLOGIC and not for the benefit of any other party.
- 16.7 The invalidity or partial invalidity of any portion of this Agreement shall not invalidate the remainder thereof, and the remainder shall be construed as if the invalidated portion shall have never been part of this Agreement.

ENVIROLOGIC TECHNOLOGIES, INC.:

MARINE CITY:

By Jeffrey C. Hawkins

Its President

Date: _____

By Elaine Leven

Its City Manager

Date: _____

2016 SERVICES COMPENSATION SCHEDULE

Professional Service Rates

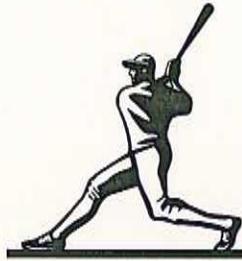
Position	Charge Rate
Principal	\$120.00-150.00/hour
Senior Project Manager	\$110.00-130.00/hour
Project Manager	\$105.00-120.00/hour
Project Scientist	\$65.00-95.00/hour
Drilling Manager	\$65.00-95.00/hour
Field Scientist/Geologist	\$65.00-90.00/hour
Field Technician	\$60.00-80.00/hour
CAD Designer	\$80.00-100.00/hour
Technical Editor	\$50.00/hour

RATES ARE SUBJECT TO CHANGE WITHOUT NOTICE

MISCELLANEOUS SERVICES AND EQUIPMENT

Service/Equipment	Rate
Photocopies	\$ 0.10/copy
Mileage	\$ 0.48/mile
Prints	At cost +15% per S.F.
CAD Equipment	\$ 35.00/hour
Subcontractor Expenses	cost +15%
Field Truck	\$ 75.00/day
Field Trailer	\$ 100.00/day
Geoprobe ^(TM) /Drilling	Quote
Organic Vapor Analyzer (HNU, OVA)	\$ 75.00/day
Decontamination Equipment	\$ 85.00/day
Bladder and Development Pump Well Sampling System	\$ 100.00/day
pH/Conductivity Meter	\$ 50.00/day
Survey Equipment	\$ 35.00/day
Soil Gas Sampling Equipment	Quote
Laboratory Analysis	cost +15%
Generator	\$ 50.00/day
Expedite Service Rate	1.5 times

11-E



Marine City Little League

March 28, 2016

Marine City Planning Commission

Marine City Little League is requesting field improvements at King Road Park. All improvements will be done at the expense of MC Little league. The league is asking for permission to make improvements.

The improvements will allow all ages groups in our league to utilize the fields. Our program is growing and these field improvements will directly benefit our Marine City players.

Please see attached drawings. The biggest improvement is to the baseball field area that has the ice rink adjacent to it. I have enclosed an existing site plan that outlines the dimensions of this area. The dotted areas reflect the berms. The league is requesting that Plan "A" be approved excluding the relocation of the west berm. A portion of the middle berm would be relocated per drawing. The new berms would be mowable and match the existing berms. A backstop and side fence will be installed behind the field with (2) dugouts per plan. The field will be widened by 10' behind the bases.

Please see enclosed Plan "B". If the board is not in favor of Plan "A" we would like to offer Plan "B" excluding the relocation of the west berm. A 4'-6' fence would be installed in the outfield per plan. The existing middle berm would not be moved. A backstop and side fence will be installed behind the field with (2) dugouts per plan. The field will be widened by 10' behind the bases. This drawing reflects our plan "B" due to the cost of this project.

Please see "proposed scoreboard" drawing. The league would like to install (3) scoreboards in the park. The size will be comparable to the score board at the Ward street field. The necessary permits will be pulled and all other cost will be assumed by MC Little League.

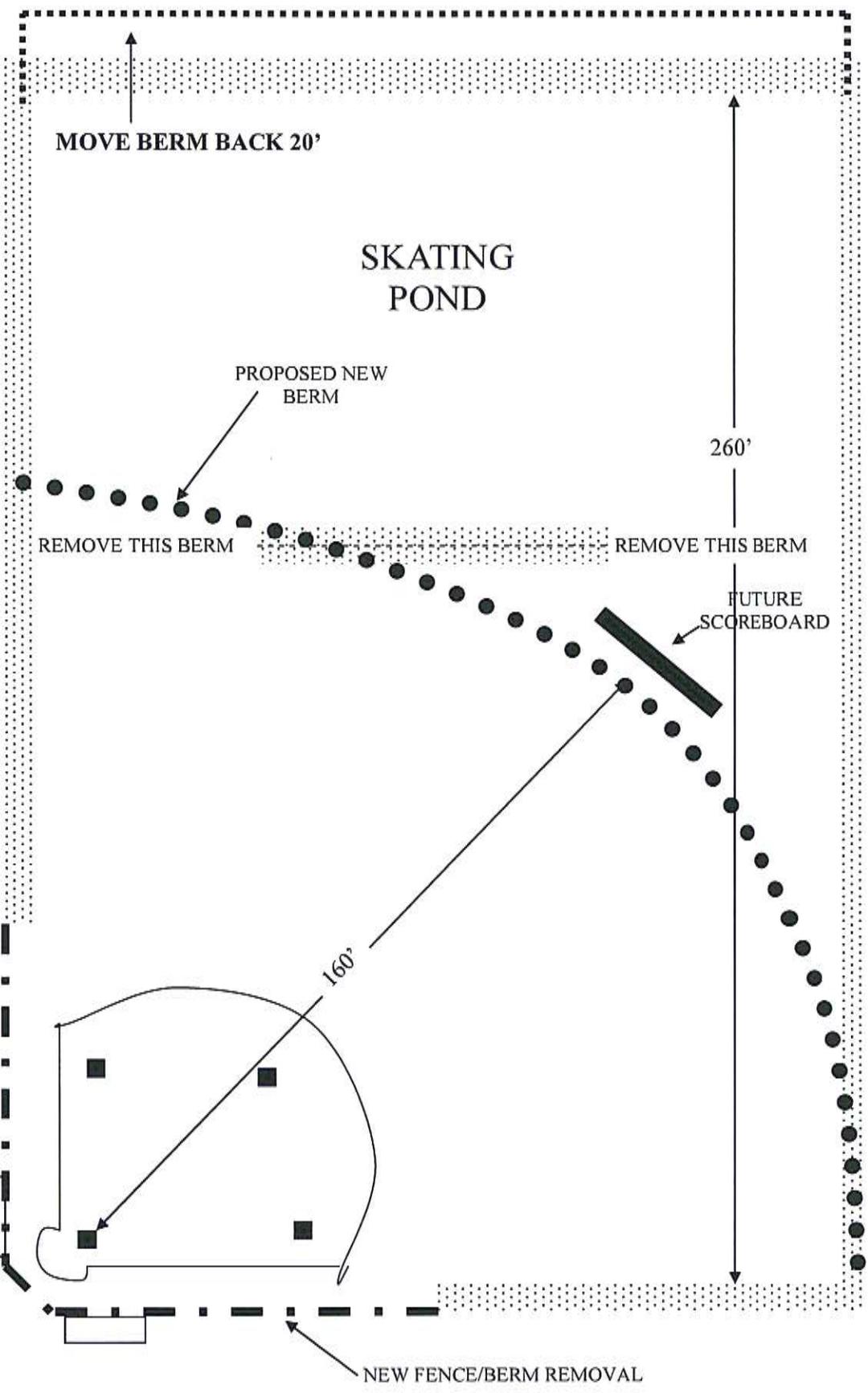
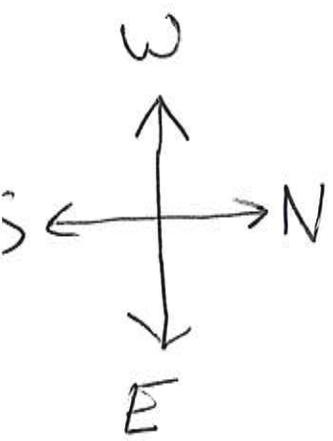
Marine City Little League is requesting your support for these field improvements. I will be at the meeting on April 11 to present to the board

Cordially

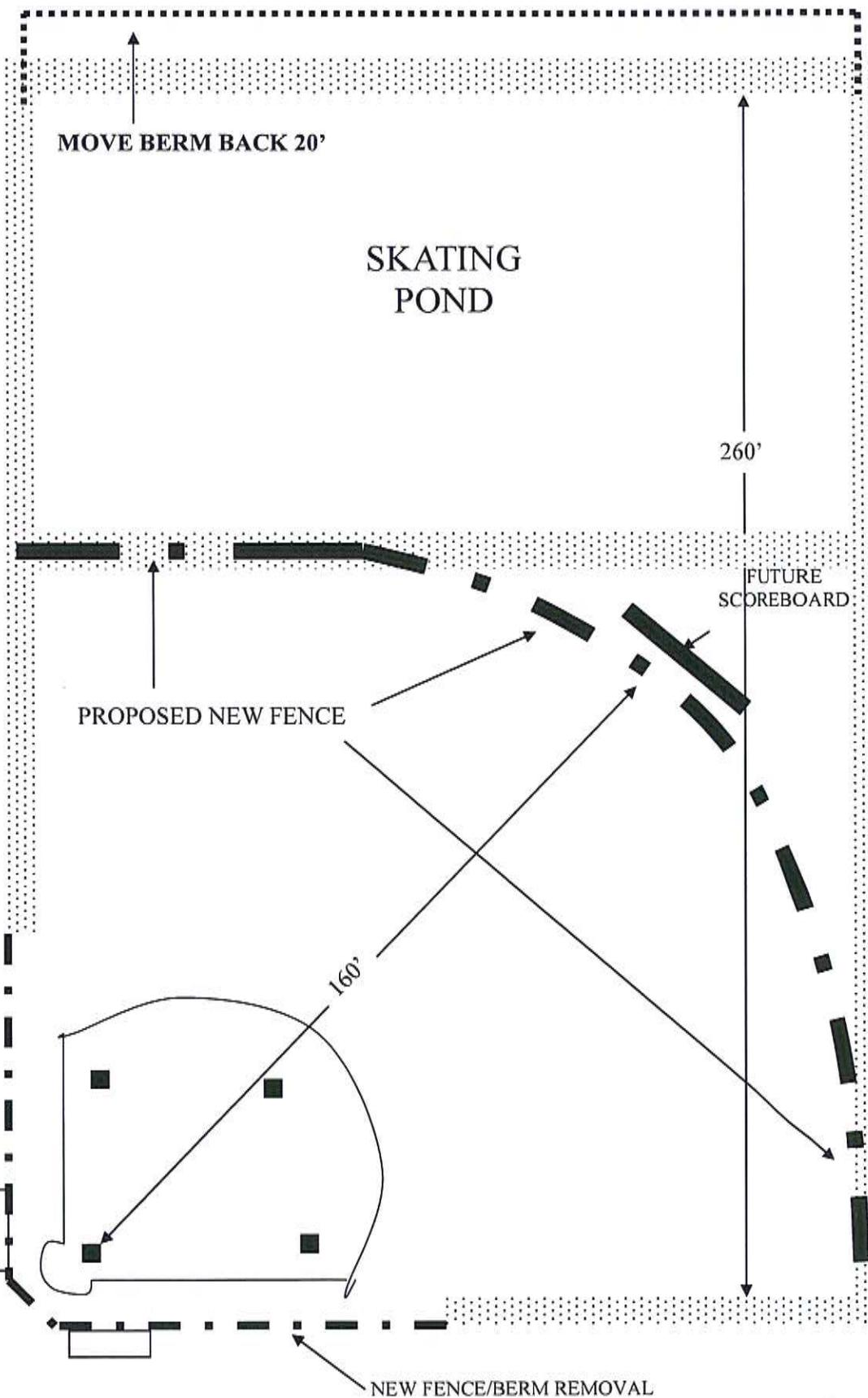
A handwritten signature in black ink, appearing to read "Chris Simons", written over a horizontal line.

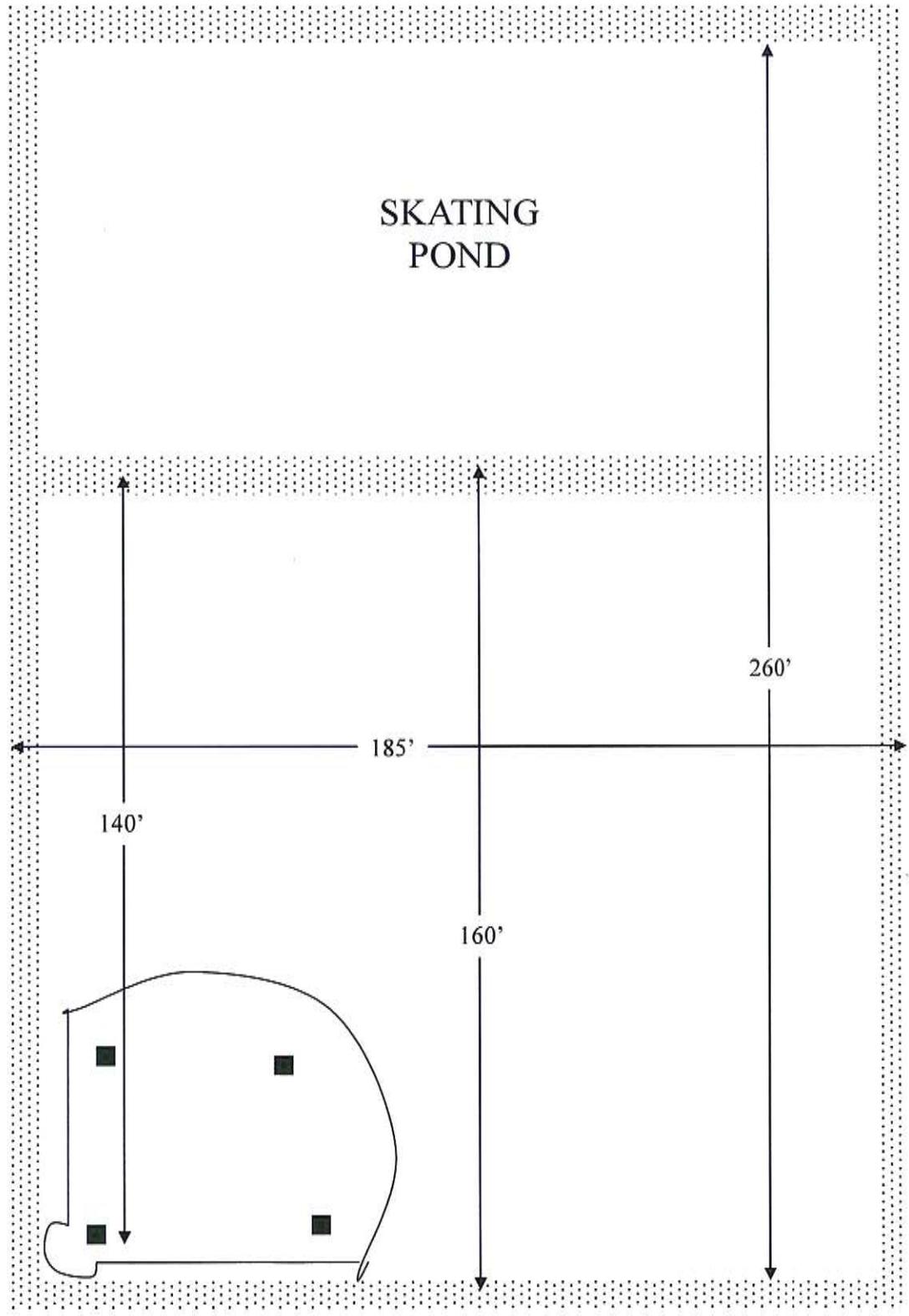
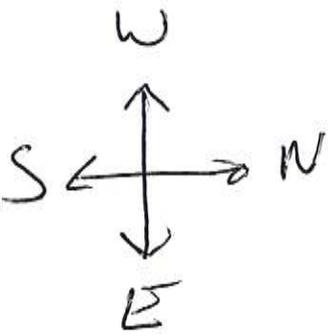
Christopher Simons
President

Plan "A"



Plan "B"



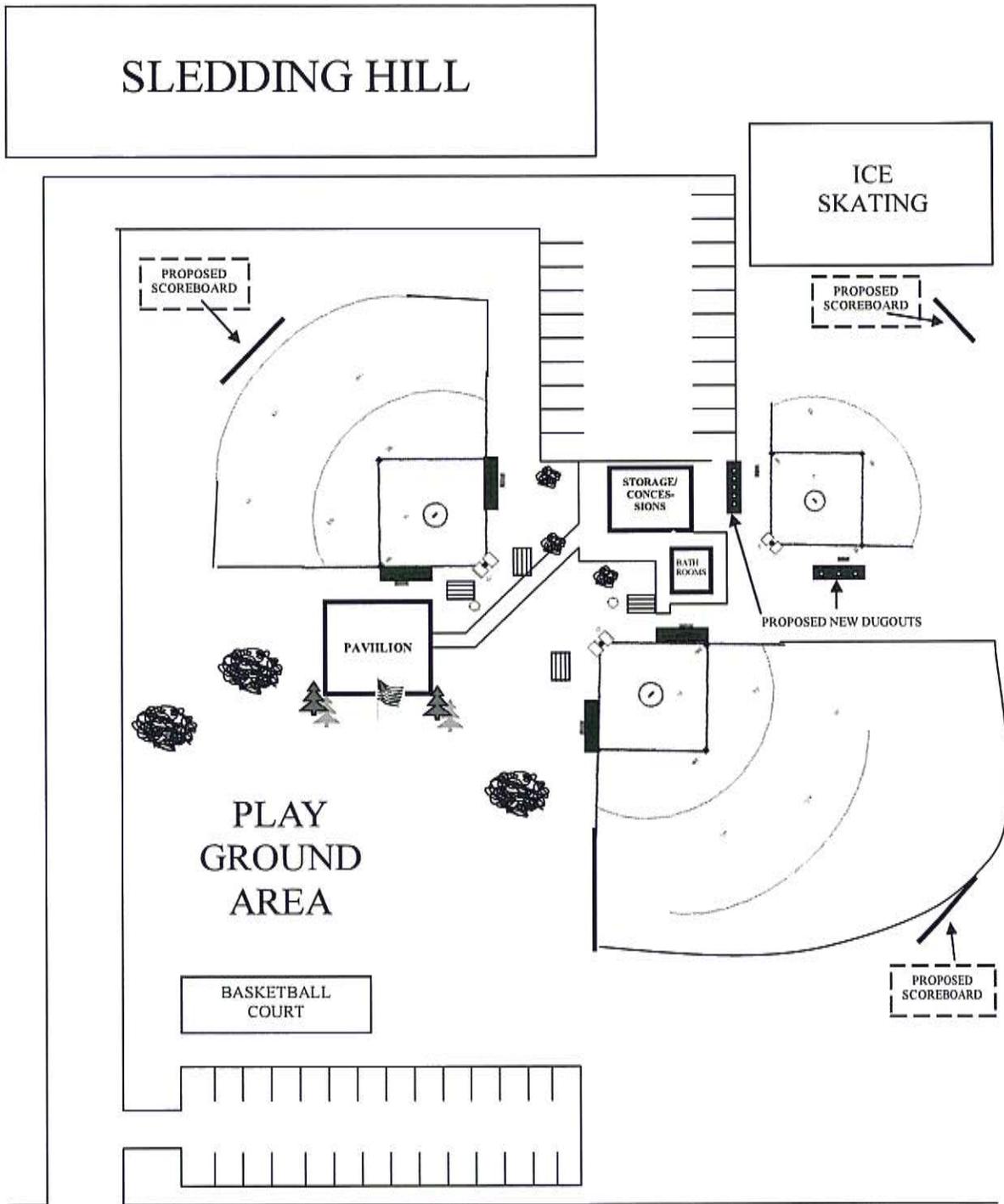


CONCESSIONS
&
STORAGE

BATH
ROOMS

Existing site plan "1"

KING RD PARK



"Proposed Scoreboards"



CITY OF MARINE CITY

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-8846 • Fax (810) 765-4010

TO: Marine City Commission
FROM: Michael Itrich, DPW Superintendent
SUBJECT: Salt Purchase
DATE: March 28, 2016

Dear Board Members,

I am asking you to waive the competitive bidding for the 2016 – 2017 salt order. I will be going thru Mi – Deal just like in years past. At this time, there is no price per ton. Once the State has received all orders, they bid it out for the best prices.

Respectfully,

A handwritten signature in cursive script that reads "Michael Itrich".

Michael Itrich
D.P.W. Superintendent

17	St. Clair	ALGONAC, CITY OF	453 State Street	Algonac	MI	48001	810-794-3281	350	\$48.86
18	St. Clair	ST. CLAIR, CITY OF	505 Palmer	St. Clair	MI	48079	(810) 329-7876	600	\$48.86
19	St. Clair	PORT HURON AREA SCHOOL DISTRICT	4035 Dove Rd	Port Huron	MI	48060	(810) 984-3101	100	\$48.86
20	St. Clair	YALE PUBLIC SCHOOLS	198 School Drive	Yale	MI	48097	(810) 387-3231	50	\$48.86
21	St. Clair	MARINE CITY, CITY OF	514 S. Parker St.	Marine City	MI	48039	(810) 765-8846	400	\$48.86
22	St. Clair	PORT HURON HOUSING COMMISSION	2529 Manuel	Port Huron	MI	48060	(810) 984-3173	150	\$48.86
23	St. Clair	ST. CLAIR COUNTY ROAD COMMISSION	212 Matteson Street	Capac	MI	48014		600	\$48.86
24	St. Clair	ST. CLAIR COUNTY ROAD COMMISSION	8791 Avoca Road	Avoca	MI	48006		450	\$48.86
25	St. Clair	ST. CLAIR COUNTY ROAD COMMISSION	21 Airport Drive	St. Clair	MI	48079		2000	\$48.86
26	St. Clair	ST. CLAIR COUNTY ROAD COMMISSION	500 Metropolis	Marine City	MI	48039		1300	\$48.86

39500

Last years prices per ton.

**Addendum to Professional Services Agreement
March 2016**

**Scope of Work:
MARINE CITY MASTER PLAN UPDATE
COMMUNITY VISIONING COMPONENT**

SCOPE OF SERVICES

The professional planning staff of the St. Clair County Metropolitan Planning Commission (MPC) will facilitate a public visioning process to inform the update of the Marine City Master Plan. Services to include:

- Local Leadership Survey and Analysis
- Community Visioning Meeting and Analysis (Prep/Facilitation)
- Development/Validation of Community Vision Statement/Goals/Objectives
- Finalizing Community Vision and Goals/Objectives Chapter
- Summary update to Marine City Planning Commission

Project Duration: 3 months (1 month for survey, 1 month for meeting prep and advertising, 1 month for visioning meeting and final deliverables).

PROJECT OUTCOMES

Services will result in an updated goals and objectives chapter for the Marine City Master Plan based on citizen input and grounded in professional planning analysis. The outcomes of this activity will include:

- A local leadership survey (input from key stakeholders sitting on city boards and commissions).
- A community visioning event that presents trends and background information to attendees and runs them through a series of small group discussions to generate ideas and suggestions for the future of the city.
- An updated community vision statement.
- An updated set of planning goals and objectives for the master plan document.

DELIVERABLES

At the conclusion of the project, the MPC will provide the Marine City Planning Commission with the following deliverables:

- A CD containing all digital files associated with the community visioning component (i.e. all presentations, survey results, draft documents for integration into the plan).

COST OF SERVICES

Total Project Cost: **NOT TO EXCEED \$2,500**

**Professional Services Agreement
St. Clair County
Metropolitan Planning Commission**

The Agreement between the City of Marine City (“Client”), 303 S. Water Street, Marine City, Michigan 48039, and the St. Clair County Metropolitan Planning Commission, 200 Grand River Avenue, Suite 202, Port Huron, Michigan 48060, (810) 989-6950, is effective as of March ____, 2016. The parties agree as follows:

For the purposes of this agreement, as it applies to each work order, the term “Contractor” shall mean St. Clair County Metropolitan Planning Commission. The applicable work order shall clearly identify the legal name of both parties accepting the work order.

ARTICLE I – Work Orders

The scope of services (“Services”), the time schedule and the charges are to be set forth in a written work order to this Agreement. The terms and conditions of this Agreement shall apply to each work order, except to the extent expressly modified by the work order. Where charges are “not to exceed” a specified sum, St. Clair County Metropolitan Planning Commission shall notify client before such sum is exceeded and shall not continue to provide the services beyond such sum unless client authorizes an increase in the sum. If a “not to exceed” sum is broken down into budgets for specific tasks, the task budget may be exceeded without client authorization as long as the total sum is not exceeded. Changes in conditions, including changes in laws or regulations occurring after the budget is established or other circumstances beyond St. Clair County Metropolitan Planning Commission’s control shall be a basis for equitable adjustments in the budget and schedule.

ARTICLE II – Payment

Unless otherwise stated in a work order, payment shall be on a time and materials basis under the schedule of fees and charges in effect when the services are performed. Client shall pay undisputed portions of each progress invoice within thirty (30) days current basis; St. Clair County Metropolitan Planning Commission may suspend further performance until payments are current. Client shall notify St. Clair County Metropolitan Planning Commission of any disputed amount within fifteen (15) days from date of the invoice, give reasons for the objection, and promptly pay the undisputed amount. Client shall pay an additional charge of one and one-half percent (1.5%) per month or the maximum percentage allowed by law, whichever is the lesser, for any past due amount. In the event of a legal action for invoice amounts not paid, attorney fees, court cost, and other related expenses shall be paid to the prevailing party.

ARTICLE III – Professional Responsibility

St. Clair County Metropolitan Planning Commission is obligated to comply with applicable standards of professional care in the performance of the services.

ARTICLE IV – Indemnification

St. Clair County Metropolitan Planning Commission agrees to hold harmless and indemnify the City, its officials, agents and employees from any and all liability to the extent arising out of the negligent acts, errors or omissions of St. Clair County Metropolitan Planning Commission, its

employees, sub-consultants or any other parties for whom they are legally responsible, in connection with the performance of the services in this Agreement.

ARTICLE V – Insurance

St. Clair County Metropolitan Planning Commission agrees to maintain during the performance of the Services: (1) statutory Workers' Compensation coverage; (2) Employer's Liability; (3) General Liability, and (4) Automobile Liability insurance coverage.

ARTICLE VI – Client Responsibility

Client shall: (1) provide St. Clair County Metropolitan Planning Commission, in writing, all information relating to Client's known requirements for the project; (2) give St. Clair County Metropolitan Planning Commission prompt written notice of any suspected deficiency in the Services; and (3) with reasonable promptness, provide required approvals and decisions. In the event that St. Clair County Metropolitan Planning Commission is requested by Client or is required by subpoena to produce documents or give testimony in any action or proceeding to which Client is a party and St. Clair County Planning Commission is not a party, Client shall pay St. Clair County Planning Commission for any time and expenses required in connection therewith, including reasonable attorney fees.

ARTICLE VII – Documents

Provided that St. Clair County Metropolitan Planning Commission has been paid for the services, Client shall have the right of ownership of the documents, maps, photographs, drawings and specifications resulting from St. Clair County Metropolitan Planning Commission efforts on the project. Reuse of any such materials by Client on any extension of this project or any other project without the written authorization of St. Clair County Metropolitan Planning Commission shall be at Client's sole risk. St. Clair County Metropolitan Planning Commission shall have the right to use and retain copies of all such materials arising from its services.

ARTICLE VIII – Termination

Either party may terminate all or any portion of the services for convenience, at its option, by sending a written notice to the other party at least thirty (30) days prior to the effective termination date.

Either party can terminate this Agreement or a work order for cause if the other commits a material, uncured breach of this Agreement. Termination for cause shall be effective thirty (30) days after receipt of a Notice of Termination, unless a later date is specified in the notice. The Notice of Termination for cause shall contain specific reasons for termination and both parties shall cooperate in good faith to cure the causes for termination started in the notice. Termination shall not be effective if reasonable action to cure the breach has been taken before the effective date of the termination. Client shall pay St. Clair County Metropolitan Planning Commission upon invoice for Services performed and charges incurred prior to termination, plus reasonable termination charges. In the event of termination for cause, the parties shall have their remedies at law as to any other rights and obligations between them, subject to the other terms and conditions of this Agreement.

ARTICLE IX – Assignments

Neither party to this Agreement shall assign its duties and obligations hereunder without the prior written consent of the other party.

ARTICLE X – Key Employees

Key staff for St. Clair County Metropolitan Planning Commission are designated as follows:

- David Struck, Planning Director
- Geoff Donaldson, Senior Planner
- Lindsay Wallace, Senior Planner
- Kara Schrader, Planner II
- Lori Eschenburg, Planner II
- Peter Klomparens, Planner II
- Penny Guyette, Account Clerk II

ARTICLE XI – Venue

In the event of any dispute between the parties to this Agreement, the venue for dispute resolution shall be the St. Clair County Courts having jurisdiction over the parties.

ARTICLE XII – Integrated Writing and Enforceability

This Agreement constitutes the final and complete repository of the agreements between Client and St. Clair County Metropolitan Planning Commission relating to services and supersedes all prior communication, representations, or agreements, whether oral or written. Modifications of this Agreement shall not be binding unless made in writing and signed by an Authorized Representative of each party. The provisions of this Agreement shall be enforced to the fullest extent permitted by law. If any provision of this Agreement is found to be invalid or unenforceable, the provision shall be construed and applied in a way that comes as close as possible to expressing the intention of the parties with regard to the provisions and that save the validity and enforceability of the provision.

THE PARTIES ACKNOWLEDGE that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to be bound accordingly.

CLIENT – CITY OF MARINE CITY

**METROPOLITAN PLANNING
COMMISSION**

Date: _____

Date: _____



M A R I N E C I T Y

To: City Commission
From: Elaine Leven, City Manager
Date: April 1, 2016
Re: Professional Service Contracts

Attached is a list of current professional service contracts for Marine City, along with their expiration dates. These are contracts for services that could be bid out for proposals or qualifications. Please note that this is a comprehensive list, though may not be all inclusive. Some of the services have been long standing agreements and no formal contract was signed. Periodic review should be conducted to ensure we are getting the best price and adequate service. Following is a summary of these services for your consideration.

Cleaning: We do not have a contract for service. Each cleaning is \$50.00. We have a log sheet for them to verify the dates and duties accomplished for each cleaning.

Attorney: We have been with the current attorney firm since 1979. There is no contract and periodic increases in fees have been approved by City Commission.

Engineering/Planning: We work with Wade Trim when we require non-development engineering and planning review for submittals to the Planning Commission and Zoning Board of Appeals. We have no contract and they periodically update their fees. Costs are passed on to the applicant. For master plans and development reviews we have worked with the County on a project oriented contract or cost basis.

Water Monitoring: We have contracted with ECT since approximately 2007. This is a small scope contract and provides the city with third party maintenance of the water monitoring equipment. The base cost is \$5,400 a year for 3 years, with additional services available at a total three year cost not to exceed \$28,000 without written authorization.

Grant Services: This service dates back to 2008 between the City and Strategic Federal Affairs, now Strategic Communication Solutions. The cost has been maintained at \$5,000 per month. The contract is paid for with TIFA funds and expires next month. They have requested a bid specification to review, which would be subject to Commission approval.

Community Television: Our current contract is with CTV and expires in June. They record City Commission meetings and make them available on their website. The contract was recently reduced to half the cost, equating to about \$30,000 a year.

Investment Consultant: The contract for consulting and investment services is with Frederick Miller, currently employed by Raymond James. He works primarily with the Pension Board. The contract took effect in 1996 while he was employed with PaineWebber. He is paid on commission.

Assessing: We utilize the County for our assessing services. We are currently operating on a month to month contract through the end of the year at the cost of \$2,952.08 per month. The County is working on training staff to maintain the required level of service in the future.

Water Tank Maintenance: This is an ongoing contract with an annual out clause. The contract dates back to 2011 following an inspection report in 2009 detailing needed service. The first five years were at the contracted price of \$69,566 per year, and starting the sixth year the price drops to \$31,234 per year, subject to an adjustment every third year. Written notice to terminate is due 90 days prior to contract renewal each year.

IT Services: This contract was signed in 2014. The contract is for basic server and workstation support at \$1,550 per month. SYO has been providing this service since 2011. The contract may be terminated by either party with 90 days written notice.

Ambulance Service: We recently entered into an exclusive agreement with Tri-Hospital EMS. This is a no cost contract for the city. It is automatically renewable for four year terms, and subject to 180 days written notice of cancellation.

Waste Hauler: The current waste disposal and collection agreement with Emterra went into effect in 2014. There are contractual increases in cost each year. There is also a provision for credits or surcharges based upon gasoline prices.

Auditing: We recently renewed the contract with McBride Manley for 3 years. They have maintained their most current pricing for the term of the contract.

Water and Wastewater Treatment Plant Operations: Tetra Tech has been providing operation and maintenance services for the plants since 2009. We are on our second five year contract with them. Either party may terminate services with 7 days written notice.

Sludge Hauling: The contract with Synagro was recently reviewed and renewed. They haul the biosolids from the Waste Water Treatment Plant to a predetermined site for disposal. The contract also includes required sample testing. There are incremental increases in cost each year.

Fire Protection: This is an Intergovernmental Agreement between Marine City, East China, China, and Cottrellville. The terms of the agreement with the Marine City Area Fire Authority, which was formed in 2010, extend to 2035. Their budget is due to member communities by April 1st each year for consideration. Allocation of the costs are spread based upon the percentage of runs over the preceding three years.



Memo

To: Mayor and City Commission
From: Mary Ellen McDonald, CPFAMiCPT
Finance Director/Treasurer
Date: 3/30/2016
Re: Total Disbursements Including Payroll

Listed below is the breakdown by list for total Expenditures including Payroll

Total Expenditures including Payroll	\$174,599.22
List of Disbursements Including Payroll (3/18/16-3/24/16)	\$ 59,671.63
Meeting Encumbrances	\$114,927.59
TOTAL	\$174,599.22

Thank you

MEETING DATE 4/7/16

LOCAL STREET FUND

Opening Balance	\$136,654.66			
Collections/Interest/Serv Chg	\$32.26	\$32.26	\$0.00	\$0.00
	\$136,686.92			
Disbursements/Payroll	-\$1,755.93	-\$461.45	-\$1,294.48	
Fund Transfer	\$0.00			
	\$134,930.99			
Encumbrances	-\$1,673.96			
Closing Balance	\$133,257.03			

MAJOR STREET FUND

Opening Balance	\$342,745.86			
Collections/Interest/Serv Chg	\$21.66	\$21.66	\$0.00	\$0.00
	\$342,767.52			
Disbursements/Payroll	-\$1,789.67	-\$312.25	-\$1,477.42	
Fund Transfer	\$0.00			
	\$340,977.85			
Encumbrances	-\$1,004.35			
Closing Balance	\$339,973.50			

GENERAL FUND

Opening Balance	\$1,191,059.41			
Collections/Interest/Serv. Chg	\$91,499.27	\$91,499.27	\$0.00	\$0.00
	\$1,282,558.68			
Disbursements/Payroll/ACH	-\$36,595.05	-\$6,690.29	-\$29,904.76	\$0.00
Fund Transfer	\$0.00			
	\$1,245,963.63			
Encumbrances	-\$50,574.64			
Closing Balance	\$1,195,388.99			

WATER/SEWER FUND

Opening Balance	\$325,419.75			
Collections/Interest/PointPayFee	\$84,015.11	\$84,015.11	\$0.00	\$0.00
	\$409,434.86			
Disbursements/Payroll	-\$9,439.39	-\$2,720.74	-\$6,718.65	
Fund Transfer	\$0.00			
	\$399,995.47			
Encumbrances	-\$56,166.51			
Closing Balance	\$343,828.96			

CEMETERY FUND

Opening Balance	\$46,489.30			
Collections/Interest	\$600.00	\$600.00	\$0.00	
	\$47,089.30			
Disbursements/Payroll	-\$635.40	\$0.00	-\$635.40	
Fund Transfer	\$0.00			
	\$46,453.90			
Encumbrances	-\$508.13			
Closing Balance	\$45,945.77			

TIFA #1 FUND

Opening Balance	\$31,529.84		
Collections/Interest	\$0.00	\$0.00	\$0.00
	\$31,529.84		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	-\$10,600.00		
	\$20,929.84		
Encumbrances	\$0.00		
Closing Balance	\$20,929.84		

TIFA #2 FUND

Opening Balance	\$276,445.85		
Collections/Interest	\$0.00	\$0.00	\$0.00
	\$276,445.85		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	-\$15,250.00		
	\$261,195.85		
Encumbrances	-\$1,666.67		
Closing Balance	\$259,529.18		

TIFA #3 FUND

Opening Balance	\$664,807.89		
Collections/Interest	\$0.00	\$0.00	\$0.00
	\$664,807.89		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	-\$47,425.00		
	\$617,382.89		
Encumbrances	-\$3,333.33		
Closing Balance	\$614,049.56		

DRUG FORFEITURE FUND

Opening Balance	\$10,592.98		
Collections	\$1,619.61	\$1,619.61	
	\$12,212.59		
Disbursements	\$0.00	\$0.00	
	\$12,212.59		
Encumbrances	\$0.00		
Closing Balance	\$12,212.59		

TAX ACCOUNT FUND

Opening Balance	\$1,609.14			
Collections/Serv Chg/Misc. Chgs	\$193.36	\$193.36	\$0.00	\$0.00
	\$1,802.50			
Disbursements	\$0.00	\$0.00		
	\$1,802.50			
Encumbrances	\$0.00			
Closing Balance	\$1,802.50			

MARINE CITY RETIREMENT FUND

Opening Balance	\$97,104.08			
Collections/Interest/Account Fee	\$523.38	\$523.38	\$0.00	\$0.00
	\$97,627.46			
Disbursements/Payroll	\$0.00	\$0.00	\$0.00	
Transfers from Investment	\$0.00			
	\$97,627.46			
Encumbrances	\$0.00			
Closing Balance	\$97,627.46			

MARINE CITY RETIREE HEALTH INSURANCE TRUST FUND

Opening Balance	\$32,291.00			
Collections/Interest/Acct Fees	\$0.00	\$0.00	\$0.00	\$0.00
	\$32,291.00			
Disbursements	-\$9,456.19	-\$9,456.19		
Transfers from Investments	\$0.00	\$0.00	\$0.00	
	\$22,834.81			
Encumbrances	\$0.00			
Closing Balance	\$22,834.81			

SPECIAL ASSESSMENT FUND

Opening Balance	\$25,251.89			
Collections/Interest/Serv. Chgs	\$0.00	\$0.00	\$0.00	\$0.00
	\$25,251.89			
Disbursements	\$0.00	\$0.00	\$0.00	
Closing Balance	\$25,251.89			

L.R. MILLER MEMORIAL LIBRARY FUND

Opening Balance	\$3,353.62			
Collections/Interest	\$0.00	\$0.00	\$0.00	
	\$3,353.62			
Encumbrances	\$0.00			
Closing Balance	\$3,353.62			

**LIST OF DISBURSEMENTS
MARCH 18, 2016 - MARCH 24, 2016**

Disbursements 3/18/16-3/24/16	\$19,640.92
Pay Ending 3/16/16	\$40,030.71
TOTAL	\$59,671.63

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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 03/18/2016 - 03/24/2016
 JOURNALIZED

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
B015	BLUE CROSS-BLUE SHIELD OF MICH	03/01/2016	STATEMENT	FTB	MTHLY HEALTH INS PREMIUM-007006050-0001	
84730	PO BOX 674416	03/18/2016		N		9,456.19
03/08/2016	DETROIT MI, 48267-4416	/ /	0.0000	Y		0.00
		03/28/2016		N		9,456.19

Paid
 *COVERAGE PERIOD
 (4/1/16-4/30/16)

GL NUMBER	DESCRIPTION	AMOUNT
736-000.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0001	9,456.19

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
B015	BLUE CROSS-BLUE SHIELD OF MICH	03/01/2016	STATEMENT	FTB	MTHLY HEALTH INS PREMIUM-007006050-0000	
84731	PO BOX 674416	03/18/2016		N		5,612.93
03/08/2016	DETROIT MI, 48267-4416	/ /	0.0000	Y		0.00
		03/28/2016		N		5,612.93

Paid
 *COVERAGE PERIOD
 (4/1/16-4/30/16)

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	430.96
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	53.87
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	53.87
101-301.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	1,972.76
101-441.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	1,712.46
202-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	285.41
203-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	428.11
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	85.63
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	342.50
101-441.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	111.32
101-281.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	12.36
202-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	12.36
203-450.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	12.36
592-543.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	37.11
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	37.11
592-547.000-716.000	MTHLY HEALTH INS PREMIUM-007006050-0000	24.74
		<u>5,612.93</u>

VENDOR TOTAL: 15,069.12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
C252	COMCAST	03/20/2016	STATEMENT	FTB	HIGH-SPEED INTERNET/PHONE-PD	
84732	PO BOX 7500	03/18/2016		N		336.67
03/07/2016	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00

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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 03/18/2016 - 03/24/2016
 JOURNALIZED

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

PAID
 DISBURSEMENTS 3/18/16-3/24/16

Paid
 * (03/20/16-4/19/16)

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	HIGH-SPEED INTERNET/PHONE-PD	336.67
C252	COMCAST	03/21/2016
84733	PO BOX 7500	03/18/2016
03/07/2016	SOUTHEASTERN PA, 19398-7500	/ / 0.0000
		03/28/2016

Paid
 * (3/21/16-4/20/16)

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-853.000	HIGH-SPEED INTERNET/PHONE-WW	117.53
C252	COMCAST	03/19/2016
84734	PO BOX 7500	03/18/2016
03/07/2016	SOUTHEASTERN PA, 19398-7500	/ / 0.0000
		03/28/2016

Paid
 * (03/19/16-04/18/16)

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	53.30
101-209.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	53.30
101-215.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	53.30
101-253.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	53.30
101-371.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	53.30
101-751.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	53.30
592-543.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	26.64
592-547.000-853.000	HIGH-SPEED INTERNET/PHONE-CITY OFFICES	26.63

373.07

VENDOR TOTAL: 827.27

S012	SEMCO ENERGY GAS CO	03/07/2016	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-123325C	
84799	PO BOX 740812	03/24/2016		N		234.04
03/16/2016	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		04/04/2016		N		234.04

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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 03/18/2016 - 03/24/2016
 JOURNALIZED

PAID
 DISBURSEMENTS 3/18/16-3/24/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Paid
 *304 S BELLE RIVER AVE
 (02/04/2016 - 03/07/2016)
 ACH WITHDRAW 03/24/2016

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-923.000	MONTHLY GAS SERVICE CHARGE-123325C	234.04
S012	SEMCO ENERGY GAS CO	03/07/2016
84800	PO BOX 740812	03/24/2016
03/16/2016	CINCINNATI OH, 45274-0812	/ /
		04/04/2016
	STATEMENT	FTB
	MONTHLY GAS SERVICE CHARGE-169102	N
		N
		N
		158.66
		0.00
		158.66

Paid
 *405 S MAIN ST
 (02/04/2016 - 03/07/2016)
 ACH WITHDRAW 03/24/2016

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-923.000	MONTHLY GAS SERVICE CHARGE-169102	158.66
S012	SEMCO ENERGY GAS CO	03/07/2016
84801	PO BOX 740812	03/24/2016
03/16/2016	CINCINNATI OH, 45274-0812	/ /
		04/04/2016
	STATEMENT	FTB
	MONTHLY GAS SERVICE CHARGE-273448	N
		N
		N
		15.72
		0.00
		15.72

Paid
 *229 S WATER ST (GENERATOR)
 (02/04/2016 - 03/07/2016)
 ACH WITHDRAW 03/24/2016

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-923.000	MONTHLY GAS SERVICE CHARGE-273448	15.72
S012	SEMCO ENERGY GAS CO	03/07/2016
84802	PO BOX 740812	03/24/2016
03/16/2016	CINCINNATI OH, 45274-0812	/ /
		04/04/2016
	STATEMENT	FTB
	MONTHLY GAS SERVICE CHARGE-219921	N
		N
		N
		638.57
		0.00
		638.57

Paid
 *231 S WATER ST
 (02/04/2016 - 03/07/2016)
 ACH WITHDRAW 03/24/2016

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-923.000	MONTHLY GAS SERVICE CHARGE-219921	638.57

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 User: McDonald
 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 03/18/2016 - 03/24/2016
 JOURNALIZED

PAID
 DISBURSEMENTS 3/18/16-3/24/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
S012	SEMCO ENERGY GAS CO	03/07/2016	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-25982	
84803	PO BOX 740812	03/24/2016		N		149.64
03/16/2016	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		04/04/2016		N		149.64

Paid
 *303 S WATER ST
 (02/04/2016 - 03/07/2016)
 ACH WITHDRAW 03/24/2016

DISBURSEMENTS

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-923.000	MONTHLY GAS SERVICE CHARGE-25982	149.64

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
S012	SEMCO ENERGY GAS CO	03/07/2016	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-311709	
84804	PO BOX 740812	03/24/2016		N		137.42
03/16/2016	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		04/04/2016		N		137.42

Paid
 *300 S PARKER ST
 (02/04/2016 - 03/07/2016)
 ACH WITHDRAW 03/24/2016

MARCH 18, 2016

GL NUMBER	DESCRIPTION	AMOUNT
101-790.000-923.000	MONTHLY GAS SERVICE CHARGE-311709	137.42

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
S012	SEMCO ENERGY GAS CO	03/07/2016	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-295016	
84805	PO BOX 740812	03/24/2016		N		191.77
03/16/2016	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		04/04/2016		N		191.77

Paid
 *375 S PARKER ST
 (02/04/2016 - 03/07/2016)
 ACH WITHDRAW 03/24/2016

MARCH 24, 2016

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-923.000	MONTHLY GAS SERVICE CHARGE-295016	191.77

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
S012	SEMCO ENERGY GAS CO	03/07/2016	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-326160	
84806	PO BOX 740812	03/24/2016		N		751.35
03/16/2016	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		04/04/2016		N		751.35

Paid
 *514 S PARKER ST
 (02/04/2016 - 03/07/2016)
 ACH WITHDRAW 03/24/2016

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 03/18/2016 - 03/24/2016
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
03/14/2016	PORTLAND OR, 97228-5676	/ /	0.0000	N		0.00
		03/18/2016		N		178.92

Paid
 *COVERAGE PERIOD - (3/1/16-3/31/16)
 NOTE: REVISED MARCH 2015 STATEMENT DUE TO CHANGE IN LIFE INSURANCE POLICY - REDUCED RATE BECAUSE CITY OF MARINE CITY NOW HAS AT LEAST TEN EMPLOYEES COVERED UNDER THE PLAN. REFUND CHECK IS BEING ISSUED FOR PAYMENT SUBMITTED FOR PREVIOUS PLAN CANCELLED EFFECTIVE 2/1/16. RECEIVED REFUND CK#279445 FOR \$508.66 FROM THE STANDARD ON 3/17/2016.

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-3/16	14.70
101-281.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-3/16	0.73
101-441.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-3/16	45.67
101-253.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-3/16	5.88
101-215.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-3/16	15.46
202-450.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-3/16	7.24
203-450.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-3/16	10.49
592-543.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-3/16	13.66
592-547.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-3/16	20.99
101-301.000-717.000	MONTHLY LIFE INSURANCE PREMIUM-3/16	44.10
		<u>178.92</u>

						VENDOR TOTAL:	357.84
V006	VERIZON WIRELESS	02/24/2016	9761069380	FTB	(4) IN CAR MODEMS - PD		
84778	PO BOX 15062	03/18/2016		N			152.04
02/23/2016	ALBANY NY, 12212-5062	/ /	0.0000	N			0.00
		03/18/2016		N			152.04

Paid
 *(02/24/16-3/23/16)

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	(4) IN CAR MODEMS - PD	152.04

						VENDOR TOTAL:	152.04
						TOTAL - ALL VENDORS:	19,640.92

FUND TOTALS:

Fund 101 - GENERAL FUND	6,690.29
Fund 202 - MAJOR STREET FUND	312.25
Fund 203 - LOCAL STREET FUND	461.45
Fund 592 - WATER/SEWER FUND	2,720.74
Fund 736 - RETIREE HEALTH INS TRUST FUND	9,456.19

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 04/07/2016 - 04/07/2016
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OPEN

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	ENCUMBRANCES 4/7/16 Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A023 84753 04/07/2016	AARON D ATKINSON 1539 MEISNER ROAD EAST CHINA MI, 48054	04/07/2016 04/07/2016 / / 04/07/2016	STATEMENT 0.0000	FTB N Y N	MONTHLY PHONE REIMBURSEMENT-4/16	30.00 0.00 30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-4/16	30.00

Vendor Code Ref # Invoice Date	Vendor name Address City/State/Zip	ENCUMBRANCES 4/7/16 Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A023 84793 03/22/2016	AARON D ATKINSON 1539 MEISNER ROAD EAST CHINA MI, 48054	03/16/2016 04/07/2016 / / 04/07/2016	STATEMENT 0.0000	FTB N Y N	OVERTIME LUNCH MONIES	5.00 0.00 5.00

Open

*P/E 3/16/16

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-869.000	OVERTIME LUNCH MONIES	5.00

VENDOR TOTAL: 35.00

Vendor Code Ref # Invoice Date	Vendor name Address City/State/Zip	ENCUMBRANCES 4/7/16 Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
A027 84754 04/07/2016	ARTHUR K GARBARINO II 6102 SHORT CUT ROAD COTTRELLVILLE TOWNSHIP MI, 48039	04/07/2016 04/07/2016 / / 04/07/2016	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-4/16	40.00 0.00 40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-853.000	MONTHLY PHONE REIMBURSEMENT-4/16	40.00

VENDOR TOTAL: 40.00

Vendor Code Ref # Invoice Date	Vendor name Address City/State/Zip	ENCUMBRANCES 4/7/16 Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
B154 84738 03/08/2016	BARBARA J WATSON 540 SCOTT STREET MARINE CITY MI, 48039	03/08/2016 04/07/2016 / / 04/07/2016	STATEMENT 0.0000	FTB N N Y	ELECTION INSPECTOR	210.50 0.00 210.50

Open

*MARCH 8, 2016 PRIMARY
 17 HRS @ \$11.50 = \$ 195.50

MARCH 2, 2016
 PUBLIC ACCURACY TEST \$15.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 04/07/2016 - 04/07/2016
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Vendor Code	Vendor name	ENCUMBRANCES	4/7/16	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Disc. Date	Disc. %	Hold		Discount
Invoice Date	City/State/Zip	Due Date				Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-704.000	ELECTION INSPECTOR	210.50

VENDOR TOTAL: 210.50

C259	CHARLES H BAYLY	03/11/2016	STATEMENT	FTB	ELECTRICAL INSPECTIONS	
84809	518 MILL STREET	04/07/2016		N		189.00
03/11/2016	ALGONAC MI, 48001	/ /	0.0000	N		0.00
		04/07/2016		Y		189.00

Open
 *PE160006
 #02-012-2002-000
 1001 S. BELLE RIVER
 \$252.00

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	189.00

VENDOR TOTAL: 189.00

D020	DANA O'ROURKE	03/16/2016	STATEMENT	FTB	OVERTIME LUNCH MONIES	
84794	7962 S RIVER ROAD	04/07/2016		N		5.00
03/22/2016	MARINE CITY MI, 48039	/ /	0.0000	Y		0.00
		04/07/2016		N		5.00

Open
 *P/E 3/16/16

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-869.000	OVERTIME LUNCH MONIES	5.00

D020	DANA O'ROURKE	04/07/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-4/16	
84755	7962 S RIVER ROAD	04/07/2016		N		30.00
04/07/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-4/16	30.00

VENDOR TOTAL: 35.00

D006	DIANNE LOVETT	03/08/2016	STATEMENT	FTB	ELECTION INSPECTOR	
84739	407 N BELLE RIVER AVE	04/07/2016		N		172.50
03/08/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
		04/07/2016		Y		172.50

Open
 *MARCH 8, 2016 PRIMARY
 15 HRS @ \$10.50 = \$157.50

MARCH 2/2016
 PUBLIC ACCURACY TEST \$15.00

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-704.000	ELECTION INSPECTOR	172.50

VENDOR TOTAL: 172.50

E010	ELAINE LEVEN	04/07/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-4/16	
84756	8341 COLONY DRIVE	04/07/2016		N		40.00
04/07/2016	CLAY TWP MI, 48001	/ /	0.0000	N		0.00
		04/07/2016		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172.000-853.000	MONTHLY PHONE REIMBURSEMENT-4/16	40.00

VENDOR TOTAL: 40.00

E086	EMTERRA ENVIRONMENTAL USA CORP	02/29/2016	155759	FTB	FUEL SURCHARGE CREDIT	
84764	1606 E WEBSTER ROAD	04/07/2016		N		(2,536.00)
02/29/2016	FLINT MI, 48505	/ /	0.0000	N		0.00
		04/07/2016		N		(2,536.00)

Open
 *2/1/16-2/29/16

GL NUMBER	DESCRIPTION	AMOUNT
101-526.000-802.000	FUEL SURCHARGE CREDIT	(2,536.00)

E086	EMTERRA ENVIRONMENTAL USA CORP	03/01/2016	155873	FTB	TRASH & RECYCLING SERVICE/LANDFILL FEE	
84765	1606 E WEBSTER ROAD	04/07/2016		N		23,786.72
03/01/2016	FLINT MI, 48505	/ /	0.0000	N		0.00
		04/07/2016		N		23,786.72

Open
 *3/1/16-3/31/16

GL NUMBER	DESCRIPTION	AMOUNT
101-526.000-802.000	TRASH & RECYCLING SERVICE	23,715.80
101-526.000-802.000	MICHIGAN LANDFILL FEE	70.92

Vendor Code	Vendor name	ENCUMBRANCES	4/7/16	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Disc. Date	Disc. %	Hold		Discount
Invoice Date	City/State/Zip	Due Date				Sep CK		Net Amount
Invoice Notes						1099		

23,786.72

VENDOR TOTAL: 21,250.72

B017	FOSTER BLUE WATER OIL LLC	03/17/2016	1021090	FTB	HYDRAULIC FLUID			
84797	36065 WATER ST	04/07/2016	000004591	N				459.19
	PO BOX 430	/ /	0.0000	N				0.00
03/17/2016	RICHMOND MI, 48062-0430	04/17/2016		N				459.19

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	HYDRAULIC FLUID	459.19	459.19

VENDOR TOTAL: 459.19

G004	GRAINGER	03/16/2016	9055247994	FTB	O-RING-WWTP			
84824	DEPT 803175678	04/07/2016	000004931	N				14.17
03/16/2016	PALATINE IL, 60038-0001	/ /	0.0000	N				0.00
		04/15/2016		N				14.17

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-781.000	O-RING-WWTP	14.17	14.17

G004	GRAINGER	03/16/2016	9055248000	FTB	FLANGE GASKETS-WWTP			
84823	DEPT 803175678	04/07/2016	000004931	N				102.32
03/16/2016	PALATINE IL, 60038-0001	/ /	0.0000	N				0.00
		04/15/2016		N				102.32

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-781.000	FLANGE GASKETS 2IN	23.24	23.24
592-545.000-781.000	FLANGE GASKETS 3IN	36.32	36.32
592-545.000-781.000	FLANGE GASKETS 4IN	42.76	42.76

102.32

VENDOR TOTAL: 116.49

J032	JAMES D HEASLIP	04/07/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-4/16			
84757	455 MABEL ST	04/07/2016		N				40.00
04/07/2016	MARINE CITY MI, 48039	/ /	0.0000	N				0.00

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OPEN
 ENCUMBRANCES 4/7/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

		04/07/2016		N		40.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-4/16	40.00

VENDOR TOTAL: 40.00

V023	JAMES R VANDERMEULEN	04/07/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-4/16	
84777	1534 MINNESOTA AVE	04/07/2016		N		30.00
04/07/2016	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		04/07/2016		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-4/16	30.00

VENDOR TOTAL: 30.00

J097	JASON E ROBBINS	03/08/2016	STATEMENT	FTB	ELECTION INSPECTOR	
84746	6674 BELLE RIVER ROAD	04/07/2016		N		172.50
03/08/2016	CHINA MI, 48054	/ /	0.0000	N		0.00
		04/07/2016		Y		172.50

Open

*MARCH 8, 2016 PRIMARY
 15 HRS @ \$10.50 = \$ 157.50

MARCH 2, 2016
 PUBLIC ACCURACY TEST \$15.00

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-704.000	ELECTION INSPECTOR	172.50

VENDOR TOTAL: 172.50

J096	JOYCE A ROGERS	03/08/2016	STATEMENT	FTB	ELECTION INSPECTOR	
84747	211 HURON LANE	04/07/2016		N		172.50
03/08/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		Y		172.50

MEETING

ENCUMBRANCES

APRIL 7, 2016

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open
 *MARCH 8, 2016 PRIMARY
 15 HRS @ \$10.50 = \$ 157.50

MARCH 2, 2016
 PUBLIC ACCURACY TEST \$15.00

MEETING

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-704.000	ELECTION INSPECTOR	172.50

VENDOR TOTAL: 172.50

P008	KENNETH PHELPS SERVICE	02/23/2016	STATEMENT	FTB	REPLACE RADIATOR (WARRANTY)-01 CHARGER	
84782	501 BROADWAY	04/07/2016	000004924	N		60.00
02/23/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		N		60.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	REPLACE RADIATOR (WARRANTY)-01 CHARGER	60.00	60.00

P008	KENNETH PHELPS SERVICE	02/03/2016	STATEMENT	FTB	REPLACE SHIFTER HANDLE-"01" CHARGER	
84783	501 BROADWAY	04/07/2016	000004924	N		185.00
02/03/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		N		185.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	REPLACE SHIFTER HANDLE-"01" CHARGER	185.00	185.00

P008	KENNETH PHELPS SERVICE	02/01/2016	STATEMENT	FTB	MONTHLY CHECKS/OIL CHANGE	
84784	501 BROADWAY	04/07/2016	000004924	N		86.00
02/01/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		N		86.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	MONTHLY CHECKS/OIL CHANGE	86.00	86.00

P008	KENNETH PHELPS SERVICE	02/01/2016	STATEMENT	FTB	CHARGER "03" HDLIGHT/OIL/ANTIFRZE/LABOR	
84785	501 BROADWAY	04/07/2016	000004924	N		66.00

ENCUMBRANCES

APRIL 7, 2016

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
 EXP CHECK RUN DATES 04/07/2016 - 04/07/2016

JOURNALIZED
 OPEN

Vendor Code	Vendor name	ENCUMBRANCES	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	4/7/16	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip		Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes			Due Date		1099		
02/01/2016	MARINE CITY MI, 48039		/ /	0.0000	N		0.00
Open			04/07/2016		N		66.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-863.000	CHARGER "03" HDLIGHT/OIL/ANTIFRZE/LABOR	66.00	66.00

MEETING

VENDOR TOTAL: 397.00

K081	KNIGHTS OF COLUMBUS	03/14/2016	STATEMENT	FTB	REFUND-OVERPMT FOR SPECIAL EVENT PERMIT	
84736	6385 KING ROAD	04/07/2016		N		25.00
03/14/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
Open		04/07/2016		N		25.00

*TOOTSIE ROLL DRIVE 3/18/16-3/20/16
 PAYMENT RECEIVED 2/8/16

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-477.000	REFUND-OVERPMT FOR SPECIAL EVENT PERMIT	25.00

ENCUMBRANCES

VENDOR TOTAL: 25.00

K075	KRISTEN BAXTER	04/07/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-4/16	
84758	350 COLONIAL LANE	04/07/2016		N		40.00
04/07/2016	ALGONAC MI, 48001	/ /	0.0000	N		0.00
Open		04/07/2016		N		40.00

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-853.000	MONTHLY PHONE REIMBURSEMENT-4/16	40.00

APRIL 7, 2016

VENDOR TOTAL: 40.00

L152	LYNN M ZYROWSKI	04/07/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-4/16	
84759	2552 BELLE RIVER	04/07/2016		N		40.00
04/07/2016	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
Open		04/07/2016		N		40.00

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-853.000	MONTHLY PHONE REIMBURSEMENT-4/16	40.00

VENDOR TOTAL: 40.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
M370	MARGARET ANN WHITE	03/08/2016	STATEMENT	FTB	ELECTION INSPECTOR	
84741	459 S MARKET STREET	04/07/2016		N		172.50
03/08/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		Y		172.50

Open
 *MARCH 8, 2016 PRIMARY
 15 HRS @ \$10.50 = \$ 157.50

MARCH 2, 2016
 PUBLIC ACCURACY TEST \$15.00

MEETING

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-704.000	ELECTION INSPECTOR	172.50

VENDOR TOTAL: 172.50

M084	MARINE CITY TAX ACCOUNT	04/07/2016	STATEMENT	FTB	TAX ACCT.-POINT /PAY FEES-2/2016	
84728	303 S WATER STREET	04/07/2016		N		42.90
03/12/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		N		42.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-214.703	TAX ACCT.-POINT /PAY FEES-2/2016	42.90

M084	MARINE CITY TAX ACCOUNT	04/07/2016	STATEMENT	FTB	REIMB TAX ACCT-BANK SVC CHRGS-2/2016	
84729	303 S WATER STREET	04/07/2016		N		79.51
03/12/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		N		79.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-214.703	REIMB TAX ACCT-BANK SVC CHRGS-2/2016	79.51

VENDOR TOTAL: 122.41

M377	MARK R SCHWARTZ	03/18/2016	STATEMENT	FTB	ELECTRICAL INSPECTIONS	
84808	9821 SPRINGBORN	04/07/2016		N		165.75
03/18/2016	CASCO MI, 48064	/ /	0.0000	N		0.00
		04/07/2016		Y		165.75

ENCUMBRANCES

APRIL 7, 2016

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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Vendor Code	Vendor name	ENCUMBRANCES 4/7/16	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address		CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip		Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes			Due Date		1099		

Open
 *PE160004
 #02-800-0006-000
 535 N. MAIN \$105.00

PE160009
 #02-400-0035-100
 361 N. WILLIAM \$116.00

MEETING

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	165.75
VENDOR TOTAL:		165.75

M060	MARY ELLEN MCDONALD	04/07/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-4/16	
84760	1102 S THIRD	04/07/2016		N		40.00
04/07/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-853.000	MONTHLY PHONE REIMBURSEMENT-4/16	40.00
VENDOR TOTAL:		40.00

I007	MICHAEL P ITRICH	04/07/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-4/16	
84761	5602 KING ROAD	04/07/2016		N		65.00
04/07/2016	CHINA MI, 48054	/ /	0.0000	N		0.00
		04/07/2016		N		65.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-4/16	65.00
VENDOR TOTAL:		65.00

N077	NORTH RIVER TRUCK & TRAILER	03/18/2016	02613	FTB	FILTER INDICATOR GAUGE-CAMEL TRK/FRGHT	
84825	24411 NORTH RIVER ROAD	04/07/2016	000004930	N		39.00
03/18/2016	MOUNT CLEMENS MI, 48043	/ /	0.0000	N		0.00
		04/07/2016		N		39.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-544.000-781.000	FILTER INDICATOR GAUGE-CAMEL TRUCK	25.64	25.64

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Vendor Code	Vendor name	ENCUMBRANCES 4/7/16	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address		CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip		Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes			Due Date		1099		
592-544.000-781.000	FREIGHT					13.36	13.36
						39.00	39.00

VENDOR TOTAL: 39.00

H064	PATRICK S HUPCIK	04/07/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-4/16	
84762	9988 RIVER ROAD	04/07/2016		N		30.00
04/07/2016	CLAY TOWNSHIP MI, 48001	/ /	0.0000	N		0.00
		04/07/2016		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-4/16	30.00

VENDOR TOTAL: 30.00

P012	PAUL A WESTRICK	04/07/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-4/16	
84763	32463 SUTTON RD	04/07/2016		N		30.00
04/07/2016	NEW BALTIMORE MI, 48047	/ /	0.0000	N		0.00
		04/07/2016		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-4/16	30.00

VENDOR TOTAL: 30.00

P183	PAVANNE KAY KENYON	03/08/2016	STATEMENT	FTB	ELECTION INSPECTOR	
84748	413 N. BELLE RIVER AVENUE	04/07/2016		N		197.50
03/08/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		Y		197.50

Open

*MARCH 8, 2016 PRIMARY
 15 HRS @ \$10.50 = \$ 157.50

MARCH 2, 2016
 PUBLIC ACCURACY TEST \$15.00

FEBRUARY 23, 2016
 ELECTION TRAINING \$25.00

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
101-215.000-704.000	ELECTION INSPECTOR					197.50

VENDOR TOTAL: 197.50

P154	PRIME OFFICE INNOVATIONS	12/07/2015	028804	FTB	COPIER/FAX MAINTENANCE AGREEMENT/USAGE	
84752	15776 LEONE DRIVE	04/07/2016		N		652.62
12/07/2015	MACOMB MI, 48042	/ /	0.0000	N		0.00
		04/07/2016		N		652.62

Open
 *INVOICE PERIOD
 (9/7/15-12/7/15)

CHECK 9260 (INVOICE 027950) ENTERED W/INCORRECT DATES.
 SHOULD HAVE BEEN SERVICE DATES (6/15-12/15)

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-943.000	COPIER/FAX MAINTENANCE AGREEMENT/USAGE	652.62
VENDOR TOTAL:		652.62

R012	RAYMOND JAMES & ASSOCIATES	03/31/2016	STATEMENT	FTB	EMPLOYER RET HEALTH INSURANCE CONT-3/16	
84838	691 N SQUIRREL RD SUITE 222	04/07/2016		N		13,667.00
03/30/2016	AUBURN HILLS MI, 48326	/ /	0.0000	N		0.00
		04/07/2016		N		13,667.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-3/16	10,608.29
202-450.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-3/16	481.25
203-450.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-3/16	721.88
209-000.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-3/16	240.63
592-543.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-3/16	590.92
592-547.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT-3/16	1,024.03
		13,667.00

R012	RAYMOND JAMES & ASSOCIATES	03/31/2016	STATEMENT	FTB	MONTHLY RETIREE HEALTH INS CONT-3/16	
84839	691 N SQUIRREL RD SUITE 222	04/07/2016		N		5,139.63
03/30/2016	AUBURN HILLS MI, 48326	/ /	0.0000	N		0.00
		04/07/2016		N		5,139.63

Open

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-722.000	MONTHLY RETIREE HEALTH INS CONT-3/16	2,068.03

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

592-549.000-722.000	MONTHLY RETIREE HEALTH INS CONT-3/16					3,071.60
						5,139.63

R012	RAYMOND JAMES & ASSOCIATES	04/07/2016	STATEMENT	FTB	EMPLOYER RETIREMENT CONTRIBUTION-4/2016	
84791	691 N SQUIRREL RD SUITE 222	04/07/2016		N		16,248.33
04/07/2016	AUBURN HILLS MI, 48326	/ /	0.0000	Y		0.00
		04/07/2016		N		16,248.33

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-4/2016	11,915.00
202-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-4/2016	520.83
203-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-4/2016	952.08
209-000.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-4/2016	267.50
592-543.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-4/2016	935.42
592-547.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-4/2016	1,657.50
		16,248.33

VENDOR TOTAL: 35,054.96

R132	ROBERTA A DRAFT	03/08/2016	STATEMENT	FTB	ELECTION INSPECTOR	
84742	8280 RIVER ROAD #12	04/07/2016		N		197.50
03/08/2016	COTTRELLVILLE TOWNSHIP MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		Y		197.50

Open

*MARCH 8, 2016 PRIMARY
 15 HRS @ \$10.50 = \$ 157.50

MARCH 2, 2016
 PUBLIC ACCURACY TEST \$15.00

FEBRUARY 23,2016
 ELECTION TRAINING \$25.00

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-704.000	ELECTION INSPECTOR	197.50

VENDOR TOTAL: 197.50

R104	ROY L BOWERS	03/08/2016	STATEMENT	FTB	ELECTION INSPECTOR	
84745	526 ROBERTSON STREET	04/07/2016		N		193.50
03/08/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		Y		193.50

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
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Vendor Code	Vendor name	ENCUMBRANCES	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	OPEN	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	4/7/16	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date			1099		

Open
 *MARCH 8, 2016 PRIMARY
 17 HRS @ \$10.50 = \$ 178.50

MARCH 2, 2016
 PUBLIC ACCURACY TEST \$15.00

MEETING

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-704.000	ELECTION INSPECTOR	193.50
VENDOR TOTAL:		193.50

S320	SHARI L FAUCHER	03/08/2016	STATEMENT	FTB	ELECTION INSPECTOR	
84744	616 S BELLE RIVER AVENUE	04/07/2016		N		210.50
03/08/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		Y		210.50

Open
 *MARCH 8, 2016 PRIMARY
 17 HRS @ \$11.50 = \$ 195.50

MARCH 2, 2016
 PUBLIC ACCURACY TEST \$15.00

ENCUMBRANCES

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-704.000	ELECTION INSPECTOR	210.50
VENDOR TOTAL:		210.50

S021	ST CLAIR CO ROAD COMMISSION	12/31/2015	510852	FTB	TRAFFIC FLASHER@ KING & PLANK	
84792	21 AIRPORT ROAD	04/07/2016		N		2.27
03/08/2016	ST CLAIR MI, 48079-1404	/ /	0.0000	N		0.00
		04/07/2016		N		2.27

Open

GL NUMBER	DESCRIPTION	AMOUNT
202-456.000-802.000	TRAFFIC FLASHER@ KING & PLANK	2.27

APRIL 7, 2016

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

ENCUMBRANCES 4/7/16
 OPEN

						VENDOR TOTAL:	2.27
S016	STANDARD OFFICE SUPPLY	03/14/2016	0160790-001	FTB	TONER FOR PRINTER-PD		
84781	928 MILITARY STREET	04/07/2016	000004923	N		124.99	
03/14/2016	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00	
		04/13/2016		N		124.99	

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-727.000	TONER FOR PRINTER-PD	124.99	124.99

S016	STANDARD OFFICE SUPPLY	03/17/2016	0160870-001	FTB	TONER CARTRIDGE/ COPIER PAPER		
84786	928 MILITARY STREET	04/07/2016	000004926	N		506.90	
03/17/2016	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00	
		04/16/2016		N		506.90	

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-172.000-727.000	COPIER PAPER - 9 BOXES	15.50	15.50
101-209.000-727.000	COPIER PAPER - 9 BOXES	30.99	30.99
101-215.000-727.000	COPIER PAPER - 9 BOXES	61.98	61.98
101-253.000-727.000	COPIER PAPER - 9 BOXES	61.98	61.98
101-371.000-727.000	COPIER PAPER - 9 BOXES	15.49	15.49
101-751.000-727.000	COPIER PAPER - 9 BOXES	30.99	30.99
592-543.000-727.000	COPIER PAPER - 9 BOXES	30.99	30.99
592-547.000-727.000	COPIER PAPER - 9 BOXES	30.99	30.99
101-215.000-727.000	HP 3015 TONER CARTRIDGE	227.99	227.99

506.90

VENDOR TOTAL: 631.89

S220	STATE OF MICHIGAN-MDEQ	02/29/2016	957364	FTB	BIOSOLIDS LAND APP FEE		
84798	CASHIERS OFFICE-BIO	04/07/2016	000004928	N		1,058.17	
02/29/2016	PO BOX 30657	/ /	0.0000	N		0.00	
	LANSING MI, 48909-8157	04/17/2016		N		1,058.17	

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-819.000	DRY TONS REPORTED FOR 2016	658.17	658.17
592-545.000-819.000	BIOSOLIDS LAND APP FEE	400.00	400.00

1,058.17

Vendor Code	Vendor name	ENCUMBRANCES	4/7/16	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Disc. Date	Disc. %	Hold		Discount
Invoice Date	City/State/Zip	Due Date				Sep CK		Net Amount
Invoice Notes						1099		

VENDOR TOTAL: 1,058.17

S293	STRATEGIC COMM SOLUTIONS INC	04/01/2016	10027			FTB	PROFESSIONAL SERVICES-4/16	
84766	43422 W. OAKS DRIVE #338	04/07/2016				N		5,000.00
04/01/2016	NOVI MI, 48377-3300	/ /	0.0000			N		0.00
		04/07/2016				N		5,000.00

Open
 *SUBMITTED TO TIFA BOARD FOR APPROVAL
 NOTE: TIFA BOARD APPROVED EXTENSION OF CONTRACT THRU MAY 31, 2016 AT MEETING 11/17/15

GL NUMBER	DESCRIPTION	AMOUNT
251-000.000-801.000	PROFESSIONAL SERVICES-4/16	1,666.67
252-000.000-801.000	PROFESSIONAL SERVICES-4/16	3,333.33
		<u>5,000.00</u>

VENDOR TOTAL: 5,000.00

S285	SYO COMPUTER SERVICES	02/18/2016	16354			FTB	ACCORDION LIC./DISABLED PLUGINS-WEBSITE	
84780	PO BOX 182487	04/07/2016	000004922			N		385.00
03/08/2016	SHELBY TWP MI, 48318-2487	/ /	0.0000			N		0.00
		04/07/2016				N		385.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	DISABLED PLUG-INS W/ACCORDION -WEBSITE	375.00	375.00
101-265.000-781.000	PRO ACCORDION LICENSE - WEBSITE	10.00	10.00
		<u>385.00</u>	<u>385.00</u>

S285	SYO COMPUTER SERVICES	03/15/2016	16369			FTB	REMOTE BACK-UP OF DATA-3/16	
84787	PO BOX 182487	04/07/2016	000004542			N		30.00
03/15/2016	SHELBY TWP MI, 48318-2487	/ /	0.0000			N		0.00
		03/30/2016				N		30.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	REMOTE BACK-UP OF DATA-3/16	30.00	30.00

S285	SYO COMPUTER SERVICES	03/15/2016	16370			FTB	MONTHLY SERVICE CONTRACT-3/16	
84788	PO BOX 182487	04/07/2016	000004542			N		1,550.00
03/15/2016	SHELBY TWP MI, 48318-2487	/ /	0.0000			N		0.00
		03/30/2016				N		1,550.00

Open

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Invoice Date	City/State/Zip	Due Date				Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	MONTHLY SERVICE CONTRACT-3/16	1,085.00	1,085.00
592-549.000-781.000	MONTHLY SERVICE CONTRACT-3/16	465.00	465.00
		<u>1,550.00</u>	

VENDOR TOTAL: 1,965.00

M114	TETRA TECH INC	03/09/2016	51026261	FTB	MONTHLY CONTRACTUAL SERVICES-WWTP/WW	
84767	PO BOX 911967	04/07/2016	000004625	N		43,333.00
03/09/2016	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		04/08/2016		N		43,333.00

Open
 *SERVICES THROUGH
 (3/1/16-3/31/16)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-802.000	MONTHLY CONTRACTUAL SERVICES-WWTP	16,466.50	16,466.50
592-549.000-802.000	MONTHLY CONTRACTUAL SERVICES-WW	26,866.50	26,866.50
		<u>43,333.00</u>	

M114	TETRA TECH INC	12/29/2015	STATEMENT	FTB	M206 STOPSLIP BELT	
84768	PO BOX 911967	04/07/2016		N		10.78
12/29/2015	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		04/07/2016		N		10.78

Open
 *LUMBERJACK BLDG CENTERS, INC.

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-931.000	M206 STOPSLIP BELT	10.78

M114	TETRA TECH INC	02/01/2016	STATEMENT	FTB	MERCURYT TESTING FEES	
84769	PO BOX 911967	04/07/2016		N		275.00
02/01/2016	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		04/07/2016		N		275.00

Open
 *PARAGON LABORATORIES

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-802.000	MERCURYT TESTING FEES	275.00

M114	TETRA TECH INC	02/02/2016	STATEMENT	FTB	FLUORIDE TREATMENT	
84770	PO BOX 911967	04/07/2016		N		930.04
02/02/2016	DENVER CO, 80291-1967	/ /	0.0000	N		0.00

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open
 *JADE SCIENTIFIC
 ENCUMBRANCES 4/7/16
 04/07/2016 N 930.04

GL NUMBER DESCRIPTION AMOUNT
 592-549.000-754.000 FLUORIDE TREATMENT 930.04

M114	TETRA TECH INC	01/19/2016	STATEMENT	FTB	GRIFFIN BEAKER/HACH DIGITAL TITRATOR/CY	
84771	PO BOX 911967	04/07/2016		N		457.87
01/19/2016	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		04/07/2016		N		457.87

Open
 *USA BLUE BOOK

GL NUMBER DESCRIPTION AMOUNT
 592-549.000-748.000 GRIFFIN BEAKER/HACH DIGITAL TITRATOR/CYL 457.87

M114	TETRA TECH INC	01/04/2016	STATEMENT	FTB	LAUNDRY SERVICE-WW	
84772	PO BOX 911967	04/07/2016		N		17.92
01/04/2016	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		04/07/2016		N		17.92

Open
 *ARROW UNIFORM

GL NUMBER DESCRIPTION AMOUNT
 592-549.000-802.000 LAUNDRY SERVICE-WW 17.92

M114	TETRA TECH INC	01/11/2016	STATEMENT	FTB	LAUNDRY SERVICE-WW	
84773	PO BOX 911967	04/07/2016		N		17.92
01/11/2016	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		04/07/2016		N		17.92

Open
 *ARROW UNIFORM

GL NUMBER DESCRIPTION AMOUNT
 592-549.000-802.000 LAUNDRY SERVICE-WW 17.92

M114	TETRA TECH INC	01/18/2016	STATEMENT	FTB	LAUNDRY SERVICE-WW	
84774	PO BOX 911967	04/07/2016		N		17.92
01/18/2016	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		04/07/2016		N		17.92

Open
 *ARROW UNIFORM

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OPEN
 ENCUMBRANCES 4/7/16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	LAUNDRY SERVICE-WW	17.92
M114	TETRA TECH INC	01/25/2016
84775	PO BOX 911967	04/07/2016
01/25/2016	DENVER CO, 80291-1967	/ / 0.0000
		04/07/2016
		FTB
		N
		N
		N

MEETING

Open
 *ARROW UNIFORM

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	LAUNDRY SERVICE-WW	17.92

VENDOR TOTAL: 45,078.37

T133	THERESA RENEE SHANDOR	03/08/2016	STATEMENT	FTB	ELECTION INSPECTOR	
84743	259 S. MAIN STREET	04/07/2016		N		197.50
03/08/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		04/07/2016		Y		197.50

ENCUMBRANCES

Open
 *MARCH 8, 2016 PRIMARY
 15 HRS @ \$10.50 = \$ 157.50

MARCH 2, 2016
 PUBLIC ACCURACY TEST \$15.00

FEBRUARY 23,2016
 ELECTION TRAINING \$25.00

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-704.000	ELECTIONS INSPECTOR	197.50

VENDOR TOTAL: 197.50

V022	VESCO OIL CORP	03/08/2016	3832807-00	FTB	DISPOSAL FEES-WASTE FROM VEHICLES	
84776	PO BOX 525	04/07/2016	000004613	N		70.25
03/08/2016	SOUTHFIELD MI, 48037-0525	/ /	0.0000	N		0.00
		04/07/2016		N		70.25

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	DISPOSAL FEES-WASTE FROM VEHICLES	70.25	70.25

APRIL 7, 2016

03/30/2016 01:46 PM
User: THOMAS
DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY
EXP CHECK RUN DATES 04/07/2016 - 04/07/2016
JOURNALIZED

Page: 19/19

Vendor Code	Vendor name	ENCUMBRANCES 4/7/16	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	OPEN	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. %	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date			1099		

VENDOR TOTAL: 70.25

W095	WADE TRIM	02/27/2016	2005211	FTB		PROF SERV. 2/1/16-2/27/16	
84789	500 GRISWOLD AVE., STE. 2500	04/07/2016		N			287.50
03/11/2016	DETROIT MI, 48226	/ /	0.0000	N			0.00
		04/07/2016		N			287.50

Open
*SITE PLANNING REVIEW, PLANNING COMMITTEE
AGENDA JANUARY 11, 2016
MAILED INVOICE TO PROPERTY OWNER 3/16/16
ADDRESS-6215 KING ROAD

MEETING

GL NUMBER	DESCRIPTION	AMOUNT
101-721.000-801.000	PROF SERV. 2/1/16-2/27/16	287.50

VENDOR TOTAL: 287.50

TOTAL - ALL VENDORS: 114,927.59

ENCUMBRANCES

APRIL 7, 2016