

**City of Marine City
City Commission
November 17, 2016**

A regular meeting of the Marine City Commission was held on Thursday, November 17, 2016, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Vandebossche at 7:00 pm.

After a prayer offered by Reverend Rooney, the Pledge of Allegiance was led by Mayor Vandebossche.

Present: Mayor Dave Vandebossche; Commissioners Terrance Avery, Elizabeth Hendrick, William Klaassen, Rebecca Lepley, David Simpson, James Turner; City Manager Elaine Leven; City Clerk Kristen Baxter

Communications

Received:

- Pending Agenda Items
- Cottrellville Township Master Plan
- St. Clair County EDA

Motion by Commissioner Lepley, seconded by Commissioner Simpson, to accept and file the Communications. All Ayes. Motion Carried.

Public Comment

James LaLonde, East China Township, congratulated Mayor Vandebossche and commented that he enjoyed the positive ways Marine City has been recreating itself.

Rosalie Skwiers, 211 Michigan, stated that she was opposed to the grant writer contract and TIFA's support of the contract. She also commented that Historic City Hall had outlived its usefulness.

Ray Skwiers, 211 Michigan, stated that Historic City Hall was not in a TIFA District and asked the city to give the building to Friends of City Hall.

Bill Haas, 203 Pleasant, congratulated the new Board and stated that the city needed rental reform.

Joe Moran, 710 Pleasant, congratulated the new Board members.

Approve Agenda

Motion by Commissioner Lepley, seconded by Commissioner Hendrick, to approve the Agenda as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Commissioner Simpson, seconded by Commissioner Lepley, to approve the City Commission Meeting Minutes of November 3, 2016, as presented.

Ayes: Vandenbossche, Avery, Klaassen, Lepley, Simpson, Turner

Nays: Hendrick

Motion Carried.

Consent Agenda

Presented:

- Monthly Activity Reports
- MCAFA Run Report
- Special Event ~ Merrytime Christmas

Motion by Commissioner Simpson, seconded by Commissioner Lepley, to accept the Consent Agenda and file, as presented. Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Lepley, Simpson, Turner

Nays: None

Motion Carried.

UNFINISHED BUSINESS

Grant Writer Contract

Motion by Commissioner Lepley, seconded by Commissioner Simpson, to approve the contract between the City of Marine City and Davis Kirksey Associates, Inc. for a 12-month term, not to exceed \$26,000.00, as presented. Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Lepley, Simpson, Turner
Nays: None

Motion Carried.

NEW BUSINESS

Elect Mayor Pro Tem

Commissioner Turner thanked the Board for the honor of being Mayor Pro Tem and made the motion to nominate Commissioner David Simpson as the new Mayor Pro Tem. The motion was seconded by Commissioner Lepley.

Mayor Vandenbossche stated that he ran for the office of Mayor and felt the highest vote getter should be appointed Mayor Pro Tem. Mayor Vandenbossche said he wanted to nominate Commissioner Lisa Hendrick, but a motion was already on the floor.

Roll Call Vote.

Ayes: Avery, Lepley, Simpson, Turner
Nays: Vandenbossche, Hendrick, Klaassen

Motion Carried.

Board Vacancies

Mayor Vandenbossche announced the following Board vacancies:

- Planning Commission 1 Vacancy (effective immediately)
- Board of Review 1 Vacancy (effective 12/31/2016)
- Historical Commission 3 Vacancies (effective 12/31/2016)
- Zoning Board of Appeals 1 Vacancy (effective 12/31/2016)

Applications and letters of interest must be received by the City Clerk on or before Monday, December 5, 2016.

Recreation Department ~ Update

In a memorandum addressed to City Manager Leven, Recreation Director Lynn Zyrowski reported on new program progress in the Recreation Department.

The memo detailed new programs, new events, and trips. Recreation Director Zyrowski also proposed the implementation of field use fees for the Marine City Little League, as well as pavilion rental fees for the new beach pavilion. She suggested a Cooperative Intergovernmental Agreement, application for new grants, and building a relationship with St. John River District Hospital to help implement programs that are in the Hospital's Community Needs Assessment, to distribute through the Parks and Recreation Department.

Recreation Director Zyrowski commented that it is unknown how the implementation of the new programs will affect the Recreation Department budget.

FINANCIAL BUSINESS

Disbursements

Motion by Commissioner Simpson, seconded by Commissioner Klaassen, to approve total disbursements, including payroll, in the amount of \$187,767.32, as presented. Roll Call Vote.

Ayes: Vandebossche, Avery, Hendrick, Klaassen, Lepley, Simpson, Turner

Nays: None

Motion Carried.

2016 Request for Local Millage Distribution

Motion by Commissioner Lepley, seconded by Commissioner Simpson, to approve the St. Clair County Parks and Recreation Commission's 2016 Request for Local Millage Distribution.

Roll Call Vote.

Ayes: Vandenbossche, Avery, Hendrick, Klaassen, Lepley, Simpson, Turner

Nays: None

Motion Carried.

Preliminary Financial Statements

Motion by Commissioner Simpson, seconded by Commissioner Avery, to accept the Preliminary Financial Reports and place them on file. All Ayes. Motion Carried.

CITY MANAGER REPORT

City Manager Leven provided updates on the following:

- Met with new grant writer, Linda Davis Kirksey.
- Met with representatives of Maritime Days.
- Attended Planning Commission and TIFA meetings.
- Held a staff meeting.
- Began revenue sharing reporting.
- Attending Blue Meets Green meeting next week.
- Assisting with Lighted Santa Parade next week.
- Special TIFA meeting on November 28th.
- Special Historical Commission meeting on November 28th.
- Town Hall Meeting December 1st.

COMMISSIONER PRIVILEGE

Commissioner Turner congratulated the new City Commissioners and the new Mayor and said he was looking forward to working with them in the future.

Commissioner Hendrick thanked the people who voted her back into office and said she would keep fighting for the people.

Commissioner Avery wished everyone a Happy Thanksgiving and said he is thankful for the way we have moved the city forward.

Commissioner Lepley also wished everyone Happy Thanksgiving and thanked everyone who stood for election. She conveyed her condolences to the Kreilter family.

Commissioner Klaassen announced the Lighted Santa Parade on November 22nd and thanked the residents of Marine City for their support in appointing him to the City Commission.

Commissioner Simpson thanked everyone who turned out to vote and thanked City Clerk Baxter for her efforts with the election. He also announced that Building Inspector/Code Enforcement Officer Wilburn would be starting a Rental Program in the spring.

Mayor Vandebossche thanked the people who voted, and thanked former Mayor Raymond Skotarczyk and Commissioner Raymond Meli for the service they provided to the city. He also welcomed the new Board members and urged the Board to work together to move the city forward and to focus on positivity.

ADJOURNMENT

Motion by Commissioner Hendrick, seconded by Commissioner Klaassen, to adjourn at 8:20 pm. All Ayes. Motion Carried.

Respectfully submitted,



Kristen Baxter
City Clerk