



CITY OF MARINE CITY

Election Commission Meeting Agenda

Marine City Offices, 303 South Water Street

Regular Meeting: Tuesday, July 12, 2016 8:00 AM

1. **CALL TO ORDER**
2. **ROLL CALL:** Commissioner Terrance Avery; City Attorney James Downey; City Clerk Kristen Baxter
3. **APPROVE MINUTES:**
 - A. April 7, 2016 Election Commission Meeting
 - B. April 27, 2016 Public Accuracy Test Minutes
4. **APPOINT ELECTION CHAIRPERSONS & INSPECTORS:**
 - August 2, 2016 State Primary
5. **AUTHORIZE CITY CLERK TO CONDUCT PUBLIC ACCURACY TEST**
 - 10:00 am Wednesday, July 27, 2016 ~ Marine City Fire Hall
6. **AUTHORIZE CITY CLERK TO HAVE OPEN HOURS AT CITY OFFICE FOR PURPOSE OF PERMITTING VOTERS THE OPPORTUNITY OF SECURING AN ABSENT VOTER BALLOT**
 - 10:00 am to 2:00 pm on Saturday, July 30, 2016 ~ 303 S. Water Street
7. **ADJOURNMENT**

**City of Marine City
Election Commission Meeting
April 7, 2016**

A meeting of the Marine City Election Commission was held on April 7, 2016 in the Marine City Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by City Clerk Kristen Baxter at 6:42 pm.

Present: **Commissioner Terrance Avery and City Clerk Kristen Baxter**

Absent: **City Attorney James Downey**

Approve Minutes

Motion by Commissioner Avery, seconded by City Clerk Baxter, to approve the Marine City Election Commission Minutes of February 4, 2016, as presented. All Ayes. Motion Carried.

Appoint Election Chairpersons, Inspectors and Receiving Board

Motion by Commissioner Avery, seconded by City Clerk Baxter, to approve the appointment of the Election Chairpersons, Inspectors and Receiving Board for the May 3, 2016 General Election, as follows:

PRECINCT 1 ~ FIRE HALL

CHAIRPERSON:	Barbara Watson - R
INSPECTORS:	Joyce Rogers - D Roberta Draft - R Theresa Shandor - D Elizabeth McDonald - O

PRECINCT 2 ~ FIRE HALL

CHAIRPERSON:	Shari Faucher - D
INSPECTORS:	Roy Bowers - R Jason Robbins - O Pavonne Kenyon - O Kristen Baxter - R

RECEIVING BOARD

**Shari Faucher - D
Roy Bowers - R
Barbara Watson - R
Elizabeth McDonald - O**

ALTERNATE

**Dianne Lovett - D
Linda Gabler - D
Margaret White - D
Susan Carrier - R**

All Ayes. Motion Carried.

Authorize City Clerk to Conduct a Public Accuracy Test

Motion by City Clerk Baxter, seconded by Commissioner Avery, to authorize City Clerk Kristen Baxter to conduct a Public Accuracy Test on Wednesday, April 27, 2016, at the Marine City Fire Hall. All Ayes. Motion Carried.

Authorize City Clerk to Hold Open Hours at City Offices for the Purpose of Permitting Voters the Opportunity of Securing an Absent Voter Ballot

Motion by City Clerk Baxter, seconded by Commissioner Avery, to authorize City Clerk Kristen Baxter to hold open office hours at City Hall from 10:00 am – 2:00 pm on Saturday, April 30, 2016. All Ayes. Motion Carried.

Adjournment

Motion by Commissioner Avery, seconded by City Clerk Baxter, to adjourn at 6:45 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

3B

**City of Marine City
Public Accuracy Test
April 27, 2016**

A Public Accuracy Test was held on April 27, 2016 in the Marine City Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by City Clerk Kristen Baxter, seconded by Deputy Clerk McDonald at 10:00 am. All Ayes. Motion Carried.

Present: City Clerk Kristen Baxter, Deputy Clerk Elizabeth McDonald; Election Inspectors Roy Bowers, Shari Faucher, Pavanne Kenyon, Jason Robbins, Theresa Shandor, and Barbara Watson

Testing

The following equipment was tested with positive results:

- Optech Insight Optical Scan Tabulator for Precinct 1, Serial #502522
- Optech Insight Optical Scan Tabulator for Precinct 2, Serial #502514
- Automark, Serial #: 057540

Motion by City Clerk Baxter, seconded by Deputy Clerk McDonald, to adjourn at 10:44 am. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

4D



Office of City Clerk

The Marine City Election Commission appointed the following Election Chairpersons and Election Inspectors for the August 2, 2016 State Primary Election, as follows:

PRECINCT 1 ~ FIRE HALL

Barbara Watson (R) ~ Chairperson
Linda Gabler (D)
Andrea Harrington (O)
Susan Mabry (D)
Theresa Shandor (D)
Elizabeth McDonald (O)

PRECINCT 2 ~ FIRE HALL

Shari Faucher (D) ~ Chairperson
Roy Bowers (R)
Jason Robbins (O)
Brenda Nummer (D)
Heidi Hyslop (O)
Kristen Baxter (R)

RECEIVING BOARD

Shari Faucher (D)
Roy Bowers (R)
Barbara Watson (R)
Linda Gabler (D)

ALTERNATES

Dianne Lovett (D)
Joyce Rogers (D)
Margaret White (D)
Roberta Draft (R)
Pavanne Kenyon (O)
Darlean Sugameli-Jarfas

Kristen Baxter, City Clerk

City of Marine City NOTICE OF PUBLIC ACCURACY TEST

Please take notice that the public testing of the computer and the program to be used for tallying the results of the State Primary Election on Tuesday, August 2, 2016, will be held on Wednesday, July 27, 2016 at 10:00 am. The test will take place at the Marine City Fire Hall located at 200 South Parker Street, Marine City, Michigan.

All interested parties are invited to observe.

**Kristen Baxter
City Clerk
July 7, 2016**

6)

ABSENTEE BALLOTS

**This Office is open only for the purpose
of obtaining an Absentee Ballot.**

Saturday, July 30, 2016

Office Hours: 10:00am ~ 2:00pm



Office of City Clerk

NOTICE TO QUALIFIED ELECTORS OF THE CITY OF MARINE CITY

Notice is hereby given that absentee ballots are available in the office of the City Clerk, Municipal Offices, 303 South Water Street, Marine City, Michigan for the Election to be held Tuesday, August 2, 2016.

Ballots may be obtained Monday through Thursday, 8:00 a.m. to 6:00 pm.

The City Clerk's Office will be open on Saturday, July 30, 2016 from 10:00am until 2:00pm to allow registered voters to request an absent voter ballot. The application for an absent voter ballot must be completed in the office to allow processing for mailing.

After July 30, 2016, absent voter applications and ballots will be available in the City Clerk's Office, where the registered voter must complete the application and ballot in the Clerk's Office.

Should a voter have a question, you can reach the Clerk's Office at 765-8830.

Kristen Baxter, City Clerk

City of Marine City

*****PUBLIC NOTICE*****

ELECTION COMMISSION
MEETING

The Election Commission will hold a meeting on Tuesday, July 12, 2016 at 8:00 AM in the Marine City Offices, 303 South Water Street, Marine City, Michigan, for the purpose of appointing Election Chairpersons and Inspectors for the August 2, 2016 State Primary Election.

**Kristen Baxter
City Clerk
July 7, 2016**