



CITY OF MARINE CITY

Tax Increment Finance Authority

Meeting Agenda

Marine City Fire Hall, 200 South Parker Street

Regular Meeting: Tuesday, October 18, 2016 4:00 PM

-
1. **CALL TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL:** Chairperson Craig May; Board Members Frederick Babchek, Rebecca Bryson, Robert Lepley, Charles Seigneurie, Scott Tisdale, Robert Weisenbaugh; City Manager Elaine Leven
 4. **APPROVE AGENDA**
 5. **APPROVE MINUTES**
 - A. T.I.F.A. Regular Meeting ~ September 20, 2016
 6. **COMMUNICATIONS**
 7. **PUBLIC COMMENT** *Residents are welcome to address the TIFA Board. Please state name and address. Limit comments to five (5) minutes.*
 8. **UNFINISHED BUSINESS**
 - A. Economic Development Alliance
 - B. Grant Writing Consultant
 - C. New Business Start-Up Grant
 - D. Development Plans
 - E. Detroit Gasket Property ~ Senior Citizen Housing Project
 9. **NEW BUSINESS**
 - A. Police Department
 - Request for Replacement Windows
 - Request for Reseal & Restripe of Parking Lot
 10. **FINANCIAL BUSINESS**
 - A. Invoice Approval
 - Strategic Communication Solutions, Invoice #10064 (\$5,000.00)
 - Strategic Communication Solutions, Invoice #10074 (\$5,000.00)
 - US Bank, Invoice Date 8/25/2016 (\$32,425.00)
 - Theut Redi-Mix Supply, Inc., Invoice #932299 (\$801.19)
 - Theut Redi-Mix Supply, Inc., Invoice #934910 (\$831.39)
 11. **ADJOURNMENT**

**City of Marine City
Tax Increment Finance Authority
September 20, 2016**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, September 20, 2016, and was called to order at 4:00 PM by Chairperson May.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson May.

Present: Chairperson May; Board Members Babchek, Bryson, Lepley, Seigneurie, Tisdale, Weisenbaugh; City Manager Leven; City Clerk Baxter

Absent: None

Approve Agenda

Motion by Board Member Tisdale, seconded by Board Member Babchek, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

The following was omitted from the meeting Minutes of August 16, 2016:

- Motion by Board Member Lepley, seconded by Board Member Babchek, to excuse Board Member Tisdale from the meeting. All Ayes. Motion Carried.

Motion by Board Member Tisdale, seconded by Board Member Weisenbaugh, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held August 16, 2016, as amended. All Ayes. Motion Carried.

Communications

None.

Public Comment

Kim Turner, 361 N. Main Street, commented on the deplorable conditions of the portable restrooms located behind the Guy Center and the handicapped accessibility at City Hall, and suggested that TIFA look into making public restrooms and a community center a project in

the near future. She also asked that the Board considering continuing the contract with Strategic Communication Solutions.

Michael Hilfinger, of Strategic Communication Solutions, provided an update to the Board.

Unfinished Business

Marine City Garden Club ~ Vandenbossche Farms Invoice

Jeannie Frank, of the Marine City Garden Club, addressed the Board's questions on Invoice #16-0143 from Vandenbossche Farms, in the amount of \$4,845.00. She explained that the invoice was \$845.00 higher due to the purchase of liners for the flower barrels, in addition to purchasing a higher quality product.

Motion by Board Member Seigneurie, seconded by Board Member Tisdale, to pay the remaining balance of Invoice #16-0143 in the amount of \$845.00. All Ayes. Motion Carried.

Lions Club Parking Lot

Lion's Club Representative, Mark Ketchum, discussed the most recent bid to repave the Lion's Club parking lot and reported that the Little League would not be able to offer assistance in funding the project.

Board Member Lepley said he had concern about creating a precedent by helping 501(3)(c)'s within the city and not properly representing tax payer's dollars.

Chairperson May agreed with Board Member Lepley's comments and said TIFA may be able to help with a portion of the lot, possibly through TIFA 3's Beatification Program. He asked that the Lion's Club to brainstorm and come up with an idea that would benefit the city and themselves.

Grant Writing Consultant

Board Member Lepley reported that, after researching the four proposals, one of the Grant Writing Consultant candidates showed promise in other communities and had glowing recommendations. He suggested the interview process be bypassed and Davis-Kirksey Associates be chosen as the Grant Writing Consultant for the City of Marine City. He said the new firm would provide a fresh set of eyes, a reduced financial obligation for services, and enthusiasm for the city's projects.

Chairperson May said he was concerned that Davis-Kirksey & Associates may not have the background to update the city on legislative matters. In addition, he stated that other companies had political connections, as well as several people on staff to oversee all the projects, versus just one person. He suggested that the City Clerk move forward setting up interviews for the sub-committee.

Motion by Board Member Babchek, seconded by Board Member Seigneurie, to set interviews with Strategic Communication Solutions, Davis-Kirksey & Associates, and MGS Consultants. Ayes: May, Babchek, Bryson, Seigneurie, Tisdale, Weisenbaugh. Nays: Lepley. Motion Carried.

Motion by Board Member Babchek, seconded by Board Member Seigneurie, to extend the contract with Strategic Communication Solutions, Inc. for a period of 30 days at a rate of \$5,000.00. Ayes: May, Babchek, Bryson, Seigneurie, Tisdale, Weisenbaugh. Nays: Lepley. Motion Carried.

Discussion on Development Plans for TIFA #2 & TIFA #3

Board Member Lepley advised that the sub-committee did not have the opportunity to meet. He recommended that it be added as an agenda item for the October 18, 2016 meeting for further discussion.

TIFA Informational Flyer

City Manager Leven described the TIFA Informational Flyer as a user-friendly informational pamphlet to help people better understand TIFA numbers and what the TIFA Board does. She asked for feedback before presenting the flyer to the City Commission.

New Business

None.

Financial Business

Invoice Approval

Motion by Chairperson May, seconded by Board Member Seigneurie, to approve Economic Development Alliance of SCC Invoice#4459 in the amount of \$2,124.00. All Ayes. Motion Carried.

Motion by Board Member Seigneurie, seconded by Board Member Tisdale, to approve Jerry Currier Invoice #1001 in the amount of \$1,300.00. All Ayes. Motion Carried.

Preliminary Financial Statements

Motion by Board Member Weisenbaugh, seconded by Board Member Bryson, to accept the Preliminary Financial Statements, as presented, and place them on file. All Ayes. Motion Carried.

Adjournment

Motion by Board Member Babchek, seconded by Board Member Bryson, to adjourn at 5:29 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk

City of Marine City
Tax Increment Finance Authority
October 20, 2015

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, October 20, 2015, and was called to order at 4:00 PM by Chairperson May.

Present: Chairperson May; Board Members Babchek, Bryson, Seigneurie, Tisdale, and Weisenbaugh; City Manager Leven; City Clerk Baxter

Absent: Board Member Lepley

Motion by Board Member Babchek, seconded by Chairperson May, to excuse Board Member Lepley from the meeting. All Ayes. Motion Carried.

Approve Agenda

The following was added to the Agenda:

- **Item #9-B:** Brownfield Plan Resolution

Motion by Chairperson May, seconded by Board Member Seigneurie, to approve the Agenda, as amended. All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Bryson, seconded by Board Member Tisdale, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held September 15, 2015, as presented. All Ayes. Motion Carried.

Communications

The following Communication was received:

- Marine City Festival, Inc.

Motion by Chairperson May, seconded by Board Member Bryson, to accept the Communication and place it on file. All Ayes. Motion Carried.

Public Comment

None.

Unfinished Business

Update from Strategic Communication Solutions

Mike Hilfinger presented updates from Strategic Communication Solutions which included the following:

- Inn at Water Street ~ The MDEQ approved a grant for \$249,000 and a loan for \$167,000 for the project. These numbers will be added to the Brownfield Redevelopment process and the loan will be paid back with incremental tax capture.
- Coastal Zone Management Grant ~ Strategic Communication Solutions is exploring a grant opportunity for a transient boat marina or beach project.
- Matching Grants for TIFA's Small Business Start-up Grant Program ~ The St. Clair County Community Foundation is considering matching TIFA's \$2,000 Small Business Start-up Grant Program, on a case-by-case basis.

Business Start-up Grant Application Requests

A sub-committee was formed to discuss/clarify guidelines for awarding the grants. The following was established:

- Application time limited to July, August, and September of each calendar year and would be reviewed by a sub-committee.
- The focus will be on "new" businesses in an effort to fill vacant store fronts.
- Interpretation to be kept open so as to not limit prospects.
- Program shall begin on October 20, 2015.

Motion by Board Member Tisdale, seconded by Board Member Bryson, to initiate the Business Start-up Grant Program, effective October 20, 2015. All Ayes. Motion Carried.

It was reiterated that the main goal of the Business Start-up Grants was to bring new businesses to empty store fronts within the city. Board Members agreed that each application will pose different questions and, therefore, should be considered individually.

Business Start-up Grant Applications that were received previously from the Riverbank Theatre and The Snug Theatre were then discussed. It was decided, after a long discussion, that the Snug Theatre had been in business too long for consideration.

Motion by Board Member Tisdale, seconded by Board Member Seigneurie, to deny the application for the Snug Theatre, as it falls outside the date range specified for new businesses. Ayes: Seigneurie, Tisdale, and Weisenbaugh. Nays: May, Babchek. Abstain: Bryson. Motion Carried.

Motion by Board Member Tisdale, seconded by Board Member Babchek, to approve the application for the Riverbank Theatre. All Ayes. Motion Carried.

A short discussion ensued about the benefit of local realtors, the St. Clair County Economic Development Authority, and the Marine City Chamber of Commerce being made aware of the Business Start-up Grant. Motion by Board Member Tisdale, seconded by Board Member Seigneurie, to direct City Clerk Kristen Baxter to make notification of the new program. All Ayes. Motion Carried.

Leaf Vacuum

DPW Superintendent, Michael Itrich, informed the Board that he was still searching for a used unit that would fit the city's needs. Mr. Itrich asked for the Board's approval to postpone purchasing the leaf vacuum until 2017 due to the immediate need for tree removal, tree replacement, and sidewalk repair for South Water Street. Mr. Itrich reported that in the past month, two slip and falls occurred on South Water Street, mainly due to the overgrown tree roots heaving the sidewalks. Mr. Itrich was asked to keep looking for leaf vacuums.

Mr. Itrich was also asked to put his request in writing for the tree removal, tree replacement, and sidewalk repairs and bring it to the Board at the next meeting for their consideration. It was decided, at this time, that a Special Meeting would be set for Monday, October 26, 2015 at 4:30 pm so, if approved, work could be completed this fall before the weather was prohibitive.

New Business

Discover the Blue Program

Georgia Phelan, of the Marine City Chamber of Commerce, appealed to the Board for financial support in the amount of \$5,000 for the 2016 Discover the Blue Campaign. As this item was already budgeted for 2016, no motion was made.

Brownfield Plan Resolution

Michael Hilfinger, of Strategic Communication Solutions, presented a resolution that would approve a Brownfield Plan for the city which provides an estimate of captured values and payback. Upon approval of the resolution, it would be presented to the City Commission for approval.

Motion by Board Member Weisenbaugh, seconded by Board Member Babchek, to accept Brownfield Resolution #26-2015, as presented.

As the resolution was added as an amendment to the agenda, and Board Members had no time prior to the meeting to review it. City Manager Leven suggested taking a recess to review the material.

Motion by Chairperson May, seconded by Board Member Tisdale, to take a 10-minute recess in order to reevaluate the resolution at 5:16 pm. All Ayes. Motion Carried.

At 5:26 pm, the meeting was reconvened and Chairperson May called the meeting to order.

A brief discussion ensued with Chairperson May asking if the Board was voting on a draft. Mr. Hilfinger explained that the Board was presented with a plan that said that they approved forgoing tax capture on the property. Once approved, the final draft would go to the City Commission for approval.

Roll Call Vote. Ayes: May, Seigneurie, Tisdale, Weisenbaugh. Nays: None. Abstain: Babchek, Bryson. Motion Carried.

Financial Business

Invoice Approval

Motion by Board Member Tisdale, seconded by Chairperson May, to approve Strategic Communication Solutions Invoice #1925 in the amount of \$5,000.00. All Ayes. Motion Carried.

Motion by Board Member Seigneurie, seconded by Board Member Bryson, to approve Marine City Nursery Invoice #1061007 in the amount of \$120.00. All Ayes. Motion Carried.

Motion by Chairperson May, seconded by Board Member Tisdale, to approve Marine City Nursery Invoice #39820 in the amount of \$250.00. All Ayes. Motion Carried.

Preliminary Financial Statements

Motion by Board Member Weisenbaugh, seconded by Board Member Babchek, to accept the Preliminary Financial Statements for August & September, 2015, and place them on file. All Ayes. Motion Carried.

Adjournment

Motion by Board Member Seigneurie, seconded by Chairperson May, to adjourn at 5:45 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter
City Clerk



CITY OF MARINE CITY

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-8846 • Fax (810) 765-4010

CITY OF MARINE CITY TAX INCREMENT FINANCE AUTHORITY BUSINESS START UP GRANT REQUEST

BUSINESS NAME: The Lazy Llama **DATE:** January 7, 2015

HISTORY:

Beginning with the 2014 budget, T.I.F.A. set aside \$20,000.00 in order to encourage and help business start ups. The goal is to fund up to ten (10) grants of \$2,000.00 each in an effort to fill vacant storefronts and encourage new business in appropriate districts in the city, and improve the tax base. Additional benefits include increasing the variety of goods and services thereby improving the quality of life for citizens, attracting visitors and new investment, and increasing commerce. This grant opportunity is in keeping with the stated goals of the T.I.F.A., and in compliance with the 2011 MASTER PLAN (refers Pages 25-36).

REQUIREMENTS FOR REQUEST:

- 1. Possess an approved Business License.**
- 2. Submit a business plan including an intent and investment statement.**
- 3. Submit site ownership certification or a copy of land ownership with an approved build proposal; or lease agreement for a minimum of three (3) years.**
- 4. Complete this request and submit packet to the City Clerk.**

The clerk will then attach copies of the Business License Application and the Registration Form, and include in the packet and agenda for the next regular T.I.F.A. Board Meeting.

RECEIVED
JUN 23 2016



CITY OF
MARINE CITY
City of Marine City

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-8846 • Fax (810) 765-4010

CITY OF MARINE CITY
TAX INCREMENT FINANCE AUTHORITY
BUSINESS START UP GRANT REQUEST

BUSINESS NAME: Big River Antiques + Estate Sales DATE: 6-16-16

HISTORY:

Beginning with the 2014 budget, T.I.F.A. set aside \$20,000.00 in order to encourage and help business start ups. The goal is to fund up to ten (10) grants of \$2,000.00 each in an effort to fill vacant storefronts and encourage new business in appropriate districts in the city, and improve the tax base. Additional benefits include increasing the variety of goods and services thereby improving the quality of life for citizens, attracting visitors and new investment, and increasing commerce. This grant opportunity is in keeping with the stated goals of the T.I.F.A., and in compliance with the 2011 MASTER PLAN (refers Pages 25-36).

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**CITY OF
MARINE CITY**

RECEIVED
MAY 31 2016

City of Marine City

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-8846 • Fax (810) 765-4010

**CITY OF MARINE CITY
TAX INCREMENT FINANCE AUTHORITY
BUSINESS START UP GRANT REQUEST**

BUSINESS NAME: Michael BRUS UNIQUE **DATE:** 5/31/16
Boutique

HISTORY:

Beginning with the 2014 budget, T.I.F.A. set aside \$20,000.00 in order to encourage and help business start ups. The goal is to fund up to ten (10) grants of \$2,000.00 each in an effort to fill vacant storefronts and encourage new business in appropriate districts in the city, and improve the tax base. Additional benefits include increasing the variety of goods and services thereby improving the quality of life for citizens, attracting visitors and new investment, and increasing commerce. This grant opportunity is in keeping with the stated goals of the T.I.F.A., and in compliance with the 2011 MASTER PLAN (refers Pages 25-36).

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CITY OF MARINE CITY

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-8846 • Fax (810) 765-4010

CITY OF MARINE CITY TAX INCREMENT FINANCE AUTHORITY BUSINESS START UP GRANT REQUEST

BUSINESS NAME: My Sister Closet DATE: 5/31/2016

HISTORY:

Beginning with the 2014 budget, T.I.F.A. set aside \$20,000.00 in order to encourage and help business start ups. The goal is to fund up to ten (10) grants of \$2,000.00 each in an effort to fill vacant storefronts and encourage new business in appropriate districts in the city, and improve the tax base. Additional benefits include increasing the variety of goods and services thereby improving the quality of life for citizens, attracting visitors and new investment, and increasing commerce. This grant opportunity is in keeping with the stated goals of the T.I.F.A., and in compliance with the 2011 MASTER PLAN (refers Pages 25-36).

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RECEIVED
MAY 31 2016

City of Marine City

"In the Heart of Blue Water District"



CITY OF MARINE CITY

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-8846 • Fax (810) 765-4010

CITY OF MARINE CITY TAX INCREMENT FINANCE AUTHORITY BUSINESS START UP GRANT REQUEST

BUSINESS NAME: Quilting Dreams DATE: 5-26-16

HISTORY:

Beginning with the 2014 budget, T.I.F.A. set aside \$20,000.00 in order to encourage and help business start ups. The goal is to fund up to ten (10) grants of \$2,000.00 each in an effort to fill vacant storefronts and encourage new business in appropriate districts in the city, and improve the tax base. Additional benefits include increasing the variety of goods and services thereby improving the quality of life for citizens, attracting visitors and new investment, and increasing commerce. This grant opportunity is in keeping with the stated goals of the T.I.F.A., and in compliance with the 2011 MASTER PLAN (refers Pages 25-36).

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RECEIVED
SEP 15 2016

"In the Heart of Blue Water District" City of Marine City



CITY OF MARINE CITY

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-8846 • Fax (810) 765-4010

CITY OF MARINE CITY TAX INCREMENT FINANCE AUTHORITY BUSINESS START UP GRANT REQUEST

BUSINESS NAME: Jack Pops (Popcorn Paradise) DATE: 9-26-16

HISTORY:

Beginning with the 2014 budget, T.I.F.A. set aside \$20,000.00 in order to encourage and help business start ups. The goal is to fund up to ten (10) grants of \$2,000.00 each in an effort to fill vacant storefronts and encourage new business in appropriate districts in the city, and improve the tax base. Additional benefits include increasing the variety of goods and services thereby improving the quality of life for citizens, attracting visitors and new investment, and increasing commerce. This grant opportunity is in keeping with the stated goals of the T.I.F.A., and in compliance with the 2011 MASTER PLAN (refers Pages 25-36).

REQUIREMENTS FOR REQUEST:

1. Possess an approved Business License.
2. Submit a business plan including an intent and investment statement.
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4. Complete this request and submit packet to the City Clerk.

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CITY OF MARINE CITY

303 S. Water Street
MARINE CITY, MICHIGAN 48039
(810) 765-8846 • Fax (810) 765-4010

CITY OF MARINE CITY TAX INCREMENT FINANCE AUTHORITY BUSINESS START UP GRANT REQUEST

BUSINESS NAME: 2THIRTY5 DATE: 13 Sept 2016

HISTORY:

Beginning with the 2014 budget, T.I.F.A. set aside \$20,000.00 in order to encourage and help business start ups. The goal is to fund up to ten (10) grants of \$2,000.00 each in an effort to fill vacant storefronts and encourage new business in appropriate districts in the city, and improve the tax base. Additional benefits include increasing the variety of goods and services thereby improving the quality of life for citizens, attracting visitors and new investment, and increasing commerce. This grant opportunity is in keeping with the stated goals of the T.I.F.A., and in compliance with the 2011 MASTER PLAN (refers Pages 25-36).

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RECEIVED
SEP 13 2016

City of Marine City



Marine City Police Department

9-A

James D. Heaslip
Chief of Police

375 S. Parker Street • Marine City, Michigan 48039
(810) 765-4040 • Fax (810) 765-4135

October 10, 2016

Tax Increment Finance Authority (TIFA)

Dear TIFA Chair May,

I have attached two bids for service. I am requesting assistance regarding funding for the listed items.

The front windows in the building need replacing as they are single pane only and during the winter times, the frost that accrues becomes detrimental to the window sills. Eventually these sills will need to be repaired if the windows do not get replaced. The fiscal budgetary issues on our department will not allow me to replace these. Therefore I am requesting help in the purchase of these items.

The second issue is to reseal and restripe the parking lot. Since the department has moved into 375 S. Parker, the current striping has faded and needs to be updated. Again since I am working with a limited budget, I am asking for assistance in this matter as well.

Any help would be greatly appreciated. If you should have any further questions regarding this matter, please feel free and contact me. Thanks for your consideration in this matter.

Respectfully Submitted,

James D. Heaslip
Chief of Police

“ To Protect and Serve ”

Preferred Glass Inc.

6215 King Rd.
Marine City, MI 48039
Phone: 810.420.0753 Fax: 810.420.0754
E-Mail: preferredglass1@yahoo.com
Web: [Web Address]

Proposal

To:
Marine City Police Dept.
375 S. Parker St.
Marine City, MI 448039

For:
jheaslip@marinecity-mi.org
810.765.4040

Date	Proposal No.	Sales Rep.	FOB	Ship Via	Terms	Invoice No.
08/24/2016	P16-0176	Howard	n/a	n/a	30 days	

Labor to remove (2) existing storefront windows.

Supply and install (2) new 2" x 4 1/2" thermally broken, dark bronze anodized storefront windows, glazed with 1" over-all clear tempered insulated glass. Both windows installed with head and sub sill receptors, and all necessary sealants for a finished product.

(1) @ 75 3/4" x 67 (window with wall cap)

(1) @ 75 3/4" x 67 (chief window with 42" x 20" awning window)

Quoted: \$3880.00

Alternate #1

Labor and materials to remove 1/4" glass from the existing main entrance storefront.

Supply and install new 1" glass stops for the new 1" over-all clear insulated tempered doorlite.

Supply and install new 1" dark bronze anodized sash and face into the existing sidelite openings to accept new 1" over-all clear tempered insulated glass.

Quoted: \$1268.00

Quoted Total:	\$3880.00
Add-on:	\$1268.00
Deduct:	
Total Add-on:	

Thanks for the opportunity to serve you, Preferred Glass Inc.

~~Proposal/Invoice~~

~~XXXXXXXXXX~~ • Jerry Carrier



578 Cloverlawn, East China, Michigan 48054

PROPOSAL SUBMITTED TO City of Marine City	PHONE	DATE 8-11-16
STREET Police Dept.	JOB NAME Attu: Mike	
CITY, STATE AND ZIP CODE	JOB LOCATION	

We hereby submit specifications and estimates for:

- ① Power Wash Lot
- ② Wood work woods
- ③ 2 Coats Commercial Sealant
- ④ Restripe Parking lot

thanks
[Signature]

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Pay on completion dollars (\$ 900.00)

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate.

Authorized Signature: *[Signature]*
Note: This proposal may be withdrawn by us if not accepted within _____ days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and we are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

Signature: _____
Signature: _____

10-A

Memo

To: TIFA Board Members
 From: Mary Ellen McDonald, CPFAMiCPT
 Finance Director/Treasurer
 Date 9/13/16
 Re: Invoice Approval

Please include the attached invoice on the agenda of the next TIFA Board Meeting for approval.

Strategic Comm. Solutions, Inc. Invoice #10064 \$5,000.00
(Retainer Fee-Consulting Services for August 2016)

A/C #251-000.000-801.000	\$1,666.67 (TIFA #2 Fund)
(BUDGET AMOUNT - \$20,000.00 YTD Expenditures - \$1,666.67 Strategic Comm. Solutions, Inc. Only)	
A/C #252-000.000-801.000	\$3,333.33 (TIFA #3 Fund)
(BUDGET AMOUNT - \$40,000.00 YTD Expenditures - \$3,333.33 Strategic Comm. Solutions, Inc. Only)	

NOTE: TIFA BOARD APPROVED EXTENSION OF CONTRACT THRU AUGUST 31, 2016 AT MEETING 7/19/16.

If you have any questions, please contact me.

Thank you

Strategic Communication Solutions, Inc.

43422 West Oaks Drive
#338
Novi, MI 48377-3427

Invoice

Date	Invoice #
8/1/2016	10064

Bill To
City of Marine City Attn: City Manager 303 S. Water Marine City, MI 48039

P.O. No.

Description	Amount
Enclosed is our retainer statement for the period of August, 2016 for consulting services rendered by Strategic Communication Solutions, Inc.	5,000.00
	
Total	\$5,000.00

Memo

To: TIFA Board Members
From: Mary Ellen McDonald, CPFAMiCPT
Finance Director/Treasurer
Date 9/13/16
Re: Invoice Approval

Please include the attached invoice on the agenda of the next TIFA Board Meeting for approval.

Strategic Comm. Solutions, Inc. Invoice #10074 \$5,000.00

(Retainer Fee-Consulting Services for September 2016)

A/C #251-000.000-801.000 \$1,666.67 (TIFA #2 Fund)

(BUDGET AMOUNT - \$20,000.00 YTD Expenditures - \$3,333.34 Strategic Comm. Solutions, Inc. Only)

A/C #252-000.000-801.000 \$3,333.33 (TIFA #3 Fund)

(BUDGET AMOUNT - \$40,000.00 YTD Expenditures - \$6,666.66 Strategic Comm. Solutions, Inc. Only)

NOTE: TIFA BOARD APPROVED EXTENSION OF CONTRACT THRU SEPTEMBER 30, 2016 AT MEETING 8/16/16.

If you have any questions, please contact me.

Thank you

Strategic Communication Solutions, Inc.

43422 West Oaks Drive
#338
Novi, MI 48377-3427

Invoice

Date	Invoice #
9/1/2016	10074

Bill To
City of Marine City Attn: City Manager 303 S. Water Marine City, MI 48039

P.O. No.

Description	Amount
Enclosed is our retainer statement for the period of September, 2016 for consulting services rendered by Strategic Communication Solutions, Inc.	5,000.00
	
Total	\$5,000.00

Memo

To: TIFA Board Members
From: Mary Ellen McDonald, CPFAMiCPT
Finance Director/Treasurer
Date 10/4/16
Re: Invoice Approval

Please include the attached invoice on the agenda of the next TIFA Board Meeting for approval.

US Bank	Invoice Date 8/25/16	\$32,425.00
(Bond Principal and Interest-Tax Increment Finance Authority Tax Increment Bonds)		
A/C #250-000.000-991.000		\$30,000.00 (TIFA #1 Fund)
(BUDGET AMOUNT - \$30,000.00		YTD Expenditures - \$0.00)
A/C #250-000.000-995.000		\$2,425.00 (TIFA #1 Fund)
(BUDGET AMOUNT - \$4,100.00		YTD Expenditures - \$0.00)

If you have any questions, please contact me.

Thank you



All of us serving you®

Invoice Date: 8/25/2016
Invoice Number:

CITY OF MARINE CITY
303 SOUTH WATER STREET
MARINE CITY, Michigan 48039

RECEIVED
OCT 04 2016

City of Marine City

Contact	Phone	Fax	Email
Mary Ellen McDonald	(810)-765-8847	(810)-765-4010	memcdonald@marinecity-mi.org

Account Number: 4215_5

CITY OF MARINE CITY TAX INCREMENT FINANCE AUTH TAX INCREMENT BONDS DTD 5-1-2001 BI # 4215

Invoice for Debt Service Payment on 10/1/2016

Cusip	Maturity Date	Accrual Start Date	Accrual End Date	No. of Days	Principal Balance	Interest Rate	Interest	Principal	Premium/Discount
568223AR2	10/1/2016	4/1/2016	9/30/2016	180	\$30,000.00	5.00%	\$750.00	\$30,000.00	
568223AS0	10/1/2017	4/1/2016	9/30/2016	180	\$30,000.00	5.10%	\$765.00		
568223AT8	10/1/2018	4/1/2016	9/30/2016	180	\$35,000.00	5.20%	\$910.00		
				Totals:	\$95,000.00		\$2,425.00	\$30,000.00	

Interest Due:	\$2,425.00
Principal Due:	+ \$30,000.00
Principal Deposit Due:	
Net Due:	\$32,425.00

PAYMENT SUMMARY

Total Interest Due: \$2,425.00
Total Principal Due: + \$30,000.00

TOTAL DUE 10/3/2016 **\$32,425.00**

Notes

WIRING INSTRUCTIONS	
US Bank must receive funds prior to 10:30 A.M. CST to ensure DTCC receives funds prior to their same day settlement deadline of 2:00 P.M. CST. Any payments received by DTCC after the 2:00 P.M. deadline will be allocated the next day.	
ABA:	091000022
BBK:	U.S. BANK NA
A/C:	170225065979
BNF:	U.S. Bank Trust N.A.
OBI:	MARCITCIT01

CHECK INSTRUCTIONS
If paying by check, please include a copy of this invoice and remit payment 5 business days prior to payment date.
U.S. BANK St. Paul CM-9705 P.O. BOX 70870 St Paul, MN 55170

U.S. BANK CONTACTS

TFM Specialist Vu Tran

Email: vu.tran@usbank.com

Phone: 651-466-6110

FTCOM - MARCITCIT01

Memo

To: TIFA Board Members
From: Mary Ellen McDonald, CPFA/MiCPT
Finance Director/Treasurer
Date 10/5/16
Re: Invoice Approval

Please include the attached invoice on the agenda of the next TIFA Board Meeting for approval.

Theut Redi-Mix Supply, Inc. Invoice #932299 \$801.19
(Sidewalk Replacement from Tree Removal on S. Water Street)

A/C #250-000.000-740.000 \$801.19 (TIFA #1 Fund)
(BUDGET AMOUNT - \$2,000.00 YTD Expenditures - \$60.00)

Theut Redi-Mix Supply, Inc. Invoice #934910 \$831.39
(Sidewalk Replacement from Tree Removal on S. Water Street)

A/C #250-000.000-740.000 \$831.39 (TIFA #1 Fund)
(BUDGET AMOUNT - \$2,000.00 YTD Expenditures - \$861.19)

If you have any questions, please contact me.

Thank you

