

# **CITY OF MARINE CITY**

## **City Commission Meeting Agenda**

***Regular Meeting: Thursday, February 4, 2016; 7:00 pm***  
**Marine City Fire Hall: 200 South Parker Street, Marine City**

1. **CALL TO ORDER**
2. **PRAYER** ~ Pastor Whetstone  
**PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Mayor Raymond Skotarczyk; Commissioners Terrance Avery, Elizabeth Hendrick, Dianne M. Lovett, Raymond Meli, David L. Simpson, James L. Turner; and, City Manager Elaine Leven
4. **COMMUNICATIONS**
  - A. Al Kodet
5. **PUBLIC COMMENT** *Residents are welcome to address the City Commission. Please state name and address. Limit comments to five (5) minutes.*
6. **APPROVE AGENDA (Additions / Deletions)**
7. **APPROVE MINUTES**
  - A. City Commission Regular Meeting ~ January 21, 2016
8. **CONSENT AGENDA**
  - A. Historical Commission Meeting ~ July 21, 2015
  - B. Pension Board Meeting ~ October 27, 2015
  - C. Pension-Retiree Health Care Board Meeting ~ October 27, 2015
  - D. TIFA Board Meeting ~ November 17, 2015
  - E. TIFA Special Meeting ~ December 7, 2015
  - F. Business License ~ The Lazy Llama

**9. UNFINISHED BUSINESS**

- A. Ready to Serve Fee Amendment ~ Ordinance No. 2016-01 (Adoption)

**10. NEW BUSINESS**

- A. City Police Services
- B. Proposed Fence Ordinance
- C. Board Appointment ~ Historical Commission
- D. Resolution No. 002-2016
  - 2016 Northeastern, Belle & Anchor Bay Watersheds
- E. Cottrellville Township Contract
  - Sewer Rate Computation for the Year Ended June 30, 2015
  - Sewer Rate Computation Estimate for the Year Ended June 30, 2016
- F. Engagement Letter ~ McBride-Manley & Company, PC
- G. Resolution No. 003-2016
  - MDOT ~ Individual Permit for Use of State Highway Right of Way

**11. FINANCIAL BUSINESS**

- A. Disbursements, including Payroll ~ \$189,563.00

**12. CITY MANAGER'S REPORT**

**13. COMMISSIONER PRIVILEGE**

**14. ADJOURNMENT**

4A

January 6th, 2016

Allen Kodet

8945 Marsh Rd.

Algonac, MI 48001

Dear Marine City Clerk,

Please read this letter, as well as the attached law at your next municipality meeting, add into your minutes and give a copy of the law to your enforcement person.

Subject: Community Blight. This request is for the removal of illegal signage in the city of Marine City.

I am requesting the removal of all illegal marketing signs in the public right of way and on telephone poles and power utility posts. Signs posted for any SERVICES, EVENTS, GARAGE SALES or JOB OFFERS should be removed. Rather, persons wishing to post these signs have options to market on sites such as Craig's List or they can be placed on private property.

The attached law gives townships the right to enforce this and remove blight. Letters should be sent by the municipality to inform those who violate this law of the fines and legal action if the blight is not removed. The letters should be kept on file for enforcement purposes.

It is every municipality's obligation and responsibility to stop blight in its area. Blight needs to be stopped for many reasons. Blight is unsightly and can easily distract people while they are driving. Blight is illegal. The company placing the sign may not be a licensed, insured or legal company. Perhaps the company is a scam and they are putting the citizens at risk. Nails can cause injury to telephone pole or utility pole workers, as well as cause damage to the company's property (see attached quotation from James Feahr, Consumers Energy's land management field representative). It can also put legitimate companies that don't violate the law at an unfair marketing advantage.

Respectfully,



Al Kodet, Algonac, MI

RECEIVED  
JAN 21 2016

City of Marine City

## Stop the Blight, Join the Fight

State Representative Dan Lauwers says it's a common sight in communities all over the country to see utility poles and/or easements on highway corners covered in thousands of rusty nails from decades of people posting signs. Although some may view this means of advertising as a harmless act, the truth is, not only is it destructive, but it is also against the law. The Michigan law reads as follows...

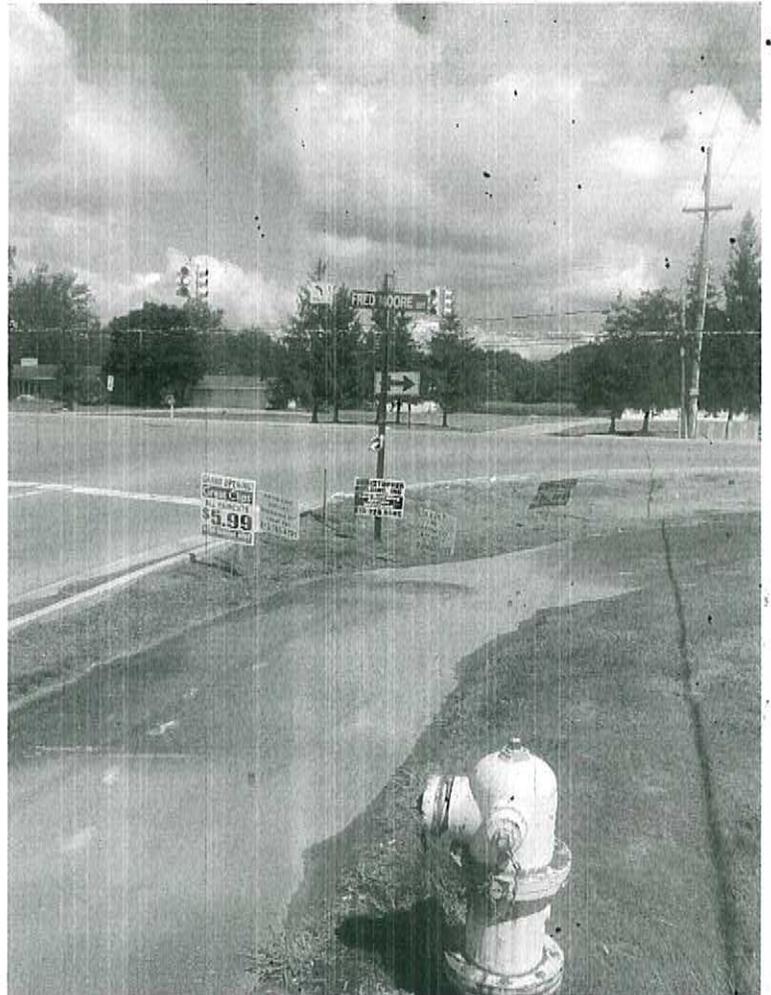
### **THE MICHIGAN PENAL CODE (EXCERPT) Act 328 of 1931**

Sec. 383a. A person, without lawful authority, shall not willfully cut, break, obstruct, injure, destroy, tamper with or manipulate, deface, or steal any machinery, tools, equipment, telephone line or post, telegraph line or post, telecommunication line, tower, or post, electric line, post, tower or supporting structures, electric wire, insulator, switch, or signal, natural gas pipeline, water pipeline, steam heat pipeline or the valves or other appliances or equipment appertaining to or used in connection with those lines, or any other appliance or component of the electric, telecommunication, or natural gas infrastructure that is the property of a utility. A person who violates this section is guilty of a **felony** punishable by imprisonment for not more than 5 years or a fine of not more than \$5,000.00, or both. As used in this section, "utility" includes any pipeline, gas, electric, heat, water, oil, sewer, telephone, telegraph, telecommunication, radio, railway, railroad, airplane, transportation, communication or other system, whether or not publicly owned, that is operated for the public use.

Consumers energy has addressed this issue in the past by stating, "Consumers Energy has a friendly safety reminder for those looking to promote a new business or service – don't attach signs to utility poles. Nailing, stapling, tacking or pinning posters or fliers of any type on utility poles is not allowed and can be dangerous."

"We've noticed an increase in sign attachments on utility poles, particularly in promoting new businesses. We ask people to refrain from doing this, both for their own safety, as well as the safety of our electric line workers," said James Feahr, Consumers Energy's land management field representative.

The company also asks residents to keep in mind that electrical wires run through the poles, which can result in a substantial spark if struck. This is evident from an incident in Grand Rapids, in which a person nailing a sign to a utility pole pierced a power line, which sent 7,200 volts of electricity surging, causing burns on the person's hands and face. The event also knocked out power to more than 6,500 homes. In addition to keeping yourself safe and your city's lights on, safety of the workers, who must climb the poles to repair issues on the power lines, is a big issue. The thousands of nails and screws anchored into the pole hinders the workers' ability to secure their climbing spikes to the pole. If workers lose their footing while servicing a line, this could result in serious injury or even death, not to mention the hazard of the copious amounts of nail heads that can cause severe damage. Aside from the numerous threats this practice poses, it also causes an eyesore for residents.



**City of Marine City  
City Commission  
January 21, 2016**

A regular meeting of the Marine City Commission was held on Thursday, January 21, 2016, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Mayor Skotarczyk at 7:00 pm.

After a prayer offered by Father Rooney, the Pledge of Allegiance was led by Mayor Skotarczyk.

**Present: Mayor Raymond Skotarczyk, Commissioners Terrance Avery, Elizabeth Hendrick, Dianne Lovett, Raymond Meli, David Simpson, James Turner, City Manager Elaine Leven, City Clerk Kristen Baxter**

**Communications**

The following Communications were received:

- DEQ Waterworks System Operator ~ Aaron Atkinson (DPW)
- Strategic Communication Solutions ~ Update
- Proposed Fence Ordinance

Motion by Commissioner Lovett, seconded by Commissioner Meli, to accept and file the Communications. All Ayes. Motion Carried.

**Public Comment**

Larry Biscorner, 415 Carroll Street, inquired if the proposal was put on the March 8, 2016 in an attempt to avoid the vote of senior citizens who go to Florida during this time.

Gary Kohs, 430 S. Water Street, announced the Premier of *The Great Alone* on February 9, 2016 at the Mariner Theatre. Due to an agreement that Mr. Kohs made with Hollywood, similar future premiers will also be scheduled at the Mariner.

Robert Blanchard, 622 Alger, announced the Port Huron Chili Fest on January 23, 2016 and said there were many fun activities to enjoy, including the Bed Race.

## **Approve Agenda**

The following amendment was made to the Agenda:

- Item #11-C ~ DEQ Brownfield Grant & Loan – Inn on Water Street was moved to Item #11-G.
- Item #11-D ~ Special Event Permit for Maritime Days Festival moved up to Item #11-C.
- Item #11-E ~ Proposed Beach Pavilion/Restroom Facilities moved up to Item #11-D.
- Item #11-F ~ Resolution No. 01-2016 (Safe Routes to School) moved up to Item #11-E.
- Title VI Non-Discrimination Plan moved up to Item #11-F.

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve the Agenda, as amended. All Ayes. Motion Carried.

## **Approve Minutes**

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve the City Commission Special Meeting Minutes of December 14, 2015, as presented. All Ayes. Motion Carried.

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve the City Commission Regular Meeting Minutes of December 17, 2015, as presented. All Ayes. Motion Carried.

Motion by Commissioner Lovett, seconded by Commission Simpson, to approve the City Commission Special Meeting Minutes of December 29, 2015, as amended. All Ayes. Motion Carried.

## **Consent Agenda**

The following Consent Agenda items were presented:

- Planning Commission Meeting Minutes ~ November 9, 2015
- Departmental Activity Reports

- MCAFA Run Report
- Business License ~ Michael Brothers (Relocation)

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to accept the Consent Agenda and file, as presented. All Ayes. Motion Carried.

## **UNFINISHED BUSINESS**

### ***Ready to Serve Fee Amendment ~ Ordinance No. 2016-01 (Introduction)***

Motion by Commissioner Simpson, seconded by Commissioner Lovett, to approve the introduction of Ordinance No. 2016-01 ~ Amend Public Works Title V, Chapter 51 by adding "Exemption from Ready to Serve Fees", as presented. All Ayes. Motion Carried.

## **NEW BUSINESS**

### ***Board Appointments***

#### **Dangerous Building Board of Appeals**

Applications were received from the following residents:

- Graham P. Allan ~ 801. S. Water Street
- George B. Hoyer ~ 6533 River Road

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve the appointment of Graham P. Allan and George B. Hoyer to the Dangerous Building Board of Appeals for a term expiring December 31, 2018. All Ayes. Motion Carried.

#### **Election Commission**

Motion by Commissioner Hendrick, seconded by Commissioner Simpson, to appoint Commissioner Avery to the Election Commission. All Ayes. Motion Carried.

### ***Special Event Permit ~ Maritime Days Festival***

Melisa and Robert Blanchard announced the 37<sup>th</sup> Annual Maritime Days Festival will be held on August 5-7, 2016. Although the plans are still incomplete, Melisa said the event will again be focused on family.

Commissioner Avery spoke about how the closure of South Water Street affected some of the local businesses last year, and asked what could be done to alleviate the problem. Commissioner Meli said another problem from last year was with the layout of vendors in relation to businesses. Mr. Meli asked that the vendors be placed accordingly so they weren't in conflict with local businesses.

A discussion then took place on street and sidewalk closures, placement of vendors and port-a-potties, and communication/participation with local businesses. Mr. Blanchard said that the layout for the festival was being modified slightly to leave roads open as long as possible prior to an event, as well as leaving sidewalks open for foot traffic. Mr. Blanchard reported that the festival brings in 20,000 to 25,000 people to town over the course of the weekend, which should offset any negative impact from the road closures.

Commissioner Turner asked the festival committee to reach out and communicate with the local businesses regarding scheduled events, as well as times and dates of road closures.

Motion by Commissioner Simpson, seconded by Commissioner Hendrick, to accept the preliminary plans and dates for the Maritime Days Festival, as presented. All Ayes. Motion Carried.

### ***Proposed Beach Pavilion/Restroom Facilities***

In a letter addressed to the City Commission, Department of Public Works Superintendent, Michael Itrich informed the Board that local business owner, Chafic Kadouh, would like to donate a pavilion and restroom facilities for the South Beach Park. The proposed project would consist of a 50 foot x 25 foot pavilion and an 18 foot x 25 foot restroom/supply room facility. The project would have zero cost impact to the city, but Mr. Kadouh asked that all permit fees be waived for the project.

At this time, Mr. Kadouh addressed the Board and said that Marine City was his home and he was so thankful for the years of support he received, that he wanted to give back to the community. He added that he would be also purchasing the tables and benches needed to fill the pavilion.

Mayor Skotarczyk asked about care and maintenance of the pavilion and restrooms. DPW Superintendent Itrich advised that local business owners were working on getting beach attendants to take care of the beach, park, restrooms and pavilion.

Motion by Commissioner Simpson, seconded by Commissioner Hendrick, to offer a motion of support and waive all fees associated with the Beach Pavilion/Restroom Facilities project, as presented. All Ayes. Motion Carried.

***Resolution No. 01-2016 ~ Safe Routes to School***

Michael Hilfinger, Strategic Communication Solutions representative, advised the Board that the resolution was to apply for an MDOT Transportation Alternative Program grant that would make routes to school safer.

Commissioner Lovett said the grant will provide more safety within our community for the entire community, not only school-aged children.

Mayor Skotarczyk asked what the city's responsibilities were if they approved the resolution. Mr. Hilfinger responded that once the city applies for the grant, they will need to explore other ways to fund the engineering costs, which are not included with the grant.

Commissioner Avery asked what authority the Commission had to drive costs into future administrations. Mr. Avery said that this was what the city was currently facing with the inability to maintain sidewalks.

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve Resolution No. 01-2016 for the Safe Routes to School Program. All Ayes. Motion Carried.

***Title IV Non-Discrimination Plan***

City Manager Leven explained that the plan was required from the State of Michigan for any communities that work with MDOT with any type of road project. Due to the resignation of former City Manager John Gabor, the plan needed to be updated with a newly-appointed coordinator. The responsibility of the appointed coordinator would be to make sure they are aware of all the requirements for the Non-Discrimination Plan and pass the information down to Department Heads and Commission Board members.

Commissioner Avery suggested that the Board vote annually on the plan so they may look at what costs might be involved. Mr. Avery said he was concerned about future costs to the administration.

City Manager Leven informed the Board that without approval of the plan, the city would not be eligible to participate in future MDOT projects.

Commissioner Simpson said he felt that the benefit outweighed any costs that the city may incur.

Motion by Commissioner Lovett, seconded by Commissioner Simpson to approve the Title IV Non-Discrimination Plan, as presented. Ayes: Skotarczyk, Hendrick, Lovett, Meli, Simpson, Turner. Nay: Avery. Motion Carried.

### ***DEQ Brownfield Grant & Loan ~ Inn on Water Street***

Michael Hilfinger, Strategic Communication Solutions representative, explained that the Inn on Water Street was awaiting approval from the MDEC on grant and no-interest loan funds to move the process forward. Mr. Hilfinger said the outlook was favorable and they should have an answer within several weeks.

Commissioner Hendrick said she would like to see a breakdown of what funding was coming from grants, loans, and tax abatements.

Because the documents were approved at the November 5, 2015 meeting and authority was given to City Manager Leven to sign the contracts, the Board commented that the review was for informational purposes only, and that no action was required.

## **FINANCIAL BUSINESS**

### ***Disbursements***

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve total disbursements, including payroll, in the amount of \$589,747.02, as presented. Roll Call Vote. Ayes: Skotarczyk, Avery, Lovett, Simpson, Turner. Nays: Hendrick, Meli. Motion Carried.

## ***Preliminary Financial Statements***

Motion by Commissioner Lovett, seconded by Commissioner Simpson, to approve the Preliminary Financial Statements, as presented. All Ayes. Motion Carried.

## **CITY MANAGER REPORT**

City Manager Leven provided updates on the following:

- Attended Blue Meets Green Meeting
- Attended TIFA and Historical Meetings
- Met with representative from Honeywell on a no-cost feasibility study on energy and operation costs
- Met with representative from MML on a worker's comp annual review
- Working with the County to repair emergency siren

## **COMMISSIONER PRIVILEGE**

Commissioner Turner said that 2016 was off to a grand start with the upcoming events at the Mariner Theatre, the proposed new pavilion, and the hotel project moving forward.

Commissioner Lovett said she was looking forward to the Detroit Free Press doing an article on the Mariner Theatre and the City. She said the article would verify the great city that Marine City is.

Commissioner Hendrick asked for the city to proceed with a Town Hall Meeting on the beach process. She reminded people to remove snow from the sidewalks.

Commissioner Avery said he was amazed at the amount of school-aged people walking through Fairbanks Street and also asked everyone to keep their sidewalks clean of snow and ice. Mr. Avery also reported that Marine City had recently lost a man who loved Marine City – James Cain.

Commissioner Simpson reported that the Planning Commission spent a great deal of work on the proposed fence ordinance and asked that a decision be made well before the fence season. He also asked that the beach parking issue move forward, as well as the police department decision (prior to budget workshops) to keep the department, or contract with the St. Clair County Sheriff's Department. Mr. Simpson said we owe the Marine City Police Department and the citizens of Marine City a permanent solution to policing the city.

Mayor Skotarczyk wished everyone a Happy New Year and said he was very encouraged for the city with the gift of the new proposed pavilion. He said the gift shows what people think of the city. He said a lot of work is in store for 2016, but said he felt confident that it would all get done.

### **Adjournment**

Motion by Commissioner Hendrick, seconded by Commissioner Meli, to adjourn at 9:01 pm. All Ayes. Motion Carried.

Respectfully submitted,

Kristen Baxter  
City Clerk

**City of Marine City  
Historical Commission Meeting  
July 21, 2015**

*Prior to the meeting being called to order, Rebecca Lepley was sworn into office by City Clerk, Kristen Baxter*

A regular meeting of the Historical Commission was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, July 21, 2015, and was called to order by Chairperson Kim Turner at 5:05 pm.

**Present: Chairperson Turner; Commissioners Babchek, Beutell, Lepley, Tisdale; City Clerk Baxter and Deputy Clerk McDonald**

**Absent: Acting City Manager Tillery; Commissioners J. Urick and R. Urick**

**Approve Agenda**

The following item was added to the Agenda:

**New Business**

**#9-A Removal of Safety Poles ~ 300 Broadway**

Motion by Commissioner Tisdale, seconded by Commissioner Beutell, to approve the Agenda, as amended. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Commissioner Babchek, seconded by Commissioner Beutell, to approve the regular Historical Commission Minutes of January 20, 2015, as presented. All Ayes. Motion Carried.

**Communications**

There were no Communications presented.

## **Public Comment**

No residents addressed the Commission.

## **Unfinished Business**

### ***State of Michigan Historic Marker ~ Peche Isle Range Light***

Chairperson Turner reported that a **Michigan Historical Marker ~ Historic Site Application** form and **Price List** were included in the packet. Mrs. Turner said that approval of the application would put the Peche Isle Range Light on the Michigan registry as an historic sight.

A discussion ensued on what size and shape the marker should be, as well as the placement of the marker.

Motion by Commissioner Beutell to select the 24" x 36" marker with the same text on both sides. Motioned failed due to no support.

Motion by Commissioner Tisdale, seconded by Commissioner Lepley, to have completed application, with support documentation, brought to a special meeting for approval. Date of special meeting to be determined upon completion of application. All Ayes. Motion Carried.

## **New Business**

### ***Removal of Safety Poles at 300 Broadway***

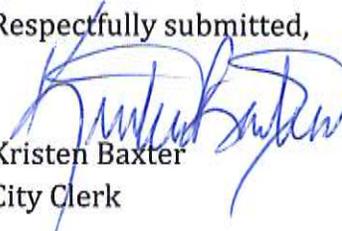
Commissioner Tisdale supplied photos of yellow safety poles located in front of the former police department at 300 Broadway. Mr. Tisdale said the poles were aesthetically unpleasing. It was noted that the poles were installed for the police department and, therefore, weren't needed anymore.

Motion by Commissioner Beutell, seconded by Commissioner Babchek, to send request to the City Commission to have the safety poles removed. All Ayes. Motion Carried.

## Adjournment

Motion by Commissioner Tisdale, seconded by Commissioner Beutell, to adjourn at 5:32 pm. All Ayes. Motion Carried.

Respectfully submitted,

  
Kristen Baxter  
City Clerk

**City of Marine City  
Pension Board ~ Pension Plan  
October 27, 2015**

A regular meeting of the Pension Board ~ Pension Plan held on Tuesday, October 27, 2015 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, was called to order by City Commission Representative James Turner at 4:30 PM.

**Present:** City Commissioner Turner; Board Members Itrich, VanderMeulen, Zyrowski; City Manager Leven; and Deputy Clerk McDonald

**Absent:** Mayor Skotarczyk; Board Member Scheel

**Approve Agenda**

Motion by Board Member Zyrowski, seconded by Board Member Itrich, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Board Member Itrich, seconded by Board Member Zyrowski, to approve the Minutes of the Regular Pension Board ~ Pension Plan Meeting of July 28, 2015 and Special Pension Board ~ Pension Plan Meeting of September 1, 2015. All Ayes. Motion Carried.

**Communications**

The following Communication was received:

- Irene Antoniewicz ~ Deferment of Retirement due to her termination of employment

Motion by Board Member Itrich, seconded by Board Member Zyrowski, to accept and file the communication. All Ayes. Motion Carried.

**Financial Business**

### ***Calculation of Lump-Sum Benefit***

A discussion took place regarding calculation of lump-sum benefits. Financial Advisor, Frederick Miller, suggested two options:

- 1) Change interest rate.
- 2) Amend the Ordinance to remove the lump sum option entirely.

After discussion on how to proceed, the Board decided to direct Financial Advisor, Frederick Miller, to compile a package of three examples of how the changes would affect a varied age range of employees and bring the package back to the Board at its January 26, 2016 meeting.

### ***Bank Resolution***

Motion by Board Member Zyrowski, seconded by Board Member Itrich to accept and file the Raymond James Bank Resolution as presented. All Ayes. Motion Carried.

### ***Financial Reports***

#### **▪ Investment Performance**

Financial Consultant, Frederick Miller, provided a Performance Analysis Summary, dated October 23, 2015. He reported that the Pension Plan Holdings had a decrease of 4.45%; with an average of 4.78% from 9-30-14 to 9-30-15. Mr. Miller said the city needed to focus on the investment of money and to try to earn the actuarial equivalent, or better, so the city doesn't have to make up unfunded liability.

### ***Preliminary Financial Statements***

Motion by Board Member Zyrowski, seconded by Board Member Itrich, to accept the Preliminary Financial Statements for July, August, and September, 2015, and place them on file. All Ayes. Motion Carried.

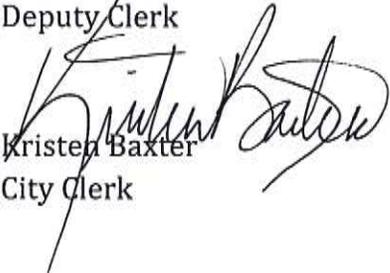
**Adjournment**

Motion by Board Member Zyrowski, seconded by Board Member Itrich, to adjourn at 4:59 pm. All Ayes. Motion Carried.

Respectfully submitted,



Elizabeth McDonald  
Deputy Clerk



Kristina Baxter  
City Clerk

**City of Marine City  
Pension Board ~ Retiree Health Care Plan  
October 27, 2015**

A regular meeting of the Pension Board ~ Retiree Health Care Plan held on Tuesday, October 27, 2015 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, was called to order by City Commission Representative Turner at 5:00 pm.

**Present:** City Commissioner Turner; Board Members Itrich, VanderMeulen, Zyrowski; City Manager Leven; and, Deputy Clerk McDonald

**Absent:** Mayor Skotarczyk; Board Member Scheel

**Approve Agenda**

Motion by Board Member Itrich, seconded by Board Member Zyrowski, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Board Member Zyrowski, seconded by Board Member Itrich, to approve the Minutes of the Regular Pension Board ~ Retiree Health Care Plan Meeting of July 28, 2015. All Ayes. Motion Carried.

**Communications**

There were no Communications presented.

**Unfinished Business**

None.

**New Business**

None.

## Financial Business

### *Financial Reports*

- **Investment Performance**

Financial Consultant Frederick Miller reviewed the Raymond James Account Summary with regards to the City's Retiree Health Care Fund. He reported the plan had a decrease of 4.51% from 9-30-14 to 9-30-15.

### *Preliminary Financial Statements*

Motion by Board Member Zyrowski, seconded by Board Member Itrich, to accept the Preliminary Financial Statements for July, August, and September 2015, and place them on file. All Ayes. Motion Carried.

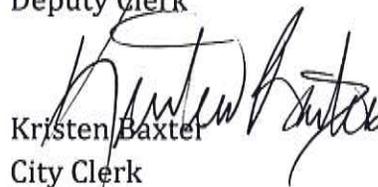
### **Adjournment**

Motion by Board Member Zyrowski, seconded by Board Member Itrich, to adjourn at 5:05 pm. All Ayes. Motion Carried.

Respectfully submitted,



Elizabeth McDonald  
Deputy Clerk



Kristen Baxter  
City Clerk

**City of Marine City  
Tax Increment Finance Authority  
November 17, 2015**

A regular meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Tuesday, November 17, 2015, and was called to order at 4:00 PM by Chairperson May.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson May.

**Present:** Chairperson May; Board Members Babchek, Bryson, Lepley, Seigneurie, Tisdale, and Weisenbaugh; City Manager Leven; Deputy Clerk McDonald

**Absent:** None

**Approve Agenda**

Motion by Board Member Tisdale, seconded by Board Member Babchek, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Approve Minutes**

Motion by Board Member Bryson, seconded by Board Member Seigneurie, to approve the Minutes of the Regular Tax Increment Finance Authority Meeting held October 20, 2015 and the Minutes of the Special Tax Increment Finance Authority Meeting held October 26, 2015, as presented. All Ayes. Motion Carried.

**Communications**

None.

**Public Comment**

None.

**Unfinished Business**

*Strategic Communication Solutions ~ Contract Extension*

Mike Hilfinger presented updates from Strategic Communication Solutions which included the following:

- **Inn at Water Street** ~ The County will be voting on the approval of the Brownfield Plan to move forward with the project on Thursday, November 19, 2015.
- **Coastal Zone Management Grant** ~ Strategic Communication Solutions is exploring a grant opportunity for a transient boat marina or beach project. Mr. Hilfinger said that he had been in contact with the DPW Superintendent as well as the leader of the Trail Towns Program in regards to the canoe/kayak launch project.
- **Safe Routes To School** ~ Mr. Hilfinger reported that he met with City Commissioner Lovett, and DPW Superintendent Itrich, and discussed the possibility of applying for the TAP Grant to get funding for the project. He also mentioned that they may need to receive a County resolution in order to utilize paths that run through property owned by Cottrellville Township.

Discussion then ensued on whether or not Strategic Communication Solutions had provided the City with enough return on TIFA's investment, with regard to bringing in projects that have enhanced the quality of life and business within the City. Several Board members stated that they would like to see more progress with the City Hall project since it was the initial reason for contracting SCS. It was also brought to question on whether or not the contract should be extended, and if so, for how long.

The Board agreed that SCS has put Marine City on the map at various levels. In addition, they have made projects happen that may not have been a possibility without the company.

Mr. Hilfinger suggested that the Board put together a sub-committee that would review and prioritize projects that they would like SCS to pursue and secure grant monies for. He suggested that the sub-committee include the City Manager, a representative from the City Commission, and other people qualified to perform the task.

Motion by Board Member Weisenbaugh, seconded by Board Member Lepley, to extend the contract with Strategic Communication Solutions for a period of six months. All Ayes. Motion Carried.

## **New Business**

None.

**Financial Business**

***Invoice Approval***

Motion by Board Member Lepley, seconded by Board Member Weisenbaugh, to approve Strategic Communication Solutions Invoice #1932 in the amount of \$5,000.00. All Ayes. Motion Carried.

Motion by Board Member Tisdale, seconded by Board Member Seigneurie, to approve the Jerry Currier Invoice #0012 in the amount of \$1,650.00. All Ayes. Motion Carried.

**Adjournment**

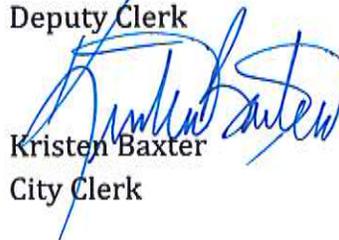
Before the meeting adjourned, the Board talked briefly about blight issues within the City and the possibility of starting a beautification program with matching funds for buildings in the T.I.F.A districts. The Board decided to have Board Members Weisenbaugh and Tisdale gather more information and present it at the December 15, 2015 meeting.

Motion by Board Member Seigneurie, seconded by Board Member Weisenbaugh, to adjourn at 4:53 pm. All Ayes. Motion Carried.

Respectfully submitted,



Elizabeth McDonald  
Deputy Clerk



Kristen Baxter  
City Clerk

BE

**City of Marine City  
Tax Increment Finance Authority  
Special Meeting  
December 7, 2015**

A special meeting of T.I.F.A. was held in the Fire Hall, 200 South Parker Street, Marine City, Michigan, on Monday, December 7, 2015, and was called to order at 4:00 PM by Chairperson May.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson May.

**Present:** Chairperson May; Board Members Babchek, Lepley, Seigneurie, and Weisenbaugh; City Manager Leven; City Clerk Baxter

**Absent:** Board Members Bryson and Tisdale

**Approve Agenda**

Motion by Board Member Babchek, seconded by Board Member Seigneurie, to approve the Agenda, as presented. All Ayes. Motion Carried.

**Public Comment**

None.

**Unfinished Business**

None.

**New Business**

***Resolution approving amendments to Development Plans and Tax Increment Financing Plans***

Board Member Lepley encouraged Board members to approve the resolution saying that TIFA has performed many services over the years and provided vital support to the city. Further, he said TIFA enables the city to bring in new business and helps create an atmosphere where other people want to invest in the city.

Motion by Board Member Weisenbaugh, seconded by Board Member Seigneurie, to approve Resolution #032-2015 which would extend the duration of TIFA #2 Plan and TIFA #3 Plan to December 15, 2018, as presented. All Ayes. Motion Carried.

**Adjournment**

Motion by Board Member Lepley, seconded by Board Member Babchek, to adjourn at 4:08 pm. All Ayes. Motion Carried.

Respectfully submitted,



Kristen Baxter  
City Clerk

RECEIVED  
JAN 04 2016

BF

City of Marine City

# City of Marine City, Michigan

303 S. Water Street, Marine City, Michigan 48039

## Business License Application

A Non-Refundable Background Check Fee Due at Time of Filing Application  
\$10.00 Due per Each Background Check

**Business Information:**

Business Name: The Lazy Llama

Business Address: 214 Broadway St.

Bus. Phone: 810.676.5128 Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Description of Business: Home furnishings, home accessories, gift retailer

Open Date (Subject to approval): March 1, 16 Non-Profit: Yes  No

Number of Employees: Full Time 2 Part Time \_\_\_\_\_ # of Seats \_\_\_\_\_

Hours of Operation: From 11am to 5pm  M  T  W  T  F  S  S

Ownership:  Corporation  Individual  Partnership  LLC  Limited Partnership

Corporation Name: Lazy Llama, LLC

State Tax ID: \_\_\_\_\_ Federal ID: \_\_\_\_\_

Value of Initial Stock and Equipment: \$ \_\_\_\_\_

**Owner Information** (Must Provide Copy of Government Issued Photo Identification):

Name: Diane Street Title: Owner/Manager

Address: 214 Broadway St Phone: \_\_\_\_\_

City: Marine City State: MI Zip: 48039

Driver's License #: \_\_\_\_\_

Name: Wendy Kellehan Title: Owner/Manager

Address: 214 Broadway St Phone: \_\_\_\_\_

City: Marine City State: MI Zip: 48039

Driver's License #: \_\_\_\_\_

Building Owner: Wendy Kellehan  
Address: 214 Broadway St, Marine City  
State: MI Zip: 48039 Phone: \_\_\_\_\_

**Emergency Contact Information (After Hours):**

Name: Diane Street Phone: \_\_\_\_\_  
Name: Wendy Kellehan Phone: \_\_\_\_\_

**Alarm Company:**

Name: N/A Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
STREET CITY STATE ZIP

List any Flammable or Toxic Materials Stored in Building N/A

Provide copies of any necessary paperwork for hazardous substances from any outside agencies.

<p>HAS THIS BUSINESS MET ALL COUNTY, STATE AND/OR FEDERAL LICENSING REQUIREMENTS NEEDED TO CONDUCT YOUR BUSINESS?</p> <p>YES: <input checked="" type="checkbox"/> NO: _____</p> <p>APPLICANT'S INITIALS: <u>DS / WK</u></p>
---

Provide copies of any other governmental licenses needed to conduct your business.

Special Instructions for Police and Fire Departments: \_\_\_\_\_

Is there hard-surface parking for this business? Yes ~~No~~ Street Parking  
Are you indebted to the City for anything? NO

I hereby certify that I am the owner, or am authorized to act on behalf of the owner, of the above-described business. I further certify that to the best of my knowledge this is a true and correct application, and understand that the falsification of this application is cause for revocation or suspension of this license.

Diane Street  
Signature & Title of Applicant  
Wendy Kellehan  
Dated 1/4/2016  
1/4/2016

Special Instructions for Police and Fire Departments: N/A

This registration is in accordance with the Marine City Code of Ordinances, and the standards and conditions as set forth in same. Business registration is required annually. There is no charge for this registration, and you will be mailed your current year's business license upon returning the completed registration form to:

**Kristen Baxter, City Clerk**  
**City of Marine City**  
**303 South Water Street**  
**Marine City, Michigan 48039**  
[kbaxter@marinecitymi.org](mailto:kbaxter@marinecitymi.org)  
**810-765-8830**

Contact City Clerk Kristen Baxter at 810-765-8830 with any questions you may have.

*Alison Stark*  
Signature

1/4/2016  
Dated

OWNER  
Title

*Wendy E. Kellner*  
Owner/Manager

1/4/2016

9-A

ORDINANCE NO. 2016-01

CITY OF MARINE CITY

COUNTY OF ST. CLAIR, MICHIGAN

**AN ORDINANCE OF THE CITY OF MARINE CITY, ST. CLAIR COUNTY, MICHIGAN TO AMEND PUBLIC WORKS TITLE V, CHAPTER 51 "WATER," BY ADDING SECTION 26 "EXEMPTION FROM READY TO SERVE FEES."**

**THE CITY OF MARINE CITY ORDAINS:**

**SECTION 1. AMENDMENT.**

Title V, Chapter 51 "WATER" is hereby amended by adding Section 26 to read as follows:

**SECTION 51.26 EXEMPTION FROM READY TO SERVE FEES**

Ready to Serve Fees imposed by any City ordinance shall not be charged to a commercial or residential property for the utilization of a second meter dedicated to measuring only water used for lawn sprinkler systems, where said water is not reintroduced into the sanitary sewer system

**SECTION 2. SEVERABILITY.**

This Ordinance and each of the various parts, sections, subsections, sentences, phrases, and clauses hereof are declared to be severable. If any part, section, subsection, sentence, phrase, or clause is determined to be invalid or unenforceable by a court of competent jurisdiction, it is hereby provided that the remainder of the Ordinance shall not be affected thereby and shall remain in full force and effect.

**SECTION 3. REPEAL OF ORDINANCES IN CONFLICT HEREWITH.**

Any and all Ordinances of the City of Marine City or any parts or provisions thereof, to the extent that they are contrary to or inconsistent with the provisions of the within Ordinance, are hereby expressly repealed.

**SECTION 4. RATIFICATION.**

All other provisions of the Code of Ordinances of the City of Marine City, Michigan except as herein modified or amended are hereby expressly ratified and affirmed.

**SECTION 5. PUBLICATION.**

This Ordinance shall be published in accordance with the terms, provisions, and requirements of the City Charter of the City of Marine City, Michigan, and in accordance with and to the extent required by the statutes of the State of Michigan.

**SECTION 6. EFFECTIVE DATE.**

This Ordinance shall take effect on the \_\_\_\_\_ day of \_\_\_\_\_, 2016, in accordance with the provisions and requirements of the City of Marine City. The City Clerk is hereby directed to publish this Ordinance within fifteen (15) days after the date of adoption as required by section 7.2 of the City Charter of the City of Marine City.

**ORDINANCE DECLARED ADOPTED.**

\_\_\_\_\_  
Raymond Skotarczyk, Mayor  
City of Marine City, Michigan

**CERTIFICATION**

The foregoing is a true and complete copy of an Ordinance adopted by the City Commission of the City of Marine City, County of St. Clair, State of Michigan, at a regular meeting of the City Commission held on the \_\_\_\_\_ day of \_\_\_\_\_, 2016, and public notice of said meeting was given pursuant to and in accordance with the requirements of Act No. 267 of the Public Acts of 1976, as amended, being the Open Meetings Act, and the Minutes of said meeting have been or will be made available as required by said Act.

Members Present: \_\_\_\_\_

Members Absent: \_\_\_\_\_

It was moved by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_ to adopt the Ordinance.

Members voting yes: \_\_\_\_\_

Members voting no: \_\_\_\_\_

The Ordinance was declared adopted by the Mayor and has been recorded in the Ordinance Book of the City of Marine City.

\_\_\_\_\_  
Kristen Baxter, City Clerk  
City of Marine City, Michigan

INTRODUCED: January 21, 2016  
ADOPTED:  
PUBLISHED:  
EFFECTIVE:



## M A R I N E C I T Y

**To:** City Commission  
**From:** Elaine Leven, City Manager  
**Date:** January 28, 2016  
**Re:** Police Services

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The existing vacancy created by Police Chief Don Tillery's departure presents us with an opportunity to weigh our options for the future of police protection in the City. The primary question is if we should continue with our local police department or contract with the St. Clair County Sheriff's department.

It is important to note that once we contract with the Sheriff, it will be cost prohibitive to restart our own police department, particularly in the next 5-10 years. There will be a contractual obligation for the city, subject to agreed upon terms, and ultimate responsibility will lie with the Sheriff's department, as well as the bulk of the liability. We will lose a certain amount of local control, though we would have some control over staffing.

The Sheriff is willing to employ our staff, however they are subject to their hiring standards and will lose their seniority. Any officers hired by the Sheriff's department will have more opportunity and higher pay as Sheriff Deputies. These same opportunities are available at any time to any officer should they choose to seek employment elsewhere, such as the case with our former police chief. Most of our remaining officers are dedicated to the City of Marine City. As Sheriff Deputies they would only serve in Marine City up to a maximum of 3-4 years before being transferred. Constant staffing changes could create problems with loss of knowledge regarding particular ongoing situations in the city.

Of utmost concern to me is the cost for services in the future. We are in a difficult position from a budgetary perspective with our cost obligations for retirees. We have taken steps to control our future costs through concessions with the union, and have moved from defined benefit to defined contribution for all new hires. We are no longer adding to our future liabilities. The upcoming contract negotiations and millage effort give us opportunities to further address budget concerns. We have direct access to grant funding for our police department, and other sources of revenue that would not be available to us while utilizing the Sheriff's Department.

We have invested in our local police department with a new building, training, cars, and uniforms. With our local department we can focus on what we think is important in our community. We set the rules. If something is not working, we can change it. We can easily adjust staffing as necessary based upon funding. Our police department has gone above and beyond to protect the public during local events.

The St. Clair County Sheriff's Department is a respectable and well-managed group. They have highly skilled and trained officers and their depth of services are unmatched. With our future funding in question and rising costs, even though we have the opportunity to explore services with the Sheriff's Department, I believe it is not the right time to make the change.

10-B

January 11, 2016

To

The Honorable Raymond Skotarczyk, Mayor,  
James L. Turner, Mayor Pro Tem,  
and City Commissioners of Marine City, Michigan,  
Terrance Avery, Lisa Hendrick, Dianne Lovett, Raymond Meli, and David L. Simpson,

From

The Planning Commission of Marine City, Michigan

Dear Mayor and Commissioners of Marine City, Michigan,

We have proceeded on your request to investigate and draft a fence ordinance for your consideration. We used the following Process:

- Gathered Fence Ordinances from the surrounding municipalities and townships;
- Read, studied and considered each ordinance;
- Gleaned what we thought would be useful in Marine City;
- Held an open forum for citizen input;
- Crafted the useful portions together and worked them into our existing format;
- Submitted that document for editing of grammar, spelling and clarity to a subcommittee of the Planning Commission;
- Submitted the edited document to the City Attorney and City Manager;
- Made suggested corrections;
- Resubmitted the document to the City Attorney;
- Upon his suggestion clarified what could be considered ambiguous language;
- Aligned the enumeration and lettering designations with the Ordinances of the City of Marine City, Michigan.

The various articles of this proposed fence ordinance are well researched and considered tenable. We submit it without prejudice. You may use some of it, all of it, or none of it, as you deem best.

Sincerely,

The Rev. Rebecca Baird Lepley, Chair of the Planning Commission of Marine City, Michigan

## GENERAL PROVISIONS

### 156.01 DEFINITION

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

*FENCE.* Any artificial permanent fence, partition, structure or gate erected as a dividing marker, barrier or enclosure.

(Prior Code, 10-1) (Ord. passed 1-5-1967)

---

### Proposed Replacement Ordinance for Previous Sections 156.02 – 156.06

### 156.02

#### 1. Residential Fences.

Residential Fences are permitted or required, subject to the following:

- a. Fences on all lots of record in all residential districts, which enclose property and/or are within a side or rear yard that is not waterfront to either the St. Clair River or the Belle River, shall not exceed six (6) feet in height. This height shall be measured from the average established grade to the highest point of the fence. No fence, wall or hedge shall rise over four (4) feet in height in front of the house or any yard that is waterfront to the St. Clair River or Belle River, or in the minimum front yard, whichever is greater; the measuring technique employed shall be the same as stated above. In addition, no fence, wall, or hedge shall be located within a public right-of-way, occupy a clear vision zone as established by section 156.04, or interfere with visibility from a driveway. The Zoning Administrator is hereby empowered to cause obstructions to be removed in the interest of public safety.
- b. No obscuring fence or wall shall be located within the front yard or any yard that is waterfront to either the St. Clair River or the Belle River. All Chain-link fencing is obscuring.  
Decorative fencing which does not materially impede vision shall be permitted in a front or waterfront to either the St. Clair River or the Belle River provided it does not exceed a height of four (4) feet.
- c. Fences shall consist of at least one side of "finished" quality. The term "finished" refers to the covering of raw material so as to protect it from the natural elements; this includes but is not limited to the painting of metal, and the painting or staining of wood. A finished side of the fence shall be exposed to all adjacent properties including the St. Clair River and the Belle River. The finished side shall generally be the side without post exposure or with the least post exposure. The Building Inspector shall determine the "finished" side.
- d. Fences shall not contain barbed wire, pointed or sharp extrusions on the top, electric current, or charge of electricity. All fences shall be constructed of treated wood, plastic, aluminum, or galvanized metal or similar materials as approved by the Building Inspector and/or Zoning Administrator. Temporary fencing such as chicken wire or plastic snow fencing, shall be prohibited as permanent fencing material.
- e. All fences shall comply with the requirements of the applicable building and zoning codes.
- f. All fences shall be maintained so as to not endanger life or property.

## 156.04

### 1. Nonresidential Fences

- a. Fences located in other than residential districts or on the boundary between such districts shall not exceed eight (8) feet in height, measured from the surface of the ground.
- b. Fences, which enclose public or institutional parks, playgrounds, or public landscaped areas situated within an area developed with recorded lots, shall not obstruct vision to an extent greater than twenty-five (25) percent of the fences total area. Fences bordering waterfront to the St. Clair River or the Belle River shall not be obscuring.
- c. No fence, wall, or hedge shall be located within a public right-of-way, occupy a clear vision zone established by section 156:04, or interfere with visibility from a driveway. The Zoning Administrator is hereby empowered to cause all such obstructions to be removed in the interest of public safety.
- d. Fences located within twenty-five (25) feet of an intersection shall not exceed thirty (30) inches in height.
- e. Fences shall not contain barbed wire, electric current, or charge of electricity. In the case where the security of industrial and commercial property is concerned, the Planning Commission may approve a fence eight (8) feet in height with barbed or razor wire attached to the top as a part of the site plan review.
- f. All fences shall comply with the requirements of the applicable building and zoning codes.
- g. All fences shall be maintained so as to not endanger life or property.

## 156.05

### 2. Corner Clearance and Visibility

- a. No Fence, wall, structure or planting shall be erected, established or maintained on any corner lot which will obstruct the view of a driver of a vehicle approaching the intersection excepting shade trees which would be permitted where all branches are not less than eight (8) feet above the road level. Such unobstructed corner shall mean a triangular area formed by the street property lines and a line connecting them at points twenty-five (25) feet from the intersection of the street lines or in the case of a rounded property corner from the intersection of the street property lines extended. In the case of a driveway/street intersection, the aforementioned technique shall also be used however a ten (10) foot dimension shall be utilized situated along the driveway and property line. Decorative fencing which would be approved on a corner could include open weave, split rail or similar fencing. Refer to illustration 3-1.
- b. For purpose of this ordinance, unobstructed view bordering the waterfront of the St. Clair River and/or the Belle River, shall include an unobstructed view ninety (90) degrees out from the corners of the main exterior wall most parallel to the water. Fences, walls or similar barriers may be permitted by the Zoning Board of Appeals.
  - *ninety (90) degrees reflects a recent court ruling*

## 156.06 BOARD OF APPEALS

Upon appeal in writing by any person directly or indirectly affected hereby, the Zoning Board of Appeals of the city may, after a hearing in accordance with the established procedure of the Board, in its sound discretion and in the interests of the public health, safety or welfare of the inhabitants of the community, reduce or remit the requirements of this chapter in individual cases.

---

## **PERMIT PROVISIONS**

### **156.20 REQUIRED**

Any person desiring to build or cause to be built a fence upon property within the corporate limits of the city, shall first apply to the building Inspector for a permit to do so.

### **156.21 APPLICATION**

Application for a permit under this chapter shall contain any and all information, including drawings required and necessary for the determination of whether the erection of such fence would be contrary to the provisions in this chapter or the laws of the state.

### **156.22 FEE**

A fee in the amount established by resolution of the City commission shall be paid for each permit under this chapter.

bc



---

## BOARD APPOINTMENTS

### Historical Commission (1 Vacancy)

Application received:

Margaret Micoff      237 N. 2<sup>nd</sup> Street

# HISTORICAL COMMISSION APPLICATION

## CITY OF MARINE CITY, MICHIGAN

303 S. Water Street, Marine City, Michigan 48039

Telephone: (810) 765-8830

Applicant's Name: MARGARET MICOFF

Address: 237 N 2ND St - MARINE City MI 48039  
Street City State Zip

Phone: 586-306-5765 Fax: \_\_\_\_\_ Email: Micoff@sbcglobal.net

### Qualifications (Member of General Public):

- \* Must reside or have a business within the City of Marine City
- \* Cannot be in default to the City (Taxes, Water Bills, Etc)
- \* Cannot be in violation to the City (Blight, Building, Code, Etc)
- \* Cannot hold any other salaried City Office during term of office, unless otherwise provided in the City Charter

Please attach a Letter of Interest detailing your experience in the community, interests, and qualifications for serving on the Historical Commission.

The Historical Commission meets quarterly on the third Tuesday of January, April, July and October at 6:00 PM in the Fire Hall, 200 South Parker Street, Marine City, provided there is business to conduct. This is a three-year term appointment – term expires December 31<sup>st</sup>.

Margaret S. Micoff  
Applicant's Signature

1-19-16  
Date

RETURN COMPLETED APPLICATION AND LETTER OF INTEREST  
TO THE CITY CLERK'S OFFICE.

RECEIVED  
JAN 26 2016

City of Marine City

10-D

# CITY OF MARINE CITY

303 S. Water Street  
MARINE CITY, MICHIGAN 48039  
(810) 765-8846 • Fax (810) 765-4010



February 5, 2016

Sheri J. Faust  
Storm Water Program  
St. Clair County Health Department  
3415 28<sup>th</sup> Street  
Port Huron, MI 48060

**RE: Financial Commitment to 2016 Northeastern, Belle & Anchor Bay  
Watersheds Budget and Allocation**

Dear Ms. Faust:

This letter serves to confirm the City of Marine City's financial commitment to pay the St. Clair County Health Department \$825.24 for the storm water services outlined in the document, "2016 Northeastern, Belle, & Anchor Bay Watersheds Activities and Budget", which has been and will continue to be provided during the time period of January 1, 2016 through December 31, 2016.

I understand that the City of Marine City's storm water permit representative will be expected to work with the St. Clair County Health Department to implement these activities within its jurisdiction.

I also understand that the St. Clair County Health Department will invoice the City of Marine City by May 1, 2016 with payment expected by June 1, 2016.

Sincerely,

Kristen Baxter  
City Clerk

*"In the Heart of Blue Water District"*

**CITY OF MARINE CITY  
ST. CLAIR COUNTY, MICHIGAN**

**RESOLUTION NO. 002-2016**

**A RESOLUTION OF SUPPORT FOR THE NORTHEASTERN, BELLE AND ANCHOR BAY WATERSHEDS 2016 BUDGET.**

**MEMORANDUM OF A RESOLUTION** of the City Commission of the City of Marine City adopted at a regular meeting of said Commission held at the Fire Hall located at 200 South Parker Street, Marine City, Michigan, on the 4th day of February, 2016 at 7:00 PM.

Present:

Absent:

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_:

**WHEREAS**, the City of Marine City is committed to protecting local waterways for the public health and welfare of its current and future residents; and

**WHEREAS**, the City of Marine City is required by the U.S. Environmental Protection Agency and the Michigan Department of Environmental Quality (MDEQ) to comply with the requirements of the National Pollutant Discharge Elimination System Phase II Storm Water Permit; and

**WHEREAS**, the City of Marine City has partnered with municipalities, education institutions and county agencies within St. Clair County's Northeastern, Belle and Anchor Bay Watersheds for several years in order to jointly implement activities to comply with state and federal storm water requirements; and

**NOW THEREFORE BE IT RESOLVED** that the City of Marine City supports the Northeastern, Belle, and Anchor Bay Watersheds 2016 budget and the City of Marine City's payment of its cost share of \$825.24 which will be paid to the St. Clair County Health Department upon receipt of an invoice; and

**BE IT FURTHER RESOLVED** that the City Manager and the City Clerk are authorized and directed to forward this resolution on behalf of the City of Marine City to the St. Clair County Health Department.

Ayes:

Nays:

**RESOLUTION DECLARED ADOPTED.**

---

Elaine Leven  
City Manager

Attest:

---

Kristen Baxter  
City Clerk



# 2016 Storm Water Permit Annual Update

## What is the purpose of this annual update?

- To ensure that key decision makers and elected officials are informed about our storm water permit compliance activities that took place in 2015.
- This is a required activity of our NPDES MS4 Storm Water Permit.

**NPDES** – National Pollutant Discharge Elimination System

**MS4** – Municipal Separate Storm Sewer System

## Why are we regulated to manage storm water?

- The regulations governing storm water come from the National Pollutant Discharge Elimination System (NPDES) which is part of the Federal Clean Water Act (of 1987) to eliminate pollutants entering our waterways. Our storm water permit is administered by the Michigan Department of Environmental Quality.
- We are required to improve water quality of our streams, rivers, lakes, creeks, drains and ditches. ***The largest source of pollution entering waters of the state today is from storm water runoff from urban areas.***
- There is jurisdiction over a municipal separated storm sewer system (MS4) in an “Urbanized Area” which discharges storm water to waters of the state or to another jurisdiction’s MS4. Our community falls within the state’s regulated “urbanized area”.

## What is required of us for the storm water permit?

- All required activities are listed in our Storm Water Pollution Prevention Initiative (SWPPI) and in our 2015 SWPPI Progress Report. This report is an enforceable document by the MDEQ. Our SWPPI will be updated when the new NPDES MS4 permit is issued in 2016.

## As a storm water permit holder, what are the penalties if we do not comply?

- The MDEQ has the authority to issue fines up to \$25,000 per day, and a municipality that is not in compliance leaves itself open to third party lawsuits.

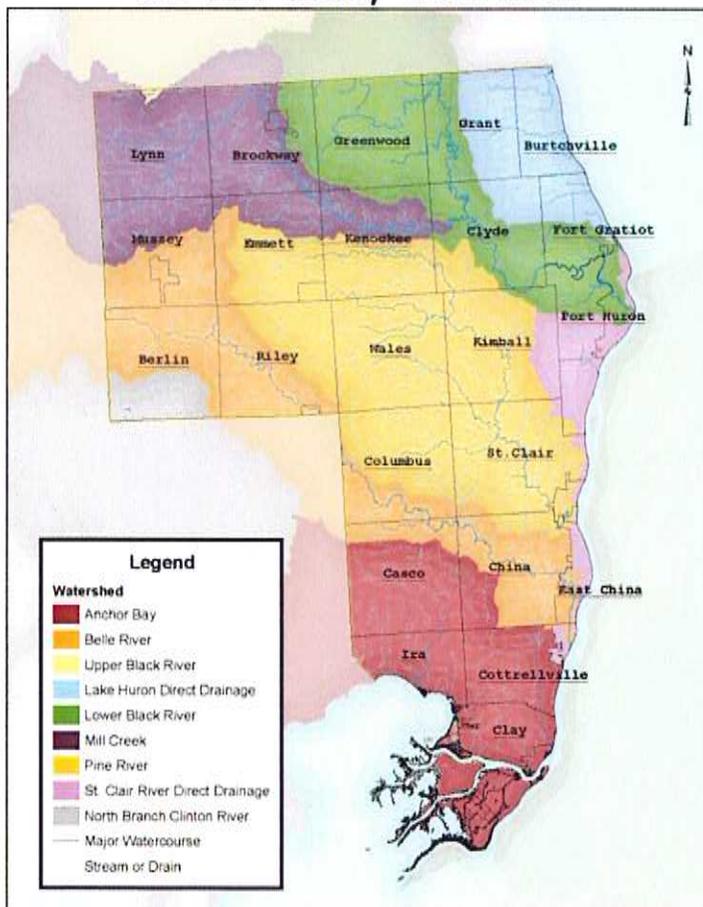
## Are we in compliance?

- On November 20, 2015 our Progress Report was submitted to the MDEQ which highlighted activities that were completed from October 1, 2013 to September 30, 2015. The next Progress Report will be submitted on November 1, 2017, unless stipulated otherwise in the Certificate of Coverage issued by the MDEQ sometime within 2016.

**Is there anything new with the MS4 Storm Water Permit this year?**

- The MDEQ implemented a new online database system, **MiWaters**, for submitting permits and reports, and paying invoices reports for the NPDES permit.
- Progress Reports for the county, nested jurisdictions and all NEW and ABay municipalities was submitted to the MDEQ.
- All municipalities and the county are still awaiting their new MS4 Permit which should be public noticed and issued by the MDEQ in 2016.
- The St. Clair County Health Department assisted with a 5-county regional Illicit Discharge Elimination Program (IDEP) Training in 2015. Wayne, Macomb, Washtenaw, Oakland and St. Clair Counties formed the IDEP Workgroup to provide free training for municipal employees to meet MS4 permit training requirements.
- Earth Fair and the Blue Water Sturgeon Festival continue to become signature events throughout St. Clair County. They are a successful venue for public education and outreach for providing information to the residents on the importance of healthy water and to make them aware of other activities throughout the watershed.

**St. Clair County Watersheds**



- The Belle River Watershed Management Plan was successfully completed and approved for Section 319 federal funds and CMI state funding for projects within the watershed. A storm water training video is available for staff to receive necessary storm water management and pollution prevention training requirements. This training is free and coordinated by the St. Clair County Health Department.

For questions, please contact,  
**Sheri J. Faust**  
 St. Clair County Health Department  
 Environmental Health Division  
 (810) 987-5306  
 Email: [stormwater@stclaircounty.org](mailto:stormwater@stclaircounty.org)  
 Web: [www.sccwater.org](http://www.sccwater.org)



10-E

**CITY OF MARINE CITY**  
**SEWER RATE COMPUTATION**  
For The Year Ended June 30, 2015

# McBride - Manley

& COMPANY P.C.



CERTIFIED PUBLIC  
ACCOUNTANTS

GLEN E. MCBRIDE, C.P.A. (1948 - 2013)  
PATRICIA A. MANLEY, C.P.A.  
CURTIS J. MCBRIDE, C.P.A.  
GWENDOLYN S. BRESINSKI, C.P.A.

## INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

January 6, 2016

Honorable Mayor and City Commission  
City of Marine City  
303 S. Water Street  
Marine City, Michigan 48039

We have compiled the sewer rate computation of the CITY OF MARINE CITY for year ended June 30, 2015, included in the accompanying prescribed form. We have not audited or reviewed the sewer rate computation included in the accompanying prescribed form and, accordingly, do not express an opinion or provide any assurance about whether the sewer rate computation is in accordance with the basis of accounting prescribed by the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville, dated March 22, 1991, as amended.

Management is responsible for the preparation and fair presentation of the sewer rate computation included in the form in accordance with the basis of accounting prescribed by the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville, dated March 22, 1991, as amended, and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the sewer rate computation.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of the sewer rate computation without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the sewer rate computation.

The sewer rate computation included in the accompanying prescribed form is presented in accordance with the requirements of the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville, dated March 22, 1991, as amended, and is not intended to be a complete presentation in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the managements of the City of Marine City and the Township of Cottrellville, and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

MCBRIDE-MANLEY & COMPANY P.C.  
Certified Public Accountants

**CITY OF MARINE CITY**

**COTTRELLVILLE TOWNSHIP SEWER CONTRACT  
ACTUAL CHARGE PER 1,000 GALLONS**

For the year ended June 30, 2015

**CALCULATION OF COST ALLOCATION PERCENTAGE  
(BASED ON TOTAL GALLONS OF SEWAGE TREATED)**

	<u>Gallons (000's Omitted)</u>	<u>% of Total Gallons</u>
Total Marine City Gallons Treated 7/1/14 to 6/30/15	249,373	83.5188 %
Total Cottrellville Gallons Treated 7/1/14 to 6/30/15	49,210	16.4812
<b><u>TOTAL GALLONS TREATED</u></b>	<b><u>298,583</u></b>	<b><u>100.0000</u></b> %

**ALLOCATION OF SEWER TREATMENT EXPENSES**

	<u>Actual Total</u>
<b><i>Expenses Allocated:</i></b>	
Salaries	\$ 72,428
Benefits	34,244
Utilities	72,883
Operating supplies	29,291
Repair and maintenance (Treatment facilities and equipment only)	16,267
Sludge removal	32,332
Other expenses	7,748
Communications	3,157
Depreciation (Equipment and pre-6/30/91 facilities only)	34,844
Insurance	11,684
Contractual (includes legal and audit)	295,830
<b><u>TOTAL EXPENSES TO BE ALLOCATED</u></b>	<b><u>610,708</u></b>
 Percent of Expenses Allocated to Cottrellville	 16.4812 %
<b><u>TOTAL EXPENSES ALLOCATED TO COTTRELLVILLE</u></b>	<b><u>\$ 100,652</u></b>
 <b><i>Actual Gallons Treated (000's Omitted)</i></b>	 <b><u>49,210</u></b>
 <b><i>Actual Cost Per 1,000 Gallons</i></b>	 <b><u>\$ 2.04535663</u></b>

**CITY OF MARINE CITY**

**COTTRELLVILLE TOWNSHIP SEWER CONTRACT  
ACTUAL CHARGE PER 1,000 GALLONS  
(Continued)**

For the year ended June 30, 2015

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RECONCILIATION TO ACTUAL

<b>Total Expenses Allocated</b>	<b>\$ 610,708</b>
<i>Add Expenses Benefiting Only Marine City:</i>	
Depreciation on collecting lines and 1991 treatment plant	337,889
Repairs and maintenance to collecting system	150
Interest	6,313
<b>TOTAL SEWER DEPARTMENT EXPENSES</b>	<b>\$ <u>955,060</u></b>

10-E

**CITY OF MARINE CITY**  
**SEWER RATE COMPUTATION ESTIMATE**  
For The Year Ended June 30, 2016

# McBride - Manley

& COMPANY P.C.



CERTIFIED PUBLIC  
ACCOUNTANTS

GLEN E. MCBRIDE, C.P.A. (1948 - 2013)

PATRICIA A. MANLEY, C.P.A.

CURTIS J. MCBRIDE, C.P.A.

GWENDOLYN S. BRESINSKI, C.P.A.

## INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

January 6, 2016

Honorable Mayor and City Commission  
City of Marine City  
303 S. Water Street  
Marine City, Michigan 48039

We have compiled the sewer rate computation estimate of the CITY OF MARINE CITY for year ended June 30, 2016, included in the accompanying prescribed form. We have not audited or reviewed the sewer rate computation estimate included in the accompanying prescribed form and, accordingly, do not express an opinion or provide any assurance about whether the sewer rate computation estimate is in accordance with the basis of accounting prescribed by the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville, dated March 22, 1991, as amended.

Management is responsible for the preparation and fair presentation of the sewer rate computation estimate included in the form in accordance with the basis of accounting prescribed by the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville, dated March 22, 1991, as amended, and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the sewer rate computation estimate.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of the sewer rate computation estimate without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the sewer rate computation estimate.

The sewer rate computation estimate included in the accompanying prescribed form is presented in accordance with the requirements of the Sewer Service Agreement between the City of Marine City and the Township of Cottrellville, dated March 22, 1991, as amended, and is not intended to be a complete presentation in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the managements of the City of Marine City and the Township of Cottrellville, and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

MCBRIDE-MANLEY & COMPANY P.C.  
Certified Public Accountants

**CITY OF MARINE CITY**

**COTTRELLVILLE TOWNSHIP SEWER CONTRACT  
ESTIMATED CHARGE PER 1,000 GALLONS**

For the year ending June 30, 2016

**CALCULATION OF COST ALLOCATION PERCENTAGE  
(BASED ON TOTAL GALLONS OF SEWAGE TREATED)**

	<u>Gallons (000's Omitted)</u>	<u>% of Total Gallons</u>
Total Marine City Gallons Treated 7/1/14-6/30/15	249,373	83.5188 %
Total Cottrellville Gallons Treated 7/1/14-6/30/15	49,210	16.4812
<b><u>TOTAL GALLONS TREATED</u></b>	<b><u>298,583</u></b>	<b><u>100.0000</u></b> %

**ALLOCATION OF SEWER TREATMENT EXPENSES**

	<u>Budget Total</u>
<b><i>Expenses Allocated:</i></b>	
Salaries	\$ 71,405
Benefits	62,030
Utilities	79,000
Operating supplies	25,300
Repairs and maintenance (Treatment facilities and equipment only)	16,600
Sludge removal	55,000
Other expense	9,775
Communications	3,250
Depreciation (Equipment and pre-6/30/91 facilities only)	35,000
Insurance	12,475
Contractual (includes legal and audit)	230,715
<b><u>TOTAL EXPENSES TO BE ALLOCATED</u></b>	<b><u>600,550</u></b>
Percent of Expenses to be Billed to Cottrellville	16.4812 %
<b><u>TOTAL EXPENSES ALLOCATED TO COTTRELLVILLE</u></b>	<b><u>\$ 98,978</u></b>
<b><i>Anticipated Gallons to be Billed (000's Omitted)</i></b>	<b><u>49,210</u></b>
<b><i>Estimated Cost Per 1,000 Gallons</i></b>	<b><u>\$ 2.01133916</u></b>

**CITY OF MARINE CITY**  
**COTTRELLVILLE TOWNSHIP SEWER CONTRACT**  
**ESTIMATED CHARGE PER 1,000 GALLONS**  
*(Continued)*

For the year ending June 30, 2016

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RECONCILIATION TO BUDGET

<b>Total Expenses Allocated</b>	<b>\$ 600,550</b>
<i>Add Expenses Benefiting Only Marine City:</i>	
Repairs and maintenance to collecting system	15,500
Interest	5,875
<i>Less Estimate Not Included in Budget:</i>	
Depreciation (Equipment and pre-6/30/91 facilities only)	(35,000)
<b>TOTAL SEWER DEPARTMENT EXPENSES</b>	<b>\$ <u>586,925</u></b>

Note: The 15/16 budgeted expenses for the Wastewater Plant did not include depreciation expense. The depreciation expense was estimated at \$35,000 for the pre-6/30/91 facilities and equipment.

10-F

# McBride - Manley



COMPANY P.C.  
CERTIFIED PUBLIC  
ACCOUNTANTS

GLEN E. MCBRIDE, C.P.A. (1948 - 2013)  
PATRICIA A. MANLEY, C.P.A.  
CURTIS J. MCBRIDE, C.P.A.  
GWENDOLYN S. DRESINSKI, C.P.A.

January 12, 2016

Elaine Leven  
City of Marine City  
303 S. Water Street  
Marine City Michigan 48039

Dear Ms. Leven:

Please find enclosed the engagement letter for the proposed audit of the CITY OF MARINE CITY for the fiscal years ended June 30, 2016; June 30, 2017; and June 30, 2018.

If the proposal meets the City's satisfaction, please sign the appropriate copy and return it to us.

Sincerely,

McBRIDE-MANLEY & COMPANY P.C.

Curtis J. McBride, C.P.A.

Enclosure

# McBride - Manley

COMPANY P.C.



CERTIFIED PUBLIC  
ACCOUNTANTS

GLEN E. MCBRIDE, C.P.A. (1948 - 2013)

PATRICIA A. MANLEY, C.P.A.

CURTIS J. MCBRIDE, C.P.A.

GWENDOLYN S. BRESINSKI, C.P.A.

January 12, 2016

City Commission and Management  
City of Marine City  
303 S. Water Street  
Marine City, Michigan 48039

We are pleased to confirm our understanding of the services we are to provide the CITY OF MARINE CITY for the years ended June 30, 2016; June 30, 2017; and June 30, 2018. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Marine City as of and for the years ended June 30, 2016; June 30, 2017; and June 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Marine City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Marine City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Pension Fund – Schedule of Changes in the Net Pension Liability and Related Ratios
- 3) Pension Fund – Schedule of Contributions
- 4) Schedule of Investment Returns
- 5) Retirees' Health Care – Schedule of Funding Progress and Employee Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Marine City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining Schedules
- 2) Budgetary Schedules for Non-major Funds
- 3) Schedule of Indebtedness

## **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the City of Marine City and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City of Marine City's financial statements. Our report will be addressed to the Mayor and City Commission of the City of Marine City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the City of Marine City is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

## **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

*Government Auditing Standards* require that we communicate, during the planning stage of an audit, certain information to officials of the audited entity, and certain other parties. That information follows.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Marine City's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

#### **Other Services**

We will also assist in preparing the financial statements and related notes of the City of Marine City in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

We will also provide assistance to Management for preparing state reports including the annual F-65, Act 51, and EVIP Reports to assure conformity with requirements set by the State of Michigan based on information provided by Management. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Audit Standards*.

### **Management Responsibilities**

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the City of Marine City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of McBride-Manley & Company P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulatory authority or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of McBride-Manley & Company P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of Michigan. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit in June or July for each year and to issue our reports no later than November 30 for each year. Curtis J. McBride is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for this audit will be in accordance with the firm's standard hourly billing rates at the time of the examination and will not exceed \$28,360 for the year ended June 30, 2016. The fee of \$28,360 will remain the same for June 30, 2017 and June 30, 2018. If an audit under the Single Audit Act is required, our estimated fee for that audit should be between \$1,500 and \$3,000 for the year a Single Audit is required. The initiation of any new fund or major construction programs may result in increased fees. The above fee quotes are predicated on the City's records being suitable and complete for audit and completely reconciled and balanced in accordance with generally accepted accounting principles. This would normally include the preparation by the City of certain items before the audit begins (See Exhibit A). However, a revised proposal will be submitted for the Board's approval if our fees are expected to exceed those stated above. Our fees for this engagement will be billed in two segments. The first portion will be billed upon completion of our preliminary examination, sometime in June or July each year. The final portion will be billed upon completion of the audit.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

To ensure that McBride-Manley & Company P.C.'s independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. Accordingly, our 2013 peer review report accompanies this letter.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

We appreciate the opportunity to be of service to the City of Marine City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Respectfully submitted,

*McBride - Manley & Co*

MCBRIDE-MANLEY & COMPANY P.C.  
Certified Public Accountants

**RESPONSE:**

This letter correctly sets forth the understanding of the City of Marine City.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT A

Items to be completed before commencement of audit:

1. Posted and reconciled general ledger and trial balance for all the following funds:

General	Special Assessment Trust
Major Street	Capital Improvement
Local Street	Tax
Woodlawn Cemetery	Library
Drug Law Enforcement	Cemetery Trust
Water and Sewer	T.I.F.A. #1, #2 and #3
Retirees Health Care Trust	Pension Trust
Any new funds initiated during periods under audit	
2. Water and sewer revenues and receivables reconciled to manual control totals.
3. All bank accounts properly reconciled to the general ledger accounts for all funds.
4. The total taxes collected reconciled to the total tax roll and all distributions correctly reflected for both winter and summer collections.
5. Reconciliation of delinquent personal property taxes for all years showing tax collected during the fiscal year and ending tax balance due.
6. Preparation of check register for the tax fund giving total paid to each taxing authority.
7. Complete list of all Pension Fund investments at fiscal year end reflecting description, cost, market value, maturity, and interest rate.
8. Review by City personnel of all unpaid invoices at fiscal year end and proper reconciliation of same to computerized accounts payable listing at fiscal year.
9. Workpapers on all interfund payables and receivables and reconciliation of same between funds.
10. Listing of all amounts in capital outlay account showing detail of items purchased and reconciliation of listing to general ledger.
11. Calculation and workpaper for accrued sick and vacation pay and accrued wages for each fiscal year end.
12. Reconciliation of special assessment subsidiary ledgers to manual control and general ledger receivable.
13. Reconciliation of refuse revenue in General Fund.
14. Reconciliation of property tax revenues in General Fund, all Debt Service Funds (if applicable), all T.I.F.A. Funds, and Water and Sewer Fund.
15. Loan schedules showing balance due on all State Revolving Loans, and a listing of all bond principal and interest payments.

EXHIBIT A

(Continued)

16. Reconciliation of cemetery revenues to general ledger balances.
17. Properly allocated employee benefits between funds including, but not limited to, health insurance, pension contributions, and payroll taxes; proper recording of these benefits in the various funds and departments of the general ledger.
18. Updated fixed asset schedules.



**Heinold Banwart, Ltd.**  
Certified Public Accountants

Third Floor  
201 Clock Tower Drive  
East Peoria, IL 61611-2449

Tel (309) 694-4251  
Fax (309) 694-4202  
Web [www.hbcpas.com](http://www.hbcpas.com)

## System Review Report

December 11, 2013

To the Shareholders of  
McBride – Manley & Company, P.C.  
and the Peer Review Committee of the Michigan Association of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of McBride – Manley & Company, P.C. (the firm) in effect for the year ended September 30, 2013. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our peer review, we considered reviews by regulatory agencies, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary).

As required by the standards, engagements selected for review included an engagement performed under *Government Auditing Standards*.

In our opinion, the system of quality control for the accounting and auditing practice of McBride – Manley & Company, P.C. in effect for the year ended September 30, 2013, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. McBride – Manley & Company, P.C. has received a peer review rating of *pass*.

Heinold Banwart, Ltd.

**CITY OF MARINE CITY, MICHIGAN  
COUNTY OF ST. CLAIR  
STATE OF MICHIGAN**

**RESOLUTION No. 003-2016**

*This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way" (form 2205), or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way".*

**RESOLVED WHERE AS,** the City of Marine City hereinafter referred to as the "**GOVERNMENTAL AGENCY,**" periodically applies to the **Michigan Department of Transportation,** hereinafter referred to as the "**DEPARTMENT,**" for permits, referred to as "**PERMIT,**" to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under State Highway right of way at various locations within and adjacent to its corporate limits;

**NOW THEREFORE,** in consideration of the **DEPARTMENT** granting such **PERMIT,** the **GOVERNMENTAL AGENCY** agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. Any work performed for the **GOVERNMENTAL AGENCY** by a contractor or subcontractor will be solely as a contractor for the **GOVERNMENTAL AGENCY** and not as a contractor or agent of the **DEPARTMENT.** The **DEPARTMENT** shall not be subject to any obligations or liabilities by vendors and contractors of the **GOVERNMENTAL AGENCY,** or their subcontractors or any other person not a party to the **PERMIT** without its specific prior written consent and notwithstanding the issuance of the **PERMIT.** Any claims by any contractor or subcontractor will be the sole responsibility of the **GOVERNMENTAL AGENCY.**
3. The **GOVERNMENTAL AGENCY** shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the **PERMIT** which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the **DEPARTMENT,** and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the **DEPARTMENT** and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the **PERMIT,** it will be considered as a breach of the **PERMIT** thereby giving the State of Michigan, the **DEPARTMENT,** and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

4. The **GOVERNMENTAL AGENCY** It will, by its own volition and/or request by the **DEPARTMENT**, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the **GOVERNMENTAL AGENCY'S** facilities according to a PERMIT issued by the **DEPARTMENT**.

5. With respect to any activities authorized by PERMIT, when the **GOVERNMENTAL AGENCY** requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the **DEPARTMENT**, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the **DEPARTMENT** and all officers, agents, and employees thereof, pursuant to a maintenance contract.

6. The incorporation by the **DEPARTMENT** of this resolution as part of a PERMIT does not prevent the **DEPARTMENT** from requiring additional performance security or insurance before issuance of a PERMIT.

7. This resolution shall continue in force from this date until cancelled by the **GOVERNMENTAL AGENCY** or the **DEPARTMENT** with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the **GOVERNMENTAL AGENCY** with regard to any PERMIT which has already been issued or activity which has already been undertaken.

**BE IT FURTHER RESOLVED**, that the following position(s) are authorized to apply to the **DEPARTMENT** for the necessary permit to work within State Highway Right of Way on behalf of the **GOVERNMENTAL AGENCY**:

**Michael Itrich, Department of Public Works Superintendent**

**I HEREBY CERTIFY** that the foregoing is a true copy of a resolution adopted by the City Commission of the City of Marine City of St. Clair County at a regular meeting held on the 4<sup>th</sup> day of February, 2016.

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**Elaine Leven, City Manager**

Attest

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**Kristen Baxter, City Clerk**

# Memo

**To:** Mayor and City Commission  
**From:** Mary Ellen McDonald, CPFA/MiCPT  
 Finance Director/Treasurer  
**Date:** 1/28/2016  
**Re:** Total Disbursements Including Payroll

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Listed below is the breakdown by list for total Expenditures including Payroll

Total Expenditures including Payroll	\$189,563.00
List of Disbursements Including Payroll (1/20/16-1/28/16)	\$ 61,880.26
Meeting Encumbrances	\$127,682.74
<b>TOTAL</b>	<b>\$189,563.00</b>

Thank you

MEETING DATE 2/4/16

LOCAL STREET FUND

Opening Balance	\$143,006.18			
Collections/Interest/Serv Chg	\$0.00	\$0.00	\$0.00	\$0.00
	\$143,006.18			
Disbursements/Payroll	-\$1,270.04	\$0.00	-\$1,270.04	
Fund Transfer	\$0.00			
	\$141,736.14			
Encumbrances	-\$2,340.57			
Closing Balance	\$139,395.57			

MAJOR STREET FUND

Opening Balance	\$324,216.44			
Collections/Interest/Serv Chg	\$0.00	\$0.00	\$0.00	\$0.00
	\$324,216.44			
Disbursements/Payroll	-\$936.39	\$0.00	-\$936.39	
Fund Transfer	\$0.00			
	\$323,280.05			
Encumbrances	-\$1,781.14			
Closing Balance	\$321,498.91			

GENERAL FUND

Opening Balance	\$1,345,233.47			
Collections/Interest/Serv. Chg	\$18,634.70	\$18,634.70	\$0.00	\$0.00
	\$1,363,868.17			
Disbursements/Payroll/ACH	-\$31,085.41	-\$891.84	-\$30,193.57	\$0.00
Fund Transfer	\$0.00			
	\$1,332,782.76			
Encumbrances	-\$40,887.37			
Closing Balance	\$1,291,895.39			

WATER/SEWER FUND

Opening Balance	\$366,699.71			
Collections/Interest/PointPayFee	\$78,200.54	\$78,200.54	\$0.00	\$0.00
	\$444,900.25			
Disbursements/Payroll	-\$7,182.29	-\$1,366.31	-\$5,815.98	
Fund Transfer	\$0.00			
	\$437,717.96			
Encumbrances	-\$71,915.67			
Closing Balance	\$365,802.29			

CEMETERY FUND

Opening Balance	\$45,853.54			
Collections/Interest	\$1,600.00	\$1,600.00	\$0.00	
	\$47,453.54			
Disbursements/Payroll	-\$906.02	\$0.00	-\$906.02	
Fund Transfer	\$0.00			
	\$46,547.52			
Encumbrances	-\$512.99			
Closing Balance	\$46,034.53			

**TIFA #1 FUND**

Opening Balance	\$34,937.16		
Collections/Interest	\$0.00	\$0.00	\$0.00
	\$34,937.16		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$34,937.16		
Encumbrances	-\$985.00		
Closing Balance	\$33,952.16		

**TIFA #2 FUND**

Opening Balance	\$298,305.95		
Collections/Interest	\$0.00	\$0.00	\$0.00
	\$298,305.95		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$298,305.95		
Encumbrances	-\$3,521.67		
Closing Balance	\$294,784.28		

**TIFA #3 FUND**

Opening Balance	\$717,378.85		
Collections/Interest	\$0.00	\$0.00	\$0.00
	\$717,378.85		
Disbursements/Payroll	\$0.00	\$0.00	\$0.00
Fund Transfer	\$0.00		
	\$717,378.85		
Encumbrances	-\$5,738.33		
Closing Balance	\$711,640.52		

**DRUG FORFEITURE FUND**

Opening Balance	\$10,592.98		
Collections	\$0.00	\$0.00	
	\$10,592.98		
Disbursements	\$0.00	\$0.00	
	\$10,592.98		
Encumbrances	\$0.00		
Closing Balance	\$10,592.98		

**TAX ACCOUNT FUND**

Opening Balance	\$12,340.70			
Collections/Serv Chg/Misc. Chgs	\$26,113.37	\$26,113.37	\$0.00	\$0.00
	\$38,454.07			
Disbursements	-\$20,500.11	-\$20,500.11		
	\$17,953.96			
Encumbrances	\$0.00			
Closing Balance	\$17,953.96			

**MARINE CITY RETIREMENT FUND**

Opening Balance	\$22,640.03			
Collections/Interest/Account Fee	\$16,784.29	\$16,784.29	\$0.00	\$0.00
	\$39,424.32			
Disbursements/Payroll	\$0.00	\$0.00	\$0.00	
	\$39,424.32			
Encumbrances	\$0.00			
Closing Balance	\$39,424.32			

**MARINE CITY RETIREE HEALTH INSURANCE TRUST FUND**

Opening Balance	\$1,859.58			
Collections/Interest/Acct Fees	\$20,308.75	\$20,308.75	\$0.00	\$0.00
	\$22,168.33			
Disbursements/ACH	\$0.00	\$0.00		
Transfers from Investments	\$0.00	\$0.00	\$0.00	
	\$22,168.33			
Encumbrances	\$0.00			
Closing Balance	\$22,168.33			

**SPECIAL ASSESSMENT FUND**

Opening Balance	\$26,177.99			
Collections/Interest/Serv. Chgs	\$0.00	\$0.00	\$0.00	\$0.00
	\$26,177.99			
Disbursements	\$0.00	\$0.00	\$0.00	
Closing Balance	\$26,177.99			

**L.R. MILLER MEMORIAL LIBRARY FUND**

Opening Balance	\$3,353.35			
Collections/Interest	\$0.00	\$0.00	\$0.00	
	\$3,353.35			
Encumbrances	\$0.00			
Closing Balance	\$3,353.35			

**LIST OF DISBURSEMENT**  
**Disbursement 1/20/16-1/28/16**

Disbursements 1/20/16	\$22,205.38
Disbursements 1/28/16	\$552.88
Pay Ending 1/20/16	\$39,122.00
<b>TOTAL</b>	<b>\$61,880.26</b>

01/28/2016 09:16 AM  
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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 01/20/2016 - 01/20/2016  
 JOURNALIZED

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
E039	EAST CHINA SCHOOL DISTRICT	01/20/2016	STATEMENT	FTB	2015 SUMMER TAX (1/1-15/16)	
84304	1585 MEISNER ROAD	01/20/2016		N		1,006.56
01/20/2016	ATTN: BUSINESS OFFICE	/ /	0.0000	N		0.00
	EAST CHINA MI, 48054-4143	01/25/2016		N		1,006.56
PD CK# 9684 01/20/2016						

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-208.000	2015 SUMMER TAX (1/1-15/16)	673.52
703-000.000-208.000	2015 SUMMER TAX (1/1-15/16)	33.68
703-000.000-208.100	2015 SUMMER TAX (1/1-15/16)	253.70
703-000.000-208.100	2015 SUMMER TAX (1/1-15/16)	10.86
703-000.000-208.101	2015 SUMMER TAX (1/1-15/16)	33.37
703-000.000-208.101	2015 SUMMER TAX (1/1-15/16)	1.43
		1,006.56

M017	MARINE CITY GENERAL FUND	01/20/2016	STATEMENT	FTB	2015 SUMMER TAX (1/1-15/16)	VENDOR TOTAL:	1,006.56
84305	303 SOUTH WATER ST	01/20/2016		N			2,300.07
01/20/2016	MARINE CITY MI, 48039	/ /	0.0000	N			0.00
		01/25/2016		N			2,300.07
PD CK# 9685 01/20/2016							

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-206.000	2015 SUMMER TAX (1/1-15/16)	1,408.00
703-000.000-206.000	2015 SUMMER TAX (1/1-15/16)	60.24
703-000.000-206.110	2015 SUMMER TAX (1/1-15/16)	152.05
703-000.000-206.500	2015 SUMMER TAX (1/1-15/16)	652.42
703-000.000-206.500	2015 SUMMER TAX (1/1-15/16)	27.36
		2,300.07

S012	SEMCO ENERGY GAS CO	01/06/2016	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-219921	VENDOR TOTAL:	2,300.07
84306	PO BOX 740812	01/20/2016		N			450.37
01/06/2016	CINCINNATI OH, 45274-0812	/ /	0.0000	N			0.00
		02/04/2016		N			450.37

PD CK# 9686 01/20/2016  
 \*231 S WATER ST  
 12/4/15-1/6/16

GL NUMBER	DESCRIPTION	AMOUNT
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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 01/20/2016 - 01/20/2016  
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

592-549.000-923.000	MONTHLY GAS SERVICE CHARGE-219921					450.37
S012	SEMCO ENERGY GAS CO	01/06/2016	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-326160	
84307	PO BOX 740812	01/20/2016		N		479.67
01/06/2016	CINCINNATI OH, 45274-0812	/ /	0.0000	N		0.00
		02/04/2016		N		479.67

PD CK# 9686 01/20/2016  
 \*514 S PARKER ST  
 12/4/15-1/6/16

DISBURSEMENTS

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-923.000	MONTHLY GAS SERVICE CHARGE-326160	479.67
S012	SEMCO ENERGY GAS CO	01/06/2016
84308	PO BOX 740812	01/20/2016
01/06/2016	CINCINNATI OH, 45274-0812	/ /
		02/04/2016
		0.0000
		FTB
		N
		N
		N
		185.43
		0.00
		185.43

PD CK# 9686 01/20/2016  
 \*304 S BELLE RIVER AVE  
 12/4/15-1/6/16

JANUARY 20, 2016

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-923.000	MONTHLY GAS SERVICE CHARGE-123325C	185.43
S012	SEMCO ENERGY GAS CO	01/06/2016
84309	PO BOX 740812	01/20/2016
01/06/2016	CINCINNATI OH, 45274-0812	/ /
		02/04/2016
		0.0000
		FTB
		N
		N
		N
		598.71
		0.00
		598.71

PD CK# 9686 01/20/2016  
 \*1696 S PARKER ST  
 12/4/15-1/6/16

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-923.000	MONTHLY GAS SERVICE CHARGE-315021	598.71
S012	SEMCO ENERGY GAS CO	01/06/2016
84310	PO BOX 740812	01/20/2016
01/06/2016	CINCINNATI OH, 45274-0812	/ /
		02/04/2016
		0.0000
		FTB
		N
		N
		N
		108.83
		0.00
		108.83

PD CK# 9686 01/20/2016  
 \*300 S PARKER ST  
 12/4/15-1/6/16

GL NUMBER	DESCRIPTION	AMOUNT
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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 01/20/2016 - 01/20/2016  
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Vendor Code	Vendor name	DISBURSEMENTS 1/20/16	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold			Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK			Net Amount
Invoice Notes		Due Date		1099			

101-790.000-923.000	MONTHLY GAS SERVICE CHARGE-311709					108.83	
S012	SEMCO ENERGY GAS CO	01/06/2016	STATEMENT	FTB	MONTHLY GAS SERVICE CHARGE-273448		
84311	PO BOX 740812	01/20/2016		N			16.36
01/06/2016	CINCINNATI OH, 45274-0812	/ /	0.0000	N			0.00
		02/04/2016		N			16.36

PD CK# 9686 01/20/2016  
 \*229 S WATER ST (GENERATOR)  
 12/4/15-1/6/16

DISBURSEMENTS

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-923.000	MONTHLY GAS SERVICE CHARGE-273448	16.36
S012	SEMCO ENERGY GAS CO	01/06/2016
84312	PO BOX 740812	01/20/2016
01/06/2016	CINCINNATI OH, 45274-0812	/ /
		02/04/2016
		0.0000
		FTB
		N
		N
		N
		16.36
		0.00
		62.59

PD CK# 9686 01/20/2016  
 \*375 S PARKER ST  
 12/4/15-1/6/16

JANUARY 20, 2016

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-923.000	MONTHLY GAS SERVICE CHARGE-295016	62.59
S012	SEMCO ENERGY GAS CO	01/06/2016
84313	PO BOX 740812	01/20/2016
01/06/2016	CINCINNATI OH, 45274-0812	/ /
		02/04/2016
		0.0000
		FTB
		N
		N
		N
		119.85
		0.00
		119.85

PD CK# 9686 01/20/2016  
 \*303 S WATER ST  
 12/4/15-1/6/16

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-923.000	MONTHLY GAS SERVICE CHARGE-25982	119.85
S012	SEMCO ENERGY GAS CO	01/06/2016
84314	PO BOX 740812	01/20/2016
01/06/2016	CINCINNATI OH, 45274-0812	/ /
		02/04/2016
		0.0000
		FTB
		N
		N
		N
		120.90
		0.00
		120.90

PD CK# 9686 01/20/2016  
 \*405 S MAIN ST  
 12/4/15-1/6/16

GL NUMBER	DESCRIPTION	AMOUNT
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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 01/20/2016 - 01/20/2016  
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		PAID							
		DISBURSEMENTS 1/20/16							
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description				
Ref #	Address	CK Run Date	PO	Hold					Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK					Discount
Invoice Notes		Due Date		1099					Net Amount

101-265.000-923.000	MONTHLY GAS SERVICE CHARGE-169102					120.90			
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VENDOR TOTAL: 2,142.71

S204	ST CLAIR COUNTY TREASURER	01/20/2016	STATEMENT	FTB	2015 SUMMER TAX (1/1-15/16)				
84315	200 GRAND RIVER AVE, SUITE 101	01/20/2016		N					1,448.54
01/20/2016	PORT HURON MI, 48060	/ /	0.0000	Y					0.00
PD CK# 9687	01/20/2016	01/25/2016		N					1,448.54

DISBURSEMENTS

JANUARY 20, 2016

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-207.000	2015 SUMMER TAX (1/1-15/16)	157.62
703-000.000-207.000	2015 SUMMER TAX (1/1-15/16)	6.74
703-000.000-207.100	2015 SUMMER TAX (1/1-15/16)	444.55
703-000.000-207.100	2015 SUMMER TAX (1/1-15/16)	19.00
703-000.000-207.300	2015 SUMMER TAX (1/1-15/16)	192.90
703-000.000-207.300	2015 SUMMER TAX (1/1-15/16)	8.25
703-000.000-207.400	2015 SUMMER TAX (1/1-15/16)	16.47
703-000.000-207.400	2015 SUMMER TAX (1/1-15/16)	0.70
703-000.000-207.500	2015 SUMMER TAX (1/1-15/16)	77.12
703-000.000-207.500	2015 SUMMER TAX (1/1-15/16)	3.31
703-000.000-207.900	2015 SUMMER TAX (1/1-15/16)	500.75
703-000.000-207.900	2015 SUMMER TAX (1/1-15/16)	21.43
		1,448.54

S204	ST CLAIR COUNTY TREASURER	01/20/2016	STATEMENT	FTB	2015 WINTER TAX (1/1-15/16)				
84316	200 GRAND RIVER AVE, SUITE 101	01/20/2016		N					15,307.50
01/20/2016	PORT HURON MI, 48060	/ /	0.0000	Y					0.00
PD CK# 9688	01/20/2016	01/25/2016		N					15,307.50

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-207.200	2015 WINTER TAX (1/1-15/16)	1,133.67
703-000.000-207.200	2015 WINTER TAX (1/1-15/16)	437.86
703-000.000-207.600	2015 WINTER TAX (1/1-15/16)	3,236.52
703-000.000-207.600	2015 WINTER TAX (1/1-15/16)	1,249.76
703-000.000-207.700	2015 WINTER TAX (1/1-15/16)	2,831.90
703-000.000-207.700	2015 WINTER TAX (1/1-15/16)	1,093.54
703-000.000-207.800	2015 WINTER TAX (1/1-15/16)	2,003.94
703-000.000-207.800	2015 WINTER TAX (1/1-15/16)	773.87
703-000.000-207.130	2015 WINTER TAX (1/1-15/16)	404.29
703-000.000-207.130	2015 WINTER TAX (1/1-15/16)	156.22
703-000.000-207.150	2015 WINTER TAX (1/1-15/16)	1,011.12

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 01/20/2016 - 01/20/2016  
 JOURNALIZED

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
703-000.000-207.150		2015 WINTER TAX (1/1-15/16)				
				390.53		
703-000.000-207.160		2015 WINTER TAX (1/1-15/16)				
				50.56		
703-000.000-206.810		2015 WINTER TAX (1/1-15/16)				
				323.16		
703-000.000-206.820		2015 WINTER TAX (1/1-15/16)				
				210.56		
				15,307.50		

DISBURSEMENTS

VENDOR TOTAL:	16,756.04
TOTAL - ALL VENDORS:	22,205.38

FUND TOTALS:  
 Fund 101 - GENERAL FUND  
 Fund 592 - WATER/SEWER FUND  
 Fund 703 - TAX ACCOUNT FUND

891.84  
 1,250.87  
 20,062.67

JANUARY 20, 2016

01/28/2016 09:19 AM  
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 DB: Marine City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 01/22/2016 - 01/28/2016  
 JOURNALIZED

		PAID					
Vendor Code	Vendor name	DISBURSEMENTS	1/28/16	Post Date	Invoice	Bank	Invoice Description
Ref #	Address	CK Run Date	PO	CK Run Date	PO	Hold	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Disc. Date	Disc. %	Sep CK	
Invoice Notes		Due Date		Due Date		1099	
							Gross Amount
							Discount
							Net Amount
C252	COMCAST	01/14/2016	STATEMENT	01/14/2016		FTB	PHONE SERVICE-S BELLE RIVER PUMP STATIO
84375	PO BOX 7500	01/25/2016		01/25/2016		N	
01/14/2016	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	/ /		N	57.72
		02/09/2016				N	0.00
						N	57.72
PD CK# 9689 01/25/2016							
*01/31/16 - 02/29/16							

DISBURSEMENTS

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-853.000	PHONE SERVICE-S BELLE RIVER PUMP STATION	57.72

Vendor Code	Vendor name	DISBURSEMENTS	1/28/16	Post Date	Invoice	Bank	Invoice Description
Ref #	Address	CK Run Date	PO	CK Run Date	PO	Hold	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Disc. Date	Disc. %	Sep CK	
Invoice Notes		Due Date		Due Date		1099	
C252	COMCAST	01/14/2016	STATEMENT	01/14/2016		FTB	PHONE SERVICE-KING RD PUMP STATION
84376	PO BOX 7500	01/25/2016		01/25/2016		N	
01/14/2016	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	/ /		N	57.72
		02/09/2016				N	0.00
						N	57.72
PD CK# 9689 01/25/2016							
*1/31/16 - 2/29/16							

JANUARY 28, 2016

GL NUMBER	DESCRIPTION	AMOUNT
592-546.000-853.000	PHONE SERVICE-KING RD PUMP STATION	57.72

							VENDOR TOTAL:	115.44
TAXREFUND	SMITH SCOTT M/KRISTINE M	01/25/2016	STATEMENT	01/25/2016		FTB	2015 SUMMER TAX #02-875-0058-000	
84374	21801 HOLLY	01/25/2016		01/25/2016		N		
01/21/2016	CLINTON TOWNSHIP MI, 48035	01/25/2016	0.0000	01/25/2016		N	0.00	
		01/25/2016				N	0.00	
						N	437.44	
PD CK# 9690 01/25/2016								
*MICHIGAN TAX TRIBUNAL REFUND DOCKET NO. #15-002905								
1965 S. PARKER STREET								

GL NUMBER	DESCRIPTION	AMOUNT
703-000.000-205.400	2015 SUMMER TAX #02-875-0058-000	437.44

							VENDOR TOTAL:	437.44
							TOTAL - ALL VENDORS:	552.88

FUND TOTALS:		
Fund 592 - WATER/SEWER FUND		115.44
Fund 703 - TAX ACCOUNT FUND		437.44

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
A023	AARON D ATKINSON	02/04/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/16	
84319	1539 MEISNER ROAD	02/04/2016		N		30.00
02/04/2016	EAST CHINA MI, 48054	/ /	0.0000	Y		0.00
		02/04/2016		N		30.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/16	30.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
A023	AARON D ATKINSON	12/21/2015	STATEMENT	FTB	REIMBURSE-S4 LICENSE TESTING FEES	
84377	1539 MEISNER ROAD	02/04/2016		N		70.00
01/20/2016	EAST CHINA MI, 48054	/ /	0.0000	Y		0.00
		02/04/2016		N		70.00
Open						

\*CERTIFICATION RECEIVED DECEMBER 2015

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-803.000	REIMBURSE-S4 LICENSE TESTING FEES	70.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
A180	ALEXANDER CHEMICAL CORPORATION	12/15/2015	SLS10040776	FTB	HYPOCHLORITE SOL. MINI BULK-WWTP	
84418	16932 COLLECTIONS CENTER DRIVE	02/04/2016	000004872	N		50.18
12/15/2015	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		02/04/2016		N		50.18
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-754.000	HYPOCHLORITE SOL. MINI BULK-WWTP	0.18	0.18
592-545.000-754.000	DELIVERY CHARGE	50.00	50.00
		50.18	50.18

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
A180	ALEXANDER CHEMICAL CORPORATION	12/17/2015	SLS10040867	FTB	HYPOCHLORITE SOL. MINI BULK-WWTP	
84419	16932 COLLECTIONS CENTER DRIVE	02/04/2016	000004872	N		585.36
12/17/2015	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		02/04/2016		N		585.36
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-754.000	HYPOCHLORITE SOL. MINI BULK-WWTP	585.36	585.36

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
A180	ALEXANDER CHEMICAL CORPORATION	01/14/2016	SLS10041803	FTB	HYPOCHLORITE SOL. MINI BULK-WWTP	
84417	16932 COLLECTIONS CENTER DRIVE	02/04/2016	000004867	N		635.54

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ENCUMBRANCES 02/04/2016

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
01/14/2016	CHICAGO IL, 60693	/ / 02/13/2016	0.0000	N N		0.00 635.54

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-754.000	HYPOCHLORITE SOL. MINI BULK-WWTP	585.36	585.36
592-545.000-754.000	HYPOCHLORITE SOL. MINI BULK-WWTP	0.18	0.18
592-545.000-754.000	DELIVERY CHARGE	50.00	50.00
		<u>635.54</u>	

A180 84420 01/14/2016	ALEXANDER CHEMICAL CORPORATION 16932 COLLECTIONS CENTER DRIVE CHICAGO IL, 60693	01/14/2016 02/04/2016 / / 02/13/2016	SLS10041804 000004872 0.0000	FTB N N N	HYPOCHLORITE SOL. MINI BULK-WW	1,221.08 0.00 1,221.08
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-549.000-754.000	HYPOCHLORITE SOL. MINI BULK-WW	1,171.08	1,171.08
592-549.000-754.000	DELIVERY CHARGE	50.00	50.00
		<u>1,221.08</u>	

VENDOR TOTAL: 2,492.16

A027 84318 02/04/2016	ARTHUR K GARBARINO II 6102 SHORT CUT ROAD COTTRELLVILLE TOWNSHIP MI, 48039	02/04/2016 02/04/2016 / / 02/04/2016	STATEMENT 0.0000	FTB N N N	MONTHLY PHONE REIMBURSEMENT-2/16	40.00 0.00 40.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/16	40.00

VENDOR TOTAL: 40.00

B001 84320 12/09/2015	BADGER METER INC PO BOX 88223 MILWAUKEE WI, 53288-0223	12/09/2015 02/04/2016 / / 02/04/2016	1070785 000004855 0.0000	FTB N N N	CIRCULAR GASKET FLANGE 3"	16.03 0.00 16.03
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-548.000-931.000	CIRCULAR GASKET FLANGE 3"	8.50	8.50

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
592-548.000-931.000	FREIGHT				7.53	7.53
					16.03	16.03

VENDOR TOTAL: 16.03

B183	BENIDIT INVESTMENTS, LLC	01/14/2016	STATEMENT	FTB	REIMBURSE-ZBA VARIANCE FEE	
84321	6431 GENAW ROAD	02/04/2016		N		200.00
01/14/2016	CLAY TOWNSHIP MI, 48001	/ /	0.0000	N		0.00
		02/04/2016		N		200.00

Open  
 \*REIMBURSE-ZBA VARIANCE FEE-6215 KING ROAD (001-2030-026)  
 PAID 11/4/15  
 IT WAS DETERMINED THAT THIS WAS NOT REQUIRED

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-608.000	REIMBURSE-ZBA VARIANCE FEE	200.00
		VENDOR TOTAL: 200.00

C072	CARQUEST AUTO PARTS	11/24/2015	2253428	FTB	CREDIT INVOICE 5880-247539	
84422	3033 KING RD	02/04/2016		N		(17.32)
11/24/2015	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		02/04/2016		N		(17.32)

Open  
 \*RETURNED AIR FILTER

GL NUMBER	DESCRIPTION	AMOUNT				
101-441.000-781.000	CREDIT INVOICE 5880-247539	(17.32)				
C072	CARQUEST AUTO PARTS	12/21/2015	5880-251927	FTB	1/4 EZBEND BRAKE TUBE/ 2004 1 TON	
84421	3033 KING RD	02/04/2016	000004870	N		57.47
12/21/2015	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		02/04/2016		N		57.47

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
202-452.000-781.000	1/4 EZBEND BRAKE TUBE/ 2004 1 TON	39.08	39.08
203-452.000-781.000	1/4 EZBEND BRAKE TUBE/ 2004 1 TON	18.39	18.39
		57.47	57.47

C072	CARQUEST AUTO PARTS	01/15/2016	5880-253265	FTB	EQUIP MAINT/BEAD SEALER	
84323	3033 KING RD	02/04/2016	000004858	N		24.63
01/15/2016	EAST CHINA MI, 48054	/ /	0.0000	N		0.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
Open		02/14/2016		N		24.63

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	LUBE & EQUIP MAINT	15.84	15.84
101-441.000-781.000	BEAD SEALER & EQUIP MAINT	8.79	8.79
		24.63	24.63

C072	CARQUEST AUTO PARTS	01/15/2016	5880-253266	FTB	LUBE & EQUIP MAINT	
84322	3033 KING RD	02/04/2016	000004858	N		5.28
01/15/2016	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
Open		02/14/2016		N		5.28

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	LUBE & EQUIP MAINT	5.28	5.28

C072	CARQUEST AUTO PARTS	01/15/2016	5880-253271	FTB	OIL FILTER/ 2004 JD TRACTOR	
84325	3033 KING RD	02/04/2016	000004858	N		11.68
01/15/2016	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
Open		02/14/2016		N		11.68

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-781.000	OIL FILTER/ 2004 JD TRACTOR	11.68	11.68

C072	CARQUEST AUTO PARTS	01/18/2016	5880-253441	FTB	FILTER KIT/MISC.	
84324	3033 KING RD	02/04/2016	000004858	N		45.62
01/18/2016	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
Open		02/17/2016		N		45.62

\*2006 FORD EXPEDITION

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	TRANSFILTER KIT /2006 FORD EXPEDITION	15.67	15.67
101-441.000-863.000	ATF MERCON/2006 FORD EXPEDITION	29.95	29.95

45.62

C072	CARQUEST AUTO PARTS	01/19/2016	5880-253499	FTB	VEHICLE MAINTENANCE 2000 STERLINGS	
84423	3033 KING RD	02/04/2016	000004866	N		88.12
01/19/2016	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
Open		02/18/2016		N		88.12

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	8G-8MPX	42.68	42.68
101-441.000-863.000	HYDRAULIC HOSE	45.44	45.44
		<u>88.12</u>	

MEETING

VENDOR TOTAL:						215.48
C022	COTTRELLVILLE TOWNSHIP	12/31/2015	STATEMENT	FTB	QUARTERLY SEWER REIMBURSEMENT	
84405	7008 MARSH RD	02/04/2016		N		1,530.00
01/20/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/04/2016		N		1,530.00

Open  
 \*SERVICE PERIOD 10/01/2015 - 12/31/2015

GL NUMBER	DESCRIPTION	AMOUNT
592-543.000-802.000	QUARTERLY SEWER REIMBURSEMENT	1,530.00
		<u>VENDOR TOTAL: 1,530.00</u>

ENCUMBRANCES

D020	DANA O'ROURKE	02/04/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/16	
84326	7962 S RIVER ROAD	02/04/2016		N		30.00
02/04/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/04/2016		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/16	30.00
		<u>VENDOR TOTAL: 30.00</u>

FEBRUARY 4, 2016

D050	DYCK SECURITY SERVICES	01/06/2016	A35684	FTB	MONITORING SERVICES	
84327	2425 MINNIE STREET	02/04/2016	000004585	N		248.10
01/06/2016	PORT HURON MI, 48060-4733	/ /	0.0000	N		0.00
		02/05/2016		N		248.10

Open  
 \*DPW/LIBRARY/MUSEUM (1/1/16-3/31/16)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-802.000	MONITORING SERVICES-DPW	72.09	72.09
101-790.000-802.000	MONITORING SERVICES-LIBRARY	72.09	72.09
101-265.000-802.000	MONITORING SERVICES-MUSEUM	72.09	72.09
101-441.000-802.000	MISC CHARGES/SERVICE CALLS	31.83	18.17

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

248.10 234.44

D050	DYCK SECURITY SERVICES	01/06/2016	A35685	FTB	MONITORING SERVICES	
84328	2425 MINNIE STREET	02/04/2016	000004585	N		23.33
01/06/2016	PORT HURON MI, 48060-4733	/ /	0.0000	N		0.00
		02/05/2016		N		23.33

Open  
 \*LITTLE LEAGUE (1/1/16-1/31/16)

MEETING

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-756.000-802.000	MONITORING SERVICES-LITTLE LEAGUE	23.33	23.33

D050	DYCK SECURITY SERVICES	01/07/2016	S12791A	FTB	SERVICE CALL- WWTP	
84406	2425 MINNIE STREET	02/04/2016	000004585	N		150.00
01/07/2016	PORT HURON MI, 48060-4733	/ /	0.0000	N		0.00
		02/04/2016		N		150.00

Open  
 \*NOT ABLE TO ARM SYSTEM

ENCUMBRANCES

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-802.000	SERVICE CALL- WWTP	150.00	150.00

D050	DYCK SECURITY SERVICES	01/07/2016	S12791B	FTB	SERVICE CALL- WWTP	
84407	2425 MINNIE STREET	02/04/2016	000004856	N		141.13
01/07/2016	PORT HURON MI, 48060-4733	/ /	0.0000	N		0.00
		02/04/2016		N		141.13

Open  
 \*NOT ABLE TO ARM SYSTEM

FEBRUARY 4, 2016

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-802.000	SERVICE CALL- WWTP	141.13	141.13

VENDOR TOTAL: 562.56

E010	ELAINE LEVEN	02/04/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/16	
84329	8341 COLONY DRIVE	02/04/2016		N		40.00
02/04/2016	CLAY TWP MI, 48001	/ /	0.0000	N		0.00
		02/04/2016		N		40.00

Open  
 GL NUMBER  
 101-172.000-853.000

DESCRIPTION	AMOUNT
MONTHLY PHONE REIMBURSEMENT-2/16	40.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 40.00

E087	ELIZABETH A MCDONALD	01/15/2016	STATEMENT	FTB	MILEAGE REIMBURSEMENT	
84330	1102 S THIRD STREET	02/04/2016		N		24.84
01/19/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/04/2016		N		24.84

Open  
 \*ELECTION TRAINING & DELIVER PACKETS

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-870.000	MILEAGE REIMBURSEMENT	24.84

VENDOR TOTAL: 24.84

H013	HILL'S SERVICE CENTER INC	01/19/2016	1245	FTB	TIRES FOR 2004 1 TON	
84424	5658 POINTE DRIVE	02/04/2016	000004871	N		310.00
01/19/2016	EAST CHINA MI, 48054	/ /	0.0000	N		0.00
		02/04/2016		N		310.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
202-452.000-781.000	TIRES FOR 2004 1 TON	210.80	210.80
203-452.000-781.000	TIRES FOR 2004 1 TON	99.20	99.20

310.00 310.00

VENDOR TOTAL: 310.00

I005	INTERNATIONAL CODE COUNCIL INC	01/21/2016	1000652048	FTB	2015 MICHIGAN RESIDENTIAL CODE BOOK	
84425	25442 NETWORK BL	02/04/2016	000004868	N		132.00
01/21/2016	CHICAGO IL, 60673-1254	/ /	0.0000	N		0.00
		02/04/2016		N		132.00

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-371.000-730.000	2015 MICHIGAN RESIDENTIAL CODE BOOK	118.00	118.00
101-371.000-730.000	FREIGHT	14.00	14.00

132.00 132.00

VENDOR TOTAL: 132.00

J032	JAMES D HEASLIP	02/04/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/16	
84332	455 MABEL ST	02/04/2016		N		40.00
02/04/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Held		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
		02/04/2016		N		40.00

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/16	40.00

MEETING

						VENDOR TOTAL:	40.00
V023	JAMES R VANDERMEULEN	02/04/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/16		
84333	1534 MINNESOTA AVE	02/04/2016		N		30.00	
02/04/2016	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00	
		02/04/2016		N		30.00	

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/16	30.00

ENCUMBRANCES

						VENDOR TOTAL:	30.00
K075	KRISTEN BAXTER	02/04/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/16		
84331	350 COLONIAL LANE	02/04/2016		N		40.00	
02/04/2016	ALGONAC MI, 48001	/ /	0.0000	N		0.00	
		02/04/2016		N		40.00	

GL NUMBER	DESCRIPTION	AMOUNT
101-215.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/16	40.00

FEBRUARY 4, 2016

						VENDOR TOTAL:	40.00
L152	LYNN M ZYROWSKI	02/04/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT- 2/16		
84370	2552 BELLE RIVER	02/04/2016		N		40.00	
02/04/2016	EAST CHINA MI, 48054	/ /	0.0000	N		0.00	
		02/04/2016		N		40.00	

GL NUMBER	DESCRIPTION	AMOUNT
101-751.000-853.000	MONTHLY PHONE REIMBURSEMENT- 2/16	40.00

						VENDOR TOTAL:	40.00
N064	MAIL FINANCE	01/15/2016	N5731959	FTB	POSTAGE METER/FOLDING MACHINE LEASE		
84426	25881 NETWORK PLACE	02/04/2016	000004864	N		846.00	

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 02/04/2016 - 02/04/2016  
 JOURNALIZED

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
01/15/2016	CHICAGO IL, 60673-1258	/ /	0.0000	N		0.00
		02/16/2016		N		846.00

Open  
 \*11/17/15-2/16/16

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-943.000	POSTAGE METER/FOLDING MACHINE LEASE	846.00	846.00
VENDOR TOTAL:			846.00

M377	MARK R SCHWARTZ	01/27/2016	STATEMENT	FTB	ELECTRICAL INSPECTIONS	
84429	9821 SPRINGBORN	02/04/2016		N		464.25
01/27/2016	CASCO MI, 48064	/ /	0.0000	N		0.00
		01/04/2016		Y		464.25

Open  
 \*PE150014 - 6221 KING RD  
 PE150024 - 205 WASHINGTON  
 PE160002 - 220 WEST BLVD

GL NUMBER	DESCRIPTION	AMOUNT
101-371.000-802.000	ELECTRICAL INSPECTIONS	464.25
VENDOR TOTAL:		464.25

M060	MARY ELLEN MCDONALD	02/04/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT- 2/16	
84371	1102 S THIRD	02/04/2016		N		40.00
02/04/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/04/2016		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253.000-853.000	MONTHLY PHONE REIMBURSEMENT- 2/16	40.00
VENDOR TOTAL:		40.00

M008	MCBRIDE, MANLEY & COMPANY PC	12/31/2015	9756	FTB	AUDITING SERVICES	
84334	1115 S PARKER	02/04/2016		N		17,699.50
12/31/2015	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/04/2016		N		17,699.50

Open

\*EXAMINATION OF BOOKS & RECORDS FOR THE YEAR ENDED JUNE 30, 2015.  
 PREPARATION OF AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2015.

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 02/04/2016 - 02/04/2016  
 JOURNALIZED  
 OPEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-210.000-801.000	AUDITING SERVICES	4,434.50
592-543.000-801.000	AUDITING SERVICES	4,000.00
592-547.000-801.000	AUDITING SERVICES	4,000.00
202-450.000-801.000	AUDITING SERVICES	515.00
203-450.000-801.000	AUDITING SERVICES	515.00
250-000.000-801.000	AUDITING SERVICES	985.00
251-000.000-801.000	AUDITING SERVICES	1,350.00
252-000.000-801.000	AUDITING SERVICES	1,900.00
		17,699.50

MEETING

M008	MCBRIDE, MANLEY & COMPANY PC	01/14/2016	9772	FTB	PREPARE AUDIT REPORTS	
84378	1115 S PARKER	02/04/2016		N		1,240.00
	PO BOX 26					
01/14/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/13/2016		N		1,240.00

Open  
 \*F-65 ANNUAL LOCAL UNIT FISCAL REPORT FOR THE YEAR  
 ENDING JUNE 30, 2015  
 AUDITING PROCEDURES REPORT FOR THE YEAR ENDED JUNE 30, 2015

ENCUMBRANCES

GL NUMBER	DESCRIPTION	AMOUNT
101-210.000-801.000	PREPARE AUDIT REPORTS	1,240.00

M008	MCBRIDE, MANLEY & COMPANY PC	01/22/2016	9785	FTB	PREPARATION OF REPORTS	
84408	1115 S PARKER	02/04/2016		N		954.25
	PO BOX 26					
01/22/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/21/2016		N		954.25

FEBRUARY 4, 2016

Open  
 \*PREPARATION OF ACTUAL SEWER RATE COMPUTATION FOR THE YEAR ENDED JUNE 30, 2015.  
 PREPARATION OF ESTIMATE SEWER RATE COMPUTATION FOR THE YEAR ENDED JUNE 30, 2015.

GL NUMBER	DESCRIPTION	AMOUNT
592-543.000-801.000	PREPARATION OF REPORTS	954.25

VENDOR TOTAL: 19,893.75

I007	MICHAEL P ITRICH	02/04/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/16	
84335	5602 KING ROAD	02/04/2016		N		65.00
02/04/2016	CHINA MI, 48054	/ /	0.0000	N		0.00
		02/04/2016		N		65.00

Open

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 02/04/2016 - 02/04/2016  
 JOURNALIZED  
 OPEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/16	65.00

VENDOR TOTAL: 65.00

M185	MILLER, CANFIELD, PADDOCK, STONE	12/01/2015	1304312	FTB	TIFA PLAN AMENDMENTS	
84336	PO DRAWER #640348	02/04/2016		N		1,010.00
01/11/2016	DETROIT MI, 48264-0348	/ /	0.0000	N		0.00
		02/04/2016		Y		1,010.00

Open  
 \*TIFA PLAN #2 & TIFA PLAN #3 AMENDMENTS  
 SUBMITTED TO TIFA BOARD FOR APPROVAL

GL NUMBER	DESCRIPTION	AMOUNT
251-000.000-801.000	TIFA PLAN AMENDMENTS	505.00
252-000.000-801.000	TIFA PLAN AMENDMENTS	505.00

1,010.00

# ENCUMBRANCES

VENDOR TOTAL: 1,010.00

M038	MML WORKERS' COMP FUND	01/18/2016	2478204	FTB	QUARTERLY W/C PAYMENT	
84409	PO BOX 972081	02/04/2016		N		2,947.00
01/18/2016	YPSILANTI MI, 48197-0835	/ /	0.0000	N		0.00
		03/15/2016		N		2,947.00

Open  
 \*COVERAGE 07/01/2015 - 07/01/2016

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-720.000	QUARTERLY W/C PAYMENT	1,604.26
592-543.000-720.000	QUARTERLY W/C PAYMENT	487.49
592-547.000-720.000	QUARTERLY W/C PAYMENT	855.25

2,947.00

VENDOR TOTAL: 2,947.00

N043	NEOFUNDS BY NEOPOST	01/19/2016	STATEMENT	FTB	ADDED POSTAGE TO METER	
84337	PO BOX 30193	02/04/2016		N		2,000.00
01/19/2016	TAMPA FL, 33630-3193	/ /	0.0000	N		0.00
		02/04/2016		N		2,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-123.200	ADDED POSTAGE TO METER	2,000.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 02/04/2016 - 02/04/2016  
 JOURNALIZED

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

N043	NEOFUNDS BY NEOPOST	12/24/2015	STATEMENT	FTB	POSTAGE METER TAPES	
84338	PO BOX 30193	02/04/2016		N		47.00
12/24/2015	TAMPA FL, 33630-3193	/ /	0.0000	N		0.00
		02/10/2016		N		47.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265.000-740.000	POSTAGE METER TAPES	47.00

VENDOR TOTAL: 2,047.00

N077	NORTH RIVER TRUCK & TRAILER	01/06/2016	02561	FTB	HYDRAULIC PUMP	
84339	24411 NORTH RIVER ROAD	02/04/2016	000004850	N		418.00
01/06/2016	MOUNT CLEMENS MI, 48043	/ /	0.0000	N		0.00
		02/04/2016		N		418.00

Open

\*(2000 STERLING)-(AUGER MOTORS)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	HYDRAULIC PUMP	390.00	390.00
101-441.000-863.000	FREIGHT	28.00	28.00
		418.00	418.00

VENDOR TOTAL: 418.00

O004	OAKLAND COUNTY	12/31/2015	CLM0007206	FTB	CLEMIS MEMEBERSHIP/ PARTICIPATION	
84411	TREASURERS-CASH ACCTG BLDG 12 E	02/04/2016	000004860	N		1,361.50
12/31/2015	1200 N TELEGRAPH RD	/ /	0.0000	N		0.00
	PONTIAC MI, 48341-0479	02/29/2016		N		1,361.50

Open

\*CLEMIS MEMBERSHIP 10/15-12/15

CLEMIS PARTICIPATION FEE 10/15-12/15

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-802.000	CLEMIS MEMBERSHIP 10/15-12/15	901.00	901.00
101-301.000-802.000	CLEMIS PARTICIPATION FEE 10/15-12/15	460.50	460.50
		1,361.50	1,361.50

VENDOR TOTAL: 1,361.50

H064	PATRICK S HUPCIK	02/04/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT-2/16	
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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 02/04/2016 - 02/04/2016  
 JOURNALIZED  
 OPEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
84340	9988 RIVER ROAD	02/04/2016		N		30.00
02/04/2016	CLAY TOWNSHIP MI, 48001	/ /	0.0000	N		0.00
		02/04/2016		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441.000-853.000	MONTHLY PHONE REIMBURSEMENT-2/16	30.00

MEETING

VENDOR TOTAL: 30.00

P012	PAUL A WESTRICK	02/04/2016	STATEMENT	FTB	MONTHLY PHONE REIMBURSEMENT- 2/16	
84372	32463 SUTTON RD	02/04/2016		N		30.00
02/04/2016	NEW BALTIMORE MI, 48047	/ /	0.0000	N		0.00
		02/04/2016		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301.000-853.000	MONTHLY PHONE REIMBURSEMENT- 2/16	30.00

ENCUMBRANCES

VENDOR TOTAL: 30.00

P018	PRINTING SYSTEMS INC	01/04/2016	93090	FTB	AV SECRECY SHEETS/WINDOW APPLIC ENVELOP	
84341	12005 BEECH DALY	02/04/2016	000004848	N		142.90
01/04/2016	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		02/04/2016		N		142.90

Open

\*ALL FORMS FOR 2016 PRESIDENTIAL PRIMARY ELECTION

FEBRUARY 4, 2016

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-215.000-740.000	AV SECRECY INSTRUCTION SHEETS	18.00	18.00
101-215.000-740.000	AV WINDOW APPLICATION ENVELOPES	38.50	38.50
101-215.000-740.000	AV APPLICATION FORMS	72.00	72.00
101-215.000-740.000	FREIGHT	14.40	14.40
		142.90	142.90

P018	PRINTING SYSTEMS INC	01/21/2016	93649	FTB	QUALIFIED VOTER ID CARDS	
84410	12005 BEECH DALY	02/04/2016	000004862	N		77.35
01/21/2016	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		02/20/2016		N		77.35

Open

\*1 BOX=1000 CARDS

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 02/04/2016 - 02/04/2016  
 JOURNALIZED

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
101-215.000-740.000	QUALIFIED VOTER ID CARDS				65.50	65.50
101-215.000-740.000	FREIGHT				11.85	11.85
					77.35	77.35

VENDOR TOTAL: 220.25

R012	RAYMOND JAMES & ASSOCIATES	02/04/2016	STATEMENT	FTB	EMPLOYER RETIREMENT CONTRIBUTION-2/16	
84342	691 N SQUIRREL RD SUITE 222	02/04/2016		N		16,248.33
02/04/2016	AUBURN HILLS MI, 48326	/ /	0.0000	Y		0.00
Open		02/04/2016		N		16,248.33

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/16	11,915.00
202-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/16	520.83
203-450.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/16	952.08
209-000.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/16	267.50
592-543.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/16	935.42
592-547.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-2/16	1,657.50
		16,248.33

R012	RAYMOND JAMES & ASSOCIATES	01/31/2016	STATEMENT	FTB	EMPLOYER RET HEALTH INSURANCE CONT	
84427	691 N SQUIRREL RD SUITE 222	02/04/2016		N		13,972.92
01/27/2016	AUBURN HILLS MI, 48326	/ /	0.0000	N		0.00
Open		02/04/2016		N		13,972.92

GL NUMBER	DESCRIPTION	AMOUNT
101-851.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT	10,850.48
202-450.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT	490.99
203-450.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT	736.48
209-000.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT	245.49
592-543.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT	603.80
592-547.000-722.000	EMPLOYER RET HEALTH INSURANCE CONT	1,045.68
		13,972.92

R012	RAYMOND JAMES & ASSOCIATES	01/31/2016	STATEMENT	FTB	MONTHLY RETIREE HEALTH INS CONT	
84428	691 N SQUIRREL RD SUITE 222	02/04/2016		N		6,241.49
01/27/2016	AUBURN HILLS MI, 48326	/ /	0.0000	N		0.00
		02/04/2016		N		6,241.49

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 02/04/2016 - 02/04/2016  
 JOURNALIZED

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open  
 \*JANUARY 2016

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-722.000	MONTHLY RETIREE HEALTH INS CONT	2,206.62
592-549.000-722.000	MONTHLY RETIREE HEALTH INS CONT	4,034.87
		<u>6,241.49</u>

MEETING

VENDOR TOTAL: 36,462.74

S021	ST CLAIR CO ROAD COMMISSION	11/30/2015	510775	FTB	TRAFFIC SIGNAL MAINTENANCE	
84414	21 AIRPORT ROAD	02/04/2016		N		4.44
01/15/2016	ST CLAIR MI, 48079-1404	/ /	0.0000	Y		0.00
		02/15/2016		N		4.44

Open  
 \*TRAFFIC FLASHER AT KING & PLANK  
 NOVEMBER 2015

ENCUMBRANCES

GL NUMBER	DESCRIPTION	AMOUNT
202-456.000-802.000	TRAFFIC SIGNAL MAINTENANCE	4.44

S021	ST CLAIR CO ROAD COMMISSION	12/15/2015	901800	FTB	12/15 PROPERTY TAX ADJUSTMENTS	
84413	21 AIRPORT ROAD	02/04/2016		N		9.75
01/13/2016	ST CLAIR MI, 48079-1404	/ /	0.0000	Y		0.00
		02/16/2016		N		9.75

Open  
 \*02-475-0138-001  
 325 E. ST. CLAIR ST.

FEBRUARY 4, 2016

GL NUMBER	DESCRIPTION	AMOUNT
101-000.000-402.100	12/15 PROPERTY TAX ADJUSTMENTS	9.75

VENDOR TOTAL: 14.19

S037	ST CLAIR COUNTY TREASURER	12/15/2015	STATEMENT	FTB	PROPERTY TAX ADJUSTMENTS	
84415	200 GRAND RIVER AVE SUITE 201	02/04/2016		N		658.19
01/04/2016	PORT HURON MI, 48060	/ /	0.0000	N		0.00
		02/04/2016		N		658.19

Open  
 \*74-02-475-0138-001  
 325 E. ST. CLAIR ST.

GL NUMBER	DESCRIPTION	AMOUNT
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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 02/04/2016 - 02/04/2016  
 JOURNALIZED

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
101-895.000-962.000	PROPERTY TAX ADJUSTMENTS					658.19

VENDOR TOTAL: 658.19

S284	ST CLAIR COUNTY TREASURER	12/31/2015	1034	FTB	SCCNET SERVICES-DECEMBER 2015	
84343	ST CLAIR CO INFO TECHNOLOGY	02/04/2016	000004852	N		150.00
12/31/2015	200 GRAND RIVER AVE, SUITE 201	/ /	0.0000	N		0.00
	PORT HURON MI, 48060	02/04/2016		N		150.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-853.000	SCCNET SERVICES-DECEMBER 2015	150.00	150.00

S284	ST CLAIR COUNTY TREASURER	01/14/2016	1050	FTB	LEIN SUPPORT 12/1/15-5/31/16	
84412	ST CLAIR CO INFO TECHNOLOGY	02/04/2016	000004863	N		381.72
01/14/2016	200 GRAND RIVER AVE, SUITE 201	/ /	0.0000	N		0.00
	PORT HURON MI, 48060	02/13/2016		N		381.72

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-802.000	LEIN SUPPORT 12/1/15-5/31/16	381.72	381.72

VENDOR TOTAL: 531.72

S206	ST CLAIR PACKAGING INC	01/06/2016	50827	FTB	PAPER TOWELS-PD	
84344	2121 BUSHAW HWY	02/04/2016	000004849	N		67.50
01/06/2016	MARYSVILLE MI, 48040	/ /	0.0000	N		0.00
		02/04/2016		N		67.50

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-301.000-740.000	PAPER TOWELS-PD	67.50	67.50

VENDOR TOTAL: 67.50

S016	STANDARD OFFICE SUPPLY	12/08/2015	0158821-001	FTB	RECEIPT BOOK - PD	
84416	928 MILITARY STREET	02/04/2016	000004859	N		20.98
12/08/2015	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		02/04/2016		N		20.98

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
 EXP CHECK RUN DATES 02/04/2016 - 02/04/2016  
 JOURNALIZED

OPEN  
 ENCUMBRANCES 02/04/2016

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

101-301.000-727.000	RECEIPT BOOK - PD				20.98	20.98
S016	STANDARD OFFICE SUPPLY	01/12/2016	0159443-001	FTB	BINDER TABS/PAPER/POST-IT NOTES	
84346	928 MILITARY STREET	02/04/2016	000004847	N		44.37
01/12/2016	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		02/11/2016		N		44.37

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-172.000-727.000	BINDER TABS/PAPER/POST-IT NOTES	2.14	2.14
101-209.000-727.000	BINDER TABS/PAPER/POST-IT NOTES	2.14	2.14
101-215.000-727.000	BINDER TABS/PAPER/POST-IT NOTES	2.14	2.14
101-253.000-727.000	BINDER TABS/PAPER/POST-IT NOTES	16.83	16.83
101-371.000-727.000	BINDER TABS/PAPER/POST-IT NOTES	2.14	2.14
101-751.000-727.000	BINDER TABS/PAPER/POST-IT NOTES	2.14	2.14
592-543.000-727.000	BINDER TABS/PAPER/POST-IT NOTES	8.42	8.42
592-547.000-727.000	BINDER TABS/PAPER/POST-IT NOTES	8.42	8.42

44.37

S016	STANDARD OFFICE SUPPLY	01/19/2016	0159569-001	FTB	THUMBTACKS-BULLETIN BOARD	
84346	928 MILITARY STREET	02/04/2016	000004857	N		0.93
01/19/2016	PORT HURON MI, 48060-5481	/ /	0.0000	N		0.00
		02/18/2016		N		0.93

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-215.000-727.000	THUMBTACKS-BULLETIN BOARD	0.93	0.93

VENDOR TOTAL:

66.28

S293	STRATEGIC COMM SOLUTIONS INC	02/01/2016	10013	FTB	PROFESSIONAL SERV.-2/16	
84347	43422 W. OAKS DRIVE #338	02/04/2016		N		5,000.00
02/01/2016	NOVI MI, 48377-3300	/ /	0.0000	N		0.00
		02/04/2016		N		5,000.00

Open

\*BOARD APPROVED EXTENSION OF CONTRACT THRU MAY 31, 2016 AT MEETING 11/17/2015

NOTE: SUBMITTED TO TIFA BOARD FOR APPROVAL

GL NUMBER	DESCRIPTION	AMOUNT
251-000.000-801.000	PROFESSIONAL SERV.-2/16	1,666.67
252-000.000-801.000	PROFESSIONAL SERV.-2/16	3,333.33
		5,000.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MARINE CITY  
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

OPEN  
 ENCUMBRANCES 02/04/2016

VENDOR TOTAL:						5,000.00
S285	SYO COMPUTER SERVICES	01/15/2016	16181	FTB	REMOTE BACKUP OF DATA-1/16	
84348	PO BOX 182487	02/04/2016	000004542	N		30.00
01/15/2016	SHELBY TWP MI, 48318-2487	/ /	0.0000	N		0.00
		02/04/2016		N		30.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	REMOTE BACKUP OF DATA-1/16	30.00	30.00

S285	SYO COMPUTER SERVICES	01/15/2016	16182	FTB	MONTHLY SERVICE CONTRACT-1/16	
84349	PO BOX 182487	02/04/2016	000004542	N		1,550.00
01/15/2016	SHELBY TWP MI, 48318-2487	/ /	0.0000	N		0.00
		02/04/2016		N		1,550.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-265.000-781.000	MONTHLY SERVICE CONTRACT	1,085.00	1,085.00
592-549.000-781.000	MONTHLY SERVICE CONTRACT	465.00	465.00
		<u>1,550.00</u>	

VENDOR TOTAL:						1,580.00
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M114	TETRA TECH INC	12/25/2015	51005007	FTB	PROFESSIONAL SERVICES	
84350	PO BOX 911967	02/04/2016		N		1,042.68
01/08/2016	DENVER CO, 80291-1967	/ /	0.0000	Y		0.00
		02/07/2016		N		1,042.68
Open						

\*SAW GRANT PROJECT

GL NUMBER	DESCRIPTION	AMOUNT
592-544.000-801.000-SAW GRANT	PROFESSIONAL SERV.	1,042.68

M114	TETRA TECH INC	01/08/2016	51005015	FTB	MONTHLY CONTRACTUAL SERV-WWTP/WW	
84351	PO BOX 911967	02/04/2016	000004625	N		43,333.00
01/08/2016	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/07/2016		N		43,333.00
Open						

\*(01/1/2016 - 01/31/2016)

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
592-545.000-802.000	MONTHLY CONTRACTUAL SERV-WWTP	16,466.50	16,466.50

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

592-549.000-802.000	MONTHLY CONTRACTUAL SERVICES-WW					
				26,866.50	26,866.50	
				43,333.00	43,333.00	

M114	TETRA TECH INC	10/29/2015	STATEMENT	FTB	LAB SERVICES - WWTP	
84352	PO BOX 911967	02/04/2016		N		521.00
10/29/2015	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/04/2016		N		521.00

Open  
 \*PARAGON LABORATORIES

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-802.000	LAB SERVICES - WWTP	521.00

M114	TETRA TECH INC	10/30/2015	STATEMENT	FTB	LAB SERVICES - WWTP	
84353	PO BOX 911967	02/04/2016		N		260.00
10/30/2015	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/04/2016		N		260.00

Open  
 \*PARAGON LABORATORIES

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-802.000	LAB SERVICES - WWTP	260.00

M114	TETRA TECH INC	11/30/2015	STATEMENT	FTB	LAB SERVICES - WW	
84354	PO BOX 911967	02/04/2016		N		75.00
11/30/2015	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/04/2016		N		75.00

Open  
 \*PARAGON LABORATORIES

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	LAB SERVICES - WW	75.00

M114	TETRA TECH INC	11/06/2015	STATEMENT	FTB	LAB SERVICES - WWTP	
84355	PO BOX 911967	02/04/2016		N		650.00
11/06/2015	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/04/2016		N		650.00

Open  
 \*PARAGON LABORATORIES

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-802.000	LAB SERVICES - WWTP	650.00

MEETING

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 EXP CHECK RUN DATES 02/04/2016 - 02/04/2016  
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
M114	TETRA TECH INC	10/05/2015	STATEMENT	FTB	LAUNDRY SERVICES - WW	
84356	PO BOX 911967	02/04/2016		N		18.09
10/05/2015	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/04/2016		N		18.09
Open						
*ARROW UNIFORM						

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	LAUNDRY SERVICES - WW	18.09
M114	TETRA TECH INC	
84357	PO BOX 911967	
10/12/2015	DENVER CO, 80291-1967	
		18.09
		0.00
		18.09
Open		
*ARROW UNIFORM		

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	LAUNDRY SERVICES - WW	18.09
M114	TETRA TECH INC	
84358	PO BOX 911967	
10/19/2015	DENVER CO, 80291-1967	
		18.09
		0.00
		18.09
Open		
*ARROW UNIFORM		

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	LAUNDRY SERVICES - WW	18.09
M114	TETRA TECH INC	
84359	PO BOX 911967	
10/26/2015	DENVER CO, 80291-1967	
		18.09
		0.00
		18.09
Open		
*ARROW UNIFORM		

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	LAUNDRY SERVICES - WW	18.09
M114	TETRA TECH INC	
84360	PO BOX 911967	
01/08/2016	DENVER CO, 80291-1967	
		260.00
		0.00
		260.00

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 OPEN

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open  
 \*TETRA TECH

GL NUMBER	DESCRIPTION	AMOUNT
592-545.000-802.000	LABOR-POWER OUTAGE REPAIR	260.00

M114	TETRA TECH INC	11/02/2015	STATEMENT	FTB	LAUNDRY SERVICES - WW	
84361	PO BOX 911967	02/04/2016		N		18.01
11/02/2015	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/04/2016		N		18.01

Open  
 \*ARROW UNIFORM

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	LAUNDRY SERVICES - WW	18.01

M114	TETRA TECH INC	11/09/2015	STATEMENT	FTB	LAUNDRY SERVICES - WW	
84362	PO BOX 911967	02/04/2016		N		18.01
11/09/2015	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/04/2016		N		18.01

Open  
 \*ARROW UNIFORM

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	LAUNDRY SERVICES - WW	18.01

M114	TETRA TECH INC	11/16/2015	STATEMENT	FTB	LAUNDRY SERVICES - WW	
84363	PO BOX 911967	02/04/2016		N		18.01
11/16/2015	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/04/2016		N		18.01

Open  
 \*ARROW UNIFORM

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	LAUNDRY SERVICES - WW	18.01

M114	TETRA TECH INC	11/23/2015	STATEMENT	FTB	LAUNDRY SERVICES - WW	
84364	PO BOX 911967	02/04/2016		N		18.01
11/23/2015	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/04/2016		N		18.01

Open  
 \*ARROW UNIFORM

GL NUMBER	DESCRIPTION	AMOUNT
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OPEN  
 ENCUMBRANCES 02/04/2016

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

592-549.000-802.000	LAUNDRY SERVICES - WW				18.01	
M114	TETRA TECH INC	11/30/2015	STATEMENT	FTB	LAUNDRY SERVICES - WW	
84365	PO BOX 911967	02/04/2016		N		18.01
11/30/2015	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/04/2016		N		18.01

Open  
 \*ARROW UNIFORM

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-802.000	LAUNDRY SERVICES - WW	18.01

M114	TETRA TECH INC	11/10/2015	STATEMENT	FTB	TAPE-WW	
84366	PO BOX 911967	02/04/2016		N		19.54
11/10/2015	DENVER CO, 80291-1967	/ /	0.0000	N		0.00
		02/04/2016		N		19.54

Open  
 \*LUMBERJACK

GL NUMBER	DESCRIPTION	AMOUNT
592-549.000-740.000	TAPE - WW	19.54

VENDOR TOTAL: 46,323.63

T035	THEUT REDI-MIX SUPPLY INC	12/01/2015	892415	FTB	8" FILL BRICK/ MASONS MIX	
84368	1910 S PARKER STREET	02/04/2016	000004854	N		19.42
12/01/2015	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
		02/04/2016		N		19.42

Open

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
203-451.000-931.000	8' FILL BRICKS	4.00	4.00
203-451.000-931.000	MASONS MIX	15.42	15.42
		19.42	19.42

VENDOR TOTAL: 19.42

V022	VESCO OIL CORP	01/13/2016	3809185-00	FTB	DISPOSAL FEES-WASTE FROM VEHICLES	
84367	PO BOX 525	02/04/2016	000004613	N		70.25
01/13/2016	SOUTHFIELD MI, 48037-0525	/ /	0.0000	N		0.00
		02/12/2016		N		70.25

Open

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-441.000-863.000	DISPOSAL FEES-WASTE FROM VEHICLES	70.25	70.25

VENDOR TOTAL: 70.25

B024	VINEY'S VARSITY WEAR LLC	01/11/2016	802163	FTB	MC HOOPS JERSEYS	
84369	6732 SOUTH RIVER ROAD	02/04/2016	000004851	N		1,098.00
01/11/2016	MARINE CITY MI, 48039	/ /	0.0000	N		0.00
Open		02/10/2016		N		1,098.00

GL NUMBER	DESCRIPTION	AMOUNT	AMT RELIEVED
101-751.000-740.000-BASKETBALL	MC HOOPS JERSEYS	1,098.00	1,098.00

VENDOR TOTAL: 1,098.00

W095	WADE TRIM	01/11/2016	2004840	FTB	PROF. SERV. 11/29/15-12/26/15	
84303	500 GRISWOLD AVE., STE. 2500	02/04/2016		N		575.00
01/11/2016	DETROIT MI, 48226	/ /	0.0000	Y		0.00
Open		02/04/2016		N		575.00

\*BILL PROPERTY OWNER FOR COST  
 6215 KING ROAD

GL NUMBER	DESCRIPTION	AMOUNT
101-721.000-801.000	PROF. SERV. 11/29/15-12/26/15	575.00

VENDOR TOTAL: 575.00

TOTAL - ALL VENDORS: 127,682.74

MEETING

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FEBRUARY 4, 2016